

# CARPENTER

## *Department of Public Works, Infrastructure Division*

### **PURPOSE:**

Under basic direction, carpenters assigned to Field Operations work on bridges or buildings. Perform any carpentry work necessary to maintain structures under the jurisdiction of the division including but not limited to concrete formwork for bridge decks, piers, stairways, retaining walls, ramps approach roadways and sidewalks; install maintain and repair building components related to the carpentry trade, exterior and interior components, cabinetry, finish work, furniture and prefabricated open plan interior systems.

### **ESSENTIAL FUNCTIONS:**

- Construct concrete formwork on bridge decks, piers, stairways, retaining walls, ramps, approach roadways, pavements, sidewalks, and related structures.
- Install, maintain, and repair building components on residential, commercial and public buildings.
- Install, maintain and repair shingle roofing, gutters, flashing and related elements.
- Install, maintain and repair structural and non-load bearing framing.
- Install, maintain and repair all types of exterior facades, siding, trim, and sheet metal.
- Install, maintain and repair all types of floors, ceilings, laminate surfaces, solid surfaces, millwork, cabinetry, and related finish work.
- Install, maintain and repair doors, windows, frames, and related trim, casework and hardware.
- Direct laborers in conjunction with maintenance repairs to structures.
- Rough and finished carpentry associated with light construction and remodeling
- Install, maintain, and repair building furnishings, open interiors, workstations, furniture, related cabinetry.
- Board up vacant and fire-damaged buildings, upgrade code violations
- Configure and work from scaffolding and aerial platforms/lifts at heights up to 100 feet.
- Erect heavy timber supports for bridge construction and repair.

### **CONDITIONS OF EMPLOYMENT:**

- Carpenters must provide their own hand tools required for the profession.

*Reasonable accommodations requested by qualified individuals with disabilities will be made in accordance with the Americans with Disabilities Act (ADA) of 1990.*

### **MINIMUM REQUIREMENTS:**

1. One (1) year of professional carpentry experience related to the essential functions outlined above.
2. OSHA Rigging certification within 6 months of appointment.
3. Valid driver's license at time of appointment and throughout employment.

### **DESIRABLE QUALIFICATIONS:**

- Journey level carpentry experience.
- High school diploma or equivalent (GED).

### **KNOWLEDGE, SKILLS, ABILITIES AND OTHER CHARACTERISTICS:**

- Knowledge of carpentry installation, maintenance and repair terminology and practices.

## ***Carpenter (DPW-Infrastructure)***

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- Knowledge of safety procedures when setting up and conducting work on a construction site.
- Skill in talking and interacting with a variety of different people including supervisors, contractors, laborers, and citizens
- Ability to problem solve by taking complex projects and breaking them down into manageable steps.
- Ability to prioritize, organize and accomplish work assignments by required deadlines.
- Ability to follow directions presented in both oral and written forms.
- Ability to read and interpret building and bridge engineering/architectural plans and specifications.
- Ability to climb and work at heights of up to 100 feet.
- Ability to climb and work from scaffolding, lifts, and bridge structures.
- Ability to work in confined spaces such as bridge pits and equipment rooms.
- Ability to lift and carry up to 50 pounds of equipment/material alone and more with assistance.

### **CURRENT SALARY (PR 7KN):**

- The current starting salary is \$58,802 for City of Milwaukee residents. The non-resident starting salary is \$57,928.

**THE SELECTION PROCESS** will be job related and will consist of one or more of the following: education and experience evaluation; written, oral, or performance tests; or other assessment methods. The Department of Employee Relations reserves the right to call only the most qualified candidates to oral and performance examinations. Oral examinations may include written exercises. Selection process component weights will be determined by further analysis of the job.

The examination will be held as soon as practical after **May 9, 2014**. Receipt of applications may be discontinued at any time after this date without prior notice, however, recruitment may continue until the needs of the City have been met. Qualified applicants will be notified of the date, time, and place of the examination. Unless otherwise required by law, the City of Milwaukee will not provide alternative test administration. The applicant is responsible for attending all phases of the job selection process at the time and place designated by the City of Milwaukee.

- **NOTE:** *The City's residency requirement set forth in City Charter 5-02 is under litigation. If you have questions regarding your individual circumstances as part of the application and/or selection process please contact 414-286-2105.*

**APPLICATIONS** and further information may be obtained in person or via mail from the City of Milwaukee Department of Employee Relations, 200 E Wells St, Room 706, Milwaukee, WI 53202-3554, from [www.milwaukee.gov/jobs](http://www.milwaukee.gov/jobs), or by calling (414) 286-3751.

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