

January 2, 2008

TO: Departments, Divisions, Aldermen, Bargaining Units and Other Interested Parties

FROM: Maria Monteagudo, Director of Employee Relations

RE: Cancellation of City Service Commission Meeting

The Board of City Service Commissioners has cancelled its Tuesday, January 8, 2008 meeting. The next regularly scheduled meeting will be held on Tuesday, January 22, 2008. The deadline for submission of items for this agenda is Tuesday, January 15, 2008 at noon.

If you have any questions, please contact this office at 286-3398.



## -AGENDA-

BOARD OF CITY SERVICE COMMISSIONERS      FEBRUARY 5, 2008 6 P.M., ROOM 301-B  
Jeffrey Hansen, President      Filiberto Murguia  
Francis Bock, Vice President      Reynolds Honold

1. Approval of the MINUTES from the regular meeting held on JANUARY 22, 2008.

### GENERAL BUSINESS

The Secretary presents the following report for approval:

2. Summary of Classification Reports.

Department	Present Title	Pay Range	No. of Positions
City Development	New Position Administrative Services Supervisor	05	1
Health	Health Operations Director	16	1
Health	New Position Health Operations Administrator	14	1
Health	Disease Control and Prevention Manager	11	1
Health	Maternal and Child Health Division Manager	09	1
Health	Epidemiologist	09	1
Health	Compliance Officer	07	1
Health	New Position Community Health Services Officer	10	1
Health	Health Communication Officer	06	1
Health	Clinic Operations Manager	07	1
Health	Environmental Health Supervisor	06	1

3. The Secretary reports receipt of a request for a FINDING OF NECESSITY from KENNETH J. KENITZ, Nuisance Control Officer I, Department of Neighborhood Services for six months.
4. The Secretary reports receipt of a request for a FINDING OF NECESSITY from GARY T. KULWICKI, Facilities Manager, Department of Public Works.

### OTHER BUSINESS

5. The Secretary reports receipt of a communication from ROBERT H. CHALHOUB, Public Health Nurse, Health Department requesting reinstatement of past city service credit.
6. The Secretary reports receipt of a communication from JOYCELYN M. LONG appealing the decision to remove her name from the Substitute Handicapped Children's Assistant exam, Milwaukee Public Schools.

**PLEASE NOTE:** Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through sign language interpreters or other auxiliary aids. For additional information or to request this service, contact the Secretary to the City Service Commission at 286-3335, (FAX) 286-0800, (TDD) 286-2960, or by writing to the Secretary at Room 706, City Hall, 200 E. Wells Street, Milwaukee, WI 53202.

February 13, 2008

TO: Departments, Divisions, Aldermen, Bargaining Units and Other Interested Parties

FROM: Maria Monteagudo, Director of Employee Relations

RE: Cancellation of City Service Commission Meeting

The Board of City Service Commissioners has cancelled its Tuesday, February 19, 2008 meeting. The next regularly scheduled meeting will be held on Tuesday, March 4, 2008. The deadline for submission of items for this agenda is Tuesday, February 26, 2008 at noon.

If you have any questions, please contact this office at 286-3398.



## **-AGENDA-**

BOARD OF CITY SERVICE COMMISSIONERS

MARCH 18, 2008 6 P.M., ROOM 301-B

### **PUBLIC HEARING**

The Secretary reports receipt of the following request for public hearing under the provisions of Civil Service Rule VIII, Section 3:

6. Selective certification of eligibles in the Milwaukee Public Schools, Department of Human Resources for one position of Human Resources Data Analyst.
  
7. The Secretary reports receipt of a request to EXEMPT and RE-EXEMPT the following positions in the Health Department:
  - Public Health Research & Policy Director, Salary Grade 16 (Exempt)
  - Health Operations Administrator, Salary Grade 14 (Exempt)
  - Community Health Services Officer, Salary Grade 10 (Exempt)
  - Health Communications Officer, Salary Grade 8 (Re-Exempt)

***PLEASE NOTE:*** Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through sign language interpreters or other auxiliary aids. For additional information or to request this service, contact the Secretary to the City Service Commission at 286-3335, (FAX) 286-0800, (TDD) 286-2960, or by writing to the Secretary at Room 706, City Hall, 200 E. Wells Street, Milwaukee, WI 53202.

## **-ORDER OF BUSINESS-**

BOARD OF CITY SERVICE COMMISSIONERS

APRIL 8, 2008 6 P.M., ROOM 301-B

Jeffrey Hansen, President  
Francis Bock, Vice President

Filiberto Murguia  
Reynolds Honold  
Marilyn Miller

1. Approval of the MINUTES from the regular meeting held on MARCH 18, 2008.

### **GENERAL BUSINESS**

The Secretary presents the following report for approval:

2. Summary of Classification Reports.

Department	Present Title	Pay Range	No. of Positions
Fire and Police Commission	New Position	TBD	3
Fire and Police Commission	Admin. Asst. III	530	1
Milwaukee Public Library	New Position	TBD	1

The Secretary reports receipt of the following request for reinstatement:

3. SUZANNE HANSON, Plan Exam Assistant Supervisor, Department of City Development.

### **PUBLIC HEARING**

4. The Secretary reports receipt of a request to RE-EXEMPT the position of INJURY AND VIOLENCE PREVENTION PROGRAM COORDINATOR, Salary Grade 5 in the Health Department.

### **OTHER BUSINESS**

5. The Secretary reports receipt of a communication from RAMON WILLIAMS appealing the decision to remove his name from the City Laborer (Seasonal) exam.
6. The Secretary reports receipt of a communication from TARANCE HODGES appealing the decision to remove his name from the City Laborer (Seasonal) exam.
7. The Secretary reports receipt of a communication from RICK NORMAN appealing the decision to remove his name from the City Laborer (Seasonal) exam.
8. The Secretary reports receipt of a communication from MUJAJI K LYAKAREMYE appealing the decision to remove her name from the City Laborer (Seasonal) exam.
9. The Secretary reports receipt of a communication from RANDY SANTOS appealing the decision to remove his name from the City Laborer (Seasonal) exam.

## -ORDER OF BUSINESS-

BOARD OF CITY SERVICE COMMISSIONERS

APRIL 8, 2008 6 P.M., ROOM 301-B

10. The Secretary reports receipt of a communication from KENNEDY JOHNSON appealing the decision to remove his name from the City Laborer (Seasonal) exam.
11. The Secretary reports receipt of a communication from BRUCE JACKSON appealing the decision to remove his name from the City Laborer (Seasonal) exam.
12. The Secretary reports receipt of a communication from LISA M. JONES appealing the decision to remove her name from the School Safety Assistant exam.
13. The Secretary reports receipt of a communication from LISA M. JONES appealing the decision to remove her name from the City Laborer (Seasonal) exam.
14. The Secretary reports receipt of a communication from JEFFERY COX appealing the decision to remove his name from the City Laborer (Seasonal) exam.
15. The Secretary reports receipt of a communication from TYRON D. SANFORD appealing the decision to remove his name from the City Laborer (Seasonal) exam.
16. The Secretary reports receipt of a communication from PHILLIP MCCLENDON appealing the decision to remove his name from the City Laborer (Seasonal) exam.

**PLEASE NOTE:** Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through sign language interpreters or other auxiliary aids. For additional information or to request this service, contact the Secretary to the City Service Commission at 286-3335, (FAX) 286-0800, (TDD) 286-2960, or by writing to the Secretary at Room 706, City Hall, 200 E. Wells Street, Milwaukee, WI 53202

(Revised 4/3/08)

## **-AGENDA-**

BOARD OF CITY SERVICE COMMISSIONERS

APRIL 22, 2008 6 P.M., ROOM 301-B

Jeffrey Hansen, President

Filiberto Murguia

Francis Bock, Vice President

Reynolds Honold

Marilyn Miller

1. Approval of the MINUTES from the regular meeting held on APRIL 8, 2008.

### **GENERAL BUSINESS**

2. The Secretary reports receipt of a request for a FINDING OF NECESSITY from Dale A. Meyer, Civil Engineer III, Department of Public Works for three months ending July, 2008.
3. The Secretary reports receipt of a request for a FINDING OF NECESSITY from Robert Schwerer, Water Treatment Plant Operator, Milwaukee Water Works, Department of Public Works for three months ending July, 2008.
4. The Secretary reports receipt of a request of a communication from Jeffery Mantes, Commissioner, Department of Public Works requesting an EXTENSION OF TEMPORARY APPOINTMENT for Gary Kulwicki to Facilities Manager for 90 days through August 5, 2008.

### **PUBLIC HEARING**

5. The Secretary reports receipt of a request to RE-EXEMPT the position of Team Leader, Pay Range 910 in the Department of City Development.

### **OTHER BUSINESS**

6. The Secretary reports receipt of a communication from MUJAJI K LYAKAREMYE appealing the decision to remove her name from the City Laborer (Seasonal) exam.
7. The Secretary reports receipt of a communication from RYAN MORALES appealing the decision to remove his name from the City Laborer (Seasonal) exam.

**PLEASE NOTE:** Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through sign language interpreters or other auxiliary aids. For additional information or to request this service, contact the Secretary to the City Service Commission at 286-3335, (FAX) 286-0800, (TDD) 286-2960, or by writing to the Secretary at Room 706, City Hall, 200 E. Wells Street, Milwaukee, WI 53202.

## -AGENDA-

BOARD OF CITY SERVICE COMMISSIONERS

MAY 6, 2008 6 P.M., ROOM 301-B

Jeffrey Hansen, President

Filiberto Murguia

Francis Bock, Vice President

Reynolds Honold

Marilyn Miller

1. Approval of the MINUTES from the regular meeting held on APRIL 22, 2008.

### GENERAL BUSINESS

The Secretary presents the following report for approval:

2. Summary of Classification Reports.

Department	Present Title	Pay Range	No. of Positions
Comptroller	Accounting Program Assistant II	460	1

### PUBLIC HEARING

3. The Secretary reports receipt of a request to RE-EXEMPT the position of BUDGET PLANNING AND POLICY SPECIALIST in the Milwaukee Public Schools.
4. The Secretary reports receipt of a request to RE-EXEMPT the position of SPECIAL ASSISTANT TO THE CITY TREASURER in the Office of the City Treasurer.

### OTHER BUSINESS

5. The Secretary reports receipt of a communication from GORDON HARRIS appealing the decision to remove his name from the Repair Supervisor exam for the Milwaukee Public Schools.
6. The Secretary reports receipt of a communication from MARK S. ANDERSON appealing the decision to remove his name from the Roofer exam for the Milwaukee Public Schools.

**PLEASE NOTE:** Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through sign language interpreters or other auxiliary aids. For additional information or to request this service, contact the Secretary to the City Service Commission at 286-3335, (FAX) 286-0800, (TDD) 286-2960, or by writing to the Secretary at Room 706, City Hall, 200 E. Wells Street, Milwaukee, WI 53202.

(Revised 5/1/08)

May 14, 2008

TO: Departments, Divisions, Aldermen, Bargaining Units and Other Interested Parties

FROM: Maria Monteagudo, Director of Employee Relations

RE: Cancellation of City Service Commission Meeting

The Board of City Service Commissioners has cancelled its Tuesday, May 20, 2008 meeting. The next regularly scheduled meeting will be held on Tuesday, June 3, 2008. The deadline for submission of items for this agenda is Tuesday, May 27, 2008 at noon.

If you have any questions, please contact this office at 286-3398.





## **-AGENDA-**

BOARD OF CITY SERVICE COMMISSIONERS

JULY 8, 2008 6 P.M., ROOM 301-B

Jeffrey Hansen, President

Filiberto Murguia

Francis Bock, Vice President

Reynolds Honold

Marilyn Miller

1. Annual meeting of the Board of City Service Commissioners under the provisions of Section 63.18 of the Wisconsin Statutes, which says:

“The Commission shall, at a meeting in July of each year, elect one member to act as President and one member to act as Vice President, each for a term of one year and until a successor is duly elected.”

- a) Election of a President
- b) Election of a Vice President

2. Approval of the MINUTES from the regular meeting held on JUNE 17, 2008.

### **GENERAL BUSINESS**

The Secretary presents the following report for approval:

3. Summary of Classification Reports.
4. The Secretary presents for Commission approval the DECISION AND FINDINGS in the matter of the discharge appeal hearing regarding IVORY YOUNG, Office Assistant II, Department of City Development.
5. The Secretary reports receipt of a request for a FINDING OF NECESSITY from CHERYL OLIVA, City Purchasing Director, Department of Administration, Business Operations Division for three months ending September 30, 2008.
6. The Secretary reports receipt of a request for a FINDING OF NECESSITY from ALVA OWENS, Information Systems Manager, Employees' Retirement System for three months ending September 30, 2008.
7. Revised Dispute Resolution and Appeal Process for Management Pay Plan Employees.

## **-AGENDA-**

BOARD OF CITY SERVICE COMMISSIONERS

JULY 8, 2008 6 P.M., ROOM 301-B

### **PUBLIC HEARING**

8. The Secretary reports receipt of a request to RE-EXEMPT the position of Budget and Policy Manager Senior, Salary Grade 12 in the Department of Administration, Budget and Policy Division.

*(Revised 7/2/08)*

***PLEASE NOTE: Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through sign language interpreters or other auxiliary aids. For additional information or to request this service, contact the Secretary to the City Service Commission at 286-3335, (FAX) 286-0800, (TDD) 286-2960, or by writing to the Secretary at Room 706, City Hall, 200 E. Wells Street, Milwaukee, WI 53202***

***The Board of City Service Commissioners may, upon motion, retire into closed session to confer with legal counsel for advice concerning the strategy to be adopted by the Board with respect to litigation in which it may be become involved, per sec. 19.85 (1)(g), Stats. and/or concerning the financial, medical, social or personal histories or disciplinary data of specific persons per sec.19.85 (1)(f), Stats. and/or concerns regarding employment, promotion, compensation or performance evaluation data or any public employee over whom the Board has jurisdiction or exercises responsibility per Section 19.85(1)(c) Wis. Stats.***

## - AGENDA-

BOARD OF CITY SERVICE COMMISSIONERS

JULY 22, 2008 6 P.M., ROOM 301-B

Jeffrey Hansen, President  
Francis Bock, Vice President

Filiberto Murguia  
Reynolds Honold  
Marilyn Miller

1. Approval of the MINUTES from the regular meeting held on JULY 8, 2008.

### GENERAL BUSINESS

The Secretary presents the following report for approval:

2. Summary of Classification Reports.

Department	Present Title	Pay Range	No. of Positions
Department of Public Works, Administrative Services Division	Customer Service Supervisor	05	1
Department of Public Works, Administrative Services Division	Customer Service Representative III	445	1
Department of Public Works, Administrative Services Division	Customer Service Representative II	445	3

3. The Secretary reports receipt of a request for a FINDING OF NECESSITY from KENNETH J. KENITZ, Nuisance Control Officer I, Department of Neighborhood Services for six months ending February 27, 2009.
4. The Secretary reports receipt of a request of a communication from Jeffery J. Mantes, Commissioner of Public Works, Department of Public Works requesting a FINDING OF NECESSITY and an EXTENSION OF TEMPORARY APPOINTMENT for GARY KULWICKI, Facilities Manager for 90 days through November 3, 2008.
5. The Secretary reports receipt of a request of a communication from Ronald D. Leonhardt, City Clerk, Office of the City Clerk, License Division requesting an EXTENSION OF TEMPORARY APPOINTMENT for Janice Wagner to Program Assistant III, Pay Range 550 for 90 days.

### OTHER BUSINESS

6. The Secretary reports receipt of a communication from KHADIJAH ANWAR, appealing the decision to remove her name from the Production Technician exam.

**PLEASE NOTE:** Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through sign language interpreters or other auxiliary aids. For additional information or to request this service, contact the Secretary to the City Service Commission at 286-3335, (FAX) 286-0800, (TDD) 286-2960, or by writing to the Secretary at Room 706, City Hall, 200 E. Wells Street, Milwaukee, WI 53202.