

Public Health Educator II Milwaukee Health Department

Public Health Educators II in the Milwaukee Health Department (MHD) plan, promote, coordinate, conduct, and evaluate community health education programs. They are responsible for developing and maintaining collaborative relationships with community organizations and groups to promote health and prevent disease. The MHD has a number of Public Health Educator II positions focusing on particular programs such as Adolescent School Health, Breast & Cervical Cancer Control Coordination, Pregnancy Prevention, and Violence & Injury Prevention. The current vacancy is in the Milwaukee Breast and Cervical Cancer Screening Program (MBCCAP). The position requires the ability to work some evening and weekend hours and some travel outside Milwaukee County and the State of Wisconsin.

Essential Functions:

- Plan, develop, implement and/or provide technical assistance related to health education interventions.
- Serve as a health education resource to other Milwaukee Health Department staff and area health clinics.
- Establish and maintain collaborative relationships with community organizations/programs.
- Develop, identify, evaluate and/or provide technical assistance related to educational methods and materials which are appropriate for the target audience, i.e. culturally, ethnically, age, gender, education level, etc.
- Assist with the distribution of Milwaukee Breast and Cervical Cancer Awareness Program (MBCCAP) materials to key resources and locations in the community. Assist the MBCCAP Public Health Nurse in providing community education on women's health issues, including informational seminars and health fairs.
- Work with the program staff to determine the most viable sites for initial and return visits.
- Conduct and/or provide technical assistance for needs assessment related to community health concerns.
- Evaluate and/or provide technical assistance to determine the effectiveness of particular health education interventions.
- Perform other related functions as assigned.

Minimum Requirements:

1. Masters Degree in Health Education (Public, Community, or School) or related field from an accredited college or university.

OR

Bachelors Degree in Health Education (Public, Community, or School) or related field from an accredited college or university **AND** one year of professional experience in public health education.

Note: Equivalent combinations of education and experience may also be considered.

2. Valid driver's license at time of appointment and throughout employment, and availability of a properly insured personal automobile for use on the job (car allowance provided.)
3. Residence in the City of Milwaukee within six months of appointment and throughout employment.

Desirable Qualifications:

- Experience developing and conducting prevention programs.

Knowledge, Skills & Abilities Requirements:

- Knowledge & experience in public health education methods
- Knowledge & experience in conducting research, collecting and analyzing data, and preparing reports is preferred
- Basic knowledge of computers and office applications
- Excellent communication and interpersonal skills
- Physical capability to transport and set-up chairs, tables, film projectors, and other equipment used in exhibits and presenting programs
- Ability to make public presentations and facilitate meetings
- Ability to work with multi-disciplinary and multi-cultural groups
- Ability to work with and develop educational materials for multi cultural groups
- Ability to exercise independent judgment, work under minimal supervision, and prioritize workload
- Ability to concurrently plan, organize, and coordinate multi-faceted tasks and projects

The current salary (PR593) is: \$37,131 to \$44,948 annually with excellent benefits. Appointment is at the beginning of the range.