

# Manager of Nursing Practice

## (Director of Nursing)

*The Milwaukee Health Department (MHD), a leader in assuring that Milwaukee is the healthiest city in the nation, has an immediate opening for an energetic, organized and detail-oriented team player. The position functions as the manager responsible for planning, directing and evaluating the programs, activities and staff of Public Health Nurses employed by the City of Milwaukee Health Department, both directly and indirectly through program supervisors.*

### **ESSENTIAL FUNCTIONS:**

- ❖ Provide leadership to assure safe and competent public health nursing practice in all divisions of the Milwaukee Health Department and in the development, dissemination, and maintenance of public health nursing standards of practice.
- ❖ Assure compliance with state statutes and other laws governing public health nursing.
- ❖ Assure written policies and procedures for nursing practice are accurate and up to date.
- ❖ Create, facilitate and maintain a system of communication between staff, program managers, division managers and this position on public health nursing practice issues.
- ❖ Advise the Commissioner of Health, Operations Director and Human Resources about the role and function of public health nursing in aspects of public health planning, implementation and evaluation.
- ❖ Act as an advisor for clinical nursing and legal practice issues.
- ❖ Serve as a liaison between nursing staff and administrative personnel.
- ❖ Direct and facilitate strategic planning for public health nursing at state, regional and local levels to strengthen the leadership, infrastructure and workforce capacity of public health nurses.
- ❖ Provide leadership in the recruitment, orientation and retention of public health nurses.
- ❖ Consult and advise on corrective action related to nursing practices.
- ❖ Research and disseminate current models and existing literature on public health nursing best practices.
- ❖ Perform other related duties as required.

### **MINIMUM REQUIREMENTS:**

1. A minimum of three years of leadership experience in a diversified public health nursing setting.
2. A Bachelor of Science Degree in Nursing (BSN) from a Commission of Collegiate Nursing Education (CCNE) accredited program.

#### **AND**

A Master's Degree with a major in nursing, public health, administrative leadership or a related field from a college or university accredited by an agency recognized by the Council for Higher Education Accreditation, U.S. Department of education or a foreign equivalent.

**NOTE:** Equivalent combinations of training and experience may be considered.

3. License to practice professional nursing in the State of Wisconsin.
4. Residency in the City of Milwaukee within 6 months of appointment and throughout employment.
5. Valid driver's license at the time of appointment and throughout employment, plus availability of a properly insured personal automobile for use on the job.
6. Evidence of a high level of performance and continuing pursuit of professional self-improvement.

### **REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES:**

- ❖ Ability to lead and motivate others in a constantly changing environment.
- ❖ Excellent oral and written communications skills.
- ❖ Ability to prepare and deliver effective presentations.
- ❖ Excellent conflict resolution and mediation skills.
- ❖ Ability to plan and carry out assignments given tight deadlines and competing priorities.
- ❖ Ability to exercise independent judgment and make sound decisions.
- ❖ Ability to establish and maintain excellent working relationships with staff, other managers and the public.
- ❖ Proficiency in the use of computers and other office applications.

**THE CURRENT SALARY RANGE (07) IS \$50,383 TO \$70,531 annually.**