

Do you need help with the cost of heating your home?



Energy Assistance is available

New Income Guidelines!

- Regular energy assistance to help with your annual home energy costs.
- Crisis assistance includes: retention of utility services, reconnections, oil deliveries and furnace repair or replacement. (Note: furnace repair or replacement is only available when home is owner occupied). It is offered when funds are available.
- Referrals for other heating related services.

It is intended to help pay a portion of heating costs and is not intended to pay the total annual heating cost. The amount of heating assistance benefit varies according to household size, income level, and household heating costs.

New Income Guidelines

Family Size	1 Month	3 Months	Annual
1	\$1,953	\$5,859	\$23,435
2	\$2,554	\$7,661	\$30,645
3	\$3,155	\$9,464	\$37,856
4	\$3,756	\$11,267	\$45,067
5	\$4,356	\$13,069	\$52,277
6	\$4,957	\$14,872	\$59,488
7	\$5,070	\$15,210	\$60,840
8	\$5,183	\$15,548	\$62,192
9	\$5,295	\$15,886	\$63,544
10	\$5,408	\$16,224	\$64,896



**Energy Assistance Program Hotline
(414) 906-2800**

Applicants must bring:

- ✓ Proof of all income sources for all household members 18 years or older for the previous three months (i.e., child support wages, pension, etc.) Seasonal employees will require the prior year's 1040 tax forms.
- ✓ Social Security cards for everyone in the household.
- ✓ Current energy bill (gas/electric/oil).
- ✓ If your heat is included with your rent: Rent certificate or statement from landlord confirming heat included in rent.



1-800-242-9137, 24hr. Call Center



If you experience a loss of heat after hours please call 211.

See back for site locations and more helpful information

2009 - 2010 Energy Assistance Program Site Locations

To find the site nearest you, please locate your zip code from the following list.

*Sites listed below are available October 1, 2009.
The Energy Assistance Season ends May 15, 2010.*

Please note that sites can process a limited number of applications each day. Day time visits are on a first-come-first-served basis. Evening appointments are available at SDC sites, weekdays Oct. 1 - Nov. 24 and Mar. 29 - May 14. Saturday appointments are available all season until May 15th. To qualify for an appointment you must be a full-time, first shift worker or a full-time student. Please call the hotline for an appointment.

Clients are welcome to go to any of the locations listed below.

SDC Richards Street

4041 N. Richards Street, 53212
Mon. - Fri., 7:30 am - 4:30 pm **(doors open at 7:30)**
Additional program hours available by appointment only
Nearest site for: 53205, 53206, 53210, 53211, 53212, and 53216

SDC Teutonia Ave.

6848 N. Teutonia Ave., 53209
Mon. - Fri., 7:30 am - 4:30 pm **(doors open at 7:30)**
Additional program hours available by appointment only
Nearest site for: 53209, 53217, and 53225

SDC Chase Avenue

2701 S. Chase Ave., 53207
Mon. - Fri., 7:30 am - 4:30 pm **(doors open at 7:30)**
Additional program hours available by appointment only
Nearest site for: 53110, 53154, 53172, 53202, 53203, 53204, 53207, 53208, 53215, 53221 and 53235

Maximus - Northwest

6550 N. 76th Street, 53218
Mon. - Fri., 8:00 am - 4:30 pm **(doors open at 8:00)**
Nearest site for: 53218, 53222, 53223, and 53224

Maximus - Southwest

1304 S. 70th St., West Allis, 53214
Mon. - Fri., 8:00 am - 4:30 pm **(doors open at 8:00)**
Nearest site for: 53130, 53132, 53213, 53214, 53219, 53220, 53226, 53227 and 53228

Please note that all Energy sites are handicapped accessible and have a capacity limit.

*For home visits and phone visits contact
Community Advocates at 875-2009.*

In observance of the following National Holidays, applications will not be taken on these days:

Thanksgiving Day, 11-26-09
Friday after Thanksgiving, 11-27-09
Christmas Eve Day, 12-24-09
Christmas Day, 12-25-09
New Years Day, 1-1-10

Martin Luther King Jr. Day, 1-18-10
Good Friday, 4-2-10
Memorial Day, 5-31-10
Independence Day, 7-5-10
Labor Day, 9-6-10



2009-2010 ENERGY ASSISTANCE CHECKLIST

In order to avoid unnecessary delays in processing your application, the following checklist will help you be sure that you have all the information you will need when you apply. It is important that you provide the documentation required. Agencies may not be able to obtain social security and income information directly.

Social Security Number

Bring one of the following documents for every person in your household:

- Social Security card; OR
- Official government document identifying the person by name and showing the Social Security number.

Citizenship

If you or any member of your household is not a citizen of the United States, bring:

- Alien status card with INS number.
- Immigration Papers.

Proof of Residency

To provide proof that you live in Wisconsin and the County of the application, bring:

- Wisconsin drivers license with current address; OR
- Copy of utility bill with current address; OR
- Copy of real estate tax bill; OR
- Other third party evidence of your residential status.

Heating Costs

Provide evidence of your household's primary heating costs for the last 12 months; OR from September 1 through last August 31.

- A statement from your fuel dealer giving your heating costs for that period; OR
- Copies of your heating bills for that period.
- If you have heating bills for more than one fuel source, bring copies of all heating bills.

Non-Heating Electric Costs

The Public Benefits Program has enabled the Energy Program to assist with non-heating electric costs. To determine if you are eligible to receive a benefit for your non-heating electric energy costs, bring:

- Copies of your electric bill for the same time period as your heating bill.

Landlord

If you rent bring:

- The name, address and telephone number of your landlord or building manager (the person you pay your rent to); OR
- Your rental agreement

Child Support (CS) Paid

If you pay child support, provide evidence of the support you paid during the last three months.

- Copies of your cancelled checks; OR
- A printout from the CS agency or from the WI Support Collections Trust Fund showing the amount of CS paid during the last three months.

Dividend and Interest Income

Provide evidence of your household's interest and dividend income for the last 12 months:

- Last year's 1099; OR
- Savings account passbooks; OR
- Bank statements; OR
- Credit union statements; OR
- Certificates of deposit; OR
- Statements from companies paying dividends.

Income

Provide evidence of your entire household's gross income for each of the last 3 months. See the back of this page for what to bring. Some household members may be required to provide 12 months of income information, especially self-employed people, farmers and seasonal workers.



2009-2010 Energy Assistance Income Guidelines

Household Size	3 Month Combined Household Income
1	\$5,859
2	\$7,661
3	\$9,464
4	\$11,267
5	\$13,069
6	\$14,872
7	\$15,210
8	\$15,548

PLEASE BRING THE FOLLOWING PROOF OF INCOME:

Wage Income:

- Pay stubs; OR
- Pay statements; OR
- Copies of paychecks; OR
- 1099 G.

Self-employment Income:

- A copy of your most recent federal income tax form 1040 including Schedule C, E; OR Form 1065; OR
- Your personal records for self-employment income and expenses for the past 12 months.

Farm Income:

- A copy of your most recent federal income tax form 1040 including Schedule F; OR
- Your personal records for farm income and expenses for past 12 months.

Land Contract Income:

- A copy of the contract and amortization schedule of payments; OR
- Schedule B.

Rental Income:

- A copy of your most recent federal income tax form 1040 including schedule E (supplemental income); OR
- Rent receipts; OR
- Your records of rental income and expenses for the past 12 months.

Social Security Income (SSI) Benefits:

- A copy of the SSI award letter; OR
- A copy of your bank statement if your SSI check is sent directly to your bank; OR
- Copies of your SSI check stubs.

Social Security (SS) Benefits:

- A copy of the SS award letter; OR
- A copy of your 1099 form from Social Security; OR
- You may request the information directly from Social Security.

Pensions, Annuities, IRA's:

- Pension check stubs; OR
- Statements attached to the pension checks.

Veteran's Benefits:

- The most recent letter from the Veteran's Affairs stating your monthly benefits; OR
- You may contact Veteran's Affairs and request a statement of your benefit amounts.

Unemployment Compensation:

- A printout from the unemployment office, verifying the checks you have received; OR
- Copies of each unemployment check you received during the last three months.

Other Income Types:

- Such as: Disability
Tribal per capita
Worker's Compensation
- Stubs or statements from the checks; OR
 - Copies of your checks.

Child support (CS) Payments Received:

- Copies of your checks; OR
- Check stubs; OR
- A printout from the CS agency or from the WI Support Collections Trust Fund showing the amount of CS received during the last three months.

TANF/W2 Benefits:

- Copies of your checks; OR
- Check stubs; OR
- Award letters; OR
- A letter from the county TANF/W2 agency stating the amount of your assistance.

Income for Seasonally Employed

A copy of your most recent federal tax Form 1040 including Schedules; OR
Your records of all income for the past 12 months.



Home Energy Plus is administered by the Wisconsin Department of Administration's Division of Energy Services. Home Energy Plus programs include the Wisconsin Home Energy Assistance Program (WHEAP) and the Weatherization Assistance Program. These programs help income-eligible households with energy bill payments and energy efficient measures that reduce energy usage.

For more information:

1-866-HEATWIS (432-8947)

www.homeenergyplus.wi.gov