

January 14, 2009

TO: Departments, Divisions, Aldermen, Bargaining Units and Other Interested Parties

FROM: Maria Monteagudo, Director of Employee Relations

RE: Cancellation of City Service Commission Meeting

The Board of City Service Commissioners has cancelled its Tuesday, January 20, 2009 meeting. The next regularly scheduled meeting will be held on Tuesday, February 3, 2009. The deadline for submission of items for this agenda is Tuesday, January 27, 2009 at noon.

If you have any questions, please contact this office at 286-3398.

-AGENDA-

BOARD OF CITY SERVICE COMMISSIONERS FEBRUARY 3, 2009 6 P.M., ROOM 301-B
Jeffrey Hansen, President Filiberto Murguia
Francis Bock, Vice President Reynolds Honold
Marilyn Miller

1. Approval of the MINUTES from the regular meeting held on JANUARY 6, 2009.

GENERAL BUSINESS

The Secretary presents the following report for approval:

2. Summary of Classification Reports.
3. The Secretary reports receipt of a request for a FINDING OF NECESSITY from KENNETH J. KENITZ, Nuisance Control Officer, Department of Neighborhood Services for six months ending August 27, 2009.
4. The Secretary reports receipt of a communication from Jeffrey J. Mantes, Commissioner of Public Works, Department of Public Works requesting a FINDING OF NECESSITY and an EXTENSION OF TEMPORARY APPOINTMENT for GARY KULWICKI, Facilities Manager for 90 days through April, 2009.

The Secretary reports receipt of the following request to extend Probationary Period:

5. PATRICK J. HARTMANN, Business Operations Manager, Department of Public Works.
6. The Secretary presents for Commission REVIEW/APPROVAL the ANNUAL REPORT OF EXEMPT POSITIONS.

PUBLIC HEARING

7. The Secretary reports receipt of a request to EXEMPT two part-time TELLER positions, Salary Range 445 in the Office of the City Treasurer.
8. The Secretary reports receipt of a request to EXEMPT the position of GRANT MONITOR, Salary Grade 6 in the Department of Administration, Community Development Grants Administration.

-AGENDA-

BOARD OF CITY SERVICE COMMISSIONERS FEBRUARY 3, 2009 6 P.M., ROOM 301-B

OTHER BUSINESS

9. The Secretary reports receipt of a communication from MELINDA BELL requesting a review of the decision to deny her appeal at the January 6, 2009 City Service Commission meeting.
10. The Secretary reports receipt of a communication from SMILEY E. TUCKER, appealing the decision to remove his name from the City Laborer (Seasonal) exam.
11. The Secretary reports receipt of a communication from NABIL ROWHANI, appealing the decision to remove his name from the City Laborer (Seasonal) exam.
12. The Secretary reports receipt of a communication from MICHAEL A. WOODS, appealing the decision to remove his name from the City Laborer (Seasonal) exam.
13. The Secretary reports receipt of a communication from ALAN T. TALLIES, appealing the decision to remove his name from the City Laborer (Seasonal) exam.

(Revised 1/30/09)

PLEASE NOTE: Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through sign language interpreters or other auxiliary aids. For additional information or to request this service, contact the Secretary to the City Service Commission at 286-3335, (FAX) 286-0800, (TDD) 286-2960, or by writing to the Secretary at Room 706, City Hall, 200 E. Wells Street, Milwaukee, WI 53202.

The Board of City Service Commissioners may, upon motion, retire into closed session to confer with legal counsel for advice concerning the strategy to be adopted by the Board with respect to litigation in which it may become involved, per sec. 1985 (1)(g), Stats. and/or concerning the financial, medical, social or personal histories or disciplinary data of specific persons per sec. 19.85(1)(f), Stats. and/or concerns regarding employment, promotion, compensation or performance evaluation data of any public employee over whom the Board has jurisdiction or exercises responsibility per Section 19.85 (1)(c) Wis. Stats.

Pursuant to Section 19.85(1)(b) of the Wisconsin Statutes, the City Service Commissioners may go into closed session for the purposes of considering dismissal, demotion, licensing or discipline of any public employee provided that the employee is given actual notice of any evidentiary hearing which may be held prior to final action being taken and of any meeting at which final action may be taken. The notice to the employee must contain a statement that the person has the right to demand that the evidentiary hearing or meeting be held in open session.

If the City Service Commissioners convene in closed session, the Commissioners will reconvene in open session at the conclusion of their deliberations.

-AGENDA-

BOARD OF CITY SERVICE COMMISSIONERS FEBRUARY 17, 2009 6 P.M., ROOM 301-B
Jeffrey Hansen, President Filiberto Murguia
Francis Bock, Vice President Reynolds Honold
Marilyn Miller

1. Approval of the MINUTES from the regular meeting held on FEBRUARY 3, 2009.

GENERAL BUSINESS

The Secretary presents the following report for approval:

2. Summary of Classification Reports.

The Secretary reports receipt of the following request for reinstatement:

3. THOMAS J. BACK, Budget Analyst, Milwaukee Public Schools.

The Secretary reports receipt of the following request to extend Probationary Period:

4. CHARLOTTE SERAZIO, Customer Service Representative I, Office of the City Treasurer.

OTHER BUSINESS

5. The Secretary reports receipt of a communication from STEVEN THARPE, appealing the decision to remove his name from the Building Service Helper I exam.
6. The Secretary reports receipt of a communication from BORIS GROCE, appealing the decision to remove his name from the School Safety Supervisor exam.

-AGENDA-

BOARD OF CITY SERVICE COMMISSIONERS

APRIL 28, 2009 6 P.M., ROOM 301-B

Jeffrey Hansen, President

Filiberto Murguia

Francis Bock, Vice President

Reynolds Honold

Marilyn Miller

1. Approval of the MINUTES from the regular meeting held on APRIL 7, 2009.

GENERAL BUSINESS

2. The Secretary reports receipt of a request for a FINDING OF NECESSITY from NIA NORRIS, College Intern, Fire and Police Commission for two months ending July 3, 2009.

The Secretary reports receipt of the following request for reinstatement:

3. KAREN D. UNDERWOOD, Office Assistant III, Department of City Development.

4. The Secretary reports receipt of a communication from KAREN D. UNDERWOOD, Program Assistant II, Assessor's Office requesting reinstatement of past city service credit.

The Secretary reports receipt of the following request for reinstatement:

5. LINDOR E. SCHMIDT, Lead Risk Assessor II, Milwaukee Health Department.

6. The Secretary reports receipt of a communication from KRISTINE M. HINRICHS, Chief Court Administrator, Municipal Court requesting to increase the probationary period for the position of NETWORK ANALYST-ASSOCIATE , Salary Grade 598, from six months to one year.

OTHER BUSINESS

7. The Secretary reports receipt of a communication from ANTONIO D'AMATO appealing the decision to remove his name from the Water Distribution Field Supervisor exam.
8. The Secretary reports receipt of a communication from PAUL REEVES appealing the decision to remove his name from the Network Coordinator-Associate exam.
9. The Secretary reports receipt of a communication from JOHN STERBA IV appealing the decision to remove his name from the Locksmith exam.

-AGENDA-

BOARD OF CITY SERVICE COMMISSIONERS

APRIL 28, 2009 6 P.M., ROOM 301-B

APPEAL

10. Suspension appeal hearing regarding MARCIA FRISKE, Housing Programs Specialist, Department of City Development.

PLEASE NOTE: Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through sign language interpreters or other auxiliary aids. For additional information or to request this service, contact the Secretary to the City Service Commission at 286-3335, (FAX) 286-0800,(TDD) 286-2960, or by writing to the Secretary at Room 706, City Hall, 200 E. Wells Street, Milwaukee, WI 53202.

Pursuant to Section 19.85(1)(b) of the Wisconsin Statutes, the City Service Commissioners may go into closed session for the purposes of considering dismissal, demotion, licensing or discipline of any public employee provided that the employee is given actual notice of any evidentiary hearing which may be held prior to final action being taken and of any meeting at which final action may be taken. The notice to the employee must contain a statement that the person has the right to demand that the evidentiary hearing or meeting be held in open session.

-AGENDA-

BOARD OF CITY SERVICE COMMISSIONERS

MAY 12, 2009 6 P.M., ROOM 301-B

Jeffrey Hansen, President
Francis Bock, Vice President

Filiberto Murguia
Reynolds Honold
Marilyn Miller

1. Approval of the MINUTES from the regular meeting held on APRIL 28, 2009.

GENERAL BUSINESS

The Secretary presents the following report for approval:

2. Summary of Classification Reports.
3. The Secretary reports receipt of a request for a FINDING OF NECESSITY from ROBIN PEDERSON, Assistant City Attorney, City Attorney's Office for six months ending December 31, 2009.
4. The Secretary reports receipt of a communication from KAREN D. UNDERWOOD, Program Assistant II, Assessor's Office requesting reinstatement of past city service credit.
5. The Secretary reports receipt of a communication from KRISTINE M. HINRICHS, Chief Court Administrator, Municipal Court requesting to increase the probationary period for the position of NETWORK ANALYST-ASSOCIATE, Salary Grade 598, from six months to one year.

OTHER BUSINESS

6. The Secretary reports receipt of a communication from JOHN STERBA IV appealing the decision to remove his name from the Locksmith exam.
7. The Secretary reports receipt of a communication from ROBIN LOVE-WILSON appealing the decision to remove her name from the School Secretary I exam.
8. The Secretary reports receipt of a communication from PATRICIA KLOSIEWSKI appealing the decision to remove her name from the Water Customer Service Supervisor exam.

APPEAL

9. Suspension appeal hearing regarding MARCIA FRISKE, Housing Programs Specialist, Department of City Development.

Revised 5/7/09

PLEASE NOTE: Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through sign language interpreters or other auxiliary aids. For additional information or to request this service, contact the Secretary to the City Service Commission at 286-3335, (FAX) 286-0800,(TDD) 286-2960, or by writing to the Secretary at Room 706, City Hall, 200 E. Wells Street, Milwaukee, WI 53202.

Pursuant to Section 19.85(1)(b) of the Wisconsin Statutes, the City Service Commissioners may go into closed session for the purposes of considering dismissal, demotion, licensing or discipline of any public employee provided that the employee is given actual notice of any evidentiary hearing which may be held prior to final action being taken and of any meeting at which final action may be taken. The notice to the employee must contain a statement that the person has the right to demand that the evidentiary hearing or meeting be held in open session.

-ORDER OF BUSINESS-

BOARD OF CITY SERVICE COMMISSIONERS

MAY 26, 2009 6 P.M., ROOM 301-B

Jeffrey Hansen, President
Francis Bock, Vice President

Filiberto Murguia
Reynolds Honold
Marilyn Miller

1. Approval of the MINUTES from the regular meeting held on MAY 12, 2009.

GENERAL BUSINESS

The Secretary presents the following report for approval:

2. Summary of Classification Reports.
3. The Secretary presents for Commission approval the DECISION AND FINDINGS in the matter of the suspension appeal hearing regarding MARCIA FRISKE, Housing Programs Specialist, Department of City Development.
4. The Secretary reports receipt of a request for a FINDING OF NECESSITY from CELESTINE GRACE, Community Health Services Officer for three months ending September 16, 2009.
5. The Secretary reports receipt of a communication from Judith Zemke, Library Personnel Officer, Milwaukee Public Library requesting an EXTENSION OF TEMPORARY APPOINTMENT for Susan Pack to Library Branch Manager for 90 days ending September 11, 2009.

PUBLIC HEARING

6. The Secretary reports receipt of a request to extend the use of the PARKING CHECKER ELIGIBLE LIST for one additional year.
7. The Secretary reports receipt of a request to EXEMPT the position of CONTRACT COMPLIANCE OFFICER, Pay Range 6 in the Department of Administration, Business Operations Division.

OTHER BUSINESS

8. The Secretary reports receipt of a communication from ROBIN LOVE-WILSON appealing the decision to remove her name from the School Secretary I exam.

PLEASE NOTE: Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through sign language interpreters or other auxiliary aids. For additional information or to request this service, contact the Secretary to the City Service Commission at 286-3335, (FAX) 286-0800, (TDD) 286-2960, or by writing to the Secretary at Room 706, City Hall, 200 E. Wells Street, Milwaukee, WI 53202.

-AGENDA-

BOARD OF CITY SERVICE COMMISSIONERS

JUNE 9, 2009 6 P.M., ROOM 301-B

Jeffrey Hansen, President
Francis Bock, Vice President

Filiberto Murguia
Reynolds Honold
Marilyn Miller

1. Approval of the MINUTES from the regular meeting held on MAY 26, 2009.

GENERAL BUSINESS

The Secretary presents the following report for approval:

2. Summary of Classification Reports.
3. The Secretary reports receipt of a communication from Judith Zemke, Library Personnel Officer, Milwaukee Public Library requesting an EXTENSION OF TEMPORARY APPOINTMENT for Frank Kotajarvi to Carpenter ending July 31, 2009.

PUBLIC HEARING

4. The Secretary reports receipt of a request to RE-EXEMPT the position of GRANT MONITOR (Program Officer), Salary Grade 6 in the Department of Administration, Community Development Grants Administration.

OTHER BUSINESS

5. The Secretary reports receipt of a communication from STEVEN MORRIS, appealing the decision to remove his name from the Boiler Attendant Trainee exam.

APPEAL

6. Discharge appeal hearing regarding THOMAS CORONA, Bridge Operator, Department of Public Works, Infrastructure Services Division.

PLEASE NOTE: Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through sign language interpreters or other auxiliary aids. For additional information or to request this service, contact the Secretary to the City Service Commission at 286-3335, (FAX) 286-0800, (TDD) 286-2960, or by writing to the Secretary at Room 706, City Hall, 200 E. Wells Street, Milwaukee, WI 53202.

-AGENDA-

BOARD OF CITY SERVICE COMMISSIONERS

JUNE 23, 2009 6 P.M., ROOM 301-B

Jeffrey Hansen, President
Francis Bock, Vice President

Filiberto Murguia
Reynolds Honold
Marilyn Miller

1. Approval of the MINUTES from the regular meeting held on JUNE 9, 2009.

GENERAL BUSINESS

The Secretary presents the following report for approval:

2. Summary of Classification Reports.
3. The Secretary reports receipt of a request for a FINDING OF NECESSITY from KAWANZA NEWSON, Health Communications Officer, Health Department for 3 months ending October 14, 2009.

The Secretary reports receipt of the following request for reinstatement:

4. EMILY DELEO, Public Health Nurse, Milwaukee Health Department.

OTHER BUSINESS

5. The Secretary reports receipt of a communication from EDWARD BULLOCK appealing the decision to remove his name from the Public Works Inspector I exam.
6. The Secretary reports receipt of a communication from SHONDRA DUNCAN appealing the decision to remove her name from the Accounting Assistant II exam.
7. Certification Rule Discussion per changes to 63.39 of the Wisconsin State Statutes.

