

Children First RFP  
Q&A

1. Is the funding for 2008 \$430,800 shared amongst the awarded proposers?
  - The available funding for 2009 may be shared among any Provider(s) selected. The price will be evaluated on the proposer's fee per individual served, or activity provided.
2. How many awards are normally granted?
  - Currently there is one vendor. This is the first year that the county has released an RFP.
3. Should the proposal include our back office expenses?
  - RFP forms do not ask for this expense to be detailed. However, if awarded the contract the county may reserve the right to audit expenses.
4. Is the funding awarded a "fee for service" or "per contact"?
  - The department will not pay more than \$400.00 for each person that participates in the program.
5. If a participant drops out of the program, how does that reflect on our company?
  - It is the obligation of the contractor to engage the NCP.
6. How many individuals are normally assigned to a contractor?
  - The estimated number of individuals to be referred is 1077 per year. Although we cannot guarantee any specific number of referrals.
7. What is the high level timeline of the selection process?
  - The timeline is listed on page 3 of the RFP.
1. In reference to **Section 2-RFP Information, Submitting The Proposal (p.4)**, is there a specific digital format the proposer should use in sending a copy of the proposal to Beverly Ferrin at [beverly.ferrin@milwcnty.com](mailto:beverly.ferrin@milwcnty.com)?
  - A digital copy of the proposal may be sent to Beverly Ferrin in an older Word format.

2. In reference to **Section 2-RFP Information, Submitting The Proposal (p.4)**, may submitted proposals be printed double-sided?
  - The RFP does not specify single or double sided.
  
3. In reference to **Section 3-Proposal Selection and Award Process, 3.2 Evaluation Criteria, 4. Community Resources (p. 7)**, 10 points will be awarded for the *“ability to link to additional community resources and present program information during special events.”* This is the only criterion that is not explicitly mentioned under **Section 5-Program Requirements, Proposal Content Must Address: A-J (p. 17-18)**. Is there a specific section of the RFP response in which Milwaukee County would like to see “Community Resources” addressed?
  - This should be detailed under section A
  
4. In reference to **Section 5-Program Requirements, A. Geographic Area (p. 16)**, will only one proposer be selected to provide Children First services throughout Milwaukee County?
  - Upon evaluation of the proposals one or more vendors may be selected.