

Questions and Answers  
Children First RFP

1. On page 16, under section C. Services to be provided, no. 1 and no. 2 indicate that a participant may not be required to participate more than 32 hours per week and more than 16 week during a 12 month period, may an individual voluntarily agree to more time?
  - There is nothing that prohibits the NCP from voluntarily participating more than 32 hours per week or more than 16 weeks during a 12 month period. However, Wis Stats restricts Children First reimbursement to not more than \$400.00 per participant in a 12 month period.
  
2. What is or has been the number of vendors under contract for Children's First services?
  - Currently there is one vendor.
  - In the past there have been up to five different vendors.
  
3. Is this proposal only open to Wisconsin Works agencies?
  - This RFP is not limited to Wisconsin Works agencies.
  
4. Will the services be conducted at our sites?
  - Section 5 Services to be provided – Section B Location Preferably services will be provided immediately after the hearing/referral at the Milwaukee County Courthouse or at another location within 48 hours of hearing/referral.
  
5. Is the program currently offered in the evenings and/or Saturdays?
  - Section 5 Letter F  
Currently it is not offered evenings or on Saturday. However, the contractor shall promote the Children First Program to individuals and organizations. This promotion may extend to Community Based events outside of regular business hours.

6. When submitting proposals should we follow the proposal content Outline on pages 18 and 19, lettered A-J?
  - Yes, this is the most desirable format.
7. Is there a certain case manager to client ratio that you would like the Agencies to have in place?
  - Worker to client ratios desired are not defined in the RFP.
8. When stating the cost of services, should we base our fees on a per Person cost or estimate an hourly fee?
  - The agency will not be paid more than \$400.00 for each person who participates in the program as identified in Wis. Stats.§ 49.36(7).