



Data & Analysis Committee Meeting Minutes

Co-Chairs: Mallory O'Brien and Stephanie Garbo

Monday, November 23, 2015 - 8:30am

Attendees: Mallory O'Brien, Stephanie Garbo, James Krueger, Tom Reed, Jill Breitzmann, Branden DuPont, Michelle Naples, Mandy Potapenko

1. **CJC Executive Meeting Presentation** – data presentation will be given at December 16, 2015, CJC Executive Committee meeting. Thank you to those who have already submitted slides. Data is still needed from MPD, Pretrial, Courts and Jail/HOC.
 - i. Mandy will send previous Power Point presentation to group so each entity can create their own slides and Mandy will compile. Please submit updates by December 7th; Mandy will return updated version to group for revisions on December 11th (rescheduled meeting to reflect this shorter time-frame and eliminates meeting at end of December)
 - ii. Mandy will contact Tammy from clerk's office to get court data (misd/fel opened/closed)
2. **Future Updates and Presentations Relating to Data** – Group discussed the need to begin thinking about ways to supply data so policy-decisions at Executive Committee can be based on the information supplied from the data committee; Group noted a data report monthly would be helpful, but less intense than scorecard; monthly report outs on trends from individuals;
 - i. Analyze trends monthly and create 10 minute discussion around what was discovered; stay ahead of issue by one month so that committee can prep for following Exec meeting
3. **Additional data requirements for MacArthur** – discussed a multitude of ideas that could be beneficial; members present were willing to compile and send to CJC Committee Co-Chairs and Director
4. **Other business** – it would be helpful for those who prepare data to be present for questions at the CJC Executive Committee on Wednesday, December 16th, 2015, at 12:15pm

Next Meeting: December 11th, 2015 at 8:30am (note date change!)