



DNS TITLE SEARCH – Requested by _____

RE: _____ DATE: _____

TAXKEY NO _____ () FILE NO _____

SELLER NAME(S) _____

A check of our records in the Department of Neighborhood Services has disclosed the following:

PROPERTY RECORDING:

- (X) All properties in the City of Milwaukee must record with the Department of Neighborhood Services (**EXCEPT OWNER-OCCUPIED 1- AND 2-FAMILY PROPERTIES AND CONDOS**). Failure to file an application within 15 days of property transfer will result in a double fee.
- (X) All properties require a Seller's Notification filed with the Dept of Neighborhood Services (**EXCEPT OWNER-OCCUPIED 1- AND 2-FAMILY PROPERTIES AND CONDOS**) within 15 days of property transfer. Property Recording questions? Call (414) 286-8569.

CODE COMPLIANCE:

- () Required – () **Submit application with \$90.00 fee**
 () **Submit application-no fee if received by _____; \$90 fee if received after this date**
- () Required if the buyer **will not occupy** the property after purchase.
 () **Submit application with \$90.00 fee**
 () **Submit application-no fee if received by _____; \$90 fee if received after this date**
- () Not Required if the buyer **will occupy** the property after purchase
- () Not Required

RENT WITHHOLDING, FIRE INSPECTION, VACANT BUILDING REGISTRATION, RESIDENTIAL RENTAL INSPECTION

- () The tenant is currently authorized to deposit **rent payments** into the City's escrow account. For more information, call **286-3645**.
 - () This property is assessed an annual **fire inspection fee**, which is placed directly on the taxroll. This fee may change slightly each year. You may check the most recent property tax bill for an estimate. (The minimum fee is \$65.00; the maximum is \$390.00.) In addition, the property may be subject to **fire inspection permits** and fees may be assessed.
 - () This property is currently in the City's **Vacant Building Registration** Program. If the building is vacant for more than 30 days after transfer, the owner will be subject to the requirements of the ordinance and will be responsible for fees that may occur. Call **286-8824**.
 - () This property is currently in the City's **Residential Rental Inspection Program**. An inspection of the rental units will occur within the next year and an inspection fee will be charged. For more information call **286-8824**.
- For information on the Vacant Building Registration and Residential Rental Inspection programs, go to www.milwaukee.gov/dns.

CODE VIOLATIONS/WORK ORDERS:

- () There is no record of pending work orders on our computer system **as of the date validated above**.
- () **There are pending work orders in the following sections of this department. Call the section for more information.**

() Code Compliance	286-3838	() Residential Code Enforcement	286-3869
() Property Recording	286-8569	() Commercial Code Enforcement	286-3874
() Condemnation/Zoning	286-2557	() Construction/Boiler/Hazardous	286-2513
() Electrical	286-2532	() Plumbing/Sprinkler	286-3361
() Environmental Nuisance	286-5771	() Court Enforcement	286-3860

SPECIAL CHARGES:

- () There is no record of pending special charges on our computer system **as of the date validated above**.
- () **At this time there are pending special charges as follows:**

() Boardup _____	() Reinspection Fees _____
() Razing _____	() Recording Enforcement Fees _____
() Litter Nuisance _____	() Code Compliance Enforcement Fee _____
() _____	() _____
- () Present owner must record property prior to sale. **Must submit Property Recording application with fee.** _____

TOTAL AMOUNT DUE TO PAY SPECIAL CHARGES \$ _____

(This amount will be placed on the taxroll if not paid in full. Also, if Pending Work Orders are shown above, reinspection fees and other special charges, in addition to this amount, may be assessed against this property on a future taxroll.)

To pay pending charges, please send a check, payable to **City of Milwaukee**, to the attention of the cashier at the address listed above.