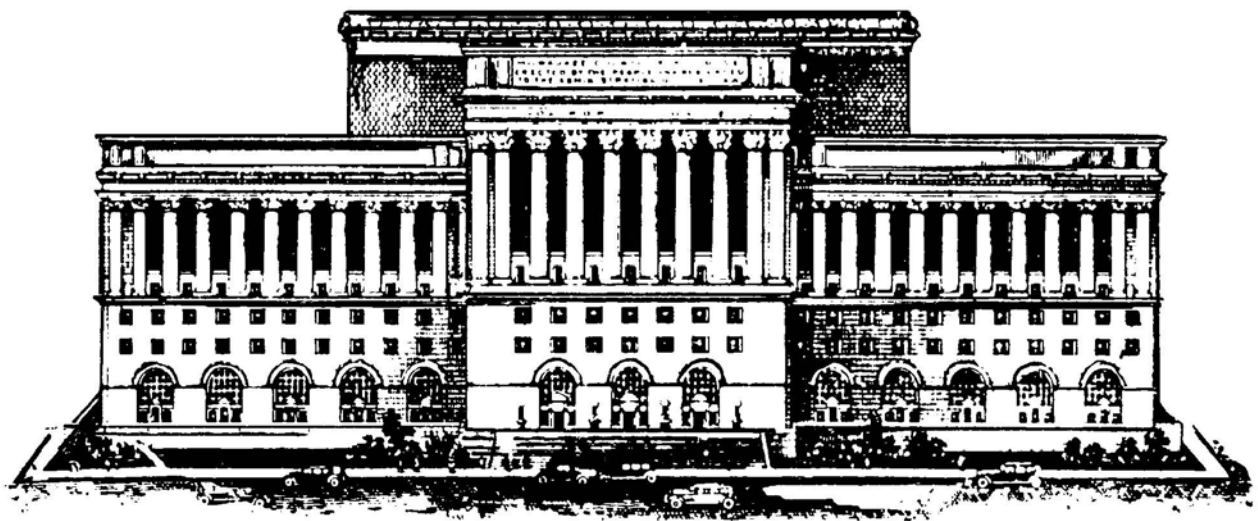


MILWAUKEE COUNTY 2009 EXECUTIVE BUDGET



Scott Walker
Milwaukee County Executive

COUNTY OF MILWAUKEE

MISSION STATEMENT

Milwaukee County Government will provide high-quality, responsive services that enhance self-sufficiency, personal safety, economic opportunity and quality of life for all its people.

VISION STATEMENT

The County of Milwaukee will be the premier county in the State of Wisconsin. The County will be a regional leader and the State's economic and cultural center because of its diverse, affordable, safe environment and its efficient and responsive government. It will be a county where people want to live, work and play because:

- ✓ Bright futures for children and youth are secured because of the priority placed on building strong and nurturing families;
- ✓ Every citizen enjoys basic well-being and has access to services that foster self-sufficiency and lead to a rewarding life;
- ✓ Older adults' unique and evolving needs are respected in a community that values their vital and integrated role in society;
- ✓ Cultural, ethnic and socioeconomic diversity is valued by all County residents and businesses;
- ✓ Business flourishes because economic development and opportunity are supported, and every citizen has access to family supporting employment;
- ✓ Affordable, convenient and well-maintained transportation systems promote economic growth and provide all citizens with a means to participate fully in society;
- ✓ Safe communities result from a continued emphasis on prevention and early intervention and an awareness that individuals are held accountable for their actions;
- ✓ Parks and the natural environment thrive because of a community-wide appreciation of nature and commitment to environmental stewardship;
- ✓ Recreational and cultural opportunities are abundant and accessible to all;
- ✓ Challenges are met with new efficiencies driven by innovative application of technology and educational excellence;
- ✓ Tax dollars are spent prudently and effectively and a customer-focused government is accountable to its residents and businesses.

Milwaukee County Government will be one of many leaders that contribute to making this vision a reality.

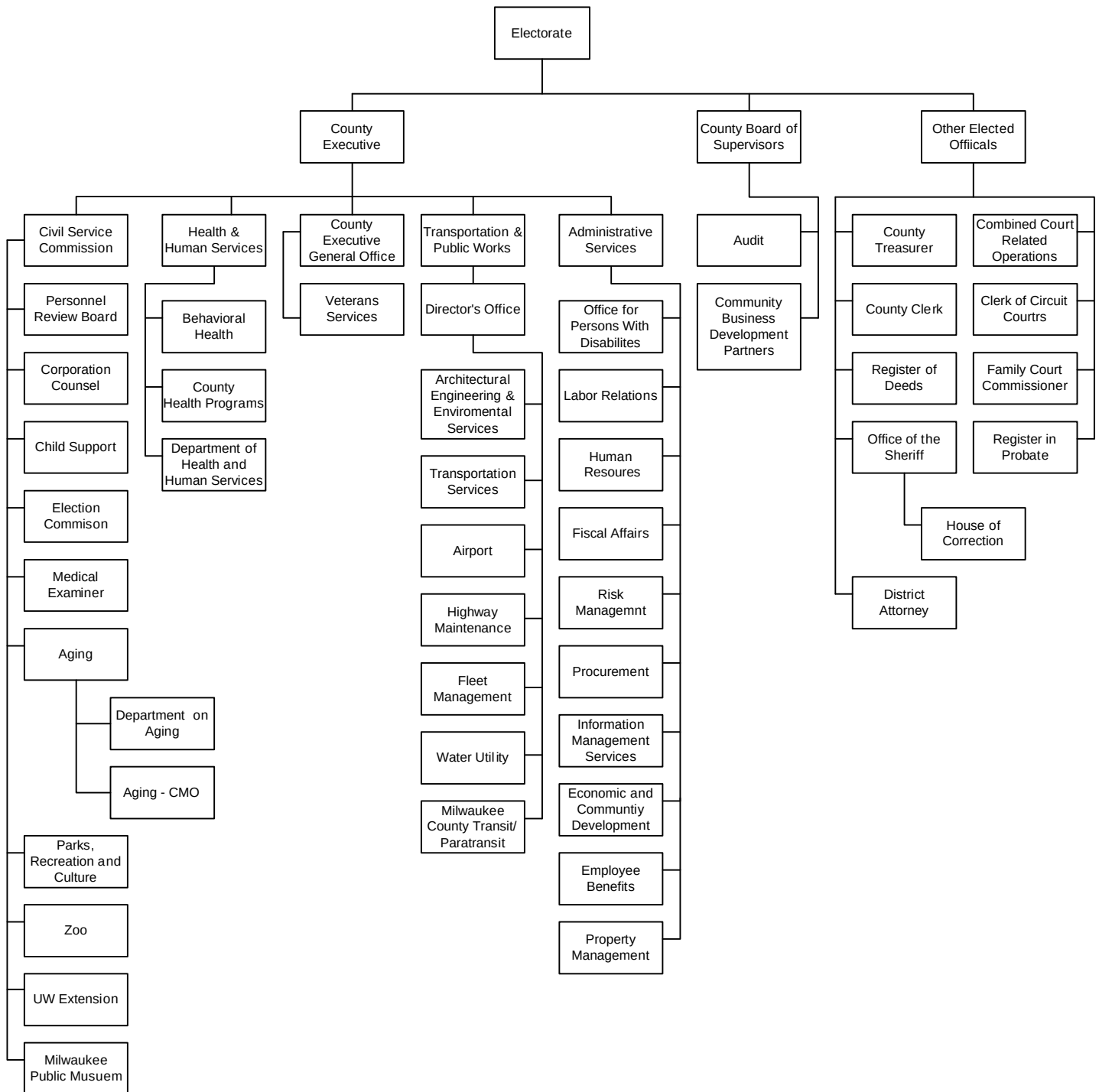


TABLE OF CONTENTS

SCHEDULES AND CHARTS

Comparison of 2008 Adopted Budget and 2009 County Executive
Recommended Budget
Functional Tax Levy Distribution
Comparison of Expenditures, Revenues and Tax Levy (2004 to 2009)
Summary of Legislative and Executive Function (Schedule A)
Summary of Administration Function (Schedule B)
Summary of County-Wide Non Departmentals Function (Schedule C)
Summary of County-Wide Revenue Function (Schedule D)
Summary of Courts and Judiciary Function (Schedule E)
Summary of General Governmental Function (Schedule F)
Summary of Transportation Public Safety Function (Schedule G)
Summary of Public Works (Schedule H)
Summary of Health and Human Services Function (Schedule I)
Summary of Parks, Recreation and Culture Function (Schedule J)
Summary of Debt Service Function (Schedule K)
Summary of Capital Improvements Function (Schedule L)
Summary of Trust Funds (Schedule M)

BUDGET NARRATIVES

Legislative and Executive Function

<u>Org.</u>	<u>Department Name</u>
1000	- County Board
1001	- County Board - Department of Audit
1040	- County Board - Office of Community Business Development Partners
1011	- County Executive - General Office
1021	- County Executive - Veterans Service

Staff Function

<u>Org.</u>	<u>Department Name</u>
1110	- Civil Service Commission
1120	- Personnel Review Board
1130	- Corporation Counsel
1019	- Department of Administrative Services - Office for Persons with Disabilities
1135	- Department of Administrative Services - Labor Relations
1140	- Department of Administrative Services - Human Resources
1188	- Department of Administrative Services - Employee Benefits
1150	- Department of Administrative Services - Risk Management
1151	- Department of Administrative Services - Administration and Fiscal Affairs
1152	- Department of Administrative Services - Procurement Division
1160	- Department of Administrative Services - Information Management Services Division
5700	- Department of Administrative Services - Property Management
1905	- Ethics Board

Non-Departmental Revenues and Expenditures

Courts and Judiciary Function

<u>Org.</u>	<u>Department Name</u>
2000	- Combined Court Related Operations
2430	- Department of Child Support

General Governmental Services Function

<u>Org.</u>	<u>Department Name</u>
3010	- Election Commission
3090	- County Treasurer
3270	- County Clerk
3400	- Register of Deeds

Public Safety and Judiciary Function

<u>Org.</u>	<u>Department Name</u>
4000	- Office of the Sheriff
4300	- House of Correction
4500	- District Attorney
4900	- Medical Examiner

Department of Public Works Function

<u>Org.</u>	<u>Department Name</u>
5040	- Department of Transportation and Public Works - Airport
5070	- Department of Transportation and Public Works - Transportation Services
5080	- Department of Transportation and Public Works - Architectural, Engineering and Environmental Services
5100	- Department of Transportation and Public Works - Highway Maintenance
5300	- Department of Transportation and Public Works - Fleet Management
5500	- Department of Transportation and Public Works – Water Utility
5600	- Milwaukee County Transit/Paratransit System
5800	- Department of Transportation and Public Works - Director's Office

Health and Human Services Function

<u>Org.</u>	<u>Department Name</u>
6300	- Department of Health and Human Services-Behavioral Health Division
7200	- Department of Health and Human Services-County Health Programs
7900	- Department on Aging
7990	- Department on Aging-Care Management Organization
8000	- Department of Health and Human Services

Recreation and Culture Function

Org. Department Name

9000 - Parks, Recreation and Culture

9500 - Zoological Department

9700 - Milwaukee Public Museum

9910 - University Extension Service

Debt Service Function

Org. Department Name

9960 - General County Debt Service

Milwaukee County
2008 Adopted and 2009 Recommended Budgets

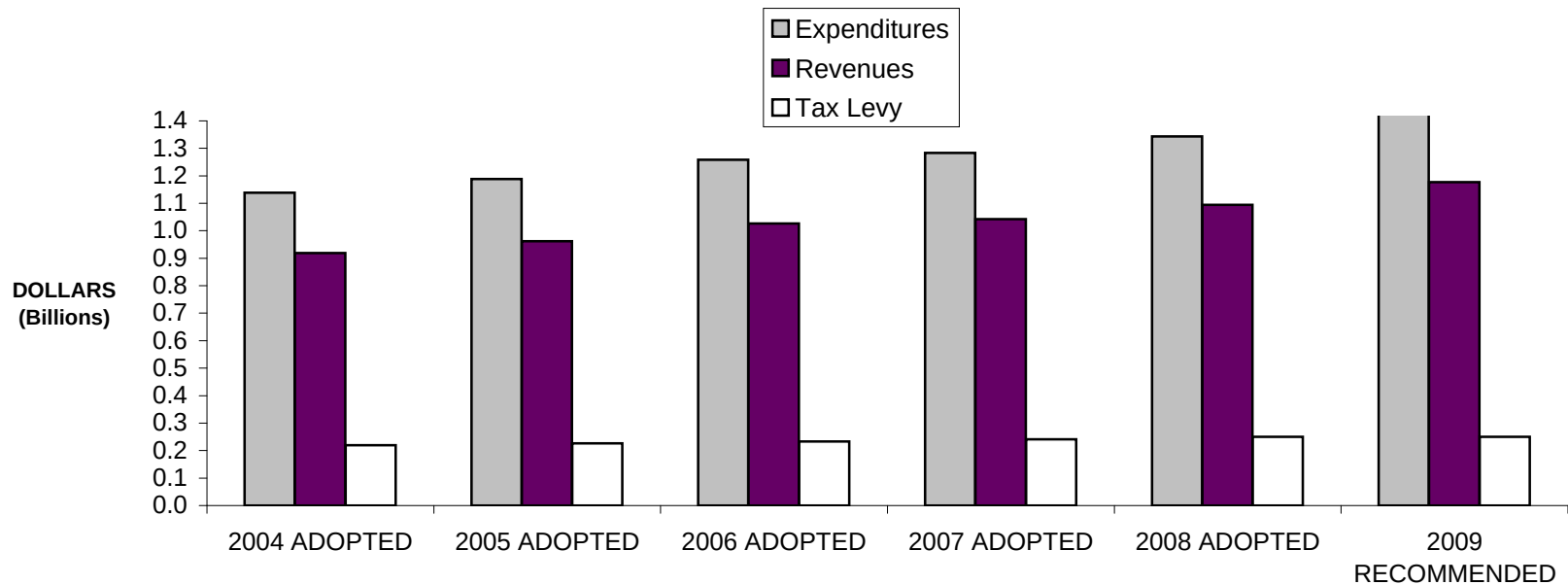
	2008 Adopted Budget	2009 Recommended Budget
<u>Expenditures</u>		
Legislative & Executive	11,252,520	11,857,109
Administration	70,288,977	63,131,583
Courts & Judiciary	69,016,777	67,169,612
Public Safety	164,978,120	165,935,300
General Government	7,825,716	6,876,976
Transportation and Public Works	227,235,732	233,220,538
Health & Human Services	662,759,526	708,388,306
Parks, Recreation & Culture	73,877,557	70,781,294
Debt Service	62,331,427	68,638,134
County-Wide Non-Departmentals	(64,008,359)	(45,538,530)
Capital Improvements	57,212,387	75,331,066
Trust Funds	1,169,858	1,024,490
Total Expenditures	\$1,343,940,239	\$1,426,815,877
<u>Revenues</u>		
Operating		
Sales Tax	65,208,949	67,435,903
Bond Proceeds	202,185	176,349
Other Direct Revenue	442,801,079	529,812,869
State Shared Revenue	38,062,280	37,733,754
Remaining State Revenue	350,076,204	333,952,899
Total Federal Revenue	57,482,836	59,731,311
Indirect Revenue	78,103,221	64,805,247
Prior Year Surplus (Deficit)	4,901,148	7,946,529
Operating Revenue Subtotal	\$1,036,837,902	\$1,101,594,861
Capital Improvement		
Sales Tax	417,000	420,000
Bond Proceeds	32,805,683	33,120,261
Other Direct Revenue	6,611,985	13,252,690
Remaining State Revenue	6,837,699	5,452,690
Total Federal Revenue	10,540,020	23,085,425
Capital Improvement Revenue Subtotal	\$57,212,387	\$75,331,066
Property Tax Levy	\$249,889,950	\$249,889,950
Total Revenues	\$1,343,940,239	\$1,426,815,877

**Milwaukee County
2009 Recommended Budget
Functional Tax Levy Distribution**

<u>Function</u>	<u>Expenditures</u>	<u>Non State and Federal Revenue</u>	<u>State and Federal Aids</u>	<u>Net Tax Levy Funds Required</u>	<u>% Tax Levy Funds</u>
Legislative & Executive	\$11,857,109	\$294,639	\$67,500	\$11,494,970	4.60%
Administration	\$63,131,583	\$50,967,343	\$1,700,000	\$10,464,240	4.19%
Courts & Judiciary	\$67,169,612	\$5,677,620	\$21,792,747	\$39,699,245	15.89%
Public Safety	\$165,935,300	\$11,533,759	\$18,385,447	\$136,016,094	54.43%
General Government	\$6,876,976	\$8,072,035	\$0	(\$1,195,059)	(0.48%)
Transportation and Public Works	\$233,220,538	\$101,204,521	\$106,760,754	\$25,255,263	10.11%
Health & Human Services	\$708,388,306	\$386,808,091	\$242,163,874	\$79,416,341	31.78%
Parks, Recreation & Culture	\$70,781,294	\$38,335,537	\$221,000	\$32,224,757	12.90%
Debt Service	\$68,638,134	\$8,768,925	\$0	\$59,869,209	23.96%
County-Wide Revenue	\$0	\$96,137,722	\$40,293,879	(\$136,431,601)	(54.60%)
County-Wide Non-Departmentals	(\$45,538,530)	(\$38,615,022)	\$0	(\$6,923,508)	(2.77%)
Capital Improvements	\$75,331,066	\$46,792,951	\$28,538,115	\$0	0.00%
Trust Funds	\$1,024,490	\$991,727	\$32,763	\$0	0.00%
Grand Total County	\$1,426,815,877	\$716,969,848	\$459,956,079	\$249,889,950	100.00%

RECOMMENDED 2009 BUDGET FOR GENERAL COUNTY PURPOSES

	2008 ADOPTED	2009 RECOMMENDED	CHANGE	PERCENT
EXPENDITURE	\$1,343,940,239	\$1,426,815,877	\$82,875,638	6.17%
REVENUE	<u>1,094,050,289</u>	<u>1,176,925,927</u>	<u>82,875,638</u>	<u>7.58%</u>
TAX LEVY	\$249,889,950	\$249,889,950	\$0	0.00%



**2009 Recommended Budget
Summary of Expenditures and Revenues
Legislative Executive**

A-1

	2008 Adopted Budget	2009 Recommended Budget	Increase (Decrease) Amount
<u>Expenditures</u>			
County Board	\$6,315,208	\$6,567,453	\$252,245
County Board - Department of Audit	\$2,640,763	\$2,708,241	\$67,478
County Board - Comm Business Dev Partners	\$828,147	\$887,567	\$59,420
County Executive - General Office	\$1,145,839	\$1,353,731	\$207,892
County Executive - Veterans Service	\$322,563	\$340,117	\$17,554
Total Expenditures	\$11,252,520	\$11,857,109	\$604,589
<u>Revenues</u>			
County Board - Comm Business Dev Partners	\$225,400	\$294,639	\$69,239
Total Revenues	\$225,400	\$294,639	\$69,239
<u>State and Federal Aids</u>			
County Board	\$24,000	\$25,500	\$1,500
County Executive - General Office	\$24,000	\$29,000	\$5,000
County Executive - Veterans Service	\$13,000	\$13,000	\$0
Total State and Federal Aids	\$61,000	\$67,500	\$6,500
NET FUNDS REQUIRED	\$10,966,120	\$11,494,970	\$528,850

**2009 Recommended Budget
Summary of Expenditures and Revenues
Administration**

B-1

	2008 Adopted Budget	2009 Recommended Budget	Increase (Decrease) Amount
<u>Expenditures</u>			
Civil Service Commission	\$61,695	\$61,694	(\$1)
Personnel Review Board	\$199,078	\$201,062	\$1,984
Corporation Counsel	\$1,931,690	\$1,876,556	(\$55,134)
DAS - Office for Persons with Disabilities	\$836,775	\$805,278	(\$31,497)
DAS - Labor Relations	\$636,909	\$619,043	(\$17,866)
DAS - Human Resources	\$3,139,184	\$2,888,949	(\$250,235)
DAS - Employee Benefits	\$2,249,263	\$2,393,159	\$143,896
DAS - Risk Management	\$7,035,317	\$7,204,330	\$169,013
DAS - Fiscal Affairs	\$6,056,022	\$5,697,356	(\$358,666)
DAS - Procurement	\$887,738	\$896,490	\$8,752
DAS - Information Management Services	\$18,542,564	\$18,185,009	(\$357,555)
DAS - Economic & Community Development	\$0	\$0	\$0
Ethics Board	\$56,996	\$58,672	\$1,676
DAS - Property Management	\$28,655,746	\$22,243,985	(\$6,411,761)
Total Expenditures	\$70,288,977	\$63,131,583	(\$7,157,394)
<u>Revenues</u>			
Corporation Counsel	\$141,027	\$160,000	\$18,973
DAS - Office for Persons with Disabilities	\$135,500	\$138,500	\$3,000
DAS - Human Resources	\$4,700	\$6,200	\$1,500
DAS - Employee Benefits	\$1,263,690	\$1,476,906	\$213,216
DAS - Risk Management	\$7,035,317	\$7,204,330	\$169,013
DAS - Fiscal Affairs	\$11,000	\$551,000	\$540,000
DAS - Procurement	\$39,551	\$0	(\$39,551)
DAS - Information Management Services	\$17,927,001	\$17,385,349	(\$541,652)
DAS - Property Management	\$27,782,284	\$24,045,058	(\$3,737,226)
Total Revenues	\$54,340,070	\$50,967,343	(\$3,372,727)
<u>State and Federal Aids</u>			
DAS - Fiscal Affairs	\$1,700,000	\$1,700,000	\$0
DAS - Property Management	\$0	\$0	\$0
Total State and Federal Aids	\$1,700,000	\$1,700,000	\$0
NET FUNDS REQUIRED	\$14,248,907	\$10,464,240	(\$3,784,667)

**2009 Recommended Budget
Summary of Expenditures and Revenues
County-Wide Non-Departmentals**

C-1

	2008 Adopted Budget	2009 Recommended Budget	Increase (Decrease) Amount
<u>Expenditures</u>			
Civil Air Patrol	\$10,000	\$10,500	\$500
Human Resource and Payroll System	\$1,662,145	\$1,662,145	\$0
MCAMLIS	\$995,000	\$879,000	(\$116,000)
Offset to Internal Service Charges	(\$63,471,356)	(\$51,519,933)	\$11,951,423
Charges to other County Departments	(\$10,195,078)	(\$7,905,809)	\$2,289,269
Appropriation for Contingencies	\$6,655,758	\$6,260,427	(\$395,331)
Employee Fringe Benefits	\$6,347,699	\$6,396,056	\$48,357
Litigation Reserve	\$200,000	\$200,000	\$0
Capital Outlay/Depreciation Contra	(\$6,671,212)	(\$1,953,765)	\$4,717,447
Debt Issue Expense	\$213,685	\$187,849	(\$25,836)
Investment Advisory Services	\$245,000	\$245,000	\$0
Total Expenditures	(\$64,008,359)	(\$45,538,530)	\$18,469,829
<u>Revenues</u>			
Human Resource and Payroll System	\$1,662,145	\$1,662,145	\$0
MCAMLIS	\$995,000	\$879,000	(\$116,000)
Offset to Internal Service Charges	(\$63,471,356)	(\$51,519,933)	\$11,951,423
Employee Fringe Benefits	\$6,347,699	\$6,396,056	\$48,357
Capital Outlay/Depreciation Contra	\$3,324,178	\$3,791,361	\$467,183
Debt Issue Expense	\$202,185	\$176,349	(\$25,836)
Total Revenues	(\$50,940,149)	(\$38,615,022)	\$12,325,127
NET FUNDS REQUIRED	(\$13,068,210)	(\$6,923,508)	\$6,144,702

**2009 Recommended Budget
Summary of Expenditures and Revenues
County-Wide Revenue**

D-1

	2008 Adopted Budget	2009 Recommended Budget	Increase (Decrease) Amount
<u>Revenues</u>			
Unclaimed Money	\$225,705	\$950,000	\$724,295
Land Sales	\$7,245,331	\$5,880,117	(\$1,365,214)
Potawatomi Revenue	\$3,486,477	\$3,971,477	\$485,000
Medicare Part D	\$2,768,970	\$3,593,974	\$825,004
Earnings on Investments	\$8,041,000	\$5,962,842	(\$2,078,158)
County Sales Tax Revenue	\$65,208,949	\$67,435,903	\$2,226,954
Power Plant Revenue	\$356,880	\$356,880	\$0
Surplus from Prior Year	\$4,901,148	\$7,946,529	\$3,045,381
Other Misc. Revenue	\$565,000	\$40,000	(\$525,000)
Total Revenues	\$92,799,460	\$96,137,722	\$3,338,262
<u>State and Federal Aids</u>			
State Shared Taxes	\$38,062,280	\$37,733,754	(\$328,526)
State Exempt Computer Aid	\$2,485,518	\$2,560,125	\$74,607
Total State and Federal Aids	\$40,547,798	\$40,293,879	(\$253,919)
NET FUNDS REQUIRED	(\$133,347,258)	(\$136,431,601)	(\$3,084,343)

**2009 Recommended Budget
Summary of Expenditures and Revenues
Courts Judiciary**

E-1

	2008 Adopted Budget	2009 Recommended Budget	Increase (Decrease) Amount
<u>Expenditures</u>			
Combined Court Related Operations	\$49,280,945	\$49,913,600	\$632,655
Department Of Child Support Enforcement	\$19,735,832	\$17,256,012	(\$2,479,820)
Total Expenditures	\$69,016,777	\$67,169,612	(\$1,847,165)
<u>Revenues</u>			
Combined Court Related Operations	\$4,476,347	\$4,578,020	\$101,673
Department Of Child Support Enforcement	\$2,912,069	\$1,099,600	(\$1,812,469)
Total Revenues	\$7,388,416	\$5,677,620	(\$1,710,796)
<u>State and Federal Aids</u>			
Combined Court Related Operations	\$8,097,177	\$6,648,601	(\$1,448,576)
Department Of Child Support Enforcement	\$15,608,754	\$15,144,146	(\$464,608)
Total State and Federal Aids	\$23,705,931	\$21,792,747	(\$1,913,184)
NET FUNDS REQUIRED	\$37,922,430	\$39,699,245	\$1,776,815

**2009 Recommended Budget
Summary of Expenditures and Revenues
General Government**

F-1

	2008 Adopted Budget	2009 Recommended Budget	Increase (Decrease) Amount
<u>Expenditures</u>			
Election Commission	\$1,093,105	\$600,824	(\$492,281)
County Treasurer	\$1,484,448	\$1,553,139	\$68,691
County Clerk	\$836,889	\$788,621	(\$48,268)
Register of Deeds	\$4,411,274	\$3,934,392	(\$476,882)
Total Expenditures	\$7,825,716	\$6,876,976	(\$948,740)
<u>Revenues</u>			
Election Commission	\$50,000	\$40,500	(\$9,500)
County Treasurer	\$2,005,000	\$2,607,500	\$602,500
County Clerk	\$482,400	\$480,625	(\$1,775)
Register of Deeds	\$5,989,253	\$4,943,410	(\$1,045,843)
Total Revenues	\$8,526,653	\$8,072,035	(\$454,618)
NET FUNDS REQUIRED	(\$700,937)	(\$1,195,059)	(\$494,122)

**2009 Recommended Budget
Summary of Expenditures and Revenues
Public Safety**

G-1

	2008 Adopted Budget	2009 Recommended Budget	Increase (Decrease) Amount
<u>Expenditures</u>			
Sheriff	\$88,091,678	\$91,825,081	\$3,733,403
House of Correction	\$52,740,817	\$49,017,975	(\$3,722,842)
District Attorney	\$20,055,950	\$20,529,572	\$473,622
Medical Examiner	\$4,089,675	\$4,562,672	\$472,997
Total Expenditures	\$164,978,120	\$165,935,300	\$957,180
<u>Revenues</u>			
Sheriff	\$6,171,169	\$8,242,350	\$2,071,181
House of Correction	\$5,661,242	\$2,143,774	(\$3,517,468)
District Attorney	\$109,875	\$76,250	(\$33,625)
Medical Examiner	\$960,001	\$1,071,385	\$111,384
Total Revenues	\$12,902,287	\$11,533,759	(\$1,368,528)
<u>State and Federal Aids</u>			
Sheriff	\$8,505,202	\$7,391,958	(\$1,113,244)
House of Correction	\$2,519,364	\$2,351,361	(\$168,003)
District Attorney	\$8,598,806	\$8,628,928	\$30,122
Medical Examiner	\$14,000	\$13,200	(\$800)
Total State and Federal Aids	\$19,637,372	\$18,385,447	(\$1,251,925)
NET FUNDS REQUIRED	\$132,438,461	\$136,016,094	\$3,577,633

**2009 Recommended Budget
Summary of Expenditures and Revenues
Transportation and Public Works**

H-1

	2008 Adopted Budget	2009 Recommended Budget	Increase (Decrease) Amount
<u>Expenditures</u>			
Airport	\$72,446,549	\$77,622,841	\$5,176,292
Transportation Services	\$2,599,824	\$2,185,506	(\$414,318)
Architectural, Engineering & Environmental Svcs	\$6,104,955	\$6,326,776	\$221,821
Highway Maintenance	\$17,117,868	\$15,955,114	(\$1,162,754)
Fleet Management	\$10,477,421	\$6,782,137	(\$3,695,284)
Water Utility	\$1,461,943	\$1,769,657	\$307,714
Transit/Paratransit System	\$116,681,534	\$122,555,836	\$5,874,302
Director's Office	\$345,638	\$22,671	(\$322,967)
Total Expenditures	\$227,235,732	\$233,220,538	\$5,984,806
<u>Revenues</u>			
Airport	\$74,309,425	\$79,432,237	\$5,122,812
Transportation Services	\$2,386,853	\$2,015,261	(\$371,592)
Architectural, Engineering & Environmental Svcs	\$5,065,090	\$5,468,420	\$403,330
Highway Maintenance	\$26,800	\$62,300	\$35,500
Fleet Management	\$10,459,721	\$1,831,021	(\$8,628,700)
Water Utility	\$1,600,537	\$1,769,657	\$169,120
Transit/Paratransit System	\$6,790,314	\$10,445,625	\$3,655,311
Director's Office	\$203,652	\$180,000	(\$23,652)
Total Revenues	\$100,842,392	\$101,204,521	\$362,129
<u>State and Federal Aids</u>			
Airport	\$102,500	\$50,000	(\$52,500)
Transportation Services	\$13,000	\$0	(\$13,000)
Architectural, Engineering & Environmental Svcs	\$225,316	\$179,958	(\$45,358)
Highway Maintenance	\$16,084,580	\$16,090,156	\$5,576
Fleet Management	\$17,700	\$20,000	\$2,300
Transit/Paratransit System	\$87,719,762	\$90,420,640	\$2,700,878
Total State and Federal Aids	\$104,162,858	\$106,760,754	\$2,597,896
NET FUNDS REQUIRED	\$22,230,482	\$25,255,263	\$3,024,781

**2009 Recommended Budget
Summary of Expenditures and Revenues
Health Human Services**

I-1

	2008 Adopted Budget	2009 Recommended Budget	Increase (Decrease) Amount
<u>Expenditures</u>			
DHHS - Behavioral Health Division	\$171,167,656	\$169,821,943	(\$1,345,713)
County Health Programs	\$68,305,802	\$60,750,700	(\$7,555,102)
Department On Aging	\$19,745,667	\$19,264,360	(\$481,307)
Care Managmenet Organization - Aging	\$188,572,509	\$261,403,892	\$72,831,383
Dept of Health & Human Services	\$214,967,892	\$197,147,411	(\$17,820,481)
Total Expenditures	\$662,759,526	\$708,388,306	\$45,628,780
<u>Revenues</u>			
DHHS - Behavioral Health Division	\$65,905,348	\$69,276,885	\$3,371,537
County Health Programs	\$53,981,239	\$46,358,837	(\$7,622,402)
Department On Aging	\$1,206,775	\$1,255,075	\$48,300
Care Managmenet Organization - Aging	\$188,560,759	\$260,833,161	\$72,272,402
Dept of Health & Human Services	\$9,692,237	\$9,084,133	(\$608,104)
Total Revenues	\$319,346,358	\$386,808,091	\$67,461,733
<u>State and Federal Aids</u>			
DHHS - Behavioral Health Division	\$60,681,757	\$59,559,177	(\$1,122,580)
Department On Aging	\$14,893,068	\$14,992,093	\$99,025
Care Managmenet Organization - Aging	\$377,707	\$570,731	\$193,024
Dept of Health & Human Services	\$179,760,566	\$167,041,873	(\$12,718,693)
Total State and Federal Aids	\$255,713,098	\$242,163,874	(\$13,549,224)
NET FUNDS REQUIRED	\$87,700,070	\$79,416,341	(\$8,283,729)

**2009 Recommended Budget
Summary of Expenditures and Revenues
Parks, Recreation Culture**

J-1

	2008 Adopted Budget	2009 Recommended Budget	Increase (Decrease) Amount
<u>Expenditures</u>			
Milwaukee County Historical Society	\$242,550	\$242,550	\$0
VISIT Milwaukee	\$25,000	\$25,000	\$0
War Memorial	\$1,504,594	\$1,504,594	\$0
Villa Terrace/Charles Allis Art Museums	\$243,656	\$243,656	\$0
Marcus Center for the Performing Arts	\$1,280,000	\$1,280,000	\$0
Federated Library System	\$66,650	\$66,650	\$0
Milwaukee County Funds for the Performing Arts	\$377,688	\$377,688	\$0
Parks, Recreation & Culture	\$43,501,693	\$39,371,535	(\$4,130,158)
Zoological Department	\$22,802,230	\$23,844,351	\$1,042,121
Milwaukee Public Museum	\$3,502,376	\$3,502,376	\$0
UW Extension	\$331,120	\$322,894	(\$8,226)
Total Expenditures	\$73,877,557	\$70,781,294	(\$3,096,263)
<u>Revenues</u>			
Parks, Recreation & Culture	\$18,702,474	\$19,852,327	\$1,149,853
Zoological Department	\$16,925,532	\$18,362,730	\$1,437,198
UW Extension	\$121,080	\$120,480	(\$600)
Total Revenues	\$35,749,086	\$38,335,537	\$2,586,451
<u>State and Federal Aids</u>			
Parks, Recreation & Culture	\$60,500	\$221,000	\$160,500
Total State and Federal Aids	\$60,500	\$221,000	\$160,500
NET FUNDS REQUIRED	\$38,067,971	\$32,224,757	(\$5,843,214)

**2009 Recommended Budget
Summary of Expenditures and Revenues
Debt Service**

K-1

	2008 Adopted Budget	2009 Recommended Budget	Increase (Decrease) Amount
<u>Expenditures</u>			
General County Debt Service	\$62,331,427	\$68,638,134	\$6,306,707
Total Expenditures	\$62,331,427	\$68,638,134	\$6,306,707
<u>Revenues</u>			
General County Debt Service	\$8,899,514	\$8,768,925	(\$130,589)
Total Revenues	\$8,899,514	\$8,768,925	(\$130,589)
NET FUNDS REQUIRED	\$53,431,913	\$59,869,209	\$6,437,296

**2009 Recommended Budget
Summary of Expenditures and Revenues
Capital Improvements**

L-1

	2008 Adopted Budget	2009 Recommended Budget	Increase (Decrease) Amount
<u>Expenditures</u>			
Airport	\$11,302,400	\$25,914,800	\$14,612,400
Highway	\$16,839,040	\$18,242,150	\$1,403,110
Mass Transit	\$906,300	\$2,908,000	\$2,001,700
Environmental	\$877,360	\$517,400	(\$359,960)
Parks, Recreation, & Culture	\$7,764,006	\$8,080,640	\$316,634
Mckinley Marina	\$1,545,625	\$0	(\$1,545,625)
Museum	\$827,860	\$975,600	\$147,740
Zoological Department	\$1,546,978	\$2,035,230	\$488,252
Behavioral Health	\$240,092	\$167,696	(\$72,396)
Human Services	\$1,680,592	\$1,237,850	(\$442,742)
County Grounds	\$880,631	\$444,600	(\$436,031)
Courthouse Complex	\$1,034,334	\$2,445,316	\$1,410,982
House of Correction	\$714,180	\$831,482	\$117,302
Other Agencies	\$11,052,989	\$11,530,302	\$477,313
Total Expenditures	\$57,212,387	\$75,331,066	\$18,118,679
<u>Revenues</u>			
Airport	\$4,334,635	\$11,190,800	\$6,856,165
Highway	\$7,491,486	\$6,724,035	(\$767,451)
Mass Transit	\$186,300	\$612,000	\$425,700
Environmental	\$877,360	\$517,400	(\$359,960)
Parks, Recreation, & Culture	\$7,421,606	\$8,080,640	\$659,034
Mckinley Marina	\$1,545,625	\$0	(\$1,545,625)
Museum	\$827,860	\$975,600	\$147,740
Zoological Department	\$1,546,978	\$2,035,230	\$488,252
Behavioral Health	\$240,092	\$167,696	(\$72,396)
Human Services	\$1,680,592	\$1,237,850	(\$442,742)
County Grounds	\$880,631	\$444,600	(\$436,031)
Courthouse Complex	\$1,034,334	\$2,445,316	\$1,410,982
House of Correction	\$714,180	\$831,482	\$117,302
Other Agencies	\$11,052,989	\$11,530,302	\$477,313
Total Revenues	\$39,834,668	\$46,792,951	\$6,958,283
<u>State and Federal Aids</u>			
Airport	\$6,967,765	\$14,724,000	\$7,756,235
Highway	\$9,347,554	\$11,518,115	\$2,170,561
Mass Transit	\$720,000	\$2,296,000	\$1,576,000
Parks, Recreation, & Culture	\$342,400	\$0	(\$342,400)
Total State and Federal Aids	\$17,377,719	\$28,538,115	\$11,160,396
NET FUNDS REQUIRED	\$0	\$0	\$0

**2009 Recommended Budget
Summary of Expenditures and Revenues
Trust Funds**

M-1

	2008 Adopted Budget	2009 Recommended Budget	Increase (Decrease) Amount
<u>Expenditures</u>			
BHD Research	\$25,000	\$25,000	\$0
BHD Patient Activity/Special Events	\$10,100	\$10,100	\$0
Zoo Specimen	\$47,235	\$47,235	\$0
Zoo Railroad	\$1,075,523	\$930,155	(\$145,368)
Office on Disabilities Expendable Trust	\$12,000	\$12,000	\$0
Total Expenditures	\$1,169,858	\$1,024,490	(\$145,368)
<u>Revenues</u>			
BHD Research	\$25,000	\$25,000	\$0
BHD Patient Activity/Special Events	\$10,100	\$10,100	\$0
Zoo Specimen	\$47,235	\$47,235	\$0
Zoo Railroad	\$1,042,760	\$897,392	(\$145,368)
Office on Disabilities Expendable Trust	\$12,000	\$12,000	\$0
Total Revenues	\$1,137,095	\$991,727	(\$145,368)
<u>State and Federal Aids</u>			
Zoo Railroad	\$32,763	\$32,763	\$0
Total State and Federal Aids	\$32,763	\$32,763	\$0
NET FUNDS REQUIRED	\$0	\$0	\$0

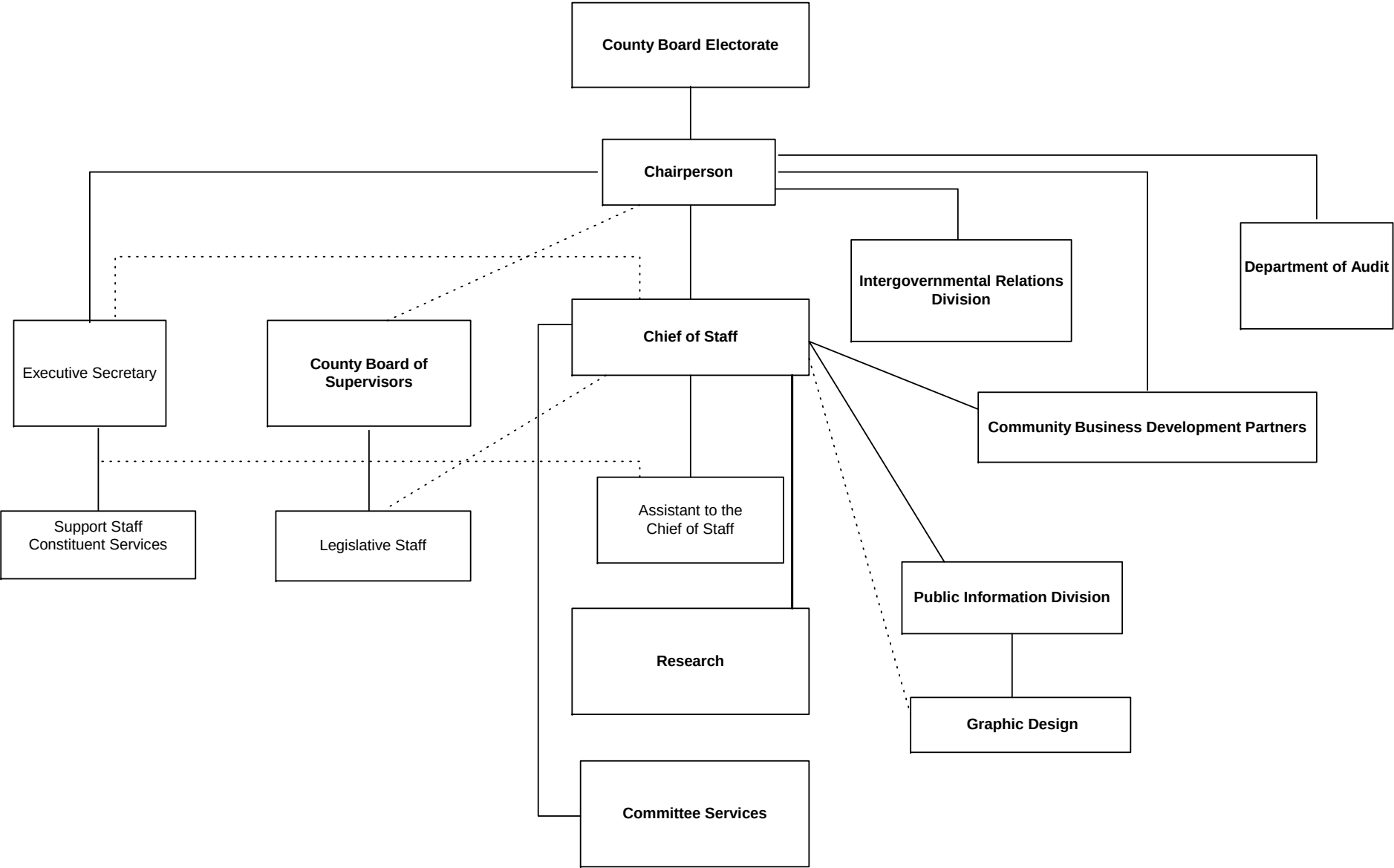
COUNTY EXECUTIVE'S 2009 BUDGET

GENERAL INFORMATION

Each Department in Milwaukee County must adhere to the following four provisions in their respective budgets:

- Departments have the authority to fill unfunded positions provided they do not incur a salary deficit.
- ECP positions are not provided step increases or performance awards in 2009 as allowed in County Ordinance Section 17.265 (3).
- In 2007, the abatement of Countywide crosscharges were included in departmental and non-departmental budgets. They were reflected in the Additional Costs Not Included In Tax Levy Table to show the "total" amount of tax levy support for each Department. The abatement of Countywide crosscharges were discontinued in 2008. The tax levy previously held in the servicing department was redistributed to the recipient departments in an amount corresponding to the crosscharges. This results in a tax levy redistribution equal to the change in abatements.
- All departments are required to operate within their expenditure appropriations and their overall budgets. Pursuant to Section 59.60(12), Wisconsin Statutes, "No payment may be authorized or made and no obligation incurred against the county unless the county has sufficient appropriations for payment. No payment may be made or obligation incurred against an appropriation unless the director first certifies that a sufficient unencumbered balance is or will be available in the appropriation to make the payment or to meet the obligation when it becomes due and payable. An obligation incurred and an authorization of payment in violation of this subsection is void. A county officer who knowingly violates this subsection is jointly and severally liable to the county for the full amount paid. A county employee who knowingly violates this subsection may be removed for cause."

COUNTY BOARD



COUNTY EXECUTIVE'S 2009 BUDGET**DEPT:** COUNTY BOARD**UNIT NO.** 1000**FUND:** General - 0001**OPERATING AUTHORITY & PURPOSE**

The nature, composition, powers, duties and responsibilities of county boards are delineated in Chapter 59, Wisconsin Statutes, pursuant to Article IV, Sections 22 and 23 of the State Constitution. Each county in the State is a body corporate empowered to sue and be sued; to acquire and hold, lease or rent property; to enter into leases and to

make contracts. The power of the County can only be exercised by the County Board pursuant to a resolution or ordinance adopted by it. The general powers of the County Board are set forth in Section 59.51 of the Wisconsin Statutes.

BUDGET SUMMARY				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 2,830,044	\$ 3,102,499	\$ 3,175,121	\$ 72,622
Employee Fringe Benefits (EFB)	2,084,036	2,056,672	2,252,109	195,437
Services	297,470	307,539	319,875	12,336
Commodities	52,992	58,526	52,750	(5,776)
Other Charges	1,352	2,500	2,500	0
Debt & Depreciation	0	0	0	0
Capital Outlay	0	0	0	0
Capital Contra	0	0	0	0
County Service Charges	833,846	787,472	765,098	(22,374)
Abatements	(782,123)	0	0	0
Total Expenditures	\$ 5,317,617	\$ 6,315,208	\$ 6,567,453	\$ 252,245
Direct Revenue	1,524	0	0	0
State & Federal Revenue	26,357	24,000	25,500	1,500
Indirect Revenue	0	0	0	0
Total Revenue	\$ 27,881	\$ 24,000	\$ 25,500	\$ 1,500
Direct Total Tax Levy	5,289,736	6,291,208	6,541,953	250,745

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Central Service Allocation	\$ 62,096	\$ 0	\$ 0	\$ 0
Courthouse Space Rental	438,228	0	0	0
Tech Support & Infrastructure	117,710	0	0	0
Distribution Services	26,298	0	0	0
Telecommunications	20,648	0	0	0
Record Center	638	0	0	0
Radio	0	0	0	0
Computer Charges	12,392	0	0	0
Applications Charges	85,718	0	0	0
Apps Charges - Network	0	0	0	0
Apps Charges - Mainframe	0	0	0	0
HRIS Allocation	18,396	0	0	0
Total Charges	\$ 782,124	\$ 0	\$ 0	\$ 0
Direct Property Tax Levy	\$ 5,289,736	\$ 6,291,208	\$ 6,541,953	\$ 250,745
Total Property Tax Levy	\$ 6,071,860	\$ 6,291,208	\$ 6,541,953	\$ 250,745

* In 2007, these costs were included in other charging departmental and non-departmental budgets. They were reflected here to show the "total" amount of tax levy support for this Department. In 2008 and 2009, these costs are budgeted within the receiving department to show the tax levy cost in the department.

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: COUNTY BOARD

UNIT NO. 1000
FUND: General - 0001

PERSONNEL SUMMARY				
	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 2,830,044	\$ 3,102,499	\$ 3,175,121	\$ 72,622
Employee Fringe Benefits (EFB)	\$ 2,084,036	\$ 2,056,672	\$ 2,252,109	\$ 195,437
Position Equivalent (Funded)*	58.9	59.2	59.2	0.0
% of Gross Wages Funded	100.0	100.0	100.0	0.0
Overtime (Dollars)**	\$ 4,102	\$ 0	\$ 0	\$ 0
Overtime (Equivalent to Position)	0.0	0.0	0.0	0.0

* For 2007 Actuals, the Position Equivalent is the budgeted amount.

** Delineated for information. (Also included in personal services.)

PERSONNEL CHANGES				
Job Title/Classification	Action	Number of Positions/ Total FTE	Division	Cost of Positions (Excluding Social Security & Fringe)
Adm Sec - Office Asst 3	Unfunded	1/.50	County Board	\$ (17,038)
			TOTAL	\$ (17,038)

MISSION

The mission of the Board of Supervisors is to ensure a responsive, accessible and accountable government for the people of the County of Milwaukee, and to establish County policies that enhance self-sufficiency, personal safety, economic opportunity and quality of life.

OBJECTIVES

- The County Board will continue to make fiscal and programmatic decisions and provide overall policy direction, to assure essential and important services for the community to meet the safety, health and welfare needs of its citizens and the financial impact to the taxpayers.
- County Supervisors will continue to communicate with constituents, organizations and businesses in their districts to enhance understanding of the needs of the community and the laws, procedures and available resources under which Milwaukee County operates.
- County Board staff will continue to provide timely and accurate information for policymakers to make sound decisions for their constituency and

the County as a whole, and to communicate those decisions and actions to the public.

- The County Board, as the legislative branch of County government, will continue strengthening relationships with the executive and judicial branches of Milwaukee County and with other levels of government, including the Federal and State of Wisconsin governments – where the principal objective is to maximize State and Federal aid to Milwaukee County – as well as other counties, and municipalities, especially those located within the boundaries of Milwaukee County.
- County Board administration will continue to improve business operations to assure the County Board is managed in an efficient and fiscally prudent manner.

DEPARTMENT DESCRIPTION

Legislative Services

The Milwaukee County Board of Supervisors is a body of 19 legislative representatives elected by residents of 19 supervisory districts in the County. Legislative Services includes 19 Board members who elect from their body the Chairperson of the

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: COUNTY BOARD

UNIT NO. 1000
FUND: General - 0001

Board and the First and Second Vice Chairpersons. Also included are individually assigned positions of Legislative Assistant. Upper management of all County Board services is the responsibility of the Chairperson of the County Board, who functions as the department head.

The Board's primary power is to determine policy and direct County government through the adoption of ordinances and resolutions. As such, the Board establishes programs, services and laws for the County. Among the Board's most important means of establishing policy is the adoption of the annual County budget. The Board conducts its business through nine standing committees, various subcommittees, commissions and task forces.

At the committee level, members hear testimony from Supervisors proposing legislation and requests from departments and outside agencies regarding policy changes. The public is also afforded the opportunity to speak to committees on an issue. Committee members may amend legislation to reflect the will of the committee and then vote on it. Committee recommendations are forwarded to the County Board with a recommendation for approval or rejection. The full Board may further amend the resolution or ordinance, lay it over or send it back to committee for additional study and referrals of questions. The full County Board then votes on a measure, accepting or rejecting it.

Legislative Support Services

Research Services

Duties include specialized research analysis and studies for specific standing committees, subcommittees and other special committees of the County Board and preparation of resolutions, ordinances, and fiscal notes. Research staff is involved annually in the review, analysis and development of recommendations for the Finance and Audit Committee and the County Board on Countywide departmental operations and capital budget requests as presented in the Executive Budget.

Committee Services

Duties include committee meeting support essential to the operation of the County Board. Primary responsibilities are to issue committee agendas and meeting notices and to enter in appropriate files kept for that purpose, a complete record of all committee

meetings, including attendance, appearances for and against pending matters, and to record and prepare minutes of meetings. These include all motions made, by whom, and how each member voted upon each matter considered, together with a final action by the committee.

Public Information Services

Duties include the provision of information to the public through all written and visual media, including newsletters, press releases, press relations, community outreach, web site development, etc.

Administration / Operations

Functions include overall administration, departmental information technology systems, budget and accounting, fiscal monitoring, purchasing, reception, constituent services, facilities management, general operations and clerical support.

Intergovernmental Relations

The Intergovernmental Relations Division is a function within the budget of the County Board to reflect the County Board's overall legislative and policy oversight function.

Intergovernmental Relations assists in coordinating and developing a legislative package and budgetary agenda for Milwaukee County, which defines areas where modifications to State and Federal legislation should be developed and introduced. Intergovernmental Relations also communicates and works with State and Federal officials to enact the County's legislative and budgetary package, and interfaces with other local units of government.

BUDGET HIGHLIGHTS

- Personal Services expenditures without fringe benefits increase \$72,622 from \$3,102,499 to \$3,175,121.
- Due to the expanded needs of County Supervisory Districts, the County Board Legislative Assistants are increased from a maximum of 35 hours per week to a maximum of 40 hours per week. The salary and active fringe cost of this initiative is \$91,774.

COUNTY EXECUTIVE'S 2009 BUDGET

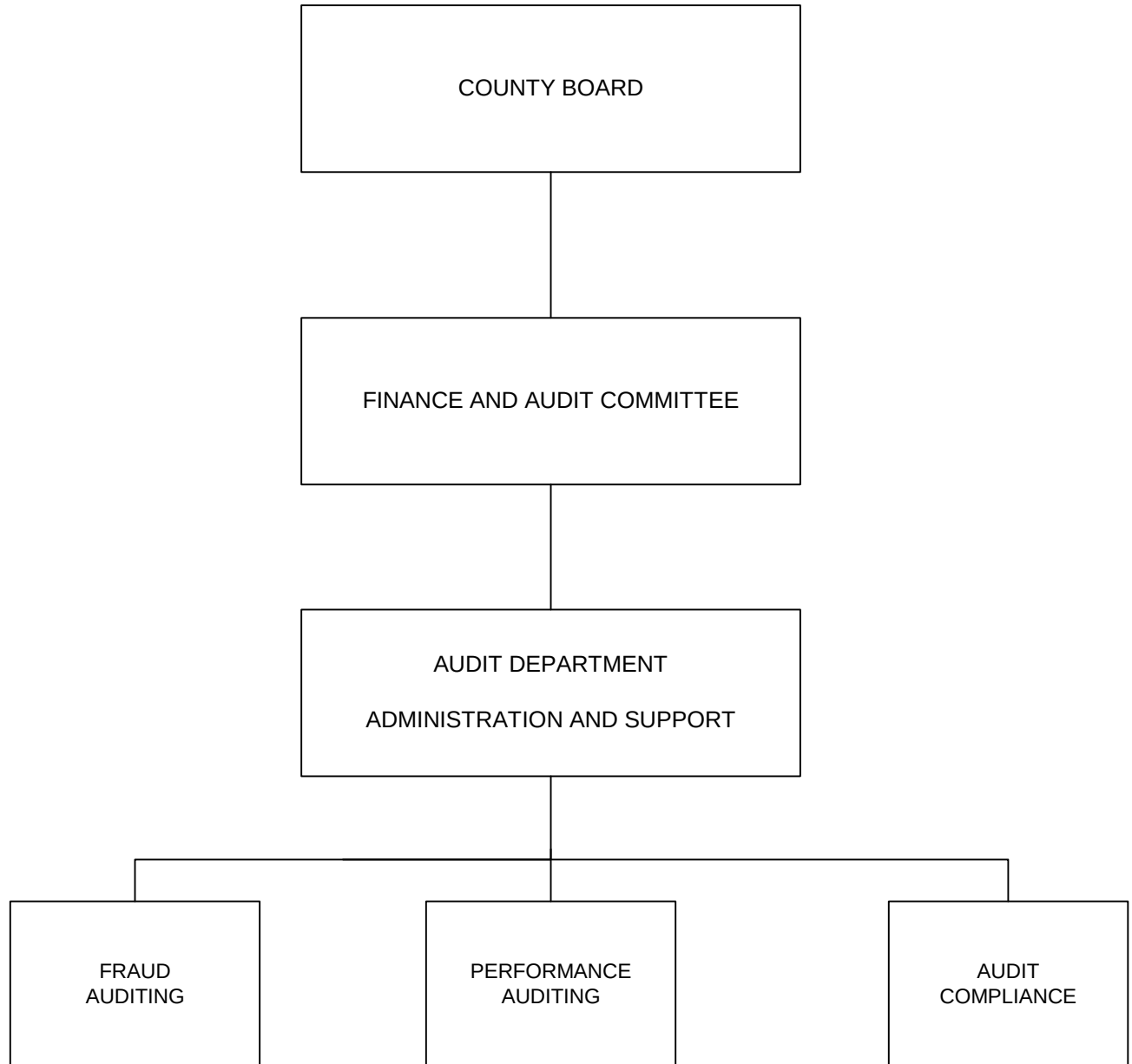
DEPT: COUNTY BOARD

UNIT NO. 1000

FUND: General - 0001

- The Department unfunds 1.0 FTE Administrative Secretary – Office Assistant 3 position (vacant) that was unfunded for half of 2008 for a salary and active fringe savings of \$27,741.
- Services are increased \$12,336, from \$307,539 to \$319,875; due to the additional cost of general office supplies caused by the new term and increase in postage cost.
- \$50,000 is continued for Federal lobbying services as part of the Intergovernmental Relations function.
- All departments are required to operate within their expenditure appropriations and their overall budgets. Pursuant to Section 59.60(12), Wisconsin Statutes, "No payment may be authorized or made and no obligation incurred against the county unless the county has sufficient appropriations for payment. No payment may be made or obligation incurred against an appropriation unless the director first certifies that a sufficient unencumbered balance is or will be available in the appropriation to make the payment or to meet the obligation when it becomes due and payable. An obligation incurred and an authorization of payment in violation of this subsection is void. A county officer who knowingly violates this subsection is jointly and severely liable to the county for the full amount paid. A county employee who knowingly violates this subsection may be removed for cause."

COUNTY BOARD – DEPARTMENT OF AUDIT



COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: COUNTY BOARD - DEPARTMENT OF AUDIT

UNIT NO. 1001
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to Section 59.47 of the Wisconsin Statutes and Chapter 57 of the Milwaukee County Ordinances, the Department of Audit is responsible for post auditing the fiscal concerns of Milwaukee County. The term audit is used to describe not only work done in examining financial statements, but also work done in reviewing internal accounting and administrative controls, compliance with applicable laws and regulations, economy and efficiency of operations, and effectiveness in achieving program results. The Department's audits are performed in accordance with Government Auditing Standards. In addition, the Department monitors contracts with

vendors of goods and services for compliance with equal opportunity and affirmative action requirements. The Department annually contracts for an audit of the financial statements of Milwaukee County and the Single Audit of Federal and State grants required by Federal OMB Circular A-133 and State Single Audit Guidelines. The staff also reconciles the County's checking accounts. In addition, the Department maintains a Hotline to receive information from citizens and employees regarding waste, fraud and abuse of Milwaukee County resources.

BUDGET SUMMARY				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 1,147,235	\$ 1,244,297	\$ 1,227,207	\$ (17,090)
Employee Fringe Benefits (EFB)	648,684	712,150	783,372	71,222
Services	435,634	416,496	445,496	29,000
Commodities	7,021	6,905	6,941	36
Other Charges	0	0	0	0
Debt & Depreciation	0	0	0	0
Capital Outlay	0	0	0	0
Capital Contra	0	0	0	0
County Service Charges	308,624	297,883	293,121	(4,762)
Abatements	(331,112)	(36,968)	(47,896)	(10,928)
Total Expenditures	\$ 2,216,086	\$ 2,640,763	\$ 2,708,241	\$ 67,478
Direct Revenue	0	0	0	0
State & Federal Revenue	0	0	0	0
Indirect Revenue	0	0	0	0
Total Revenue	\$ 0	\$ 0	\$ 0	\$ 0
Direct Total Tax Levy	2,216,086	2,640,763	2,708,241	67,478

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: COUNTY BOARD - DEPARTMENT OF AUDIT

UNIT NO. 1001

FUND: General - 0001

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Central Service Allocation	\$ 0	\$ 0	\$ 0	\$ 0
Courthouse Space Rental	179,436	0	0	0
Tech Support & Infrastructure	63,985	0	0	0
Distribution Services	159	0	0	0
Telecommunications	4,988	0	0	0
Record Center	0	0	0	0
Radio	0	0	0	0
Computer Charges	7,435	0	0	0
Applications Charges	33,481	0	0	0
Apps Charges - Network	0	0	0	0
Apps Charges - Mainframe	0	0	0	0
HRIS Allocation	5,832	0	0	0
Total Charges	\$ 295,316	\$ 0	\$ 0	\$ 0
Direct Property Tax Levy	\$ 2,216,086	\$ 2,640,763	\$ 2,708,241	\$ 67,478
Total Property Tax Levy	\$ 2,511,402	\$ 2,640,763	\$ 2,708,241	\$ 67,478

** In 2007, these costs were included in other charging departmental and non-departmental budgets. They were reflected here to show the "total" amount of tax levy support for this Department. In 2008 and 2009, these costs are budgeted within the receiving department to show the tax levy cost in the department.

PERSONNEL SUMMARY				
	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 1,147,235	\$ 1,244,297	\$ 1,227,207	\$ (17,090)
Employee Fringe Benefits (EFB)	\$ 648,684	\$ 712,150	\$ 783,372	\$ 71,222
Position Equivalent (Funded)*	20.1	18.9	19.0	0.2
% of Gross Wages Funded	94.8	96.6	100.0	3.4
Overtime (Dollars)**	\$ 0	\$ 0	\$ 0	\$ 0
Overtime (Equivalent to Position)	0.0	0.0	0.0	0.0

* For 2007 Actuals, the Position Equivalent is the budgeted amount.

** Delineated for information. (Also included in personal services.)

PERSONNEL CHANGES				
Job Title/Classification	Action	Number of Positions/ Total FTE	Division	Cost of Positions (Excluding Social Security & Fringe)
Admin. Sec-Audit Supervisor	Abolish	1/1.0	Audit	\$ (75,176)
Admin Sec-Perf. Eval. 3	Fund	1/1.0	Audit	54,170
			TOTAL	\$ (21,006)

MISSION

manner that is honest, efficient, effective and accountable to the citizens of Milwaukee County.

Through independent, objective and timely analysis of information, the Milwaukee County Department of Audit assists both policymakers and program managers in providing high quality services in a

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: COUNTY BOARD - DEPARTMENT OF AUDIT

UNIT NO. 1001
FUND: General - 0001

OBJECTIVES

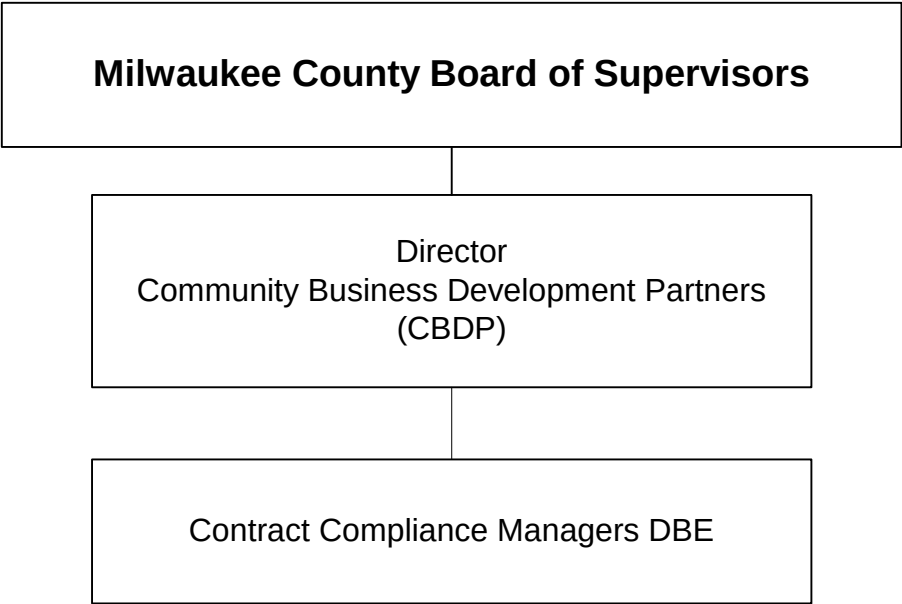
- Improve the pool of knowledge concerning Milwaukee County issues and programs among policy and administrative decision-makers.
- Increase the County Board's level of confidence in Milwaukee County's management of resources and program administration.
- Improve efficiency and effectiveness of Milwaukee County government services.
- Estimated professional service fees to conduct the County-wide audit and to procure technical/supplemental audit services increase \$29,000, from \$388,000 to \$417,000.
- All departments are required to operate within their expenditure appropriations and their overall budgets. Pursuant to Section 59.60(12), Wisconsin Statutes, "No payment may be authorized or made and no obligation incurred against the county unless the county has sufficient appropriations for payment. No payment may be made or obligation incurred against an appropriation unless the director first certifies that a sufficient unencumbered balance is or will be available in the appropriation to make the payment or to meet the obligation when it becomes due and payable. An obligation incurred and an authorization of payment in violation of this subsection is void. A county officer who knowingly violates this subsection is jointly and severely liable to the county for the full amount paid. A county employee who knowingly violates this subsection may be removed for cause."

BUDGET HIGHLIGHTS

- Personal Services expenditures without fringe benefits decreased by \$17,090, from \$1,244,297 to \$1,227,207.
- In 2009, the Department of Audit will abolish 1.0 FTE Admin. Secretary-Audit Supervisor position and fund 1.0 FTE Admin. Secretary-Performance Evaluator 3 position for net salary and active fringe savings of \$25,668.

ACTIVITY AND STATISTICAL SUMMARY				
	2007 Budget	2007 Actual	2008 Budget	2009 Budget
Person-Hours Available (net of paid time off)	33,250	30,811	33,250	31,800
<u>Allocation of Available Hours</u>				
Financial/Internal Control Audits	5,750	386	5,750	1,550
Performance Audits	7,800	11,255	7,800	8,230
Special Projects/Hotline	5,856	1,208	5,856	6,100
Bank Reconciliation	3,226	5,486	3,226	5,300
Contract Compliance	1,213	227	1,213	1,350
Administration and General	7,397	10,052	7,397	7,120
Other	2,008	2,197	2,008	2,150
Total	33,250	30,811	33,250	31,800
<u>Contract Compliance Activities</u>				
Desk Audits of Affirmative Action Plans	180	135	140	135
Equal Employment Opportunity Certificates Processed	100	80	70	80
<u>Bank Reconciliation Section Activities</u>				
Accounts Reconciled	636	807	732	720

**COUNTY BOARD –
OFFICE OF COMMUNITY BUSINESS DEVELOPMENT PARTNERS**



COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: COUNTY BOARD –OFFICE OF COMMUNITY BUSINESS
DEVELOPMENT PARTNERS

UNIT NO. 1040
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

The County Board – Office of Community Business Development Partners is responsible for administering the County's disadvantaged business enterprise (DBE) program. Chapter 42 of the Milwaukee County Ordinances sets forth the policy and definitions of Milwaukee County's Federal and non-Federal DBE programs. Chapter 42 describes

policies regarding DBE participation in procurement, public works and professional services contracts; goal setting for DBE participation; contractor/vendor good faith effort (GFE) procedures; and procedures for findings of contractor non-compliance.

BUDGET SUMMARY				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 328,170	\$ 385,618	\$ 395,649	\$ 10,031
Employee Fringe Benefits (EFB)	178,685	208,637	247,516	38,879
Services	48,203	98,624	98,196	(428)
Commodities	6,429	6,119	6,120	1
Other Charges	0	0	0	0
Debt & Depreciation	0	0	0	0
Capital Outlay	0	1,000	0	(1,000)
Capital Contra	0	0	0	0
County Service Charges	134,616	128,149	140,086	11,937
Abatements	(120,292)	0	0	0
Total Expenditures	\$ 575,811	\$ 828,147	\$ 887,567	\$ 59,420
Direct Revenue	15,480	21,000	25,000	4,000
State & Federal Revenue	0	0	0	0
Indirect Revenue	207,069	204,400	269,639	65,239
Total Revenue	\$ 222,549	\$ 225,400	\$ 294,639	\$ 69,239
Direct Total Tax Levy	353,262	602,747	592,928	(9,819)

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Central Service Allocation	\$ 21,738	\$ 0	\$ 0	\$ 0
Courthouse Space Rental	84,036	0	0	0
Tech Support & Infrastructure	8,551	0	0	0
Distribution Services	3	0	0	0
Telecommunications	2,100	0	0	0
Record Center	554	0	0	0
Radio	0	0	0	0
Computer Charges	354	0	0	0
Applications Charges	1,421	0	0	0
Apps Charges - Network	0	0	0	0
Apps Charges - Mainframe	0	0	0	0
HRIS Allocation	1,535	0	0	0
Total Charges	\$ 120,292	\$ 0	\$ 0	\$ 0
Direct Property Tax Levy	\$ 353,262	\$ 602,747	\$ 592,928	\$ (9,819)
Total Property Tax Levy	\$ 473,554	\$ 602,747	\$ 592,928	\$ (9,819)

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: COUNTY BOARD –
OFFICE OF COMMUNITY BUSINESS DEVELOPMENT PARTNERS

UNIT NO. 1040
FUND: General - 0001

* In 2007, these costs were included in other charging departmental and non-departmental budgets. They were reflected here to show the "total" amount of tax levy support for this Department. In 2008 and 2009, these costs are budgeted within the receiving department to show the tax levy cost in the department.

PERSONNEL SUMMARY				
	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 328,170	\$ 385,618	\$ 395,649	\$ 10,031
Employee Fringe Benefits (EFB)	\$ 178,685	\$ 208,637	\$ 247,516	\$ 38,879
Position Equivalent (Funded)*	5.0	6.0	6.0	0.0
% of Gross Wages Funded	92.0	100.0	100.0	0.0
Overtime (Dollars)**	\$ 80	\$ 0	\$ 0	\$ 0
Overtime (Equivalent to Position)	0.0	0.0	0.0	0.0

* For 2007 Actuals, the Position Equivalent is the budgeted amount.

** Delineated for information. (Also included in personal services.)

PERSONNEL CHANGES				
Job Title/Classification	Action	Number of Positions/ Total FTE	Division	Cost of Positions (Excluding Social Security & Fringe)
None				
			TOTAL	\$ 0

MISSION

The Office of Community Business Development Partners implements County/Federal DBE program regulations, establishes DBE goals, certifies DBE firms, monitors and enforces contract compliance, and promotes business opportunities and capacity building which increase overall economic viability for small and disadvantaged businesses in Milwaukee County.

07-488. Educate and train Milwaukee County departmental and divisional personnel on the proper implementation of those policies and procedures.

- Complete the CBDP contract compliance auto solution and implement in the Department of Transportation and Public Works, with full implementation to IMSD, Airport, Transit and Treasurer's Office.

OBJECTIVES

- Continue community outreach to attract potential DBEs and to bring an understanding to the mission and purpose of the Community Business Development Partners. We will also continue with capacity building with our current DBEs and Milwaukee County departments. This will allow CBDP to be more proactive within the county and allows our current DBEs to grow and be prosperous through our program.
- Develop and recommend best practices for compliance with Chapter 42 of the County Code in concert with the work group authorized by File

DEPARTMENT DESCRIPTION

The Office of Community Business Development Partners is responsible for the disadvantaged business enterprise (DBE) program of Milwaukee County. Milwaukee County receives substantial Federal funding for its Transit and Paratransit systems, Airports and Federal and State highway programs from the USDOT. The DBE program, on behalf of Milwaukee County, insures that full compliance is maintained with all Federal and State DBE laws.

Specific responsibilities of the office include annual and project goal setting for Federal Aviation Administration (FAA), Federal Transit Administration

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: COUNTY BOARD –
OFFICE OF COMMUNITY BUSINESS DEVELOPMENT PARTNERS

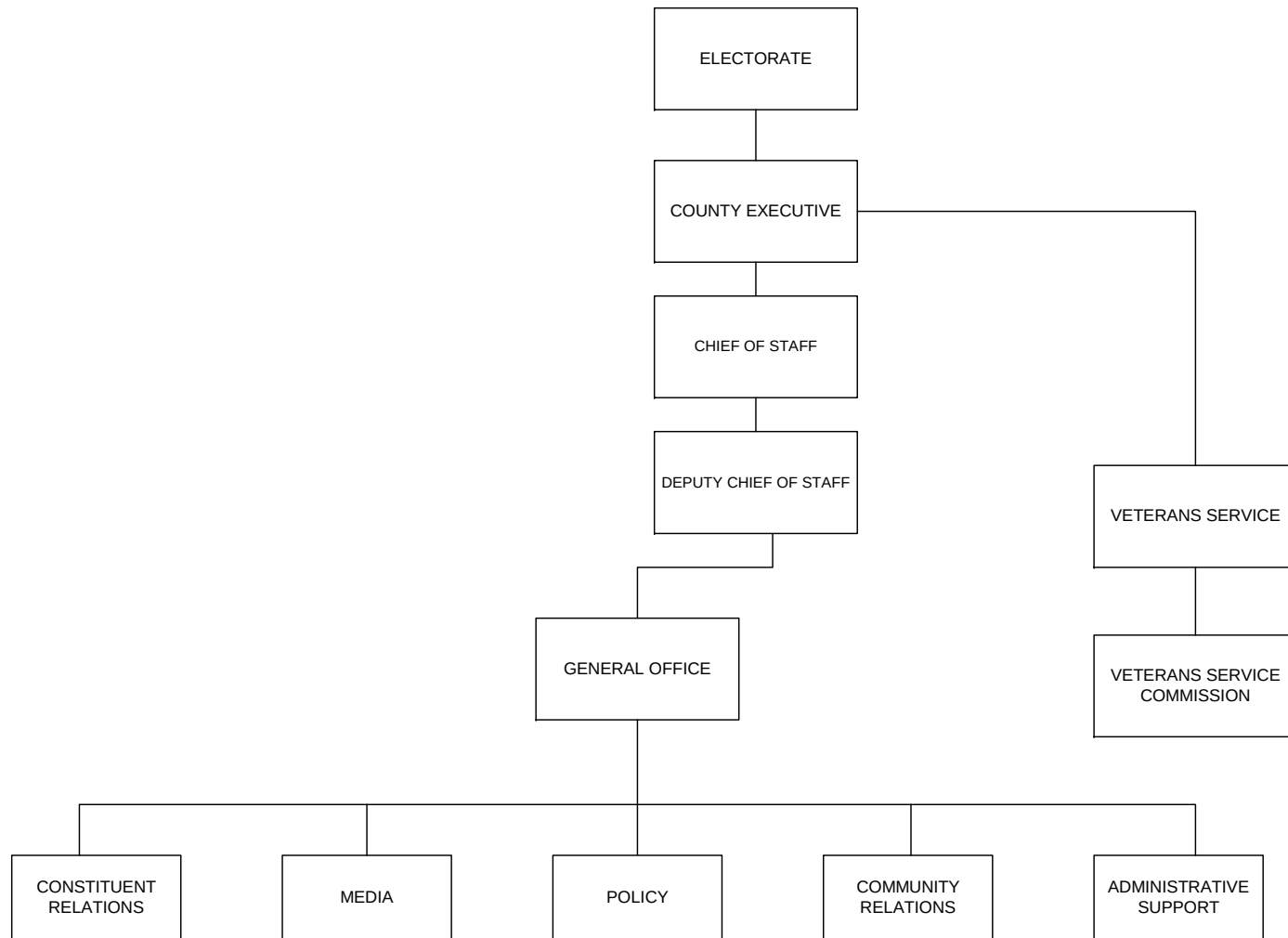
UNIT NO. 1040
FUND: General - 0001

(FTA) and Wisconsin Department of Transportation (WisDOT) administered Federal Highway Administration (FHWA) programs; contract compliance monitoring; DBE firm certifications and appeals in accordance with 49 CFR 26 and terms of the Wisconsin Unified Certification Program (UCP) Agreement; DBE outreach programs that seek to promote greater utilization of DBE firms; DBE business development and technical assistance efforts; administration of revolving loan accounts to provide short-term assistance to qualifying DBE firms; and development of various small business seminars on effective business operations.

BUDGET HIGHLIGHTS

- Personal Services expenditures without fringe benefits increase by \$10,031 from \$385,618 in 2008 to \$395,649 in 2009.
- Total indirect revenue increases from \$204,400 in 2008 to \$269,639 in 2009, for a total increase of \$65,239. A crosscharge of \$25,000 is appropriated to Airport operations, \$25,000 to Transit operations and \$219,639 to various capital projects.
- Direct revenue increases by \$4,000 from \$21,000 in 2008 to \$25,000 in 2009 for services provided during our annual Business EXPO.
- All departments are required to operate within their expenditure appropriations and their overall budgets. Pursuant to Section 59.60(12), Wisconsin Statutes, "No payment may be authorized or made and no obligation incurred against the county unless the county has sufficient appropriations for payment. No payment may be made or obligation incurred against an appropriation unless the director first certifies that a sufficient unencumbered balance is or will be available in the appropriation to make the payment or to meet the obligation when it becomes due and payable. An obligation incurred and an authorization of payment in violation of this subsection is void. A county officer who knowingly violates this subsection is jointly and severely liable to the county for the full amount paid. A county employee who knowingly violates this subsection may be removed for cause."

COUNTY EXECUTIVE – GENERAL OFFICE



COUNTY EXECUTIVE'S 2009 BUDGET**DEPT:** COUNTY EXECUTIVE – GENERAL OFFICE**UNIT NO.** 1011**FUND:** General - 0001**OPERATING AUTHORITY & PURPOSE**

Pursuant to the provisions of Section 59.17(2) of the Wisconsin Statutes and Section 23-A of Article IV of the Wisconsin Constitution, the County Executive has the following duties and responsibilities: coordinate and direct all administrative and management functions of County government; appoint department heads and members of boards and commissions, subject to County Board

confirmation; submit annually a recommended County budget to the County Board; communicate to the County Board the condition of the County or other matters requiring their attention; and approve or veto all resolutions or ordinances enacted by the County Board.

BUDGET SUMMARY				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 505,323	\$ 661,970	\$ 705,918	\$ 43,948
Employee Fringe Benefits (EFB)	346,219	372,801	417,805	45,004
Services	10,466	13,242	15,882	2,640
Commodities	3,135	5,564	5,564	0
Other Charges	246	(131,740)	500	132,240
Debt & Depreciation	0	0	0	0
Capital Outlay	0	0	0	0
Capital Contra	0	0	0	0
County Service Charges	233,051	224,002	208,062	(15,940)
Abatements	(215,458)	0	0	0
Total Expenditures	\$ 882,982	\$ 1,145,839	\$ 1,353,731	\$ 207,892
Direct Revenue	152	0	0	0
State & Federal Revenue	16,728	24,000	29,000	5,000
Indirect Revenue	0	0	0	0
Total Revenue	\$ 16,880	\$ 24,000	\$ 29,000	\$ 5,000
Direct Total Tax Levy	866,102	1,121,839	1,324,731	202,892

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Central Service Allocation	\$ 33,153	\$ 0	\$ 0	\$ 0
Courthouse Space Rental	107,424	0	0	0
Tech Support & Infrastructure	36,721	0	0	0
Distribution Services	920	0	0	0
Telecommunications	6,464	0	0	0
Record Center	1,200	0	0	0
Radio	0	0	0	0
Computer Charges	4,249	0	0	0
Applications Charges	22,852	0	0	0
Apps Charges - Network	0	0	0	0
Apps Charges - Mainframe	0	0	0	0
HRIS Allocation	2,476	0	0	0
Total Charges	\$ 215,459	\$ 0	\$ 0	\$ 0
Direct Property Tax Levy	\$ 866,102	\$ 1,121,839	\$ 1,324,731	\$ 202,892
Total Property Tax Levy	\$ 1,081,561	\$ 1,121,839	\$ 1,324,731	\$ 202,892

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: COUNTY EXECUTIVE – GENERAL OFFICE

UNIT NO. 1011
FUND: General - 0001

* In 2007, these costs were included in other charging departmental and non-departmental budgets. They were reflected here to show the "total" amount of tax levy support for this Department. In 2008 and 2009, these costs are budgeted within the receiving department to show the tax levy cost in the department.

PERSONNEL SUMMARY				
	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 505,323	\$ 661,970	\$ 705,918	\$ 43,948
Employee Fringe Benefits (EFB)	\$ 346,219	\$ 372,801	\$ 417,805	\$ 45,004
Position Equivalent (Funded)*	8.1	10.2	10.6	0.4
% of Gross Wages Funded	81.5	100.0	100.0	0.0
Overtime (Dollars)**	\$ 0	\$ 0	\$ 0	\$ 0
Overtime (Equivalent to Position)	0.0	0.0	0.0	0.0

* For 2007 Actuals, the Position Equivalent is the budgeted amount.

** Delineated for information. (Also included in personal services.)

PERSONNEL CHANGES				
Job Title/Classification	Action	Number of Positions/ Total FTE	Division	Cost of Positions (Excluding Social Security & Fringe)
None				
			TOTAL	\$ 0

MISSION

The Milwaukee County Executive will work to create a safe, enjoyable and prosperous community for all people in Milwaukee County by providing leadership, guidance and vision, and managing and directing high-quality, responsive and cost-effective government services.

- The County Executive will continue to work with the Legislative and Judicial branches of County government, as well as State and Federal governments, to obtain and provide the fiscal resources necessary to achieve Milwaukee County's mission.

OBJECTIVES

- The County Executive will direct his Cabinet and staff to continue providing all citizens with a safe environment in which to live, raise a family, work, play and retire. He will continue his efforts to provide affordable County services, while also endeavoring to achieve those goals in a fiscally responsible manner.
- The County Executive will direct departments and divisions to provide efficient and effective safety net services to the County's most vulnerable residents, including quality managed health care for low-income residents and better housing options for those with mental illness and other special needs.

- The County Executive will work with the County Board of Supervisors to provide a long-term plan of reform and good management through more financial oversight, pursuing a pension obligation bond program, initiating development of a master space plan, embarking on a long-term strategic planning process and supporting a stronger ethics code to restore the public's trust in County government.
- The County Executive, departments, divisions and staff will continue working with the County Board to achieve our mutual goals of providing the highest quality of services for all Milwaukee County residents.

COUNTY EXECUTIVE'S 2009 BUDGET

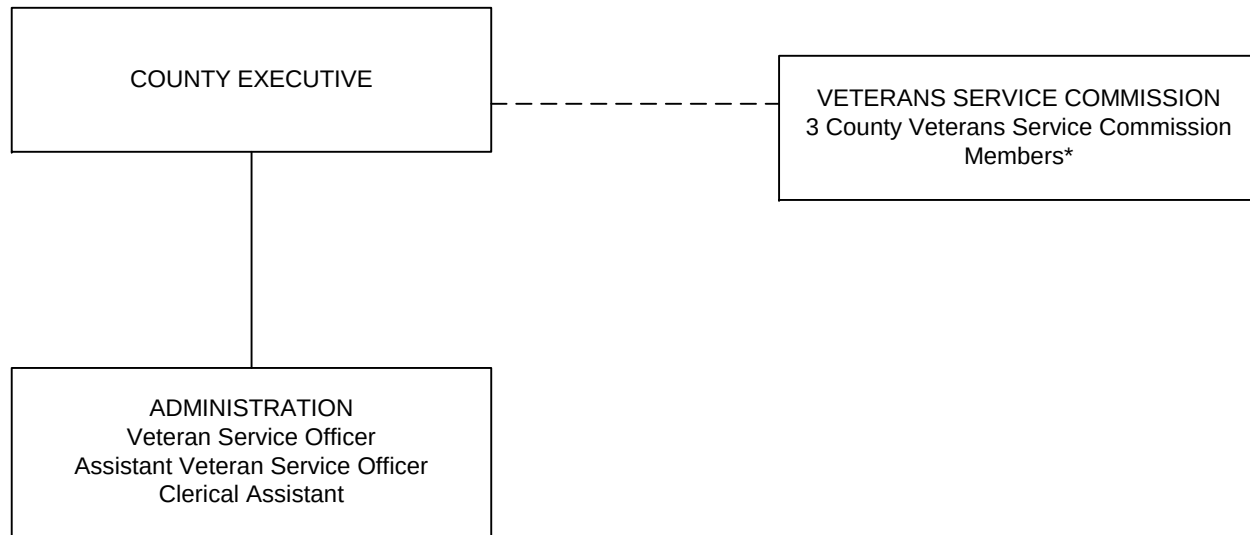
DEPT: COUNTY EXECUTIVE – GENERAL OFFICE

UNIT NO. 1011
FUND: General - 0001

BUDGET HIGHLIGHTS

- Personal Services expenditures without fringe benefits increase \$43,948, from \$661,970 to \$705,918.
- For reasons of internal and external parity, the salary for the Executive Director 2 Administrative Secretary Chief of Staff position, is increased from \$76,413 to \$95,000 for a salary and active fringe cost of \$23,987.
- Income maintenance reimbursement revenue is increased by \$5,000 from \$24,000 to \$29,000.
- An unallocated budget reduction of \$131,740 included in the 2008 Adopted Budget is removed in 2009.
- Departments have the authority to fill unfunded positions provided they do not incur a salary deficit.
- All departments are required to operate within their expenditure appropriations and their overall budgets. Pursuant to Section 59.60(12), Wisconsin Statutes, "No payment may be authorized or made and no obligation incurred against the county unless the county has sufficient appropriations for payment. No payment may be made or obligation incurred against an appropriation unless the director first certifies that a sufficient unencumbered balance is or will be available in the appropriation to make the payment or to meet the obligation when it becomes due and payable. An obligation incurred and an authorization of payment in violation of this subsection is void. A county officer who knowingly violates this subsection is jointly and severely liable to the county for the full amount paid. A county employee who knowingly violates this subsection may be removed for cause."

COUNTY EXECUTIVE – VETERANS SERVICE



*Veterans Service Officer services as Executive Secretary of Veterans Service Commission.

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: COUNTY EXECUTIVE – VETERANS SERVICE

UNIT NO. 1021
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

The Veterans Service Office operates pursuant to Section 45.43 of the Wisconsin Statutes. Its purpose is to develop and coordinate programs for Milwaukee County veterans and their dependents. The Veterans Service Office advises and informs Milwaukee County veterans concerning any problems arising from service in the armed forces of the United States and assists veterans and their dependents or survivors in the preparation of claims or applications for Federal, State and County benefits to which they may be entitled. The

Veterans Service Office works with Federal, State and accredited veterans organizations whose primary responsibilities are the general well being of the veterans community. The Veterans Service Office coordinates its work with other community agencies on issues related to veterans.

The Veterans Service Commission operates under Section 45.12 of the Wisconsin Statutes and its responsibility is in the area of aid to veterans.

BUDGET SUMMARY				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 88,157	\$ 136,735	\$ 147,392	\$ 10,657
Employee Fringe Benefits (EFB)	107,154	103,852	113,471	9,619
Services	16,027	20,482	20,982	500
Commodities	25,786	29,000	29,000	0
Other Charges	0	0	0	0
Debt & Depreciation	0	0	0	0
Capital Outlay	0	0	0	0
Capital Contra	0	0	0	0
County Service Charges	43,019	32,494	29,272	(3,222)
Abatements	(41,712)	0	0	0
Total Expenditures	\$ 238,431	\$ 322,563	\$ 340,117	\$ 17,554
Direct Revenue	0	0	0	0
State & Federal Revenue	13,000	13,000	13,000	0
Indirect Revenue	0	0	0	0
Total Revenue	\$ 13,000	\$ 13,000	\$ 13,000	\$ 0
Direct Total Tax Levy	225,431	309,563	327,117	17,554

COUNTY EXECUTIVE'S 2009 BUDGET**DEPT:** COUNTY EXECUTIVE – VETERANS SERVICE**UNIT NO.** 1021**FUND:** General - 0001

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Central Service Allocation	\$ 6,779	\$ 0	\$ 0	\$ 0
Courthouse Space Rental	0	0	0	0
Tech Support & Infrastructure	20,473	0	0	0
Distribution Services	1,027	0	0	0
Telecommunications	1,002	0	0	0
Record Center	0	0	0	0
Radio	0	0	0	0
Computer Charges	1,062	0	0	0
Applications Charges	9,528	0	0	0
Apps Charges - Network	0	0	0	0
Apps Charges - Mainframe	0	0	0	0
HRIS Allocation	1,841	0	0	0
Total Charges	\$ 41,712	\$ 0	\$ 0	\$ 0
Direct Property Tax Levy	\$ 225,431	\$ 309,563	\$ 327,117	\$ 17,554
Total Property Tax Levy	\$ 267,143	\$ 309,563	\$ 327,117	\$ 17,554

* In 2007, these costs were included in other charging departmental and non-departmental budgets. They were reflected here to show the "total" amount of tax levy support for this Department. In 2008 and 2009, these costs are budgeted within the receiving department to show the tax levy cost in the department.

PERSONNEL SUMMARY				
	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 88,157	\$ 136,735	\$ 147,392	\$ 10,657
Employee Fringe Benefits (EFB)	\$ 107,154	\$ 103,852	\$ 113,471	\$ 9,619
Position Equivalent (Funded)*	6.0	5.7	6.0	0.3
% of Gross Wages Funded	100.0	94.6	100.0	5.4
Overtime (Dollars)**	\$ 10	\$ 0	\$ 0	\$ 0
Overtime (Equivalent to Position)	0.0	0.0	0.0	0.0

* For 2007 Actuals, the Position Equivalent is the budgeted amount.

** Delineated for information. (Also included in personal services.)

PERSONNEL CHANGES				
Job Title/Classification	Action	Number of Positions/ Total FTE	Division	Cost of Positions (Excluding Social Security & Fringe)
None				0
			TOTAL	\$ 0

MISSION

The mission of the Milwaukee County Department of Veterans Service is to serve all the Veterans of Milwaukee County and their families with dignity and

compassion by providing prompt and courteous assistance in the preparation and submission of claims for benefits to which they may be entitled and to serve as their principal advocate on Veterans' related issues.

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: COUNTY EXECUTIVE – VETERANS SERVICE

UNIT NO. 1021

FUND: General - 0001

OBJECTIVES

- Continue to expand outreach to WWII veterans/surviving spouses eligible for special pensions.
- Continue high level of customer service and advocacy for veterans and their families.
- Develop/support initiatives to preserve Soldier's Home Historic District and encourage programs for veterans.
- Develop clothing donation program for needy veterans/families through partnership with local business and veterans organizations.

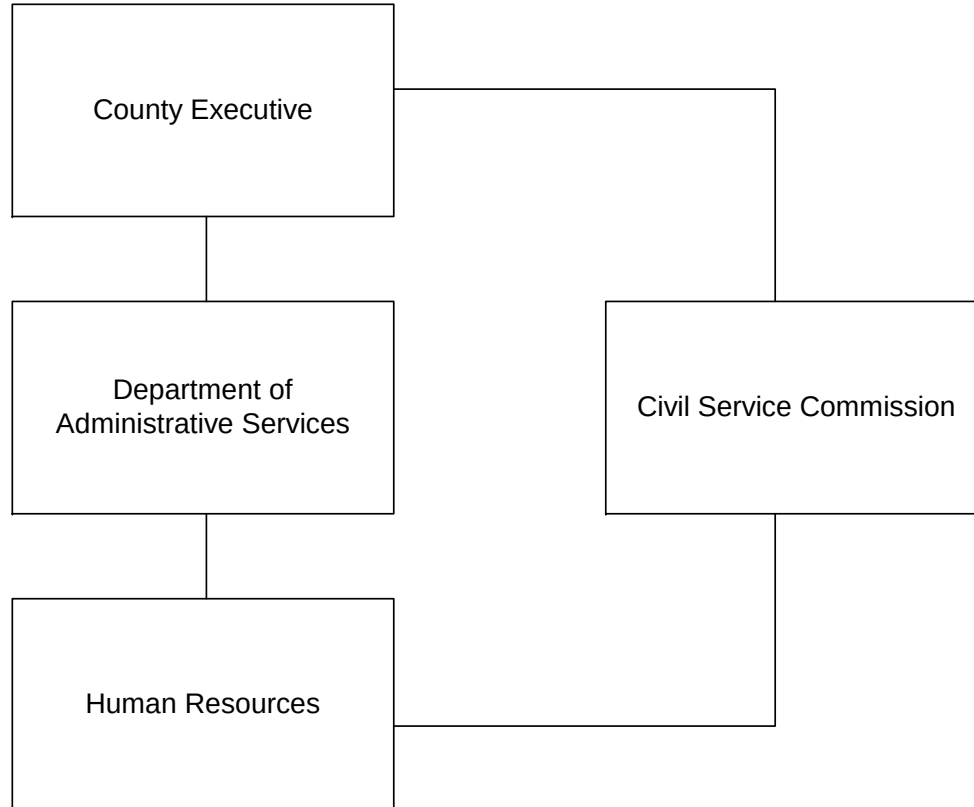
BUDGET HIGHLIGHTS

- Personal Services expenditures without fringe benefits increase \$10,657 from \$136,735 to \$147,392.
- The appropriation for flags and grave markers is maintained at \$14,000. This is sufficient to meet actual needs.
- Revenue remains at the 2006 level of \$13,000, which represents a grant from the State.

- An appropriation of \$13,500 is maintained for the Emergency Fund for veterans, in compliance with Wis. Stat. S. 45.10. The purpose of the fund is to provide emergency food, travel, and payment of bills for needy veterans as determined by the Milwaukee County Veterans Service Board of Commissioners.
- All departments are required to operate within their expenditure appropriations and their overall budgets. Pursuant to Section 59.60(12), Wisconsin Statutes, "No payment may be authorized or made and no obligation incurred against the county unless the county has sufficient appropriations for payment. No payment may be made or obligation incurred against an appropriation unless the director first certifies that a sufficient unencumbered balance is or will be available in the appropriation to make the payment or to meet the obligation when it becomes due and payable. An obligation incurred and an authorization of payment in violation of this subsection is void. A county officer who knowingly violates this subsection is jointly and severally liable to the county for the full amount paid. A county employee who knowingly violates this subsection may be removed for cause."

ACTIVITY AND STATISTICAL SUMMARY				
	2006 ACTUAL	2007 ACTUAL	2008 PROJ	2009 PROJ
Flag Holders Provided	50	92	50	50
Full and Part-Time Education Grants	782	851	500	500
Health Care Aid and Subsistence Grants	279	320	300	300
Personal Loan Program	122	105	200	200
Certificates of Eligibility	200	260	200	200
Vital Records Procured	1,000	1,000	1,500	1,500
Graves Registration	2,000	1,500	1,500	1,500
Wisconsin Veterans Home Admissions	15	20	25	25
Home Improvement Loans Program (HILP)	26	19	20	25
Retraining Grants	43	31	30	30
New Files Created	783	619	700	750
First Mortgage Home Loans	7	40	24	15

CIVIL SERVICE COMMISSION



COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: CIVIL SERVICE COMMISSION

UNIT NO. 1110
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to Sections 63.01 to 63.03 of the Wisconsin Statutes, there shall be a Civil Service Commission in every county containing 500,000 or more residents.

The five-member Civil Service Commission conducts hearings on the merit system and, when necessary, makes recommendations to the County Board or its committees. The Civil Service Commission budget includes the following two programs:

1. Quasi-Judicial – The Civil Service Commission acts as an adjudicating body, conducting hearings on merit system violations and appeals of actions taken by the Director of Human Resources and rendering decisions thereon.
2. Administrative – The Civil Service Commission exercises administrative control over the merit system, including promulgation of rules.

BUDGET SUMMARY				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 49,347	\$ 53,033	\$ 53,074	\$ 41
Employee Fringe Benefits (EFB)	0	0	0	0
Services	1,000	7,141	7,099	(42)
Commodities	0	0	0	0
Other Charges	0	0	0	0
Debt & Depreciation	0	0	0	0
Capital Outlay	0	0	0	0
Capital Contra	0	0	0	0
County Service Charges	1,627	1,521	1,521	0
Abatements	(1,537)	0	0	0
Total Expenditures	\$ 50,437	\$ 61,695	\$ 61,694	\$ (1)
Direct Revenue	0	0	0	0
State & Federal Revenue	0	0	0	0
Indirect Revenue	0	0	0	0
Total Revenue	\$ 0	\$ 0	\$ 0	\$ 0
Direct Total Tax Levy	50,437	61,695	61,694	(1)

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: CIVIL SERVICE COMMISSION

UNIT NO. 1110

FUND: General - 0001

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Central Service Allocation	\$ 0	\$ 0	\$ 0	\$ 0
Courthouse Space Rental	0	0	0	0
Tech Support & Infrastructure	0	0	0	0
Distribution Services	0	0	0	0
Telecommunications	0	0	0	0
Record Center	0	0	0	0
Radio	0	0	0	0
Computer Charges	0	0	0	0
Applications Charges	3	0	0	0
Apps Charges - Network	0	0	0	0
Apps Charges - Mainframe	0	0	0	0
HRIS Allocation	1,535	0	0	0
Total Charges	\$ 1,538	\$ 0	\$ 0	\$ 0
Direct Property Tax Levy	\$ 50,437	\$ 61,695	\$ 61,694	\$ (1)
Total Property Tax Levy	\$ 51,975	\$ 61,695	\$ 61,694	\$ (1)

* In 2007, these costs were included in other charging departmental and non-departmental budgets. They were reflected here to show the "total" amount of tax levy support for this Department. In 2008 and 2009, these costs are budgeted within the receiving department to show the tax levy cost in the department.

PERSONNEL SUMMARY				
	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 49,347	\$ 53,033	\$ 53,074	\$ 41
Employee Fringe Benefits (EFB)	\$ 0	\$ 0	\$ 0	\$ 0
Position Equivalent (Funded)*	5.0	5.0	5.0	0.0
% of Gross Wages Funded	100.0	100.0	100.0	0.0
Overtime (Dollars)**	\$ 0	\$ 0	\$ 0	\$ 0
Overtime (Equivalent to Position)	0.0	0.0	0.0	0.0

* For 2007 Actuals, the Position Equivalent is the budgeted amount.

** Delineated for information. (Also included in personal services.)

PERSONNEL CHANGES				
Job Title/Classification	Action	Number of Positions/ Total FTE	Division	Cost of Positions (Excluding Social Security & Fringe)
None				
			TOTAL	\$ 0

MISSION

The Civil Service Commission will serve the residents of Milwaukee County by conducting hearings and rendering decisions on merit system violations and appeals of actions taken by the Director of Human Resources. In addition, the Civil Service Commission has responsibility for the

adoption and amendment of rules and regulations governing the merit system.

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: CIVIL SERVICE COMMISSION

UNIT NO. 1110

FUND: General - 0001

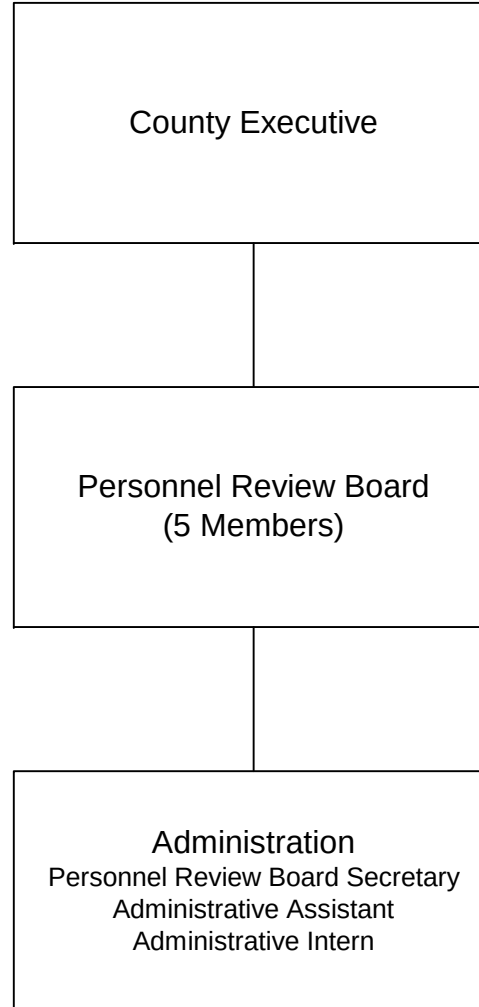
BUDGET HIGHLIGHTS

- There are no staffing changes proposed for the Civil Service Commission and levy support remains at the 2008 level in 2009.
- All departments are required to operate within their expenditure appropriations and their overall budgets. Pursuant to Section 59.60(12), Wisconsin Statutes, "No payment may be authorized or made and no obligation incurred against the county unless the county has sufficient appropriations for payment. No payment may be made or obligation incurred

against an appropriation unless the director first certifies that a sufficient unencumbered balance is or will be available in the appropriation to make the payment or to meet the obligation when it becomes due and payable. An obligation incurred and an authorization of payment in violation of this subsection is void. A county officer who knowingly violates this subsection is jointly and severely liable to the county for the full amount paid. A county employee who knowingly violates this subsection may be removed for cause."

PERSONNEL REVIEW BOARD

PERSONNEL REVIEW BOARD



COUNTY EXECUTIVE'S 2009 BUDGET**DEPT:** PERSONNEL REVIEW BOARD**UNIT NO.** 1120**FUND:** General - 0001**OPERATING AUTHORITY & PURPOSE**

Pursuant to Chapter 33 of the Milwaukee County Ordinances, the Personnel Review Board (PRB) consists of five members functioning as a quasi-judicial body to review all disciplinary charges filed by appointing authorities or other authorized persons alleging that an officer or employee in Milwaukee County classified service has acted in such a manner as to show them to be incompetent to perform their duties or to have merited discipline, demotion, or discharge as mandated by the State pursuant to Wis. Statute 63.10 or 63.12. The PRB is authorized to hear all appeals by non-represented

County employees of rulings made in the final step of the established County grievance procedure, to act as final arbitrator over grievances not appealed to arbitration under Union labor contracts, and to act as the "Independent Fact Finder" to determine whether violations of the Ethics Code exist in all cases referred to the Personnel Review Board by the Ethics Board, pursuant to Chapter 9 Code of Ethics, Milwaukee County Ordinances. The PRB also reviews the rules, practices and procedures of the Civil Service Commission.

BUDGET SUMMARY				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 79,270	\$ 98,894	\$ 96,776	\$ (2,118)
Employee Fringe Benefits (EFB)	67,325	72,647	77,696	5,049
Services	7,341	1,875	2,458	583
Commodities	712	764	964	200
Other Charges	0	0	0	0
Debt & Depreciation	0	0	0	0
Capital Outlay	0	1,200	0	(1,200)
Capital Contra	0	0	0	0
County Service Charges	29,746	25,752	26,990	1,238
Abatements	(30,740)	(2,054)	(3,822)	(1,768)
Total Expenditures	\$ 153,654	\$ 199,078	\$ 201,062	\$ 1,984
Direct Revenue	165	0	0	0
State & Federal Revenue	0	0	0	0
Indirect Revenue	0	0	0	0
Total Revenue	\$ 165	\$ 0	\$ 0	\$ 0
Direct Total Tax Levy	153,489	199,078	201,062	1,984

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: PERSONNEL REVIEW BOARD

UNIT NO. 1120

FUND: General - 0001

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Central Service Allocation	\$ 0	\$ 0	\$ 0	\$ 0
Courthouse Space Rental	12,528	0	0	0
Tech Support & Infrastructure	7,999	0	0	0
Distribution Services	344	0	0	0
Telecommunications	394	0	0	0
Record Center	0	0	0	0
Radio	0	0	0	0
Computer Charges	708	0	0	0
Applications Charges	4,525	0	0	0
Apps Charges - Network	0	0	0	0
Apps Charges - Mainframe	0	0	0	0
HRIS Allocation	2,195	0	0	0
Total Charges	\$ 28,692	\$ 0	\$ 0	\$ 0
Direct Property Tax Levy	\$ 153,489	\$ 199,078	\$ 201,062	\$ 1,984
Total Property Tax Levy	\$ 182,181	\$ 199,078	\$ 201,062	\$ 1,984

* In 2007, these costs were included in other charging departmental and non-departmental budgets. They were reflected here to show the "total" amount of tax levy support for this Department. In 2008 and 2009, these costs are budgeted within the receiving department to show the tax levy cost in the department.

PERSONNEL SUMMARY				
	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 79,270	\$ 98,894	\$ 96,776	\$ (2,118)
Employee Fringe Benefits (EFB)	\$ 67,325	\$ 72,647	\$ 77,696	\$ 5,049
Position Equivalent (Funded)*	7.2	7.5	7.4	(0.1)
% of Gross Wages Funded	97.7	100.0	98.3	(1.7)
Overtime (Dollars)**	\$ 0	\$ 0	\$ 0	\$ 0
Overtime (Equivalent to Position)	0.0	0.0	0.0	0.0

* For 2007 Actuals, the Position Equivalent is the budgeted amount.

** Delineated for information. (Also included in personal services.)

PERSONNEL CHANGES				
Job Title/Classification	Action	Number of Positions/ Total FTE	Division	Cost of Positions (Excluding Social Security & Fringe)
None				
			TOTAL	\$

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: PERSONNEL REVIEW BOARD

UNIT NO. 1120
FUND: General - 0001

MISSION

The Milwaukee County Personnel Review Board must assure a fair and impartial due process hearing for the discipline or discharge of County employees as provided by law and prescribed under Wisconsin State Statutes 63.10 and 63.12, Chapters 17.207 and 33 of the Milwaukee County Ordinances, and cases referred under Chapter 9, Milwaukee County Ordinances.

OBJECTIVES

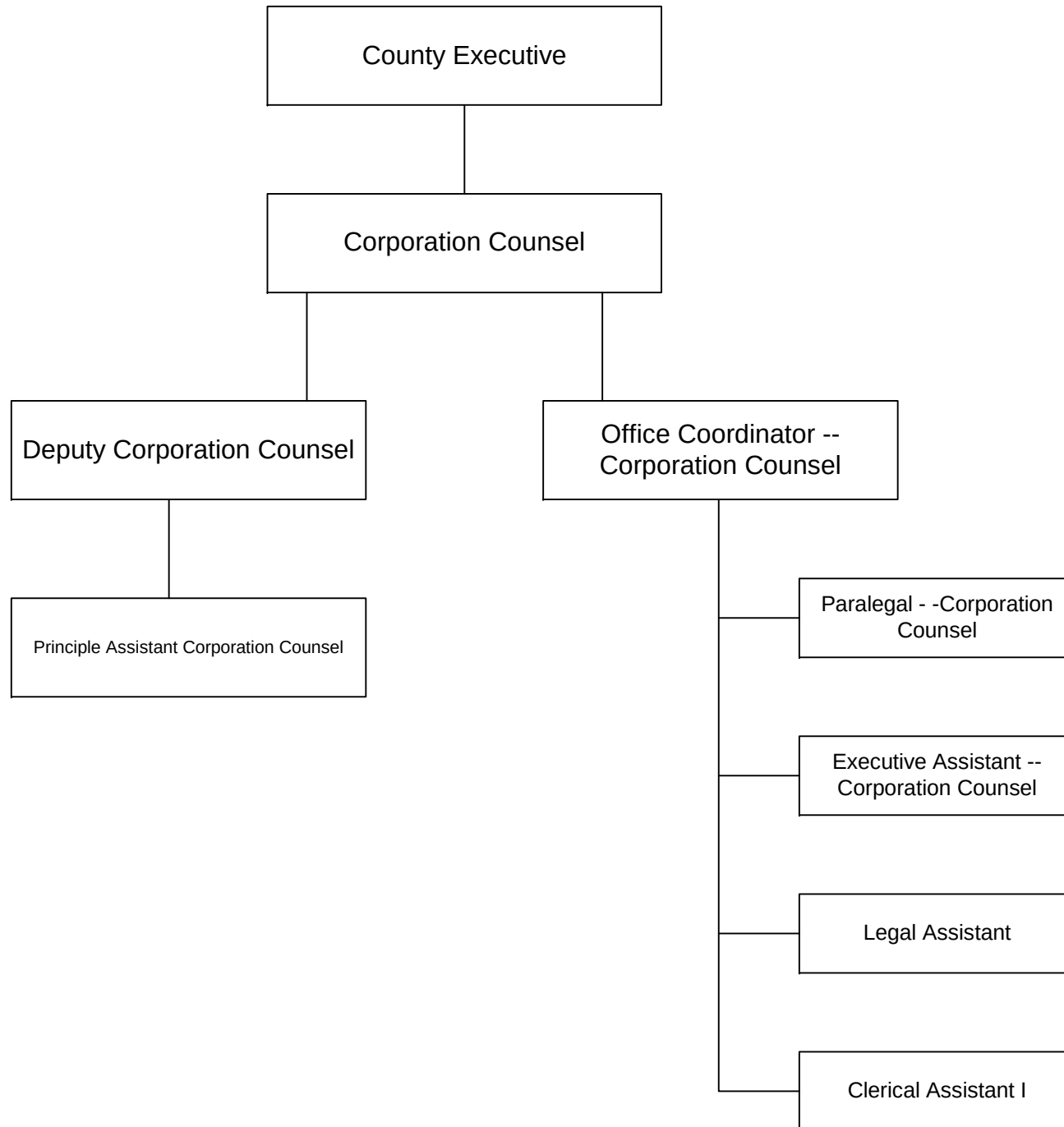
- To conduct discipline, grievance, and Ethics Code violation hearings in the highest professional, effective, efficient and equitable manner possible.
- Board members and the Executive Secretary will continue to provide research pertaining to laws, court rulings, arbitrator decisions and personnel trends.
- The Board will continue to maintain its reputation of being an open and fair citizen hearing body in all cases as regulated by governing statutes and ordinances and thereby minimize the change that their rulings will be overturned on appeals with consequent exposure to liability for the County.
- The Board will continue to be responsive to the needs of both management and employees resulting in increased productivity in the County personnel system.

BUDGET HIGHLIGHTS

- Personal services expenditures without fringe benefits decrease by \$2,118 from \$98,894 to \$96,776.
- In 2009, the Administrative Intern added in 2008 by the Personnel Review Board will continue to assist with the Ethics Board's increased workload with 75% of the intern's time being charged to the Personnel Review Board, and 25% to the Ethics Board.
- All departments are required to operate within their expenditure appropriations and their overall budgets. Pursuant to Section 59.60(12), Wisconsin Statutes, "No payment may be authorized or made and no obligation incurred against the county unless the county has sufficient appropriations for payment. No payment may be made or obligation incurred against an appropriation unless the director first certifies that a sufficient unencumbered balance is or will be available in the appropriation to make the payment or to meet the obligation when it becomes due and payable. An obligation incurred and an authorization of payment in violation of this subsection is void. A county officer who knowingly violates this subsection is jointly and severely liable to the county for the full amount paid. A county employee who knowingly violates this subsection may be removed for cause."

ACTIVITY AND STATISTICAL SUMMARY				
	2007 <u>Budget</u>	2007 <u>Actual</u>	2008 <u>Budget</u>	2009 <u>Budget</u>
Discipline/Grievance Hearings Placed on Docket	150	219	250	230
Number of PRB Meetings with Hearings	27	29	27	27
Hours Met in Session	72	68	72	72

CORPORATION COUNSEL



COUNTY EXECUTIVE'S 2009 BUDGET**DEPT:** CORPORATION COUNSEL**UNIT NO.** 1130**FUND:** General - 0001**OPERATING AUTHORITY & PURPOSE**

Pursuant to Section 59.42 of the Wisconsin Statutes, the Corporation Counsel prosecutes or defends all civil actions in which the County, or any of its boards, commissions, committees, departments or officers is interested or a party; issues opinions; drafts County ordinances and resolutions; drafts proposed legislation; processes commitments of mentally ill persons; drafts protective placement pleadings and guardianships for "developmentally

disabled and aged infirm persons;" and acts as general counsel for the County in all civil matters in all Federal and State courts and before all Federal, State and County administrative bodies and agencies. In addition, pursuant to statutes, the Corporation Counsel represents State agencies or the Attorney General in civil matters and prosecutes various civil remedies mandated by State law.

BUDGET SUMMARY				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 1,693,634	\$ 1,886,747	\$ 1,846,651	\$ (40,096)
Employee Fringe Benefits (EFB)	730,991	890,317	978,845	88,528
Services	50,932	99,885	81,502	(18,383)
Commodities	19,296	29,960	19,960	(10,000)
Other Charges	54,448	56,120	46,000	(10,120)
Debt & Depreciation	0	0	0	0
Capital Outlay	0	7,600	0	(7,600)
Capital Contra	0	0	0	0
County Service Charges	270,056	254,894	248,778	(6,116)
Abatements	(1,563,131)	(1,293,833)	(1,345,180)	(51,347)
Total Expenditures	\$ 1,256,226	\$ 1,931,690	\$ 1,876,556	\$ (55,134)
Direct Revenue	170,449	141,027	160,000	18,973
State & Federal Revenue	0	0	0	0
Indirect Revenue	0	0	0	0
Total Revenue	\$ 170,449	\$ 141,027	\$ 160,000	\$ 18,973
Direct Total Tax Levy	1,085,777	1,790,663	1,716,556	(74,107)

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: CORPORATION COUNSEL

UNIT NO. 1130

FUND: General - 0001

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Central Service Allocation	\$ 29,408	\$ 0	\$ 0	\$ 0
Courthouse Space Rental	138,528	0	0	0
Tech Support & Infrastructure	37,124	0	0	0
Distribution Services	3,941	0	0	0
Telecommunications	5,422	0	0	0
Record Center	1,158	0	0	0
Radio	0	0	0	0
Computer Charges	6,373	0	0	0
Applications Charges	25,526	0	0	0
Apps Charges - Network	0	0	0	0
Apps Charges - Mainframe	0	0	0	0
HRIS Allocation	6,669	0	0	0
Total Charges	\$ 254,149	\$ 0	\$ 0	\$ 0
Direct Property Tax Levy	\$ 1,085,777	\$ 1,790,663	\$ 1,716,556	\$ (74,107)
Total Property Tax Levy	\$ 1,339,926	\$ 1,790,663	\$ 1,716,556	\$ (74,107)

* In 2007, these costs were included in other charging departmental and non-departmental budgets. They were reflected here to show the "total" amount of tax levy support for this Department. In 2008 and 2009, these costs are budgeted within the receiving department to show the tax levy cost in the department.

PERSONNEL SUMMARY				
	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 1,693,634	\$ 1,886,747	\$ 1,846,651	\$ (40,096)
Employee Fringe Benefits (EFB)	\$ 730,991	\$ 890,317	\$ 978,845	\$ 88,528
Position Equivalent (Funded)*	21.7	21.8	22.1	0.3
% of Gross Wages Funded	98.8	99.0	99.3	0.3
Overtime (Dollars)**	\$ 1,783	\$ 0	\$ 0	\$ 0
Overtime (Equivalent to Position)	0.2	0.0	0.0	0.0

* For 2007 Actuals, the Position Equivalent is the budgeted amount.

** Delineated for information. (Also included in personal services.)

PERSONNEL CHANGES				
Job Title/Classification	Action	Number of Positions/ Total FTE	Division	Cost of Positions (Excluding Social Security & Fringe)
None				
			TOTAL	\$ 0

MISSION

It is the mission of the Office of Corporation Counsel to ensure that Milwaukee County, its officers, employees and agents adhere to all applicable legal requirements, and to minimize personal and fiscal liability for the aforementioned group.

OBJECTIVES

- The Office of Corporation Counsel will continue to ensure that the legal advice given to all Milwaukee County departments, boards, commissions and employees will be timely and accurate.

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: CORPORATION COUNSEL

UNIT NO. 1130

FUND: General - 0001

- The Office of Corporation Counsel will refine and enhance the legal services provided to the Behavioral Health Division to ensure that the public, patients and BHD staff are properly served in this critical area.

BUDGET HIGHLIGHTS

- Personal Services expenditures without fringe benefits decrease \$40,096, from \$1,886,747 to \$1,846,651 due to the salary budget being more closely aligned with prior year actuals.
- For reasons of internal and external parity, the salary for the Executive Director 3 – Corporation Counsel position, is advanced within the pay range from \$125,815 to \$136,299 for a salary and active fringe cost of \$12,811.
- Crosscharges for legal services to other County departments increase \$51,347 as follows:

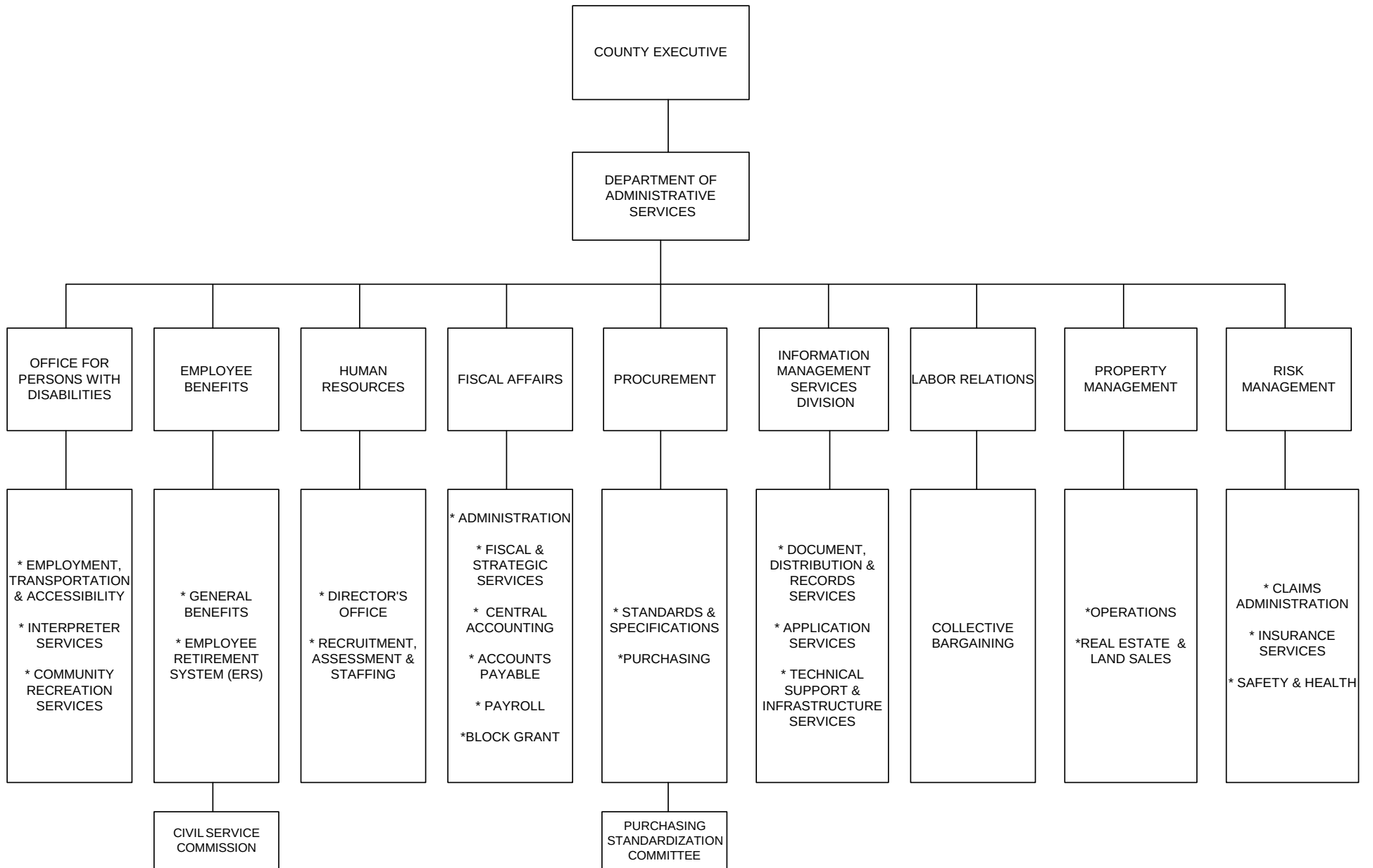
Department	2008	2009	Change
ERS/Benefits	\$166,389	\$166,389	\$0
Child Support	\$4,400	\$4,400	\$0
DPW- Airport	\$223,000	\$223,000	\$0
DPW- Highway	\$25,000	\$25,000	\$0
DHHS- Behavioral Health	\$596,346	\$596,346	\$0
DHHS- Aging	\$123,264	\$175,000	\$51,736
DHHS-Disabilities	\$155,434	\$155,434	\$0
Total	\$1,293,833	\$1,345,180	\$51,347

- All departments are required to operate within their expenditure appropriations and their overall budgets. Pursuant to Section 59.60(12), Wisconsin Statutes, "No payment may be authorized or made and no obligation incurred against the county unless the county has sufficient appropriations for payment. No payment may be made or obligation incurred against an appropriation unless the director first certifies that a sufficient unencumbered balance is or will be available in the appropriation to make the payment or to meet the obligation when it becomes due and payable. An obligation incurred and an authorization of payment in violation of this subsection is void. A county officer who knowingly violates this subsection is jointly and severely liable to the county for the full amount paid. A county employee who knowingly violates this subsection may be removed for cause."

COUNTY EXECUTIVE'S 2009 BUDGET**DEPT:** CORPORATION COUNSEL**UNIT NO.** 1130**FUND:** General - 0001

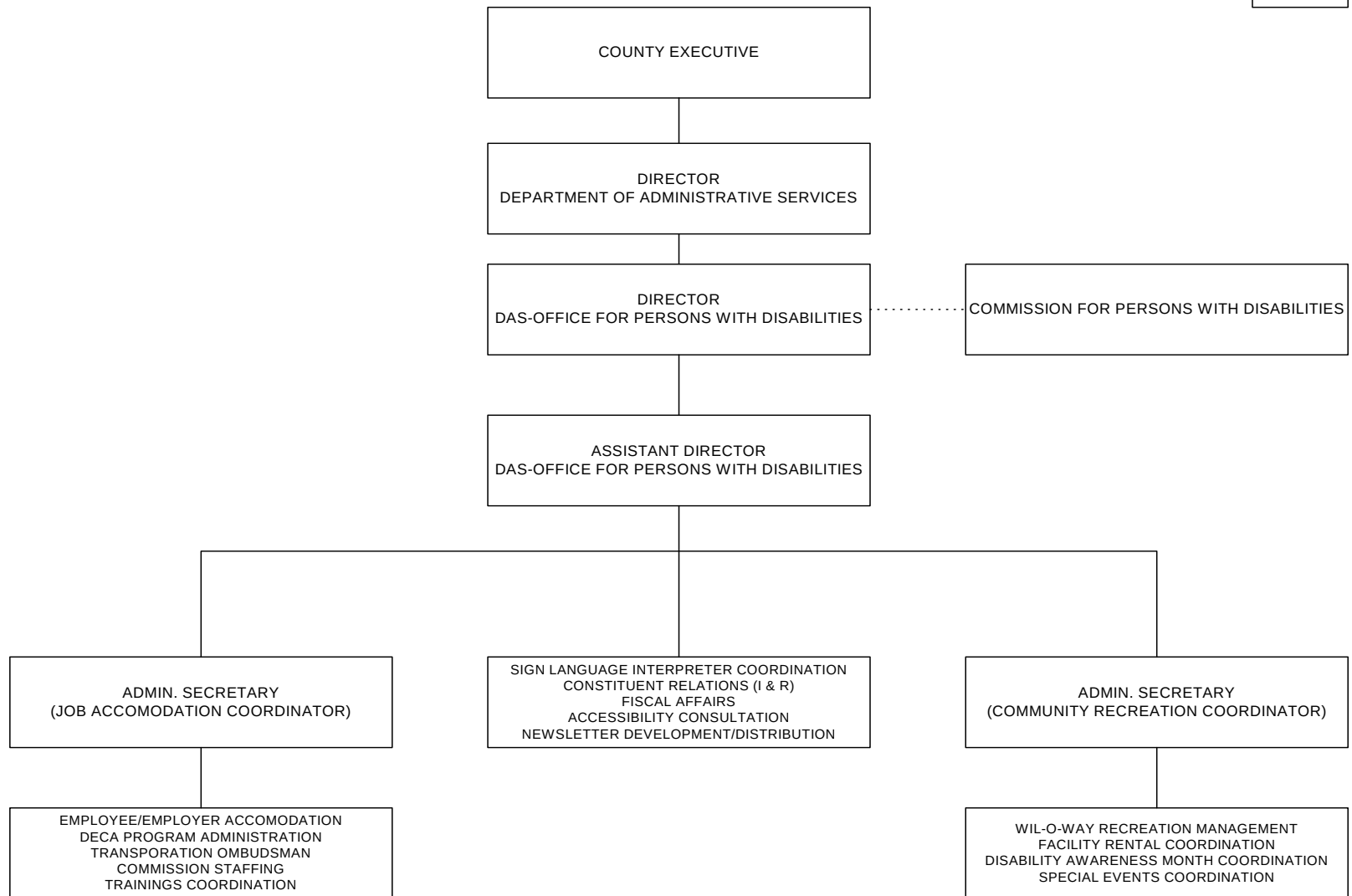
ACTIVITY AND STATISTICAL SUMMARY			
	<u>2007 Actual</u>	<u>2008 Budget</u>	<u>2009 Budget</u>
A. Legal			
Legal Opinions & Advisory Memorandums	65	75	80
Advisory Meetings w/Departments	700	725	800
Claims Against County	237	340	425
Subrogations	90	100	100
Wage claims	130	130	160
Pesticide Lawsuits	8	8	10
Foreclosures -- mortgage and tax lien	80	100	100
Probate -- estates (object to claim)	20	20	25
DBE	100 hours	180 hours	180 hours
Major Lease & Contract Negotiations & Review	700 hours	1000 hours	1000 hours
Public Records	400	500	600
Open Meetings	200	500	300
Forfeiture Actions	80	80	100
Return of Property	5	15	10
B. Labor Relations			
Major Contract Negotiations-200 Hours or More	5	5	5
Unemployment Compensation Matters	50	50	75
Discrimination Complaints Including ADA	76	75	75
FMLA	7	15	10
Disability	7	10	10
Grievance Arbitration, Appeals of Disciplinary Suspension Before Permanent Umpire or WERC includes WERC prohibited practices	30	60	60
Personnel Review Board	178	200	210
C. Mental Health			
Mental Health Commitments	6,300	5,650	7,000
Guardianship/Protective Placement Cases	270	260	300
Watts Review Cases	300	300	300

DEPARTMENT OF ADMINISTRATIVE SERVICES



**DEPARTMENT OF ADMINISTRATIVE SERVICES –
OFFICE FOR PERSONS WITH DISABILITIES**

2009



COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: DEPARTMENT OF ADMINISTRATIVE SERVICES –
OFFICE FOR PERSONS WITH DISABILITIES

UNIT NO. 1019
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

The Milwaukee County Commission for Persons with Disabilities was established March 21, 1978, under Chapter 73 of the Milwaukee County Ordinances, to “promote the independence of Milwaukee County’s handicapped and disabled persons.” As part of this charge, the Commission is empowered, by Section 73.09, to:

“advise the County Board of Supervisors of the needs of handicapped and disabled persons within Milwaukee County, and the status of existing services designed to meet such needs

and may recommend any new program, accommodation or service required to meet such needs.”

The Office for Persons with Disabilities (OPD) provides Milwaukee County citizens with reliable and comprehensive disability-related information, fosters professional relationships that promote cooperation and effective collaboration, and assures that Milwaukee County programs, services, and facilities are accessible to persons with disabilities.

BUDGET SUMMARY				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 245,443	\$ 289,727	\$ 279,865	\$ (9,862)
Employee Fringe Benefits (EFB)	142,872	152,639	166,891	14,252
Services	203,102	257,583	254,262	(3,321)
Commodities	8,007	8,554	8,554	0
Other Charges	223,004	242,226	242,226	0
Debt & Depreciation	0	0	0	0
Capital Outlay	123,243	100,000	68,000	(32,000)
Capital Contra	0	0	0	0
County Service Charges	89,888	91,512	82,946	(8,566)
Abatements	(350,356)	(305,466)	(297,466)	8,000
Total Expenditures	\$ 685,203	\$ 836,775	\$ 805,278	\$ (31,497)
Direct Revenue	211,251	135,500	138,500	3,000
State & Federal Revenue	0	0	0	0
Indirect Revenue	0	0	0	0
Total Revenue	\$ 211,251	\$ 135,500	\$ 138,500	\$ 3,000
Direct Total Tax Levy	473,952	701,275	666,778	(34,497)

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: DEPARTMENT OF ADMINISTRATIVE SERVICES –
OFFICE FOR PERSONS WITH DISABILITIES

UNIT NO. 1019
FUND: General - 0001

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Central Service Allocation	\$ 17,203	\$ 0	\$ 0	\$ 0
Courthouse Space Rental	25,380	0	0	0
Tech Support & Infrastructure	10,161	0	0	0
Distribution Services	2,088	0	0	0
Telecommunications	2,134	0	0	0
Record Center	18	0	0	0
Radio	0	0	0	0
Computer Charges	1,770	0	0	0
Applications Charges	6,721	0	0	0
Apps Charges - Network	0	0	0	0
Apps Charges - Mainframe	0	0	0	0
HRIS Allocation	1,262	0	0	0
Total Charges	\$ 66,737	\$ 0	\$ 0	\$ 0
Direct Property Tax Levy	\$ 473,952	\$ 701,275	\$ 666,778	\$ (34,497)
Total Property Tax Levy	\$ 540,689	\$ 701,275	\$ 666,778	\$ (34,497)

* In 2007, these costs were included in other charging departmental and non-departmental budgets. They were reflected here to show the "total" amount of tax levy support for this Department. In 2008 and 2009, these costs are budgeted within the receiving department to show the tax levy cost in the department.

PERSONNEL SUMMARY				
	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 245,443	\$ 289,727	\$ 279,865	\$ (9,862)
Employee Fringe Benefits (EFB)	\$ 142,872	\$ 152,639	\$ 166,891	\$ 14,252
Position Equivalent (Funded)*	4.1	4.1	4.1	0.0
% of Gross Wages Funded	100.0	100.0	100.0	0.0
Overtime (Dollars)**	\$ 2,718	\$ 2,093	\$ 2,096	\$ 3
Overtime (Equivalent to Position)	0.0	0.0	0.0	0.0

* For 2007 Actuals, the Position Equivalent is the budgeted amount.

** Delineated for information. (Also included in personal services.)

PERSONNEL CHANGES				
Job Title/Classification	Action	Number of Positions/ Total FTE	Division	Cost of Positions (Excluding Fringe Benefits)
None				
			TOTAL	\$ 0

MISSION

It is the mission of the Office for Persons with Disabilities (OPD) to effectively employ Milwaukee County and community resources to assure that people with disabilities share equally in programs, services and facilities of the County. The Office will

provide high quality, responsive services that enhance self-sufficiency, personal safety, economic opportunity and quality of life for all people with disabilities.

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: DEPARTMENT OF ADMINISTRATIVE SERVICES –
OFFICE FOR PERSONS WITH DISABILITIES

UNIT NO. 1019
FUND: General - 0001

OBJECTIVES

- Consumers for the recreation programs, and the community renters, will find the Wil-O-Way Recreation Centers to be increasingly accessible, functional, and welcoming through program refinements and facility improvements.
- Through job accommodation and relocation services, Milwaukee County employees with disabilities will be retained as productive employees.
- Milwaukee County will deploy technology to enhance communication services for people who are deaf, hard of hearing, or require augmented speech.

DEPARTMENT DESCRIPTION

The Office for Persons with Disabilities includes the following functions: Employment, Transportation, Accessibility, Sign Language Interpreting and Recreation.

Employment includes administering and implementing the Disabled Expanded Certification Appointment (DECA) program, as well as providing job accommodation consultations and the Job Relocation Program to Milwaukee County departments and employees with disabilities.

Transportation involves the assurance of appropriate access to specialized transportation for persons with disabilities. Assistance is provided with problem solving, advocacy and consumer planning through the Transit Plus Advisory Council.

Accessibility consists of the review of building/remodeling plans proposed by departments for their facilities to assure compliance with accessibility standards. This is accomplished through physical site surveys as well as architectural plan reviews and technical guidance. In addition, this function also involves working with other departments in upgrading their level of accessibility offered to citizens with disabilities.

Sign Language Interpreting comprises the coordination and provision of sign language interpreting for County departments to citizens who are deaf/hard of hearing. It also coordinates and provides assistance to County departments with such technology as TTY's and Assistive Listening Devices, and telephone relay services.

Recreation is responsible for the creation and assured provision of integrated recreation programming for citizens with disabilities in venues operated by Milwaukee County and other community resources. OPD manages and operates two center-based recreational facilities, Wil-O-Way Grant and Wil-O-Way Underwood.

The department also provides other activities such as, but not limited to, the distribution of two informational newsletters (Handy-NEWS & NOTES and Access Update), disability-related training to Milwaukee County departments and the public and the distribution of tickets to people with disabilities for the Admirals, Brewers, Bucks, Wave and Holiday Folk Fair.

BUDGET HIGHLIGHTS

- Personal Services expenditures without fringe benefits decrease \$9,862, from \$289,727 to \$279,865.
- In 2009, revenue increases by \$3,000, from \$135,500 to \$138,500. This increase is based on an anticipated modest increase in Wil-O-Way rental income and Key Card proceeds based on actual experience.
- Total Services decrease by \$3,321 to a total of \$254,262. This is mainly due to a decreased contractual services appropriation for short-term contracts, including sign language interpreters, of \$12,301 based on experience, and a \$3,500 projected decrease in utility funding for the Wil-O-Way Centers.

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: DEPARTMENT OF ADMINISTRATIVE SERVICES –
OFFICE FOR PERSONS WITH DISABILITIES

UNIT NO. 1019
FUND: General - 0001

- OPD anticipates partnering with Milwaukee County Transit System (MCTS) utilizing Federal New Freedom funding to enhance transportation alternatives for people with disabilities and implementing a new pass for paratransit users to be able to ride the fixed route system for free. This program will facilitate increased independence of individuals and the financial sustainability of the paratransit program.
- The cost of interpreters is charged to user County departments through the Office for Persons with Disabilities cross charge. The total charged out by OPD in 2009 is \$209,200, which is a decrease of \$8,000 and reflects Courts assuming greater responsibility for coordination of their interpreting services.
- To meet the Office's responsibilities to ensure accessibility in County owned and operated facilities, \$68,000 is appropriated for maintenance of accessibility-related assets. This is a \$32,000 decrease from the 2008 appropriation. Implementation of this maintenance program will be coordinated by the Office for Persons with Disabilities and the Department of Administrative Services – Fiscal Affairs.
- The Handy-News & Notes newsletter continues to be produced in electronic formats. This has significantly reduced production and distribution costs.
- In concert with the Department on Aging and other interested parties, OPD will forward proposals to increase additional affordable and accessible housing options for people with disabilities and elders.
- OPD will investigate the current design of its Wil-O-Way recreation programs in light of the Family Care expansion to people with disabilities between the ages of 18-60 years of age.
- OPD staff will assist and support the Milwaukee County Commission for Persons with Disabilities in its effort to secure foundation and other funding in support of programs, services, and activities benefiting Milwaukee County residents with disabilities. In 2008, the Commission has initiated the process of creating the Disability Assistance Corporation of Greater Milwaukee (DACGM) to broaden available funding. Initial funding for this venture is anticipated from the existing Expendable Trust Fund attributable to the Commission and OPD.
- The 2009 Capital Improvements Budget includes approximately \$160,000 for improvements to the Wil-O-Way Center and \$210,000 for ADA related improvements to the King Community Center.
- All departments are required to operate within their expenditure appropriations and their overall budgets. Pursuant to Section 59.60(12), Wisconsin Statutes, "No payment may be authorized or made and no obligation incurred against the county unless the county has sufficient appropriations for payment. No payment may be made or obligation incurred against an appropriation unless the director first certifies that a sufficient unencumbered balance is or will be available in the appropriation to make the payment or to meet the obligation when it becomes due and payable. An obligation incurred and an authorization of payment in violation of this subsection is void. A county officer who knowingly violates this subsection is jointly and severally liable to the county for the full amount paid. A county employee who knowingly violates this subsection may be removed for cause."

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: DEPARTMENT OF ADMINISTRATIVE SERVICES –
OFFICE FOR PERSONS WITH DISABILITIES

UNIT NO. 1019
FUND: General - 0001

For 2009, Wil-O-Way community rental rates are proposed as follows:

FEE SCHEDULE		
Wil-O-Way Community Rental Rates	2008 (Based on a 4 hour minimum)	2009 (Based on a 4 hour minimum)
Non-Peak (January to May, September to December); Resident	\$ 225.00	\$ 225.00
Peak (June- August); Resident	\$ 275.00	\$ 275.00
Non-Peak (January to May, Sept. to December); Non-Resident	\$ 300.00	\$ 300.00
Peak (June- August); Non-Resident	\$ 350.00	\$ 350.00
Disability Related Organizations, Peak	\$ 190.00	\$ 190.00
Disability Related Organizations, Non-Peak	\$ 175.00	\$ 175.00
Additional Hour	\$ 60.00	\$ 60.00

ACTIVITY AND STATISTICAL SUMMARY			
	2007 <u>Actual</u>	2008 <u>Budget</u>	2009 <u>Budget</u>
Joint Projects - Other Departments	35	35	35
Job Accommodation/Disabled Employee Consultations	250	250	250
Specialized Transportation Assessments	300	300	300
Interpreter Service - Hours	1,800	1,500	1,500
Handy-NEWS & NOTES - Circulation	434,699	350,000	450,000

DEPARTMENT OF ADMINISTRATIVE SERVICES - OFFICE FOR PERSONS WITH DISABILITIES EXPENDABLE TRUST (ORG. 0601)

Since 1983, the Milwaukee County Commission for Persons with Disabilities has maintained an expendable trust fund to benefit Milwaukee County residents with disabilities. Consistent with applicable Milwaukee County policy and procedure, the Commission initiates fiscal actions that require concurrence with the County Board of Supervisors and the County Executive. Through its actions, the Commission also fosters activities that support contributions to the corpus of the trust.

Total 2009 expenditures and revenues for the Disabilities Expendable Trust Fund are \$12,000 and include the following:

Expenditure

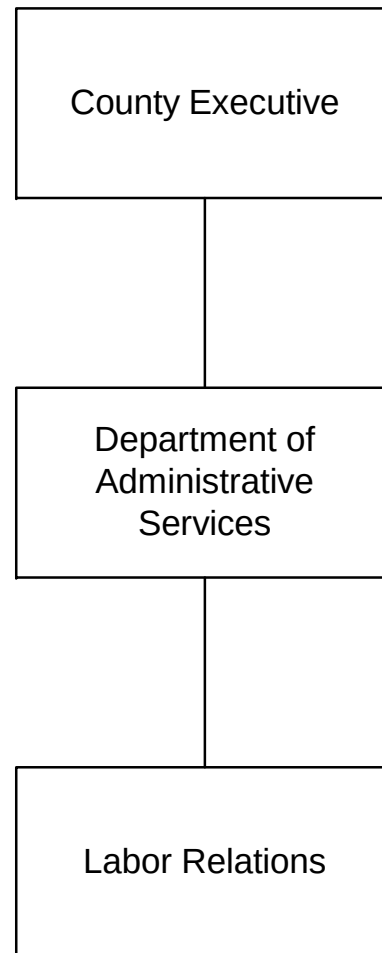
\$12,000: For the activities of the Commission throughout the year including, but not limited to, support for disability-related community events.

Revenue

\$12,000: From grants and advertisements in Handy-News & Notes.

BUDGET SUMMARY		
Expenditure	Revenue	Tax Levy
\$12,000	\$12,000	\$0

**DEPARTMENT OF ADMINISTRATIVE SERVICES –
LABOR RELATIONS**



COUNTY EXECUTIVE'S 2009 BUDGET**DEPT:** DEPARTMENT OF ADMINISTRATIVE SERVICES – LABOR RELATIONS**UNIT NO.** 1135**FUND:** General - 0001**OPERATING AUTHORITY & PURPOSE**

Pursuant to Chapter 79 of the Milwaukee County General Ordinances, the Labor Relations Division has general responsibility for the negotiation and administration of all collective bargaining agreements. The Division is also responsible for establishing labor relations training programs for

supervisory staff, and conducting, on behalf of Milwaukee County, all procedures ordered by the Wisconsin Employment Relations Commission, U.S. Department of Labor, or the Wisconsin Department of Workforce Development.

BUDGET SUMMARY				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 186,354	\$ 294,852	\$ 339,199	\$ 44,347
Employee Fringe Benefits (EFB)	71,246	152,254	172,803	20,549
Services	163,849	154,655	145,160	(9,495)
Commodities	2,319	2,300	3,100	800
Other Charges	0	0	0	0
Debt & Depreciation	0	0	0	0
Capital Outlay	0	9,765	0	(9,765)
Capital Contra	0	0	0	0
County Service Charges	27,083	23,083	21,488	(1,595)
Abatements	(26,295)	0	(62,707)	(62,707)
Total Expenditures	\$ 424,556	\$ 636,909	\$ 619,043	\$ (17,866)
Direct Revenue	0	0	0	0
State & Federal Revenue	0	0	0	0
Indirect Revenue	0	0	0	0
Total Revenue	\$ 0	\$ 0	\$ 0	\$ 0
Direct Total Tax Levy	424,556	636,909	619,043	(17,866)

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Central Service Allocation	\$ 0	\$ 0	\$ 0	\$ 0
Courthouse Space Rental	13,656	0	0	0
Tech Support & Infrastructure	8,150	0	0	0
Distribution Services	57	0	0	0
Telecommunications	1,313	0	0	0
Record Center	134	0	0	0
Radio	0	0	0	0
Computer Charges	0	0	0	0
Applications Charges	1,759	0	0	0
Apps Charges - Network	0	0	0	0
Apps Charges - Mainframe	0	0	0	0
HRIS Allocation	1,227	0	0	0
Total Charges	\$ 26,296	\$ 0	\$ 0	\$ 0
Direct Property Tax Levy	\$ 424,556	\$ 636,909	\$ 619,043	\$ (17,866)
Total Property Tax Levy	\$ 450,852	\$ 636,909	\$ 619,043	\$ (17,866)

* In 2007, these costs were included in other charging departmental and non-departmental budgets. They were reflected here to show the "total" amount of tax levy support for this Department. In 2008 and 2009, these costs are budgeted within the receiving department to show the tax levy cost in the department.

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: DEPARTMENT OF ADMINISTRATIVE SERVICES – LABOR RELATIONS

UNIT NO. 1135

FUND: General - 0001

PERSONNEL SUMMARY				
	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 186,354	\$ 294,852	\$ 339,199	\$ 44,347
Employee Fringe Benefits (EFB)	\$ 71,246	\$ 152,254	\$ 172,803	\$ 20,549
Position Equivalent (Funded)*	3.0	4.0	4.4	0.4
% of Gross Wages Funded	100.0	100.0	100.0	0.0
Overtime (Dollars)**	\$ 0	\$ 0	\$ 0	\$ 0
Overtime (Equivalent to Position)	0.0	0.0	0.0	0.0

* For 2007 Actuals, the Position Equivalent is the budgeted amount.

** Delineated for information. (Also included in personal services.)

PERSONNEL CHANGES				
Job Title/Classification	Action	Number of Positions/ Total FTE	Division	Cost of Positions (Excluding Social Security & Fringe)
None				
			TOTAL	\$ 0

MISSION

Labor Relations will negotiate and administer responsible and cost-effective collective bargaining agreements for Milwaukee County and the eight unions, which account for 84.2% of the entire Milwaukee County workforce.

OBJECTIVES

- Review procedures and policies on grievances; make necessary adjustments to ensure proper and timely grievance handling.
- Review existing contract language. Prepare for and begin negotiations for successor agreements to the existing contracts.
- Review all known/existing collateral agreements. Check them for relevance and incorporate into labor agreements, when applicable.

DEPARTMENT DESCRIPTION

Labor Relations negotiates and administers all collective bargaining agreements, establishes labor relations training programs for supervisory staff and conducts all procedures ordered by the Wisconsin Employment Relations Commission, U.S. Department of Labor, or the Wisconsin Department

of Workforce Development. All matters relating to labor relations introduced to the County Board are normally referred to Labor Relations for recommendation. In addition, Labor Relations may, under the direction of the County Board Personnel Committee, carry out those procedural responsibilities delegated to that committee by Chapter 80 of the Milwaukee County General Ordinances, and annually review the wages, hours and conditions of employment of all employees not represented for purposes of collective bargaining, and submit recommendations thereon to the County Board of Supervisors each year for the following year.

BUDGET HIGHLIGHTS

- Personal Services without fringe benefits increase by \$44,347, from \$294,852 to \$339,199.
- Total expenditures for Professional Services decrease by \$9,495, from \$154,655 to \$145,160.

COUNTY EXECUTIVE'S 2009 BUDGET

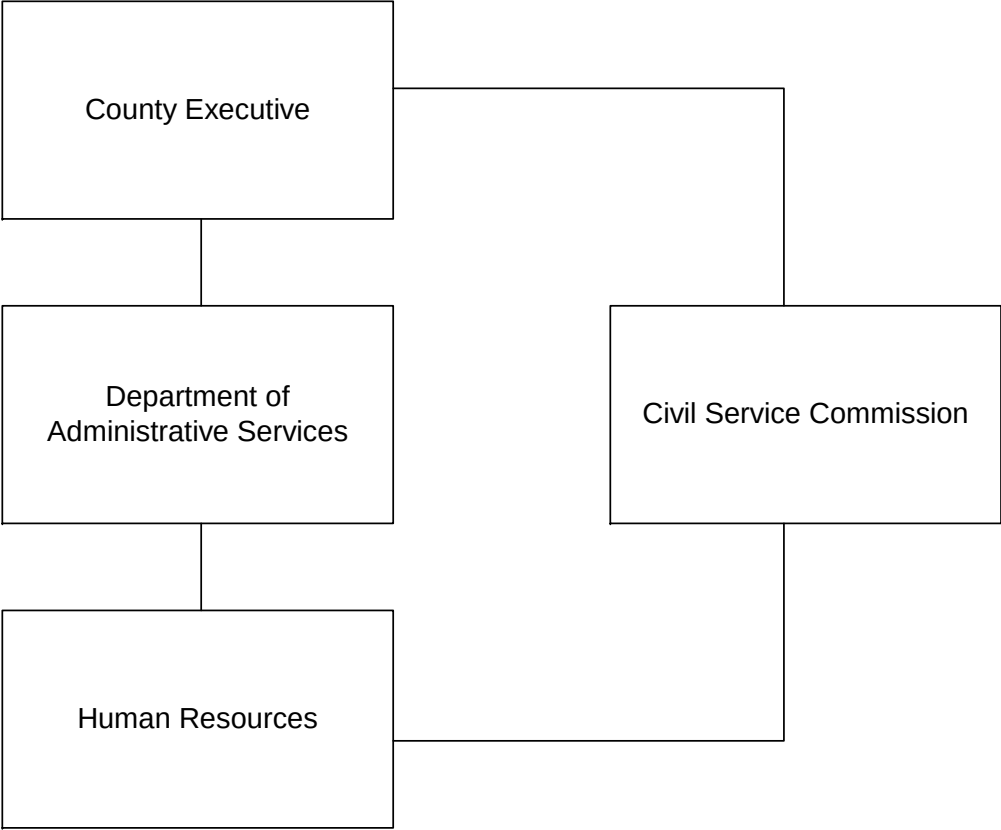
DEPT: DEPARTMENT OF ADMINISTRATIVE SERVICES – LABOR RELATIONS

UNIT NO. 1135

FUND: General - 0001

- Contracts for all eight of the County labor unions are due to expire on December 31, 2008. Labor Relations will continue to negotiate successor agreements with all unions in 2009.
- All departments are required to operate within their expenditure appropriations and their overall budgets. Pursuant to Section 59.60(12), Wisconsin Statutes, "No payment may be authorized or made and no obligation incurred against the county unless the county has sufficient appropriations for payment. No payment may be made or obligation incurred against an appropriation unless the director first certifies that a sufficient unencumbered balance is or will be available in the appropriation to make the payment or to meet the obligation when it becomes due and payable. An obligation incurred and an authorization of payment in violation of this subsection is void. A county officer who knowingly violates this subsection is jointly and severally liable to the county for the full amount paid. A county employee who knowingly violates this subsection may be removed for cause."

**DEPARTMENT OF ADMINISTRATIVE SERVICES –
HUMAN RESOURCES**



COUNTY EXECUTIVE'S 2009 BUDGET**DEPT:** DEPARTMENT OF ADMINISTRATIVE SERVICES – HUMAN RESOURCES**UNIT NO.** 1140**FUND:** General - 0001**OPERATING AUTHORITY & PURPOSE**

Pursuant to Chapters 63.01 to 63.09, 63.11 and 63.13 to 63.17 of the Wisconsin Statutes and Chapter 79 of the Milwaukee County General Ordinances, this department recruits and examines candidates for all positions in the Classified Service of Milwaukee County; certifies eligibility; investigates requests for changes in classification, increases in

pay and changes in personnel practices and procedures; processes unemployment compensation claims; and administers the coordination and implementation of the County's affirmative action plan.

BUDGET SUMMARY				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 1,770,218	\$ 1,856,868	\$ 1,827,454	\$ (29,414)
Employee Fringe Benefits (EFB)	978,752	1,108,884	1,199,614	90,730
Services	103,641	271,365	296,750	25,385
Commodities	19,497	32,290	32,061	(229)
Other Charges	(261)	2,000	0	(2,000)
Debt & Depreciation	0	0	0	0
Capital Outlay	0	0	0	0
Capital Contra	0	0	0	0
County Service Charges	740,655	708,230	741,276	33,046
Abatements	(1,386,519)	(840,453)	(1,208,206)	(367,753)
Total Expenditures	\$ 2,225,983	\$ 3,139,184	\$ 2,888,949	\$ (250,235)
Direct Revenue	7,531	4,700	6,200	1,500
State & Federal Revenue	0	0	0	0
Indirect Revenue	0	0	0	0
Total Revenue	\$ 7,531	\$ 4,700	\$ 6,200	\$ 1,500
Direct Total Tax Levy	2,218,452	3,134,484	2,882,749	(251,735)

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Central Service Allocation	\$ 0	\$ 0	\$ 0	\$ 0
Courthouse Space Rental	388,716	0	0	0
Tech Support & Infrastructure	144,974	0	0	0
Distribution Services	4,820	0	0	0
Telecommunications	10,939	0	0	0
Record Center	642	0	0	0
Radio	0	0	0	0
Computer Charges	19,473	0	0	0
Applications Charges	86,168	0	0	0
Apps Charges - Network	0	0	0	0
Apps Charges - Mainframe	0	0	0	0
HRIS Allocation	10,850	0	0	0
Total Charges	\$ 666,582	\$ 0	\$ 0	\$ 0
Direct Property Tax Levy	\$ 2,218,452	\$ 3,134,484	\$ 2,882,749	\$ (251,735)
Total Property Tax Levy	\$ 2,885,034	\$ 3,134,484	\$ 2,882,749	\$ (251,735)

* In 2007, these costs were included in other charging departmental and non-departmental budgets. They were reflected here to show the "total" amount of tax levy support for this Department. In 2008 and 2009, these costs are budgeted within the receiving department to show the tax levy cost in the department.

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: DEPARTMENT OF ADMINISTRATIVE SERVICES – HUMAN RESOURCES

UNIT NO. 1140

FUND: General - 0001

PERSONNEL SUMMARY				
	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 1,770,218	\$ 1,856,868	\$ 1,827,454	\$ (29,414)
Employee Fringe Benefits (EFB)	\$ 978,752	\$ 1,108,884	\$ 1,199,614	\$ 90,730
Position Equivalent (Funded)*	36.9	31.0	30.6	(0.4)
% of Gross Wages Funded	99.0	98.0	97.5	(0.5)
Overtime (Dollars)**	\$ 3,564	\$ 0	\$ 0	\$ 0
Overtime (Equivalent to Position)	0.0	0.0	0.0	0.0

* For 2007 Actuals, the Position Equivalent is the budgeted amount.

** Delineated for information. (Also included in personal services.)

PERSONNEL CHANGES				
Job Title/Classification	Action	Number of Positions/ Total FTE	Division	Cost of Positions (Excluding Social Security & Fringe)
None				
			TOTAL	\$ 0

MISSION

The Department of Administrative Services – Human Resources (DHR) will provide Milwaukee County government with an equitable and effective system for the recruitment, classification, compensation, development and retention of a talented, skilled and culturally diversified workforce. DHR will create eligibility lists in a timely manner and develop training for County employees. At all times, DHR will assure strict adherence to Federal, State and County laws, regulations and policies related to human resources.

OBJECTIVES

- DHR will develop and engage in a dynamic, comprehensive recruitment initiative to attract the most qualified and capable applicants to contribute to Milwaukee County's diversified workforce.
- DHR will fully utilize the new Ceridian Recruitment System (CRS) with the anticipated benefits being: online recruitment capability, accelerated application and selection processes, as well as implementation of the self-service function by employees.

- DHR will actively manage countywide Family Medical Leave Act (FMLA) compliance issues and accountability in conjunction with the various Departments.

DEPARTMENT DESCRIPTION

DHR is comprised of two operating sections: the Director's Office and the Employment and Staffing Section.

The **Director's Office** administers human resource programs, assigns projects, and coordinates the work of the HR coordinators and managers located in various departments throughout Milwaukee County; assists County departments in identifying resources for training and staff development; submits the annual departmental budget; presents all department recommendations to the Civil Service Commission and the Personnel Committee of the County Board; serves as staff to the Personnel Committee; analyzes and reports on legislation affecting the human resource function in Milwaukee County; directs the implementation of the automated Human Resources Information System (HRIS); and provides analysis, recommendations, and implementation of new approaches to human resource/human capital administration. The Director

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: DEPARTMENT OF ADMINISTRATIVE SERVICES – HUMAN RESOURCES

UNIT NO. 1140

FUND: General - 0001

of Human Resources serves as secretary of the Civil Service Commission. The Director's Office also studies requests for salary reallocations and changes in compensation policies and practices and estimates the fiscal impact of these actions. The department also maintains the classification system, performs job analyses, maintains salary provisions mandated by labor contracts or County Ordinances, implements provisions of the Executive Compensation Plan, and prepares recommendations to County Ordinances reflecting various personnel actions.

The **Employment and Staffing** Section develops, administers, and monitors employee selection processes for all positions in the Milwaukee County Classified Service and, upon request, for positions in the unclassified service. This effort includes the assessment of job specifications and minimum qualifications; the development and administration of applicant examinations; and the certification of qualified candidates to department heads and appointing authorities. Implicit in this activity is the responsibility of administering employee selection and related procedures in compliance with prevailing Milwaukee County, State, Federal and Civil Service rules and parameters. In addition, this section is responsible for activities supporting the recruiting of employees within the Milwaukee County Classified Service, as well as the maintenance of appropriate records and reports.

BUDGET HIGHLIGHTS

- Personal Services expenditures without fringe benefits decreased \$29,414 from \$1,856,868 to \$1,827,454.
- The Services budget increased \$25,385, from \$271,365 to \$296,750.
- The division of Human Resource's budget includes an abatement of \$1,208,206, an increase of \$367,753 over the 2008 abatement of \$840,453, due in part to an HR Assistant being crosscharged 100% to DTPW Director's Office. This abatement offsets the cost of DHR Services and eleven positions that are deployed in various County departments.

- A Human Resources Specialist was created in 2008 to lead a recruitment initiative. This position will be funded in the 2009 budget. An allocation of \$25,000 is included in the 2009 budget for advertising related to minority recruiting.
- A second Human Resources Specialist was created in 2008 dedicated to monitoring and analyzing the use of FMLA and overtime countywide. This position will also be responsible for centralized approval of FMLA. This position will be funded in the 2009 budget.
- The Internship program in DHR, which was started in 2007, will be continued in 2009.
- In 2009, \$40,000 is being appropriated for a consultant contract to review compliance with federal law in regards to the Fair Labor Standards Act (FLSA).
- As a result of the 2009 reorganization of the Fleet Management Division, vehicle-owning and leasing departments no longer pay for vehicles and equipment through rental rates (crosscharged from Fleet), but are allocated a maintenance appropriation to pay for vehicle maintenance and repairs provided by the County's maintenance provider. Departments are now responsible for vehicle repair and replacement decisions in consultation with the Fleet Division. This restructuring results in a decrease in crosscharges from Fleet Management of \$338. The Division is allocated \$135 for maintenance and repairs of its vehicles and equipment for 2009. The 2009 maintenance appropriation is less than the 2008 crosscharge amount as overhead is no longer allocated to departments but budgeted centrally as part of the contract costs.

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: DEPARTMENT OF ADMINISTRATIVE SERVICES – HUMAN RESOURCES

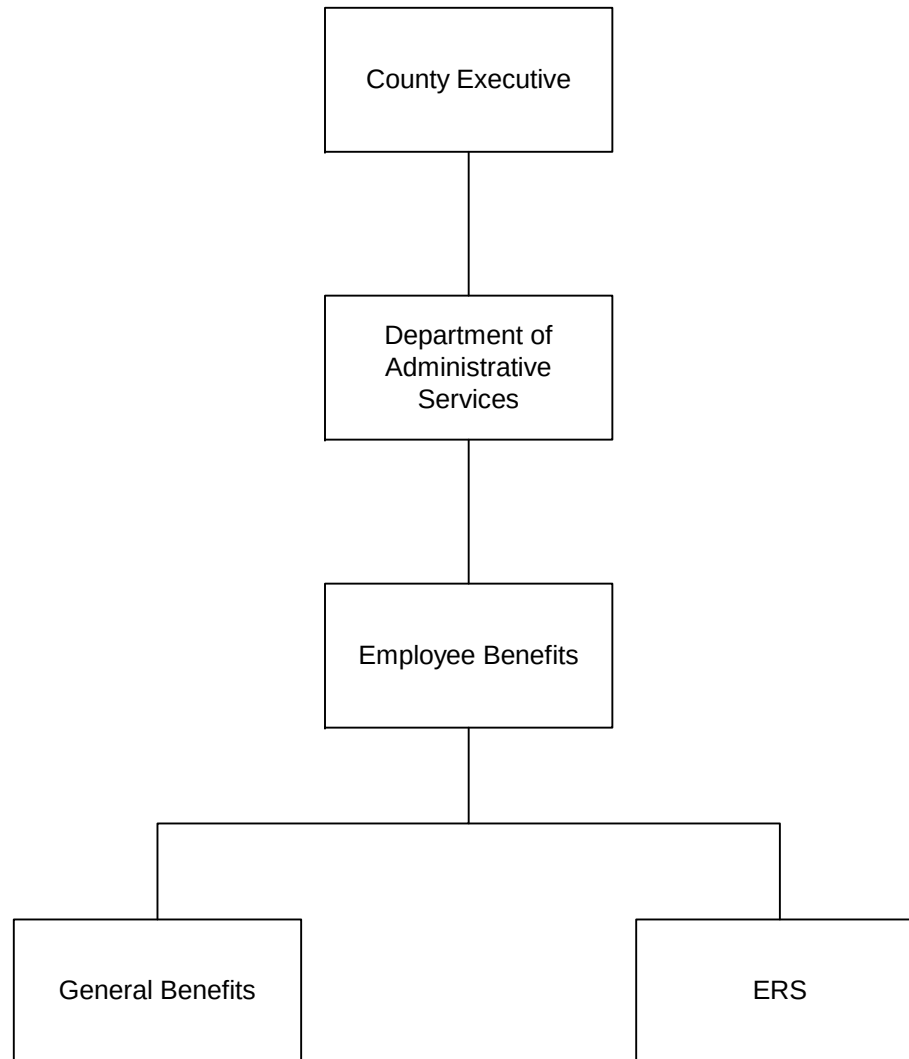
UNIT NO. 1140

FUND: General - 0001

- All departments are required to operate within their expenditure appropriations and their overall budgets. Pursuant to Section 59.60(12), Wisconsin Statutes, "No payment may be authorized or made and no obligation incurred against the county unless the county has sufficient appropriations for payment. No payment may be made or obligation incurred against an appropriation unless the director first certifies that a sufficient unencumbered balance

is or will be available in the appropriation to make the payment or to meet the obligation when it becomes due and payable. An obligation incurred and an authorization of payment in violation of this subsection is void. A county officer who knowingly violates this subsection is jointly and severally liable to the county for the full amount paid. A county employee who knowingly violates this subsection may be removed for cause."

**DEPARTMENT OF ADMINISTRATIVE SERVICES –
EMPLOYEE BENEFITS**



COUNTY EXECUTIVE'S 2009 BUDGET**DEPT:** DEPARTMENT OF ADMINISTRATIVE SERVICES – EMPLOYEE BENEFITS**UNIT NO.** 1188**FUND:** General - 0001**OPERATING AUTHORITY & PURPOSE**

Pursuant to Chapters 63.01 to 63.09, 63.11 and 63.13 to 63.17 of the Wisconsin Statutes and Chapter 58 of the Milwaukee County General Ordinances, this division manages and coordinates the details of employee benefits programs, including hospital/surgical/dental care plans, life insurance plans, and employee services programs dealing with behavioral/medical problems.

The Employee Retirement Services Section administers and maintains the Milwaukee County Retirement System as established by Chapter 201 of the Milwaukee County General Ordinances. It provides for the determination of benefits and payments to all eligible employees or their beneficiaries, and monitors and reconciles all transactions affecting the retirement fund.

BUDGET SUMMARY				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 666,866	\$ 1,142,699	\$ 1,202,355	\$ 59,656
Employee Fringe Benefits (EFB)	382,411	694,489	794,898	100,409
Services	285,386	166,550	119,250	(47,300)
Commodities	3,034	9,090	10,780	1,690
Other Charges	0	0	0	0
Debt & Depreciation	0	0	0	0
Capital Outlay	0	0	0	0
Capital Contra	0	0	0	0
County Service Charges	253,760	236,435	265,876	29,441
Abatements	(44,531)	0	0	0
Total Expenditures	\$ 1,546,926	\$ 2,249,263	\$ 2,393,159	\$ 143,896
Direct Revenue	895,094	1,263,690	1,476,906	213,216
State & Federal Revenue	0	0	0	0
Indirect Revenue	0	0	0	0
Total Revenue	\$ 895,094	\$ 1,263,690	\$ 1,476,906	\$ 213,216
Direct Total Tax Levy	651,832	985,573	916,253	(69,320)

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Central Service Allocation	\$ 0	\$ 0	\$ 0	\$ 0
Courthouse Space Rental	23,388	0	0	0
Tech Support & Infrastructure	3,169	0	0	0
Distribution Services	12,418	0	0	0
Telecommunications	2,196	0	0	0
Record Center	0	0	0	0
Radio	0	0	0	0
Computer Charges	0	0	0	0
Applications Charges	0	0	0	0
Apps Charges – Network	0	0	0	0
Apps Charges – Mainframe	0	0	0	0
HRIS Allocation	3,361	0	0	0
Total Charges	\$ 44,532	\$ 0	\$ 0	\$ 0
Direct Property Tax Levy	\$ 651,832	\$ 985,573	\$ 916,253	\$ (69,320)
Total Property Tax Levy	\$ 696,364	\$ 985,573	\$ 916,253	\$ (69,320)

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: DEPARTMENT OF ADMINISTRATIVE SERVICES – EMPLOYEE BENEFITS

UNIT NO. 1188

FUND: General - 0001

* In 2007, these costs were included in other charging departmental and non-departmental budgets. They were reflected here to show the "total" amount of tax levy support for this Department. In 2008 and 2009, these costs are budgeted within the receiving department to show the tax levy cost in the department.

PERSONNEL SUMMARY				
	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 666,866	\$ 1,142,699	\$ 1,202,355	\$ 59,656
Employee Fringe Benefits (EFB)	\$ 382,411	\$ 694,489	\$ 794,898	\$ 100,409
Position Equivalent (Funded)*	15.3	18.8	19.6	0.8
% of Gross Wages Funded	100.0	97.2	97.6	0.4
Overtime (Dollars)**	\$ 11,820	\$ 20,137	\$ 0	\$ (20,137)
Overtime (Equivalent to Position)	0.2	0.4	0.0	(0.4)

* For 2007 Actuals, the Position Equivalent is the budgeted amount.

** Delineated for information. (Also included in personal services.)

PERSONNEL CHANGES				
Job Title/Classification	Action	Number of Positions/ Total FTE	Division	Cost of Positions (Excluding Social Security & Fringe)
Pension Information Systems Spe	Create	1/1.0	ERS	\$ 60,670
Fiscal Officer Assistant	Create	1/1.0	ERS	63,400
Sr Exec Asst Benefits**	Unfund	1/1.0	General Benefits	(38,108)
			Total	\$ 85,962

** Existing position to be shared with Division of Human Resources

MISSION

The Division of Employee Benefits manages the fringe benefits program, including health care benefits and the retirement benefits for Milwaukee County employees and retirees.

- Work cooperatively with the Milwaukee County Pension Board to responsibly administer Pension benefits and provide proper stewardship over the Employee Retirement System.

OBJECTIVES

- Administer health care, retirement and other benefits for County employees and retirees in a fiscally responsible and customer-friendly manner.
- Efficiently implement major benefits information systems improvements, including the Ceridian Benefits System and the Vitech V3 system.
- Develop and implement strategies to reduce the cost of health care provided to employees and retirees without diminishing the quality of care.

DEPARTMENT DESCRIPTION

The division is responsible for, and accountable for, the management of the health care and pension benefits programs for Milwaukee County active employees and retirees. This includes responsibility for all business activities, including contract solicitation, contract awards and monitoring; customer service; and budgeting, accounting and financial analysis. The Director of this division who reports to the Director of Administrative Services is responsible for all aspects of benefits management, including recruitment, management and coordination of staff.

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: DEPARTMENT OF ADMINISTRATIVE SERVICES – EMPLOYEE BENEFITS

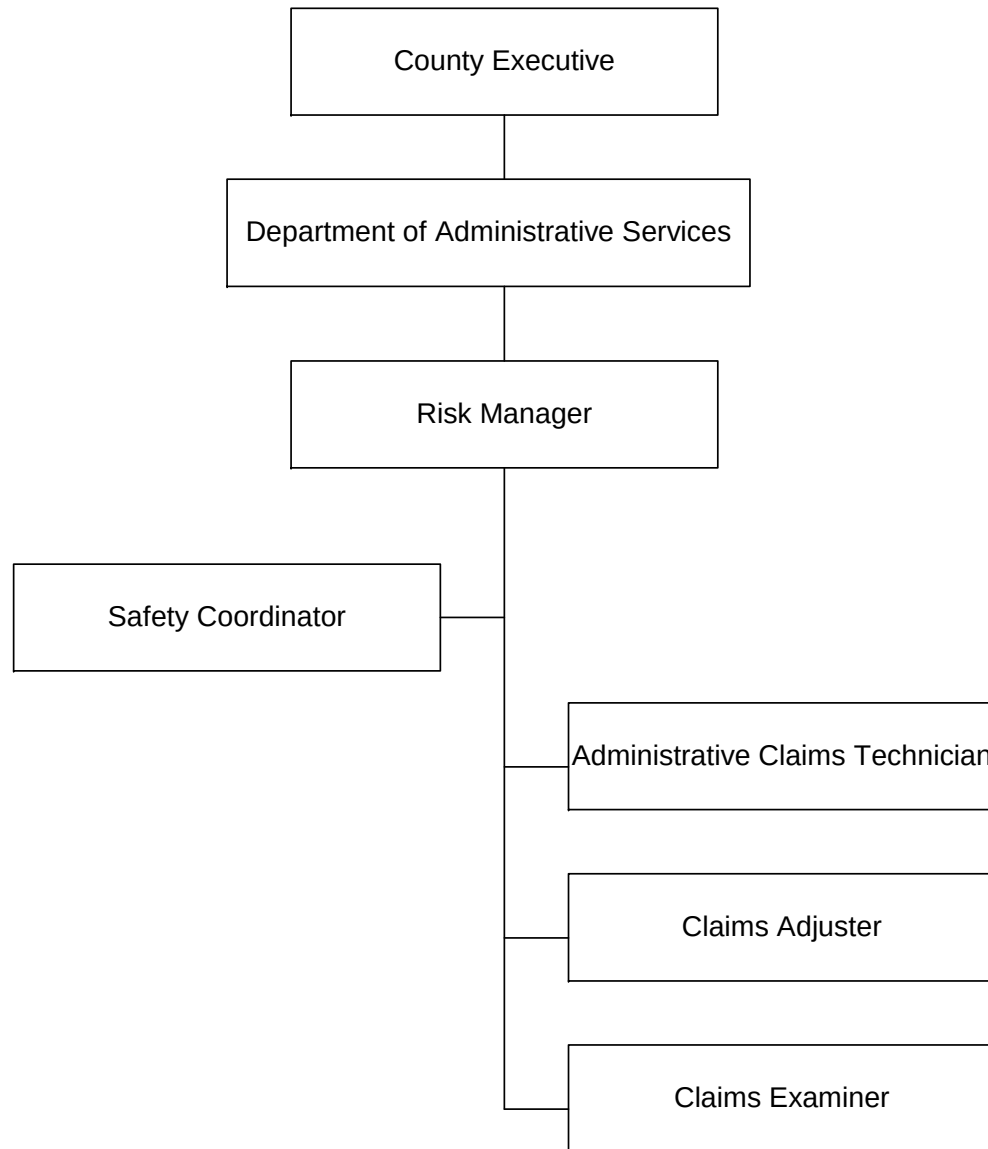
UNIT NO. 1188

FUND: General - 0001

BUDGET HIGHLIGHTS

- Personal Services without fringe benefits increase \$59,656, from \$1,142,699 to \$1,202,355.
- The 2009 Budget continues a re-organization initiative developed by the Director of Employee Benefits to provide for a more efficient staffing arrangement. Total FTE's increase to 19.6. Two positions are created: 1.0 FTE Pension Information Systems Specialist position – salary and active fringe \$87,977 and 1.0 FTE Fiscal Officer Assistant position – salary and active fringe \$91,313. These positions are fully funded by the Employee Retirement System.
- In the General Benefits area, 1.0 FTE Senior Executive Assistant position - \$60,408 including salary and active fringe benefits was unfunded. Employee Benefits will share a single Senior Executive Assistant with DAS-Division of Human Resources. A cross charge of \$29,771 is added to the 2009 Budget to fund Employee Benefits' share of the position.
- Expenditures for Services decrease by \$47,300, from \$166,550 to \$119,250. The decrease is due to a reduction in professional services for consulting and actuarial assistance. Staff will assume more of the duties previously performed by consultants.
- Direct Revenue increases \$213,216 to a total of \$1,476,906. This revenue provides funding for staff and other expenditures dedicated to the ERS/Pension system.
- The Vitech V3 application is being implemented during 2008 and will "go live" in January of 2009. This system will replace the existing Pension and Post-Employment Life/Health systems. V3 is a web-based solution that will improve accuracy, track customer service and requests, reduce dependency on paper records, automate manual processes, and eliminate redundant work effort. Implementation of V3 will also provide online access for participants, business continuity and recovery capabilities for critical data and business processes, and comprehensive compliance and reporting capabilities.
- The department is analyzing potential strategies for achieving additional cost savings. As part of this analysis the department has also begun researching Health Savings Accounts (HSA's) to determine the viability of implementing a high-deductible plan. This initiative will continue in 2009.
- The department is in the process of renegotiating contracts for third party administration of the County's medical and pharmaceutical benefit programs. During 2009, the department will work to implement these contracts.
- The department is reviewing its mental health and EAP services for greater efficiencies in preparation of Mental Health Network (MHN) contract renewals for 2010.
- All departments are required to operate within their expenditure appropriations and their overall budgets. Pursuant to Section 59.60(12), Wisconsin Statutes, "No payment may be authorized or made and no obligation incurred against the county unless the county has sufficient appropriations for payment. No payment may be made or obligation incurred against an appropriation unless the director first certifies that a sufficient unencumbered balance is or will be available in the appropriation to make the payment or to meet the obligation when it becomes due and payable. An obligation incurred and an authorization of payment in violation of this subsection is void. A county officer who knowingly violates this subsection is jointly and severally liable to the county for the full amount paid. A county employee who knowingly violates this subsection may be removed for cause."

**DEPARTMENT OF ADMINISTRATIVE SERVICES –
RISK MANAGEMENT**



COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: DEPARTMENT OF ADMINISTRATIVE SERVICES – RISK MANAGEMENT

UNIT NO. 1150

FUND: Internal Service - 0040

OPERATING AUTHORITY & PURPOSE

The Department of Administrative Services is created pursuant to Section 59.52(1) of the Wisconsin Statutes and Chapter 32 of the Milwaukee County Ordinances. DAS – Risk Management is responsible for administering the County's risk management program. Section 59.52(11)(a) of the Wisconsin Statutes authorizes the County to provide public liability and property damage insurance, either from commercial companies or by self-insurance created by setting up an annual fund for such a purpose, or by a combination thereof, covering without exclusion because of enumeration, motor vehicles, malfeasance of professional employees, maintenance and operation of County highways, parks, parkways and airports, and other County activities involving the possibility of damage to the general public, and provide fire and casualty insurance for all County property.

Section 59.52 (11)(d) of the Wisconsin Statutes authorizes the County to provide for the protection of the County and public against loss or damage resulting from the act, neglect or default of County officers, department administrators and employees, and to contract for and procure bonds or contracts of insurance to accomplish that purpose, either from commercial companies or by self-insurance created by setting up an annual fund for such purpose or by a combination thereof. Section 65.90(6) of the Wisconsin Statutes allows any county having a population of 500,000 or more to establish, maintain and levy a tax for a liability reserve fund for the purpose of paying liability claims or premiums on insurance to pay such claims. The annual taxes levied for the purpose may not exceed the level necessary to collect the amount recommended by an actuary, in accordance with generally accepted actuarial principles.

BUDGET SUMMARY				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 310,614	\$ 372,849	\$ 336,936	\$ (35,913)
Employee Fringe Benefits (EFB)	281,774	314,866	303,510	(11,356)
Services	52,129	65,104	80,549	15,445
Commodities	2,249	6,553	8,760	2,207
Other Charges	6,876,766	6,121,040	6,321,413	200,373
Debt & Depreciation	5,089	18,939	18,939	0
Capital Outlay	0	0	0	0
Capital Contra	0	0	0	0
County Service Charges	135,041	135,966	134,223	(1,743)
Abatements	(132,657)	0	0	0
Total Expenditures	\$ 7,531,005	\$ 7,035,317	\$ 7,204,330	\$ 169,013
Direct Revenue	174,077	134,000	138,634	4,634
State & Federal Revenue	0	0	0	0
Indirect Revenue	7,491,694	6,901,317	7,065,696	164,379
Total Revenue	\$ 7,665,771	\$ 7,035,317	\$ 7,204,330	\$ 169,013
Direct Total Tax Levy	(134,766)	0	0	0

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: DEPARTMENT OF ADMINISTRATIVE SERVICES – RISK MANAGEMENT

UNIT NO. 1150

FUND: Internal Service - 0040

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Central Service Allocation	\$ 75,221	\$ 0	\$ 0	\$ 0
Courthouse Space Rental	29,508	0	0	0
Tech Support & Infrastructure	13,353	0	0	0
Distribution Services	1,226	0	0	0
Telecommunications	1,309	0	0	0
Record Center	1,211	0	0	0
Radio	0	0	0	0
Computer Charges	2,939	0	0	0
Applications Charges	6,356	0	0	0
Apps Charges - Network	0	0	0	0
Apps Charges - Mainframe	0	0	0	0
HRIS Allocation	1,534	0	0	0
Total Charges	\$ 132,657	\$ 0	\$ 0	\$ 0
Direct Property Tax Levy	\$ (134,766)	\$ 0	\$ 0	\$ 0
Total Property Tax Levy	\$ (2,109)	\$ 0	\$ 0	\$ 0

* In 2007, these costs were included in other charging departmental and non-departmental budgets. They were reflected here to show the "total" amount of tax levy support for this Department. In 2008 and 2009, these costs are budgeted within the receiving department to show the tax levy cost in the department.

PERSONNEL SUMMARY				
	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 310,614	\$ 372,849	\$ 336,936	\$ (35,913)
Employee Fringe Benefits (EFB)	\$ 281,774	\$ 314,866	\$ 303,510	\$ (11,356)
Position Equivalent (Funded)*	5.0	5.3	5.0	(0.3)
% of Gross Wages Funded	89.9	88.7	100.0	11.3
Overtime (Dollars)**	\$ 0	\$ 0	\$ 0	\$ 0
Overtime (Equivalent to Position)	0.0	0.0	0.0	0.0

* For 2007 Actuals, the position Equivalent is the budgeted amount.

** Delineated for information. (Also included in personal services.)

PERSONNEL CHANGES				
Job Title/Classification	Action	Number of Positions/ Total FTE	Division	Cost of Positions (Excluding Social Security & Fringe)
Risk Management Coordinator	Abolish	1.0	Risk Management	\$ 73,978
			TOTAL	\$ 73,978

MISSION

It is the mission of Risk Management to protect the health and safety of employees, citizens and users of the facilities and services of Milwaukee County, through the use of risk management, claims management and employee safety techniques.

OBJECTIVES

- Assure that County assets are effectively protected through risk management risk financing programs.
- Investigate and process work related injury claims in a prompt efficient manner while minimizing the related costs.

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: DEPARTMENT OF ADMINISTRATIVE SERVICES – RISK MANAGEMENT

UNIT NO. 1150

FUND: Internal Service - 0040

- Provide a safe and healthy environment for County workers and the general public.

DEPARTMENT DESCRIPTION

The Risk Management Section includes the following sections: Administration, Self-Insurance, Insurance Policy and Services and Claims Management (Workers' Compensation).

The **Administration Section** supervises the professional staff, coordinates activities between departments, submits reports, reviews contracts for liability exposures and prepares budget documents. The unit is responsible for internal service fund accounting and cost allocations to departments. County-wide loss control activities are also administered by this section.

The **Self-Insurance Section** is responsible for property, general and automobile liability claim reporting, loss analysis, claim data and financing of self-retained losses.

The **Insurance Policy and Services Section** is responsible for selection of brokers, requests for proposals, determination of deductibles, limits and coverage, researching the market and negotiating with brokers and companies for bundled and unbundled insurance services.

The **Claims Management Section** is responsible for administering the Workers' Compensation claims of employees who sustain job-related injuries for medical-only and lost-time claims, and coordination of the return-to-work program. In addition, a database is maintained for all claims.

BUDGET HIGHLIGHTS

ADMINISTRATION

- Personal Services expenditures without fringe benefits decreased \$35,913 from \$372,849 to \$336,936.
- Funding for Other Post Employment Benefits (OPEB) Liability increases \$5,958 from \$99,300 in 2008 to \$105,258 in 2009.
- Total Services increase by \$15,445 to a total of \$80,549.

- Direct revenue is budgeted at \$138,634, an increase of \$4,634 from 2008. This amount includes the following: \$49,634 from the Milwaukee Public Museum insurance premiums, \$40,000 of projected dividends from Wisconsin County Mutual, \$5,000 from project management fees, \$4,000 from Airport Liability profit share and \$40,000 from subrogation recoveries.

- Risk Management expenditures are charged out to other County departments. Direct revenue is allocated back to charged departments at year-end. In 2009, direct revenue is used to reduce crosscharges to departments.

SELF-INSURANCE

- Expenditures for property, general and automobile liability claim reporting, loss analysis, claim data and financing of self-retained losses decreased \$8,000 from \$975,500 in 2008 to \$967,500 in 2009. In 2009, direct revenue reduces this crosscharge by \$40,000.

INSURANCE POLICY AND SERVICES

- Insurance purchases decrease \$13,768, from \$1,932,884 to \$1,919,116, due to stable insurance market conditions. Direct revenue reduces this crosscharge by \$53,634.

CLAIMS MANAGEMENT (WORKERS' COMPENSATION)

- Workers' Compensation self-insurance expenditures increase \$222,141, from \$3,212,656 to \$3,434,797. Frequency of claims has decreased but severity, driven primarily by medical costs, has increased. This expense is fully charged out to County departments. Direct revenue reduces this crosscharge by \$40,000.
- A charge for administration of the Workers' Compensation program is issued to all County departments as part of the Risk Management administration crosscharge.

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: DEPARTMENT OF ADMINISTRATIVE SERVICES – RISK MANAGEMENT

UNIT NO. 1150

FUND: Internal Service - 0040

- As a result of the 2009 reorganization of the Fleet Management Division, vehicle-owning and leasing departments no longer pay for vehicles and equipment through rental rates (crosscharged from Fleet), but are allocated a maintenance appropriation to pay for vehicle maintenance and repairs provided by the County's maintenance provider. Departments are now responsible for vehicle repair and replacement decisions in consultation with the Fleet Division. This restructuring results in a decrease in crosscharges from Fleet Management of \$115. The Division is allocated \$46 for maintenance and repairs of its vehicles and equipment for 2009. The 2009 maintenance appropriation is less than the 2008 crosscharge amount as overhead is no longer allocated to departments but budgeted centrally as part of the contract costs.
- All departments are required to operate within their expenditure appropriations and their overall budgets. Pursuant to Section 59.60(12), Wisconsin Statutes, "No payment may be authorized or made and no obligation incurred against the county unless the county has sufficient appropriations for payment. No payment may be made or obligation incurred against an appropriation unless the director first certifies that a sufficient unencumbered balance is or will be available in the appropriation to make the payment or to meet the obligation when it becomes due and payable. An obligation incurred and an authorization of payment in violation of this subsection is void. A county officer who knowingly violates this subsection is jointly and severely liable to the county for the full amount paid. A county employee who knowingly violates this subsection may be removed for cause."

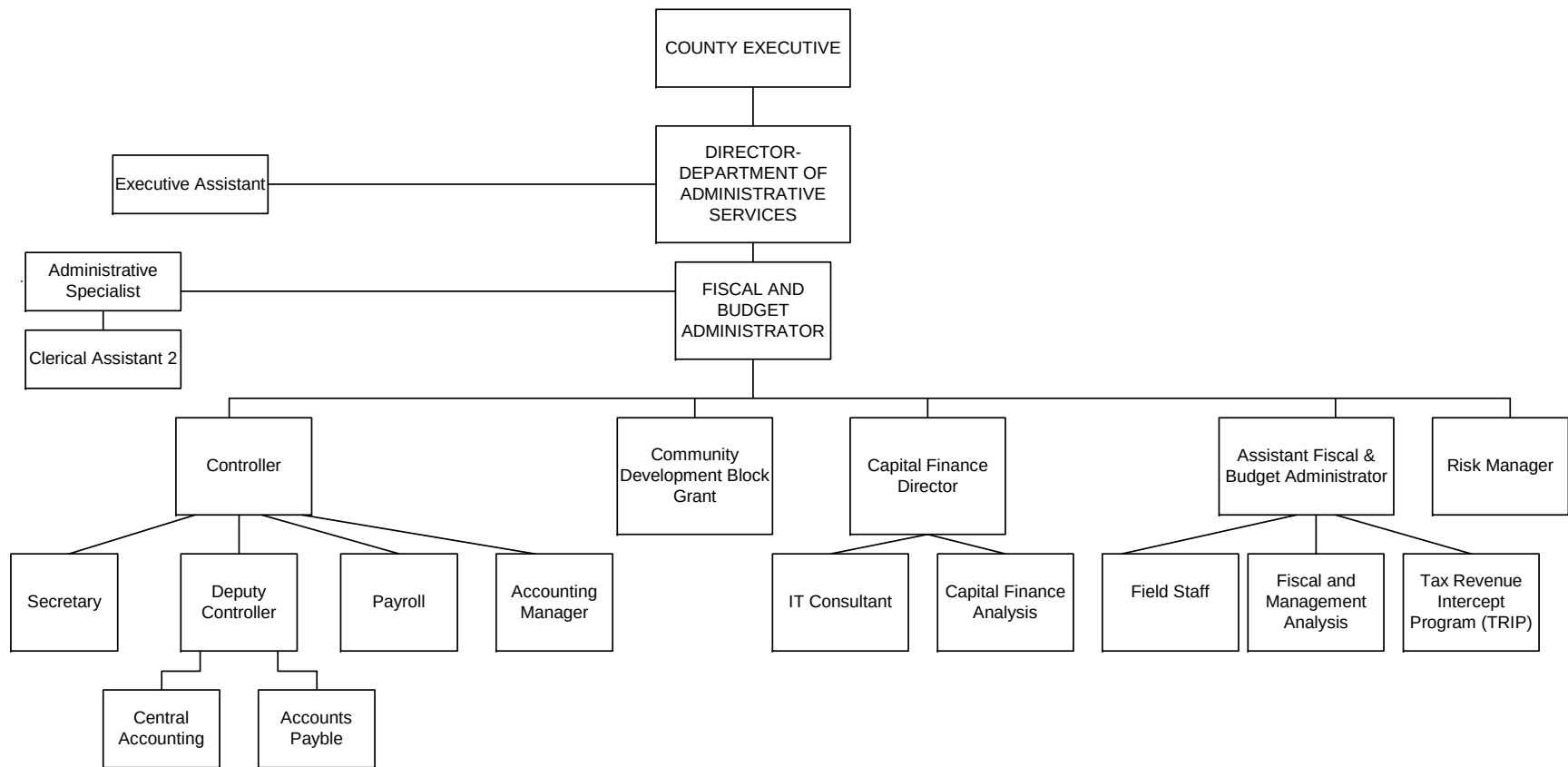
ACTIVITY AND STATISTICAL SUMMARY			
	2007 <u>Actual</u>	2008 <u>Budget</u>	2009 <u>Budget</u>
Retained Losses (Self-Insured)*	\$ 875,500	\$ 935,500	\$ 927,500
Net Insurance Premiums*	\$ 1,903,268	\$ 1,883,884	\$ 1,865,482
Workers' Compensation Claims Processed	753	950	800
Dollar Amount of Work Comp Claims Processed*	\$ 3,055,810	\$ 3,172,656	\$ 3,394,797
Property Insurance Claims Processed**	160	125	125
Property Insurance Recoveries***	\$ 1,427,421	\$ 2,000,000	\$ 1,500,000

*2009 Cross charge reduced by direct revenue

**2008 and 2009 property claim frequency is estimated

***2007 is actual with 2008, 2009 as estimated recoveries based on recent loss trends

**DEPARTMENT OF ADMINISTRATIVE SERVICES –
ADMINISTRATION AND FISCAL AFFAIRS DIVISION**



COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: DEPARTMENT OF ADMINISTRATIVE SERVICES-
ADMINISTRATION & FISCAL AFFAIRS DIVISION

UNIT NO. 1151
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

The Department of Administrative Services is created pursuant to Section 59.52 (1) of the Wisconsin Statutes and Chapter 32 of the Milwaukee County Ordinances. The position of Director is authorized in the Fiscal Affairs Division and is responsible for the execution of the duties and powers assigned to the Department as specified in Chapter 32 of the Milwaukee County General Ordinances for the major divisions of Procurement, Information Management Services and Fiscal Affairs. Also reporting to the Director are Human Resources, Labor Relations, Office for Persons with Disabilities, Property Management, and Employee

Benefits. The Fiscal Affairs Division is responsible for preparing and monitoring the County's annual operating and capital budgets and for preparing the County's Official Statements relating to debt issuance. It performs the County's accounting functions, which include centralized payroll, accounts payable, preparation of County financial statements, and determination of financial and cost accounting policies. Management of Community Development Block Grants (CDBG) is also a function of the Fiscal Affairs Division.

BUDGET SUMMARY				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 2,760,828	\$ 3,019,490	\$ 3,036,351	\$ 16,861
Employee Fringe Benefits (EFB)	1,518,782	1,801,459	1,939,726	138,267
Services	154,957	307,235	142,389	(164,846)
Commodities	14,213	14,118	13,959	(159)
Other Charges	241,478	1,361,200	1,360,000	(1,200)
Debt & Depreciation	0	0	0	0
Capital Outlay	17,302	716	0	(716)
Capital Contra	0	0	0	0
County Service Charges	680,564	775,627	596,725	(178,902)
Abatements	(1,703,050)	(1,223,823)	(1,391,794)	(167,971)
Total Expenditures	\$ 3,685,074	\$ 6,056,022	\$ 5,697,356	\$ (358,666)
Direct Revenue	25,233	11,000	551,000	540,000
State & Federal Revenue	0	1,700,000	1,700,000	0
Indirect Revenue	0	0	0	0
Total Revenue	\$ 25,233	\$ 1,711,000	\$ 2,251,000	\$ 540,000
Direct Total Tax Levy	3,659,841	4,345,022	3,446,356	(898,666)

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Central Service Allocation	\$ 12,485	\$ 0	\$ 0	\$ 0
Courthouse Space Rental	242,292	0	0	0
Tech Support & Infrastructure	186,964	0	0	0
Distribution Services	8,734	0	0	0
Telecommunications	12,498	0	0	0
Record Center	4,013	0	0	0
Radio	0	0	0	0
Computer Charges	12,744	0	0	0
Applications Charges	109,316	0	0	0
Apps Charges - Network	0	0	0	0
Apps Charges - Mainframe	0	0	0	0
HRIS Allocation	14,748	0	0	0
Total Charges	\$ 603,794	\$ 0	\$ 0	\$ 0
Direct Property Tax Levy	\$ 3,659,841	\$ 4,345,022	\$ 3,446,356	\$ (898,666)
Total Property Tax Levy	\$ 4,263,635	\$ 4,345,022	\$ 3,446,356	\$ (898,666)

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: DEPARTMENT OF ADMINISTRATIVE SERVICES –
ADMINISTRATION & FISCAL AFFAIRS DIVISION

UNIT NO. 1151
FUND: General - 0001

* In 2007, these costs were included in other charging departmental and non-departmental budgets. They were reflected here to show the "total" amount of tax levy support for this Department. In 2008 and 2009, these costs are budgeted within the receiving department to show the tax levy cost in the department.

PERSONNEL SUMMARY				
	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 2,760,828	\$ 3,019,490	\$ 3,036,351	\$ 16,861
Employee Fringe Benefits (EFB)	\$ 1,518,782	\$ 1,801,459	\$ 1,939,726	\$ 138,267
Position Equivalent (Funded)*	44.2	47.0	47.1	(0.1)
% of Gross Wages Funded	97.5	96.7	93.1	(3.5)
Overtime (Dollars)**	\$ 37,234	\$ 0	\$ 0	\$ 0
Overtime (Equivalent to Position)	0.7	0.0	0.0	0.0

* For 2007 Actuals, the Position Equivalent is the budgeted amount.

** Delineated for information. (Also included in personal services.)

PERSONNEL CHANGES				
Job Title/Classification	Action	Number of Positions/ Total FTE	Division	Cost of Positions (Excluding Social Security & Fringe)
Accounting Manager	Create	1/0.5	Accounting Admin	\$ 35,360
Administrative Intern	Create	1/0.85	Fiscal & Strategic Svcs	19,970
Economic Development Coord *	Transfer-In	1/1.0	Fiscal & Strategic Svcs	70,578
Housing Program Analyst *	Transfer-In	1/1.0	Fiscal & Strategic Svcs	45,670
Housing Program Analyst	Abolish	1/1.0	Fiscal & Strategic Svcs	(45,670)
			TOTAL	\$ 125,908

* As part of the reorganization of DAS – Economic and Community Development (ECD), these positions are transferred to DAS – Fiscal. ECD (org 1192) was subsequently abolished. As a result, the transfer-out of these positions from ECD is not shown in the budget.

MISSION

Provide quality, efficient and responsive financial services and administrative business functions to the County Executive, County Board and County departments to enable the delivery of financially sound and effective services to the community.

OBJECTIVES

- Expand and enhance the County Financial Website and other automation initiatives.
- Centralize and coordinate debt collection activities.
- Continue development of strategic planning initiatives that are deemed essential to the county's ability to responsibly and effectively address its long-term fiscal challenges and facility needs.
- Working with the Division of Human Resources to reconcile list of authorized positions between the County Budget system and DHR's position control system.
- Review and improve the County's operating and capital budgeting process and document. Implement a multi-year capital improvement plan.

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: DEPARTMENT OF ADMINISTRATIVE SERVICES –
ADMINISTRATION & FISCAL AFFAIRS DIVISION

UNIT NO. 1151
FUND: General - 0001

- Revise and improve long range financial forecasting and budgeting.
- Improve collaboration and facilitate sharing of ideas among county fiscal staff.
- Create a work group of finance and budget staff from overlapping taxing bodies in Milwaukee County to identify opportunities for intergovernmental collaboration and cost savings.

DEPARTMENT DESCRIPTION

Administration. The Director is responsible for coordinating the operations of the divisions, including Procurement, Information Management Services, Fiscal Affairs, Risk Management, Human Resources, Labor Relations, Employee Benefits, Office for Persons with Disabilities, and Property Management.

The primary responsibilities of the **Fiscal and Strategic Services Section** are budget preparation and fiscal control for both operations and capital. All budget requests are analyzed with recommendations submitted to the County Executive. Assistance is provided both to the County Executive in preparing and presenting the Executive Budget, and to the Finance and Audit Committee in its review of the County Executive's recommended budget, including the preparation of budget amendments approved by the Finance and Audit Committee and the County Board. During the year, all appropriation transfer requests are analyzed and a recommendation submitted to the County Executive. In conjunction with the Accounting Section, County departmental accounts are analyzed to determine potential expenditure deficits or revenue shortfalls, with department administrators required to submit a corrective plan of action. Other major duties include (a) the study of all new position requests, with reports and recommendations submitted to County Board committees; (b) fiscal studies for the County Executive and County Board committees, including fiscal impact of legislative bills; and (c) special studies for the County Executive and County Board committees.

In addition, **Reimbursement Services** is responsible for the County-wide Tax Refund Intercept Program.

Central Accounting functions include Accounting Administration, Accounting, Accounts Payable and Payroll. A brief description of the responsibilities of each area follows:

Accounting Administration is responsible for the overall management and coordination of Central Accounting activities, the development of special studies and reports and technical assistance to both Central Accounting and other County departments and the publishing of the Comprehensive Annual Financial Report and the Single Audit Report.

Accounting is responsible for the timely and accurate preparation of countywide monthly financial reports, publication of the Comprehensive Annual Financial Report, the State of Wisconsin Financial Report Form, and the Single Audit Report and development of the indirect cost allocation plan. In addition, Accounting is responsible for adherence to Generally Accepted Accounting Principles (GAAP), the development and maintenance of the Advantage financial information system, the fixed-asset system and the grant system, conducting budget performance reviews on an ongoing basis to identify potential year-end deficits so that problems can be resolved in a timely manner, and ongoing training and technical assistance to departments.

Accounts Payable is responsible for establishment of countywide payment procedures, coordination with the Procurement Division, encumbrances of purchases, payment of vendor invoices, development and maintenance of the accounts payable system, and technical assistance to departments. In addition, Accounts Payable monitors payments to ensure that purchasing regulations have been followed by departments and unencumbered appropriation balances to ensure that the County has sufficient appropriations available for each payment.

Payroll is responsible for establishment of County-wide payroll procedures, coordination

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: DEPARTMENT OF ADMINISTRATIVE SERVICES –
ADMINISTRATION & FISCAL AFFAIRS DIVISION

UNIT NO. 1151
FUND: General - 0001

with the Division of Human Resources, implementation of the new Ceridian system including monitoring the preparation of payroll checks and maintenance of all earnings and deductions records, ensuring that County payroll practices meet Federal, State and contractual requirements, and filing of all required Federal and State reports on a timely basis.

Block Grant Section is responsible for managing, monitoring and distributing Federal Community Development Block Grant funds throughout 16 participating County Municipalities. This federal funding source provides approximately \$1.36 million annually for economic development, public works, housing, and other services that principally benefit low and moderate income individuals and families in participating communities.

BUDGET HIGHLIGHTS

- Personal Services expenditures without fringe benefits increase \$16,861, from \$3,019,490 to \$3,036,351.
- In 2007, DAS – Fiscal Affairs requested an opinion from the County's Bond Counsel regarding charging staff costs (including salary, social security and active fringe) for capital finance matters related to the bond financings. Based on the opinion, approximately 42 percent of staff time in the DAS Capital Finance Section and a small portion of DAS management time is allocated to capital finance related tasks and is charged to the bond issues. An abatement of \$176,349 is included to account for eligible charge-back costs.
- A position of Accounting Manager was budgeted in 2008 at 0.5 FTE for one half of the year. An additional 0.5 FTE is budgeted in 2009 to fund the position for the entire year at a cost of \$51,069 including salary and active fringe costs. An additional 0.85 FTE of Administrative Intern is also budgeted in 2009 for a cost of \$21,498 including salary and social security, which will be funded through salary savings from a Fiscal & Management Analyst position that will remain vacant during 2009. This will result in a net tax levy savings of \$59,471.
- As part of a larger reorganization, the Division of Economic and Community Development (ECD) is dissolved with the former ECD Community Block Grant Program moved to DAS Fiscal Affairs and the Land Sales/Real Estate function formerly in ECD moving to the Real Estate Services section in the newly created DAS– Division of Property Management. See the narrative for DAS – Property Management (org 5700) for a complete description of this reorganization.
- In order to provide greater fiscal oversight responsibility, the CDBG program is transferred to DAS Fiscal, from the dissolved Economic Community Development department. CDBG accounting responsibilities will be absorbed by Central Accounting and programmatic administration will be coordinated by Fiscal and Strategic Services. 2.0 FTE positions are transferred to DAS Fiscal as part of the reorganization. One of these positions, the Housing Program Analyst, is subsequently abolished, with no net impact on this budget. The remaining position, 1.0 FTE Economic Development Coordinator, represents a cost increase of \$100,084 (including salary and active fringe costs) to this budget. Countywide, the net fiscal impact of these actions is a reduction in expense of \$69,648 (including salary and active fringe costs).
- Expenditures for contractual services decrease by \$168,910 from \$278,500 to \$109,590. This is because the 2008 budget included additional funding for a Strategic Planning initiative, a Space and Facilities initiative, specialized Accounting services, and additional funding for a BRASS consultant. The 2009 budget removes one time expenditures so to be consistent with actual spending for contractual services in years prior to 2008.
- The TRIP program continues to be housed within the Fiscal Affairs Division in 2009. All revenue collected through this program is budgeted in County Department budgets and is offset with a crosscharge to recover the administrative costs associated with this program. The County anticipates net revenue of approximately \$392,271 for this program in 2009, an increase of \$250,271 from 2008.

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: DEPARTMENT OF ADMINISTRATIVE SERVICES –
ADMINISTRATION & FISCAL AFFAIRS DIVISION

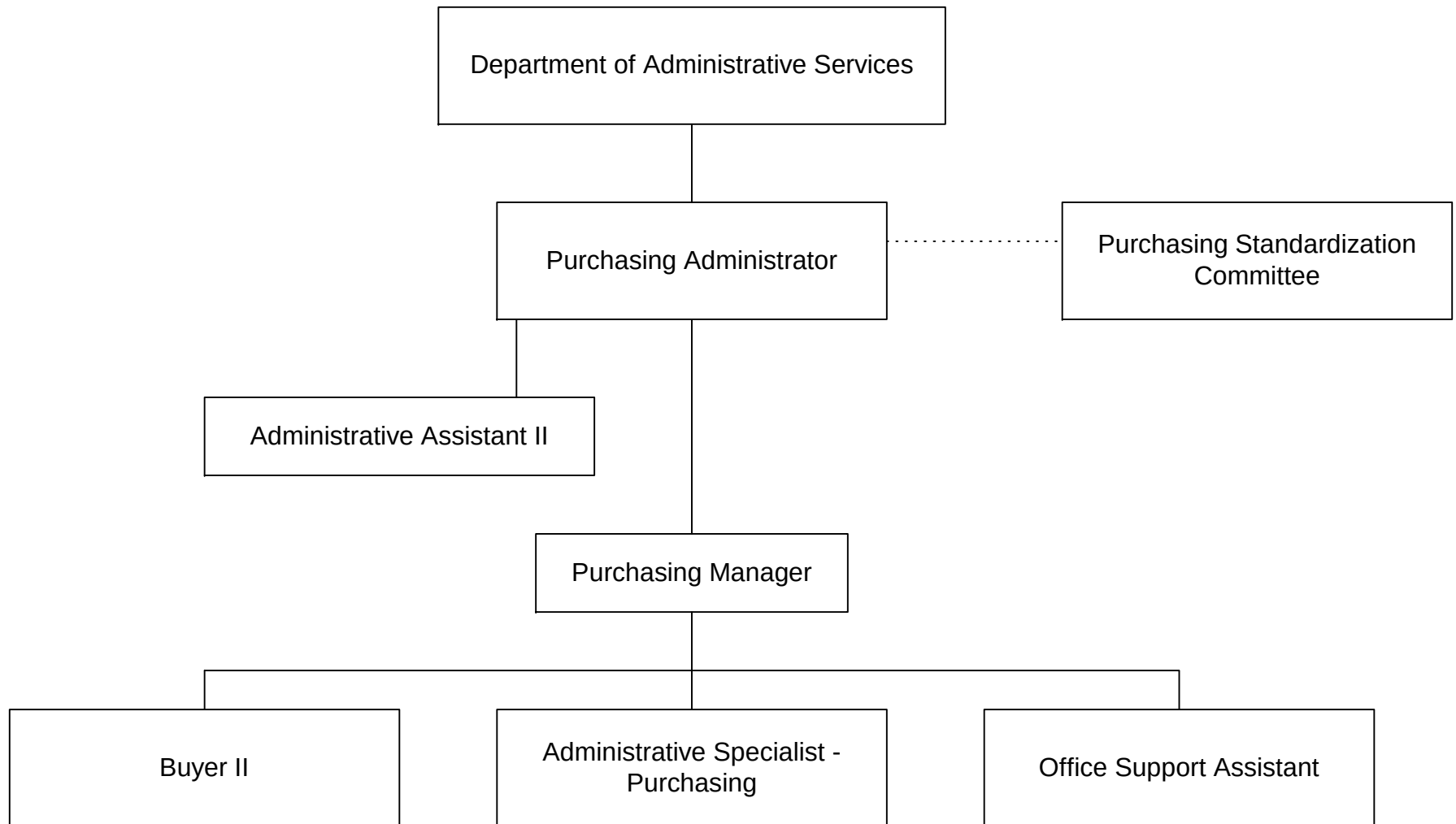
UNIT NO. 1151
FUND: General - 0001

- DAS Fiscal will implement a Collections and Receivables Program initiative in 2009 that will focus on collection of approximately \$62 million of outstanding County receivables, with an expected return of \$500,000 in additional revenue. Elements of the program include implementation of a TRIP administration fee of \$50 and a new, comprehensive collections contract. Another component of the program will be development of an intercept program directed at County Accounts Payable. This program will identify those vendors to the County that also owe the County money. Similar to a program at the State level, the internal intercept will capture outstanding debt from any payments to these vendors.
- The 2009 Capital Improvements budget includes \$150,000 for automation of financial reports and processes.
- As a result of the 2009 reorganization of the Fleet Management Division, vehicle-owning and leasing departments no longer pay for vehicles and equipment through rental rates (crosscharged from Fleet), but are allocated a maintenance appropriation to pay for vehicle maintenance and repairs provided by the County's maintenance provider. Departments are now responsible for vehicle repair and replacement decisions in consultation with the Fleet Division. This restructuring results in a

decrease in crosscharges from Fleet Management of \$282. The Division is allocated \$113 for maintenance and repairs of its vehicles and equipment for 2009. The 2009 maintenance appropriation is less than the 2008 crosscharge amount as overhead is no longer allocated to departments but budgeted centrally as part of the contract costs.

- All departments are required to operate within their expenditure appropriations and their overall budgets. Pursuant to Section 59.60(12), Wisconsin Statutes, "No payment may be authorized or made and no obligation incurred against the county unless the county has sufficient appropriations for payment. No payment may be made or obligation incurred against an appropriation unless the director first certifies that a sufficient unencumbered balance is or will be available in the appropriation to make the payment or to meet the obligation when it becomes due and payable. An obligation incurred and an authorization of payment in violation of this subsection is void. A county officer who knowingly violates this subsection is jointly and severely liable to the county for the full amount paid. A county employee who knowingly violates this subsection may be removed for cause."

DEPARTMENT OF ADMINISTRATIVE SERVICES – PROCUREMENT



COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: DEPARTMENT OF ADMINISTRATIVE SERVICES - PROCUREMENT

UNIT NO. 1152

FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

The Procurement Division of the Department of Administrative Services is empowered by Chapter 32 of the Milwaukee County Ordinances to purchase or contract for supplies, materials, equipment and contractual services needed by County departments, agencies and institutions. This authority does not include public works programs, professional service contracts, repairs or alterations to buildings, structures, purchase or leases of County-owned real estate and appurtenances. The Procurement Division is also authorized to develop standards, prepare specifications, sign and issue contracts and purchase orders, process requests for proposals,

and assist the Milwaukee County Transit System's processing of purchase orders. The Procurement Division is responsible and accountable to the Purchasing Standardization Committee as delineated in Chapter 32.23 of the Milwaukee County Code of General Ordinances.

Additionally, the Procurement Division provides Disadvantaged Business Enterprises an opportunity to participate in Milwaukee County's procurement process pursuant to ordinances and annual goals established by the Milwaukee County Board of Supervisors.

BUDGET SUMMARY				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 251,048	\$ 443,159	\$ 379,737	\$ (63,422)
Employee Fringe Benefits (EFB)	174,859	289,043	270,747	(18,296)
Services	48,495	35,473	125,557	90,084
Commodities	4,336	4,460	4,460	0
Other Charges	0	0	0	0
Debt & Depreciation	0	0	0	0
Capital Outlay	0	0	0	0
Capital Contra	0	0	0	0
County Service Charges	124,405	115,603	115,989	386
Abatements	(114,148)	0	0	0
Total Expenditures	\$ 488,995	\$ 887,738	\$ 896,490	\$ 8,752
Direct Revenue	38,388	39,551	0	(39,551)
State & Federal Revenue	0	0	0	0
Indirect Revenue	0	0	0	0
Total Revenue	\$ 38,388	\$ 39,551	\$ 0	\$ (39,551)
Direct Total Tax Levy	450,607	848,187	896,490	48,303

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: DEPARTMENT OF ADMINISTRATIVE SERVICES - PROCUREMENT

UNIT NO. 1152

FUND: General - 0001

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Central Service Allocation	\$ 0	\$ 0	\$ 0	\$ 0
Courthouse Space Rental	69,468	0	0	0
Tech Support & Infrastructure	22,636	0	0	0
Distribution Services	1,593	0	0	0
Telecommunications	2,405	0	0	0
Record Center	0	0	0	0
Radio	0	0	0	0
Computer Charges	3,186	0	0	0
Applications Charges	12,099	0	0	0
Apps Charges - Network	0	0	0	0
Apps Charges - Mainframe	0	0	0	0
HRIS Allocation	2,762	0	0	0
Total Charges	\$ 114,149	\$ 0	\$ 0	\$ 0
Direct Property Tax Levy	\$ 450,607	\$ 848,187	\$ 896,490	\$ 48,303
Total Property Tax Levy	\$ 564,756	\$ 848,187	\$ 896,490	\$ 48,303

* In 2007, these costs were included in other charging departmental and non-departmental budgets. They were reflected here to show the "total" amount of tax levy support for this Department. In 2008 and 2009, these costs are budgeted within the receiving department to show the tax levy cost in the department.

PERSONNEL SUMMARY				
	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 251,048	\$ 443,159	\$ 379,737	\$ (63,422)
Employee Fringe Benefits (EFB)	\$ 174,859	\$ 289,043	\$ 270,747	\$ (18,296)
Position Equivalent (Funded)*	9.0	7.8	6.7	(1.1)
% of Gross Wages Funded	100.0	97.4	95.7	(1.6)
Overtime (Dollars)**	\$ 0	\$ 0	\$ 0	\$ 0
Overtime (Equivalent to Position)	0.0	0.0	0.0	0.0

* For 2007 Actuals, the Position Equivalent is the budgeted amount.

** Delineated for information. (Also included in personal services.)

PERSONNEL CHANGES				
Job Title/Classification	Action	Number of Positions/ Total FTE	Division	Cost of Positions (Excluding Social Security & Fringe)
Purchasing Manager	Unfund	1/-1.0	Purchasing	(71,150)
			TOTAL	\$ (71,150)

MISSION

The Procurement Division, within the scope of Chapter 32, shall obtain goods and services for Milwaukee County customers in a manner that

enhances the quality of life in Milwaukee County and fully utilizes all segments of the business community.

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: DEPARTMENT OF ADMINISTRATIVE SERVICES - PROCUREMENT

UNIT NO. 1152

FUND: General - 0001

OBJECTIVES

- Procure needed goods and services for County departments in an efficient and timely manner.
- Provide an atmosphere for equal opportunity for all vendors and suppliers who wish to participate in County contracts.

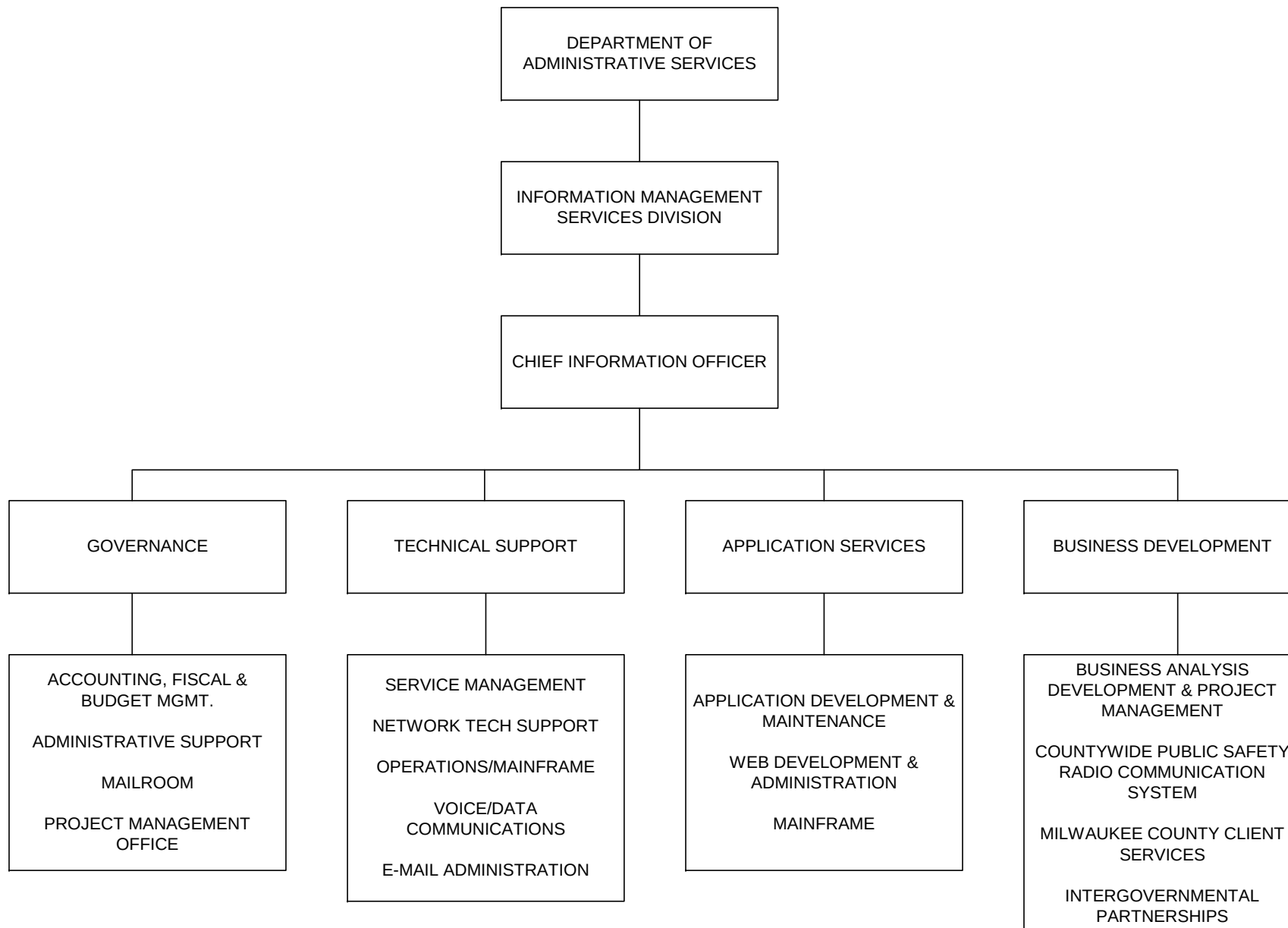
BUDGET HIGHLIGHTS

- Personal services without fringe benefits decrease \$63,422 from \$443,159 to \$379,737.
- In 2009, Procurement will discontinue the collection of revenue in the amount of \$39,551 that is associated with an annual fee of \$25 for vendors who want to be added to the Milwaukee County list of approved vendors. This function will return to being provided at no cost to vendors.
- Contract Personal Services increases \$98,684 from \$3,100 in 2008 to \$101,784 in 2009 to more accurately reflect actual staffing of the Division. Since 2007, the Purchasing Administrator has applied salary savings from a vacant position of Purchasing Manager to support a contract employee (who had retired from Procurement). In 2008, an appropriation transfer was approved shifting appropriations from salaries to Contract Personal Services to support this position. In 2009, the budget is updated to reflect this staffing arrangement.

There is no reduction in overall support to Procurement.

- The department will address concerns found in the Auditor's report done in May 2008, by filling vacancies and improving procedures.
- Procurement will continue the strategic partnerships with other County departments and local and regional agencies to utilize collaborative contract agreements to reduce the demand on staff. The department will also continue to seek best practices to provide more efficient service.
- All departments are required to operate within their expenditure appropriations and their overall budgets. Pursuant to Section 59.60(12), Wisconsin Statutes, "No payment may be authorized or made and no obligation incurred against the county unless the county has sufficient appropriations for payment. No payment may be made or obligation incurred against an appropriation unless the director first certifies that a sufficient unencumbered balance is or will be available in the appropriation to make the payment or to meet the obligation when it becomes due and payable. An obligation incurred and an authorization of payment in violation of this subsection is void. A county officer who knowingly violates this subsection is jointly and severely liable to the county for the full amount paid. A county employee who knowingly violates this subsection may be removed for cause."

**DEPARTMENT OF ADMINISTRATIVE SERVICES –
INFORMATION MANAGEMENT SERVICES DIVISION**



COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: DEPARTMENT OF ADMINISTRATIVE SERVICES –
INFORMATION MANAGEMENT SERVICES DIVISION

UNIT NO. 1160
FUND: Internal Service - 0026

OPERATING AUTHORITY & PURPOSE

The Information Management Services Division (IMSD) of the Department of Administrative Services provides technical and communication services to its clients, which includes Milwaukee County departments, other governmental units including municipal public safety agencies and regional partners, and the users of Milwaukee County's website. IMSD consists of four functional areas:

Applications Services; Technical Support and Infrastructure Services; Business Development Services; and Governance. Applications Services and Technical Support and Infrastructure Services are authorized by Section 32.64 of the Milwaukee County Ordinances. Sections 32.65 and 32.66 authorize Records Management Services.

BUDGET SUMMARY				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 5,989,636	\$ 6,282,700	\$ 6,262,432	\$ (20,268)
Employee Fringe Benefits (EFB)	3,854,162	3,988,440	4,066,542	78,102
Services	6,294,418	4,359,584	4,110,591	(248,993)
Commodities	321,822	170,400	520,400	350,000
Other Charges	0	0	0	0
Debt & Depreciation	3,063,097	2,068,301	2,286,360	218,059
Capital Outlay	93,414	0	0	0
Capital Contra	(233,426)	0	0	0
County Service Charges	4,075,785	3,710,843	3,915,678	204,835
Abatements	(3,659,883)	(2,037,704)	(2,976,994)	(939,290)
Total Expenditures	\$ 19,799,025	\$ 18,542,564	\$ 18,185,009	\$ (357,555)
Direct Revenue	303,220	519,410	742,720	223,310
State & Federal Revenue	0	0	0	0
Indirect Revenue	0	17,407,591	16,642,629	(764,962)
Total Revenue	\$ 303,220	\$ 17,927,001	\$ 17,385,349	\$ (541,652)
Direct Total Tax Levy	19,495,805	615,563	799,660	184,097

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: DEPARTMENT OF ADMINISTRATIVE SERVICES –
INFORMATION MANAGEMENT SERVICES DIVISION

UNIT NO. 1160

FUND: Internal Service - 0026

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Central Service Allocation	\$ 220,608	\$ 0	\$ 0	\$ 0
Courthouse Space Rental	331,488	0	0	0
Tech Support & Infrastructure	189,592	0	0	0
Distribution Services	1,988	0	0	0
Telecommunications	1,697	0	0	0
Record Center	0	0	0	0
Radio	0	0	0	0
Computer Charges	43,195	0	0	0
Applications Charges	90,358	0	0	0
Apps Charges - Network	0	0	0	0
Apps Charges - Mainframe	0	0	0	0
HRIS Allocation	25,390	0	0	0
Total Charges	\$ 904,316	\$ 0	\$ 0	\$ 0
Direct Property Tax Levy	\$ 19,495,805	\$ 615,563	\$ 799,660	\$ 184,097
Total Property Tax Levy	\$ 20,400,121	\$ 615,563	\$ 799,660	\$ 184,097

* In 2007, these costs were included in other charging departmental and non-departmental budgets. They were reflected here to show the "total" amount of tax levy support for this Department. In 2008 and 2009, these costs are budgeted within the receiving department to show the tax levy cost in the department.

PERSONNEL SUMMARY				
	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 5,989,636	\$ 6,282,700	\$ 6,262,432	\$ (20,268)
Employee Fringe Benefits (EFB)	\$ 3,854,162	\$ 3,988,440	\$ 4,066,542	\$ 78,102
Position Equivalent (Funded)*	93.2	86.9	81.4	(5.5)
% of Gross Wages Funded	97.4	95.2	95.6	0.4
Overtime (Dollars)**	\$ 199,883	\$ 0	\$ 139,933	\$ 139,933
Overtime (Equivalent to Position)	3.2	0.0	2.0	2.0

* For 2007 Actuals, the Position Equivalent is the budgeted amount.

** Delineated for information. (Also included in personal services.)

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: DEPARTMENT OF ADMINISTRATIVE SERVICES –
INFORMATION MANAGEMENT SERVICES DIVISION

UNIT NO. 1160

FUND: Internal Service - 0026

PERSONNEL CHANGES				
Job Title/Classification	Action	Number of Positions/ Total FTE	Division	Cost of Positions (Excluding Social Security & Fringe)
Infor Tech Oper Mgr	Fund	0/0.5	Network Support	\$ 42,063
Business Systems Proj Mgr	Abolish	1/1.0	Network Apps	(82,427)
Business Analyst IV	Create	1/1.0	Network Apps	69,228
Business Analyst IV	Create	1/1.0	Network Support	69,228
Clerical Specialist (Records)	Unfund	1/1.0	Network Support	(41,045)
Client Support Specialist 4	Unfund	1/1.0	Network Support	(50,403)
Communications Specialist 3	Unfund	2/2.0	Telecommunications	(133,154)
Network Tech Spec 4	Unfund	4/4.0	Network Support	(317,032)
Operations Specialist 3	Unfund	1/1.0	Network Support	(46,650)
			TOTAL	\$ (490,192)

ORGANIZATIONAL COST SUMMARY					
DIVISION		2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Applications	Expenditure	\$ 7,995,563	\$ 4,914,190	\$ 5,163,211	\$ 249,021
	Abatement	(477,715)	(106,982)	(357,470)	(250,488)
	Revenue	195,600	339,000	4,286,971	3,947,971
	Tax Levy	\$ 7,322,248	\$ 4,468,208	\$ 518,770	\$ (3,949,438)
Technical Support and Infrastructure	Expenditure	\$ 12,104,397	\$ 13,261,223	\$ 13,453,915	\$ 192,692
	Abatement	(138,038)	(134,592)	(744,780)	(610,188)
	Revenue	106,121	180,410	12,529,593	12,349,183
	Tax Levy	\$ 11,860,238	\$ 12,946,221	\$ 179,542	\$ (12,766,679)
Document, Distribution & Records Services	Expenditure	\$ 668,940	\$ 430,922	\$ 445,154	\$ 14,232
	Abatement	(79,172)	0	(224)	(224)
	Revenue	0	0	318,785	318,785
	Tax Levy	\$ 589,768	\$ 430,922	\$ 126,145	\$ (304,777)
Administration, Fiscal & Support	Expenditure	\$ 2,690,026	\$ 1,973,933	\$ 2,099,722	\$ 125,789
	Abatement	(2,964,961)	(1,796,130)	(1,874,520)	(78,390)
	Revenue	1,500	17,407,591	250,000	(17,157,591)
	Tax Levy	\$ (276,435)	\$ (17,229,788)	\$ (24,798)	\$ 17,204,990

MISSION

IMSD's mission is to support Milwaukee County's technology needs for the 21st century and lead the development and execution of an IT strategy that accelerates Milwaukee County's leadership in the state. IMSD will achieve its mission through teamwork, customer focus, accountability, reliability, responsiveness, fiscal responsibility, employee growth and satisfaction, and strategic IT relationships.

VISION

IMSD's vision is to provide centralized management of Milwaukee County's IT resources and support the goals and objectives of the County by working to:

- o Achieve clients' business objectives
- o Integrate technology with business processes
- o Simplify government for citizens
- o Increase alternative revenue
- o Centralize internal processes

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: DEPARTMENT OF ADMINISTRATIVE SERVICES –
INFORMATION MANAGEMENT SERVICES DIVISION

UNIT NO. 1160

FUND: Internal Service - 0026

- o Continue to improve Project Management Office (PMO) structure
- o Support portfolio management
- o Centralize business analysis processes
- o Define application standards
- o Implement packaged application solutions
- o Automate defined repeatable processes
- o Create flexible and scalable application portfolio
- o Define architectural standards and asset lifecycle management
- o Provide efficient and reliable application hosting and communications environments
- o Enable proactive and efficient customer service management procedures
- o Improve regional interoperability
- o Define roles and responsibilities
- o Strengthen cross-training and on-boarding processes
- o Leverage centers of excellence and shared resources with regional partners
- o Accelerate leadership

OBJECTIVES

- Provide baseline functions:
 - o Continue to maintain high availability of existing Data / Voice systems.
 - o Improve internal processes.
 - o Reduce costs and improve service.
- Leverage existing County technology and resources to enhance department efficiencies and service delivery to citizens.
- Increase efficiency by:
 - o Streamlining business processes.
 - o Automating manual tasks.
 - o Documenting systems and services to achieve repeatability.
- Support the County's applications and participate in analysis leading to upgrades or replacement of existing systems.
- Embrace interoperability to improve regional communication and data sharing.
- The objectives of the PMO are:
 - o Ensure alignment of IT projects to strategic Milwaukee County organizational needs.

- o Govern PMO industry standards, best practices, tools and processes to ensure quality and consistency.
- o Maintain project portfolio.
- o Integrate project management into Milwaukee County divisions through business liaisons.
- o Build competent and productive project teams.
- o Implement consistent, formalized project management.

2009 GOALS

- IMSD's Business Development Services goals for 2009 include:
 - o Improve client communications by establishing quarterly meetings with all clients.
 - o Utilize standard project management processes and documentation.
 - o Effectively prioritize all projects by client and business portfolio.
 - o Establish cross-functional teams within IMSD to effectively plan and implement projects.
 - o Complete and close 90 percent of scheduled projects.
 - o Successfully implement staff cross-training and succession planning.
 - o Increase partnerships with local municipalities by providing value-added IT services.
- IMSD's Application Services goals for 2009 include:
 - o Convert legacy applications to reduce overall support costs.
 - o Implement better software development life cycle security practices.
 - o Integrate/convert existing County applications into web-based portals and other web-based initiatives to provide high-quality services to the public.
 - o Complete implementation, configuration and enhancement of Ceridian and the new Employee Retirement System (Vitech).
- IMSD's Governance goals for 2009 include:
 - o Centralize and standardize internal process.
 - o Continuous improvement of PMO structure.

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: DEPARTMENT OF ADMINISTRATIVE SERVICES –
INFORMATION MANAGEMENT SERVICES DIVISION

UNIT NO. 1160

FUND: Internal Service - 0026

- IMSD's Technology goals for 2009 include:
 - o Achievement of Satisfied on 70 percent of all help desk survey responses.

DEPARTMENT DESCRIPTION

The Information Management Services Division (IMSD) of the Department of Administrative Services consists of four areas of service: Applications Services, Technical Support and Infrastructure, Business Development, and Governance. Overall, IMSD's core purpose is to meet the needs of the business owners by providing business and technical solutions.

Application Services supports software applications on a variety of platforms including mainframe, servers, Internet and desktops. This area is responsible for analyzing applications needs, as well as modification, maintenance, support and training for the County's software. This area is also responsible for managing service level objectives with application service providers.

Examples of applications that IMSD supports include the Lotus Notes email, database and workflow system; the Intranet; the Criminal Justice Information System; the Advantage System for financial and budgeting functions; the Juvenile Information Management System; Photo-Fingerprint System; Paramedics database; and human services client and payment tracking systems (SIMPLE/SCRIPTS). IMSD also supports specialty applications in departments including Ceridian HRIS, Cobra, Affirmative Action, Fleet Anywhere, E-Recording at the Register of Deeds, Point of Sale at the Zoo and the Parks, and the Call Center System at the Department of Health and Human Services and Child Support Enforcement. Also, as part of a collaborative regional partnership with Racine County, IMSD administers the Docushare/Apropos application utilized by Child Support Enforcement.

Technical Support and Infrastructure Services provides research, acquisition, installation, maintenance, training and support services for multi-department, complex, local-area-network-specific and desktop operating systems, hardware and software standards countywide. The group also installs and maintains the County's telecommunications infrastructure (cabling, telephones, voicemail) and implements and

administers information technology standards countywide.

This area is divided into three subgroups: Technical Support, Telecommunications Services (cabling and voice) and Service Management.

Technical Support focuses on the implementation, management and maintenance of the infrastructure (hardware and operating systems) that supports the County's applications. The group:

- o Provides technical guidance and support for County departments.
- o Conducts short-term and long-range capacity planning.
- o Identifies and implements system performance improvements.
- o Maintains connectivity to other agencies' data centers, mainframes and servers.
- o Coordinates hardware and software installation and maintenance.
- o Ensures the smooth operation and around-the-clock availability of the County's website, and other systems such as the Wide Area Network (WAN) and its enterprise server (mainframe), and production job scheduling, coordination of equipment maintenance and monitoring the data center environment.

Telecommunications Services administers the County's voice communications system, including the telephones, cellular and pager programs, and the telephone communications environment. This group assists departments in acquiring additional or modifying existing telephone service, coordinates the installation of departmental telephone and data cabling, and administers the telecommunications service contracts. The group also manages the County's wide area transport and its connection points.

Service Management is responsible for managing the support processing within IMSD. This group provides first and second level help desk support, and is responsible for the administration of IMSD's Change Management, Problem Management, and Service Level Management processes. This group collects the metrics that measure IMSD's responsiveness of its support processes and the availability of its production applications.

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: DEPARTMENT OF ADMINISTRATIVE SERVICES –
INFORMATION MANAGEMENT SERVICES DIVISION

UNIT NO. 1160
FUND: Internal Service - 0026

Business Development Services manages all client relations, business analysis, business solutions development and project management for over 50 internal and external clients. This area is responsible for working directly with County departments and regional partners to build effective relationships, analyze business needs, develop critical solutions and manage projects to successful completion. The Business Development Services area also actively collaborates with other internal IMSD functions to effectively respond to client needs. Business Development Services staff is responsible for IT business analysis and project management in the areas of health and human services, public safety, transportation and public works, parks, zoo, government services and intergovernmental partnerships.

The Business Development Services area also provides administration of the County's public safety radio communications system, including management of 32 Federal Communications Commission frequency licenses, the County's installed radio equipment and transmission facilities, and the conventional and 800 MHz trunked radio systems. This group also manages the intergovernmental agreements with 17 municipalities within Milwaukee County for the shared use of the 800 MHz radio system. IMSD is responsible for the oversight, reliable operation and future development of this mission critical public safety communications system that is utilized by police, fire and EMS agencies in 17 municipalities, as well as the Milwaukee County Sheriff's Office, Milwaukee County Transit System and numerous other users. As part of the intergovernmental agreements, IMSD's services are provided at no cost to Milwaukee County's municipal public safety agencies that use the radio system.

Governance covers Fiscal and Policy Compliance, Administrative Support and the Project Management Office (PMO).

Fiscal and Policy Compliance provides overall direction, coordination and planning for effective fiscal management and policy compliance including contract-monitoring, responses to audit requests and implementing County resolutions.

Administrative Support provides overall support of IMSD's operating requirements, such as recruitment,

payroll processing, purchasing management and clerical support. Administration manages interns who provide entry-level information systems support to IMSD.

The ***Distribution and Records Services*** area provides mail services for departments, consultation to County departments for effective records management, and administers the central Records Center, an off-site storage for departmental records that are required to be retained.

Project Management Office (PMO) provides project management discipline and improvements of project delivery in terms of time and budget.

Customer Services continue to be the responsibility of all employees, with oversight by the leadership team.

The Technology Review Board reviews and approves all proposed technical solutions in accordance with the new County Technology Standards. The Portfolio Quality Assurance Committee governs the countywide portfolio by ensuring proper resource allocation, issues management and prioritization of projects. This supports the IT Steering Committee's goals to ensure alignment of IMSD projects to Milwaukee County's strategic organizational needs.

BUDGET HIGHLIGHTS

- Total expenditures decrease \$357,555, from \$18,542,564 to \$18,185,009. Direct revenues increase \$223,310, from \$519,410 to \$742,720, based primarily on increasing intergovernmental collaboration. Indirect Revenue, or revenues collected from other County departments in exchange for IMSD services, decreases \$764,962, resulting in a tax levy increase of \$184,097, from \$615,563 to \$799,660. The increase in levy is partially due to the PC replacement program which is budgeted in 2009.
- Personal Services without Fringe Benefits decrease by \$20,268 from \$6,282,700 in 2008 to \$6,262,432 in 2009.

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: DEPARTMENT OF ADMINISTRATIVE SERVICES –
INFORMATION MANAGEMENT SERVICES DIVISION

UNIT NO. 1160

FUND: Internal Service - 0026

- Services are reduced \$248,993, from \$4,359,584 to \$4,110,591, through the elimination of support agreements, 3rd party disaster recovery and reductions in communications costs.
- IMSD continues to provide centralized management of the County's IT resources. IMSD's baseline functions that keep the County's systems running include:
 - o Project Management Office
 - o Computer Operations
 - o Help Desk and Problem Resolution
 - o Network Management
 - o Virus Containment
 - o Email, Intranet, Web Pages
 - o System Testing and Change Control
 - o Applications Development and Maintenance
 - o Public Safety Radio System
 - o Telephone and Cell Phone
 - o Mail Distribution
 - o Record Management
 - o Hardware and Software Maintenance
 - o Connectivity including Internet Access
 - o Business process flows/strategic planning
- IMSD continues to implement defined repeatable processes and procedures through its Project Management Office (PMO). The PMO establishes processes for managing projects from start to finish, as well as tracking project metrics for useful reporting and control.
- As part of the strategic plan, IMSD management continues to reorganize the Division to develop staff, policies and procedures to establish a strategic direction to better support County clients. This includes developing staff to support the transition from mainframe legacy systems to a networked server environment, including web-based technology.
- In 2008, the Chief Information Officer restructured the Applications Services area of IMSD into two separate units: Applications Services and Business Development Services. Applications Services was then structured into resource pools which focus on product support and development and will continue to support existing applications and to develop and/or implement new web-based solutions.
- The newly created Business Development Services unit is responsible for working directly with County departments and external partners to analyze business operations, develop solutions and manage projects to completion.
- One Business Systems Project Manager position is abolished (savings of \$114,563, including active fringe benefits) and one Business Analyst position is created (cost of \$98,434 including active fringe benefits) to focus an additional resource on business development and value added services. This action results in a costing savings of \$16,129.
- Business Development Services staff will meet regularly with County departments to prioritize IT projects and to collaborate on identifying creative solutions to department business needs that enhance program delivery through automation and other IT enhancements.
- In order to mitigate rising technology costs and increase flexibility in areas of expertise, IMSD continues to aggressively seek ways to cooperate with regional partners. Milwaukee County continues to support the Milwaukee-Racine joint child support call center, the City of Milwaukee collaborative website making constituent searches for municipal services easier, a shared space in the City of Milwaukee's Data Center and look for further opportunities to exchange services with the City of Milwaukee and other regional government agencies.
- The new collaboration initiative begun in 2008 which engages IMSD in providing or managing IT services to several other local governments and will be expanded in 2009. Revenue of \$250,000 is anticipated from this initiative in 2009.
- One Network Technical Specialist 4 is abolished (savings of \$110,691, including fringe benefits) and one Business Analyst position is created (cost of \$98,434, including fringe benefits) for the purpose of coordinating regional collaborative IT initiatives with municipalities for Milwaukee County. This action will result in a cost savings of \$12,257.

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: DEPARTMENT OF ADMINISTRATIVE SERVICES –
INFORMATION MANAGEMENT SERVICES DIVISION

UNIT NO. 1160

FUND: Internal Service - 0026

- IMSD continues the regional partnership with Racine County to purchase contractual services to provide cost savings while still providing high quality service to County departments.

APPLICATIONS

- Applications Services also manages Internet content and presentation consistency for the County's web pages, as well as departmental web pages, and coordinates the overall effort of implementing electronic commerce (e-commerce) applications. This service is a collaborative effort with the City of Milwaukee and is intended to reduce costs for both public entities.
- Applications costs include software license and hardware maintenance fees that are required for baseline services and increased annually due to market conditions. These include financial, payroll, communication and other systems necessary for operation of County functions.
- Applications Services costs are partially offset by \$246,720 of revenue from Social Security Administration for reports of inmates in custody, an increase of \$71,720 from 2008.

TECHNICAL SUPPORT AND INFRASTRUCTURE

- An appropriation of \$350,000 is included for the purchase of replacement PC equipment with the goal of reaching a 5 year replacement cycle for department PC equipment. IMSD will continue to maintain and manage the countywide technology systems and planning, and will work with Departments to ensure purchases are compliant with that plan.
- During 2009, IMSD will continue a contract with IBM to provide hotsite recovery services in the event of a disaster to our mainframe computer facility. A regional disaster recovery site is the subject of a collaborative initiative for our network server environment.
- During 2009, IMSD will assess and investigate options for sourcing and hosting our mainframe environment. The mainframe is not a future strategic platform and there are significant costs associated with managing it internally.

- The current Milwaukee County workplace functions with the outdated and labor intensive practice of maintaining IT system security by the use of different unique logon IDs and passwords. This practice requires Milwaukee County employees to remember numerous codes for different systems. Furthermore it requires that IMSD maintain a staffed call desk to reset passwords and manage system IDs. In 2008 IMSD will implement a technological solution to address this problem which involves "Single Sign On" and "Password Self-Service Reset" allowing us to achieve the benefits of automated and confidential password resets and provide budget savings for 2009. This will be achieved by unfunding four positions saving \$356,223 and by an increased software maintenance cost of \$31,800 for a net 2009 budgetary savings of \$324,423.

(\$221,382) Unfund 2 Network Tech Specialist 4 positions
(63,997) Unfund 1 Clerical Specialist Records
(70,846) Unfund 1 Operations Specialist
31,800 Increased software maintenance cost
(\$324,425)

In addition, productivity savings are anticipated for all PC users since they will no longer have to make a phone call to have passwords reset. This is roughly estimated at 100 Hours based on:

5 minutes per call times 12,000 calls
to ID management in a year (1000 per
month average)

- In 2008, a position of Information Technology Operations Manager was funded for one half of the year. This position is funded for the entire year of 2009, at an additional cost of \$58,312.
- In 2006, pursuant to Section 32.31 Milwaukee County Ordinances, IMSD executed a cooperative purchase with Racine County and Velocity Partners Inc. for IT services. For 2009 IMSD will execute a similar agreement with those entities and their joint partner Premier Workforce Solutions for these services, achieving additional savings for 2009.

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: DEPARTMENT OF ADMINISTRATIVE SERVICES –
INFORMATION MANAGEMENT SERVICES DIVISION

UNIT NO. 1160

FUND: Internal Service - 0026

(\$110,691) Unfund 1 Network Technical
Specialist 4
(\$ 75,431) Unfund 1 Client Support Specialist 4
(\$176,548) Unfund 2 Communications
Specialist positions
\$305,600 Increase contractual services
(\$57,070)

RADIO

- The FCC mandated 800 MHz radio rebanding project continues in 2009, requiring radios to be reprogrammed or replaced to eliminate cell phone interference with public safety mission critical communications. IMSD successfully negotiated and implemented a Planning Funding Agreement and a Frequency Reconfiguration Agreement that will require Sprint Nextel to pay for the reprogramming or replacement of radio hardware, including Milwaukee County Transit System CAD/AVL communications equipment.
- Two positions in the Radio Services section for 2009 oversee the critical rebanding initiative mandated by the FCC and funded by Sprint Nextel. Funding of \$200,000 is anticipated from Sprint Nextel to cover staff costs.
- IMSD continues to work with the Sheriff's Office to seek state and federal grant funds to convert the existing analog radio system to digital technology.

DISTRIBUTION AND RECORDS SERVICES

- Mailroom staff continues to perform folding and inserting services along with the sorting and delivery of incoming mail and the daily processing of outgoing mail.
- Records Management Services continue to be provided by a commercial records management vendor under the oversight of IMSD.

PROJECT MANAGEMENT OFFICE

- IT Task Forces are being created throughout the County to help departments streamline their top priorities. Internal time tracking measures have been established to forecast future staffing needs, improve project work effort estimates, and to more effectively allocate staff. For 2009, the portfolio consists of 30 total Business projects including 10 internal IMSD projects.
- Over \$1.5 million is included in the 2009 Capital Improvements Budget for projects maintaining the County's communications and information technology infrastructure.
- As a result of the 2009 reorganization of the Fleet Management Division, vehicle-owning and leasing departments no longer pay for vehicles and equipment through rental rates (crosscharged from Fleet), but are allocated a maintenance appropriation to pay for vehicle maintenance and repairs provided by the County's maintenance provider. Departments are now responsible for vehicle repair and replacement decisions in consultation with the Fleet Division. This restructuring results in a decrease in crosscharges from Fleet Management of \$10,818. The Division is allocated \$4,327 for maintenance and repairs of its vehicles and equipment for 2009. The 2009 maintenance appropriation is less than the 2008 crosscharge amount as overhead is no longer allocated to departments but budgeted centrally as part of the contract costs.

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: DEPARTMENT OF ADMINISTRATIVE SERVICES –
INFORMATION MANAGEMENT SERVICES DIVISION

UNIT NO. 1160

FUND: Internal Service - 0026

- All departments are required to operate within their expenditure appropriations and their overall budgets. Pursuant to Section 59.60(12), Wisconsin Statutes, "No payment may be authorized or made and no obligation incurred against the county unless the county has sufficient appropriations for payment. No payment may be made or obligation incurred against an appropriation unless the director first certifies that a sufficient unencumbered balance

is or will be available in the appropriation to make the payment or to meet the obligation when it becomes due and payable. An obligation incurred and an authorization of payment in violation of this subsection is void. A county officer who knowingly violates this subsection is jointly and severally liable to the county for the full amount paid. A county employee who knowingly violates this subsection may be removed for cause."

COUNTY EXECUTIVE'S 2009 BUDGET

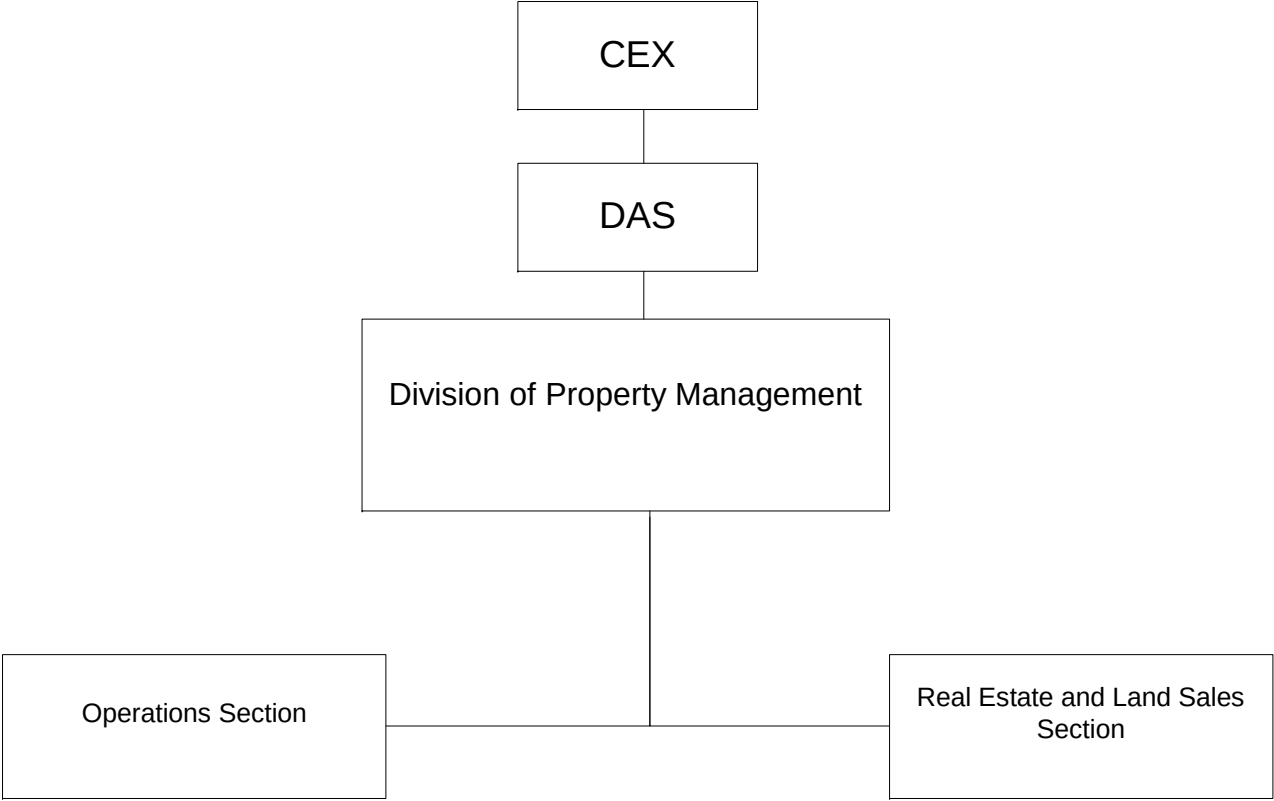
DEPT: DEPARTMENT OF ADMINISTRATIVE SERVICES –
INFORMATION MANAGEMENT SERVICES DIVISION

UNIT NO. 1160

FUND: Internal Service - 0026

ACTIVITY AND STATISTICAL SUMMARY			
	2007 Actual	2008 Budget	2009 Budget
Project Management Office			
Business Portfolio Projects Completed	21	20	20
Technology Portfolio Projects Completed	14	12	10
Application Services			
Enterprise Services Applications	42	40	44
Network Services Applications	105	105	108
Web Content Management Tool User Ids	67	150	94
Lotus Notes Email Ids	6000	6,000	4,000
Distribution Services			
Total Pieces Mailed	1,099,908	1,300,000	1,200,000
All Pre-Sort Mail	1,045,186	1,200,000	1,100,000
First Class and Flats	54,722	110,000	60,000
Records Center			
Total Boxes	91558	86,000	88,000
New Boxes	8978	5,000	6,000
Boxes Destroyed	1180	4,000	2,000
Technical Support & Infrastructure			
Service Desk Services			
Service Calls	29,160	27,000	32,000
Speed to Answer	:35	1:00	:25
In-Scope First-Call Resolution	93%	90%	95%
Enterprise Services			
Criminal Justice Information System Availability	99.82%	99.75%	99.90%
Financial System Availability	99.96%	99%	100.00%
Human Resource Information System Availability	N/A	99%	99.00%
Email Availability	99.22%	99.50%	99.50%
Internet Availability	99.99%	99.99%	99.99%
Pages, Laser Printed Reports	4,505,954	3,400,000	2,500,000
Pages, Impact Printed Reports	0	0	0
Enterprise Server User Ids	4,000	4,000	4,000
Network Services			
Computers maintained	3,400	3,400	3,400
Computers to be replaced	174	0	350
New computers to be installed	0	0	0
Network Servers maintained	145	150	80
Virtual Server Images maintained	213	230	250
Network Servers to be replaced	17	10	16
Network Availability (CH, Coggs, CCC)	99.92%	99.90%	99.99%
Network Availability (Remainder of sites)	99.90%	99.00%	99.90%
Telecommunications Services			
Voicemail Availability	99.00%	99.00%	99.00%
Cellular and pager units in Service	1,837	2,000	1,900
Telephone Units in Service	7,088	7,000	7,100

**DEPARTMENT OF ADMINISTRATIVE SERVICES -
PROPERTY MANAGEMENT**



COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: PROPERTY MANAGEMENT

UNIT NO. 5700

FUND: General Fund - 0031

OPERATING AUTHORITY & PURPOSE

The Property Management Division of the Department of Administrative Services (DAS) is comprised of two sections: Facility Operations and Real Estate Services. The Facility Operations section provides comprehensive services related to property management and space allocation. Services provided by the Facility Operations section include maintenance, housekeeping, security and skilled trades services to various County Departments and private entities. The Real Estate Services section will provide guidance, oversight and advise departments on building leases whether the County is the lessee or lessor and provide services related to the sale and leasing of County owned land.

Property Management is the steward of such County owned properties as the Courthouse Complex (Courthouse, Safety Building, Criminal Justice Facility, St. Anthony's, 6th & State Parking Area and the surface lot located at the former Courthouse Annex site), County Grounds buildings (Child Adolescent Treatment Center (CATC) and Children's Court), City Campus, Muirdale Building, Eschweiler Buildings and the electrical system on the County Grounds. In addition, effective September 1, 2009 Facilities Operations will assume oversight of the

Marcia P. Coggs Center and the Behavioral Health Division complex (BHD).

Pursuant to Section 59.82 of the Wisconsin Statutes, Milwaukee County may participate in the development of a research and technology park through a nonprofit corporation organized specifically for this purpose. The Milwaukee County Research Park Corporation (MCRPC) was incorporated on May 18, 1987; with a mandate from Milwaukee County to develop a research park on approximately 172 acres of County land in the southwest quadrant of the County Grounds adjacent to the Milwaukee Regional Medical Center.

The development objective of the MCRPC is the establishment of a quality research and technology park that will complement, to the greatest extent possible, the Milwaukee Regional Medical Center, the University of Wisconsin-Milwaukee, the Milwaukee School of Engineering, Marquette University and the Medical College of Wisconsin, and enhance the economy of the City of Wauwatosa, Milwaukee County and the State of Wisconsin.

BUDGET SUMMARY				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 8,108,141	\$ 8,359,164	\$ 6,656,210	\$ (1,702,954)
Employee Fringe Benefits (EFB)	8,089,221	7,323,314	4,702,229	(2,621,085)
Services	6,621,869	6,063,380	6,681,483	618,103
Commodities	836,031	762,799	706,708	(56,091)
Other Charges	15,761,184	1,481,139	1,301,139	(180,000)
Debt & Depreciation	2,464,171	2,357,418	0	(2,357,418)
Capital Outlay	298,629	151,173	750,000	598,827
Capital Contra	0	0	0	0
County Service Charges	17,163,330	16,439,763	18,544,665	2,104,902
Abatements	(17,826,542)	(14,282,404)	(17,098,449)	(2,816,045)
Total Expenditures	\$ 41,516,034	\$ 28,655,746	\$ 22,243,985	\$ (6,411,761)
Direct Revenue	5,389,721	6,020,803	5,405,179	(615,624)
State & Federal Revenue	17,180,463	0	0	0
Indirect Revenue	5,236,126	21,761,481	18,639,879	(3,121,602)
Total Revenue	\$ 27,806,310	\$ 27,782,284	\$ 24,045,058	\$ (3,737,226)
Direct Total Tax Levy	13,709,724	873,462	(1,801,073)	(2,674,535)

(For comparison purposes, each column in the Budget Summary and all subsequent tables reflect amounts for the 2009 reorganization.)

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: PROPERTY MANAGEMENT

UNIT NO. 5700

FUND: General Fund - 0031

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Central Service Allocation	\$ 480,263	\$ 0	\$ 0	\$ 0
Courthouse Space Rental	250,128	0	0	0
Tech Support & Infrastructure	147,942	0	0	0
Distribution Services	9,108	0	0	0
Telecommunications	45,408	0	0	0
Record Center	1,767	0	0	0
Radio	313,055	0	0	0
Computer Charges	12,392	0	0	0
Applications Charges	121,943	0	0	0
Apps Charges - Network	0	0	0	0
Apps Charges - Mainframe	0	0	0	0
HRIS Allocation	35,943	0	0	0
Total Charges	\$ 1,417,949	\$ 0	\$ 0	\$ 0
Direct Property Tax Levy	\$ 13,709,724	\$ 873,462	\$ (1,801,073)	\$ (2,674,535)
Total Property Tax Levy	\$ 15,127,673	\$ 873,462	\$ (1,801,073)	\$ (2,674,535)

* In 2007, these costs were included in other charging departmental and non-departmental budgets. They were reflected here to show the "total" amount of tax levy support for this Department. In 2008 and 2009, these costs are budgeted within the receiving department to show the tax levy cost in the department.

PERSONNEL SUMMARY				
	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 8,108,141	\$ 8,359,164	\$ 6,656,210	\$ (1,702,954)
Employee Fringe Benefits (EFB)	\$ 8,089,221	\$ 7,323,314	\$ 4,702,229	\$ (2,621,085)
Position Equivalent (Funded)*	148.9	163.4	126.1	(37.3)
% of Gross Wages Funded	75.2	95.3	97.2	1.9
Overtime (Dollars)**	\$ 309,165	\$ 67,057	\$ 0	\$ (67,057)
Overtime (Equivalent to Position)	6.5	1.5	0.0	(1.5)

* For 2007 Actuals, the Position Equivalent is the budgeted amount.

** Delineated for information. (Also included in personal services.)

COUNTY EXECUTIVE'S 2009 BUDGET**DEPT:** PROPERTY MANAGEMENT**UNIT NO.** 5700**FUND:** General Fund - 0031

PERSONNEL CHANGES				
Job Title/Classification	Action	Number of Positions/ Total FTE	Division	Cost of Positions (Excluding Social Security & Fringe)
Painter Bldgs	Unfund	3/3.0	Operations	(159,795)
Electrical Mechanic	Unfund	3/3.0	Operations	(183,618)
Carpenter	Unfund	5/5.0	Operations	(279,965)
Steamfitter Welder	Unfund	2/2.0	Operations	(134,746)
Elevator Constr	Unfund	1/1.0	Operations	(77,779)
Plumber	Unfund	1/1.0	Operations	(67,442)
Machinist	Unfund	2/2.0	Operations	(113,926)
Asbestos Worker	Unfund	1/1.0	Operations	(62,308)
Sheet Metal Wkrs	Unfund	2/2.0	Operations	(136,304)
Mechanical Tech (Hourly)	Unfund	6/3.0	Operations	(95,904)
Carpenter Supv	Unfund	1/1.0	Operations	(61,884)
Painter Supv	Unfund	2/2.0	Operations	(109,018)
Electrical Mechanic DOT	Unfund	1/1.0	Operations	(61,206)
Machinist Lead	Unfund	1/1.0	Operations	(62,660)
Refrigeration Mech	Unfund	2/2.0	Operations	(134,746)
Park Maint Wrkr/Mudmix	Unfund	1/1.0	Operations	(50,559)
Mechanical Serv Mgr	Unfund	1/1.0	Operations	(76,979)
Climate Control Lead	Unfund	1/1.0	Operations	(74,092)
Custodial Work Supv 2	Unfund	1/1.0	Operations	(37,673)
Facilities Maint Supv	Unfund	2/2.0	Operations	(79,766)
Facilities Wrkr 4	Unfund	5/5.0	Operations	(209,145)
Facilities Wrkr 4 In-Charge	Create	5/5.0	Operations	233,830
DAS-Budget Mgr-Property Svcs	Create	1/1.0	Operations	68,758
Facilities/Grnds Supv	Create	2/2.0	Operations	102,892
Admn Specialist (Econ Dev) NR	Transfer-In	1/1.0	Real Estate	46,743
Real Estate Agent	Transfer-In	1/1.0	Real Estate	56,748
Econ Dev Spec	Transfer-In	1/1.0	Real Estate	53,946
Mgr of Real Estate Serv	Transfer-In	1/1.0	Real Estate	76,232
Assoc Dir-DAS Prpty Mgmt	Create	1/1.0	Real Estate	94,134
ExDir2 Dir of Econ Dev	Abolish*	1/1.0	Econ Dev-Admn	(91,389)
		32/29.0	TOTAL	\$ (1,627,621)

*The position of ExDir2 Director of Economic and Community Development will be abolished upon transfer to DAS – Property Management.

MISSION

To provide services focused on property management that will increase knowledge of space availability and implement as well as coordinate space needs planning across all County departments. The function of this Division will be to centralize facility operations, planning, leasing, and property disposition countywide. The responsibility

of this Division will be to define, create and maintain a comprehensive property database/information system that will meet the building, structures and land information needs of various organizational units within the County and ensure the most efficient and best use of County assets.

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: PROPERTY MANAGEMENT

UNIT NO. 5700

FUND: General Fund - 0031

OBJECTIVES

- Operate within established budgets while maximizing the quality and timeliness of services provided in a centralized format for all properties.
- Establish a formalized approach to space planning and utilization to ensure the most efficient and best use of County assets.
- Create a single information repository for marketing the availability of vacant properties and lease space.
- Provide guidance, oversight, and advise departments, as well as have final approval authority of all leases/lease extensions, prior to submission to the County Board of Supervisors.
- Work aggressively to seek and implement opportunities to market and sell County property and utilize such opportunities to enhance economic growth in Milwaukee County.

DEPARTMENT DESCRIPTION

DAS – Property Management Division performs functions in two sections: Facility Operations and Real Estate Services.

The Facility Operations section of the DAS – Property Management Division is responsible for building space, associated grounds, and mechanical systems for all facilities under its management. The functions include custodial and repair services, grounds care and snow removal, provision of centralized electrical, mechanical and engineering services, security operations, and maintenance of the various utility distribution systems (including providing staff and services to the Water Utility). In addition, this section acts as a liaison between the County and major tenants, such as the Milwaukee Regional Medical Center (MRMC) and WE Energies. DAS – Property Management is responsible for operating all buildings as necessary on a 24/7 basis, especially County facilities (i.e. Criminal Justice Facility, Community Corrections, Children's Court, BHD, and CATC) that have activity on a constant basis.

The Real Estate Services section is responsible for property management, oversight and approval of lease/lease extensions for all County-owned facilities. To facilitate the review and approval process, departments will be required to notify DAS Property Management prior to the commencement of negotiations of leases or lease extensions.

The DAS – Property Management Division will establish and provide the due diligence procedures and standards, which are the sole responsibility of the departments to follow prior to executing lease agreements.

BUDGET HIGHLIGHTS

- In 2009, the Department of Administrative Services (DAS) – Property Management Division is created. This Division is comprised of a Facility Operations section and a Real Estate Services section.
- The DAS – Property Management Division will have the sole responsibility for establishing and implementing a space allocation standard for all Milwaukee County buildings. This Division will work with all departments to ensure that a formalized countywide approach to management of space utilization is employed.
- The DAS Property Management Division will also assume responsibility for County lease management including the review and approval of all County leases/lease extensions to protect the financial interest of the County and to ensure that leases are coordinated with the countywide space plan.
- The DAS – Economic and Community Development Division (ECD) is eliminated and the Real Estate Services section is transferred to DAS – Property Management Division. The former ECD Administration section is eliminated including the abolishment of 1.0 FTE ExDir2 Director of Economic Development. 1.0 FTE Associate Director (Real Estate) is created within the DAS – Property Management Real Estate Services section.
- The Department of Transportation and Public Works (DTPW) – Facilities Management Division is converted to a General Fund department and transferred to the DAS –

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: PROPERTY MANAGEMENT

UNIT NO. 5700

FUND: General Fund - 0031

Property Management Division as the Facility Operations section. The exception to the transfer is the Water Utility, which becomes a standalone (Internal Service Fund) Division within DTPW with oversight by the DAS – Property Management Division's Facility Operations section.

- Due to conversion of DTPW – Facilities Management to a General Fund department, Other Post Employment Benefit (OPEB) tax levy savings total approximately \$1,670,000 for 2009.
 - Effective April 1, 2009, the Department of Health and Human Services (DHHS) begins oversight of Maintenance and Housekeeping for the Behavioral Health Division (BHD); however, contract funds for these functions remain in BHD (refer to Org. Unit 6300).
 - Effective September 1, 2009, the DHHS Operations Section (excluding Front Desk and Mail Operations) will report to the DAS – Property Management Division. These staff and appropriations will be transferred to DAS – Property Management in 2010.
 - Personal Services expenditures, without fringe benefits, decrease \$1,702,954, from \$8,359,164 to \$6,656,210. The decrease in Personal Services expenditures is primarily due to the unfunding of Skilled Trades positions. Remaining trades staff will provide services based on emergency status and priorities, as staff levels permit.
 - Due to an initiative by BHD, DAS Property Management Facility Operations section was informed that its Skilled Trades Services provided to BHD would no longer be required. For 2009, BHD will procure Skilled Trades services through a contract already in place at DHHS. The funds for the contract services are included in the BHD operating budget (Org. Unit 6300) and a net tax levy savings of \$498,312 is reflected in the BHD budget for this contracting initiative. The following positions in Facilities Management that are no longer utilized by BHD and are unfunded in 2009 as follows:
 - o BHD related position actions – 11.0 FTE Skilled Trades positions that previously serviced BHD are unfunded for a total salary and active fringe savings of \$996,767.
- BHD related skilled trades positions that are unfunded include the following: 1.0 FTE Carpenter, 2.0 FTE Painter Buildings, 1.0 FTE Asbestos Worker, 1.0 FTE Plumber, 1.0 FTE Elevator Constructor, 1.0 FTE Machinist, 1.0 FTE Steamfitter Welder, 1.0 FTE Sheet Metal Worker, 1.0 FTE Refrigeration Mechanic, and 1.0 FTE Electrical Mechanic.
- DAS - Property Management Facility Operations has unfunded 19.0 FTE Skilled Trades positions for a total salary and active fringe savings of \$1,675,452. These unfunded positions include the following: 4.0 FTE Carpenter, 1.0 FTE Painter Buildings, 1.0 FTE Machinist, 1.0 FTE Steamfitter Welder, 1.0 FTE Sheet Metal Worker, 1.0 FTE Carpenter Supervisor, 1.0 FTE Climate Control Lead, 1.0 FTE Mechanical Service Manager, 1.0 FTE Electrical Mechanic (DOT), 1.0 FTE Park Maintenance Worker/Mudmixer, 1.0 FTE Machinist Lead, 1.0 FTE Refrigeration Mechanic, 2.0 FTE Painter Supervisor, and 2.0 FTE Electrical Mechanic.
 - An appropriation of \$391,000 is included to cover unemployment expenditures due to positions that are unfunded and abolished.
 - An appropriation of \$600,000 is included for Time and Materials contractors to provide services on an as-needed basis for preventative maintenance. These funds are to be used at the discretion of the Chief of Operations for the DAS – Property Management Division. This funding is expected to minimize the service impact of unfunding of 19.0 FTE of Skilled Trades positions from DAS Property Management Division.
 - 1.0 FTE DAS Budget Manager – Property Services is created at a cost of \$97,860, including salary and active fringe. This position is created for financial oversight purposes and will become increasingly important for this Division as the County begins to concentrate further on the strategic use of its space, facilities consolidation, the sale of assets, and countywide lease oversight and approval.
 - 5.0 FTE Facility Worker 4 In-Charge positions are created and 5.0 FTE Facility Worker 4 positions are unfunded for a net salary and active fringe cost of \$30,160. In addition, 2.0

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: PROPERTY MANAGEMENT

UNIT NO. 5700

FUND: General Fund - 0031

FTE Facilities Grounds Supervisors are created and 1.0 FTE Custodial Worker Supervisor 2 and 2.0 FTE Facility Maintenance Supervisors are unfunded for a net salary and active fringe savings of \$31,618. The position actions detailed above will allow increased supervision of housekeeping & maintenance staff. As the positions of Facility Worker 4, Facilities Maintenance Supervisor and Custodial Worker Supervisor 2 become vacant, due to promotion to the Facilities In-Charge or Facilities Grounds Supervisor positions, these positions will continue to be held unfunded.

- Budgeted utility costs increase by approximately \$475,000 over the 2008 appropriation for utility increases based on projections from vendors for costs associated with heat, steam, water, sewer and electricity.
- The DAS – Property Management Facility Operations section previously provided meal delivery service for BHD. At the request of BHD, this service is discontinued in 2009 and as result 3.0 FTE (6 positions total) Mechanical Technician Hourly are unfunded for a total of \$257,851 in the DAS Property Management – Facilities Operations section. The BHD proposal to contract out dietary services includes funding for meal delivery services (for further information refer to Org. Unit 6300)
- An appropriation of \$50,000 is included for consultant services to assist DAS – Property Management in formalizing a countywide approach to the strategic use of its space, facilities consolidation and the sale of assets.
- Included among charges for 2009 is \$1,285,639, which is the estimated cost for the Wauwatosa Fire contract.
- In 2009, the DAS – Property Management Division will participate in the implementation of a Guaranteed Energy Savings Performance Contract (GESPC) pilot project to improve the County's energy efficiency and promote environmental sustainability. As part of the pilot, the Division has undertaken work with an approved vendor to retrofit light fixtures throughout the Courthouse Complex in order to reduce electricity consumption and realize utility cost savings. The budgeted cost of the DAS –

Property Management Division project is \$195,175. This cost represents the approximate amount of debt service that will be paid in 2009 on a loan for the new fixtures and equipment.

- Revenues decrease \$3,737,226 for 2009 primarily due to Skilled Trades service reductions provided to BHD and other user departments from the Facility Operations section of the DAS – Property Management Division. In addition, revenue decreases from the discontinuation of crosscharging Courthouse Complex users for the Community Correctional Center as well as revenues related to OPEB charge backs.
- Parking revenues increase by \$1,500,000 (due to the transfer-in of parking revenues from the former Economic and Community Development Division) for net revenue of \$1,870,137.
 - o Annex Surface lot of \$82,727 (\$80/month).
 - o 6th & State parking revenues of \$133,375. The budgeted revenue anticipates that the 6th & State lot will be sold and unavailable for the second half of 2009.
 - o Museum lot of \$28,977 (\$75/month),
 - o Code 10 Garage of \$909 (\$80/month).
 - o Medical Examiner area and the St. Anthony's dock area of \$16,193 (\$75/month).
 - o MacArthur Square parking of \$107,955 (\$95/month). The MacArthur Square parking is directly offset with an expense of \$107,955, which Milwaukee County pays the City of Milwaukee to rent the stalls.
- Major capital improvement projects for the Courthouse Complex total \$2,445,316 and include items such as an Automation and Access Control Upgrade, Courthouse Light Court Windows and continued renovation of Courthouse Restrooms and Courtroom Bullet Resistant Glass Walls in misdemeanor courts. Project management of capital improvement projects will be handled through DTPW – Architecture and Engineering and Environmental Services Division.
- As a result of the 2009 reorganization of the Fleet Management Division, vehicle-owning and leasing departments no longer pay for vehicles and equipment through rental rates (crosscharged from Fleet), but are allocated a

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: PROPERTY MANAGEMENT

UNIT NO. 5700

FUND: General Fund - 0031

maintenance appropriation to pay for vehicle maintenance and repairs provided by the County's maintenance provider. Departments are now responsible for vehicle repair and replacement decisions in consultation with the Fleet Division. This restructuring results in a decrease in crosscharges from Fleet Management of \$306,009. The Division is allocated \$92,765 for maintenance and repairs of its vehicles and equipment for 2009. The 2009 maintenance appropriation is less than the 2008 crosscharge amount as overhead is no longer allocated to departments but budgeted centrally as part of the contract costs.

- As a result of the 2009 reorganization of the Fleet Management Division, vehicle-owning and leasing departments no longer pay Fleet space rental rates (crosscharged from Fleet). Overhead costs are now budgeted centrally in the Fleet Management Division. This restructuring results in a decrease in crosscharges from Fleet Management of \$7,506.

- All departments are required to operate within their expenditure appropriations and their overall budgets. Pursuant to Section 59.60(12), Wisconsin Statutes, "No payment may be authorized or made and no obligation incurred against the county unless the county has sufficient appropriations for payment. No payment may be made or obligation incurred against an appropriation unless the director first certifies that a sufficient unencumbered balance is or will be available in the appropriation to make the payment or to meet the obligation when it becomes due and payable. An obligation incurred and an authorization of payment in violation of this subsection is void. A county officer who knowingly violates this subsection is jointly and severely liable to the county for the full amount paid. A county employee who knowingly violates this subsection may be removed for cause."

ACTIVITY AND STATISTICAL SUMMARY			
	2007 <u>Actual</u>	2008 <u>Budget</u>	2009 <u>Budget</u>
Work Orders Logged on System*	6,600	30,000*	15,000* **
Time and Materials Orders - Facilities Related	67	100	150
Time and Materials Orders - Non-Facilities Related	39	50	80
*Includes Building Trades and Maintenance Work Orders.			
**Reduced staff will mean more T&Ms will be issued by Facilities assuming funding.			

ETHICS BOARD

ETHICS BOARD

County Executive

Ethics Board

Administration
Personnel Review Board Secretary
Administrative Assistant
Administrative Intern

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: ETHICS BOARD

UNIT NO. 1905
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

On February 11, 1975, the County Board of Supervisors created Chapter 9 of the Milwaukee County Ordinances. This chapter establishes a Code of Ethics (Section 9.05) and an Ethics Board (Section 9.07), which shall adopt guidelines and procedures necessary to carry out the provisions of the ordinance. The Board consists of six residents of Milwaukee County appointed by the County Executive and confirmed by the County Board. The

County Executive appoints, subject to confirmation by the County Board, an Executive Director who shall perform such duties as the Board assigns to him/her. The County Board shall provide such additional personnel as may be required in the administration of this chapter.

BUDGET SUMMARY				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 46,762	\$ 50,606	\$ 51,595	\$ 989
Employee Fringe Benefits (EFB)	0	0	0	0
Services	2,319	3,017	1,939	(1,078)
Commodities	402	981	981	0
Other Charges	0	0	0	0
Debt & Depreciation	0	0	0	0
Capital Outlay	0	0	0	0
Capital Contra	0	0	0	0
County Service Charges	2,272	2,392	4,157	1,765
Abatements	(131)	0	0	0
Total Expenditures	\$ 51,624	\$ 56,996	\$ 58,672	\$ 1,676
Direct Revenue	420	0	0	0
State & Federal Revenue	0	0	0	0
Indirect Revenue	0	0	0	0
Total Revenue	\$ 420	\$ 0	\$ 0	\$ 0
Direct Total Tax Levy	51,204	56,996	58,672	1,676

MISSION

The Milwaukee County Ethics Board assures compliance with the requirements of the Ethics Code pursuant to Chapter 9, Milwaukee County Ordinances, and reviews, investigates and hears, as needed, all verbal and written complaints of ethics code violations.

OBJECTIVES

- Ensure that the public has confidence in the integrity of County government.
- Ensure that County Employees are confident that they comply with the Ethics Code, by responding to requests for information about the Ethics Code.

BUDGET HIGHLIGHTS

- Personal Services expenditures with fringe benefits increase by \$989.
- The Executive Secretary of the Personnel Review Board (PRB), also functions as Executive Director and Administrative Assistant of the Ethics Board. The PRB charges the Ethics Board for 25% of all salary and benefit costs via a direct labor transfer.
- Crosscharges from the Personnel Review Board for operational costs increase by \$1,078 due to increases in IMSD costs.

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: ETHICS BOARD

UNIT NO. . 1905
FUND: General - 0001

- In 2009, the Administrative Intern added in 2008 by the Personnel Review Board will continue to assist with the Ethics Board's increased workload with 75% of the intern's time being charged to the Personnel Review Board, and 25% to the Ethics Board.
- All departments are required to operate within their expenditure appropriations and their overall budgets. Pursuant to Section 59.60(12), Wisconsin Statutes, "No payment may be authorized or made and no obligation incurred against the county unless the county has sufficient appropriations for payment. No payment may be made or obligation incurred against an appropriation unless the director first certifies that a sufficient unencumbered balance is or will be available in the appropriation to make the payment or to meet the obligation when it becomes due and payable. An obligation incurred and an authorization of payment in violation of this subsection is void. A county officer who knowingly violates this subsection is jointly and severely liable to the county for the full amount paid. A county employee who knowingly violates this subsection may be removed for cause.

INDEX

NON-DEPARTMENTAL - REVENUES (Blue Pages)

1901	Unclaimed Money
1933	Land Sales
1937	Potawatomi Revenue
1969	Medicare Part D Revenue
1991	Property Taxes
1992	Earnings on Investments
1993	State Shared Taxes
1994	State Exempt Computer Aid
1996	County Sales Tax Revenue
1997	Power Plant Revenue
1998	Surplus (or Deficit) from Prior Year
1999	Other Miscellaneous Revenue

NON-DEPARTMENTAL - EXPENDITURES

1908	County Historical Society
1912	VISIT Milwaukee
1913	Civil Air Patrol
1914	War Memorial Center
1915	Villa Terrace/Charles Allis Art Museums
1916	Marcus Center for the Performing Arts
1921	Human Resource and Payroll System
1923	Milwaukee County Automated Land Information System
1930	Offset to Internal Service Charges
1935	Charges to Other County Organization Units
1945	Appropriation for Contingencies
1950	Employee Fringe Benefits
1961	Litigation Reserve Account
1966	Federated Library System
1974	Milwaukee County Funds for the Arts
1985	Capital Outlay/Depreciation Contra
1987	Debt Issue Expense
1989	Investment Advisory Services

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: UNCLAIMED MONEY

UNIT NO. 1901
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to Section 59.66 of the Wisconsin Statutes, the County Treasurer is to publish a notice of the fact that the Treasurer's Office possesses unclaimed money. If no legal claim is made within the time

specified in such notice, all funds and interest earned are to be turned over to the General Fund of the County treasury.

BUDGET SUMMARY			
	2007 Actual	2008 Budget	2009 Budget
Unclaimed Money	\$ 750,000	\$ 225,705	\$ 950,000

NON-DEPARTMENTAL DESCRIPTION

According to State Statutes 59.66 Section 2 (2a) "Any money or security of which the treasurer has taken possession or control under paragraph 1 (a) and has had in his or her possession or control for more than one year shall, to the extent possible, be deposited into the County's 'General Fund'.

BUDGET HIGHLIGHTS

- Every other year, the Treasurer widely advertises unclaimed funds before they are forfeited. As a result, this revenue fluctuates from one year to the next. In 2009, unclaimed funds are projected to be \$950,000.

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: LAND SALES

UNIT NO. 1933
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to the provisions of Section 59.51(2) of the Wisconsin Statutes, the County Board may represent the County and have the management of

the business and concerns of the County in all cases where no other provision is made.

BUDGET SUMMARY			
	2007 Actual	2008 Budget	2009 Budget
Revenues	\$ 5,784,021	\$ 7,245,331	\$ 5,880,117
Property Tax Levy	\$ (5,784,021)	\$ (7,245,331)	\$ (5,880,117)

POLICY

Any land sale revenue received in excess of the 2009 budgeted amount shall be placed in Org. Unit 1945 – Appropriation for Contingencies.

BUDGET HIGHLIGHTS

- For 2009, Land Sales are budgeted at \$5,880,117, a decrease of \$1,365,214 from 2008.
- In 2009, 10% of the first \$4,000,000 of land sales revenue is budgeted in DAS – Facilities Management & Real Estate Services Division. Any excess land sale revenue above the budgeted amount is distributed per the policy cited above.
- Potential Land Sales include but are not limited to:
 - Land west of Southwest corner of E. Layton and South Pennsylvania Avenues – Milwaukee
 - Southwest corner of North 6th and West State – Milwaukee
 - 721 West Winnebago, Milwaukee
 - 5414-22 South Packard Avenue – Cudahy
 - 4900 North Shoreland, Whitefish Bay
 - 3749 East Squire, Cudahy
 - 4916 West Beloit Road, West Milwaukee
 - 7930-32 Gridley Avenue – Wauwatosa
 - 8450 W. Beatrice Ct. – Milwaukee
 - 6375 N. 76th St. – Milwaukee
 - 68th & State Service Yard (Parks Department) – Wauwatosa
 - Milwaukee County Community Correctional Center – Milwaukee

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: POTAWATOMI REVENUE

UNIT NO. 1937

FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to the provisions of Sections 59.51(2) of the Wisconsin Statutes, the County Board may represent the County and have the management of

the business and concerns of the County in all cases where no other provision is made.

BUDGET SUMMARY			
	2007 Actual	2008 Budget	2009 Budget
Gross Potawatomi Revenue	\$ 4,824,648	\$ 4,875,000	\$ 5,360,000
Allocation to Operating Departments	\$ (1,388,523)	\$ (1,388,523)	\$ (1,388,523)
Net Potawatomi Revenues	\$ 3,436,125	\$ 3,486,477	\$ 3,971,477

DESCRIPTION

On February 18, 1999, the County Board adopted a resolution (File No. 99-119) authorizing the execution of an Intergovernmental Cooperation Agreement between the Forest County Potawatomi Community and the City and County of Milwaukee. The agreement specifies that Milwaukee County will receive an annual payment of 1.5% of the annual Class III Net Win at the Potawatomi Bingo Casino, or \$3.24 million, whichever is greater. The annual payment is based on the Net Win at the Potawatomi Bingo Casino for each 12-month period, beginning July 1, 1999. Payment is made to the County on August 15 of each year for the immediately preceding 12-month period, beginning August 15, 2000.

The purpose of this non-departmental budget is to reflect the receipt of Potawatomi Revenue to the County.

BUDGET HIGHLIGHTS

- For 2009, Potawatomi Revenue is budgeted at \$5,360,000, which is based on the projected monthly Class III Net Win at the Potawatomi Bingo Casino, from July 1, 2008, to June 30, 2009. The amount allocated to various departments is \$1,388,523, which provides net revenue of \$3,971,477 for general county purposes.
- A portion of the appropriation is allocated to operating budget programs and the remainder budgeted in org. unit 1937. The allocation of Potawatomi Revenue to programs and projects is intended to address the provision in Resolution File No. 99-119, that "it shall be the policy of Milwaukee County to use the payments received from the Potawatomi tribe for quality of life enhancements and activities that promote economic growth and job opportunities for the benefit of all Milwaukee County residents."

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: POTAWATOMI REVENUE

UNIT NO. 1937
FUND: General - 0001

2008 Potawatomi Revenue Allocation		
Program/Service		Amount of Offset
DHHS-BHD Adult Community Services Division	\$	337,203
DHHS-BHD AODA Voucher Treatment Program		500,000
DHHS-Disabilities Services Division		350,000
DHHS-Delinquency and Court Services Division		201,320
TOTAL	\$	1,388,523

DHHS-Behavioral Health Division (Org. 6300)

\$337,203 – Adult Community Services Section

\$337,203 is allocated to support the Community Services Section programs.

\$500,000 – Alcohol and Other Drug Abuse (AODA)

\$500,000 is allocated to support Alcohol and Other Drug Abuse (AODA) treatment through the Non-Temporary Assistance to Needy Families (TANF) AODA Voucher System.

Department of Health and Human Services (Org. 8000)

\$350,000 – Disabilities Service Division

\$350,000 is allocated to increase the level of revenue in the Division's Birth-to-Three program to avoid a reduction in Federal revenue due to non-compliance with the Maintenance of Effort expenditure requirement.

\$201,320 – Delinquency and Court Services Division

\$201,320 is allocated to support the programs of the Delinquency and Court Services Division.

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: MEDICARE PART D REVENUE

UNIT NO. 1969

FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to the provisions of Section 59.51(2) of the Wisconsin Statutes, the County Board may represent the County and manage the County's

business and concerns in all cases where no other provision is made.

BUDGET SUMMARY			
	2007 Actual	2008 Budget	2009 Budget
Receipt of Medicare Related Revenues	\$ 2,713,354	\$ 2,768,970	\$ 3,593,974

MISSION

Under the Medicare Prescription Drug Improvement and Modernization Act of 2003 and implementing regulations at 42 C.F.R. subpart R, plan sponsors (employers, unions) who offer prescription drug coverage to their qualified covered retirees, are eligible to receive a 28 percent tax-free subsidy for allowable drug costs. In order to qualify, plan sponsors must submit a complete application to the Centers for Medicare and Medicaid Services (CMS) with a list of retirees for whom it intends to collect the subsidy.

BUDGET HIGHLIGHTS

- Based on actual payments approved by Medicare in 2007, and the projected availability of funds for 2008 and 2009, it is estimated that the County will receive \$3,593,974 in revenues associated with this program in 2009.

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: PROPERTY TAXES

UNIT NO. 1991
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to Section 59.60 of the Wisconsin Statutes, property tax requirements are determined by estimating total expenditures and deducting the estimated amount of revenue from non-property tax sources and the amount of any surplus at the close of the prior fiscal year.

1993 Levy Rate Cap: Effective August 12, 1993, Section 59.605, Wisconsin Statutes imposed a property tax rate limit for Wisconsin counties. Separate limits were imposed for operating levy rates and debt service levy rates. The operating levy rate is \$4.08 per \$1,000 equalized value and the debt levy rate limit is \$1.42 per \$1,000 equalized value. The baseline for the rate limit is the 1992 actual tax rate adopted for 1993 budget purposes. The County cannot exceed the operating levy rate and debt levy rate limits unless one or more conditions apply, as described below. The statute establishes specific penalties for failure to meet the tax rate limit requirements. Among the penalties for exceeding the tax rate limits are reductions in State shared revenues and transportation aids.

Under the terms of the 1993 levy rate cap, general obligation debt can be issued only if one of the following conditions is met: (1) a referendum is held that approves the debt issuance; (2) the County Board of Supervisors adopts a resolution that sets forth its reasonable expectation that the issuance of the debt will not cause the County to increase the debt levy rate; (3) the issuance of the debt was authorized by an initial resolution adopted prior to the effective date of 1993 Wisconsin Act 16 (August 12, 1993); (4) the debt is issued for certain specified purposes, including financing regional projects under Section 67.5(7)(f); (5) the debt is issued to fund or refund outstanding municipal obligations; or (6) the County Board of Supervisors adopts an initial resolution authorizing the issuance of the debt by a vote of at least three-fourths of the members-elect of the County Board.

2007 Wisconsin Act 20: As passed by the State Legislature, Senate Bill 40 prohibits any city, village, town or county from increasing its levy in 2007 (payable in 2008) by more than the allowable percentage increase for 2007(08) levies of net new construction of 3.86 percent plus the terminated TID percentage. The State allowed for a 3.86 percent levy limit increase payable in 2007 only.

Milwaukee County net new construction percentage for 2007 (payable in 2008) is 2.54 percent plus the terminated TID percentage for 2007 (payable in 2008) of .52 percent.

According to the State of Wisconsin the levy cap for 2008 will not be released until October of 2008. It is anticipated that the 2008 (payable in 2009) levy limit will consist of net new construction, which is 1.683 for 2008 (payable in 2009) plus the terminated TID percentage percent. The 2007 terminated TID percentage was .52 percent. This percentage may change for 2008.

The 2007 levy cap combines operating and debt service levy amounts. The conditions under which the levy limit may be adjusted include:

- (a) if a political subdivision transfers to another governmental unit responsibility for providing any service that the political subdivision provided in the preceding year, the levy increase limit otherwise applicable under this section to the political subdivision in the current year is decreased to reflect the cost that the political subdivision would have incurred to provide that service as determined by the department of revenue;
- (b) if a political subdivision increases the services that it provides by adding responsibility for providing a service transferred to it from another governmental unit that provided the service in the preceding year, the levy increase limit otherwise applicable under this section to the political subdivision in the current year is increased to reflect the costs of that service, as determined by the department of revenue;
- (c) if a city or village annexes territory from a town, the city's or village's levy increase limit otherwise applicable under this section is increased in the current year by an amount equal to the town levy on the annexed territory in the preceding year and the levy increase limit otherwise applicable under this section in the current year for the town from which the territory is annexed is decreased by that same amount, as determined by the department of revenue;
- (d) (1) if the amount of debt service for a political subdivision in the preceding year is less than the amount of debt service needed in the current year, as a result of the political subdivision adopting a resolution before July

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: PROPERTY TAXES

UNIT NO. 1991
FUND: General - 0001

1, 2005, authorizing the issuance of debt, the levy increase limit otherwise applicable to the political subdivision in the current year is increased by the difference between these two amounts, as determined by the department of revenue and (2) if the limit does not apply to amounts levied by a political subdivision for the payment of any general obligation debt service, including debt service on debt issued or reissued to fund or refund outstanding obligations of the political subdivision, interest on outstanding debt of the political subdivision, or the

payment of related issuance costs or redemption premiums, authorized on or after July 1, 2005, and secured by the full faith and credit of the political subdivision;
(e) the limit does not apply to the amount that a county levies in that year for a county children with disabilities education board; and, (f) the limit does not apply to the amount that a 1st class city levies for school purposes. The County is required to comply with both the 1993 levy rate cap and the 2005 levy cap.

BUDGET SUMMARY			
	<u>2007 Actual</u>	<u>2008 Budget</u>	<u>2009 Budget</u>
Property Tax Levy	\$ 241,047,846	\$ 249,889,950	\$ 249,889,950

STATISTICAL SUPPORTING DATA

	<u>2008 Budget</u>	<u>2009 Budget</u>	<u>2008/2009 Change</u>
General County			
Expenditures	\$ 1,343,940,239	\$ 1,426,815,877	\$ 0
Revenues	1,061,244,606	1,140,990,666	0
Bond Issues	32,805,683	35,935,261	0
General County Property Tax Levy	\$ 249,889,950	\$ 249,889,950	\$ 0

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: PROPERTY TAXES

UNIT NO. 1991
FUND: General - 0001

Summary of 2009 Tax Levy

Dept. No.	Department Description	2009 Budget			Type Fund**
		Expenditures	Revenues	Tax Levy	
<u>Legislative and Executive</u>					
1000	County Board	\$ 6,567,453	\$ 25,500	\$ 6,541,953	GEN
1001	County Board-Department of Audit	2,708,241	0	2,708,241	GEN
1011	County Executive-General Office	1,353,731	29,000	1,324,731	GEN
1021	County Exec-Veteran's Services	340,117	13,000	327,117	GEN
1040	County Board-Office of Community Business Development Partners	887,567	294,639	592,928	GEN
	Total Legislative and Executive	\$ 11,857,109	\$ 362,139	\$ 11,494,970	
<u>Staff Agencies</u>					
1019	DAS-Office for Persons w/Disabilities	\$ 805,278	\$ 138,500	\$ 666,778	GEN
1110	Civil Service Commission	61,694	0	61,694	GEN
1120	Personnel Review Board	201,062	0	201,062	GEN
1130	Corporation Counsel	1,876,556	160,000	1,716,556	GEN
1135	DAS-Labor Relations	619,043	0	619,043	GEN
1188	DAS-Employee Benefits	2,393,159	1,476,906	916,253	GEN
1140	DAS-Human Resources	2,888,949	6,200	2,882,749	GEN
1150	DAS-Risk Management	7,204,330	7,204,330	0	INTER
1151	DAS-Fiscal Affairs	5,697,356	2,251,000	3,446,356	GEN
1152	DAS-Procurement	896,490	0	896,490	GEN
1160	DAS-Information Mgt Services	18,185,009	17,385,349	799,660	INTER
5700	DAS-Property Management	22,243,985	24,045,058	(1,801,073)	GEN
1905	Ethics Board	58,672	0	58,672	GEN
	Total Staff Agencies	\$ 63,131,583	\$ 52,667,343	\$ 10,464,240	
<u>County-Wide Non-Departmental Revenues</u>					
1901	Unclaimed Money (1901-4980)*	\$ 0	\$ 950,000	\$ (950,000)	GEN
1933	Land Sales	0	5,880,117	(5,880,117)	GEN
1937	Potawatomi Revenue	0	3,971,477	(3,971,477)	GEN
1969	Medicare Part D	0	3,593,974	(3,593,974)	GEN
1992	Earnings on Investments (1900-1850)*	0	5,962,842	(5,962,842)	GEN
1993	State Shared Taxes (1900-2201)*	0	37,733,754	(37,733,754)	GEN
1994	State Exempt Cmptr Aid (1900-2202)*	0	2,560,125	(2,560,125)	GEN
1996	Cnty Sales Tax Revenue (1900-2903)*	0	67,435,903	(67,435,903)	GEN
1997	Power Plant Revenue (1900-4904)*	0	356,880	(356,880)	GEN
1998	Surplus from Prior Year (1900-4970)*	0	7,946,529	(7,946,529)	GEN
1999	Other Misc Revenue (1900-4999)*	0	40,000	(40,000)	GEN
	Total County-Wide Non-Departmental Revenues	\$ 0	\$ 136,431,601	\$ (136,431,601)	

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: PROPERTY TAXES

UNIT NO. 1991
FUND: General - 0001

Summary of 2009 Tax Levy

Dept. No.	Department Description	2009 Budget			Type Fund**
		Expenditures	Revenues	Tax Levy	
<u>County-Wide Non-Departmentals</u>					
1913	Civil Air Patrol	\$ 10,500	\$ 0	\$ 10,500	GEN
1921	Human Resources & Payroll System	1,662,145	1,662,145	0	GEN
1923	MCAMLIS	879,000	879,000	0	GEN
1930	Internal Service Abatement	(51,519,933)	(51,519,933)	0	GEN
1935	Charges to Other County Units	(7,905,809)	0	(7,905,809)	GEN
1945	Appropriation for Contingencies	6,260,427	0	6,260,427	GEN
1950	Employee Fringe Benefits	6,396,056	6,396,056	0	GEN
1961	Litigation Reserve	200,000	0	200,000	GEN
1985	Capital/Depreciation Contra	(1,953,765)	3,791,361	(5,745,126)	GEN
1987	Debt Issue Expense (1900-8026)*	187,849	176,349	11,500	GEN
1989	Investment Advisory Svcs (1900-6025)*	245,000	0	245,000	GEN
	Total County-Wide Non-Departmentals	\$ (45,538,530)	\$ (38,615,022)	\$ (6,923,508)	
<u>Courts and Judiciary</u>					
2000	Combined Court Related Services	\$ 49,913,600	\$ 11,226,621	\$ 38,686,979	GEN
2430	Department of Child Support	17,256,012	16,243,746	1,012,266	GEN
	Total Courts and Judiciary	\$ 67,169,612	\$ 27,470,367	\$ 39,699,245	
<u>General Government</u>					
3010	Election Commision	\$ 600,824	\$ 40,500	\$ 560,324	GEN
3090	County Treasurer	1,553,139	2,607,500	(1,054,361)	GEN
3270	County Clerk	788,621	480,625	307,996	GEN
3400	Register of Deeds	3,934,392	4,943,410	(1,009,018)	GEN
	Total General Government	\$ 6,876,976	\$ 8,072,035	\$ (1,195,059)	
<u>Public Safety</u>					
4000	Sheriff	\$ 91,825,081	\$ 15,634,308	\$ 76,190,773	GEN
4300	House of Correction	49,017,975	4,495,135	44,522,840	GEN
4500	District Attorney	20,529,572	8,705,178	11,824,394	GEN
4900	Medical Examiner	4,562,672	1,084,585	3,478,087	GEN
	Total Public Safety	\$ 165,935,300	\$ 29,919,206	\$ 136,016,094	

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: PROPERTY TAXES

UNIT NO. 1991
FUND: General - 0001

Summary of 2009 Tax Levy

Dept. No.	Department Description	2009 Budget			Type Fund**
		Expenditures	Revenues	Tax Levy	
<u>Public Works</u>					
5040	DTPW-Airport	\$ 77,622,841	\$ 79,482,237	\$ (1,859,396)	ENTER
5070	DTPW-Transportation Services	2,185,506	2,015,261	170,245	INTER
5080	DTPW-Architect, Engineer & Environ	6,326,776	5,648,378	678,398	INTER
5100	DTPW-Highway Maintenance	15,955,114	16,152,456	(197,342)	GEN
5300	DTPW-Fleet Maintenance	6,782,137	1,851,021	4,931,116	GEN
5600	Transit/Paratransit	171,727,936	150,038,365	21,689,571	ENTER
5500	DTPW-Water Utility	1,769,657	1,769,657	0	INTER
5800	DTPW-Director's Office	22,671	180,000	(157,329)	GEN
	Total Public Works	\$ 282,392,638	\$ 257,137,375	\$ 25,255,263	
<u>Health and Human Services</u>					
6300	DHHS-Behavioral Health Division	\$ 169,821,943	\$ 128,836,062	\$ 40,985,881	ENTER
7200	DHHS-County Health Programs	60,750,700	46,358,837	14,391,863	GEN
7900	Department on Aging	19,264,360	16,247,168	3,017,192	GEN
7990	Department on Aging - Care Management Organization	261,332,562	261,332,562	0	GEN
8000	Dept of Health & Human Services	197,147,411	176,126,006	21,021,405	GEN
	Total Health and Human Services	\$ 708,316,976	\$ 628,900,635	\$ 79,416,341	
<u>Parks, Recreation and Culture</u>					
1908	Milwaukee County Historical Society	\$ 242,550	\$ 0	\$ 242,550	GEN
1912	VISIT Milwaukee	25,000	0	25,000	GEN
1914	War Memorial	1,504,594	0	1,504,594	GEN
1915	Villa Terrace/Charles Allis	243,656	0	243,656	GEN
1916	Marcus Center for the Performing Arts	1,280,000	0	1,280,000	GEN
1966	Federated Library	66,650	0	66,650	GEN
1974	Milwaukee County Fund for the Arts	377,688	0	377,688	GEN
9000	Parks, Recreation and Culture	39,371,535	20,073,327	19,298,208	GEN
9500	Zoological Department	23,844,351	18,362,730	5,481,621	GEN
9700	Museum	3,502,376	0	3,502,376	GEN
9910	University Extension	322,894	120,480	202,414	GEN
	Total Parks, Recreation and Culture	\$ 70,781,294	\$ 38,556,537	\$ 32,224,757	
<u>Debt Service</u>					
9960	General County Debt Service	\$ 68,638,134	\$ 8,768,925	\$ 59,869,209	DEBT
	Total Debt Service	\$ 68,638,134	\$ 8,768,925	\$ 59,869,209	
<u>Capital Projects</u>					
1200- 1876	Capital Improvements*	\$ 75,331,066	\$ 75,331,066	\$ 0	CAP
	Total Capital Projects	\$ 75,331,066	\$ 75,331,066	\$ 0	

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: PROPERTY TAXES

UNIT NO. 1991
FUND: General - 0001

Summary of 2009 Tax Levy

Dept. No.	Department Description	2009 Budget			Type Fund**
		Expenditures	Revenues	Tax Levy	
<u>Expendable Trust Funds</u>					
0601	Office for Disabilities Trust Fund	\$ 12,000	\$ 12,000	\$ 0	TF
0701- 0702	BHD Trust Funds	35,100	35,100	0	TF
0319- 0329	Zoo Trust Funds	977,390	977,390	0	TF
	Total Expendable Trust Funds	\$ 1,024,490	\$ 1,024,490	\$ 0	
	Total County	\$ 1,475,916,648	\$ 1,226,026,697	\$ 249,889,951	

* Revenues include \$30,595,011 in general obligation bonding, \$28,558,115 in reimbursement revenue, 443,900 in construction fund investment earnings, \$420,000 in sales tax revenues, \$7,756,675 in Passenger Facility Charge cash financing, \$1,018,875 in revenue from the Airport capital improvement reserve, \$5,340,250 in Airport revenue bonds and \$1,198,240 in private donations..

** Type of fund, according to generally accepted accounting principles (GAAP), includes the following:

<u>Designation</u>	<u>Type of Fund</u>
GEN	General Fund
INTER	Internal Service Fund
ENTER	Enterprise Fund
DEBT	Debt Service Fund
CAP	Capital Projects Fund
TF	Trust Fund

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: EARNINGS ON INVESTMENTS

UNIT NO. 1992
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to Sections 66.0603(2) and 219.05 of the Wisconsin Statutes, a county has the authority to invest any of its funds not immediately needed in time deposits of a bank, credit union, trust company or savings and loan association, or in bonds or

securities issued or guaranteed as to principal and interest of the U.S. Government, Federal agency and instrumentality securities, highly rated corporate securities or repurchase agreements.

BUDGET SUMMARY			
	2007 Actual	2008 Budget	2009 Budget
Earnings on Investments	\$ 12,980,600	\$ 8,041,000	\$ 5,962,842

Statistical Reporting Data

	2007 Actual	2008 Budget	2009 Budget
Earnings on all Funds (net of Mark-to-Market)	\$17,726,470	\$12,600,000	\$8,060,140
Earnings on Trust Fund Reserves and other Deferred Interest Liabilities	(\$1,650,163)	(\$1,767,000)	(\$1,209,127)
Earnings on Bonds Allocated to Capital Fund and Debt Service Fund	(\$3,095,707)	(\$2,792,000)	(\$888,171)
General Fund Earnings	\$12,980,600	\$8,041,000	\$5,962,842

Average Daily Balance

The average daily investment balance for 2009 is projected at \$311 million, based on experience in 2008. The earnings on investment rate for the 2009 Budget is projected at 2.6%, which is a reduction of 1.6% from the 2008 Adopted Budget. A 2.6% total rate of return will result in \$5,962,842 of net investment earnings.

Mark-to-Market

The General Accounting Standards Board in Statement 31 (GASB 31) requires governmental entities to report investments that have maturities greater than one year at fair market value. Therefore, the County will report a loss when the book value is greater than the fair market value. This amount is recorded in the investment earnings budget. When the book value is less than the fair market value, the County books the gain to a reserve to offset future losses. The County has experienced losses that have exhausted the reserve and resulted in the recording of losses in the investment earnings budget. The losses have been captured in the Earnings on all Funds (net of Mark-to-Market) line in the table above.

Earnings on Trust Funds, Reserves and Other Deferred Interest Liabilities

Budgeted restricted earnings total \$1,209,127 for 2009. The budgeted amount includes earnings on

the following funds: Airport (non-bonds), Zoo, Office for Persons with Disabilities, Federated Library System, Art Museum, Charles Allis Art Museum, Friends of Boerner, Law Enforcement Block Grant, Wolcott Memorial, HUD-Rent Assistance and Milwaukee County Historical Society. Previous amounts included bond proceeds for Airport Revenue Bonds. The earnings for the Airport Revenue Bonds have been included in the amount for the Earnings on Bonds Allocated to Capital Fund and Debt Service Fund.

Earnings on trust funds, reserves and other deferred interest liabilities were estimated at 15.0% of the Earnings on all Funds.

Earnings on Bonds Allocated to Capital Fund and Debt Service Fund

The 2009 budget includes \$888,171 in earnings on unspent bond proceeds for all departments. The earnings are recorded in the capital projects fund. These investment earnings are used to offset capitalized interest expense for projects that are under construction or in progress. Investment earnings on bonds that have lapsed to the sinking fund are recorded in the debt service fund.

Earnings on bonds were estimated at 11.0% of the earnings on all funds.

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: STATE SHARED TAXES

UNIT NO. 1993
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to Chapter 79 of the Wisconsin Statutes, the State apportions Shared Revenues to counties on the basis of population, equalized property

values, the relative ranking of local purpose revenues, and the value of utility property.

BUDGET SUMMARY			
	2007 Actual	2008 Budget	2009 Budget
State Shared Taxes	\$ 37,094,446	\$ 38,062,280	\$ 37,733,754

STATISTICAL SUPPORTING DATA	2007	2008	2009
	Actual	Budget	Budget
Base Payment	\$ 56,341,506	\$ 57,321,505	\$ 56,341,505
Utility Payment	854,241	842,075	1,493,549
Subtotal State Shared Taxes	\$ 57,195,747	\$ 58,163,580	\$ 57,835,054
State Child Welfare Reallocation	(20,101,300)	(20,101,300)	(20,101,300)
Emergency Medical Services	(728,200)	(768,600)	(728,200)
Emergency Medical Services	728,200	768,600	728,200
Total State Shared Taxes	\$ 37,094,447	\$ 38,062,280	\$ 37,733,754

The State Shared Revenue (State Shared Taxes) formula provides that the previous year's base, plus the utility payment, determines the budgeted amount. The budgeted amount for 2009 is \$37,733,754

Utility Payment Component

The utility payment component compensates local governments for costs they incur in providing services to public utilities. These costs cannot be directly recouped through property taxation since utilities are exempt from local taxation and instead are taxed by the State.

The State of Wisconsin changed the methodology for calculating the utility payment. Previously, the utility payments to cities and villages were computed at a rate of six mills (\$6 per \$1,000 of net book value), while payments to towns are computed at a rate of three mills. Payments to counties were computed at three mills if the property is located in a city or village or at six mills if the property is located in a town. Starting in 2009, municipalities and counties with power plants that became operational before January 1, 2004 will receive a utility payment based on the higher of the net book value formula

amount or the megawatt capacity formula amount. The estimated utility payment component for 2009 is \$1,493,549.

State Child Welfare Reallocation

In accordance with Wisconsin State Statute 48.561(3), the Wisconsin Department of Administration has reallocated \$20,101,300 from Milwaukee County's State Shared Revenue allocation to the State's Child Welfare Program. These funds are for the purpose of defraying the State costs for program administration.

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: STATE SHARED TAXES

UNIT NO. 1993

FUND: General - 0001

Supplemental Payment

It is anticipated that State Shared Revenue payments will be reduced by an amount equal to a new supplemental payment begun in November 2003 to governments that provide emergency transportation service. The State Department of Health and Family Services was directed to capture additional Federal Medical Assistance funding based on actual claims submitted by service providers in the previous fiscal year. For 2009, Milwaukee County's State Shared Revenue payment to Emergency Medical Services are projected to be \$728,200, which is the actual amount for 2007. This allocation will be offset by a supplemental payment for the same amount.

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: STATE EXEMPT COMPUTER AID

UNIT NO. 1994
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to 1997 Wisconsin Act 237 (The Act), business computers are exempt from being subject to property taxes, beginning with the 1999 property

tax levy collected in 2000. The Act also provided for a State aid payment to offset the loss of taxable property from the exemption.

BUDGET SUMMARY			
	2007 Actual	2008 Budget	2009 Budget
State Exempt Computer Aid	\$ 2,556,787	\$ 2,485,518	\$ 2,560,125

Based on the current formula provided by the Wisconsin Department of Revenue, Milwaukee County will receive \$2,560,125 of revenue in 2009 to compensate for the exemption of business computers from the property tax rolls. The annual payment is based on the equalized value of the

exempt computers; the Milwaukee County equalized value (excluding tax incremental districts) and the property tax levy. Presented in the table below are the equalized values for tax-exempt computers and a comparison of budgeted and actual revenues, beginning with the first budget year of the program.

<u>Budget Year</u>	<u>For Exempted Computers</u>	<u>Budget</u>	<u>Actual</u>	<u>Surplus/ (Deficit)</u>
2001	707,457,900	3,902,952	3,916,789	13,837
2002	732,885,100	3,928,507	3,942,995	14,488
2003	657,056,200	3,329,435	3,342,175	12,740
2004	686,396,400	3,266,700	3,279,053	12,353
2005	667,717,700	3,033,203	3,044,445	11,242
2006	652,412,100	2,764,371	2,774,324	9,953
2007	651,558,500	2,547,369	2,556,587	9,218
2008	668,912,100	2,485,518	2,601,031	115,513

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: COUNTY SALES TAX REVENUE

UNIT NO. 1996
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to the provisions of Section 77.70 of the Wisconsin Statutes, counties may enact a 0.5 percent sale and use tax. The tax is typically imposed on the same goods and services as the

State's 5.0 percent sales tax. Section 22.04 of the Milwaukee County Ordinances addresses uses of sales tax revenue.

BUDGET SUMMARY			
	2007 Actual	2008 Budget	2009 Budget
County Sales Tax Collections	\$ 62,980,769	\$ 65,208,949	\$ 67,435,903

STATISTICAL SUPPORTING DATA	2007 Actual	2008 Budget	2009 Budget
Estimated County Sales Tax Collections, Excluding Retailer's Discount	\$ 64,745,861	\$ 67,394,859	\$ 69,664,532
State Administrative Fee	(1,133,053)	(1,168,910)	(1,208,629)
Milwaukee County Sales Tax Collections	\$ 63,612,808	\$ 66,225,949	\$ 68,455,903
Less State Repayment		(600,000)	(600,000)
Less County Sales Tax Allocated to Capital Improvements	\$ (632,039)	\$ (417,000)	\$ (420,000)
Milwaukee County Net Sales Tax Collections	\$ 62,980,769	\$ 65,208,949	\$ 67,435,903
Less Sales Tax Dedicated to Debt Service	(42,606,043)	(53,431,913)	(59,869,209)
Available for General Fund	\$ 20,374,726	\$ 11,777,036	\$ 7,566,694

On April 1, 1991, Milwaukee County retailers began collecting a 0.5 percent county sales and use tax. Generally, items that are currently subject to the State's 5.0 percent sales tax are subject to the county sales and use tax in counties that have enacted the tax. Milwaukee County is currently one of 58 counties in the State of Wisconsin that relies on the sales tax to fund services formerly financed by local property taxes. The county sales and use tax is administered and collected by the Wisconsin Department of Revenue. The budgets above reflect the 1.75 percent State administrative fee.

2009 Budget Amount

The 2009 County Sales Tax amount less the state administrative fee is projected at \$68,455,903 or 3.40 percent above the amount budgeted in 2008. The budget amount that is net of the allocation to the Capital Improvement Program and the required State repayment is \$67,435,903.

Based upon the first six months of actual sales tax collections, the projected total for 2008 is \$66,725,704. The 2009 budget applies a 1.69 percent increase, which is the average increase for the last 5 years, to the actual and projected monthly 2008 totals. This results in the 2009 estimate of \$67,855,903.

State Repayment

In 2005, the Wisconsin Department of Revenue contacted counties to notify them of software glitches detected in the computer program used to distribute sales and use tax to Wisconsin counties. There were five categories of software defects that resulted in the system over or under distributing sales tax revenues to counties for the years 2002-2005.

According to the State, Milwaukee County received an over distribution of sales tax revenue that totaled approximately \$1.8 million. The State will capture this overpayment in equal increments over a three-year period from 2008 to 2010. Therefore, sales tax revenue for Milwaukee will be reduced by approximately \$600,000 for three successive years, starting with the 2008 Budget.

Sales and Use Tax Ordinance

Section 22.04, Milwaukee County Ordinances, originally required sales tax revenue be used to pay tax-supported debt service costs. Surplus revenues not needed for debt service payments were required to be used to directly finance capital improvements.

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: COUNTY SALES TAX REVENUE

UNIT NO. 1996
FUND: General - 0001

On June 18, 2003, the County Board of Supervisors approved Resolution File No. 03-263(a)(a), which modified Section 22.04 of the General Ordinances so that surplus sales and use tax revenues could be used to also pre-fund employee benefit costs or fund anticipated or extraordinary annual increases in such costs or supplement the Appropriation for Contingencies. The 2003 resolution permitted excess sales tax revenues to be used for the above general fund purposes through calendar year 2007.

As noted above, 2009 sales tax collections are projected at \$68,455,903. The State repayment amount is \$600,000, amounts committed to capital improvements in 2009 are estimated at \$420,000, and debt service costs for 2009 are estimated at

\$59,869,209. Since the net sales tax revenue exceed debt service costs, \$7,566,694 in sales tax revenue will be applied towards general fund expenses.

Under the current Milwaukee County Sales Tax Ordinance, the excess could only be used to cash finance 2008 capital improvements. A revised Ordinance will be submitted with the 2009 Recommended Budget to permanently codify the 2003 provisions that sunset in 2007. This allows all or a portion of the excess to be applied toward the County's Pension Fund Contribution, Employee/Retiree Health Care costs, or the Appropriation for Contingencies.

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: POWER PLANT REVENUE

UNIT NO. 1997
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to the provisions of Section 59.51(2) of the Wisconsin Statutes, the County Board may represent the County and have the management of

the business and concerns of the County in all cases.

BUDGET SUMMARY			
	2007 Actual	2008 Budget	2009 Budget
Power Plant Revenue	\$ 356,880	\$ 356,880	\$ 356,880

In 1995, the County negotiated the sale of its co-generation power plant, located at the Milwaukee Regional Medical Center, to the Wisconsin Electric Power Company. Phase I of the sale related to power plant electrical generation and distribution and was finalized on December 29, 1995. Phase II of the sale, related to all remaining portions of the power plant, including steam and chilled water generation, occurred on December 2, 1996. Sales revenues totaling \$58 million will be realized over several years. Phase I sale revenues totaled \$7 million and have already been received by the County. Phase II revenues include \$20 million at closing that occurred in 1996 plus an added \$31 million over 16 years. Revenue anticipated for 2009 totals \$356,880.

In accordance with the conditions of the sale of the power plant, the County will receive proceeds until 2011. The table below lists the annual payments.

<u>Year</u>	<u>Amount</u>
2009	\$356,880
2010	\$356,880
2011	\$356,880

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: SURPLUS (OR DEFICIT) FROM PRIOR YEAR

UNIT NO. 1998
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to Section 59.60(3m) of the Wisconsin Statutes, every accounting and budgeting procedure applied under this section shall comply with generally accepted accounting principles for

government, as promulgated by the Governmental Accounting Standards Board.

BUDGET SUMMARY			
	2007 Actual	2008 Budget	2009 Budget
Surplus from Prior Years	\$ 4,664,280	\$ 4,901,148	\$ 7,946,529

SURPLUS CALCULATION

2007 Expenditures and Encumbrances

Expenditure Appropriation	\$ 1,458,119,868
Less: Actual Expenditures and Encumbrances	(1,378,441,135)
Appropriation Carryover to 2008	(56,131,984)
Available Appropriation, December 31, 2007	\$ 23,546,749

2007 Revenues

Revenue Appropriation	\$ (1,421,231,138)
Less: Actual Revenues	1,351,084,369
Appropriation Carryover to 2008	57,589,915
Appropriation Shortfall, December 31, 2007	\$ (12,556,854)

Adjustments to Surplus

Eliminate Expendable Trusts	\$ 711,722
Transfer to Debt Service Reserve	(2,000,000)
Other Reserve Adjustments	(1,755,088)
NET ADJUSTMENTS	\$ (3,043,366)

<u>2007 SURPLUS FOR 2009 BUDGET</u>	<u>\$ 7,946,529</u>

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: OTHER MISCELLANEOUS REVENUE

UNIT NO. 1999
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to Section 59.60 of the Wisconsin Statutes regarding submission of annual budget estimates,

an estimate of revenue from all other sources is included in the budget.

BUDGET SUMMARY			
	2007 Actual	2008 Budget	2009 Budget
Other Misc. Revenue	\$ 838,835	\$ 565,000	\$ 40,000

Miscellaneous revenue for the last five years is summarized in the following table.

BUDGET HIGHLIGHTS

Year	Revenue
2003	957,278
2004	138,074
2005	29,508
2006	1,762,078
2007	838,835

- The 2009 Budget amount consists of \$40,000 from the cancellation of uncashed County Checks.

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: MILWAUKEE COUNTY HISTORICAL SOCIETY

UNIT NO. 1908
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to Section 59.56(5) of the Wisconsin Statutes, the County Board may appropriate money to any historical society located in the County and incorporated under Section 44.03 for the purpose of collecting and preserving the records and salient historical features of the County. This unit maintains the historical exhibits of the Milwaukee County Historical Society and assists with other phases of

the program. Funds provided to subsidize the operation of the Society are used to employ a director and associate staff. The Society acts as custodian for non-current County records. The County appropriates funds for use by the Society pursuant to an agreement approved by the County Board of Supervisors on December 14, 1965 and renewed on May 16, 1988.

BUDGET SUMMARY			
	2007 Actual	2008 Budget	2009 Budget
County Historical Society	\$ 242,550	\$ 242,550	\$ 242,550

OVERVIEW OF OPERATION

The Historical Society's total operating budget for 2009 amounts to \$703,550 with \$461,000 coming from non-County funds. Sources include gifts, grants, membership fees (individual and corporate), bequests, investments, sales and receipts from public programs.

Following are examples of some of the Historical Society's program activities.

1. Accessibility Initiative: During 2006 and 2007, the Historical Society completed Phase II of its Capital Restoration Project with the goal of making the Historical Center more accessible to all visitors. Work included the installation of a full-service elevator, the upgrading of restrooms to meet ADA requirements, the relocation of the main staircase, the installation of a new reception desk and gift shop, and the restoration of one section of the ornamental plaster ceiling. All components of the project were completed by June 2007, well below the capital budget allocated under the public/private partnership established between the Society and Milwaukee County.
2. Outcomes: The Historical Society experienced increases in several areas of operation during 2007. Most notably, attendance during summer River Rhythms Concerts more than doubled, increasing from 1,538 in 2006 to 3,543 in 2007. Visits to the Historical Society's website also increased for the fourth consecutive year, rising from 239,335 in 2006 to 242,549 in 2007.

On the other hand, general and tour group visitation to the Historical Center declined considerably due to ongoing construction from January through May, as did in-person visits to the Research Library. Visitation to Trimborn Farm and the Society's Period Homes remained fairly stable from 2006 to 2007. Due to the impact of construction, overall participation in all public programming offered by the Historical Society decreased from 36,692 in 2006 to 32,976 in 2007.

3. Diversity: For the fourth consecutive year, the Historical Society was especially successful in bringing exhibitions and programs highlighting cultural diversity to Milwaukee County. From January 20 through April 8, 2007, the Society hosted the national traveling exhibition *100 Years of Service: The Alpha Kappa Alpha Story*, celebrating the centennial of the country's oldest African American sorority. In conjunction with the exhibition, national and regional figures associated with AKA presented a variety of lectures and programs.
4. Collections: The Historical Society acquired several significant new collections during 2007, which included portraits of Alexander Mitchell and Eliot Grant Fitch donated by Chase Bank, and several quilts created by local African American quilter Ella Brooks. The primary focus of the collections staff during 2007 was the re-shelving of artifacts and documents in storage

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: MILWAUKEE COUNTY HISTORICAL SOCIETY

UNIT NO. 1908
FUND: General - 0001

and the conversion of collection records to the Past Perfect software system.

5. Publications. During 2007, the Historical Society released a new book entitled *Milwaukee at Mid-Century: The Photographs of Lyle Oberwise*. Nearly 3,200 copies were sold during the last quarter of 2007, generating total revenues of approximately \$50,000.
6. Public Programming: The Society and its Friends organization continue to sponsor public programs on a variety of topics. During 2007, the Society hosted its 54th Annual Recognition Banquet at the Wisconsin Club, drawing over 200 people and presenting awards to a record 34 individuals and groups.

The Friends of the Milwaukee County Historical Society continued their expanded programming schedule during 2007, presenting a number of special events. Among these were tours of Forest Home Cemetery and the Milwaukee Harbor, a Scottish Ethnic Dinner and Curling Demonstration at Hart Park in Wauwatosa, and a week-long tour of Ireland organized through County Clare Restaurant. For the fifth consecutive year, the Friends donated more than \$10,000 in program revenue to the Society.

7. County Landmarks: Since 1976, the Historical Society has operated, under County ordinance, a landmark recognition program for areas of Milwaukee County outside the City of Milwaukee. Nearly 100 sites have been designated as landmarks throughout the history of the program. During 2007, the Landmark Committee added three properties to its list of County Landmarks including the First Congregational Church of Wauwatosa, the Milwaukee County Cemetery on the County Grounds in Wauwatosa, and the Lion Gates in Bayside.
8. Museum Houses: In addition to all three of the period homes operated by the Historical Society being open to the public during 2007, the Society offered expanded programming at Trimborn Farm in Greendale. The Society was able to attract significant numbers of school children, adults, and seniors for guided tours throughout the year. Especially successful were a series of special events hosted by the Farm,

including the Second Annual Folk Art Show and Sale which attracted over 500 visitors; the 3rd Annual Vintage Base Ball Tournament, which drew a similar crowd; the 25th Annual Harvest of Arts and Crafts, which brought in over 6,000 visitors; and the 4th Annual Civil War Encampment, which attracted roughly 125 re-enactors and an audience of over 1,000 guests, among them 200 students who attended a special Friday "School Day."

MISSION

- The Milwaukee County Historical Society was founded in 1935 to collect, preserve and make available materials relating to the history of Milwaukee County. Through a broad program, the Society seeks to promote a greater appreciation of the community's rich heritage and a better understanding of present-day challenges and advantages. The Society's library and museum collections, exhibitions and activities serve a variety of constituencies including scholars, students, genealogists, local businesses and organizations and Milwaukee County residents and visitors.

OBJECTIVES

- The Milwaukee County Historical Society will develop and utilize various alternative strategies in order to continue providing researchers with access to archival resources and the general public with an active program of exhibitions and special events during completion of Phase III of the Society's Building Restoration.

BUDGET HIGHLIGHTS

- The 2009 contribution to the Historical Society remains at the 2008 level of \$242,550.
- In order to remain at the current level of County support, the Historical Society has balanced increases in supply and materials costs with decreases in building operation expenses. Some of the building operation cost reductions result from the anticipated closing of the building for five months during capital construction in 2009. However, some costs have been transferred to the General Fund (Private) Budget to maintain a constant level of service.

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: MILWAUKEE COUNTY HISTORICAL SOCIETY

UNIT NO. 1908

FUND: General - 0001

- Funding of \$3,121,700 is budgeted in 2009 for the ongoing construction of the Historical Society's Restoration Project. This is the fourth and final phase of the project and will address both mechanical and functional issues. The County's contribution is \$1,896,060 in general obligation bonds and \$27,400 in investment earnings. The Historical Society's contribution is \$1,198,240. For further detail, refer to the 2009 Capital Improvements Budget.
- The Milwaukee County Department of Administrative Services will continue its 2005 initiative to facilitate collaboration between the Historical Society and other County cultural entities. In 2005, efficiencies were realized with some organizations negotiating shared professional service contracts and others offering joint programs and cross-promotion.

The County Historical Society spends the County's contribution as follows:

	2007 Actual	2008 Budget	2009 Budget
Expenditures			
Personal Services	\$ 191,227	\$ 191,227	\$ 191,227
Space and Utilities	48,788	46,288	44,788
Office and Administrative Supplies	2,535	5,035	6,535
Total Expenditures	\$ 242,550	\$ 242,550	\$ 242,550

ACTIVITY AND STATISTICAL SUMMARY				
	2006 Actual	2007 Actual	2008 Budget	2009 Budget
Meetings/Public Programs	13	10	12	12
Organizational Members	1,337	1,260	1,700	1,700
Research Requests:	4,083	3,645	4,000	4,000
Library - In Person	1,337	945	1,333	1,333
Telephone	1,514	1,576	1,333	1,333
Mail/E-mail	1,232	1,124	1,334	1,334
Public Attendance	36,692	32,976	20,000	20,000
Guided Tours:				
Historical Center	68	44	40	40
Period Homes	56	31	100	100
Accessions:				
Library	122	98	130	130
Museum	35	63	60	60
Pages of Publication	542	232	150	150
Staff Program Presentations	30	29	50	50
Slide Shows/Media Appearances	12	11	15	15
Website Visits	239,335	242,549	300,000	350,000

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: VISIT MILWAUKEE

UNIT NO. 1912
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to the provisions of Section 59.56(10) of the Wisconsin Statutes, the County Board may appropriate funds to advertise the advantages, attractions and resources of the County and to

conserve, develop and improve the same. Any county may cooperate with any private agency or group in this work.

BUDGET SUMMARY			
	2007 Actual	2008 Budget	2009 Budget
VISIT Milwaukee	\$ 25,000	\$ 25,000	\$ 25,000

DESCRIPTION

This appropriation represents Milwaukee County's share of support of VISIT Milwaukee. A major function of the organization is the promotion of the County as a major tourist and convention destination.

VISIT Milwaukee assists the County in marketing its facilities and attractions. All County tourism-related institutions are represented by VISIT Milwaukee. Individual fees customarily charged to similar institutions are waived by the County's umbrella investment in VISIT Milwaukee.

VISIT Milwaukee is a non-profit, 501(c)6 equal opportunity organization. It is governed by a 40-member board of directors on which Milwaukee County maintains two seats plus one on the Executive Committee.

VISIT Milwaukee services include:

- All County facilities and attractions receive full VISIT Milwaukee membership and benefits.
- A listing of all County facilities and attractions in 350,000 Official Visitor Guides, 10,000 Destination Guides, 25,000 Multicultural Visitor Guides and Milwaukee Gay & Lesbian Travel Guides.
- A listing of all County sponsored events in the bi-monthly Calendar of Events - 420,000 produced and distributed annually.
- Participation in all VISIT Milwaukee sponsored events, e.g., membership exchanges, education seminars, National Tourism Week events and the new Visitor Services Award Program.

- Travel writer support and sponsored programs.
- Two full-time representatives in Washington, D.C. actively selling Milwaukee County to association executives and one representative developing and selling the multicultural market.
- The development of targeted direct mail programs to reach and sell these markets on Milwaukee County.
- Production and placement of press releases, feature articles and stories in local, regional and national media to increase exposure of, and interest in, Milwaukee County.
- Operation of two Visitor Information Centers and a Call Center providing the traveling public with information on Milwaukee County.
- A web site listing general community information as well as membership information, including County history and Milwaukee County facts and attractions.
- Operation of a Milwaukee Film Office, working closely with the State's Film Office, to attract film production for Milwaukee County.

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: VISIT MILWAUKEE

UNIT NO. 1912
FUND: General - 0001

MISSION

To lead the effort to market greater Milwaukee as a premier destination for conventions, trade shows, and leisure travel through the development of internal organizational excellence and external strategic partners, thereby creating positive economic impact, and to help each Milwaukee guest experience our brand promise.

OBJECTIVES

- Increase Economic Impact: Economic impact totals \$2.6 billion in direct expenditures from increased convention business and leisure travelers, and these results are promoted to all stakeholders, government leaders and community influencers.
- Enhance Destination Image/Perception: VISIT Milwaukee's customers rank Milwaukee's image more positively and understand our city's unique

competitive advantage. Milwaukee embodies the Brand Promise and there is community awareness and buy-in to our economic impact and mission.

- Increase Budget: VISIT Milwaukee's operating budget grows to \$8 million.
- Develop Product: VISIT Milwaukee is a leader in the further development of Milwaukee's destination product.

BUDGET HIGHLIGHTS

- The 2009 contribution to VISIT Milwaukee remains at the 2008 level of \$25,000.
- The Milwaukee County Department of Administrative Services-Fiscal Affairs will continue to work with VISIT Milwaukee to ensure that County funding will directly assist in marketing Milwaukee County facilities.

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: CIVIL AIR PATROL

UNIT NO. 1913
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to the provisions of Section 59.54(18) of the Wisconsin Statutes, the County Board may appropriate funds or donate property and equipment to Civil Air Patrol units in the County for the purpose

of enabling such Civil Air Patrol units to perform their assigned missions and duties as prescribed by U.S. Air Force regulations.

BUDGET SUMMARY			
	2007 Actual	2008 Budget	2009 Budget
Civil Air Patrol	\$ 8,014	\$ 10,000	\$ 10,500

NON-DEPARTMENTAL DESCRIPTION

The Civil Air Patrol utilizes a County owned hangar on lease to Youth & Aviation, Inc., at 9393 West Appleton Avenue, Timmerman Field and the second floor of the Tower Building at Timmerman Field. The County provides appropriations for the utility costs (heat, light, insurance and telephone) of these facilities. The County continues to provide office and hangar space at Timmerman Field.

BUDGET HIGHLIGHTS

- The 2009 County contribution to the Civil Air Patrol increases \$500 from the 2008 level of \$10,000.

ACTIVITY AND STATISTICAL SUMMARY				
	2006 Actual	2007 Actual	2008 Budget	2009 Budget
Number of Meetings	340	350	360	360
Number of Organization Members	675	770	795	810

Civil Air Patrol mission activities include:

1. A national program of aerospace education for youth and adults.
2. Participation in disaster emergency services and Homeland Security exercises, nationally and locally.
3. Cooperation with, and support of, Civil Defense and American Red Cross disaster and relief programs.
4. Participation in all search and rescue missions authorized by the U.S. Air Force and Coast Guard.
5. Flying shore patrol for the boating public as authorized by the U.S. Coast Guard.
6. Assisting the U.S. Customs Service and Drug Enforcement Administration by patrolling in aircraft to detect illegal drug activity and marijuana fields and reporting such activity to the U.S. Customs Service.

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: WAR MEMORIAL CENTER

UNIT NO. 1914
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to Section 45.058 of the Wisconsin Statutes and in accordance with agreements between Milwaukee County War Memorial, Inc. and the County of Milwaukee, Milwaukee County War Memorial, Inc. presently operates the War Memorial Center. The Center is situated at the south end of Lincoln Memorial Drive overlooking Lake Michigan and is directly adjacent to County parkland.

The Center stands as a memorial to those who have given their lives for our collective freedom. "To Honor the Dead by Serving the Living" is the motto of the Center.

The facility is home to the Milwaukee Art Museum, which boasts major cultural exhibits, including the Mrs. Harvey L. Bradley Collection. Through tax levy dollars provided by the County, the Center supports the Art Museum by providing building services for

the space the Museum occupies in the Saarinen Building and Kahler Addition as well as direct funding.

The Center provides office space to major service groups and veterans' organizations such as the Rotary Club of Milwaukee, Kiwanis Club of Milwaukee, USO of Wisconsin, AMVETS State headquarters, Thurgood Marshall Scholarship Foundation Midwest Regional Office, Chipstone Foundation, International Association for Orthodontics, Creative Sharp Presentation, America's Freedom Center Foundation and the War Memorial Center itself.

To maximize utilization of the facility, the Center is available for general use by the public, veterans' groups, art groups and civic groups.

BUDGET SUMMARY			
	2007 Actual	2008 Budget	2009 Budget
War Memorial	\$ 1,504,594	\$ 1,504,594	\$ 1,504,594

MISSION

To serve as a memorial to the veterans of our armed services, their families, and the community; to provide to all people of the community a state of the art facility with attractive meeting space; and to recognize and educate, especially the young, regarding the sacrifice and service made by the veterans of our armed services.

OBJECTIVES

- Increase the number of events and partnerships with veteran/military organizations and other organizations thereby enhancing our visibility as a memorial to those who serve(d) our Country.
- Increase the number of revenue generating events to help support building operations.

BUDGET HIGHLIGHTS

- The War Memorial Center will continue to provide quarterly reports of financial status and projections through the fiscal year in accordance with past practice.
- The 2009 contribution to the War Memorial Center remains at the 2008 Level of \$1,504,594.

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: WAR MEMORIAL CENTER

UNIT NO. 1914

FUND: General - 0001

The War Memorial Center budget consists of the following:

ACTIVITY AND STATISTICAL SUMMARY			
	2007 <u>Actual</u>	2008 <u>Budget</u>	2009 <u>Budget</u>
<u>Attendance</u>			
Memorial Hall	27,748	25,650	24,700
Fitch Plaza	4,621	4,000	3,670
Veterans Memorial Gallery	2,050	500	500
Meeting Rooms	5,022	3,450	4,800
Class Rooms	10,640	5,940	10,260
Special Events- WMC Grounds/Lakefront	66,230	50,000	50,000
General Public	5,000	5,000	5,000
Milwaukee Art Museum	271,796	300,000	285,000
TOTAL	393,107	394,540	383,930
Number of Events			
Memorial Hall	214	190	190
Fitch Plaza	54	20	20
Veterans Memorial Gallery	9	10	10
Meeting Rooms	424	230	320
Class Rooms	537	297	500
Special Events	3	1	1
TOTAL	1,241	748	1,041

The War Memorial Center budget consists of the following:

WAR MEMORIAL CENTER BUDGET SUMMARY			
	2007 <u>Actual</u>	2008 <u>Budget</u>	2009 <u>Budget</u>
<u>Expenditures</u>			
Personal Services	\$ 707,407	\$ 791,488	\$ 791,488
Professional Fees	109,550	120,240	119,800
Advertising and Promotion	65,477	42,000	52,000
Meetings and Auto Allowance	4,337	5,400	5,500
Facility Expenses	443,025	305,000	349,206
Utilities	506,524	579,966	595,600
Office and Administrative Supplies	21,722	23,500	24,000
New & Replacement Equipment	20,910	0	0
Master Plan	101,129	0	0
Milwaukee Art Museum Direct Funding	250,000	250,000	250,000
<i>Total War Memorial Center Expenditures</i>	\$ 2,230,081	\$ 2,117,594	\$ 2,187,594
<u>Revenues</u>			
Parking	\$ 338,227	\$ 260,000	\$ 285,000
Miscellaneous	46,055	35,000	44,000
Catering Commission	21,174	20,000	24,000
Office Rental	170,621	165,000	190,000
Hall and Plaza Rental	120,643	115,000	120,000
Meeting Room Rental	16,243	6,000	8,000
Liquor Commission	12,524	12,000	12,000
Milwaukee County Contribution	1,504,594	1,504,594	1,504,594
<i>Total War Memorial Center Revenues</i>	\$ 2,230,081	\$ 2,117,594	\$ 2,187,594

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: VILLA TERRACE/CHARLES ALLIS ART MUSEUMS

UNIT NO. 1915
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to Section 45.058 of the Wisconsin Statutes and in accordance with agreements between Milwaukee County War Memorial Center, Inc., and the County of Milwaukee, Villa Terrace Decorative Arts Museum, 2220 North Terrace Avenue and Charles Allis Art Museum, 1801 North Prospect Avenue function as a combined operation under the auspices of the Milwaukee County War Memorial Corporation. The museum partnership "Honors the War Dead by Serving the Living" through community cultural enrichment. Public programming includes monthly changing art exhibits, regularly scheduled concerts, films, workshops, an annual youth concert series and special events. The facilities are available for rent by civic, cultural, veteran, educational, business and private groups. Both museums are on the National Registry of Historic Places.

The Villa Terrace Art Museum is an Italian Renaissance-style home richly decorated with

antiques and retains almost all of its original fixtures dating back to the 1920s. The permanent collection features Asian, European and American decorative arts including wrought-iron artistry. The rear terrace area, which overlooks Lake Michigan, extends down a bank to the Renaissance Garden fronting on Lincoln Memorial Drive.

The Charles Allis Art Museum was the home of a Milwaukee industrialist who collected a vast quantity of fine art objects. The building and its contents were originally donated to the City of Milwaukee in 1946 and operated under the auspices of the Milwaukee Public Library System. In 1979, this priceless community asset was transferred to the War Memorial Corporation, again to be held in the public trust. Temporary exhibitions feature primarily Wisconsin art. In 1998, the Margaret Rahill Great Hall was completed.

BUDGET SUMMARY			
	2007 Actual	2008 Budget	2009 Budget
Villa Terrace/Charles Allis Art Museums	\$ 243,656	\$ 243,656	\$ 243,656

MISSION

The mission of the Villa Terrace Decorative Arts Museum and Charles Allis Art Museum of Milwaukee County is to fully utilize both museums, gardens and their art collections for community education and cultural enrichment. As a part of the Milwaukee County War Memorial Corporation, the museums honor the war dead by serving the living.

OBJECTIVES

- Increase the well being of area youth through collaborative educational programs.
- Contribute to the quality of life in Milwaukee County by improving the visitor experience at both museums with physical upgrades and creative programming.
- The 2009 contribution to the CAVT remains at the 2008 level of \$243,656.

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: VILLA TERRACE/CHARLES ALLIS ART MUSEUMS

UNIT NO. 1915

FUND: General - 0001

MUSEUM BUDGET SUMMARY			
	2007	2008	2009
<u>Expenditures</u>	<u>Actual</u>	<u>Budget</u>	<u>Request</u>
Personnel Services	\$ 345,812	\$ 328,460	\$ 345,285
Professional Fees CA	23,581	23,550	26,400
Professional Fees VT	43,246	51,400	44,400
Advertising and Promotion	47,195	47,000	60,000
Space and Utilities CA	52,030	47,900	58,800
Space and Utilities VT	64,197	75,500	77,600
Office and Administrative Supplies	19,596	27,470	27,561
Mileage Reimbursement	441	610	610
Major Maintenance CA	2,560	6,000	0
Major Maintenance VT	4,622	6,000	0
New & Replacement Equipment CA	0	6,000	0
Total Expenditures	\$ 603,280	\$ 619,890	\$ 640,656
Revenues			
Charles Allis Friends Direct Support	\$ 6,954	\$ 2,000	\$ 0
Villa Friends Direct Support	15,373	13,760	0
Garden Support	15,526	18,480	16,000
Private Support CA & VT	29,239	50,000	95,000
Membership CA & VT	39,600	40,000	40,000
Admissions CA	19,264	9,000	9,000
Admissions VT	21,374	21,000	21,000
General Revenue CA	51,853	47,065	50,000
General Revenue VT	152,224	170,000	157,000
Interest Trust Account	8,217	4,929	9,000
Milwaukee County Tax Levy Contribution	243,656	243,656	243,656
Total Revenues	\$ 603,280	\$ 619,890	\$ 640,656

ACTIVITY AND STATISTICAL SUMMARY			
	2007	2008	2009
<u>Attendance</u>	<u>Actual</u>	<u>Goal</u>	<u>Goal</u>
General Museum Attendance	5,724	8,100	8,100
Museum Program Attendance	9,272	13,100	13,100
Private Rentals	15,174	19,000	19,000
Volunteer Activity	1,196	1,500	1,500
Meetings/Appointments (estimated)	<u>2,600</u>	<u>2,600</u>	<u>2,600</u>
Total Attendance	33,966	44,300	44,300

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: MARCUS CENTER FOR THE PERFORMING ARTS

UNIT NO. 1916
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to Section 45.058 of the Wisconsin Statutes and in accordance with agreements, the Milwaukee County War Memorial Center, Inc. operates the Milwaukee County Ben and Ceil Marcus Center for the Performing Arts (the Marcus Center). The Marcus Center was built with private money in 1969 and deeded to Milwaukee County as a public trust for the preservation and enrichment of the performing arts, including drama, music and dance. The facility is home to the Broadway Series, Milwaukee Symphony Orchestra, Milwaukee Ballet, Florentine Opera, Milwaukee Youth Symphony

Orchestra, First Stage Children's Theatre, City Ballet Theatre, Hansberry-Sands Theatre Company and other performing arts groups. The Marcus Center is located at 929 North Water Street. In addition to the Marcus Center providing a first class facility for the performing arts, the Center supports a number of free community events and activities year-round, including ethnic and cultural festivals such as Martin Luther King Day Celebration, Cantos de Las Americas, Get up and Dance!, and KidZ Days children's programming.

BUDGET SUMMARY			
	2007 Actual	2008 Budget	2009 Budget
Marcus Ctr for the Performing Arts	\$ 1,280,000	\$ 1,280,000	\$ 1,280,000

MISSION

To serve the community, the Marcus Center offers facilities and services of the highest quality, sponsors a wide range of the performing arts, and advocates for effective collaboration for the arts community.

OBJECTIVES

- Provide Marcus Center patrons with a high level of customer service and entertainment value from Marcus Center events.
- Enhance Milwaukee County residents' quality of life through the Marcus Center's diverse offerings of arts, culture and entertainment in a variety of ticket price ranges.
- Provide quality performing art(s) events to Milwaukee County residents in all geographic areas.

OPERATING HISTORY

On May 20, 1993, the County Board of Supervisors adopted a resolution [File No. 93-283(a)] that approved a memorandum of understanding between

the County and the Marcus Center, which provided a fixed level of operating support of \$1.5 million for the years 1994 through 1998.

In 2004, Milwaukee County's contribution was \$1,380,000. This included \$880,000 from tax levy, \$400,000 of debt forgiveness, and a \$100,000 major maintenance allocation.

BUDGET HIGHLIGHTS

- The 2009 contribution to the Marcus Center remains at the 2008 level of \$1,280,000.
- The Marcus Center will continue to provide quarterly reports of current financial status and projections through the fiscal year in accordance with past practice.
- Expenditures of \$613,900 are budgeted in the 2009 Capital Improvements Budget for the design and construction of the Marcus Center's HVAC system. See the 2009 Capital Improvements Budget for further detail.

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: MARCUS CENTER FOR THE PERFORMING ARTS

UNIT NO. 1916

FUND: General - 0001

ACTIVITY AND STATISTICAL SUMMARY						
	2007 Actual		2008 Budget		2009 Budget	
	<u>Events</u>	<u>Attend</u>	<u>Events</u>	<u>Attend</u>	<u>Events</u>	<u>Attend</u>
All Events Public & Private	1,984	551,303	2,250	600,000	2,250	600,000

The Marcus Center for the Performing Arts budget consists of the following:

MARCUS CENTER FOR THE PERFORMING ARTS			
	<u>2007 Actual</u>	<u>2008 Budget</u>	<u>2009 Budget</u>
<u>Expenditures</u>			
Personal Services	\$ 3,111,524	\$ 3,249,906	\$ 3,228,141
Professional Fees	318,007	323,630	321,960
Advertising and Promotion	91,736	116,950	134,595
Meetings, Travel and Auto Allowance	11,826	11,300	12,500
Space	330,899	361,685	351,225
Telephone & Utilities	463,228	466,750	484,200
Office and Administrative Supplies	59,119	60,350	60,700
New & Replacement Equipment	0	0	0
<i>Total Marcus Center Expenditures</i>	<i>\$ 4,386,339</i>	<i>\$ 4,590,571</i>	<i>\$ 4,593,321</i>
<u>Revenues</u>			
Hall Rental	\$ 1,114,883	\$ 1,124,782	\$ 1,287,505
Office Rental	78,107	75,000	79,200
Equipment Rentals	196,679	217,850	198,350
Reimbursement Income	1,301,137	1,454,451	1,302,616
Concession Income	178,873	175,000	179,000
Contributed Income	135,815	100,000	100,000
Misc. Income	100,847	168,000	166,650
Milwaukee County Contribution	1,280,000	1,280,000	1,280,000
<i>Total Marcus Center Revenues</i>	<i>\$ 4,386,339</i>	<i>\$ 4,595,083</i>	<i>\$ 4,593,321</i>

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: HUMAN RESOURCE AND PAYROLL SYSTEM

UNIT NO. 1921
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to the provisions of Section 59.51(2) of the Wisconsin Statutes, the County Board may represent the County and have management of the

business and concerns in all cases where no other provision is made.

BUDGET SUMMARY				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Services	\$ 1,625,865	\$ 1,662,145	\$ 1,662,145	\$ 0
Abatements	0	0	0	0
County Service Charges	0	0	0	0
Total Expenditures	1,625,865	1,662,145	1,662,145	0
Total Revenue	0	1,662,145	1,662,145	0
Direct Tax Levy	\$ 1,625,865	\$ 0	\$ 0	\$ 0

*2007 Includes implementation costs in addition to normal run costs.

MISSION

This org. unit contains an appropriation for a fully hosted payroll, human resources and benefits management system. Authority for a contract with Ceridian to implement this system was established in 2006 by the County Board and the County Executive (File No. 05-145 (a)(a)).

Under the human resource and payroll system, Ceridian, Milwaukee County employees use online self-service tools to report their time. Ceridian manages the detail of position history, organizational hierarchy, payroll calculations, applicant recruitment, and distribution of deposit notices and related reports. The system also automates employee benefits and recruitment functions.

BUDGET HIGHLIGHTS

- In 2009, total operating expenditures remain at the 2008 level of \$1,662,145. Included in these are \$269,230 in processing fees, \$746,784 in monthly charges, \$29,235 for W2 and year end payroll processing, and \$616,896 for Benefits Administration.
- The 2009 Budget includes a crosscharge to receiving departments for the Human Resource and Payroll System costs to capture revenue from revenue-producing departments. The estimated revenue off-set for 2009 is \$237,374, or 14.3% of total system expenditures. These revenues continue to be recognized within other County departments.

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: MILWAUKEE COUNTY AUTOMATED LAND INFORMATION SYSTEM

UNIT NO. 1923

FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to Sections 15.105(16), 16.971, 20.505(4)(im) and 59.72 of the Wisconsin Statutes and County Board Resolution File 90-707(a), approved on November 8, 1990, the Milwaukee County Automated Land Information System (MCAMLIS) may design, develop and implement a land information system integrating property and ownership records with U.S. Public Land Survey referenced parcel-identified boundary information; prepare boundary-referenced parcel property maps suitable for producing accurate land title or survey boundary line information; and prepare maps with documented accuracy suitable for local planning.

Pursuant to Section 59.43, a \$7 surcharge on recording fees is collected to fund a land information office, modernization of land records, the State of Wisconsin Land Information Program and the

MCAMLIS Board. Of the total \$7 surcharge on recording fees, four dollars is retained to develop, implement and maintain a Countywide plan for land record modernization. One dollar of the surcharge is also retained locally and specifically designated for expenditures associated with the implementation and maintenance of land information records on the internet, including the County's land information records relating to housing. (No portions of the \$4 and \$1 surcharges are available for general County purposes.) Two dollars of the \$7 surcharge are forwarded to the State Department of Administration.

Fee for MCAMLIS	4
Fee for Land Records Modernization Initiatives	1
Fee for State Land Information Program	2
	\$ 7

BUDGET SUMMARY				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Services	\$ 1,187,013	\$ 638,315	\$ 549,952	\$ (88,363)
Commodities	0	5,000	5,000	0
Capital Outlay	0	8,000	19,480	11,480
County Service Charges	320,585	343,685	304,568	(39,117)
Total Expenditures	\$ 1,507,598	\$ 995,000	\$ 879,000	\$ (116,000)
Direct Revenue	887,285	995,000	879,000	(116,000)
State & Federal Revenue	22,799	0	0	0
Total Revenue	\$ 910,084	\$ 995,000	\$ 879,000	\$ (116,000)
Direct Total Tax Levy	597,514	0	0	0

BUDGET HIGHLIGHTS

- This appropriation provides 2009 expenditure authority of \$879,000 for the Automated Land Information System. Revenue of \$700,000 is budgeted from the \$4 surcharge collected by the Register of Deeds (ROD) earmarked for land information modernization by Section 59.72(5) of the Wisconsin Statutes. Revenue of \$175,000 is budgeted from the \$1 surcharge, which is also collected by the ROD. In addition, \$4,000 in miscellaneous revenue is budgeted based on prior experience. No tax levy dollars are used to fund the Automated Land Information System.
- Expenditure authority includes the continued development and maintenance of the automated base map and parcel-based land information system as outlined in the plan approved by the

County Board. More specifically, 2009 expenditures include:

- o \$175,000 to develop and maintain a computerized indexing of the County's land information records related to housing consistent with the requirement of Section 66.100(2)(b) Wisconsin Statutes.
- o \$77,175 for surveying services provided by the Southeastern Wisconsin Regional Planning Commission in performance of its duties as the Milwaukee County Surveyor under the requirements of Section 59.635, Wisconsin Statutes.

COUNTY EXECUTIVE'S 2009 BUDGET

MILWAUKEE COUNTY AUTOMATED LAND INFORMATION SYSTEM

UNIT NO. 1923

FUND: General - 0001

- o \$71,630 to replace/upgrade existing computer equipment, software maintenance and upgrades and data processing consulting services.
 - o \$175,958 to the Architectural, Engineering & Environmental Services Division of the Department of Transportation and Public Works for project management.
 - o \$99,610 to the Register of Deeds for MCAMLIS data maintenance.
 - o \$25,000 to the Department of Administrative Services for fiscal oversight.
 - o \$6,000 for meetings and other authorized travel.
- In 2009, MCAMLIS contractual services include agreements with the City of Milwaukee Department of Administration – Information and Technology Management Division. The City of Milwaukee contract, in the amount of \$79,242, is to provide Cadastral and Street Address Database Management.
- In December 2004, the MCAMLIS Steering Committee approved a total appropriation of \$3,252,710 in existing MCAMLIS funds for a digital topographic mapping replacement project. This includes \$39,200 to complete topographic mapping of the Marquette Interchange in 2009. This project will provide new topographic mapping and digital orthophotography for the entire county. This appropriation is to be divided over four years from 2005 to 2009.
- In January 2004, the MCAMLIS Steering Committee approved a total appropriation of \$436,000 in existing MCAMLIS funds for a countywide digital floodplain mapping project. This project is providing updated floodplain mapping based on newly acquired digital topographic maps and field collected flood elevation data. This appropriation will be divided over five years from 2005 to 2009.
- MCAMLIS has authorized up to \$450,000 for the Register of Deeds to convert microfiche images for the seven-year period 1988-1994 (approximately 2.7 million images). An additional \$200,000 is being provided to the ROD for improvements to computerized systems providing bulk access to data, linking multiple databases and eliminating property record verification backlogs.
- All departments are required to operate within their expenditure appropriations and their overall budgets. Pursuant to Section 59.60(12), Wisconsin Statutes, "No payment may be authorized or made and no obligation incurred against the county unless the county has sufficient appropriation for payment. No payment may be made or obligation incurred against an appropriation unless the director first certifies that a sufficient unencumbered balance is or will be available in the appropriation to make the payment or to meet the obligation when it becomes due and payable. An obligation incurred and an authorization of payment in violation of this subsection is void. A county officer who knowingly violates this subsection is jointly and severally liable to the county for the full amount paid. A county employee who knowingly violates this subsection may be removed for cause."

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: OFFSET TO INTERNAL SERVICE CHARGES

UNIT NO. 1930
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to the provisions of Sections 59.51(2) of the Wisconsin Statutes, the County Board may represent the County and have the management of

the business and concerns of the County in all cases where no other provision is made.

BUDGET SUMMARY			
	2008 Budget	2009 Budget	2008/2009 Change
Expenditure			
Offset to Services Departments Charges	\$ (63,471,356)	\$ (51,519,933)	\$ 11,951,423
Revenues			
Offset to Service Departments Revenue	(63,471,356)	(51,519,933)	11,951,423
Property Tax Levy	0	0	0

The purpose of this non-departmental budget is to reduce total County expenditures and revenues by the amount of charges from internal service fund departments to other County departments. Without this adjustment, total County expenditures and revenues would be overstated. Expenditure and revenue offsets of (\$51,519,933) reflect the charges from the following departments in the table below to

other County departments. The decrease in the overall offset in 2009 is due to the reorganizations of the Fleet and Property Management (formerly Facilities Management) divisions and the corresponding decrease in their crosscharges to County departments.

BUDGET SUMMARY			
	2008 Budget	2009 Budget	2008/2009 Change
Department of Administrative Services (DAS)			
DAS-Risk Management	\$ (6,901,317)	\$ (7,065,696)	\$ (164,379)
DAS-IMSD	(17,407,591)	(16,642,629)	764,962
DAS-Property Management*	(21,761,481)	(18,639,879)	3,121,602
Department of Transportation and Public Works (DTPW)			
Transportation Services	(2,301,453)	(1,919,861)	381,592
Architectural, Engineering & Environmental Services	(4,896,340)	(5,328,420)	(432,080)
Fleet Management	(10,229,265)	(1,776,021)	8,453,244
Water Utility	(120,235)	(147,427)	(27,192)
Subtotal	\$ (63,617,682)	\$ (51,519,933)	\$ 12,097,749
Allowance for Undistributed Crosscharges	0	0	0
Total	\$ (63,617,682)	\$ (51,519,933)	\$ 12,097,749

* Reorganizations that occurred in 2009 are also changed in the 2008 column for comparison purposes. This includes the reorganization of Facilities (renamed Property Management and moved to the Department of Administration Services). In addition, the Water Utility was moved from Facilities and established as its own division and the history is displayed above which is reflective of the reorganization.

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: CHARGES TO OTHER COUNTY ORGANIZATION UNITS

UNIT NO. 1935

FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to the provisions of Section 59.51(2) of the Wisconsin Statutes, the County Board may represent the County and have the management of

the business and concerns of the County in all cases where no other provision is made.

BUDGET SUMMARY			
	2007 Actual	2008 Budget	2009 Budget
	\$	\$	\$
Abatements	0	(10,195,078)	(10,155,809)
Charges to Other Organization Units	0	10,195,078	10,155,809
Unallocated Cross-Charges	0	0	2,250,000

This budget represents the offset to Central Service costs allocated to departments in order to show the full cost of operating a department. Beginning in 1997, the Central Service Allocation was not included as an expenditure in departments' operating budgets. The Central Service Allocation will continue to be developed by Central Accounting and sent to departments. Departments receiving grant revenues, indirect revenues (internal service fund departments) or outside (direct) revenues will include the Central Service Allocation amounts for purposes of obtaining reimbursement revenues.

The Central Service Allocation amounts for the 2009 budget are based upon the 2009 Cost Allocation Plan. The 2009 Plan uses 2007 actual costs as its base and includes a carryover provision for the difference between the 2007 Plan (which was based on 2006 actual costs) and 2007 actual costs. Reflecting the 2008 carryover in the 2009 budget increases charges to those departments that were undercharged in 2007 and reduces charges to those departments that were overcharged in 2007.

The Central Service Allocation for 2009 reflects the prorated cost for the following services:

Organizational Name	Org. Number	2008 Budget	2009 Budget	2008/2009 Change
Carryover		\$ 47,979	\$ 213,393	\$ 165,414
County Treasurer	3090	672,399	985,905	313,506
County-Wide Audit		295,461	307,169	11,708
DAS-Accounting*	1158	689,391	836,769	147,378
DAS-Accounts Payable	1159	761,302	878,589	117,287
DAS-Fiscal	1157	905,375	806,687	(98,688)
Personnel	1110/1120/1140/1135/1188	3,748,481	3,760,192	11,711
DAS-Payroll	1187	429,979	485,676	55,697
DAS-Procurement	1152	694,681	661,354	(33,327)
Department of Audit	1001	1,950,030	1,220,075	(729,955)
Total		\$ 10,195,078	\$ 10,155,809	\$ (39,269)

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: CHARGES TO OTHER COUNTY ORGANIZATION UNITS

UNIT NO. 1935

FUND: General - 0001

ALLOCATION SUMMARY				
		2008 Budget	2009 Budget	2008/2009 Change
1000	County Board	\$ 69,389	\$ 57,988	\$ (11,401)
1011	County Executive	29,000	28,730	(270)
1019	DAS - Office for Persons with Disabilities	14,710	14,446	(264)
1021	Veteran's Services	6,666	4,330	(2,336)
1040	County Board - Comm Business Dev Partners	24,073	27,302	3,229
1130	Corporation Counsel	32,160	32,280	120
1150	DAS - Risk Management	77,124	77,124	0
1151	DAS - Fiscal Affairs	44,969	12,100	(32,869)
1160	DAS - Information Management Services	235,561	229,671	(5,890)
2000	Combined Court Related Operations	618,187	723,865	105,678
2430	Department of Child Support Enforcement	202,981	164,164	(38,817)
3010	Election Commission	10,459	11,051	592
3270	County Clerk	15,533	17,566	2,033
3400	Register of Deeds	72,102	74,127	2,025
4000	Sheriff	1,199,739	1,135,530	(64,209)
4300	House of Correction	545,203	539,520	(5,683)
4500	District Attorney	188,128	176,428	(11,700)
4900	Medical Examiner	61,780	52,928	(8,852)
5040	Airport	543,249	447,001	(96,248)
5070	Transportation Services	3,492	2,892	(600)
5080	Architectural, Engineering & Environmental Svcs	79,302	45,720	(33,582)
5100	Highway Maintenance	172,933	168,764	(4,169)
5300	Fleet Management	251,621	257,655	6,034
5600	Transit/Paratransit Systems	122,671	164,597	41,926
5700	DAS - Property Management	277,348	297,019	19,671
5800	Director's Office	109,685	97,639	(12,046)
6300	DHHS - Behavioral Health Division	1,403,821	1,439,707	35,886
7200	DHHS - County Health Programs	204,932	200,695	(4,237)
7900	Department on Aging	643,158	719,276	76,118
8000	Dept of Health & Human Svcs	1,350,999	1,328,418	(22,581)
9000	Parks, Recreation & Culture	1,000,509	1,093,491	92,982
9500	Zoological Department	583,594	509,517	(74,077)
9910	UW Extension Service	4,683	4,268	(415)
	Total Charges to Other Organizational Units	\$ 10,199,761	\$ 10,155,809	\$ (43,952)

* Reorganizations that occurred in 2009 are also changed in the 2008 column for comparison purposes. This includes the reorganization of Facilities (renamed Property Management and moved to the Department of Administration Services) as well is the dissolution of DAS – Economic and Community Development.

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: APPROPRIATION FOR CONTINGENCIES

UNIT NO. 1945
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to the provisions of Section 59.60(5)(e) of the Wisconsin Statutes, the Director, Department of

Administrative Services may transmit an estimate of funds required as an appropriation for contingencies.

BUDGET SUMMARY				
	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Expenditures	\$ 0	\$ 6,655,758	\$ 6,260,427	\$ (395,331)
Revenues	0	0	0	0
Property Tax Levy	\$ 0	\$ 6,655,758	\$ 6,260,427	\$ (395,331)

Contingency Appropriation Analysis

Year	Adopted Budget	Appropriations Transfers In	Appropriations Transfers Out	Year End Balance
2004	\$ 4,417,022	\$ 3,274,565	\$ (5,748,447)	\$ 1,943,140
2005	4,417,022	10,102,596	(1,442,356)	13,077,262
2006	9,310,058	0	(1,097,343)	8,212,715
2007	3,110,427	3,614,476	(1,654,253)	5,070,650
2008*	6,655,758	4,708,000	(207,650)	11,156,108

* Transfer information for 2008 through August 2008

MISSION

Since 2003, it has been the policy of Milwaukee County that any new or unanticipated revenue actually received in the current year that is not identified in that year's budget shall be transferred to the Appropriation for Contingencies (Org. Unit 1945) Budget. This policy shall apply to new revenue sources, unanticipated revenues and revenues from existing sources that are in excess of the amounts included in the current year's budget. The Department of Administrative Services is authorized and directed to process such fund transfer(s) as necessary if and when such new revenue sources or excess revenues are identified.

The first priority for use of any such revenues is to allow the County to achieve a balanced budget in the current year. The second goal will be to achieve a surplus equal to that in the previous year's budget. Finally, if it appears that the first two goals will be achieved, such revenue can be used for emergency needs during the current budget year.

BUDGET HIGHLIGHTS

In 2009 the Appropriation for Contingencies is budgeted at \$6,260,427.

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: EMPLOYEE FRINGE BENEFITS

UNIT NO. 1950

FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to the provisions of Section 59.51(2) of the Wisconsin Statutes, the County Board may represent the County and have management of the

business and concerns in all cases where no other provision is made.

BUDGET SUMMARY				
	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
▪ Health Benefits-Hospital, Professional, Major Medical & Dental	\$ 122,400,058	\$ 139,130,847	\$ 130,565,355	\$ (8,565,492)
▪ Employee Group Life Insurance	2,309,861	1,693,000	2,421,918	728,918
▪ Annuity – County Mandatory Contribution	20,223	31,500	31,500	0
▪ Retirement System Contribution- OBRA	529,000	522,000	548,100	26,100
▪ Retirement System Contribution	49,265,000	39,327,788	48,359,730	9,031,942
▪ Medicare Reimbursement to Retired Employees	5,601,425	5,962,000	6,293,761	331,761
▪ Health Benefits and Retirement- Consultant Fees	180,301	1,244,285	1,349,834	105,549
▪ Local Transportation (Transit Pass Program)	515,329	542,700	588,150	45,450
▪ Other Contributions	1,137,000	1,000,000	500,000	(500,000)
Total Expenditures	\$ 181,958,197	\$ 189,454,120	\$ 190,658,348	\$ 1,204,228
Abatements	(174,125,070)	(183,106,421)	(184,262,292)	(1,155,871)
Total Direct Revenue	\$ 7,829,861	\$ 6,347,699	\$ 6,396,056	\$ 48,357
Direct Total Tax Levy	\$ 3,266	\$ 0	\$ 0	\$ 0

BUDGET HIGHLIGHTS

County Board and Department of Audit staff, in consultation with the Controller and Director, Department of Administrative Services, conducted a study of alternative options to allocate fringe costs to departmental budgets. A report was submitted to the Committees on Finance and Audit and Personnel for consideration in March 2007, and the following methodology was adopted by both Committees and the County Board:

2009 Budget Per Eligible FTE Fringe Benefit Cost Detail

	Health Care	Health Care as % of Salary*	Pension % of Salary	Total
Active Employee	\$13,842	27.59%	14.54%	42.13%
Legacy Cost	\$14,263	28.57%	6.28%	34.85%
TOTAL:	\$28,105	56.16%	20.82%	76.98%

*Percent of Salary shown for presentation purposes

In the 2009 Budget, Employee Fringe Benefits are segregated into two components, health care and pension. The health care portion is budgeted as a fixed cost per eligible FTE reflecting the way the costs are incurred. The

Five-year comparisons of budget and actual experience are based on adjusted budget figures.

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: EMPLOYEE FRINGE BENEFITS

UNIT NO. 1950
FUND: General - 0001

health care portion includes all health benefits and other non-pension related benefits. The pension component is calculated as a percent of salary and includes all of the retirement system contributions.

In 2009, the Fringe Benefit workgroup will reconvene to examine how fringe benefits are allocated.

5403 - Health Benefits - Hospital, Professional, Major Medical and Dental Expense

Decrease \$8,565,492, from \$139,130,847 to \$130,565,355

Projected changes from the 2008 to the 2009 Employee Health Benefits Budget are as follows:

	2008	2009	2008/2009	Percent
	<u>Budget</u>	<u>Budget</u>	<u>Change</u>	<u>Change</u>
Basic Health Benefits, Including Major Medical	\$ 133,779,932	\$ 124,530,594	\$ (9,249,338)	-6.91%
Wellness Program Savings	(1,059,285)	0	1,059,285	-100.00%
Mental Health/Substance Abuse/EAP Carve-Out	1,377,900	1,290,343	(87,557)	-6.35%
Employee Assistance Program & Health Waiver	227,700	107,271	(120,429)	-52.89%
County Dental Plan	2,245,800	1,827,125	(418,675)	-18.64%
Dental Maintenance Organizations (DMO)	2,558,800	2,810,022	251,222	9.82%
Total Health Benefit Cost	\$ 139,130,847	\$ 130,565,355	\$ (8,565,492)	-6.16%

In 2006, the County entered into a four-year contract with Wisconsin Physician Services (WPS), Inc., to provide health insurance coverage. This contract continued in 2008 on a self-insured basis for both the HMO and PPO plan products with estimated expenditures totaling \$133,779,932. Due to a disruption in the network of physicians under contract available through WPS, a request for proposal for the health plan and prescription drug coverage was issued with the intent to execute a new contract effective January 1, 2009. United Healthcare (UHC) has been selected as the new healthcare provider for Milwaukee County. The contract will begin in 2009 and continue on a self-insured basis for both the HMO and PPO plan products. Estimated expenditures for 2009 total \$130,565,355. The expenditure estimate is based on actual health insurance claims data and actual enrollment data for 2008 at the time of publication. The estimate assumes an inflation/growth factor of 10 percent for the overall cost of providing health insurance, offset by improvements to contracted provider discounts. Fixed costs such as administration and stop-loss insurance fees are also included in the estimate provided above.

The total cost to the County may rise or fall depending on changes in the number of health care contracts, utilization and price/provider rate structure in the overall health care market.

The Wellness and Disease Management Program is detailed below under 6000s – Health Benefits and Retirement Contribution – Consultant Fee/Professional Services. The projected savings associated with this program are shown above as a reduction in Basic Health Benefits.

A five-year comparison of budget and actual experience for all health benefits (including medical, dental, mental health, employee assistance, run outs, etc.) is as follows:

Year	Modified Budget	Actual	% Change of Actual from prior year
2003	\$ 80,601,606	\$ 84,875,417	--
2004	\$ 101,269,028	\$ 99,630,209	17.38%
2005	\$ 112,174,416	\$ 120,243,817	20.69%
2006	\$ 125,166,827	\$ 123,744,481	2.91%
2007	\$ 132,610,570	\$ 122,389,868	(1.09%)
2008*	\$ 139,130,847	--	--
2009	\$ 130,565,355	--	--

* - Data from 2008 Adopted Budget

Five-year comparisons of budget and actual experience are based on adjusted budget figures.

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: EMPLOYEE FRINGE BENEFITS

UNIT NO. 1950

FUND: General - 0001

5404 - Employee Group Life Insurance

Increase \$728,918, from \$1,693,000 to \$2,421,918

The group life insurance appropriation is based on the coverage amount, which in turn is based on employees' salaries. From 2006 through 2008, Milwaukee County's contract with MetLife required stability in the premium rates. For 2009, Milwaukee County's current contract has been renewed with no increase to premiums. The difference in budgeted amount is due to a change in reporting from net cost for life insurance to separating cost from operating revenue from employee contributions. The \$728,918 increase in expenditures is offset by a similar increase in operating revenue.

A five-year comparison of budget and actual experience for group life insurance is as follows:

Year	Modified Budget	Actual	% Change of Actual from prior year
2003	\$ 1,500,598	\$ 1,514,694	--
2004	\$ 1,486,866	\$ 1,799,398**	18.80%
2005	\$ 1,421,458	\$ 2,089,718**	16.13%
2006	\$ 1,683,661	\$ 2,258,914**	8.10%
2007	\$ 1,767,800	\$ 2,309,861**	2.26%
2008*	\$ 1,693,000	--	--
2009	\$ 2,421,918	--	--

* - Data from 2008 Adopted Budget

** - Represents gross expenses for Life Insurance, similar to current budgeting method

5405 - Annuity - County Mandatory Contribution

2009 level remains at the 2008 budget level of \$31,500

The budget for the County's mandatory annuity contribution relates to eligible employees who have been members of the pension system prior to January 1, 1971 at the following rates:

- 8 percent of earnings for Deputy Sheriff
- 8 percent of earnings for Elected Officials
- 6 percent of earnings for Other Employees

A five-year comparison of budget and actual experience for the annuity contribution is as follows:

Year	Modified Budget	Actual	% Change of Actual from prior year
2003	\$ 496,375	\$ 349,739	--
2004	\$ 417,000	\$ 233,178	(33.33%)
2005	\$ 313,000	\$ 45,185	(80.62%)
2006	\$ 42,000	\$ 35,154	(22.20%)
2007	\$ 42,000	\$ 20,223	(42.47%)
2008*	\$ 31,500	--	--
2009	\$ 31,500	--	--

* - Data from 2008 Adopted Budget

Five-year comparisons of budget and actual experience are based on adjusted budget figures.

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: EMPLOYEE FRINGE BENEFITS

UNIT NO. 1950
FUND: General - 0001

5406 – Retirement System Contribution – OBRA

Increase \$26,100, from \$522,000 to \$548,100

The OBRA pension contribution was established as a separate account in 1992 to differentiate from the Employee Retirement System contribution made for full-time County employees.

A five-year comparison of budget and actual experience for the Retirement System Contribution - OBRA is as follows:

Year		Modified Budget		Actual	% Change of Actual from prior year
2003	\$	279,727	\$	279,727	--
2004	\$	348,000	\$	348,000	24.41%
2005	\$	365,000	\$	365,000	4.89%
2006	\$	462,000	\$	462,000	26.58%
2007	\$	529,000	\$	529,000	14.50%
2008*	\$	522,000		--	--
2009	\$	548,100		--	--

* - Data from 2008 Adopted Budget

Five-year comparisons of budget and actual experience are based on adjusted budget figures.

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: EMPLOYEE FRINGE BENEFITS

UNIT NO. 1950
FUND: General - 0001

5409 - Retirement System Contribution

Increase \$9,031,942, from \$39,327,788 to \$48,359,730

The table below, provided by the Department of Audit, provides details on annualized pension payments.

Retiree and Beneficiary Membership Data (January 2008) Number and Average Annual Benefit

Age Last Birthday	Number	Annual Benefit	Average Annual Benefit
Retired Participants			
Under 60	932	\$25,606,995	\$27,475
60-64	1,183	25,656,004	21,687
65-69	976	19,073,539	19,543
70-74	854	15,966,024	18,696
75-79	835	13,845,811	16,582
Over 79	1,350	16,076,287	11,908
Total	6,130	\$116,224,660	\$18,960

Beneficiary Participants

Under 60	99	\$1,534,249	\$15,497
60-64	55	834,472	15,172
65-69	63	1,002,348	15,910
70-74	114	1,507,117	13,220
75-79	158	2,013,976	12,747
Over 79	458	4,166,093	9,096
Total	947	\$11,058,255	\$11,677

Disabled Participants

Under 60	107	\$2,095,320	\$19,582
60-64	37	638,520	17,257
65-69	32	572,968	17,905
70-74	25	405,922	16,237
75-79	24	388,023	16,168
Over 79	19	227,583	11,978
Total	244	\$4,328,336	\$17,739

Grand Total Average Annual Benefit	7,321	\$131,611,251	\$17,977

Note: A total of \$133.15 million in backDROP lump sum payments was issued to 1,041 individuals upon retirement as of January 1, 2008. Exercising the lump sum payment option reduced subsequent annual pension payments for those individuals.

Source: Milwaukee County Employees' Retirement System

Pension Contribution

The 2009 budget provides \$48,359,730 for the County's contribution to the Milwaukee County Employees Retirement System (ERS) and any debt costs associated with the issuance of Pension Obligation Bonds (POBs),

Five-year comparisons of budget and actual experience are based on adjusted budget figures.

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: EMPLOYEE FRINGE BENEFITS

UNIT NO. 1950
FUND: General - 0001

The County's contribution to ERS includes normal costs of \$21,748,000 and payment on an unfunded actuarial accrued liability (UAAL) cost of \$1,646,647. The 2008 budget proposed the issuance of pension obligation bonds to reduce the liabilities of the ERS, therefore the remaining 2009 costs include interest only POB debt service costs of \$22,965,083, and a stabilization fund contribution of \$2,000,000. In 2010, the full POB debt service expense is expected to be approximately \$31.4 million.

The estimated POB debt service costs are included both in the Debt Service Fund and Fringe Benefits. Fringe Benefits includes the costs, in order to accurately reflect all fringe benefit related costs. While the Debt Service Fund reflects the full debt service cost of the POBs, the appropriation is offset by an abatement to the Fringe Benefit costs in this department.

Pension Obligation Bond Proposal

The 2009 Budget reflects the issuance of pension obligation bonds (POBs) in 2008 to partially fund the County's Employee Retirement System. The POB Workgroup that was established in 2007 and continued in 2008 submitted a proposal to the Finance and Audit Committee in September of 2008 for the issuance of POBs. The proposal included a statutorily required Strategic and Financial Plan Ordinance that provides a plan for funding for future annual pension liabilities on a current basis and contains quantifiable benchmarks to measure compliance with the plan, resolution for the creation of a stabilization fund trust and initial authorizing resolution and debt structure for the issuance of the bonds.

Strategic and Financial Plan

The Wisconsin State Legislature enacted 2007 Wisconsin Act 115 on March 19, 2008, authorizing the issuance of POBs by the County to prepay part or all of its UAAL. The Act contains certain requirements that the County must comply with if it chooses to issue POBs. These requirements include:

- Enactment of an ordinance that establishes a five-year strategic and financial plan related to the payment of all or any part of the County's UAAL and quantifiable benchmarks to measure compliance with the plan.
- At a minimum, funding the lesser of the normal cost or actuarially required contribution (which may be more or less than the normal cost) on a current basis. If this requirement is not met, the consequence will be reduced state shared revenue by an amount equal to the unfunded portion of the contribution.
- Submission of an annual report to the State on matters relating to the County's status under the financial plan, the status of a stabilization fund if utilized, current UAAL, normal cost data and County's annual required contribution.

Stabilization Fund Trust

The stabilization fund was created as a reserve that would assist with the mitigation of unplanned increases in pension contribution requests. The increases in contributions could be due to actuarial assumption changes or market value changes. If cost increases do not materialize, then the stabilization fund can be used to pay down debt associated with the POBs issued by the County. In accordance with State law, the stabilization fund deposits are only to be used for paying principal or interest on the POBs; redemption or repurchase of the POBs; payments under any agreement or ancillary arrangement entered into under Section 59.86 Wis. Stats., with respect to the POBs; or paying annual pension costs other than normal costs.

Initial Authorizing Resolution and Debt Structure

The POB proposal that was submitted to the Finance and Audit Committee for the September 18, 2008 meeting included an initial authorizing resolution for the issuance of a not-to-exceed \$400 million in POBs. This level of issuance is expected to achieve a ratio of Pension Fund assets to liabilities or funding ratio of approximately 95%.

Five-year comparisons of budget and actual experience are based on adjusted budget figures.

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: EMPLOYEE FRINGE BENEFITS

UNIT NO. 1950
FUND: General - 0001

The current ratio of pension fund assets to liabilities is approximately 80%. Estimated POB issuance has increased in the past year from \$267 million to \$400 million due to market losses experienced by the ERS pension fund in 2009.

The debt structure for the bond issuance is based on the structure that was included in the proposal in the 2008 Adopted Budget. The debt would be amortized over 30 years to produce level debt service payments. The debt structure includes an estimated \$264 million in fixed rate, general obligation promissory notes and \$133 million in variable rate bonds. Over the life of the bonds, a total of \$106,665,744 is expected to accumulate in stabilization reserve funds through a combination of budgeted allocations and reinvested earnings.

Estimation of Bond Issuance based on Unfunded Liabilities of ERS

The reported UAAL as of January 1, 2007 was \$405 million. It was assumed that the January 1, 2008 UAAL would decrease based on market conditions so in preparation of the 2008 Adopted Budget, the County's actuary updated the UAAL to \$329 million. The 2008 Adopted Budget assumed the issuance of POBs in the amount of \$267 million and realization of market gains of \$62 million that would be amortized over a five-year period. This would have resulted in the full payment of the County's UAAL of \$329 million.

Due to poor market returns across all financial markets, the POB Workgroup requested an updated estimate of the current assets of the pension fund. Market losses during 2008 have decreased the assets of the ERS, such that the unfunded liability is estimated to be \$398 million as of January 1, 2009. This estimated unfunded liability does not include deferred market losses that will increase the unfunded liability to \$496 million in the next five years.

The POB Workgroup is recommending the County fund 95 percent of the County's liability, which would result in a deposit into the pension fund of \$393,800,000 from proceeds of the POB issuance. The POB Workgroup agreed on the 95 percent funding as a reasonable level that has a balance between risk and rewards, takes into consideration concerns with overfunding the pension fund and provides budget stability. The calculation for the bond amount is outlined below.

Updated UAAL as of July 1, 2008

Total Liability	\$2,044,000,000
Total Assets	<u>\$1,548,000,000</u>
Total UAAL	\$496,000,000

Calculation of Estimated Bond Amount

Total Liability	\$2,044,000,000
95 Percent of Liability	<u>\$1,941,800,000</u>
Total Assets	<u>\$1,548,000,000</u>
Estimated Pension Funding ^A	\$393,800,000

The estimated principal amount of the bonds is \$397,220,000, which is slightly less than the \$400 million not-to-exceed amount. The difference between the two amounts is the cost to issue the bonds, which consists of the underwriter's discount, interest rate cap, bond rating, bond counsel services, financial advisory services, remarketing agent for the variable rate debt, and county staff time. The deposit to the ERS pension fund is \$393,800,000. (See table above for details on the calculation of the pension fund deposit amount).

Total estimated debt service costs are \$776,660,630 over the 30-year life of the bonds. With the deposit of \$393,800,000 in the pension fund, the remaining UAAL would be \$102,200,000 as of July 1, 2008. Over a 30-

^{**}Five-year comparisons of budget and actual experience are based on adjusted budget figures.**

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: EMPLOYEE FRINGE BENEFITS

UNIT NO. 1950

FUND: General - 0001

year period, if the County were to issue pension obligation bonds, total debt service payments are estimated to be \$776,660,630 compared to an estimated UAAL amortization payments of \$1,095,664,569, which results in an expected savings of \$319,003,939. Achieving this level of savings is based on earning an annual 8 percent rate of return on the invested assets over the life of the bonds. The estimated savings of \$319,003,939 does not include the \$102,200,000, which amortizes to \$512,082,094 over a 30-year period, because the County would pay this amount regardless of the POB financing.

5416 - Medicare Reimbursement to Retired Employees

Increase \$331,761, from \$5,962,000 to \$6,293,761

This account provides for County payment of the Medicare Part B premium for retired employees, including their eligible beneficiaries over age 65, who retired with 15 or more years of pension-credited service or are on Disability Medicare. The actual cost of the premium is not yet finalized by Congress.

A five-year comparison of budget and actual experience for Medicare reimbursement to retired employees is as follows:

Year	Modified Budget	Actual	% Change of Actual from prior year
2003	\$ 3,714,216	\$ 3,805,265	--
2004	\$ 4,028,728	\$ 4,007,933	5.33%
2005	\$ 4,610,081	\$ 4,662,442	16.33%
2006	\$ 5,329,377	\$ 5,370,131	15.18%
2007	\$ 5,560,000	\$ 5,601,425	4.31%
2008*	\$ 5,962,000	--	--
2009	\$ 6,293,761	--	--

* - Data from 2008 Adopted Budget

Under the Medicare Prescription Drug Improvement and Modernization Act of 2003 and implementing regulations at 42 C.F.R. subpart R (Medicare Part D), the County estimates revenue of approximately \$3.6 million in 2009. This revenue will be deposited into a non-departmental account (Org. Unit 1969—Medicare Part D Revenue).

6000s - Health Benefits and Retirement Contribution- Consultant Fees/Professional Services

Increase \$105,549, from \$1,244,285 to \$1,349,834

An appropriation of \$237,585 is included to retain outside consultants to assist the Department of Administrative Services – Employee Benefits (Org. Unit 1180) staff in actuarial analysis, ad hoc reporting, Request for Proposals and contract/rate negotiations, and other areas where an additional expertise in health care advisory services may be needed. This amount includes \$50,000 intended for investigating the viability of alternative health plan designs for consideration for 2010.

The 2009 Budget includes an appropriation of \$1,059,285 for the Wellness and Disease Management program that was established in the 2008 Adopted Budget for all active employees and their spouses. The estimated cost of this new program is based on calculations prepared by Cambridge Advisory Group, assuming 50% participation in the Health Risk Appraisal and \$100 incentive payments to all participants. The actual cost will be based on the actual rate of participation from employees and eligible spouses. It is anticipated that savings will grow as the program gains greater acceptance and participation and as the wellness and disease management strategies have more time to produce results.

6804 - Local Transportation (Transit Pass Program)

Five-year comparisons of budget and actual experience are based on adjusted budget figures.

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: EMPLOYEE FRINGE BENEFITS

UNIT NO. 1950
FUND: General - 0001

Increase \$45,450, from \$542,700 to \$588,150

An appropriation of \$588,150 is included to cover the continuation of the County's corporate transit pass program based on approximately 800 enrollees. The County (as the employer) purchases quarterly passes for \$183.00 each, an increase of \$6.00 from 2008. For 2009, the employee continues to reimburse the County \$30.00 per quarter/\$10.00 per month through a payroll deduction.

8299 – Other Contributions

Decrease \$500,000, from \$1,000,000 to \$500,000

Costs associated with the County's obligation to United Regional Medical Services in the amount of \$500,000 for pension-related expenses from the closure of John L. Doyne Hospital are included in this budget for 2009.

Total Direct Revenue

Increase \$48,357, from \$6,347,699 to \$6,396,056

Year	Modified Budget	Actual	% Change of Actual from prior year
2003	\$ 7,526,764	\$ 7,216,382	--
2004	\$ 7,072,826	\$ 8,158,201	13.05%
2005	\$ 7,307,013	\$ 8,055,820	(1.25%)
2006	\$ 8,134,045	\$ 8,154,698	1.23%
2007	\$ 7,297,634	\$ 7,829,861	(3.98%)
2008*	\$ 6,347,699	--	--
2009	\$ 6,396,056	--	--

* - Data from 2008 Adopted Budget

Total direct revenue is an offset to employee fringe benefit expenditures. This revenue projection includes the following items: employee health insurance contributions (active and certain retirees), employee transit pass contributions and Doyne healthcare offsets.

Five-year comparisons of budget and actual experience are based on adjusted budget figures.

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: LITIGATION RESERVE ACCOUNT

UNIT NO. 1961
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to the provisions of Section 59.51(2) of the Wisconsin Statutes, the County Board may represent the County and manage the County's

business and concerns in all cases where no other provision is made.

BUDGET SUMMARY			
	2007 Actual	2008 Budget	2009 Budget
Litigation Reserve	\$ 221,777	\$ 200,000	\$ 200,000

BUDGET HIGHLIGHTS

- The litigation reserve account is intended to provide a source of funds for anticipated costs arising out of the litigation by Milwaukee County relating to the pension benefit changes from

2000 and 2001 and any ancillary issues related to that litigation or those changes.

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: FEDERATED LIBRARY SYSTEM

UNIT NO. 1966
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to the provisions of Sections 59.03(1) and 59.51(2) of the Wisconsin Statutes, the County Board may represent the County and have the

management of the business and concerns of the County in all cases where no other provision is made.

BUDGET SUMMARY			
	2007 Actual	2008 Budget	2009 Budget
Federated Library System	\$ 66,650	\$ 66,650	\$ 66,650

The 2008 budget appropriation of \$66,650 is based upon Section 43.15(2)(b) of the Wisconsin Statutes, which requires County support for library services at a level not lower than the average for the previous three years. The amount is not designated for any specific purpose or special program. It is to be used by the Federated Library System to offset program costs which are determined to be priorities.

MISSION

The mission of the Milwaukee County Federated Library System (MCFLS) shall be to assume a leadership role in facilitating cooperation among its member libraries, improving access to and encouraging sharing of resources, promoting the most effective use of local, County, State and Federal funds and assisting member libraries in the utilization of current and evolving technologies to provide the highest possible level of library service to all residents of Milwaukee County.

OBJECTIVES

- Assume a leadership role in facilitating cooperation among member libraries, i.e. all public libraries in Milwaukee County.
- Improve access to greater quality and quantity of resources for patrons of Milwaukee County by virtue of all public libraries being part of the Milwaukee County Federated Library System.
- Promote the most effective use of local, county, state and federal funds.
- Assist member libraries in the effective utilization of current and evolving technologies.

BUDGET HIGHLIGHTS

- The 2009 funding for MCFLS is \$66,650. This is the statutory amount Milwaukee County is required to provide.

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: MILWAUKEE COUNTY FUND FOR THE ARTS (CAMPAC)

UNIT NO. 1974

FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to the provisions of Section 59.17 and 59.51(2) of the Wisconsin Statutes, the County Board may represent the County and have the

management of the business and concerns of the County in all cases where no other provision is made.

BUDGET SUMMARY			
	2007 Actual	2008 Budget	2009 Budget
Milwaukee County Funds for The Performing Arts	\$ 383,625	\$ 377,688	\$ 377,688

MISSION

The Milwaukee County Fund for the Arts, through the Milwaukee County Cultural Artistic and Musical Programming Advisory Council (CAMPAC), allocates County property tax dollars to support and encourage cultural and artistic activities which have an important impact on the economic well-being and quality of life of the community.

OBJECTIVES

- To provide Milwaukee County residents, especially underserved populations, with greater access to a full range of arts and cultural experiences.
- To utilize County funding to sustain artistic growth of arts organizations and artists and enhance management capacity.
- To enhance the quality of life in Milwaukee County and encourage investment in Milwaukee County through support of a vibrant and healthy arts community.

NON-DEPARTMENTAL HISTORY

On October 2, 1986, the County Board adopted resolutions (File Nos. 84-466 and 86-463) which specified that a non-departmental account be established for cultural programming to be administered by the County Board, with certain guidelines and criteria for awarding County arts funds. In addition, CAMPAC was created to advise the County Board, through the Committee on Parks, Recreation and Culture, with regard to the cultural, artistic and musical programming and endowment/grant components of County arts funding.

On November 9, 1989, the County Board adopted a resolution (File No. 88-631(a)(a)) that granted the Director of Parks, Recreation and Culture administrative authority for all County cultural programs previously administered by the County Board.

The 1991 adopted budget re-established a non-departmental appropriation for County arts funding (Org. 1974). The administrative authority, appropriation request and responsibility for County cultural programs, however, remained with the Parks Department.

On January 17, 1991, the County Board adopted a resolution (File No. 91-18(a)(a)) that authorized and awarded matching grants funds, rental subsidies and Artistic Development Program allocations to eligible organizations and individuals. The Board also authorized the Director of Parks, Recreation and Culture to prepare contractual agreements with specific agencies for community cultural events and to enter into an agreement with the Greater Milwaukee Foundation to administer Milwaukee County's performing and visual arts fund. Allocations of the cultural arts funds are recommended by CAMPAC.

CAMPAC funding is allocated among three program areas: Community Cultural Events, Matching Grants, and Administration.

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: MILWAUKEE COUNTY FUND FOR THE ARTS (CAMPAC)

UNIT NO. 1974

FUND: General - 0001

I. COMMUNITY CULTURAL EVENTS

There are three separate components of this funding category:

Parks programming

In 2006, the County Board doubled the allocation for this program from \$25,000 to \$50,000. The programming is administered by the Parks Department and funds a wide variety of performances in numerous County Parks at no cost to the public. Expenses include performance fees, marketing and technical support.

Programming for underserved populations

This program supports arts organizations whose programming is targeted to serve minority and underserved communities, which was the intent of the program at the time it was created.

Milwaukee County High School Theatre Festival

This program was revived in 1995 at the request of the County Board of Supervisors. The UWM Peck School of the Arts matches the financial commitment of the County with in-kind resources devoted to the project. It serves a broad mix of high school students both inside and outside of Milwaukee County

Community Cultural Events Program		
Agency	2007 Actual	2008 Actual
Latino Arts, Inc. (Friends of the Hispanic Community)	\$ 7,697	\$ 2,670
City Ballet		
Ko-Thi Dance Company	7,800	5,089
Milwaukee Public Theater	7,004	5,233
Walker's Point Center	NA	3,810
Milwaukee High School Theater Festival	2,500	2,500
Parks Programming*	50,000	50,000
Total	\$ 75,001	\$ 69,302

II. MATCHING GRANTS

The Matching Grants program continues to be the highest funding priority, as it is critical to sustaining Milwaukee County's arts organizations. This program allows the County to offer a broad variety of artistic experiences to its residents, while providing

base support to small and large organizations according to an equitable formula. Support from this program goes to arts organizations with total budgets exceeding \$46.5 million. Without this support, organizations would not be in a position to provide high quality artistic programming and presentations to Milwaukee County's residents.

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: MILWAUKEE COUNTY FUND FOR THE ARTS (CAMPAC)

UNIT NO. 1974

FUND: General - 0001

Matching Grants Program		
<u>Expenditures</u>	2007 <u>Grants</u>	2008 <u>Grants</u>
African American Children's Theatre	\$ 3,572	\$ 3,237
Bel Canto Chorus	5,140	6,044
Boulevard Ensemble	3,531	3,938
City Ballet	0	
Civic Music Association	2,799	3,375
Concord Chamber Orchestra	1,078	1,311
Dancecircus	2,191	2,257
Danceworks	6,362	6,791
Early Music Now	4,044	
Festival City Symphony	5,085	2,339
First Stage Milwaukee	13,209	14,909
Florentine Opera Company	12,622	14,824
Hansberry Sands Theatre Company	3,152	
In Tandem Theatre	3,857	
Ko-Thi Dance Company	6,516	6,170
Latino Arts (Friends of Hispanic Community)	6,430	6,908
Master Singers of Milwaukee	2,425	2,747
Milwaukee Ballet	17,706	19,883
Milwaukee Chamber Theatre	6,743	7,864
Milwaukee Children's Choir	4,671	5,460
Milwaukee Coral Artists	985	1,149
Milwaukee Dance Theatre	2,550	
Milwaukee Public Theatre	5,851	6,345
Milwaukee Repertory Theater	32,430	35,035
Milwaukee Shakespeare Co	8,115	8,934
Milwaukee Symphony Orchestra	61,351	56,100
Milwaukee Youth Symphony	7,670	8,235
Modjeska Youth Theatre Company	5,522	5,485
Musical Offering		536
Next Act Theater	6,478	6,794
Organic Arts		2,726
Present Music	6,193	6,237
Renaissance Theatreworks	4,771	5,364
Skylight Opera Theater	12,129	11,806
Walker's Point Theater for the Arts	4,172	4,619
Wild Space Dance Company	3,552	3,790
Wisconsin Conservatory of Music	10,382	11,237
Woodland Pattern	4,907	5,737
TOTAL	\$ 288,191	\$ 288,186

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: MILWAUKEE COUNTY FUND FOR THE ARTS (CAMPAC)

UNIT NO. 1974

FUND: General - 0001

III. Administrative Services

BUDGET HIGHLIGHTS

- In 2006, the County Board approved a contract to provide administrative services to the program.
- The 2009 contribution to CAMPAC remains at the 2008 level of \$377,688.

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: CAPITAL OUTLAY/DEPRECIATION CONTRA

UNIT NO. 1985
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to the provisions of Sections 59.17 and 59.51(2) of the Wisconsin Statutes, the County Board may represent the County and have the management of the business and concerns of the

County in all cases where no other provision is made.

BUDGET SUMMARY				
	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Expenditures	\$ 0	\$ (6,671,212)	\$ (1,953,765)	\$ 4,717,447
Revenues	0	3,324,178	3,791,361	467,183
Property Tax Levy	\$ 0	\$ (9,995,390)	\$ (5,745,126)	\$ 4,250,264

Proprietary Fund departments include Enterprise Fund departments (e.g., General Mitchell International Airport) and Internal Service Fund departments (e.g., DAS-Information Management Services Division). Budgeting for Proprietary Fund departments in accordance with Generally Accepted Accounting Principles (GAAP) requires that Proprietary Funds expense the cost of fixed assets over the life of the asset through depreciation. Prior to 1997, fixed assets were defined as buildings and equipment with a cost in excess of \$500. In 1997, the definitions regarding fixed assets changed. The per unit cost for non-computer equipment must exceed \$2,500 and have a useful life greater than one year. Computer related equipment must exceed \$1,000 per unit to be considered a fixed asset.

Appropriations for depreciation are included in Proprietary Fund departmental budgets while appropriations for Capital Outlay - Fixed Assets, the original cost for the fixed asset, are excluded from those budgets. To ensure proper budgeting in accordance with GAAP, yet also ensure that these departments retain control over the purchase of

fixed assets, Proprietary Fund departments reflect an appropriation for Capital Outlay - Fixed Assets and an offsetting credit appropriation.

However, the cost of Capital Outlay - Fixed Assets for Proprietary Fund Departments should be included in the property tax levy. In order to achieve this, all capital outlay costs for Proprietary Fund Departments are included in this non-departmental budget. The costs for depreciation should not be included in the tax levy, therefore, an offsetting contra for all Proprietary Fund Departments' depreciation costs is included in this non-departmental budget. This budgetary procedure has no County-wide tax levy impact.

The following table depicts the capital outlay by department for 2009 compared to 2008, the amount of depreciation in 2009 compared to 2008 and finally, the combination of these two entries that determines the tax levy amount for this non-departmental budget.

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: CAPITAL OUTLAY/DEPRECIATION CONTRA

UNIT NO. 1985

FUND: General - 0001

Org.	Department Name	2008 Capital Outlay	2009 Capital Outlay	2008/2009 Change
1150	DAS-Risk Management	\$ 0	\$ 0	\$ 0
1160	DAS-IMSD	0	0	0
5040	Airport	2,109,100	2,581,650	472,550
5070	Transportation Services	0	11,056	11,056
5080	Arch., Eng. & Environ Svcs	2,500	0	(2,500)
5300	Fleet Management	34,420	10,301	(24,119)
5600	Transit/Paratransit	370,500	546,000	175,500
5700	Property Management	0	0	0
TOTAL		\$ 2,516,520	\$ 3,149,007	\$ 632,487

Org.	Department Name	2008 Depreciation Contra	2009 Depreciation Contra	2008/2009 Change
1150	DAS-Risk Management	\$ (18,939)	\$ (18,939)	\$ 0
1160	DAS-IMSD	(2,068,301)	(2,286,360)	(218,059)
5040	Airport	(1,877,000)	(1,648,460)	228,540
5070	Transportation Services	(34,657)	(4,400)	30,257
5080	Arch., Eng. & Environ Svcs	0	(18,251)	(18,251)
5300	Fleet Management	(2,262,519)	0	2,262,519
5600	Transit/Paratransit	(2,307,437)	(2,658,622)	(351,185)
5700	Property Management	(2,410,179)	0	2,410,179
TOTAL		\$ (10,979,032)	\$ (6,635,032)	\$ 4,344,000

Fund Type:	Org.	Department Name	2009 Capital Outlay	2009 Depreciation Contra	2009 Net Total Contra
Internal Service	1150	DAS-Risk Management	\$ 0	\$ (18,939)	\$ (18,939)
Internal Service	1160	DAS-IMSD	0	(2,286,360)	(2,286,360)
Enterprise	5040	Airport	2,581,650	(1,648,460)	933,190
Internal Service	5070	Transportation	11,056	(4,400)	6,656
Internal Service	5080	Arch., Eng. & Environ Svcs	0	(18,251)	(18,251)
Internal Service	5300	Fleet Management	10,301	0	10,301
Enterprise	5600	Transit/Paratransit	546,000	(2,658,622)	(2,112,622)
Internal Service	5700	Property Mgmt.	0	0	0
SUBTOTAL			\$ 3,149,007	\$ (6,635,032)	\$ (3,486,025)

* To accurately budget the effect of the Agreement between General Mitchell International Airport (GMIA) and the carriers serving GMIA, this non-departmental budget reflects the fact that the Airport Capital Reserve will be charged and the general fund balance will be credited for \$2,259,101 as a year-end closing entry for the year 2009. This entry includes \$1,532,260 for non-terminal depreciation offset by contributions from reserves of \$2,581,650 for capitalized operating items and \$1,209,711 for principal on non-terminal GMIA and Lawrence J. Timmerman Airport debt, resulting in the net credit of \$2,259,101.

COUNTY EXECUTIVE'S 2009 BUDGET**DEPT:** CAPITAL OUTLAY/DEPRECIATION CONTRA**UNIT NO.** 1985**FUND:** General - 0001

EXPENDITURES/REVENUE SUMMARY			
	<u>Expenditure</u>	<u>Revenue</u>	<u>Tax Levy</u>
Capital Outlay-reflects appropriations for Proprietary Fund departments	\$ 3,149,007	\$	\$
Depreciation Contra-offsets depreciation cost in Proprietary Fund departments.	(6,635,032)		
<u>Airport Year-End Closing Entry</u>			
Airport non-terminal depreciation	1,532,260		
Contribution from Capital Improvement Reserves:			
Payment for Airport capitalized operating items		2,581,650	
Non-Terminal Project Principal		1,209,711	
TOTAL	\$ (1,953,765)	\$ 3,791,361	\$ (5,745,126)

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: DEBT ISSUE EXPENSE

UNIT NO. 1987
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Appropriations are for expenses incurred for issuing bonds by Milwaukee County. The bonds are issued as provided under 67.04 of the Wisconsin Statutes,

which authorizes issuing bonds for specific purposes, subject to stated limitations.

BUDGET SUMMARY			
	2007 Actual	2008 Budget	2009 Budget
Debt Issue Expense	\$ 8,319	\$ 11,500	\$ 11,500

STATISTICAL SUPPORTING DATA	2007 Actual	2008 Budget	2009 Budget
Debt Issue Expense (8026)	\$ 342,576	\$ 341,500	\$ 386,500
DAS-Fiscal Affairs Division - Staff Costs (9787)	0	202,185	176,349
Total Expenditures	342,576	543,685	562,849
General Obligation Bond Proceeds (4907)	96,411	202,185	176,349
Airport Cash*	35,310	0	0
Airport Revenue Bond Proceeds* (4907)	202,536	330,000	375,000
Total Bond Proceeds	334,257	532,185	551,349
Property Tax Levy	\$ 8,319	\$ 11,500	\$ 11,500

*According to the Airport Master Lease Agreement, the Airport is required to pay all direct costs associated with the issuance of airport debt. Airport debt issuance costs, totaling \$375,000 have been included in the Airport's 2009 operating budget and prior years.

DESCRIPTION

Expenses not eligible to be paid from financing proceeds are reflected in this budgetary appropriation.

In addition, this non-departmental account exists to pay bond counsel, financial advisor fees and other costs associated with issuing debt, including credit rating agency fees, financial auditor fees, printing and distribution costs for the official statement, and fiscal agent and trustee fees.

Currently, a significant portion of debt issue expenses are paid from the proceeds of each financing. Under current Federal law, up to 2% of each financing may be used to cover expenses related to the issue.

BUDGET HIGHLIGHTS

- The Department of Administrative Services-Fiscal Affairs Division crosscharges the debt issue expense budget for costs associated with the preparation and issuance of the bond issues, the preparation of the capital improvements budget as it relates to capital improvements for which bonds will be issued and fiscal monitoring of the expenditure of the bond proceeds. The estimated amount for these costs for 2009 is \$176,349.
- Estimated costs of issuance amounts for the general obligation bond will be budgeted in the Debt Issue Expense Budget. The costs of issuance amounts for the Airport Revenue Bonds are budgeted in the Airport's operating budget in the debt issue expense object. Any adjustments to the costs of issuance amount, once the financing amounts have been determined, will be done through a DAS-only

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: DEBT ISSUE EXPENSE

UNIT NO. 1987

FUND: General - 0001

appropriation transfer. In addition, the revenue to finance the debt issue expense will be budgeted in the Debt Issue Expense and Airport operating budget instead of the General Debt Service Fund budget for a more transparent accounting of revenue and expenses associated with the issuance of debt.

- Estimated costs of issuance amounts for 2009 consist of \$176,349 for the general obligation bonds and \$375,000 for the Airport revenue bond issue. Non-Airport debt issue expenses not eligible to be paid from financing proceeds totaled \$11,500 for 2009 and will be financed with property tax levy.

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: INVESTMENT ADVISORY SERVICES

UNIT NO. 1989

FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to the provisions of Section 59.51(2) of the Wisconsin Statutes, the county board may represent the County and have management of the business

and concerns in all cases where no other provision is made.

BUDGET SUMMARY				
	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Expenditures	\$ 182,771	\$ 245,000	\$ 245,000	\$ 0
Revenues	0	0	0	0
Property Tax Levy	\$ 182,771	\$ 245,000	\$ 245,000	\$ 0

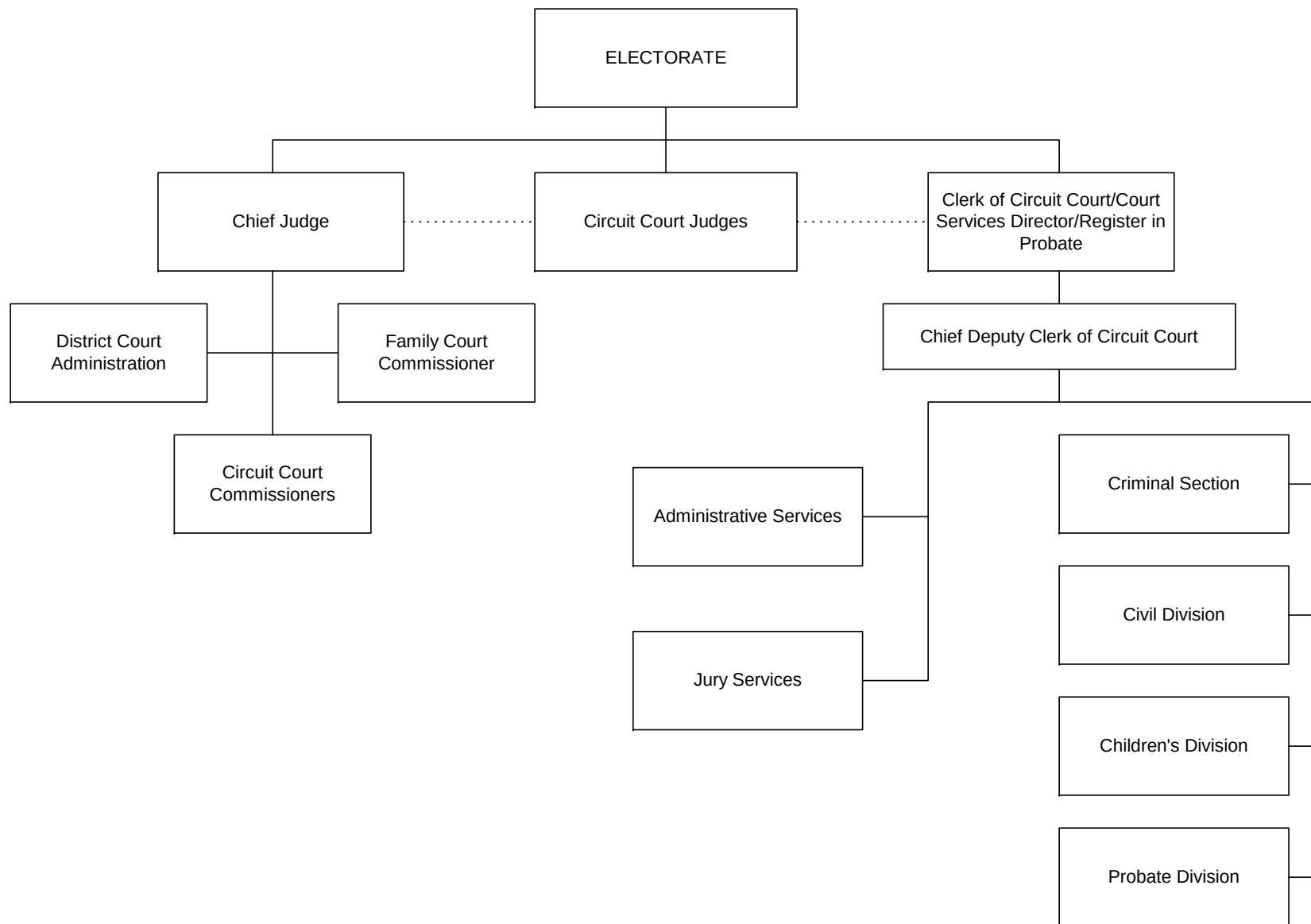
BUDGET HIGHLIGHT

- A 1997 internal audit recommended a Request for Proposal (RFP) or bid process to contract with investment advisors to make decisions about which investments best meet the County's needs. The RFP for these contracts was re-issued in December 2005. In 2006, the Treasurer's Office entered into service contracts with Dana Investment Advisors, Inc., Marshall & Ilsley Trust Company, and JP Morgan Chase. The term of the contract is one year, with a two-year extension.
- In 2008, the Treasurer implemented an annual review of the portfolio performance of each of the investment advisors' portfolios in comparison with the index stipulated in the RFP. This report is similar to the routine audit of the performance of the investment advisor utilized by the Pension

Board. This report will be used in both the future contract renewal process and in the grading process for the proposals submitted in response to the new RFP for these services that will be issued in 2009. The cost of this performance review will be absorbed into this budget in 2009.

- The cost of the investment advisors services has not changed over the 3-year term of investment advisors contracts. In 2009 a new RFP will be issued and new contracts will take effect in June 2009. The fiscal impact of that new RFP process on the cost of these services is not known at this time.
- The 2009 budget for Investment Management Services is \$245,000; this amount reflects the fee structure covered in these contracts.

COMBINED COURT RELATED OPERATIONS



COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: COMBINED COURT RELATED OPERATIONS

UNIT NO. 2000
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

County-Funded State Court Services Division

Pursuant to Section 8, Article VII, Wisconsin Constitution, and Section 753.03, Wisconsin Statutes, the State Circuit Courts have original jurisdiction in all civil, family, juvenile, criminal and Probate matters. They also conduct administrative reviews. Milwaukee County comprises the First Judicial Administrative District of the State court system and has 47 judges.

Family Court Commissioner Division

The general purpose of this division is to conduct formal hearings in matters relating to marriage and actions affecting the family pursuant to Chapters 765 and 767 of the Wisconsin Statutes. It includes the Family Court Mediation Services Unit. It also handles Chapter 813 matters related to domestic abuse and harassment.

Clerk of Circuit Court

Pursuant to Wisconsin Statutes, the Clerk of Circuit Court maintains the records, books and files of the Circuit Courts – Civil, Family, Criminal and Children's Divisions; collects fees and costs prescribed by law; certifies copies of judgments or other papers or records; receives and disburses payment of trust, bail or other funds pursuant to court orders; invests funds and has custody of securities held for the benefit of minors, as ordered by the Court; furnishes attorneys with legal papers; prepares the daily court calendar; processes termination of parental rights proceedings, agency adoptions and documents filed in all adoption proceedings (Chapters 48 and 882) and processes all cases. Pursuant to Chapter 100 of the Milwaukee County Ordinances and the rules of the County Board of Judges, the Clerk of Circuit Court is also Director of Court Services. Eligible jurors for

the County-funded State Court System are summoned by the Clerk of Circuit Court. In addition, the Clerk of Circuit Court manages the Register in Probate Division.

Register in Probate Division

Pursuant to Wisconsin Statutes, the Register in Probate maintains the records and files of all probate proceedings; receives payments of statutory fees; performs administrative services and ministerial duties in connection with mental commitment proceedings (Chapter 51), protective placement proceedings (Chapter 55), will proceedings, contests of claims and other probate proceedings; performs administrative duties directed by the judges designated to hear probate proceedings; reviews documents and makes determinations required for informal administration of estates (Chapter 865); and exercises the powers and duties of a probate court commissioner when designated to do so by a judge assigned probate jurisdiction.

In addition, the 1985 Supreme Court decision in *State ex rel. Watts v. Combined Community Services*, 122 Wis. 2d 65, requires an annual court review of every existing protective placement case to protect the constitutional rights of persons under protective placement. The costs associated with such proceedings and other operating expenses not expressly assumed by the State are obligations of Milwaukee County [Sections 753.19 and Sections 753.016(4), Wisconsin Statutes. and *Romosco v. Milwaukee*, 108 Wis. 2d 32 (1982)]. Currently the Clerk of Circuit Court serves as the Register in Probate.

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: COMBINED COURT RELATED OPERATIONS

UNIT NO. 2000

FUND: General - 0001

BUDGET SUMMARY				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 14,664,444	\$ 14,929,120	\$ 13,896,272	\$ (1,032,848)
Employee Fringe Benefits (EFB)	10,009,347	10,361,399	10,153,156	(208,243)
Services	9,839,482	9,230,962	11,268,721	2,037,759
Commodities	257,803	254,450	244,280	(10,170)
Other Charges	0	0	0	0
Debt & Depreciation	0	0	0	0
Capital Outlay	28,767	0	30,061	30,061
Capital Contra	0	0	0	0
County Service Charges	18,268,882	23,633,517	23,456,604	(176,913)
Abatements	(10,323,704)	(9,128,503)	(9,135,494)	(6,991)
Total Expenditures	\$ 42,745,021	\$ 49,280,945	\$ 49,913,600	\$ 632,655
Direct Revenue	4,443,493	4,476,347	4,578,020	101,673
State & Federal Revenue	7,764,170	8,097,177	6,648,601	(1,448,576)
Indirect Revenue	0	0	0	0
Total Revenue	\$ 12,207,663	\$ 12,573,524	\$ 11,226,621	\$ (1,346,903)
Direct Total Tax Levy	30,537,358	36,707,421	38,686,979	1,979,558

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Central Service Allocation	\$ 635,186	\$ 0	\$ 0	\$ 0
Courthouse Space Rental	5,218,932	0	0	0
Tech Support & Infrastructure	251,313	0	0	0
Distribution Services	114,482	0	0	0
Telecommunications	118,807	0	0	0
Record Center	117,460	0	0	0
Radio	0	0	0	0
Computer Charges	2,124	0	0	0
Applications Charges	81,638	0	0	0
Apps Charges - Network	0	0	0	0
Apps Charges - Mainframe	0	0	0	0
HRIS Allocation	87,718	0	0	0
Total Charges	\$ 6,627,661	\$ 0	\$ 0	\$ 0
Direct Property Tax Levy	\$ 30,537,358	\$ 36,707,421	\$ 38,686,979	\$ 1,979,558
Total Property Tax Levy	\$ 37,165,019	\$ 36,707,421	\$ 38,686,979	\$ 1,979,558

* In 2007, these costs were included in other charging departmental and non-departmental budgets. They were reflected here to show the "total" amount of tax levy support for this Department. In 2008 and 2009, these costs are budgeted within the receiving department to show the tax levy cost in the department.

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: COMBINED COURT RELATED OPERATIONS

UNIT NO. 2000

FUND: General - 0001

PERSONNEL SUMMARY				
	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 14,664,444	\$ 14,929,120	\$ 13,896,272	\$ (1,032,848)
Employee Fringe Benefits (EFB)	\$ 10,009,347	\$ 10,361,399	\$ 10,153,156	\$ (208,243)
Position Equivalent (Funded)*	275.2	277.6	260.4	(17.2)
% of Gross Wages Funded	91.8	91.8	91.3	(0.5)
Overtime (Dollars)**	\$ 76,495	\$ 80,100	\$ 80,210	\$ 110
Overtime (Equivalent to Position)	1.6	1.6	1.6	0.0

* For 2007 Actuals, the Position Equivalent is the budgeted amount.

** Delineated for information. (Also included in personal services.)

PERSONNEL CHANGES				
Job Title/Classification	Action	Number of Positions/ Total FTE	Division	Cost of Positions (Excluding Social Security & Fringe)
Clerical Assistant 1	Unfund	1/1.0	Register in Probate	\$ (34,559)
Clerical Assistant 1	Unfund	4/4.0	Misd/Traffic - Clk of Court	(134,748)
Clerical Assistant 1	Unfund	4/4.0	Children's Division - Clk of Courts	(137,788)
Clerical Assistant 1	Abolish	1/1.0	Children's Division-Perm. Plan Rev.	(35,673)
Dpty Court Clk Jud Asst	Unfund	4/4.0	Misd/Traffic - Courts	(195,880)
Dpty Court Clk Jud Asst	Unfund	4/4.0	Civil Division - Courts	(198,224)
Legal Research Intern	Unfund	9/9.0	Legal Research	(420,003)
Administrative Intern	Create	9/9.0	Legal Research	190,917
TOTAL				\$ (965,958)

ORGANIZATIONAL COST SUMMARY					
DIVISION		2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Family Court Commissioner	Expenditure	\$ 4,877,537	\$ 4,676,275	\$ 4,639,985	\$ (36,290)
	Abatement	(2,724,422)	(2,705,088)	(2,714,093)	(9,005)
	Revenue	219,329	302,917	268,945	(33,972)
	Tax Levy	\$ 1,933,786	\$ 1,668,270	\$ 1,656,947	\$ (11,323)
Register in Probate	Expenditure	\$ 2,629,231	\$ 2,619,168	\$ 2,736,239	\$ 117,071
	Abatement	(398,820)	(137,805)	(133,799)	4,006
	Revenue	487,667	466,340	493,342	27,002
	Tax Levy	\$ 1,742,744	\$ 2,015,023	\$ 2,109,098	\$ 94,075
County Funded State Court Services	Expenditure	\$ 45,562,003	\$ 51,114,005	\$ 51,672,870	\$ 558,865
	Abatement	(7,200,474)	(6,285,610)	(6,287,602)	(1,992)
	Revenue	11,500,671	11,804,267	10,464,334	(1,339,933)
	Tax Levy	\$ 26,860,858	\$ 33,024,128	\$ 34,920,934	\$ 1,896,806

MISSION

The mission of Combined Court Related Operations is to provide judges, attorneys, persons proceeding without an attorney and all other persons involved in Circuit Court proceedings or other functions of the

Circuit Court with courteous, proficient and professional services which facilitate the operations of the Circuit Court system.

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: COMBINED COURT RELATED OPERATIONS

UNIT NO. 2000
FUND: General - 0001

OBJECTIVES

- Fulfill state constitutional mandates to keep all courts functioning for the benefit and safety of the citizens of this county.
- Manage resources properly and in such a way that instills confidence among the general public, policymakers and State and Federal funding entities.
- Expand and enhance the provision of Court services via the use of technology.
- Provide timely, thorough and accurate court record information and related documents. Statistical reports will provide policymakers with the ability to make sound and informed decisions.

DEPARTMENT DESCRIPTION

The Department of Combined Court Related Operations includes the following three divisions: Family Court Commissioner, Register of Probate and County-funded State Court Services, which includes the Clerk of Circuit Court.

The **Family Court Commissioner Division** has three sections: the General Office Unit, Child Support Enforcement Unit and Family Court Mediation Services Unit.

The *General Office Unit* conducts hearings for the family matters of separation, divorce, domestic abuse and harassment cases. This unit also provides clerical support for these activities. A portion of salaries for this unit are internally charged to the Child Support Enforcement Unit for services provided to that unit.

The *Child Support Enforcement Unit* provides support to Child Support Enforcement in coordination with the County-funded State Court Services and the Family Courts. This unit conducts the paternity hearings and monitors the job search task for those individuals liable for child support. This unit also receives staff support from the General Office Unit.

The *Family Court Mediation Services Unit* was created in 1989 to provide mediation services and custody studies for the Family Courts as mandated

by Section 767.11, Wisconsin Statutes. Costs of mediation and custody studies are funded by user fees, filing fees and from a portion of the fee for marriage licenses.

The **Register in Probate Division** has two sections, the Probate Administration Unit and Probate Court Support Unit.

The *Probate Administration Unit* provides administrative services for the probate system. It maintains all wills deposited for safekeeping or filed for probate, all probate records of estates, trusts, guardianships of persons and estates, conservatorship, protective placements and involuntary commitments; provides information on probate procedures, practices and the status of pending probate proceedings; verifies disbursements and assets in guardianship accounts; collects probate filing fees; issues certified copies of probate records; microfilms probate records and processes originals for destruction; provides the mechanism and direct public services for informal administration of estates; provides legal services associated with procedural requirements for final settlements of estates and enforcement of time limits for filing estate inventories and guardianship accounts and for closing estates; and certifies appeal records to the Court of Appeals.

The *Probate Court Support Unit* assists the courts assigned probate jurisdiction in adjudicating matters involving probate, trusts, guardianships of persons and estates, conservatorship, protective placements, involuntary commitments, temporary restraining orders and injunctions in individuals at risk cases.

The **County-Funded State Court Services Division** consists of three sections; the Chief Judge, Alternatives to Incarceration, and the Clerk of Circuit Court. The Clerk of Circuit Court includes the following divisions: Administration, Criminal, Civil, and Children's.

The *Chief Judge* is the Administrative Chief of the First Judicial Administrative District which is solely comprised of Milwaukee County. The Chief Judge is responsible for the oversight of administration of judicial activities in the 47 Circuit Courts within the District.

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: COMBINED COURT RELATED OPERATIONS

UNIT NO. 2000
FUND: General - 0001

The *Alternatives to Incarceration* section was created in 2001 to recognize the incorporation of the Non-Departmental Alternatives to Incarceration budget (Org. 1940) into the County-funded State Court Services Division of Combined Court Related Operations. The programs under this section are designed to reduce pretrial failure to appear and re-arrest rates, enhance public safety, reduce overcrowding at the Criminal Justice Facility and House of Correction and enhance the processing and adjudication of criminal cases. The Chief Judge and the Judicial Review Coordinator are responsible for managing and monitoring pretrial contracts, programs, and program outcomes. In addition, a Pretrial Services Advisory Board meets regularly to review program activity, outcomes and recommendations regarding program development.

The **Clerk of Circuit Court** has four divisions: Administration, Criminal, Civil and Children's.

The *Administration Division*, under direction of the Clerk of Circuit Court/Court Services Director, plans, directs and coordinates the operations of all the divisions of the Circuit Court. It includes General Administration, Budget and Accounting, Appeals, Jury Management, and Management Information units. The Administration Division coordinates budget preparation, accounting controls, cash management and investments, personnel, courts automation, jury management and the purchase and distribution of equipment and supplies, prepares statistical reports for the court system, and prepares cases for appeal to the State Appellate Court.

The courts in the *Criminal Division* hear, try and determine all matters for pretrial, trial and post-conviction proceedings in felony, misdemeanor and traffic matters. In addition, the Misdemeanor Courts conduct proceedings on matters in which jury demands have been filed in the municipal courts in Milwaukee County. The Clerk of Circuit Court, Criminal Division, consults with litigants and attorneys on procedural matters; processes the records for the court; receives cases from the municipal courts; accounts for and disburses fees and fines to the County Treasurer; prepares judgment rolls and case records; issues warrants and necessary documents for court actions including the issuance of occupational licenses in operating while intoxicated cases, and maintains records for the automated JUSTIS System.

In the *Civil Division*, the Civil Courts adjudicate small-claims, large claims, replevin and eviction actions. The Clerk of Circuit Court consults with litigants and attorneys on procedural matters, calculates costs and records judgments. This section maintains the central court files for civil and family matters. The Civil Section directs the work of the clerical staff of the court, assigns and calendars all cases in the Civil Division of the Circuit Court and supervises the processing of civil appeals to the State Court of Appeals. The Civil Division includes Family Courts which hear all actions affecting the family as set forth in Chapter 767, Wisconsin Statutes.

The Clerk of Circuit Court, *Children's Division*, consults with petitioners, court-appointed guardians, probation officers and other officials. The Children's Courts exercise jurisdiction over matters involving persons under the age of 18 years regarding delinquency, dependency, neglect, guardianships, detention and termination of parental rights. This section directs the preparation of legal processes, court orders and vouchers and maintains and files Children's Court records, including disposition of cases. This section also processes termination of parental rights proceedings, agency adoptions and documents filed in all adoption proceedings (Chapters 48 and 882).

BUDGET HIGHLIGHTS

DEPARTMENTAL

- Personal Services expenditures without fringe benefits decrease \$1,032,848, from \$14,929,120 to \$13,896,272.
- In the 2009 Budget, 9.0 FTE Administrative Intern positions are created in the Legal Research Division for a salary cost of \$205,522. These interns will replace 9.0 FTE Legal Research Intern positions that are unfunded with a salary reduction of \$426,096, for a net savings of \$220,574.
- Seventeen (17.0 FTE) additional positions are unfunded for a salary and active fringe benefit savings of \$1,092,137.

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: COMBINED COURT RELATED OPERATIONS

UNIT NO. 2000
FUND: General - 0001

- One (1.0 FTE) Clerical Assistant 1 position is abolished in the Permanency Plan Review division for a salary and active fringe benefit cost reduction of \$57,432. The position savings is offset by a corresponding decrease in grant revenue from the State.
- Expenditure authority is budgeted at \$49,913,600, partially offset by revenue of \$11,226,621. The County provides property tax levy of \$38,686,979 to support the State Circuit Court System, a \$1,979,558 increase over the 2008 Adopted Budget.
- Expenditures for professional services increase by \$1,258,643, from \$2,434,294 to \$3,692,937, primarily due to the following:
 - o Mid-year implementation of universal screening. The 2009 Budget includes \$608,000 in additional funding for screening and assessments for better evaluation of offenders entering the Milwaukee County criminal justice system.
 - o Contract appropriations associated with a \$146,643 increase in the Treatment and Diversion (TAD) grant;
 - o Professional service appropriations supported by a new Assess, Inform, and Measure (AIM) grant in the amount of \$500,000.
- Milwaukee County is responsible for certain costs associated with the operation of the State Circuit Court System. Some of these costs are partially reimbursed with revenues from the State of Wisconsin. Fees paid to outside vendors by the Combined Court Related Operations are necessary to support court proceedings as determined by a judicial officer. The fee amounts are determined either by State Statute or local judicial directive, as approved by the Chief Judge of the First Judicial District. The table below highlights the major fees paid by all Milwaukee County court divisions for the State Circuit Court System.

Major Expenses	2008 Budget	2009 Budget	2008/2009 Change
Legal Fees-General	\$ 415,000	\$ 480,750	\$ 65,750
Guardian ad Litem Fees	2,400,743	2,785,200	384,457
Adversary Counsel Fees	1,300,000	1,375,000	75,000
Psychiatrist Fees	517,000	642,000	125,000
Transcript Fees Outside Services	125,150	142,100	16,950
Interpreter Fees	256,400	370,400	114,000
Juror Expenses (Meals, Hotel, Fees)	742,100	742,000	(100)
TOTAL	\$5,756,393	\$6,537,450	\$ 781,057

- o Guardian ad Litem (GAL) expenditures increase by \$384,457, from \$2,400,743 to \$2,785,200, a 16 percent increase over the 2008 Adopted Budget. State revenue for GAL services is estimated to decrease \$4,918, from \$986,773 to \$981,855, requiring additional property tax levy of \$389,375.
 - o Psychiatrist fee expenditures increase \$125,000, from \$517,000 to \$642,000, a 24 percent increase over the 2008 Adopted Budget.
 - o Interpreter fee expenditures increase \$114,000, from \$256,400 to \$370,400, a 44 percent increase over the 2008 Adopted Budget. The increase in interpreter fees is completely offset by an increase in state reimbursement.
- The State of Wisconsin appropriates payments to counties under the Circuit Court Support Grant Program. The support payment decreases \$2,113,516, from \$5,656,291 in the 2008 Adopted Budget to \$3,542,775 in 2009. The level of support included in the 2008 Adopted Budget was based on a proposal that would have increased the circuit court support payment to Milwaukee County by approximately \$2,000,000. However, that funding was not approved in the final 2007-09 Biennial State Budget.

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: COMBINED COURT RELATED OPERATIONS

UNIT NO. 2000
FUND: General - 0001

- In 2007, the Chief Judge and the Sheriff developed a Memorandum of Understanding for provision of bailiff services. In 2009, the crosscharge to the Combined Court Related Operations for bailiff services is \$9,602,181, a \$102,749 increase from the 2008 Adopted Budget. The Bailiff Services Unit is authorized with 87.0 FTE Deputy Sheriff 1 positions, 3.0 FTE Deputy Sheriff Sergeant positions, 1.0 FTE Deputy Sheriff Lieutenant position, 1.0 FTE Deputy Sheriff Captain position, and 1.0 FTE Clerical Assistant 1 position. The budgeted positions provide coverage for the following 75 posts:

BAILIFF POSTS	
Felony (including preliminary)	27
Misdemeanor and Traffic	19
Intake Court	2
Small Claims	2
Family Branches & Commissioners	9
Children's Court Judges & Commissioners	15
Traffic Court Commissioner	1
Total Posts	75

- All departments are required to operate within their expenditure appropriations and their overall budgets. Pursuant to Section 59.60(12), Wisconsin Statutes, "No payment may be authorized or made and no obligation incurred against the county unless the county has sufficient appropriations for payment. No payment may be made or obligation incurred against an appropriation unless the director first certifies that a sufficient unencumbered balance is or will be available in the appropriation to make the payment or to meet the obligation when it becomes due and payable. An obligation incurred and an authorization of payment in violation of this subsection is void. A county officer who knowingly violates this subsection is jointly and severely liable to the county for the full amount paid. A county employee who knowingly violates this subsection may be removed for cause."

FAMILY COURT COMMISSIONER DIVISION

- Personal Services expenditures without fringe benefits decrease \$73,599, from \$1,839,899 to \$1,766,300.

- Expenditure authority for this division is budgeted at \$1,925,892, partially offset by revenue of \$268,945, for a total tax levy cost of \$1,656,947. This is a tax levy decrease of \$11,323 from the 2008 Adopted Budget.
- The Family Court Commissioner IV-D section provides support to the Department of Child Support Enforcement (CSE) in coordination with the Sheriff, County-funded State Court Services and the Family Courts. The 2009 crosscharge issued from the Family Court Commissioner to CSE is \$2,532,149, an increase of \$30,010 over 2008. An additional crosscharge is issued to CSE from the Family and Civil Courts in the County-funded State Court Services Division in the amount of \$1,529,027, an increase of \$68,381 over 2008. The total combined crosscharge from Courts to CSE is \$4,061,176 for a total increase of \$98,391 from 2008.
- The crosscharges to the Child Support program from the Family Court Commissioner and Clerk of Circuit Court are limited to the 66 percent federal revenue offset. The remaining 34 percent is charged back to the Combined Court Related Operations in the amount of \$1,380,879.
- The \$268,945 cost contained in the Family Court Mediation Services section is offset with revenues collected from filing fees in certain family cases, user fees for mediation and custody study services, and from a portion of marriage licenses. If, during 2009, the actual revenue received from these sources exceeds actual expenditures, the State mandates that the excess revenue be set-aside in a reserve account to offset future operating costs in this section. For 2009, a contribution of \$36,445 from the reserve is budgeted for a zero tax levy in this section.

REGISTER IN PROBATE DIVISION

- Personal Services expenditures without fringe benefits decrease \$1,858, from \$967,673 to \$965,815.
- One (1.0 FTE) Clerical Assistant 1 position in the Register in Probate Division is unfunded in

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: COMBINED COURT RELATED OPERATIONS

UNIT NO. 2000
FUND: General - 0001

2009 for a salary and active fringe benefit savings of \$56,071.

- Expenditure authority for this division is budgeted at \$2,602,440, partially offset by revenue of \$493,342, for a total tax levy cost of \$2,109,098. This is a tax levy increase of \$94,075 above the 2008 Adopted Budget.
- Legal fee expenditures increase \$16,750, from \$175,000 to \$191,750, due to an increase in the number of cases the Legal Aid Society is handling for Milwaukee County.
- Guardian ad Litem fee expenditures increase \$81,843 in this division, from \$158,657 to \$240,500. Revenue from the State to offset GAL court costs for the Register in Probate Division decreases slightly, requiring additional property tax levy support of \$82,286.

COUNTY-FUNDED STATE COURT SERVICES DIVISION

- Personal Services expenditures without fringe benefits decrease by \$957,391, from \$12,121,548 to \$11,164,157.
- The 2009 Budget includes the creation of 9.0 FTE Administrative Intern positions at a salary cost of \$205,522. These positions will serve as an additional resource to the judiciary for the provision of legal research, alongside work performed by judges. These interns will replace 9.0 FTE Legal Research Intern positions that are unfunded with a salary reduction of \$426,096, for a net savings of \$220,574.
- One (1.0 FTE) Clerical Assistant 1 position is abolished in the Permanency Plan Review unit for a salary and active fringe benefit cost reduction of \$57,432. The position savings is offset by a corresponding decrease in grant revenue from the State.
- To minimize the impact of declining state revenue, the 2009 Budget unfunds 16.0 FTE in this division for a total salary and active fringe benefit savings of \$1,036,066. This includes the unfunding of 8.0 FTE Deputy Court Clerk Judicial Assistant positions and 8.0 FTE Clerical Assistant 1 positions.

- Expenditure authority for this division is budgeted at \$45,385,268, partially offset by revenue of \$10,464,334, for a total tax levy cost of \$34,920,934. This is a tax levy increase of \$1,896,806 above the 2008 Adopted Budget.
- Expenditure authority of \$3,556,736 is budgeted in the Alternatives to Incarceration section for programs developed by the Chief Judge's Work Group on Pretrial Services, an increase of \$1,226,220 from 2008. The Chief Judge is responsible for managing and monitoring the pretrial programs developed by the Chief Judge's Work Group for Pretrial Services.
 - o The 2009 Budget includes an additional \$608,000 to support the mid-year implementation of a universal screening initiative. This initiative will provide screenings and assessments for better evaluation of offenders upon entrance into the Milwaukee County Circuit Court system. The information gathered will further enable various agencies within the criminal justice system to make effective decisions regarding offender needs and sentencing.
 - o The Courts have acquired a new Access, Inform, and Measure (AIM) grant from the State for \$500,000. This funding supports professional service contracts that provide presentencing assessments that can be used to assist in making sentencing decisions.
 - o The State will continue to fund the Treatment and Diversion (TAD) grant in the amount of \$375,000, a revenue increase of \$146,643 above the 2008 Budget.
 - o Revenue from the State in the amount of \$109,470 will continue to fund the Operating While Intoxicated (OWI) program.

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: COMBINED COURT RELATED OPERATIONS

UNIT NO. 2000
FUND: General - 0001

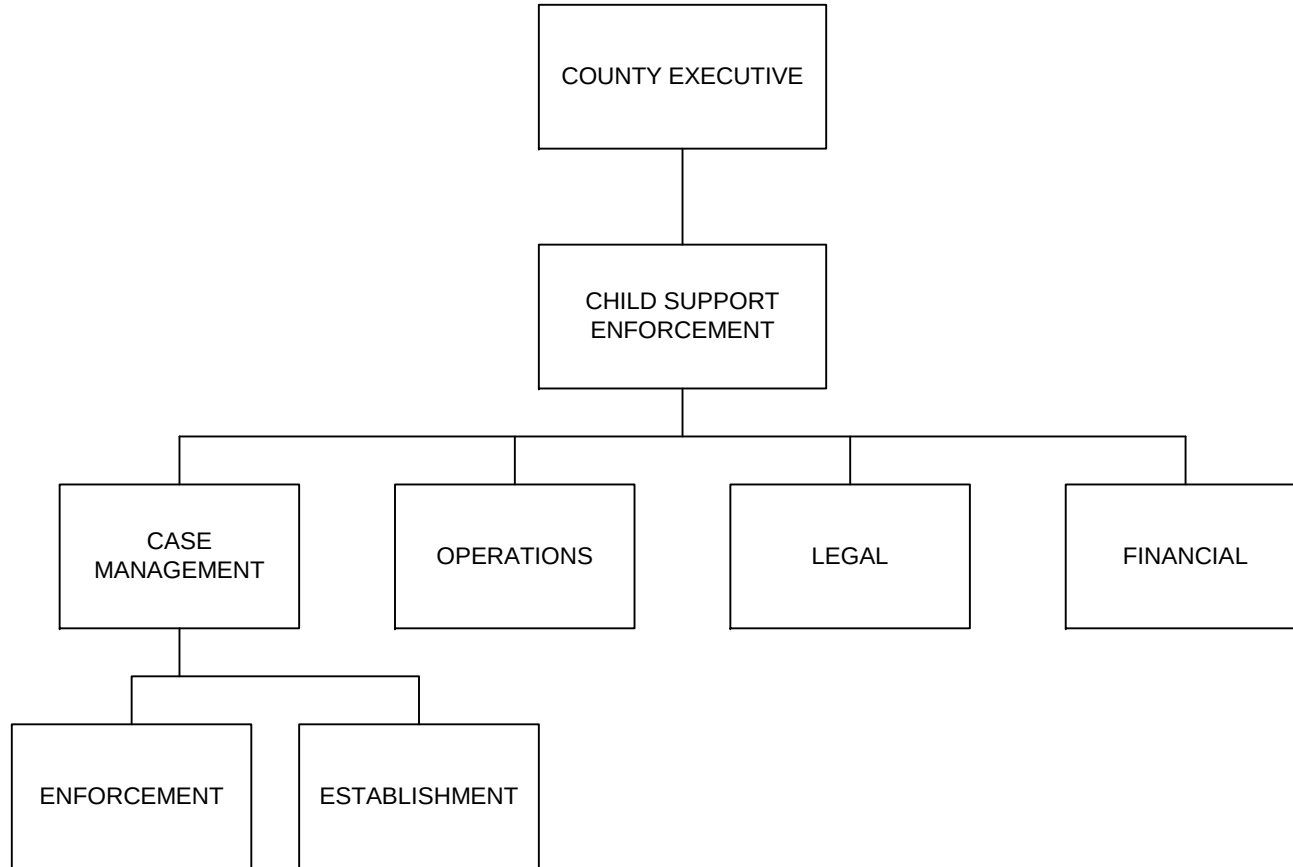
- One (1.0 FTE) position of Audio Visual Technician, created in 1999 for the video conferencing initiative in the Courts, is continued at a salary and active fringe benefit cost of \$63,120 and offset with Federal Justice Assistance Grant (JAG) revenue. The initiative allows court participants in certain cases to appear via video and telephone link-ups. The goal is to reduce the cost of transporting inmates, especially from remote facilities, and to lessen the security risk to the community.
- Guardian ad Litem fees increase \$302,614 in the Family and Children's divisions, from \$2,242,086 to \$2,544,700, as a result of increased appointments. Revenue from the State to offset Guardian ad Litem court costs for the Family and Children's divisions decreases, requiring additional property tax levy support of \$307,089.
- Juror costs are budgeted at \$742,000 for 2009, a decrease of \$100 from 2008. This includes \$640,000 for juror fees, \$92,000 for juror meals and \$10,000 for juror hotel bills.
- For 2009, the Permanency Plan Review division has expenditure authority of \$594,923, which is offset with State revenue. The project provides children in an out-of-home situation with a

review every six months by the court. Revenue from the Bureau of Child Welfare funds 5.0 FTE positions. As previously mentioned, a Clerical Assistant 1 position was budgeted for the Permanency Plan Review grant in prior years; however, this position is abolished in 2009 due to a loss in grant funding.

- Bail forfeitures remain at \$700,000 in 2009. However, a possible reduction could occur beginning in 2008 as a result of Wisconsin Act 447 and changes to WI Statutes 969.02(2), 969.03(1)(d) and 969.13(1). Forfeited bail may now be applied to court ordered restitution.
- The Clerk of Circuit Court is requesting authority to enter into the following Professional Service Contracts in 2009. It is included in this budget for County Board approval in lieu of separate review and approval during the budget year. This contract is with an identified vendor.

Contract Amount	Description	Provider
\$218,000	Legal Resource Center	State of Wisconsin

DEPARTMENT OF CHILD SUPPORT



COUNTY EXECUTIVE'S 2009 BUDGET**DEPT:** CHILD SUPPORT ENFORCEMENT**UNIT NO.** 2430**FUND:** General - 0001**OPERATING AUTHORITY & PURPOSE**

The Department of Child Support implements and administers the Child Support Enforcement Act pursuant to Title IV-D of the Federal Social Security Act and Sections 49.22 and 59.53(5) of the Wisconsin Statutes, under contract with the State Department of Workforce Development. Title IV-D of the Federal Social Security Act applies to custodial parents receiving public assistance. Cases are referred by the Department of Health and Human Services, W-2 agencies and the Milwaukee Bureau of Child Welfare when a custodial parent or child is eligible for any one of a variety of benefits.

The Department of Child Support works cooperatively with other County departments to comply with the IV-D program mandates. Title IV-D legislation requires the Department to provide services to locate parents, establish paternity, enforce and establish child support and medical support orders. Non-W-2 custodial parents may also apply to receive the Child Support Services that are provided to IV-D eligible custodial parents.

BUDGET SUMMARY				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 7,282,716	\$ 7,171,334	\$ 6,424,416	\$ (746,918)
Employee Fringe Benefits (EFB)	5,634,395	5,039,192	4,901,685	(137,507)
Services	1,204,797	1,492,456	1,252,111	(240,345)
Commodities	85,593	112,741	89,141	(23,600)
Other Charges	0	0	0	0
Debt & Depreciation	0	0	0	0
Capital Outlay	1	0	0	0
Capital Contra	0	0	0	0
County Service Charges	5,970,198	5,920,109	6,054,970	134,861
Abatements	(1,803,179)	0	(1,466,311)	(1,466,311)
Total Expenditures	\$ 18,374,521	\$ 19,735,832	\$ 17,256,012	\$ (2,479,820)
Direct Revenue	1,386,078	1,571,943	1,099,600	(472,343)
State & Federal Revenue	16,542,526	15,608,754	15,144,146	(464,608)
Indirect Revenue	1,256,658	1,340,126	0	(1,340,126)
Total Revenue	\$ 19,185,262	\$ 18,520,823	\$ 16,243,746	\$ (2,277,077)
Direct Total Tax Levy	(810,741)	1,215,009	1,012,266	(202,743)

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: CHILD SUPPORT ENFORCEMENT

UNIT NO. 2430

FUND: General - 0001

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Central Service Allocation	\$ 202,043	\$ 0	\$ 0	\$ 0
Courthouse Space Rental	393,132	0	0	0
Tech Support & Infrastructure	599,161	0	0	0
Distribution Services	103,905	0	0	0
Telecommunications	53,954	0	0	0
Record Center	32,592	0	0	0
Radio	0	0	0	0
Computer Charges	64,795	0	0	0
Applications Charges	295,978	0	0	0
Apps Charges - Network	0	0	0	0
Apps Charges - Mainframe	0	0	0	0
HRIS Allocation	57,625	0	0	0
Total Charges	\$ 1,803,185	\$ 0	\$ 0	\$ 0
Direct Property Tax Levy	\$ (810,741)	\$ 1,215,009	\$ 1,012,266	\$ (202,743)
Total Property Tax Levy	\$ 992,444	\$ 1,215,009	\$ 1,012,266	\$ (202,743)

* In 2007, these costs were included in other charging departmental and non-departmental budgets. They were reflected here to show the "total" amount of tax levy support for this Department. In 2008 and 2009, these costs are budgeted within the receiving department to show the tax levy cost in the department.

PERSONNEL SUMMARY				
	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 7,282,716	\$ 7,171,334	\$ 6,424,416	\$ (746,918)
Employee Fringe Benefits (EFB)	\$ 5,634,395	\$ 5,039,192	\$ 4,901,685	\$ (137,507)
Position Equivalent (Funded)*	190.8	138.6	125.0	(13.6)
% of Gross Wages Funded	99.6	97.4	96.5	(0.9)
Overtime (Dollars)**	\$ 0	\$ 0	\$ 0	\$ 0
Overtime (Equivalent to Position)	0.0	0.0	0.0	0.0

* For 2007 Actuals, the Position Equivalent is the budgeted amount.

** Delineated for information. (Also included in personal services.)

COUNTY EXECUTIVE'S 2009 BUDGET**DEPT:** CHILD SUPPORT ENFORCEMENT**UNIT NO.** 2430**FUND:** General - 0001

PERSONNEL CHANGES				
Job Title/Classification	Action	Number of Positions/ Total FTE	Division	Cost of Positions (Excluding Social Security and Fringe)
Clerical Asst. 1	Fund	1/1.0	Child Support	\$ 34,481
Office Support Assistant 2	Unfund	1/1.0	Child Support	(33,023)
Child Support Supervisor	Unfund	1/1.0	Child Support	(53,474)
Child Support Specialist	Unfund	2/1.5	Child Support	(61,948)
Child Support Specialist B/L	Unfund	1/1.0	Child Support	(41,218)
Legal Couns Chld Supp1	Unfund	2/1.5	Child Support	(138,244)
Paralegal Child Support B/L	Unfund	1/1.0	Child Support	(49,549)
Paralegal CS	Unfund	7/7.0	Child Support	(361,473)
			TOTAL	\$ (704,448)

MISSION

The Department of Child Support Enforcement, through the utilization of community resources, promotes family stability by creating a better quality of life for the children of Milwaukee County.

information and to avoid spending time processing paper.

OBJECTIVES

- Promote family self-sufficiency by the administration of Wisconsin's Child Support Enforcement Program in Milwaukee County using available judicial and administrative tools.
- Efficiently and effectively adapt to the changing Federal funding landscape and the uncertainty of the State budget.
- Maintain performance levels in all four federal performance measures. The four performance areas are: Paternity Establishment, Order Establishment, Collection of Current Support, and Collection on Arrears. Baseline for measurement is established after the close of the Federal Fiscal Year in September 2008.
- Create and maintain a partnership with the State of Wisconsin to develop realistic policy and procedures to implement medical support order enforcement following federal guidelines.
- Scan incoming mail such as postmaster letter responses for increased access to the

- Ensure that everyone who contacts the Department receives quality customer service, including high levels of accuracy, and short wait times.
- Actively pursue all administrative remedies for non-payment.
- Continue to cultivate relationships with community-based organizations to better serve program participants and educate the general public about Child Support services.

DEPARTMENT DESCRIPTION

The Department has four divisions: Case Management (Establishment and Enforcement), Financial, Legal and Operations.

The **Case Management Division** includes the Establishment and Enforcement areas and monitors approximately 141,000 cases annually for establishment and enforcement of child support obligations. This division responds to customer service inquiries from case participants via the telephone, e-mail, or walk-in services. In addition, the division also handles medical support orders and works with other states and tribes to establish paternity and support orders as well as enforce existing orders.

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: CHILD SUPPORT ENFORCEMENT

UNIT NO. 2430

FUND: General - 0001

Establishment consists of multiple functions including: initiation of cases, establishment of paternity, and establishment of case support orders. This area receives referrals from W-2 agencies, the Department of Health and Human Services (DHHS), individuals applying for services, Foster Care and Kinship Care providers. Initiation reviews data and schedules establishment interview appointments. Interviewing mothers and potential fathers to determine whether court action is appropriate is the primary responsibility of establishment paralegals. Interviews take place at the Courthouse, W-2 sites and DHHS.

The Enforcement section monitors cases to ensure timely payment of child support orders and, if necessary, takes administrative and/or legal action to enforce payment. Staff locates parents who are delinquent in support and identifies income and assets that may be used to satisfy support orders. This area also monitors automated delinquency reports, sends enforcement warning letters to delinquent payers, and sends income withholding notices to employers when employment is reported by the payer, the payee, or through the Federal or State new-hire directories. Applicants for child support services automatically receive tax intercept services. The Internal Revenue Service (IRS) and the State Department of Revenue (DOR) intercept tax refunds due to support payers who have outstanding support debts. Personnel utilize all enforcement tools to collect child support arrears including: Financial Institution Data Match (FIDM), Lien Docket, and License Suspension.

The **Financial Division** is responsible for maintaining Milwaukee County family court orders on KIDS, the statewide support computer system. Personnel are charged with entering all court orders on KIDS ensuring that support payments properly pay out to the custodian as ordered.

Additionally, staff monitors reports allowing payments to flow through the case accounts and pay out in an accurate, timely manner. Staff are responsible for manually allocating payments to cases which cannot be processed automatically by pulling files and printing payment records for the courts, participants, agencies and co-workers. The division completes financial record reviews for cases that are placed upon the State Support Lien Docket.

The **Legal Division** is responsible for representing the Department of Child Support Enforcement in Family Court hearings in Milwaukee County. The division's attorneys represent the Department and the State of Wisconsin before the County's Family Court judges and Family Court commissioners. They also appear, as needed, in probate and bankruptcy proceedings affecting the Department's cases.

The **Operations Division** provides support services to department managers, including budget preparation and payroll services.

BUDGET HIGHLIGHTS

- Personal Services expenditures without fringe benefits decrease \$746,918, from \$7,171,334 to \$6,424,416.
- Federal incentive revenue awarded to Milwaukee County and federal matching funds continue to be the major source of funding for child support enforcement operations. In 2009, the State will continue to contribute general-purpose revenue (GPR) to maintain these operations and offset a significant loss of federal matching funds that came out of the Federal Deficit Reduction Act of 2005. The following bullets provide the basis of these supports and the 2009 budgeted levels.
- Federal Incentive Payments: The Federal Government allocates money to the State for Child Support Enforcement based upon the following measures:
 - o Paternity establishment
 - o Establishment of support orders
 - o Collection of current support obligations
 - o Collection of child support arrears
 - o Cost effectiveness
- All of the first \$12.69 million of the State's allocation is passed through to the county child support agencies plus 30 percent of any additional remaining balance. Milwaukee has nearly 39 percent of the state's cases and its estimated allocation for 2009 of \$3,874,343 represents approximately 31 percent of the total distribution.

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: CHILD SUPPORT ENFORCEMENT

UNIT NO. 2430

FUND: General - 0001

- The 2009 Budget is based on the performance funds allocated by the State to county child support agencies. The Department expects to earn incentive revenue of \$3,874,343 under the terms of the State/County contract. The performance revenue in 2009 is based on the following levels of performance standards and begins with a baseline approximately established on September 30, 2008:
 - o Maintain paternity performance.
 - o Maintain current support and arrears collections.
 - o Maintain order establishment rate.
- Resolution 07-332, adopted by the Milwaukee County Board of Supervisors on July 26, 2007 expressed Milwaukee County's support for the passage of Federal legislation to rescind the devastating cuts to child support enforcement activities due to the passage of the Federal Deficit Reduction Act of 2005. The Wisconsin Counties Association (WCA) and National Association of Counties (NACo) have passed similar resolutions in support of restored funding for child support enforcement operations.
- Federal Matching Funds: Most administrative and enforcement costs incurred by child support enforcement agencies are eligible for reimbursement by the federal government at a 66 percent matching rate. In past years, all federal incentive revenue expended on the child support program could draw down additional federal dollars based upon the 66 percent match. Under the terms of the Federal Deficit Reduction Act of 2005, beginning on October 1, 2007, the Department no longer receives federal match for the expenditure of federal incentive revenue.
- Supplemental Incentive Revenue (GPR): During Calendar Year 2009, the State proposes to allocate \$5.5 million in GPR to county child support agencies for child support services. Milwaukee's estimated allocation of these funds for 2009 is \$1,748,757. This amount is eligible for federal match in the amount of \$ 3,394,645.
- County Board Resolution 1A-013, file number 07-379 permitted early access to 2008 performance funds in the amount of \$217,882 and required the Department to carry forward an equivalent level of local property tax levy funding to 2008. This allowed the County to draw an additional \$422,947 in federal matching dollars. This method to match advance performance funds in exchange for tax levy was exhausted in 2008, resulting in a total funding reduction of \$640,829.
- If during 2009 the amount of actual performance revenue exceeds the amount of budgeted revenue, the surplus is to be recorded in a special revenue account, titled Revenue from Other Governmental Units. These funds can only be expended via an appropriation transfer requiring approval of the County Executive and County Board.
- The Federal Office of Child Support (ACF-OCSE) reviewed and modified the State of Wisconsin's distribution methodology for Federal Tax Offset. Revenue on Patient Services decreases by \$205,000, from \$805,000 to \$600,000. This adjustment results in a total funding reduction of \$602,941.
- The 2009 Budget restores funding for 1.0 FTE Clerical Assistant 1 position at a salary and active fringe cost of \$55,976.
- Due to the previously mentioned revenue reductions, the following 14.0 FTE are being unfunded in 2008 for a salary and active fringe savings of \$1,096,715: 1.0 FTE Office Support Assistant 2 position, 1.0 FTE Child Support Supervisor position, 1.5 FTE Child Support Specialist positions, 1.0 FTE Child Support Specialist Bilingual position, 1.5 FTE Legal Counsel Child Support 1 positions, 1.0 FTE Paralegal Child Support Bilingual position, and 7.0 FTE Paralegal Child Support positions.
- In addition to unfunding positions, the department reduces contractual services by 16 percent and commodities by 21 percent.

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: CHILD SUPPORT ENFORCEMENT

UNIT NO. 2430

FUND: General - 0001

- GPR from the Wisconsin Department of Workforce Development (DWD) is budgeted at \$1,748,757. If this revenue is not realized in 2009, Child Support Enforcement would need to reduce expenditures by the amount of the unrealized revenue plus the federal match to achieve the department budget. This includes the possibility of additional personnel reductions beyond the unfunding of 14.0 FTE already included in the 2009 Budget.
- The cross-charges to the Child Support program from the Family Court Commissioner, District Attorney and Clerk of Circuit Court are limited to the 66 percent federal revenue offset. The remaining 34 percent is charged back to Combined Court Related Operations in the amount of \$ 1,436,122.

The following table details the crosscharges Child Support receives from the serving departments in 2009:

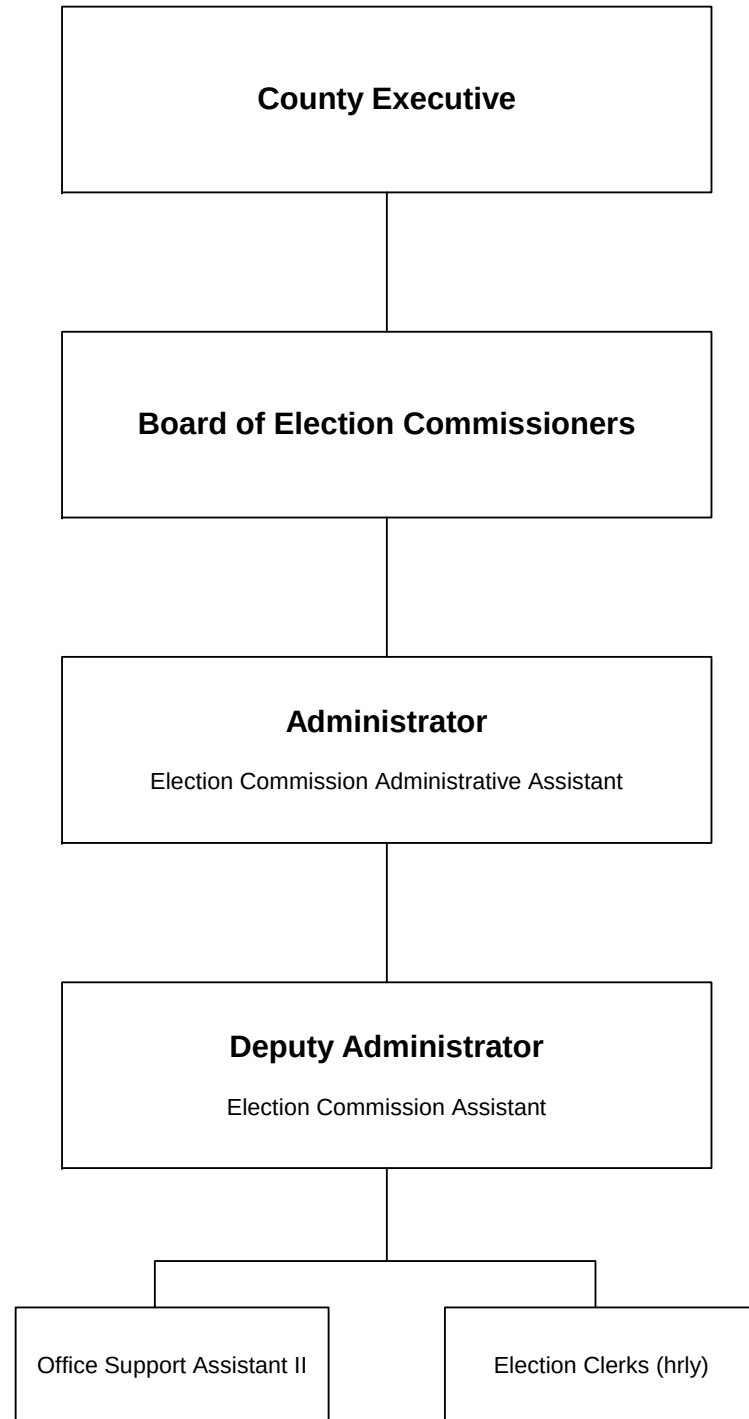
CROSSCHARGES FROM OTHER COUNTY AGENCIES			
	2008 Budget	2009 Budget	2008/2009 Change
Family Court			
Commissioner	\$2,502,139	\$2,532,149	\$ 30,010
Clerk of Court	1,460,646	1,529,027	68,381
District Attorney	<u>157,825</u>	<u>162,478</u>	<u>4,653</u>
TOTAL	\$4,120,610	\$4,223,654	\$ 103,044

- The Department anticipates revenue in the amount of \$35,000 in 2009 from its participation in the County's Tax Refund Intercept Program (TRIP). Fees and costs owed to the County on non-IVD cases will be submitted for collection.
- The Department will begin charging a \$25 fee to fax satisfactions for Real Estate or Financing transactions. Anticipated revenue from these fees is \$1,500 for 2009.
- The Department will continue the cooperative agreement to provide telephone customer service for child support in Racine County. The

Call Center program began in 2006 as a pilot project and has been successful. For 2009, revenue remains budgeted at \$65,000. In addition, the department is currently marketing this service to other counties.

- The three-year Section 1115 Demonstration grant ended in July 2008, a loss of \$333,537. This federal grant supported the Legal Advocacy Program. Appropriations previously supported by this grant have been eliminated.
- The cost of 1.0 FTE Economic Support Specialist (ESS) position is again cross-charged to Child Support from DHHS to reflect the role of a dedicated ESS worker on cases in which Income Maintenance and Child Support issues intersect. Through this initiative, both departments can improve their performance standards by enhancing the accuracy of the data maintained in the KIDS database.
- All departments are required to operate within their expenditure appropriations and their overall budgets. Pursuant to Section 59.60(12), Wisconsin Statutes, "No payment may be authorized or made and no obligation incurred against the county unless the county has sufficient appropriations for payment. No payment may be made or obligation incurred against an appropriation unless the director first certifies that a sufficient unencumbered balance is or will be available in the appropriation to make the payment or to meet the obligation when it becomes due and payable. An obligation incurred and an authorization of payment in violation of this subsection is void. A county officer who knowingly violates this subsection is jointly and severally liable to the county for the full amount paid. A county employee who knowingly violates this subsection may be removed for cause."

ELECTION COMMISSION



COUNTY EXECUTIVE'S 2009 BUDGET**DEPT:** ELECTION COMMISSION**UNIT NO.** 3010**FUND:** General - 0001**OPERATING AUTHORITY & PURPOSE**

Pursuant to Sections 7.10, 7.21 and 7.60 of the Wisconsin Statutes, this department prepares, prints, distributes and maintains custody of ballots, including absentee, Braille and sample ballots; canvasses returns and certifies them to the State Elections Board; advertises all elections held on a Federal, State and County-wide basis in community and minority newspapers; distributes, receives and verifies the legality of nomination papers and recall petitions filed; receives Code of Ethics forms; audits campaign finance reports and registration forms of candidates and committees; maintains election

records and files; prorates charges to municipalities and school boards for election services provided; reviews election laws; conducts recall elections; conducts recount proceedings and special elections; issues certificates of election to County Supervisors, the County Executive and to five County constitutional officers; provides a statistical election booklet every other year; prints Congressional, Supervisory districts, State Senate and Assembly maps; and attends meetings relative to the office.

BUDGET SUMMARY				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 166,712	\$ 207,975	\$ 169,123	\$ (38,852)
Employee Fringe Benefits (EFB)	112,634	105,908	108,160	2,252
Services	291,882	686,274	234,869	(451,405)
Commodities	1,068	2,700	1,100	(1,600)
Other Charges	0	0	0	0
Debt & Depreciation	0	0	0	0
Capital Outlay	0	0	0	0
Capital Contra	0	0	0	0
County Service Charges	112,272	90,248	87,572	(2,676)
Abatements	(105,378)	0	0	0
Total Expenditures	\$ 579,190	\$ 1,093,105	\$ 600,824	\$ (492,281)
Direct Revenue	68,589	50,000	40,500	(9,500)
State & Federal Revenue	0	0	0	0
Indirect Revenue	0	0	0	0
Total Revenue	\$ 68,589	\$ 50,000	\$ 40,500	\$ (9,500)
Direct Total Tax Levy	510,601	1,043,105	560,324	(482,781)

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: ELECTION COMMISSION

UNIT NO. 3010

FUND: General - 0001

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Central Service Allocation	\$ 9,288	\$ 0	\$ 0	\$ 0
Courthouse Space Rental	53,304	0	0	0
Tech Support & Infrastructure	14,638	0	0	0
Distribution Services	171	0	0	0
Telecommunications	525	0	0	0
Record Center	6,091	0	0	0
Radio	0	0	0	0
Computer Charges	2,124	0	0	0
Applications Charges	17,066	0	0	0
Apps Charges - Network	0	0	0	0
Apps Charges - Mainframe	0	0	0	0
HRIS Allocation	2,173	0	0	0
Total Charges	\$ 105,380	\$ 0	\$ 0	\$ 0
Direct Property Tax Levy	\$ 510,601	\$ 1,043,105	\$ 560,324	\$ (482,781)
Total Property Tax Levy	\$ 615,981	\$ 1,043,105	\$ 560,324	\$ (482,781)

* In 2007, these costs were included in other charging departmental and non-departmental budgets. They were reflected here to show the "total" amount of tax levy support for this Department. In 2008 and 2009, these costs are budgeted within the receiving department to show the tax levy cost in the department.

PERSONNEL SUMMARY				
	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 166,712	\$ 207,975	\$ 169,123	\$ (38,852)
Employee Fringe Benefits (EFB)	\$ 112,634	\$ 105,908	\$ 108,160	\$ 2,252
Position Equivalent (Funded)*	7.1	7.7	6.6	(1.1)
% of Gross Wages Funded	100.0	95.4	95.3	(0.1)
Overtime (Dollars)**	\$ 6,645	\$ 27,562	\$ 9,973	\$ (17,589)
Overtime (Equivalent to Position)	0.28	1.1	0.4	(0.7)

* For 2007 Actuals, the Position Equivalent is the budgeted amount.

** Delineated for information. (Also included in personal services.)

PERSONNEL CHANGES				
Job Title/Classification	Action	Number of Positions/ Total FTE	Division	Cost of Positions (Excluding Social Security & Fringe)
Election Clerk*	Reduce Hrs	0/(0.48)	Election Commission	(12,273)
			TOTAL	\$ (12,273)

*The number of positions of Election Clerk remains at 8, the 2008 level. Funding and hours are reduced due to workload reductions.

MISSION

The mission of the Milwaukee County Election Commission is to administer Federal, State, County and Municipal elections in a manner that assures public confidence in the accuracy, efficiency and

fairness of the election process and to enforce State election and campaign finance laws.

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: ELECTION COMMISSION

UNIT NO. 3010
FUND: General - 0001

OBJECTIVES

- To administer and coordinate with 19 municipalities the scheduled elections for 2009 (Spring Primary on February 17, 2009 and Spring General on April 7, 2009), which will include the state offices of State Supreme Court Justice, Court of Appeals – District 1, nine Circuit Court Judge Branches (Branch 2, 3, 7, 12, 16, 22, 29, 30 and 42) and the State Superintendent of Public Instruction as well as any municipal or school district races or referenda. These elections will be administered in a manner that assures public confidence in the accuracy, efficiency and fairness of the election process and to enforce State election and campaign finance laws.
- While administering the elections, to further implement recent federal and state mandates ensuring that Milwaukee County's municipalities make voting equipment accessible to voters with various disabilities allowing them to vote independently and privately and to utilize the Statewide Voter Registration System (SVRS) for maintaining voter records, all of which are required under the Help America Vote Act (HAVA).
- Install and receive training and begin the implementation of an Automated Election Result Tabulation System with the goal that it will be ready for the scheduled elections in the Fall of 2010. The system will enable the Election Commission to provide instantaneous countywide unofficial election results on election night. This system will also eliminate the need for data entry significantly reducing the amount of time needed to produce the official canvass of election results, for filing with the State Government Accountability Board – Elections Division, as required by law. This automated system will also reduce the number of hours paid to the department's hourly employees who assist with the compilation of the canvass of results.
- Continue to receive education and training from the State Government Accountability Board – Elections Division (GAB). Training sessions are provided by the GAB in Madison and via teleconference (Wisline courses). In addition, the 2009 Budget includes funding for attendance

at three conferences per year during which the Wisconsin County Clerks Association holds its own sessions regarding election procedures including presentations by the GAB to ensure comprehension and implementation of updated election laws/procedures, which change frequently.

- Begin to assist municipalities with the training of election workers, allowing the Election Commission to educate the municipal clerks and election workers regarding updated election procedures and the proper completion of all election forms in an effort to prevent future errors or omissions in paperwork.

DEPARTMENT DESCRIPTION

The Election Commission budget includes the following two programs:

1. Spring Elections – The primary and general elections held in the spring are Judicial, County, municipal and school board elections. Municipalities reimburse the County for their share of expenses. The County must absorb all costs for Federal, State, Judicial and County elections. In presidential election years, there is also a presidential preference election.
2. Fall Elections – The primary and general elections held in the Fall are primarily State and national elections, with the exception of elections for County constitutional officers. Almost all costs of Fall elections are not reimbursed to the County and are, therefore, expenses subsidized by the tax levy.

BUDGET HIGHLIGHTS

- Personal Services without Fringe Benefits decreased by \$38,852 from \$207,975 to \$169,123.
- The workload of the Election Commission varies significantly from year to year according to the number and type of elections anticipated. Because 2009 is a two-election year as opposed to a four-election year, various appropriations decrease, including the following:

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: ELECTION COMMISSION

UNIT NO. 3010
FUND: General - 0001

- The appropriation for Ballots and Election Supplies decreases \$400,000 from \$600,000 to \$200,000.
- The appropriation for Election Clerks who assist in the Election Commission Office during peak activity decreases \$10,959 from \$24,447 to \$13,488.
- In 2009, the Office of the Milwaukee County Election Commission will be installing an Electronic Result Tabulation system that will enable the instantaneous tabulation of countywide unofficial election results from the 19 municipalities in Milwaukee County. The office will be able to provide accurate results to the media as well as to other interested parties.
- Fees are unchanged from 2008 levels.
- The 2009 Capital Improvements Budget includes \$198,900 for an Electronic Vote Tabulation project.
- As a result of the 2009 reorganization of the Fleet Management Division, vehicle-owning and leasing departments no longer pay for vehicles and equipment through rental rates (crosscharged from Fleet), but are allocated a maintenance appropriation to pay for vehicle maintenance and repairs provided by the County's maintenance provider. Departments are now responsible for vehicle repair and replacement decisions in consultation with the Fleet Division. This restructuring results in a decrease in crosscharges from Fleet Management of \$1,731. The Division is allocated \$692 for maintenance and repairs of its vehicles and equipment for 2009. The 2009 maintenance appropriation is less than the 2008 crosscharge amount as overhead is no longer allocated to departments but budgeted centrally as part of the contract costs.
- All departments are required to operate within their expenditure appropriations and their overall budgets. Pursuant to Section 59.60(12), Wisconsin Statutes, "No payment may be authorized or made and no obligation incurred against the county unless the county has sufficient appropriations for payment. No payment may be made or obligation incurred against an appropriation unless the director first certifies that a sufficient unencumbered balance is or will be available in the appropriation to make the payment or to meet the obligation when it becomes due and payable. An obligation incurred and an authorization of payment in violation of this subsection is void. A county officer who knowingly violates this subsection is jointly and severely liable to the county for the full amount paid. A county employee who knowingly violates this subsection may be removed for cause."

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: ELECTION COMMISSION

UNIT NO. 3010

FUND: General - 0001

ACTIVITY AND STATISTICAL SUMMARY				
	<u>2007 Budget</u>	<u>2007 Actual</u>	<u>2008 Budget</u>	<u>2009 Budget</u>
Spring				
Elections	2	2	2	2
Recall Elections	0	1	0	0
Recall Petitions	0	0	0	0
Recall Hearings	0	0	0	0
Referenda	6	5	4	0
Special Elections	1	2	1	0
Candidate Financial Statement	65	51	70	60
Nomination Papers	0	6	45	0
Ballot Set-up and Proofing	2	4	3	2
Challenge	0	0	0	0
Recounts	0	0	0	0
Statistical Book	1	0	0	0
Braille Conversions	2	2	2	2
Fall				
Elections	0	0	2	0
Recall Elections	0	0	0	0
Recall Petitions	0	0	0	0
Recall Hearings	0	0	0	0
Referenda	0	1	2	0
Special Elections	0	1	0	0
Candidate Financial Statement	65	51	65	60
Nomination Papers	0	0	6	0
Ballot Set-up and Proofing	0	3	2	0
Challenge	0	0	0	0
Recounts	0	0	0	0
Braille Conversions	0	0	2	0

Service

Copies

Copies of Statutes

Copies of Campaign Finance/Bookkeeping Manuals

Copies of Statistical Booklet of prior elections

Ballots, programming, election supplies for municipalities and school Boards

SVRS-generated Voter Lists Burned onto a compact disc

Fee

\$.20/sheet

\$ 2.00/copy

\$ 2.00/copy

Actual printing cost (varies)

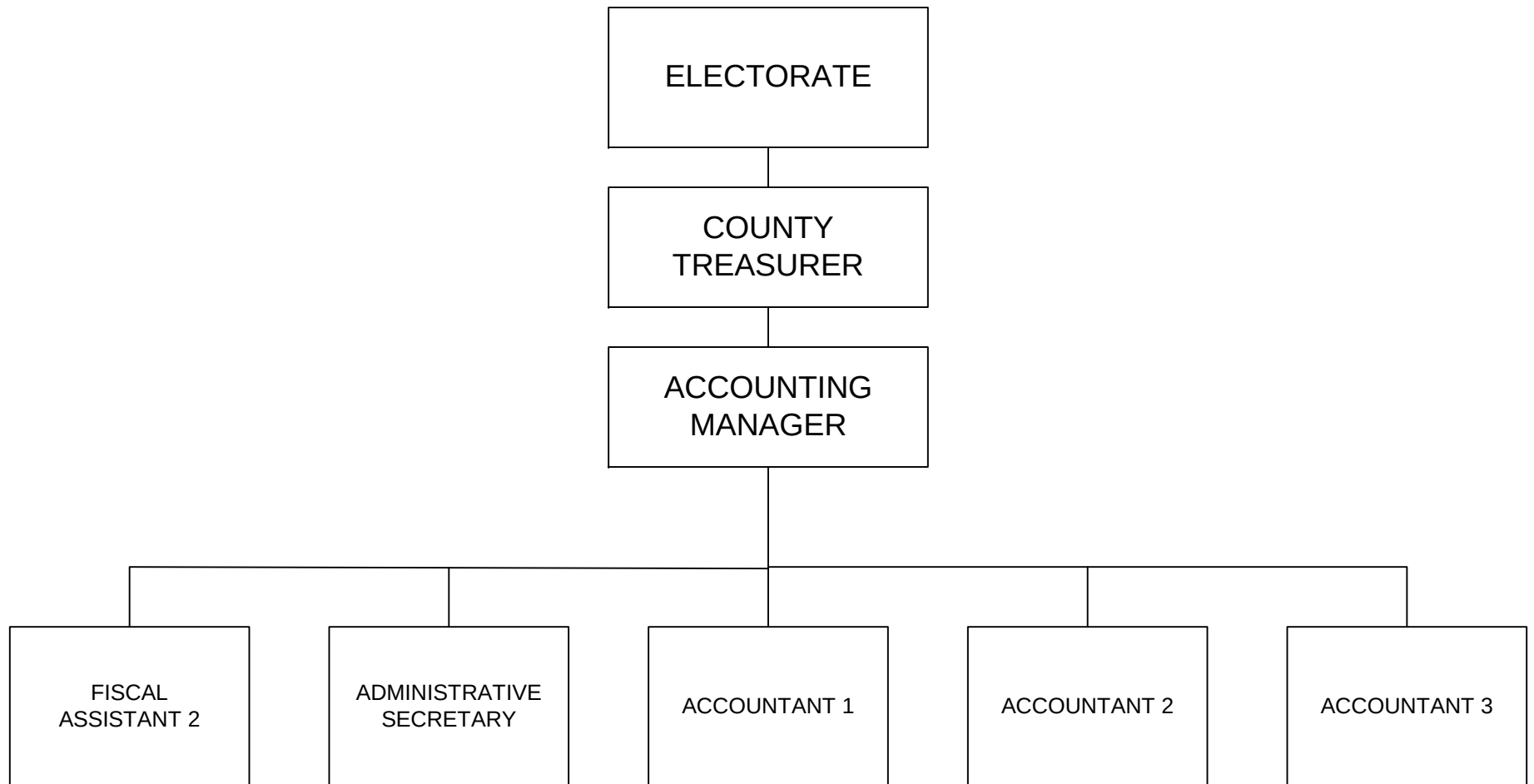
Actual costs (varies)

\$25.00 base fee per report

\$ 5.00 for first 1,000 records

\$ 5.00 for each addl. record

COUNTY TREASURER



COUNTY EXECUTIVE'S 2009 BUDGET**DEPT:** COUNTY TREASURER**UNIT NO.** 3090**FUND:** General - 0001**OPERATING AUTHORITY & PURPOSE**

Pursuant to Section 59.25 of the Wisconsin Statutes, this Department receives all monies which belong to, or are deposited in trust with the County of Milwaukee; pays out all monies on order of the County Board, or as otherwise provided by law or ordinances; transmits State taxes, fees and revenues from other charges to the State Treasurer;

collects and enforces the collection of delinquent property taxes; acts as custodian of the Employees' Retirement System; provides for the daily cash requirements of Milwaukee County; and invests County appropriations not needed immediately in low risk short-term and mid-term investments.

BUDGET SUMMARY				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 416,224	\$ 419,214	\$ 445,561	\$ 26,347
Employee Fringe Benefits (EFB)	321,462	283,072	312,106	29,034
Services	145,791	183,896	199,227	15,331
Commodities	13,386	10,500	11,750	1,250
Other Charges	418,007	437,500	442,500	5,000
Debt & Depreciation	0	0	0	0
Capital Outlay	0	0	0	0
Capital Contra	0	0	0	0
County Service Charges	157,364	150,266	141,995	(8,271)
Abatements	(145,016)	0	0	0
Total Expenditures	\$ 1,327,218	\$ 1,484,448	\$ 1,553,139	\$ 68,691
Direct Revenue	2,278,944	2,005,000	2,607,500	602,500
State & Federal Revenue	0	0	0	0
Indirect Revenue	0	0	0	0
Total Revenue	\$ 2,278,944	\$ 2,005,000	\$ 2,607,500	\$ 602,500
Direct Total Tax Levy	(951,726)	(520,552)	(1,054,361)	(533,809)

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Central Service Allocation	\$ 0	\$ 0	\$ 0	\$ 0
Courthouse Space Rental	72,876	0	0	0
Tech Support & Infrastructure	31,188	0	0	0
Distribution Services	17,562	0	0	0
Telecommunications	2,387	0	0	0
Record Center	916	0	0	0
Radio	0	0	0	0
Computer Charges	3,541	0	0	0
Applications Charges	13,785	0	0	0
Apps Charges - Network	0	0	0	0
Apps Charges - Mainframe	0	0	0	0
HRIS Allocation	2,762	0	0	0
Total Charges	\$ 145,017	\$ 0	\$ 0	\$ 0
Direct Property Tax Levy	\$ (951,726)	\$ (520,552)	\$ (1,054,361)	\$ (533,809)
Total Property Tax Levy	\$ (806,709)	\$ (520,552)	\$ (1,054,361)	\$ (533,809)

* In 2007, these costs were included in other charging departmental and non-departmental budgets. They were reflected here to show the "total" amount of tax levy support for this Department. In 2008 and 2009, these costs are budgeted within the receiving department to show the tax levy cost in the department.

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: COUNTY TREASURER

UNIT NO. 3090
FUND: General - 0001

PERSONNEL SUMMARY				
	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 416,224	\$ 419,214	\$ 445,561	\$ 26,347
Employee Fringe Benefits (EFB)	\$ 321,462	\$ 283,072	\$ 312,106	\$ 29,034
Position Equivalent (Funded)*	9.0	8.0	8.5	0.5
% of Gross Wages Funded	100.0	100.0	100.0	0.0
Overtime (Dollars)**	\$ 15	\$ 0	\$ 0	\$ 0
Overtime (Equivalent to Position)	0.0	0.0	0.0	0.0

* For 2007 Actuals, the Position Equivalent is the budgeted amount.

** Delineated for information. (Also included in personal services.)

PERSONNEL CHANGES				
Job Title/Classification	Action	Number of Positions/ Total FTE	Division	Cost of Positions (Excluding Social Security & Fringe)
Student Intern	Create	0.5	Acctg, Ck Distr, Cash/ Rec	\$ 11,747
			TOTAL	\$ 11,747

MISSION

The Milwaukee County Treasurer's Office will provide prompt, high-quality services to sustain the overall operation of County government for the benefit of its citizens by carrying out the functions of cash receipt and disbursement, property tax services and investment.

OBJECTIVES

- The implementation of on-line tax payment capability and increased collections efforts will result in increased delinquent property tax collections by this office.
- Efficiencies in the county vendor and employee payments systems will be pursued through increasing the number of employees using direct deposit and the number of vendors using direct deposit or debit cards.

BUDGET HIGHLIGHTS

- Personal Services expenditures without fringe benefits increase by \$26,347, from \$419,214 to \$445,561. Implementation of enhanced technology, specifically providing Internet access to delinquent property tax information

and the automation of payroll distribution, allowed the Treasurer to reassess the department's personnel needs.

- The budget includes the addition of 0.5 FTE Student Intern at a total cost of \$12,645 including salary and Social Security. This position will identify delinquent properties which are environmentally contaminated. Since the County purchases the rights to delinquent property taxes from municipalities, identifying and removing these properties from the tax rolls will reduce County expense.
- Expenditures for Services increased by \$15,331, from \$183,896 to \$199,227. The increase is partially attributable to an \$8,000 increase in advertising expenses, due to mandated publishing of unclaimed funds only in odd numbered years and an increase in postage expenses.
- The 2009 expenditure for Unpaid Personal Property Tax Chargebacks increase by \$5,000, from \$400,000 to \$405,000, based on actual experience.

COUNTY EXECUTIVE'S 2009 BUDGET

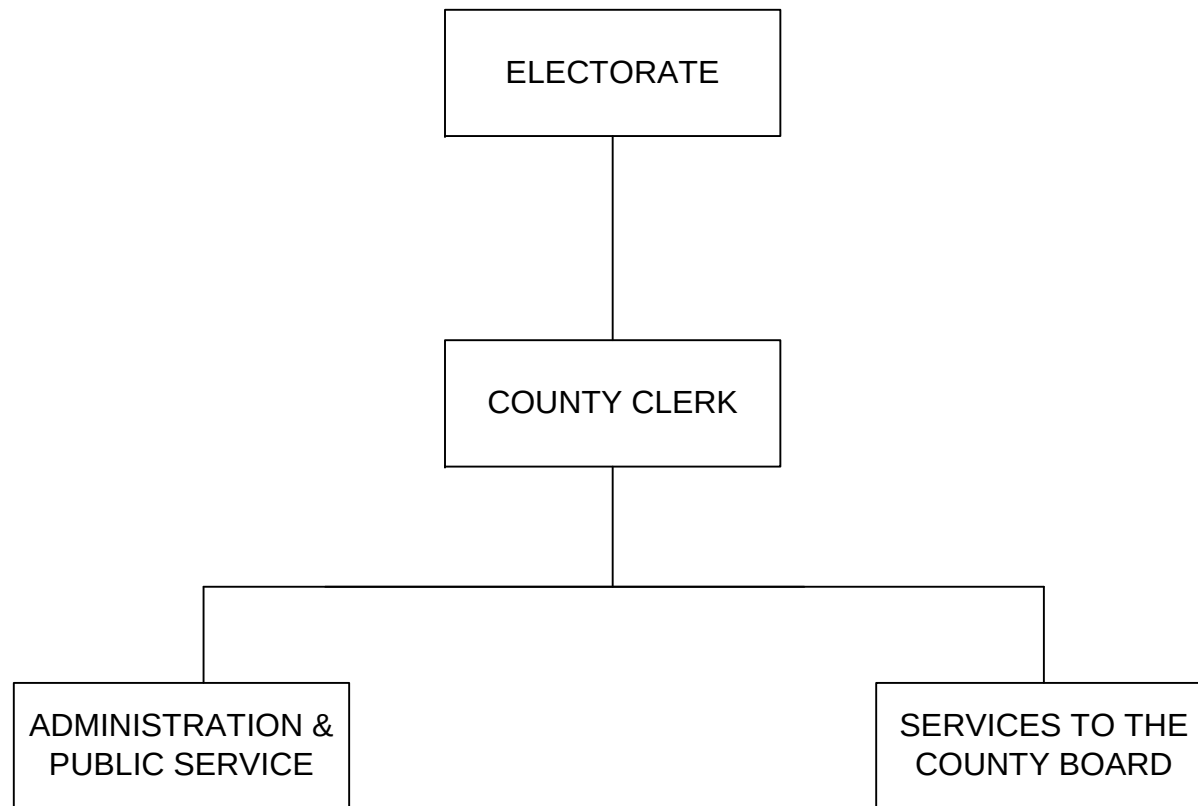
DEPT: COUNTY TREASURER

UNIT NO. 3090
FUND: General - 0001

- Total revenue increases \$602,500, from \$2,005,000 to \$2,607,500. This is primarily due to a \$600,000 increase, for a 2009 total of \$2,600,000, in interest collected on delinquent property taxes. The Treasurer plans an aggressive campaign to collect delinquent taxes in 2009.
- The administrative costs remain unchanged at \$250 per foreclosure and \$150 for delinquent property listings. The revenue related to these fees has been increased to \$7,000 based on actual experience.
- \$75,000 is budgeted for fees relating to the County's banking services.
- In an attempt to curb the growing liability of outstanding stale dated checks to the County, this office will be inserting a caption on the bottom third of all checks issued by Milwaukee County reminding "All Payees" that the check is only valid for 60 days and a "replacement check" fee of \$15 will be assessed for not cashing their checks within the valid time period stated on all checks. This action should reduce staff time, expenses relating to advertising of unclaimed funds and bank fees associated with the reissuing of new checks.
- All departments are required to operate within their expenditure appropriations and their overall budgets. Pursuant to Section 59.60(12), Wisconsin Statutes, "No payment may be authorized or made and no obligation incurred against the county unless the county has sufficient appropriations for payment. No payment may be made or obligation incurred against an appropriation unless the director first certifies that a sufficient unencumbered balance is or will be available in the appropriation to make the payment or to meet the obligation when it becomes due and payable. An obligation incurred and an authorization of payment in violation of this subsection is void. A county officer who knowingly violates this subsection is jointly and severally liable to the county for the full amount paid. A county employee who knowingly violates this subsection may be removed for cause."

ACTIVITY AND STATISTICAL SUMMARY			
	2007 Actual	2008 Budget	2009 Budget
Checks Issued	215,285	200,000	200,000
Lost Checks and Forgeries Processed	350	200	400
Receipts Issued: Property Taxes	5,128	4,600	4,600
Delinquent Tax Notices Processed	6,851	8,000	8,000
Unpaid Property Taxes Submitted to Treasurer (000's)	3,576	3,400	3,400
Number of Parcels with Bankruptcy Claims, Petitions for Foreclosure	402	150	200
Forms Furnished to Municipalities	680,941	875,000	800,000

COUNTY CLERK



COUNTY EXECUTIVE'S 2009 BUDGET**DEPT:** COUNTY CLERK**UNIT NO.** 3270**FUND:** General - 0001**OPERATING AUTHORITY & PURPOSE**

Pursuant to Section 59.20 of the Wisconsin Statutes, and Section 56.09 of the Milwaukee County Ordinances, the County Clerk records the proceedings of the County Board of Supervisors; distributes copies of the printed proceedings; maintains all of the legislative files; produces a continuous index of the ordinances and resolutions presented to the County Board at each meeting; updates existing ordinances and prepares copies of new ordinances for distribution; receives/processes court summons and complaints naming Milwaukee County; maintains the central file of County deeds, contracts, insurance policies, agreements, leases and easements; maintains SARA Title III records for Milwaukee County; administers oaths of office and maintains a file of such oaths as well as public official bonds; maintains a file of qualified public improvement contractors; receives and publicly

opens all sealed bids for public improvement projects; receives bids for services and commodities; distributes copies of the Milwaukee County financial reports and statistical reports of property valuations; issues marriage, equestrian, hayride, horse and stable licenses; sells bus tickets and passes, along with issuing passports; processes garnishment actions, tax levies and wage assignments of County employees; processes lien notices against contractors performing County public improvements; maintains the file of certificates of title for all County-owned vehicles; assists the County Treasurer in signing all County checks; and registers all lobbyists and reports quarterly to the County Board on the number of registrants. Finally, the department serves as an informational clearinghouse for corporate Milwaukee County.

BUDGET SUMMARY				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 416,739	\$ 390,974	\$ 338,536	\$ (52,438)
Employee Fringe Benefits (EFB)	285,744	266,506	261,031	(5,475)
Services	15,385	30,192	30,192	0
Commodities	6,669	6,425	4,650	(1,775)
Other Charges	0	0	0	0
Debt & Depreciation	0	0	0	0
Capital Outlay	0	0	0	0
Capital Contra	0	0	0	0
County Service Charges	140,942	142,792	154,212	11,420
Abatements	(136,140)	0	0	0
Total Expenditures	\$ 729,339	\$ 836,889	\$ 788,621	\$ (48,268)
Direct Revenue	454,449	482,400	480,625	(1,775)
State & Federal Revenue	0	0	0	0
Indirect Revenue	0	0	0	0
Total Revenue	\$ 454,449	\$ 482,400	\$ 480,625	\$ (1,775)
Direct Total Tax Levy	274,890	354,489	307,996	(46,493)

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: COUNTY CLERK

UNIT NO. 3270

FUND: General - 0001

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Central Service Allocation	\$ 14,819	\$ 0	\$ 0	\$ 0
Courthouse Space Rental	74,892	0	0	0
Tech Support & Infrastructure	23,039	0	0	0
Distribution Services	1,911	0	0	0
Telecommunications	1,338	0	0	0
Record Center	18	0	0	0
Radio	0	0	0	0
Computer Charges	3,541	0	0	0
Applications Charges	14,852	0	0	0
Apps Charges - Network	0	0	0	0
Apps Charges - Mainframe	0	0	0	0
HRIS Allocation	1,730	0	0	0
Total Charges	\$ 136,140	\$ 0	\$ 0	\$ 0
Direct Property Tax Levy	\$ 274,890	\$ 354,489	\$ 307,996	\$ (46,493)
Total Property Tax Levy	\$ 411,030	\$ 354,489	\$ 307,996	\$ (46,493)

* In 2007, these costs were included in other charging departmental and non-departmental budgets. They were reflected here to show the "total" amount of tax levy support for this Department. In 2008 and 2009, these costs are budgeted within the receiving department to show the tax levy cost in the department.

PERSONNEL SUMMARY				
	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 416,739	\$ 390,974	\$ 338,536	\$ (52,438)
Employee Fringe Benefits (EFB)	\$ 285,744	\$ 266,506	\$ 261,031	\$ (5,475)
Position Equivalent (Funded)*	7.6	7.6	6.6	(1.0)
% of Gross Wages Funded	95.7	95.0	94.2	(0.8)
Overtime (Dollars)**	\$ 13,799	\$ 0	\$ 0	\$ 0
Overtime (Equivalent to Position)	0.3	0.0	0.0	0.0

* For 2007 Actuals, the Position Equivalent is the budgeted amount.

** Delineated for information. (Also included in personal services.)

Job Title/Classification	Action	Positions/ Total FTE	Division	(Excluding Social Security & Fringe)
Assistant County Clerk	Abolish	1/1.0		\$ 55,538
Legal Proceedings Clerk*	Abolish	1/1.0		0
Librarian 1 (NR)*	Abolish	1/1.0		0
			TOTAL	\$ 55,538

* These positions were unfunded in 2007 and 2008, so no savings will result from their abolishment in 2009.

MISSION

The County Clerk's responsibility is to serve the needs of corporate Milwaukee County as required by State Statutes and County Ordinances. Information and public service are provided to the citizens and employees of the corporation in a

responsible and responsive fashion. "The customer always comes first."

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: COUNTY CLERK

UNIT NO. 3270

FUND: General - 0001

OBJECTIVES

- Continue to provide responsible and responsive public services.
- The County Clerk's Office will continue to make efforts to reduce its dependency on the county tax levy.
- County Board proceedings and ordinances are now available on the County Clerk's website.
- All departments are required to operate within their expenditure appropriations and their overall budgets. Pursuant to Section 59.60(12), Wisconsin Statutes, "No payment may be authorized or made and no obligation incurred against the county unless the county has sufficient appropriations for payment. No payment may be made or obligation incurred against an appropriation unless the director first certifies that a sufficient unencumbered balance is or will be available in the appropriation to make the payment or to meet the obligation when it becomes due and payable. An obligation incurred and an authorization of payment in violation of this subsection is void. A county officer who knowingly violates this subsection is jointly and severely liable to the county for the full amount paid. A county employee who knowingly violates this subsection may be removed for cause."

BUDGET HIGHLIGHTS

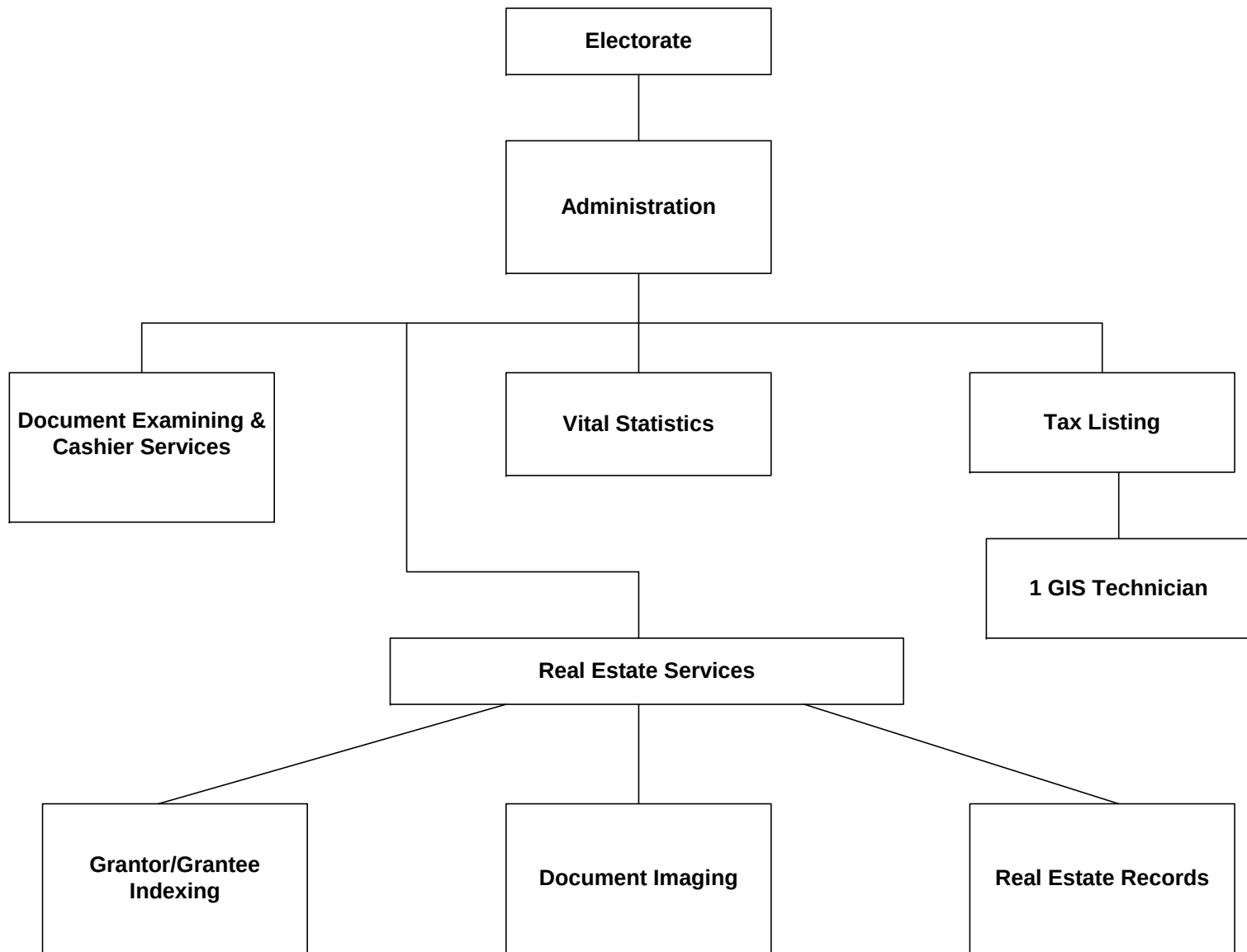
- Personal Services expenditures without fringe benefits decrease \$52,438 from \$390,974 to \$338,536.
- One (1.0 FTE) of Assistant County Clerk is abolished in 2009, resulting in a savings in salary and active fringe benefit costs of \$81,706.
- One (1.0 FTE) Legal Proceedings Clerk and 1.0 FTE Librarian 1 (NR) are abolished in 2009. These positions have been vacant and unfunded since 2007.
- Expenditures for Services are unchanged from 2008.
- An appropriation for conference expenses of \$2,700 is budgeted to enable the County Clerk to attend the Wisconsin County Constitutional Officers conference and the Wisconsin County Clerk's conference, along with NACo.
- Fees are maintained at the 2008 level.

COUNTY EXECUTIVE'S 2009 BUDGET**DEPT:** COUNTY CLERK**UNIT NO.** 3270**FUND:** General - 0001

ACTIVITY AND STATISTICAL SUMMARY				
	<u>2007 BUDGET</u>	<u>2007 ACTUAL</u>	<u>2008 BUDGET</u>	<u>2009 BUDGET</u>
Marriage Licenses	6,033	4,932	5,229	5,229
Marriage License Waivers	340	182	340	340
Marriage Civil Ceremonies	1,043	999	1,043	1,043
Dog/Cat Licenses	0	0	0	0
County Board Files	1,000	950	1,000	1,000
County Board Citations	550	660	550	550
County Ordinances	25	22	25	25
County Board Proceedings Pages	2,600	2,732	2,600	2,600
County Board Digests, Actions Summarized/Routed	850	917	850	850
Employees Garnishments	7,000	1,430	7,500	7,500
Employee Wage Assignments	27,000	8,810	27,000	27,000
Employee Tax Levies	1,800	61	1,800	1,800
Contractor Lien Notices/Vendor Tax Levies	70	37	90	90
Contractor Qualification Statements	550	622	650	650
Claims Processed	1,600	1,703	1,550	1,550
Summons and Complaints Processed	1,500	1,582	1,200	1,200
Construction Bid Notices	300	380	450	450
Procurement Bid Notices Processed	0	0	0	0
Legal Documents Assigned to Central Files	5,000	8,624	6,500	6,500
County Checks Signature Processed	598,000	601,564	600,000	600,000
Lobbyist Registration	25	64	40	40
Passports	2,400	940	2,400	2,400

<u>Service</u>	<u>Fee</u>
Marriage Licenses	\$100
Other License/Permits	Varies
Marriage Waiver Fees	\$10.00
Copy Fees	\$0.20 per page
Notary Fees	\$0.50
Marriage Ceremonies	\$100
Passports	\$100

REGISTER OF DEEDS



COUNTY EXECUTIVE'S 2009 BUDGET**DEPT:** REGISTER OF DEEDS**UNIT NO.** 3400**FUND:** General - 0001**OPERATING AUTHORITY & PURPOSE**

Pursuant to Sections 59.43, 69.22 and other pertinent sections of the Wisconsin Statutes, the Register of Deeds records, indexes and optically scans real estate documents, corporation papers and military discharges; records informal probate instruments; files and indexes financing statements;

files and indexes birth, marriage and death certificates; sells copies of the above described documents; collects the real estate transfer tax; and performs such other functions as provided by law.

Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 1,860,121	\$ 1,909,379	\$ 1,567,029	\$ (342,350)
Employee Fringe Benefits (EFB)	1,592,239	1,466,226	1,328,071	(138,155)
Services	189,231	289,230	296,949	7,719
Commodities	44,905	62,810	64,160	1,350
Other Charges	0	0	0	0
Debt & Depreciation	0	0	0	0
Capital Outlay	0	0	0	0
Capital Contra	0	0	0	0
County Service Charges	772,845	696,209	678,183	(18,026)
Abatements	(716,850)	(12,580)	0	12,580
Total Expenditures	\$ 3,742,491	\$ 4,411,274	\$ 3,934,392	\$ (476,882)
Direct Revenue	5,394,811	5,897,194	4,845,000	(1,052,194)
State & Federal Revenue	0	0	0	0
Indirect Revenue	81,583	92,059	98,410	6,351
Total Revenue	\$ 5,476,394	\$ 5,989,253	\$ 4,943,410	\$ (1,045,843)
Direct Total Tax Levy	(1,733,903)	(1,577,979)	(1,009,018)	568,961

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Central Service Allocation	\$ 72,938	\$ 0	\$ 0	\$ 0
Courthouse Space Rental	325,656	0	0	0
Tech Support & Infrastructure	131,795	0	0	0
Distribution Services	50,956	0	0	0
Telecommunications	5,645	0	0	0
Record Center	4,406	0	0	0
Radio	0	0	0	0
Computer Charges	13,807	0	0	0
Applications Charges	96,579	0	0	0
Apps Charges - Network	0	0	0	0
Apps Charges - Mainframe	0	0	0	0
HRIS Allocation	15,073	0	0	0
Total Charges	\$ 716,855	\$ 0	\$ 0	\$ 0
Direct Property Tax Levy	\$ (1,733,903)	\$ (1,577,979)	\$ (1,009,018)	\$ 568,961
Total Property Tax Levy	\$ (1,017,048)	\$ (1,577,979)	\$ (1,009,018)	\$ 568,961

COUNTY EXECUTIVE'S 2009 BUDGET**DEPT:** REGISTER OF DEEDS**UNIT NO.** 3400**FUND:** General - 0001

* In 2007, these costs were included in other charging departmental and non-departmental budgets. They were reflected here to show the "total" amount of tax levy support for this Department. In 2008 and 2009, these costs are budgeted within the receiving department to show the tax levy cost in the department.

PERSONNEL SUMMARY				
	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 1,860,121	\$ 1,909,379	\$ 1,567,029	\$ (342,350)
Employee Fringe Benefits (EFB)	\$ 1,592,239	\$ 1,466,226	\$ 1,328,071	\$ (138,155)
Position Equivalent (Funded)*	49.1	47.6	37.6	(10.0)
% of Gross Wages Funded	100.0	97.1	96.3	0.8
Overtime (Dollars)**	\$ 127,626	\$ 149,544	\$ 152,272	\$ 2,728
Overtime (Equivalent to Position)	3.7	4.0	2.0	(2.0)

* For 2007 Actuals, the Position Equivalent is the budgeted amount.

** Delineated for information. (Also included in personal services.)

PERSONNEL CHANGES				
Job Title/Classification	Action	Number of Positions/ Total FTE	Division	Cost of Positions (Excluding Social Security & Fringe)
Fiscal Asst 2	Abolish	1/1.0	Administration - 3410	\$ (33,250)
Document Recorder	Abolish	2/2.0	Real Estate - 3430	(64,284)
Office Support Asst 2	Abolish	1/1.0	Real Estate - 3430	(30,240)
Administrative Asst	Abolish	1/1.0	Real Estate - 3430	(44,523)
Clerical Asst 1	Abolish	1/1.0	Real Estate - 3430	(33,883)
Clerical Specialist ROD	Abolish	1/1.0	Tax Listing - 3460	(39,140)
Fiscal Asst 1	Abolish	1/1.0	Cashier Services	(33,040)
			TOTAL	\$ (278,360)

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: REGISTER OF DEEDS

UNIT NO. 3400

FUND: General - 0001

ORGANIZATIONAL COST SUMMARY					
DIVISION		2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Administration	Expenditure	\$ 925,171	\$ 882,921	\$ 901,978	\$ 19,057
	Abatement	(395,476)	(12,580)	0	12,580
	Revenue	81,784	1,000	1,000	0
	Tax Levy	\$ 447,911	\$ 869,341	\$ 900,978	\$ 31,637
Cashier Service	Expenditure	\$ 647,893	\$ 667,328	\$ 619,707	\$ (47,621)
	Abatement	(29,408)	0	0	0
	Revenue	(1,753)	0	0	0
	Tax Levy	\$ 620,238	\$ 667,328	\$ 619,707	\$ (47,621)
Real Estate Services	Expenditure	\$ 1,737,059	\$ 1,728,474	\$ 1,251,889	\$ (476,585)
	Abatement	(176,959)	0	0	0
	Revenue	4,926,794	5,420,194	4,370,000	(1,050,194)
	Tax Levy	\$ (3,366,694)	\$ (3,691,720)	\$ (3,118,111)	\$ 573,609
Vital / Statistics / Identification	Expenditure	\$ 691,989	\$ 689,631	\$ 718,512	\$ 28,881
	Abatement	(73,570)	0	0	0
	Revenue	464,931	470,000	469,000	(1,000)
	Tax Levy	\$ 153,488	\$ 219,631	\$ 249,512	\$ 29,881
Tax Listing Services	Expenditure	\$ 457,241	\$ 455,500	\$ 442,306	\$ (13,194)
	Abatement	(41,442)	0	0	0
	Revenue	4,638	98,059	103,410	5,351
	Tax Levy	\$ 411,161	\$ 357,441	\$ 338,896	\$ (18,545)

MISSION

The Milwaukee County Register of Deeds Office provides timely, secure, accurate, archival, accessible and cost-effective record systems and services that are delivered in a prompt and courteous manner.

Register of Deeds computers and on the Internet.

DEPARTMENT DESCRIPTION

The **Administration** Division directs the activities of the Department in its recording, filing and sale of official documents, deeds and certificates; prepares the departmental budget and maintains budgetary controls; presents departmental recommendations to the Judiciary, Safety and General Services Committee of the County Board; analyzes and reports on legislation affecting the Register of Deeds function in Milwaukee County; performs all departmental business functions such as reconciliation of all revenue and statistical reports, all personnel functions, preparation and processing of requisitions, work authorizations, expenditure/revenue transaction forms, receipt and dispersal of office supplies and inventory control; and maintains and controls escrow funds.

The **Cashier Services** Division receives all monies required by the Department, determines the recordability and records all documents according to State Statutes.

OBJECTIVES

- Publicize the benefits of electronic recording so as to increase the percentage of documents submitted electronically. Increase eRecording from the current 20% to above 60%, resulting in greater efficiency and workflow benefits for both the department and the public.
- Investigate upgrading to our software vendor's new cutting-edge real estate software system (based upon Microsoft Vista), which has the potential to enable more efficient and accurate methods of recording, imaging and indexing documents.
- Pre-1988 information and documents currently available only on microfilm and tract books will be converted to digital format. This allows for efficient access by employees and the public on

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: REGISTER OF DEEDS

UNIT NO. 3400
FUND: General - 0001

The primary responsibility of the **Real Estate Services** Division is to comply with State Statutes regarding the indexing and optical scanning of all public real estate indices. The duties include optical imaging of all documents, maintaining the automated real estate tract index, maintaining indices for motor vehicle liens, financing instruments, and military discharges; and validating Department of Commerce weatherization stipulations and waivers.

The **Vital Statistics** Division (formerly the Vital Statistics/Identification Services Division) maintains files on birth, death and marriage records and change of name orders according to State Statute. Records are updated and changed due to legitimization and adoption. Certified copies of these documents are sold to the general public. This Division also conducts genealogical research.

The **Tax Listing Services** Division reviews tax descriptions, assigns new tax key numbers due to real estate boundary changes, maintains plat books and property records, assists in preparation of petitions for foreclosure action and provides copies of real estate document recordings to local assessors. This Division includes 1.0 FTE of Geographic Information Technician (funded by Milwaukee County Automated Mapping and Land Information System (MCAMLIS) – Org. Unit 1923).

BUDGET HIGHLIGHTS

- Personal Services without Fringe Benefits decrease by \$342,350 from \$1,909,379 in 2008 to \$1,567,029 in 2009.
- Register of Deeds has identified operational efficiencies that can be achieved using technology and changes to workflow processes that will enable the abolishment of two positions. In addition, the reduction in workload due to the general decline in real estate activity has allowed for a further reduction in staff. In total, 8.0 FTE are abolished: 1.0 FTE Fiscal Assistant 2 position in the Administrative Division; 1.0 FTE Fiscal Assistant 1 in Cashier Services; 2.0 FTE Document Recorders, 1.0 FTE Office Support Assistant 2, 1.0 FTE Administrative Assistant, 1.0 FTE Clerical Assistant 1, in the Real Estate Services Division; and 1.0 FTE Clerical Specialist ROD in Tax Listing Services. The total

cost savings from these staffing reductions, including salaries and active fringe benefits is \$437,033.

- Total revenue decreases by \$1,045,843, from \$5,989,253 to \$4,943,410. This decrease is primarily due to a \$915,694 reduction in revenues generated by the Real Estate Transfer Fee and a \$240,000 reduction in General Recording Fee revenues. The decrease in revenue is based on the slowdown in the real estate market, tighter lending standards, depressed housing values and an end to the refinancing boom. While the 2009 budget projects a decrease in revenues in comparison with the 2008 budget, some recovery in the real estate market is assumed to occur in 2009. The projected number of documents to be recorded in 2009, 175,000, represents an increase of 16,000 over the estimated number of documents recorded in 2008. (Note: the 2008 Adopted Budget assumed that 198,000 documents would be recorded).
- As a result of the revenue reductions described above, tax levy support to the Register of Deeds increases by \$568,961, from (\$1,577,979) in 2008 to (\$1,009,018) in 2009.
- Increases in some fees offset the loss of revenue to some extent. Fees charged for internet access, digital images, sale of microfilm images, and for certification survey maps and review of subdivision plats are all increased, generating \$26,000 in additional revenue.

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: REGISTER OF DEEDS

UNIT NO. 3400

FUND: General - 0001

- All departments are required to operate within their expenditure appropriations and their overall budgets. Pursuant to Section 59.60(12), Wisconsin Statutes, "No payment may be authorized or made and no obligation incurred against the county unless the county has sufficient appropriations for payment. No payment may be made or obligation incurred against an appropriation unless the director first certifies that a sufficient unencumbered balance is or will be available in the appropriation to make the payment or to meet the obligation

when it becomes due and payable. An obligation incurred and an authorization of payment in violation of this subsection is void. A county officer who knowingly violates this subsection is jointly and severally liable to the county for the full amount paid. A county employee who knowingly violates this subsection may be removed for cause."

REGISTER OF DEEDS 2009 FEE SCHEDULE		
Description	Statutory Authority or Ordinance	Fee
Real Estate Search	Ordinance 56.28	\$10.00
Rents/Weatherization	State Statute 101.122	30.00
General Recording Fees	State Statute 59.43(2)	11.00*
Digital Images (fee per image)	State Statute 59.43(2c)	.04
Internet Access (per month)	State Statute 59.43(2c)	450.00
Birth/Death/Marriage/Vital Statistics	State Statute 69.22	20.00**
Vital Statistics – Duplicate Copies	State Statute 69.22	3.00
Certification Filings/Recording Fees	State Statute 59.43(2)	1.00
Other Fees (Vital Check)	State Statute 69.22	20.00***
Copy Fees	State Statute 59.43(2)	2.00
Real Estate Transfer (Per \$100)	State Statute 77.22	0.30****
Tax Listing Fees (Per Document)	Ordinance 88.473	1.20
Other Service Fees (Vital Statistics)	State Statute 69.22	7.00
Subdivision Plats	State Statute 59.43(2)	50.00
Termination of Joint Tenancy	State Statute 59.43(2)	25.00

* Of the \$11.00 Fee, Milwaukee County realizes \$4.00 of revenue.

** Of the \$20.00 Death/Marriage/Vital Statistics Record Fee, Milwaukee County realizes \$7.00 of revenue.

Of the \$20.00 Birth Record Fee, Milwaukee County realizes \$5.00 of revenue

*** Of the \$20.00 Other Fees (Vital Check) Milwaukee County realizes \$10.00 of revenue.

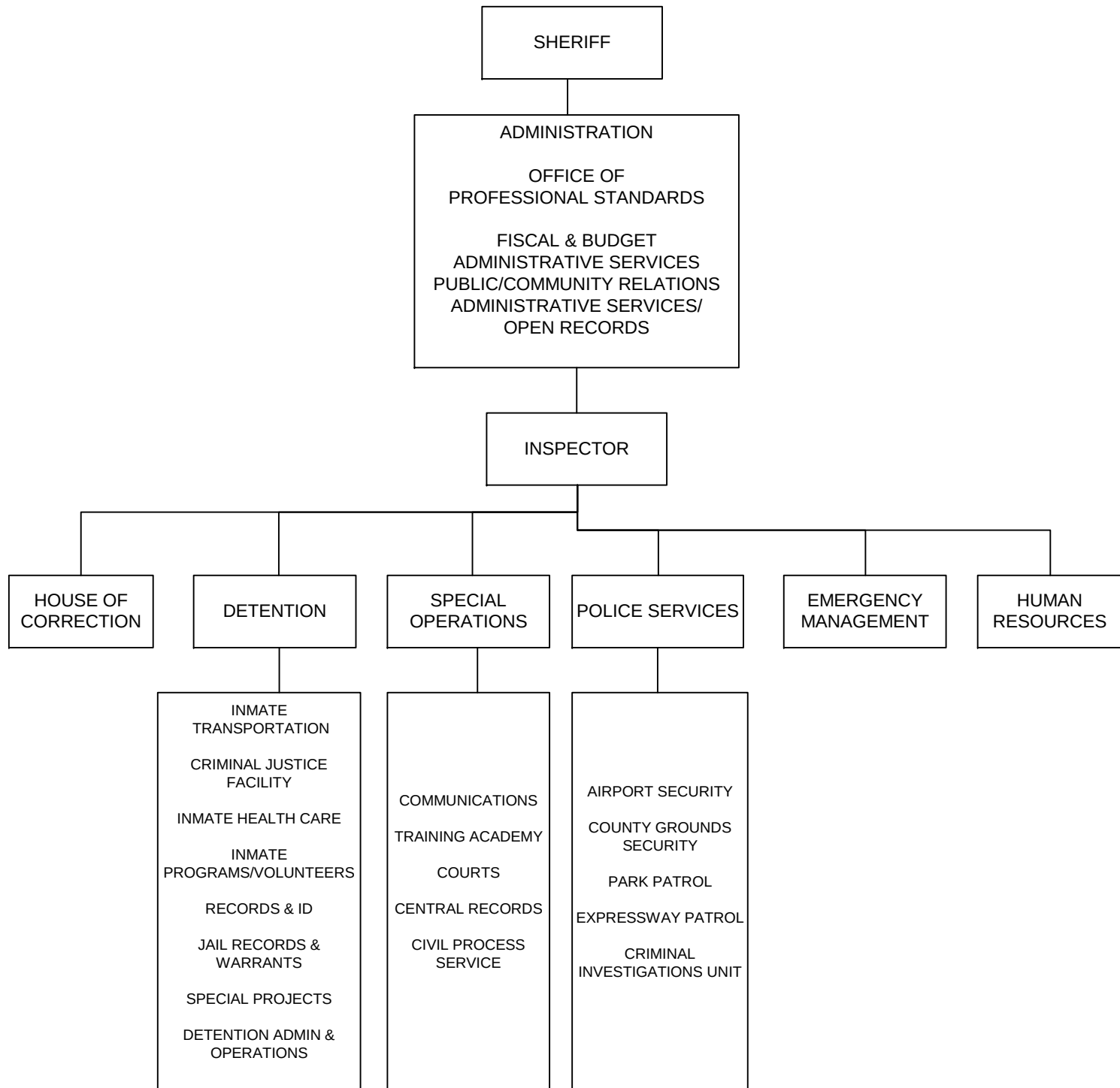
**** Of this fee, Milwaukee County retains 20% or \$0.06 per \$100.

RECORDINGS HISTORICAL		
Year	Total Recordings	Recordings per day
2002	226,057	887
2003	291,021	1,141
2004	212,273	832
2005	230,466	911
2006	205,705	807
2007	179,818	705

COUNTY EXECUTIVE'S 2009 BUDGET**DEPT:** REGISTER OF DEEDS**UNIT NO.** 3400**FUND:** General - 0001

ACTIVITY AND STATISTICAL SUMMARY				
	<u>2006 Actual</u>	<u>2007 Actual</u>	<u>2008 Budget</u>	<u>2009 Budget</u>
Recording	205,705	179,818	198,000	175,000
Vital Statistics Placed on File	31,350	30,887	30,000	30,000
Certified Copies - Birth, Death, Marriage	100,250	101,232	100,000	10,000
Transfer Tax	21,082	16,817	18,000	15,000
Vital Statistics Corrections - No Fee	8,472	0	7,000	7,000
Vital Statistics Certifications - No Fee (VA)	321	201	300	300
Termination of Joint Tenancy	1,824	1,654	2,000	2,000
Genealogy Services	3,076	0	3,000	3,000
Real Estate Searches	495	0	500	500
Marriage Registrations	4,858	0	5,000	5,000
DILHR Validation	1,317	947	1,200	1,200

OFFICE OF THE SHERIFF



COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: OFFICE OF THE SHERIFF

UNIT NO. 4000
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

The Sheriff of Milwaukee County is a State constitutional officer and, under Section 59.26 and 59.27 of the Wisconsin Statutes, is responsible for law enforcement, the safety and security of citizens and protection of property throughout the County. Chapter 166, Wisconsin Statutes, provides the authority of counties in matters pertaining to emergency government services.

The Sheriff acts as an arm of the criminal justice system, carrying out criminal investigations, effecting arrests and warrants, detaining prisoners at the Criminal Justice Facility and the House of Correction, providing court security, serving process papers, transporting prisoners and patients and extraditing criminals. Security is provided at General

Mitchell International Airport and the County Parks. Protection is rendered to County officials and domestic and international visiting dignitaries.

Expressway patrol provides the capability of immediate 24-hour response to emergency situations involving protection, safety and law enforcement throughout Milwaukee County.

The Sheriff provides specialized services to the community, County government and municipal police agencies by means of investigative expertise, drug investigations, training and emergency response.

BUDGET SUMMARY				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 49,727,849	\$ 52,490,088	\$ 54,447,072	\$ 1,956,984
Employee Fringe Benefits (EFB)	30,508,156	32,372,175	34,310,340	1,938,165
Services	3,424,035	2,983,602	4,894,036	1,910,434
Commodities	3,205,806	3,528,376	4,275,627	747,251
Other Charges	204	(1,142,837)	(1,142,837)	0
Debt & Depreciation	0	0	0	0
Capital Outlay	276,948	230,231	188,080	(42,151)
Capital Contra	0	0	0	0
County Service Charges	19,179,774	17,048,844	14,136,359	(2,912,485)
Abatements	(31,230,958)	(19,418,801)	(19,283,596)	135,205
Total Expenditures	\$ 75,091,814	\$ 88,091,678	\$ 91,825,081	\$ 3,733,403
Direct Revenue	6,403,806	6,171,169	8,242,350	2,071,181
State & Federal Revenue	8,231,537	8,505,202	7,391,958	(1,113,244)
Indirect Revenue	0	0	0	0
Total Revenue	\$ 14,635,343	\$ 14,676,371	\$ 15,634,308	\$ 957,937
Direct Total Tax Levy	60,456,471	73,415,307	76,190,773	2,775,466

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: OFFICE OF THE SHERIFF

UNIT NO. 4000

FUND: General - 0001

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Central Service Allocation	\$ 998,452	\$ 0	\$ 0	\$ 0
Courthouse Space Rental	5,459,988	0	0	0
Tech Support & Infrastructure	1,868,613	0	0	0
Distribution Services	12,147	0	0	0
Telecommunications	99,430	0	0	0
Record Center	21,532	0	0	0
Radio	1,139,477	0	0	0
Computer Charges	110,824	0	0	0
Applications Charges	3,142,991	0	0	0
Apps Charges - Network	0	0	0	0
Apps Charges - Mainframe	0	0	0	0
HRIS Allocation	285,606	0	0	0
Total Charges	\$ 13,139,060	\$ 0	\$ 0	\$ 0
Direct Property Tax Levy	\$ 60,456,471	\$ 73,415,307	\$ 76,190,773	\$ 2,775,466
Total Property Tax Levy	\$ 73,595,531	\$ 73,415,307	\$ 76,190,773	\$ 2,775,466

* In 2007, these costs were included in other charging departmental and non-departmental budgets. They were reflected here to show the "total" amount of tax levy support for this Department. In 2008 and 2009, these costs are budgeted within the receiving department to show the tax levy cost in the department.

PERSONNEL SUMMARY				
	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 49,727,849	\$ 52,490,088	\$ 54,447,072	\$ 1,956,984
Employee Fringe Benefits (EFB)	\$ 30,508,156	\$ 32,372,175	\$ 34,310,340	\$ 1,938,165
Position Equivalent (Funded)*	951.0	935.2	946.0	10.8
% of Gross Wages Funded	92.1	94.1	93.4	(0.8)
Overtime (Dollars)**	\$ 2,603,407	\$ 2,898,480	\$ 3,233,429	\$ 334,949
Overtime (Equivalent to Position)	51.7	51.3	61.4	10.1

* For 2007 Actuals, the Position Equivalent is the budgeted amount.

** Delineated for information. (Also included in personal services.)

COUNTY EXECUTIVE'S 2009 BUDGET**DEPT:** OFFICE OF THE SHERIFF**UNIT NO.** 4000**FUND:** General - 0001

PERSONNEL CHANGES				
Job Title/Classification	Action	Number of Positions/ Total FTE	Division	Cost of Positions (Excluding Social Security & Fringe)
Communications Disp.	Create	5/5.0	Communications	\$ 197,760
Correctional Officer 1	Create	3/3.0	Criminal Justice Facility	113,379
Clerical Specialist (Sheriff)	Fund	1/1.0	Criminal Justice Facility	39,149
Deputy Sheriff 1	Abolish	3/3.0	Expressway Patrol	(162,833)
Deputy Sheriff 1	Unfund	4/4.0	Criminal Justice Facility	(214,980)
Corr. Officer 1 (Sheriff)	Unfund	3/3.0	Criminal Justice Facility	(114,246)
Correctional Officer 1	Transfer from HOC	7/7.0	Criminal Justice Facility	264,551
Comm. Services Coord.	Transfer from HOC	1/1.0	Criminal Justice Facility	37,268
Parking Checker	Transfer Out	1/0.4	Airport Security	(15,611)
Parking Checker	Transfer In	1/0.4	Park Patrol	15,369
Deputy Sheriff Lieutenant	Transfer Out	3/3.0	Criminal Justice Facility	(203,328)
Deputy Sheriff Lieutenant	Transfer In	1/1.0	Expressway Patrol	67,776
Deputy Sheriff Lieutenant	Transfer In	1/1.0	General Invest Services	67,776
Deputy Sheriff Lieutenant	Transfer In	1/1.0	Courts	67,776
Administrative Asst (NR)	Transfer Out	1/1.0	Medical Unit	(34,494)
Administrative Asst (NR)	Transfer In	1/1.0	Criminal Justice Facility	41,303
Deputy Sheriff 1	Delete - Jailer Initiative	15/15.0	Criminal Justice Facility	(847,918)
			TOTAL	\$ (681,303)

The 2005 adopted budget abolished Deputy Sheriff 1 positions upon vacancy due to the transition from Deputy Sheriff positions to Correction Officer positions in the Criminal Justice Facility. The 2009 budget reduces the number of authorized Deputy Sheriff 1 positions by 15.0 FTE due to this initiative.

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: OFFICE OF THE SHERIFF

UNIT NO. 4000

FUND: General - 0001

ORGANIZATIONAL COST SUMMARY					
DIVISION		2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Administration	Expenditure	\$ 7,877,016	\$ 7,496,459	\$ 7,239,101	\$ (257,358)
	Abatement	(3,884,787)	(1,132,830)	(966,750)	166,080
	Revenue	476,037	297,000	461,000	164,000
	Tax Levy	\$ 3,516,192	\$ 6,066,629	\$ 5,811,351	\$ (255,278)
Emergency Management	Expenditure	\$ 1,265,246	\$ 1,070,018	\$ 1,055,022	\$ (14,996)
	Abatement	(196,019)	0	0	0
	Revenue	636,556	415,696	512,539	96,843
	Tax Levy	\$ 432,671	\$ 654,322	\$ 542,483	\$ (111,839)
Police Services	Expenditure	\$ 24,281,371	\$ 25,373,140	\$ 24,778,591	\$ (594,549)
	Abatement	(6,890,001)	(7,094,259)	(7,397,491)	(303,232)
	Revenue	8,423,130	8,025,491	7,336,343	(689,148)
	Tax Levy	\$ 8,968,240	\$ 10,253,390	\$ 10,044,757	\$ (208,633)
Detention	Expenditure	\$ 56,636,281	\$ 56,904,757	\$ 61,587,607	\$ 4,682,850
	Abatement	(8,206,513)	(214,336)	0	214,336
	Revenue	4,073,603	4,670,684	6,819,951	2,149,267
	Tax Levy	\$ 44,356,165	\$ 52,019,737	\$ 54,767,656	\$ 2,747,919
Special Operations	Expenditure	\$ 16,101,132	\$ 16,666,105	\$ 16,448,356	\$ (217,749)
	Abatement	(12,053,649)	(10,977,376)	(10,919,355)	58,021
	Revenue	864,247	1,267,500	504,475	(763,025)
	Tax Levy	\$ 3,183,236	\$ 4,421,229	\$ 5,024,526	\$ 603,297
Sheriff's Forfeiture	Expenditure	\$ 161,780	\$ 0	\$ 0	\$ 0
	Abatement	0	0	0	0
	Revenue	161,780	0	0	0
	Tax Levy	\$ 0	\$ 0	\$ 0	\$ 0

MISSION

The Milwaukee County Sheriff's Office will partner with the community, forming a circle of trust, dependability, respect and justice. The Sheriff's Office will reach its greatest potential by empowering employees with a supportive and professional environment that encourages innovative leadership guided by uncompromising integrity and values that enhance the quality of life in Milwaukee County.

OBJECTIVES

- Accept individuals arrested by law enforcement agencies into a safe and secure facility to facilitate trial by the State Circuit Court System.
- Promote and maintain a unified and cohesive correctional system within Milwaukee County. Continue to spread best practices within the Criminal Justice Facility and Adult Correctional Center to ensure proper staff and inmate conduct.
- Provide bailiff services in the various branches of the circuit courts in the Courthouse, Safety Building, Criminal Justice Facility and Children's Court Center and maintain a courtroom environment that is safe and secure for all courtroom participants.
- Keep fatal accidents on the Milwaukee County Freeways at a rate of less than one death per 100 million vehicle miles. Provide for safe travel on roadways patrolled by Deputy Sheriffs.
- Provide a safe and secure environment for travelers through General Mitchell International Airport.
- Provide a safe and secure environment in the Milwaukee County Park System and on the County Grounds.
- Provide specialized services to the community, County government and municipal police agencies such as investigative expertise, drug investigations and emergency response.

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: OFFICE OF THE SHERIFF

UNIT NO. 4000
FUND: General - 0001

- Successfully serve over 80 percent of all civil process papers received.
- Provide uniformed personnel with a level of training and caliber of equipment necessary to deal with law enforcement situations encountered.

AGENCY DESCRIPTION

The following is a departmental summary of functions.

The **Administration Bureau** performs management and support functions for the Sheriff as well as community relations activities and public information. Included in these duties are leadership, personnel management, preparation of the annual budget, fiscal monitoring, accounting and payroll functions. Also included in this bureau is the Internal Affairs Division, which investigates all incidents involving Sheriff's Office personnel.

The **Emergency Management Division** was created in 1998 by merging the County Executive-Emergency Government Division into the Sheriff's Office. The Emergency Management Division administers a unified, County-wide emergency plan to mitigate all hazards, maintains communications and enhances public awareness campaigns to assure the community has knowledge of typical hazards and outlines preventive measures which can be taken. The Division provides direction and guidance to all County and municipal agencies, as well as the private sector, in the development of individual emergency plans.

The **Police Services Bureau** is responsible for patrolling the Airport, the County Grounds, the Parks, and the Expressway. In addition, the Police Services Bureau includes the Criminal Investigations Division, the Drug Enforcement Unit and the High Intensity Drug Trafficking Area (HIDTA). The Criminal Investigations Division investigates physical and property crimes, effects arrests, gathers and processes evidence and testifies in court. Deputy and Investigator (hourly) positions assigned to this division are responsible for completing background investigations on all county law enforcement candidates and civilians applying for positions in the Sheriff's Office. In addition, they serve state-mandated civil writs such as Temporary Restraining Orders, Commitments to Mental Health, Body Attachments, Writs of Restitution/Assistance,

Executions and Evictions. This Bureau also houses the SWAT team, the bomb disposal unit and the dive team.

The **Detention Services Bureau** includes the County Jail, Inmate Transportation, and Medical and Psychiatric Services for the Sheriff's Office and the House of Correction. The jail is a secure detention facility with total bed space of 990 beds for holding accused felons, misdemeanants and municipal violators until they are released on a pretrial basis or are adjudicated, and a small number of sentenced offenders awaiting transfers or hearings on new charges. The bed capacity of the County Jail has increased from 798 to 990 due to double bunking. The Detention Bureau also oversees the Huber/work-release program housed at the Criminal Justice Facility and a home detention program of up to 500 inmates. The Sheriff has the authority to transfer inmates between the County Jail and the House of Correction in order to maximize the use of available beds.

The **House of Correction** receives and maintains custody of all sentenced prisoners in Milwaukee County committed by authorized courts for periods not exceeding one year and from other jurisdictions as authorized by County ordinance; provides rehabilitation, education, work, recreation and training; provides medical, dental and other necessary services in conjunction with the Detention Bureau; processes and considers applications for parole; and releases prisoners upon expiration of sentence, parole, or upon orders of the courts or other recognized authorities. This institution is permitted to receive and maintain custody of unsentenced prisoners from the Milwaukee County Sheriff. The narrative for Org. 4300 provides budget detail for the House of Correction.

The **Special Operations Bureau** is responsible for providing Bailiff services to the Clerk of Courts, the Communications Center, which handles all cellular 911 phone calls and provides dispatch services for Sheriff's deputies, operates Central Records, the Civil Process Unit and the Training Academy, which provides recruit training, firearms training and in-service training for Sheriff's personnel and outside agencies.

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: OFFICE OF THE SHERIFF

UNIT NO. 4000
FUND: General - 0001

BUDGET HIGHLIGHTS

DEPARTMENTAL

- Personal Services expenditures without fringe benefits increase \$1,956,984, from \$52,490,088 to \$54,447,072.
- In the 2009 Budget, 9.0 FTE positions are created or funded for a salary and active fringe benefit cost of \$552,609.
- Seven (10.0 FTE) positions are abolished or unfunded for a salary and active fringe benefit savings of \$739,687.
- Expenditure authority for the Sheriff's Office is budgeted at \$91,825,081, partially offset by revenue of \$15,634,308, for a total tax levy cost of \$76,190,773. This is a tax levy increase of \$2,775,466 above the 2008 Adopted Budget.
- In 2009, the Sheriff will assume management of the House of Correction (HOC) and all associated facilities. Narrowing the management of Milwaukee County custodial institutions to the oversight of the Sheriff will allow for a more cohesive approach to inmate population management. Refer to the Org. 4300 budget narrative for detail on the 2009 HOC budget.
- The Huber/work-release program and home detention program previously housed under the HOC is moved to the Criminal Justice Facility (CJF).
- The Sheriff's budget continues to maintain an undistributed lump sum expenditure reduction of \$1,162,837.
- Expenditures of \$482,600 are budgeted for capital improvements in 2009 for the Office of the Sheriff. This appropriation includes fleet equipment for Expressway Patrol and video cameras for squad cars. For further detail, refer to the 2009 Capital Improvements Budget.
- As a result of the 2009 reorganization of the Fleet Management Division, vehicle-owning and leasing departments no longer pay for vehicles and equipment through rental rates (crosscharged from Fleet), but are allocated a maintenance appropriation to pay for vehicle

maintenance and repairs provided by the County's maintenance provider. Departments are now responsible for vehicle repair and replacement decisions in consultation with the Fleet Division. This restructuring results in a decrease in crosscharges from Fleet Management of \$1,887,900. The Division is allocated \$551,059 for maintenance and repairs of its vehicles and equipment for 2009. The 2009 maintenance appropriation is less than the 2008 crosscharge amount as overhead is no longer allocated to departments but budgeted centrally as part of the contract costs.

- As a result of the 2009 reorganization of the Fleet Management Division, vehicle-owning and leasing departments no longer pay Fleet space rental rates (crosscharged from Fleet). Overhead costs are now budgeted centrally in the Fleet Management Division. This restructuring results in a decrease in crosscharges from Fleet Management of \$143,045.
- All departments are required to operate within their expenditure appropriations and their overall budgets. Pursuant to Section 59.60(12), Wisconsin Statutes, "No payment may be authorized or made and no obligation incurred against the county unless the county has sufficient appropriations for payment. No payment may be made or obligation incurred against an appropriation unless the director first certifies that a sufficient unencumbered balance is or will be available in the appropriation to make the payment or to meet the obligation when it becomes due and payable. An obligation incurred and an authorization of payment in violation of this subsection is void. A county officer who knowingly violates this subsection is jointly and severely liable to the county for the full amount paid. A county employee who knowingly violates this subsection may be removed for cause."

ADMINISTRATION

- Personal services expenditures, without fringe benefits, for this division decrease by \$224,276 from \$2,753,237 to \$2,528,961.

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: OFFICE OF THE SHERIFF

UNIT NO. 4000
FUND: General - 0001

- Expenditure authority for this division is budgeted at \$6,272,351, partially offset by revenue of \$461,000, for a net tax levy cost of \$5,811,351. This is a tax levy decrease of \$255,278 from the 2008 Adopted Budget.

EMERGENCY MANAGEMENT

- Personal services expenditures, without fringe benefits, for this division continue at \$476,182.
- Total expenditures of \$1,055,022 are offset by revenues of \$512,539 for a tax levy cost of \$542,483. This is a tax levy decrease of \$111,839 from the 2008 Adopted Budget.
- The Emergency Management division is staffed with 2.0 FTE Clerical Assistant 2 positions, 4.0 FTE Municipal Emergency Service Coordinator positions, 1.0 FTE Emergency Government Coordinator (SARA) and 1.0 FTE Assistant Director of Emergency Management.

POLICE SERVICES

- Personal Services expenditures, without fringe benefits, for this division decrease by \$24,532 from \$14,026,891 to \$14,002,359.
- Three (3.0 FTE) grant funded Deputy Sheriff 1 positions assigned to Expressway Patrol are abolished for a salary, social security, and active fringe benefit savings of \$240,498. This and other expenditure reductions result from the termination of the Marquette Interchange Reconstruction Project with a reduction of state grant reimbursements of \$424,440.
- Expenditure authority for this division is budgeted at \$17,381,100, partially offset by revenue of \$7,336,343, for a tax levy cost of \$10,044,757. This is a tax levy decrease of \$208,633 from the 2008 Adopted Budget.
- In 2009, the Sheriff's Office will provide security at General Mitchell International Airport with authorization for 59.0 FTE Deputy Sheriff 1 positions (including 4.0 FTE Deputy Sheriff 1 dog handler positions), 6.0 FTE Deputy Sheriff Sergeant positions, 1.0 FTE Deputy Sheriff Captain position and 2.0 FTE Clerical Assistant 1 positions. Five of the Deputy Sheriff 1 positions are unfunded through vacancy and turnover. The operating cost of this program,

less citation and grant revenue of \$252,500, is charged to the Airport in the amount of \$7,338,445. This is an increase of \$303,232 above the 2008 Adopted Budget.

- The Sheriff provides security to the Zoo at an annual cost of \$59,046.
- The 2009 Budget continues sector and parking patrol on the County Grounds, offset by revenue of \$26,500 from parking citations and \$587,085 from private geographic members located on the County Grounds, for a tax levy cost of \$696,907. The security post at the Froedtert Hospital trauma center continues, as do security services for County departments located on the County Grounds. Ten (10.0 FTE) Deputy Sheriff 1 positions, 1.0 FTE Deputy Sheriff Sergeant position and 1.0 FTE Clerical Assistant 1 position provide these services.
- The General Investigative Services Division conducts investigations on County property, serves criminal warrants, processes extradition papers, performs background checks, and serves writs, three party petitions and temporary restraining orders. This unit consists of 25.0 FTE Deputy Sheriff 1 positions, 2.0 FTE Deputy Sheriff Sergeant positions, 1.0 Deputy Sheriff Lieutenant position, 1.0 FTE Deputy Sheriff Captain position, 1.0 FTE Administrative Specialist (Sheriff) position, 1.0 FTE Investigator (hourly) position and 1.0 FTE Clerical Assistant 1 position. Program expenditures of \$4,145,888 are partially offset by revenue of \$360,000, resulting in a tax levy cost of \$3,785,888.

	2007 <u>Actual</u>	2008 <u>Budget</u>	2009 <u>Budget</u>
Background Checks	284	324	324
Writs of Restitution	3,340	2,885	3,500
Temporary Restraining Orders Received	368	340	340

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: OFFICE OF THE SHERIFF

UNIT NO. 4000
FUND: General - 0001

- The Tactical Enforcement Unit continues in 2009 with 25.0 FTE Deputy Sheriff 1 positions and 2.0 FTE Deputy Sheriff Sergeant positions. Expenditures and tax levy for this program are budgeted at \$3,088,398. This unit supplements Park Patrol, Expressway Patrol, Bailiff Services and other areas of the Sheriff's Office as needed.
- Expenditures for Park Patrol are fully funded with a budget of \$459,060, partially offset by parking citation revenue of \$45,000 and special event reimbursements of \$125,000, resulting in a tax levy cost of \$289,060.
- For 2009, the Expressway Patrol unit will consist of 47.0 FTE Deputy Sheriff 1 positions, 5.0 FTE Deputy Sheriff Sergeant positions, 1.0 FTE Deputy Sheriff Lieutenant position, 1.0 FTE Deputy Sheriff Captain position and 1.0 FTE Administrative Assistant position. Expenditure appropriations of \$7,135,046 are partially offset by citation revenue of \$2,585,000, County Trunk Maintenance revenue of \$1,909,476, and \$1,090,800 in revenue from the State of Wisconsin for patrolling of the expressway. Additionally, the Department of Transportation is providing \$234,982 for assisting disabled motorists and to help maintain traffic flow, especially during rush hours and in construction zones in 2009. This results in a tax levy contribution of \$1,314,788 for the Expressway Patrol Unit, a decrease of \$149,709.

	2007 Actual	2008 Budget	2009 Budget
Traffic Citations Issued	41,791	44,500	41,830
Auto Accidents Reported and Investigated	4,632	4,220	4,500

- The Milwaukee High Intensity Drug Trafficking Area (HIDTA) grant program continues for 2009 with 1.0 FTE Deputy Sheriff 1 position and 1.0 FTE Deputy Sheriff Captain position. Expenditures for this program are budgeted at \$271,256, partially offset by grant funding of \$120,000, resulting in a tax levy cost of \$151,256.

- The Drug Enforcement Unit continues in 2009 with 4.0 authorized FTE Deputy Sheriff 1 positions (of which three positions are unfunded through vacancy and turnover) and 1.0 FTE Deputy Sheriff Sergeant position. This unit has net expenditures and tax levy cost of \$486,633 in 2009.

DETENTION BUREAU

The 2009 Budget for the Sheriff's Office includes an inmate population control "cap proposal" for the Milwaukee County detention population.

Milwaukee County was a defendant in litigation (Milton Christensen, et al vs. Michael J. Sullivan, et al) wherein plaintiffs allege that overcrowded conditions exist in the County Jail. In recognition of past overcrowded conditions in the County Jail, the Wisconsin Supreme Court has ruled that the State cannot force the County to house State probation and parole violators when, in the opinion of the Milwaukee County Sheriff, overcrowded conditions exist in the County Jail.

Consistent with previous years, the Sheriff has advanced a safe and reasonable way of accommodating the incarceration needs of Milwaukee County by proposing a cap for the County Jail of 960 inmates, which is tied to a system-wide cap, which includes the County Jail and House of Correction. The capacity of the current system, which is defined as both the original design capacity and the expanded/modified capacity, is as follows: the County Jail has a design capacity of 744. It has an expanded rated capacity of 936. Its total bed space is 990. The House of Correction has a design capacity of 1,858. It has a rated capacity of 2,010. Its current total bed space is 2,340. The entire system has a design capacity of 2,602. It has a rated capacity of 2,946. It has total bed space of 3,330. The cap proposal addresses the system's population in levels or thresholds, meaning that when the system reaches certain population levels, these levels would trigger the following necessary and appropriate actions by the criminal justice system in order for the system to operate safely:

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: OFFICE OF THE SHERIFF

UNIT NO. 4000
FUND: General - 0001

LEVEL I: Criminal Justice Facility (CJF) = 960; System Wide (CJF and House of Correction combined) = 3,300

HOC staff would: **(1)** Increase number of administrative modifications to electronic surveillance/home detention; **(2)** begin to identify people sentenced to community access with Operating While Intoxicated (OWI) convictions who have served less than fifty percent (50%) of their sentence; **(3)** add non-violent felons to the pool (it is estimated this action might open approximately 100 beds at the HOC); **(4)** refer persons who would otherwise qualify for electronic surveillance, but do not meet the telephone requirements to the In-House home detention program; and **(5)** request bail review and re-evaluations for everyone with bail of \$500 or less, with consideration of the numbers and categories of offenses involved.

LEVEL II: CJF = 960; System Wide = 3,300 (for 5 consecutive days)

(1) Review all unemployed sentenced misdemeanors with community access for administrative modification to electronic surveillance; **(2)** refer anyone identified who cannot meet the telephone requirements to the In-House detention program (approximately 250 people in this category); **(3)** seek bail review and re-evaluations for persons with bails up to \$750, with consideration of the numbers and categories of offenses involved; **(4)** give a future date to report and begin serving their sentence to all newly sentenced persons who are not in custody; **(5)** review persons serving municipal commitments and persons who have served a portion of their sentence for possible release; and **(6)** review and modify custody agreements as necessary.

LEVEL III: = CJF 960; System Wide = 3,400

(1) Review all persons with community access sentences for administrative modification of the sentence to electronic surveillance; **(2)** refer anyone identified who cannot meet the telephone requirements to the In-House detention program; **(3)** continue to give a future report date to anyone out-of-custody and newly-sentenced to a community access sentence; **(4)** seek bail review and re-evaluations for persons with bails up to \$1,000, with consideration of the numbers and categories of offenses involved; **(5)** release all municipal commitments; **(6)** seek early release and

modification of sentences to time served for persons who have served seventy-five percent (75%) of their sentence with good time; **(7)** seek additional jail space, including utilization of 5 East (located within the Safety Building at 821 W. State St.) as well as renting space in other jails; **(8)** review new admissions, and, where appropriate, cite and release persons from custody; and **(9)** identify vacant buildings for use as custody space.

LEVEL IV: CJF = 960; System Wide = 3,400 (for 5 consecutive days)

(1) Review all straight time misdemeanor sentences for administrative modification to electronic surveillance; **(2)** refer anyone identified who cannot meet the telephone requirements to the In-House detention program; **(3)** identify persons serving community access sentences to have sentences interrupted, to return later to resume serving their sentence; **(4)** seek bail review and re-evaluations for persons with bails up to \$2,500, with consideration of the numbers and categories of offenses involved; and **(5)** include in requests for sentence modification all persons who have served up to fifty percent (50%) of their original sentence.

- Personal Services expenditures, without fringe benefits, for this division increase by \$2,262,558, from \$27,233,274 to \$29,495,832.
- In anticipation of a mid-year implementation of universal screening, 3.0 FTE Correctional Officer 1 positions that previously performed housing classification functions in the CJF are unfunded for a salary, social security and active fringe benefit cost of \$181,128. This initiative will provide screenings and assessments for better evaluation of offenders upon entrance into the Milwaukee County Circuit Court system. The information gathered will further enable various actors within the criminal justice system to make effective decisions regarding offender needs and sentencing.
- Four (4.0 FTE) Deputy Sheriff 1 positions are unfunded for a salary and active fringe benefit savings of \$318,061.
- One (1.0 FTE) Clerical Specialist (Sheriff) is funded at a salary and active fringe benefit cost of \$61,880.

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: OFFICE OF THE SHERIFF

UNIT NO. 4000

FUND: General - 0001

- Expenditure authority for this division is budgeted at \$61,587,607, partially offset by revenue of \$6,819,951, for a tax levy cost of \$54,767,656.
- The Sheriff's Office will assume management of the Huber/work-release and home detention programs. These programs were previously maintained in the Community Correctional Center (CCC) under the direction of the Superintendent of the HOC. The CCC will cease operation, and 150 Huber/work-release inmates formerly housed at the CCC will be relocated to the CJF. In addition, the Sheriff will manage up to 500 inmates on home detention.

Huber/ Work-release Program

The functions previously housed at the CCC will now fall under the Sheriff's Office. The CCC facility will no longer house Huber/work-release inmates, reducing bed capacity system wide. The CJF has been identified as an acceptable housing alternative for Huber/work-release inmates. Shifting 150 Huber/work-release inmates to the CJF will cause 150 pre-trial inmates to be displaced to the ACC. Since the inmate population at the CJF will go unchanged, no additional resources will be needed to monitor the Huber/work-release program. Resources previously dedicated to CCC operation will support the Sheriff's home detention program, an Absconder Unit, and the opening of additional dorms at the ACC.

- o The 2009 Budget includes Huber Board revenue of \$1,314,000 based on 150 Huber/work-release inmates paying \$24.00 per day, a \$2.50 increase from the previous rate of \$21.50.

Home Detention Program

The Sheriff will supervise a home detention program for a maximum of 500 inmates. Inmates will be monitored using a combination of voiceprint, electronic surveillance (ES), global positioning surveillance (GPS), and Secure Continuous Remote Alcohol Monitoring (SCRAM). For offenders sentenced by the Courts with community access privileges, eligibility for home detention will be determined at the discretion of the Sheriff. Information gathered through various assessments and evaluations will assist in determining inmate eligibility.

- o Staffing resources provided for the management of the home detention program and the creation of an Absconder Unit amount to \$600,228 in salary and active fringe benefit costs.
 - Six (6.0 FTE) Correctional Officer 1 positions transferred from the CCC will manage and monitor inmate activity.
 - Four (4.0 FTE) Correctional Officer 1 positions, including three newly created positions and one position transferred from the CCC, will displace 4.0 FTE Deputy Sheriff 1 positions at the CJF, positions that will be dedicated to the Absconder Unit. This unit will respond to all serious violations of home detention conditions and regulations.
 - In addition, 1.0 FTE Community Services Coordinator will be transferred to the CJF to help connect inmates with rehabilitative programs offered throughout the community.
- o The 2009 Budget includes home detention revenue of \$1,133,000 based on 130 employed home detention inmates paying \$24.00 per day.
- o The 2009 Budget includes appropriations of \$952,317 to support home detention equipment rentals and \$170,000 for drug testing supplies.

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: OFFICE OF THE SHERIFF

UNIT NO. 4000
FUND: General - 0001

- The 2008 Budget included 2.0 FTE Deputy Sheriff 1 positions and overtime appropriations totaling \$214,336 which were crosscharged to the House of Correction as part of the Milwaukee County Community Justice Resources Center (CJRC). This crosscharge is deleted from the 2009 budget request due to the closure of the CJRC.
- An appropriation of \$67,000 is provided to continue the inmate education and jail literacy programs through the Wisconsin Technical College and MATC. Grant revenue is budgeted at \$48,700, resulting in a tax levy contribution of \$18,300 for these programs.
- Funding for the contract with the Benedict Center for library services of \$35,000 is included in 2009.
- Commissary revenue increases by \$18,750, from \$150,000 to \$168,750.
- Telephone commission revenue for telephone calls placed by inmates in the CJF is \$829,200, a \$365,484 decrease from 2008. This revenue reduction results from a system error that has restricted inmate outbound cellular calls, calls that make up a significant amount of overall phone use. The cost of a collect call remains at \$5.55. The cost of debit card calls remains at \$3.30.
- In 2008, the County entered into a contract with the State of Wisconsin to house up to 192 inmates for a fee of \$51.46 per day. Actual inmate counts are projected to average 180 inmates per day in 2009. This results in county-wide revenue of \$3,380,922 and increased expenditures at the ACC for the operation of three additional dormitories as a result of housing 180 additional State inmates at the CJF. The revenue is split between the CJF and the ACC after reimbursing the ACC for the cost of operating the additional dormitories.
- The 2009 Budget includes Federal revenue for housing inmates for the U.S. Marshal's Service at \$1,800,000 based on experience. The 2009 Budget is based on housing an average of 80 inmates per day at a rate of \$60 per day plus transportation reimbursement.

- The 2009 Budget includes \$75,000 in State Criminal Alien Assistance Program (SCAAP) revenue that will help offset expenditures related to incarcerating undocumented immigrants.
- The Jailer initiative began in 2005 and continues in 2009 with Deputy Sheriff 1 positions being replaced by Correctional Officer 1 positions in the Criminal Justice Facility through attrition. This initiative aims to fill up to 200.0 FTE Correctional Officer 1 positions. The 2009 budget is based on 129 filled Correction Officers in the CJF.
- The 2009 budget anticipates implementation of the jail booking interface with the City of Milwaukee Police Department by July 1, 2009. Therefore, Deputy Sheriff 1/Correction Officer staffing in the CJF is budgeted at 270 positions for the first six months of 2009 and 258 positions for the last six months of 2009.

	2007 <u>Actual</u>	2008 <u>Budget</u>	2009 <u>Budget</u>
Bookings	46,527	50,000	45,500
Daily Average Pop.	886	900	900

- Medical service expenditures for inmates at the County Jail and the House of Correction increased from \$6,793,407 in 1999 to \$14,310,935 in 2007. This increase was primarily due to increased staffing levels and temporary help expenditures in order to meet the requirements of the Milton Christensen, et al vs. Michael J. Sullivan, et al lawsuit, and an increase in prescription drugs, lab testing fees, medical records expenditures and outside medical service fees at clinics and hospitals. The 2008 Budget provided tax levy of \$15,840,836 for inmate medical services. For 2009, outside inmate medical service fees are increased \$100,000, from \$600,000 to \$700,000 Prescription drug appropriations are increased \$100,000, from \$1,350,000 to \$1,450,000. Total tax levy used to support inmate medical service expenditures at the County Jail and the House of Correction in 2009 is budgeted at \$16,516,908, an increase of \$676,072 from 2008.

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: OFFICE OF THE SHERIFF

UNIT NO. 4000
FUND: General - 0001

- Inmate Medical Service co-payment decreases by \$17,000, from \$52,000 to \$35,000 based on experience. Inmates are charged through their inmate trust account and charges are collected if funds are available. No inmate is denied necessary medical services due to an inability to pay. This practice has significantly reduced the number of frivolous requests for services from inmates.

SPECIAL OPERATIONS

- Personal Services expenditures, without fringe benefits, for this division decrease by \$56,697 from \$8,000,435 to \$7,943,738.
- Five positions of Communications and Highway Safety Dispatcher are created at a salary and active fringe benefit cost of \$310,861. These positions will allow the Sheriff's Office to continue managing the high volume of cellular 911 calls and allow for implementation of a call back procedure and follow-up for all 911 calls that are disconnected.
- Expenditure authority for this division is budgeted at \$5,529,001, partially offset by revenue of \$504,475, for a tax levy of \$5,024,526. This is a tax levy increase of \$603,297 from the 2008 Adopted Budget.
- In 2005, the Sheriff's Office was designated the Public Safety Answering Point (PSAP) for cellular E-911 telephone calls in Milwaukee County. This designation made the Sheriff's Office eligible for State reimbursement of E-911 related expenses from 1999 through 2008. Reimbursements were scheduled to begin in May 2006 and continued for 36 months. Milwaukee County received approximately \$2.5 million over this three-year period. The 2008 budget includes PSAP revenue of \$800,000, an increase of \$467,844 over the \$332,156 that was budgeted in 2007. This revenue stream no longer exists for 2009, resulting in a tax levy increase of \$800,000.
- The 2009 Budget for Communications includes expenditures of \$266,381 for various maintenance agreements. This includes agreements for the computer aided dispatch system of \$173,238, the communication voice logger \$13,171, the mobile data computer infrastructure of \$14,980 and the positron 911 system of \$51,381.
- The Communications Division includes 26.0 authorized FTE Communications & Highway Safety Dispatcher positions, 1.0 FTE Mapping System Specialist position, 1.0 FTE Dispatch Systems Specialist position, 3.0 FTE Dispatch Coordinator positions, and 1.0 FTE Deputy Sheriff Captain position. The Communications Division has expenditures and tax levy of \$3,662,253 in 2009.
- The Information Technology Unit consists of 1.0 FTE Deputy Sheriff 1 plus a crosscharge from IMSD for one Network Applications Specialist 4. This division has expenditures and tax levy of \$257,706 in 2009.
- The Central Records Division includes 6.0 FTE Clerical Assistant 1 positions who enter all civil process, parking citation and traffic citations into the appropriate computer systems. This Division has expenditures of \$565,630, offset by revenue of \$66,000, for a tax levy cost of \$499,630.
- The Process Service Division is staffed with 5.0 FTE Deputy Sheriff 1 positions and has expenditures of \$524,360, offset by revenue of \$210,000, for a tax levy cost of \$314,360.
- The Support Administration Division is staffed by 3.0 FTE Deputy Sheriff 1 positions and 1.0 FTE Administrative Assistant position and has expenditures of \$583,258, offset by revenue of \$7,000, for a tax levy cost of \$576,258.

COUNTY EXECUTIVE'S 2009 BUDGET

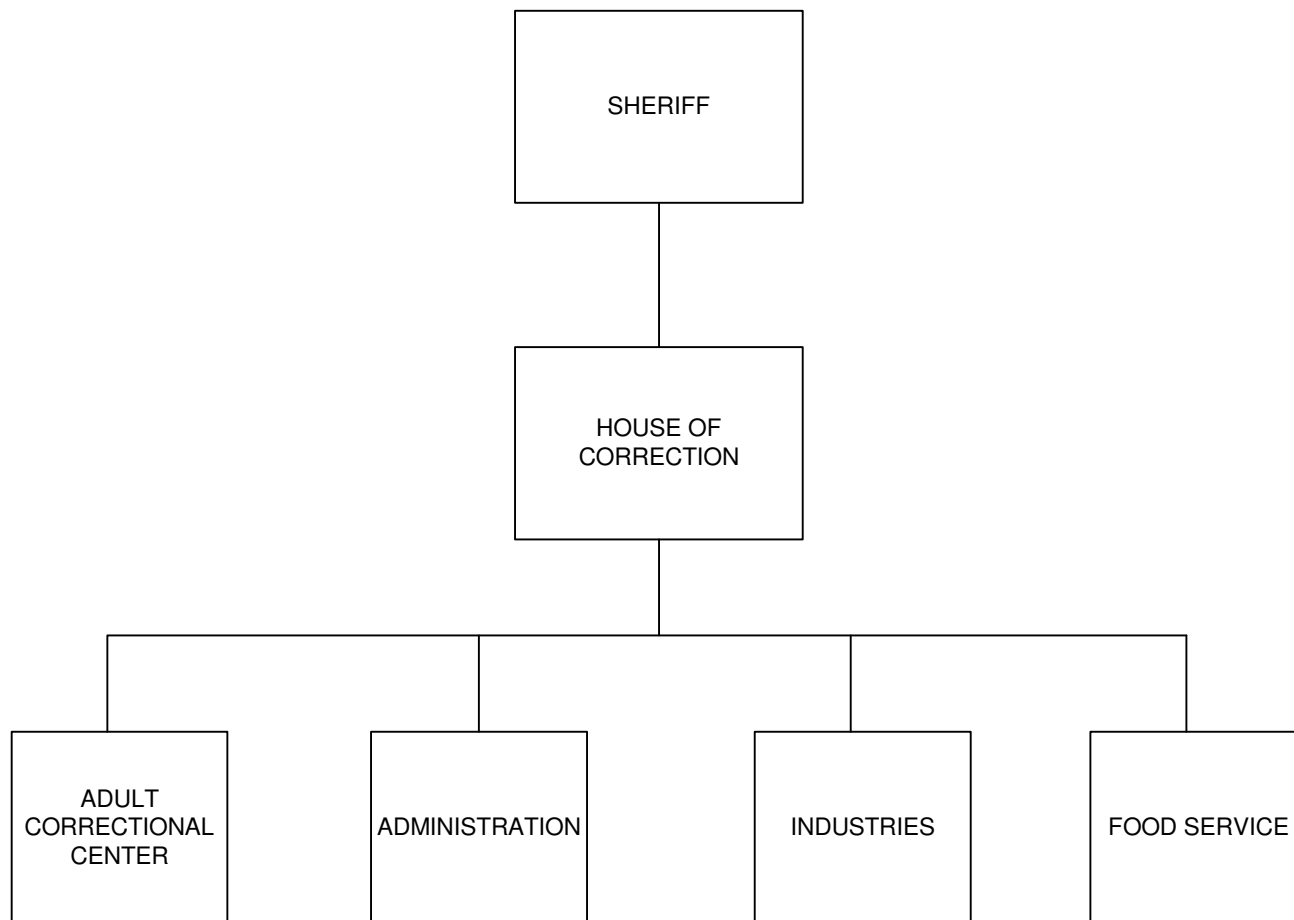
DEPT: OFFICE OF THE SHERIFF

UNIT NO. 4000
FUND: General - 0001

- In 2007, the Chief Judge and the Sheriff developed a Memorandum of Understanding for provision of bailiff services. The 2009 Budget provides for bailiff services at a cost of \$9,602,181, a \$102,749 increase from the 2008 Adopted Budget. The Bailiff Services Unit is authorized with 87.0 FTE Deputy Sheriff 1 positions, 3.0 FTE Deputy Sheriff Sergeant positions, 1.0 FTE Deputy Sheriff Lieutenant position, 1.0 FTE Deputy Sheriff Captain position, and 1.0 FTE Clerical Assistant 1 position. When Courts are not in service, deputies are reassigned to other areas of the Sheriff's Office to reduce overtime expenditures. The budgeted positions provide coverage for the following 75 posts:
- The Training Academy is authorized with 3.0 FTE Deputy Sheriff 1 positions, 2.0 FTE Deputy Sheriff Sergeant positions, 1.0 FTE Deputy Sheriff Captain position and 1.0 FTE Clerical Assistant 2 position. The tax levy costs of \$1,294,599 are allocated to other cost centers in the Sheriff's Office based on the number of sworn officers assigned to each low organizational unit.

BAILIFF POSTS	
Felony (including preliminary)	27
Misdemeanor and Traffic	19
Intake Court	2
Small Claims	2
Family Branches & Commissioners	9
Children's Court Judges & Commissioners	15
Traffic Court Commissioner	1
Total Posts	75

HOUSE OF CORRECTION



COUNTY EXECUTIVE'S 2009 BUDGET**DEPT:** HOUSE OF CORRECTION**UNIT NO.** 4300**FUND:** General - 0001**OPERATING AUTHORITY & PURPOSE**

The functions of the House of Correction (HOC) are defined in Chapters 302, 303, 304 and 973 of the Wisconsin Statutes. This institution receives and maintains custody of all sentenced prisoners in Milwaukee County committed by authorized courts for periods not exceeding one year and from other jurisdictions as authorized by County ordinance; provides programs of rehabilitation, education, work, recreation and training; provides medical, dental and other necessary services in conjunction with the

Detention Bureau of the Sheriff's Department; processes and considers applications for parole; and releases prisoners upon expiration of sentence, parole, or upon orders of the courts or other recognized authorities. Section 302.315 of the Wisconsin Statutes permits this institution to receive and maintain custody of unsentenced prisoners from the Milwaukee County Sheriff.

BUDGET SUMMARY				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 24,733,782	\$ 23,335,308	\$ 22,077,928	\$ (1,257,380)
Employee Fringe Benefits (EFB)	16,294,756	16,528,821	17,188,644	659,823
Services	6,279,925	6,660,181	5,653,591	(1,006,590)
Commodities	1,879,961	1,626,788	1,618,966	(7,822)
Other Charges	1,059,434	1,226,764	155,912	(1,070,852)
Debt & Depreciation	0	0	0	0
Capital Outlay	34,441	58,185	107,300	49,115
Capital Contra	0	0	0	0
County Service Charges	4,543,461	3,910,940	2,821,804	(1,089,136)
Abatements	(4,229,011)	(606,170)	(606,170)	0
Total Expenditures	\$ 50,596,749	\$ 52,740,817	\$ 49,017,975	\$ (3,722,842)
Direct Revenue	5,491,191	5,631,242	2,113,774	(3,517,468)
State & Federal Revenue	1,039,325	2,519,364	2,351,361	(168,003)
Indirect Revenue	25,525	30,000	30,000	0
Total Revenue	\$ 6,556,041	\$ 8,180,606	\$ 4,495,135	\$ (3,685,471)
Direct Total Tax Levy	44,040,708	44,560,211	44,522,840	(37,371)

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: HOUSE OF CORRECTION

UNIT NO. 4300

FUND: General - 0001

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Central Service Allocation	\$ 433,275	\$ 0	\$ 0	\$ 0
Courthouse Space Rental	789,576	0	0	0
Tech Support & Infrastructure	948,317	0	0	0
Distribution Services	2,079	0	0	0
Telecommunications	55,503	0	0	0
Record Center	0	0	0	0
Radio	291,124	0	0	0
Computer Charges	50,278	0	0	0
Applications Charges	868,631	0	0	0
Apps Charges - Network	0	0	0	0
Apps Charges - Mainframe	0	0	0	0
HRIS Allocation	163,278	0	0	0
Total Charges	\$ 3,602,061	\$ 0	\$ 0	\$ 0
Direct Property Tax Levy	\$ 44,040,708	\$ 44,560,211	\$ 44,522,840	\$ (37,371)
Total Property Tax Levy	\$ 47,642,769	\$ 44,560,211	\$ 44,522,840	\$ (37,371)

* In 2007, these costs were included in other charging departmental and non-departmental budgets. They were reflected here to show the "total" amount of tax levy support for this Department. In 2008 and 2009, these costs are budgeted within the receiving department to show the tax levy cost in the department.

PERSONNEL SUMMARY				
	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 24,733,782	\$ 23,335,308	\$ 22,077,928	\$ (1,257,380)
Employee Fringe Benefits (EFB)	\$ 16,294,756	\$ 16,528,821	\$ 17,188,644	\$ 659,823
Position Equivalent (Funded)*	527.4	512.3	482.0	(30.3)
% of Gross Wages Funded	93.8	97.3	88.8	(8.5)
Overtime (Dollars)**	\$ 4,251,240	\$ 1,382,750	\$ 1,384,281	\$ 1,531
Overtime (Equivalent to Position)	107.6	32.5	32.3	(0.2)

* For 2007 Actuals, the Position Equivalent is the budgeted amount.

** Delineated for information. (Also included in personal services.)

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: HOUSE OF CORRECTION

UNIT NO. 4300

FUND: General - 0001

PERSONNEL CHANGES				
Job Title/Classification	Action	Number of Positions/ Total FTE	Division	Cost of Positions (Excluding Social Security & Fringe)
Corr Officer 2 - Truck Driver	Abolish	2/2.0	Industries	\$ (87,896)
Plumber	Unfund	1/1.0	Maintenance	(67,442)
Correctional Officer 1	Unfund	1/1.0	Adult Correctional Center	(41,194)
Correctional Officer 2	Unfund	5/5.0	Adult Correctional Center	(219,698)
Corrections Manager	Abolish*	1/1.0	Comm. Corr. Center	0
Corr. Officer Lieutenant	Abolish*	2/2.0	Comm. Corr. Center	0
Corr. Officer Lieutenant	Abolish	1/1.0	Comm. Corr. Center	(56,379)
Correctional Officer 1	Transfer to CJF	7/7.0	Comm. Corr. Center	(264,551)
Comm. Services Coord.	Transfer to CJF	1/1.0	Comm. Corr. Center	(37,268)
Corr. Officer 1 (DOT)	Fund/Transfer Out	7/7.0	Comm. Corr. Center	0
Corr. Officer 1 (DOT)	Transfer In	7/7.0	Adult Correctional Center	289,968
Correctional Officer 1	Fund/Transfer Out	1/1.0	Comm. Corr. Center	0
Correctional Officer 1	Transfer Out	12/12.0	Comm. Corr. Center	(453,516)
Correctional Officer 1	Transfer In	13/13.0	Adult Correctional Center	491,309
Correctional Officer 1	Transfer Out*	9/9.0	Comm. Corr. Center	0
Correctional Officer 1	Transfer In*	9/9.0	Comm. Corr. Center	0
Corr. Officer 2	Transfer Out*	8/8.0	Comm. Corr. Center	0
Correctional Officer 2	Transfer In*	8/8.0	Adult Correctional Center	0
Corr. Officer Lieutenant	Transfer Out*	2/2.0	Comm. Corr. Center	0
Corr. Officer Lieutenant	Transfer In*	2/2.0	Adult Correctional Center	0
			TOTAL	\$ (446,667)

* These positions were unfunded in 2008 so the 2009 actions of abolishment, unfund, or transfer have no fiscal effect.

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: HOUSE OF CORRECTION

UNIT NO. 4300

FUND: General - 0001

ORGANIZATIONAL COST SUMMARY					
DIVISION		2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Administration	Expenditure	\$ 8,486,220	\$ 8,047,907	\$ 8,103,263	\$ 55,356
	Abatement	(1,326,363)	0	0	0
	Revenue	598,191	550,700	567,192	16,492
	Tax Levy	\$ 6,561,666	\$ 7,497,207	\$ 7,536,071	\$ 38,864
Food Service	Expenditure	\$ 4,233,642	\$ 3,944,814	\$ 3,643,827	\$ (300,987)
	Abatement	(3,306)	0	0	0
	Revenue	0	0	0	0
	Tax Levy	\$ 4,230,336	\$ 3,944,814	\$ 3,643,827	\$ (300,987)
Inmate Industries	Expenditure	\$ 2,240,655	\$ 2,311,724	\$ 2,166,328	\$ (145,396)
	Abatement	(527,170)	(606,170)	(606,170)	0
	Revenue	135,269	88,759	88,759	0
	Tax Levy	\$ 1,578,216	\$ 1,616,795	\$ 1,471,399	\$ (145,396)
Adult Correctional Center	Expenditure	\$ 33,453,144	\$ 34,128,270	\$ 35,709,490	\$ 1,581,220
	Abatement	(1,523,249)	0	0	0
	Revenue	3,425,199	4,696,323	3,839,184	(857,139)
	Tax Levy	\$ 28,504,696	\$ 29,431,947	\$ 31,870,306	\$ 2,438,359
Community Correctional Center	Expenditure	\$ 6,412,129	\$ 4,914,272	\$ 1,237	\$ (4,913,035)
	Abatement	(848,930)	0	0	0
	Revenue	2,397,388	2,844,824	0	(2,844,824)
	Tax Levy	\$ 3,165,811	\$ 2,069,448	\$ 1,237	\$ (2,068,211)

MISSION

The Milwaukee County House of Correction is dedicated to providing a safe and secure environment for staff, community and inmates. To this end, all under its employ will display professional conduct, which exemplifies honesty, integrity and personal responsibility. We will meet daily challenges, assuring that all persons are treated fairly with dignity and respect, while afforded the opportunity and encouragement to reach their full potential.

AGENCY DESCRIPTION

The **Administration Division** consists of the Central Administration, Business Office, Inmate Canteen, Maintenance and Power Plant Sections.

The **Food Service Division** prepares meals for the inmates at the House of Correction and the County Jail. The County began contracting with Aramark Correctional Services, Inc., for operation of the inmate food service program on July 1, 2003. The HOC has issued an RFP for a new contract effective January 1, 2009.

The **Inmate Industries Division** employs approximately 200 inmates and consists of a graphics print shop, laundry, welding and recycling center. It provides basic training in vocational jobs and meaningful work experience in business and industrial operations, offsetting expenses with revenues produced by providing useful products and services to public and private agencies.

The expanded **Adult Correctional Center**, has a design capacity of 1,650 inmates: 400 beds in the main facility, 250 beds in the Franklin Lotter Building and 1,000 beds in the new addition. The 24-bed infirmary and the 58-bed disciplinary/protective custody unit are not counted in the facility capacity. The housing capacity has been increased by placing additional beds in each of the dormitories. The 2009 budget is based on housing 2,038 inmates at the Adult Correctional Center.

The **Community Correctional Center**, located at 1004 N. 10th Street, has a design capacity of 200 inmates. The housing capacity has been increased to 420 by adding a fifth floor for inmate housing and placing additional beds on each of the other four floors. The Sheriff's Office will take over the

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: HOUSE OF CORRECTION

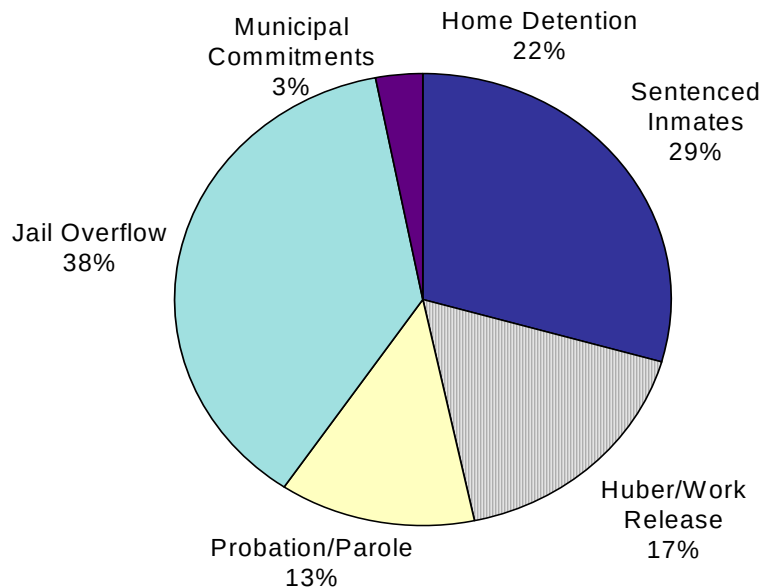
UNIT NO. 4300

FUND: General - 0001

management of the Huber/work-release and home detention programs in 2009. These programs were previously maintained in the Community Correctional Center under the direction of the Superintendent of the House of Correction. The CCC will cease operation, and 150 Huber/work-release inmates formerly housed at the CCC will be relocated to the Criminal Justice Facility. The Sheriff will also manage up to 500 inmates on home detention. The

majority of these inmates have community access, under court order, to work, attend school, provide childcare, or to receive medical attention. The 2008 Adopted budget had reduced the number of inmates housed at the CCC and moved several offenders to an expanded home detention program. The 2008 Adopted Budget anticipated that the staff at the CCC would manage a program of home detention for up to 710 inmates.

HOUSE OF CORRECTION - TOTAL POPULATION 2009 BUDGET



COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: HOUSE OF CORRECTION

UNIT NO. 4300
FUND: General - 0001

BUDGET HIGHLIGHTS

- Personal Services expenditures without fringe benefits decrease \$1,257,380, from \$23,335,308 in 2008 to \$22,077,928 in 2009.
- Expenditure authority for the House of Correction is budgeted at \$49,017,975, partially offset by revenue of \$4,495,135, for a total tax levy of \$44,522,840. This is a tax levy decrease of \$37,371 from the 2008 Adopted Budget.

Sheriff Management of HOC

In 2009, the Sheriff assumes the management of the House of Correction (HOC) and all associated facilities. The 2009 Budget includes the closure of the Community Correctional Center (CCC). The programs previously housed under the CCC are transferred to the Criminal Justice Facility (CJF). Narrowing the management of custodial institutions to the oversight of the Sheriff will allow for a more cohesive approach to inmate population management. This unification will allow for significant efficiencies. The 2009 Budget assumes a savings of \$600,000, beyond the savings realized from the CCC closure, during the first year of the management change. Additional future savings are anticipated due to the standardization of policies and procedures, implementation of consistent staff training and development, and the ability to balance offender population housed in various County facilities or on home detention.

- o The 2009 Budget includes the closure of the CCC. The Huber/work-release program and home detention program previously housed under the CCC are transferred to the CJF under the management of Sheriff staff.

2008 HOC Adopted Budget - CCC Operations

- o The 2008 Adopted Budget anticipated implementation of the full closure of the CCC in early 2008. The inmates in the Huber/work-release program were to be transferred to an expanded home detention program that incorporated the use of global positioning surveillance (GPS) technology. Anticipated savings from this initiative, including the unfunding of 30.0 FTE positions, amounted to \$1,897,383. However, various issues related to this initiative delayed possible implementation,

contributing to a significant projected 2008 year-end deficit in the HOC budget.

- o In 2008, the HOC actually operated all five floors of the CCC and housed a daily average of 360 inmates with community access, and an additional 140 inmates were placed in home detention. The 2008 Adopted Budget was based on 710 inmates on home detention.
- o If the CCC were to remain open, the HOC would need to fill all fifty authorized correctional positions at the CCC for an additional appropriation of \$3,219,948. Of these positions, 30.0 FTE positions were unfunded in the 2008 Adopted Budget for an anticipated savings of \$1,987,004.
- o Of the 500 inmates on Huber/work-release and home detention combined, approximately 300 were employed paying \$21.50 per day. This generated revenue of approximately \$2,354,250, \$341,210 below that anticipated by the 2008 Adopted Budget.

2009 Closure of the CCC

- o The Sheriff will manage 150 Huber/work-release inmates at the CJF and a maximum of 500 inmates on home detention. The following position changes result from the closure of the CCC and the shifting of inmates to Huber Work Release and home detention resulting in a total expenditure adjustment of \$1,793,787:
 - Abolish 1.0 FTE Corrections Manager position that was unfunded in 2008 for no fiscal impact.
 - Abolish 3.0 FTE Correctional Officer Lieutenant positions, of which 2.0 FTE positions were unfunded in the 2008 Adopted Budget, for a salary and active fringe benefit savings of \$82,734.
 - Transfer the following positions to the CJF to assist with managing the Huber/work-release and home detention programs:
 - 7.0 FTE Correctional Officer 1 positions, a transfer of \$420,159 in salary and active fringe benefit costs.

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: HOUSE OF CORRECTION

UNIT NO. 4300
FUND: General - 0001

- 1.0 FTE Community Services Coordinator position to help connect inmates with rehabilitative programs offered throughout the community, a transfer of \$59,381 in salary and active fringe benefit costs.
- Transfer the following positions to the ACC to maintain full dorm operations:
 - 13.0 FTE Correctional Officer 1 positions, a transfer of \$780,296 in salary and active fringe benefit costs.
 - 7.0 FTE Correctional Officer 1 (DOT) positions, a transfer of \$451,217 in salary and active fringe benefit costs.
 - Position authorization is transferred to the ACC for 9.0 FTE Correctional Officer 1 positions, 8.0 FTE Correctional Officer 2 positions, and 2.0 Correctional Officer Lieutenant positions that will be unfunded in 2009 consistent with the 2008 Adopted Budget.
- The House of Correction anticipates operating with no dorm closures in 2009. The 2008 Adopted Budget anticipated operating with two dorms closed. However, in 2009, the closure of the CCC has decreased the available bed space system wide, causing further need to maintain the operation of all dorms.
- The HOC will ease inmate housing pressures by employing the following policy changes:
 - o Increase bed space per dorm from 60 beds to 64 beds where possible.
 - o Place any inmate within one month of release onto home detention under the Sheriff's supervision.
- The 2009 Budget anticipates a mid-year implementation of universal screening, an initiative that will provide screenings and assessments for better evaluation of offenders upon entrance into the Milwaukee County Circuit Court system. The information gathered will further enable various actors within the criminal justice system to make effective decisions regarding offender needs and sentencing. In 2008, the HOC dedicated 8.0 FTE Correctional Officer 1 positions to perform housing classification functions. With the information gathered through universal screening, the HOC anticipates significantly reducing their classification staff. The 2009 Budget unfunds 1.0 FTE Correctional Officer 1 position for a salary and active fringe benefit savings of \$64,179. An additional 3.0 FTE Correctional Officer 1 positions will remain unfunded as seen in 2008. Universal screening will also allow for the elimination of a Wisconsin Community Service (WCS) contract for the provision of inmate job assessments for a savings of \$58,401.
- The 2009 Budget includes the following position actions beyond those previously mentioned:
 - o Five positions of Correctional Officer 2, which equals one post, are unfunded for a salary and active fringe benefit savings of \$337,668.
 - o Two positions of Correctional Officer 1 Truck Driver are abolished for a salary and active fringe benefit savings of \$135,088. Two Correctional Officers who are currently canine officers will replace the truck drivers. The canine unit at the HOC is decreased by two dogs through attrition, from 12 to 10.
 - o One position of Plumber is unfunded for a salary and active fringe benefit savings of \$96,252.
- The Farm and Fish Hatchery is discontinued in 2009 and the specific revenue sources identified for the program per the policy adopted by the County Board in 2006 (Res. File. No. 04-414(a)(c)) is redeployed to offset the 2008 mid-year creation of Correctional Officer 1 positions that will help mitigate mandatory overtime at the HOC.
- Funding for the Community Justice Resource Center (CJRC) is discontinued in 2009 with tax levy savings of \$983,011. The CJRC was to have served as an alternative to incarceration by providing programming services at a community-based location operated by a private vendor with management oversight provided by House of Correction administrators; however, most inmates participating in the CJRC program have remained in custody. Judges or Court Commissioners determined offender eligibility for inclusion in the CJRC programs.

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: HOUSE OF CORRECTION

UNIT NO. 4300
FUND: General - 0001

- An appropriation of \$48,745 is continued in 2009 to execute a professional services contract with WCS to provide a part-time instructor for an offset printing training program and job placement services. Program costs are offset by an increase in the personal services lump sum reduction. Any revenue generated above the projected Print Shop revenue of \$84,759 will be directed to offset the cost of this program. Print shop revenue continues at \$84,759 in 2009 to reflect actual experience.
- An appropriation of \$38,500 is provided for the library contract with the current vendor, Susan Harrington.
- An appropriation of \$26,667 is provided as the 25 percent local match for the Adult Education and Family Literacy Act (AEFL) funds, which are used to supply basic skills/GED programming provided by MATC at the House of Correction.
- The contract for Job Development and Job Readiness with WCS is discontinued in 2009 for a savings of \$242,217.
- In 2008, the County entered into a contract with the State of Wisconsin to house up to 192 inmates for a fee of \$51.46 per day. Actual inmate counts are projected to average 180 inmates per day in 2009. This results in county-wide revenue of \$3,380,922 and increased expenditures at the ACC for the operation of three additional dormitories as a result of housing 180 additional State inmates at the CJF. The revenue is split between the CJF and the ACC after reimbursing the ACC for the cost of operating the additional dormitories. Revenue of \$2,281,361 is included in the ACC to offset expenditures of \$1,181,799.
- Municipal Board revenue remains at the 2008 level of \$370,831, based on experience.
- Telephone commission revenue decreases \$800,000 from \$1,899,992 in 2008 to \$1,099,992 in 2009. This revenue reduction results from a system error that has restricted inmate outbound cellular calls, calls that make up a significant amount of overall phone use. The cost of a collect call remains at \$5.55. The cost of debit card calls remains at \$3.30.
- Commissary revenue increases \$16,992, from the 2008 level of \$495,000 to \$511,992.
- 2009 contains a new appropriation of \$53,000 for Storm water charges based on data provided to the HOC from the Department of Transportation and Public Works.
- Fuel costs at the HOC increase \$37,000 in 2009.
- The HOC has released a Request for Proposals for the provision of food service at the HOC. The HOC is anticipating a reduction in meal cost from the current rate of \$1.17 per meal to \$1.10. Due to the anticipated reduction in cost, the funding for food services decreases \$296,141, from \$3,766,397 to \$3,470,256.
- Any inmate released from the HOC shall receive generic prescriptions whenever possible and a maximum three-day prescription supply or the remainder of a prescription.
- The House of Correction will continue to provide laundry services to the Behavioral Health Division and the Children's Court Center. The total crosscharge for these services remains at \$306,170 in 2009.
- Expenditures of \$819,282 are budgeted for capital improvements in 2009 for the House of Correction. This appropriation supports laundry and kitchen replacements as well as various infrastructure improvements. For further detail, refer to the 2009 Capital Improvements Budget.
- As a result of the 2009 reorganization of the Fleet Management Division, vehicle-owning and leasing departments no longer pay for vehicles and equipment through rental rates (crosscharged from Fleet), but are allocated a maintenance appropriation to pay for vehicle maintenance and repairs provided by the County's maintenance provider. Departments are now responsible for vehicle repair and replacement decisions in consultation with the Fleet Division. This restructuring results in a decrease in crosscharges from Fleet Management of \$33. The Division is allocated \$13 for maintenance and repairs of its vehicles and equipment for 2009. The 2009 maintenance appropriation is less than the 2008 crosscharge amount as overhead is no longer allocated to departments but budgeted centrally as part of the contract costs.

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: HOUSE OF CORRECTION

UNIT NO. 4300

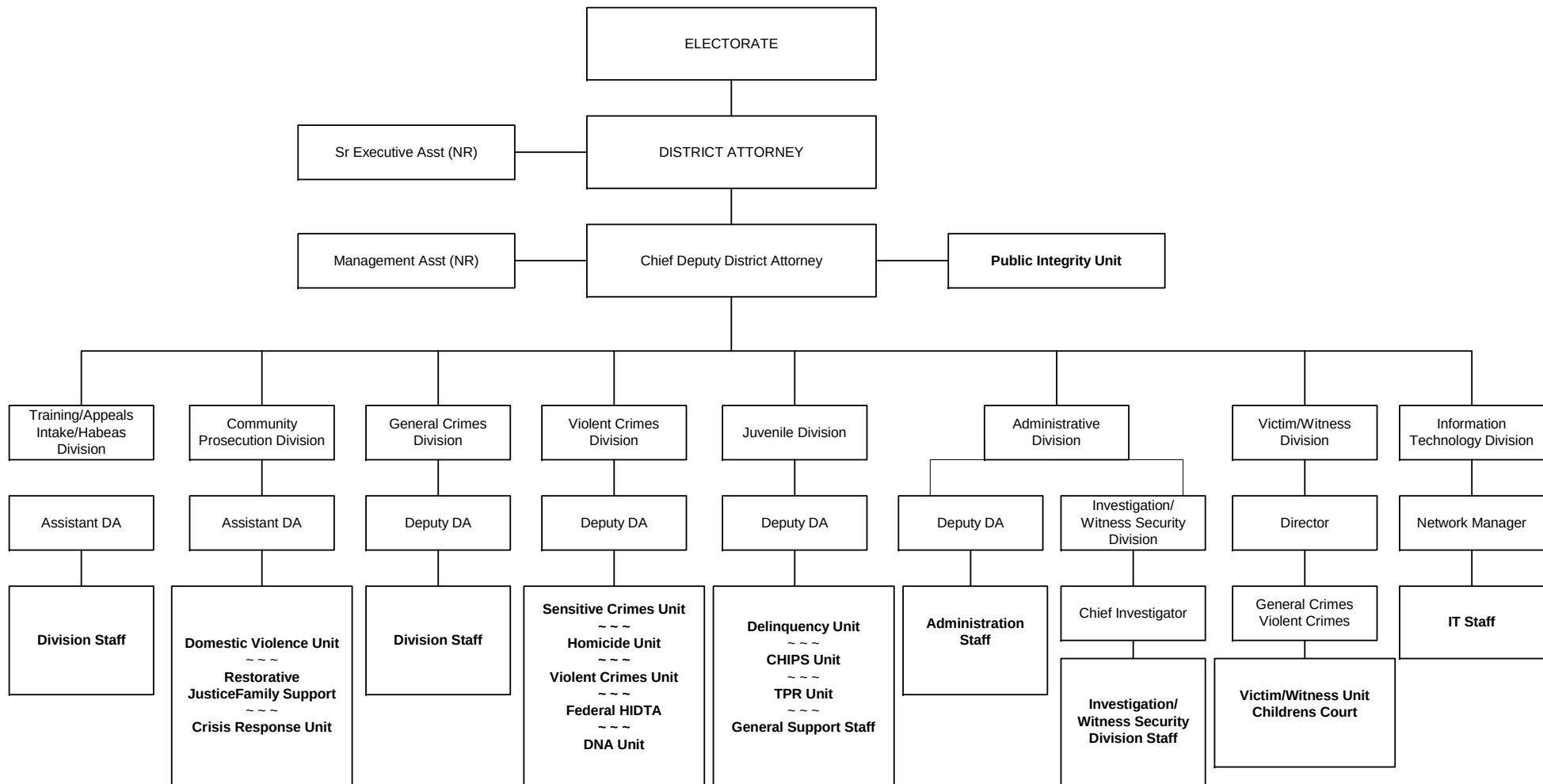
FUND: General - 0001

- All departments are required to operate within their expenditure appropriations and their overall budgets. Pursuant to Section 59.60(12), Wisconsin Statutes, "No payment may be authorized or made and no obligation incurred against the county unless the county has sufficient appropriations for payment. No payment may be made or obligation incurred against an appropriation unless the director first certifies that a sufficient unencumbered balance

is or will be available in the appropriation to make the payment or to meet the obligation when it becomes due and payable. An obligation incurred and an authorization of payment in violation of this subsection is void. A county officer who knowingly violates this subsection is jointly and severally liable to the county for the full amount paid. A county employee who knowingly violates this subsection may be removed for cause."

ACTIVITY AND STATISTICAL SUMMARY			
	2007 <u>Actual</u>	2008 <u>Budget</u>	2009 <u>Budget</u>
Average Daily Population:			
Milwaukee County Jail Overflow	608	700	760
Huber/Work Release	644	240	350
Probation and Parole	250	280	263
Municipal Commitments	72	65	65
Sentenced Inmates	<u>599</u>	<u>625</u>	<u>600</u>
Total Population Daily Average	2,173	1,910	2,038

DISTRICT ATTORNEY



COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: DISTRICT ATTORNEY

UNIT NO. 4500
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to Wis. Stat. § 978.05, the District Attorney of Milwaukee County has the following duties:

A. In the Circuit Courts of Milwaukee County having jurisdiction for criminal cases – Prosecutes all criminal actions; prosecutes all state forfeiture actions, county traffic actions and actions concerning violations of county ordinances which are in conformity with state criminal laws; participates in John Doe or other investigative proceedings; issues subpoenas and other process to compel the attendance of witnesses; upon the request and under the supervision and direction of the Attorney General, briefs and argues all criminal cases brought by appeal or writ of error to the Court of Appeals or Supreme Court; handles all appeals

or proceedings if the case is decided by a single Court of Appeals judge; institutes, commences, or appears in certain civil actions or special proceedings as set forth in Wis. Stat. § 978.05 (6).

B. In the Circuit Courts of Milwaukee County having jurisdiction for juvenile cases – Represents the public's interest at the Children's Court Center for matters including children alleged to be delinquent, to have violated civil laws or ordinances, to be in need of protection or services or who are developmentally disabled, mentally ill, alcoholic or drug dependent; and initiates and defends appeals and prosecutes termination of parental rights actions.

BUDGET SUMMARY				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 8,070,139	\$ 8,410,801	\$ 8,551,747	\$ 140,946
Employee Fringe Benefits (EFB)	5,678,692	5,525,294	5,869,460	344,166
Services	3,356,211	3,912,661	3,968,810	56,149
Commodities	120,266	147,330	191,746	44,416
Other Charges	0	0	0	0
Debt & Depreciation	0	0	0	0
Capital Outlay	65,637	53,447	89,785	36,338
Capital Contra	0	0	0	0
County Service Charges	2,606,700	2,261,504	2,087,679	(173,825)
Abatements	(2,252,034)	(255,087)	(229,655)	25,432
Total Expenditures	\$ 17,645,611	\$ 20,055,950	\$ 20,529,571	\$ 473,621
Direct Revenue	111,120	109,875	76,250	(33,625)
State & Federal Revenue	8,175,516	8,598,806	8,628,928	30,122
Indirect Revenue	0	0	0	0
Total Revenue	\$ 8,286,636	\$ 8,708,681	\$ 8,705,178	\$ (3,503)
Direct Total Tax Levy	9,358,975	11,347,269	11,824,393	477,124

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: DISTRICT ATTORNEY

UNIT NO. 4500

FUND: General - 0001

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Central Service Allocation	\$ 184,560	\$ 0	\$ 0	\$ 0
Courthouse Space Rental	1,006,044	0	0	0
Tech Support & Infrastructure	306,950	0	0	0
Distribution Services	22,823	0	0	0
Telecommunications	64,733	0	0	0
Record Center	33,222	0	0	0
Radio	15,920	0	0	0
Computer Charges	0	0	0	0
Applications Charges	322,384	0	0	0
Apps Charges - Network	0	0	0	0
Apps Charges - Mainframe	0	0	0	0
HRIS Allocation	51,788	0	0	0
Total Charges	\$ 2,008,424	\$ 0	\$ 0	\$ 0
Direct Property Tax Levy	\$ 9,358,975	\$ 11,347,269	\$ 11,824,394	\$ 477,125
Total Property Tax Levy	\$ 11,367,399	\$ 11,347,269	\$ 11,824,394	\$ 477,124

* In 2007, these costs were included in other charging departmental and non-departmental budgets. They were reflected here to show the "total" amount of tax levy support for this Department. In 2008 and 2009, these costs are budgeted within the receiving department to show the tax levy cost in the department.

PERSONNEL SUMMARY				
	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 8,070,139	\$ 8,410,801	\$ 8,551,747	\$ 140,946
Employee Fringe Benefits (EFB)	\$ 5,678,692	\$ 5,525,294	\$ 5,869,460	\$ 344,166
Position Equivalent (Funded)*	145.5	147.2	148.8	1.6
% of Gross Wages Funded	90.6	96.5	96.2	(0.3)
Overtime (Dollars)**	\$ 184,459	\$ 174,716	\$ 224,458	\$ 49,742
Overtime (Equivalent to Position)	4.8	3.6	5.3	1.7

* For 2007 Actuals, the Position Equivalent is the budgeted amount. Position Equivalent and Percent of Gross Wages Funded exclude 15.75 FTE state prosecutors on the county payroll in org. unit 4503.

** Delineated for information. (Also included in personal services.)

PERSONNEL CHANGES				
Job Title/Classification	Action	Number of Positions/ Total FTE	Division	Cost of Positions (Excluding Social Security & Fringe)
HIDTA Director	Abolish	1/1.0	District Attorney-General	\$ (104,803)
HIDTA Coordinator	Abolish	1/1.0	District Attorney-General	(73,978)
Paralegal	Abolish	0.5/0.5	District Attorney-General	(25,060)
Clerical Assistant 1	Abolish	1/1.0	District Attorney-General	(34,481)
Investigator	Create	3/3.0	District Attorney-General	174,045
Administrative Intern	Fund	5/0.57	District Attorney-General	12,090
			TOTAL	\$ (52,187)

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: DISTRICT ATTORNEY

UNIT NO. 4500
FUND: General - 0001

MISSION

The mission of the Milwaukee County District Attorney's office is to promote public peace and safety by just and vigorous prosecution; to seek and do impartial justice by ensuring that the guilty are punished and the innocent go free; to protect the health and welfare of children who are victims of child abuse and neglect; and to safeguard the rule of law and promote citizens' participation in law enforcement by treating all persons who come in contact with the criminal justice system with fairness, dignity and respect.

OBJECTIVES

- Target, investigate, successfully prosecute and incarcerate shooters, other illegal gun offenders, and other violent criminals through the coordinated efforts of the Community Prosecution, General Crimes, and Violent Crimes units.
- Reduce crime by coordinating the efforts of the Community Prosecution, General Crimes, and Violent Crimes units and assigning each general crimes and violent crimes team to one or more Milwaukee police districts and adjoining suburbs to promote accountability and facilitate investigation and prosecution of criminal gangs and violent offenders.
- Establish a permanent Witness Protection Unit, building off a \$50,000 pilot project grant from the Wisconsin Department of Justice, to ensure that crime victims and witnesses who are threatened or intimidated are able to safely appear and testify in court; and that offenders who threaten, intimidate, or harm crime victims and witnesses are successfully prosecuted and punished.
- Continue to work closely with the courts, the State Public Defender, and Justice 2000 and other community organizations to maintain a successful diversion and deferred prosecution program for nonviolent offenders with serious substance abuse and mental health treatment needs.
- Continue the successful operation of the Violent Crimes Courts project, which aims to bring homicide and sexual assault cases to trial within 90 to 120 days of the issuance of criminal charges.
- Continue to carry out the mandate of the crime victims' rights bill, enacted in response to a 1994 amendment to the Wisconsin Constitution that was effective on April 1, 1998, to ensure that all victims and witnesses of crime are treated with dignity, respect, courtesy, and sensitivity; and that the rights extended to victims and witnesses of crime are honored and protected no less vigorously than the protections afforded criminal defendants.
- Continue to enhance the prosecution of felony drug cases through the Milwaukee High Intensity Drug Trafficking Area (HIDTA), the Milwaukee Metropolitan Drug Enforcement Group (MMDEG), the Community Prosecution Unit, and the Violent Crimes Unit by targeting, investigating and prosecuting major drug dealers; ridding neighborhoods of drug dealers and nuisance properties; and continuing the successful operation of the Speedy Trial Drug Courts project, which aims to bring drug cases to trial within 120 days of the issuance of criminal charges.
- Continue the successful operation with the state Bureau of Milwaukee Child Welfare of the Termination of Parental Rights (TPR) Speedy Resolution project at the Children's Court Center to ensure that children do not languish in substitute care for years without realistic prospect of a return home or adoption by a loving family.
- Continue to implement 2005 Wisconsin Act 60, which mandated electronic recording of statements of adults in custodial interrogation, effective January 1, 2007, and requires the District Attorney to copy, edit, index, provide discovery, and play in court the electronically recorded statements of defendants in felony cases.

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: DISTRICT ATTORNEY

UNIT NO. 4500
FUND: General - 0001

DEPARTMENT DESCRIPTION

District Attorney Functions: The District Attorney is responsible for the following duties: plans and organizes the prosecution of all criminal, juvenile and applicable ordinance violations in Milwaukee County; recruitment and staffing of all professional positions and making major assignments of personnel and cases; and coordination and supervision of all department activities and approval and control over all departmental policies, procedures and activities.

Chief Deputy District Attorney Functions: The Chief Deputy District Attorney is responsible for the following duties: supervision of all division functions and oversight of the implementation of all departmental policies and procedures; supervision of liaisons with other county officials and departments, city, state, federal officials, law enforcement agencies and community groups; serving as office liaison to the legislature and initiation and review of proposals for criminal and juvenile law legislation; supervision of the public integrity unit; the extradition of defendants from other states on felony charges; and proceedings related to the extradition of uncooperative witnesses on felony cases to or from Milwaukee County.

DA and Chief Deputy DA Program Personnel	
District Attorney	1
Chief Deputy District Attorney	1
County Staff	2
Assistant District Attorneys	4

General Crimes Division: The general crimes division staffs all general felony and misdemeanor courts and presents evidence, argues motions, negotiates cases, and conducts jury and court trials for all general felony, misdemeanor and applicable ordinance violations in Milwaukee County. The division staffs five general felony courts and seven general misdemeanor courts in Milwaukee County circuit court, and strives to ensure application of uniform negotiation policies in general felony, misdemeanor, and ordinance cases, and to develop and maintain systems to ensure the highest quality of prosecution and speedy disposition of general felony, misdemeanor, and ordinance violation cases.

General Crimes Division Personnel	
Deputy District Attorney	1
County Staff	5
Assistant District Attorneys	30

Administrative and Witness Security Division: The investigation subdivision of the Administrative Division, which is headed by the Chief Investigator, supervises District Attorney Investigators, who investigate police shootings of civilians and deaths in police custody, public corruption, major multi-jurisdictional crimes, industrial deaths and injuries, as well as providing post-charging investigation on major crimes, and maintain office security. The investigators also run the Witness Security Program, which seeks to insure that witnesses who are threatened or intimidated are able to safely appear and testify in court by focusing enforcement efforts on prosecuting offenders and offering specialized security services to victims and witnesses.

The Administrative Division also administers the department's state and county budgets and fiscal systems, develops and coordinates grants and revenues, and controls the expenditure of funds. The division also supervises internal management, including inventory, purchasing systems and procedures, record management and statistics as well as organizing, staffing, directing and coordinating clerical functions. The division is also responsible for long-range planning, and maintaining liaison with the administrative and fiscal personnel of the state, Milwaukee County, law enforcement agencies and other governmental organizations.

Administrative Division Personnel	
Deputy District Attorney	1
County Staff	23.70
Assistant District Attorneys	0

Violent Crimes Division: The violent crimes division staffs the specialized criminal courts for homicide, sexual assault, felony drug, and firearms cases, and presents evidence, argues motions, negotiates cases, and conducts jury and court trials for all felony violations in the specialized felony Milwaukee County felony courts. The division, which consists of the homicide, sensitive crimes, sensitive crimes victim witness services, violent crimes – drug, and violent crimes – firearms units, staffs seven specialized felony courts in Milwaukee County Circuit Court and strives to ensure application of uniform negotiation policies in violent crimes' cases,

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: DISTRICT ATTORNEY

UNIT NO. 4500
FUND: General - 0001

and to develop and maintain systems to ensure the highest quality of prosecution and speedy disposition of violent crimes' cases.

Violent Crimes Division Personnel	
Deputy District Attorney	1
County Staff	18.50
Assistant District Attorneys	32.75

Juvenile Division: The Juvenile Division performs the following functions: reviews all referrals for possible delinquency prosecution and orders additional investigation as required; provides legal advice to Children's Court staff; drafts and files petitions to declare juveniles delinquent or in need of protection and services (CHIPS) under Chapters 48 and 938 of Wisconsin Statutes; prepares and argues waivers of jurisdiction from Children's Court to adult court; prosecutes all delinquency and CHIPS actions in the Children's Court of Milwaukee County; reviews and prosecutes all matters involving termination of parental rights in the Children's Court of Milwaukee County; conducts a continuing education and informational program for law enforcement personnel, social services agencies, child protection social workers and citizens on latest developments and practices in juvenile law; and directs the Victim/Witness Services Unit of the Children's Court Center, including the witness notification and subpoena functions.

Juvenile Division Personnel	
Deputy District Attorney	1
County Staff	27
Assistant District Attorneys	30.5

Training/Appeals and Intake/Habeas Division: The training/appeals and intake/habeas division is responsible for training of the legal staff, especially new assistant district attorneys; for monitoring legislation and notifying the legal staff of changes in the law; for staffing the in-custody and out-of-custody intake courts for felony and misdemeanor cases; for representing the state on writs of habeas corpus and certiorari in Milwaukee county circuit court; for representing the state on one-judge appeals in the court of appeals and three-judge appeals in the court of appeals and supreme court when authorized by the attorney general; and for the assignment and supervision of the paralegals in the criminal division.

Training/Appeals & Intake/Habeas Personnel	
Deputy District Attorney	0
County Staff	7.5
Assistant District Attorneys	2.25

Community Prosecution Division: The Community Prosecution Division supervises the community prosecutors in six Milwaukee police district stations; the Domestic Violence Unit, which prosecutes all domestic violence cases in three specialized courts in Milwaukee County Circuit Court; the Restorative Justice and Family Support Unit; and the Crisis Response Unit, which provides services to crime victims after the commission of a crime. The division also supervises the diversion and treatment alternatives to criminal charges program.

Community Prosecution Personnel	
Deputy District Attorney	0
County Staff	18
Assistant District Attorneys	22

Information Technology Division: The Information Technology Division manages the District Attorney's computer network downtown and at Children's Court, which is part of the statewide District Attorney computer network; manages District Attorney connections to the county mainframe for the CJIS, Advantage, Ceridian, and BRASS applications; trains District Attorney staff in office computer applications; prepares courtroom exhibits and copies and edits electronic media in criminal and juvenile cases; and manages District Attorney facilities in the Safety Building and Criminal Justice Facility.

Information Technology Personnel	
Deputy District Attorney	0
County Staff	2
Assistant District Attorneys	0

Victim/Witness Division: The Victim/Witness Division, which is headed by the Director of the Victim/Witness Services Unit, supervises the victim/witness staff in the criminal and juvenile divisions, which provides comprehensive services to crime victims and witnesses on criminal cases; and also supervises the Outreach Process Unit, which serves subpoenas and other process on criminal and juvenile cases.

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: DISTRICT ATTORNEY

UNIT NO. 4500
FUND: General - 0001

Victim/Witness Personnel	
Deputy District Attorney	0
County Staff	43
Assistant District Attorneys	0

State Prosecutors and the County Payroll and Benefit System: The district attorney's budget includes 15.75 FTE prosecutors who elected to remain in the Milwaukee County Employee Retirement System and retained county fringe benefits when District Attorneys became state employees on January 1, 1990. There are also 13 prosecutors on the state payroll that retained county

fringe benefits when district attorneys became state employees. The budget reflects county payments to prosecutors on the county payroll and state reimbursement for these payments as well as the actual county cost of fringe benefits provided to the 28.75 prosecutors with county fringe benefits. The county is reimbursed biweekly for salary, social security, and retirement benefits and semi-annually for health, dental, and life insurance. Wis. Stat. §§ 978.12 (5) & (6) provide that state reimbursement must be based on actual county fringe benefits' costs or comparable state costs, whichever is less.

CHARGES FROM THE STATE

Charges from the state for prosecutors increase \$65,286 for the salaries and fringe benefits of 35.0 FTE Assistant District Attorneys whose positions are offset with federal and state grant revenue. The District Attorney receives the revenue for these positions and passes the revenue to the state. Of the \$3,179,737 received by the District Attorney for state grants, \$2,751,086 is passed to the State for prosecutor costs.

Revenue from state grants for 2009 is comprised of five programs that are detailed in the following table:

STATE GRANTS			
State Revenue Programs	2008 Budget	2009 Budget	2008/09 Variance
Victim/Witness Program	\$ 1,217,000	\$ 1,250,500	\$ 33,500
Victim of Crimes Act (VOCA)	290,600	314,900	24,300
Special Prosecution Courts' Clerks	306,550	311,100	4,550
CHIPS-Termination of Parental Rights State Contract	1,097,500	1,162,300	64,800
State Violence Against Women Act	140,937	140,937	0
TOTAL	\$ 3,052,587	\$ 3,179,737	\$ 127,150

The Victim/Witness Program, which provides services to victims and witnesses of crimes pursuant to Chapter 950 of the Wisconsin Statutes, will consist of 33.5 FTE positions in 2009: 3.5 FTE Victim/Witness Coordinator positions, 25.0 FTE Victim/Witness Advocate position, 1.0 FTE Sensitive Crimes Victim Advocate position, and 4.0 FTE clerical personnel. Wis. Stat. § 950.06 provides that the state can reimburse counties for up to 90 percent of costs of their victim/witness programs. In the 1990s, the reimbursement rate averaged 80 to 85 percent of costs, but the reimbursement rate has been declining in recent years. For 2009, based upon recent experience, the District Attorney is estimating a reimbursement rate of 50%, the same rate as the 2008 budget.

Victims Of Crime Act (VOCA) funding from the Wisconsin Department of Justice, OCVS, will

provide funding for 5.0 FTE positions in 2009: 2.0 FTE Victim/Witness Advocate positions assigned to the Crisis Response Unit and 3.0 FTE Assistant Sensitive Crimes Victim Advocate positions in the Sensitive Crimes Victim Services Unit. OCVS provides 80 percent reimbursement for these positions and operating expenses through VOCA.

The Special Prosecution Courts' Clerks statutory grant provides funding for the salaries and fringe benefits of 6.5 FTE Secretary positions: 3.5 FTE Secretarial Assistant positions and 3.0 FTE Clerical Assistant 1 positions in the Homicide, Sensitive Crimes, and Violent Crimes units. The Clerk of Circuit Court collects the grant revenue from a \$3.50 fee levied on civil case filings, only in Milwaukee County, pursuant to Wis. Stat. § 814.86 (1m).

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: DISTRICT ATTORNEY

UNIT NO. 4500

FUND: General - 0001

The CHIPS-Termination of Parental Rights grant will provide continuing funding for 8.5 FTE Assistant District Attorney positions, 4.0 FTE Paralegal positions and 2.0 FTE Secretarial Assistant positions under a state contract with the Department of Health and Family Services - Division of Children and Family Services.

The State Violence Against Women Act (VAWA) Formula Grant for Domestic Violence and Sexual Assault Prosecution from the Wisconsin Office of Justice Assistance (OJA) will provide funding for 1.0 FTE Assistant District Attorney and 1.0 FTE Assistant Sensitive Crimes Victim Advocate position.

Revenue from federal grants for 2009 is comprised of six programs that are detailed in the following table. Funding is uncertain next year for the 10.0 Assistant District Attorney positions funded by Byrne JAG grants and for the 5.0 FTE Assistant District Attorney positions funded by the domestic violence congressional earmark. The 2008 federal budget reduced Byrne grant funding by approximately 67 percent and the funds for the domestic violence earmark will run out in April 2009. If funding is not restored or continued for any of these prosecutors, the positions will be vacated when funding ends for no tax levy effect.

FEDERAL GRANTS			
	2008 Budget	2009 Budget	2008/09 Variance
JAG Prosecution of Drug Crimes Grants	\$ 143,000	\$ 157,600	\$ 14,600
HIDTA	730,500	# 470,900	(259,600)
2005 JAG County MMDEG	300,000	0	(300,000)
JAG OJA MMDEG	845,725	1,052,250	206,525
2008 JAG County Equipment	27,547	0	(27,547)
Domestic Violence Congressional Earmark	389,600	401,850	12,250
Federal VAWA Domestic Violence	638,300	673,550	35,250
OJA 5th District Community Prosecution	0	100,000	100,000
TOTAL	\$ 3,074,672	\$ 2,856,150	\$ (218,522)

The Byrne Justice Assistance Grant (JAG) Prosecution of Drug Crimes grant will provide approximately \$157,600 from OJA for the salaries and fringe benefits of 2.0 FTE Assistant District Attorney positions assigned to the Milwaukee Metropolitan Drug Enforcement Group (MMDEG).

The Milwaukee High Intensity Drug Trafficking Area (HIDTA) grant will provide 100 percent funding from the federal Office of National Drug Control Policy (ONDCP) for 5.0 FTE Assistant District Attorney positions and 1.0 FTE Clerical Specialist position. The positions of HIDTA Director and HIDTA Coordinator are abolished in the 2009 budget as a result of the University of Wisconsin-Milwaukee replacing the District Attorney's Office as the administrator of the Milwaukee HIDTA.

The Domestic Violence Congressional Earmark provides funding for the salaries and fringe benefits of 5.0 FTE Assistant District Attorney positions dedicated to domestic violence cases.

The Byrne JAG OJA MMDEG task force and community prosecution grants will provide funding for 8.0 FTE Assistant District Attorney positions and 2.0 FTE Secretary positions in the Violent Crimes – Drug Unit, payments to the Milwaukee, South Milwaukee, and West Allis police departments for the salaries and fringe benefits of officers assigned to MMDEG, and reimbursement for confidential funds' expenditures by MMDEG officers. One position of Clerical Assistant 1 for which grant funding ended on January 1, 2008, and which has been held vacant since then, is abolished in the 2009 budget.

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: DISTRICT ATTORNEY

UNIT NO. 4500
FUND: General - 0001

The Federal VAWA Domestic Violence grant will provide funding for the salaries and fringe benefits of 3.0 FTE Assistant District Attorney positions dedicated to domestic violence cases; payments to the project's community partners – the Task Force on Family Violence, Sojourner Truth House, Alma Center, and the state Department of Corrections - and reimbursement for telephone and travel expenses.

The Milwaukee Fifth District Community Prosecution grant from OJA will provide funding for the salary and fringe benefits of 1.0 FTE Assistant District Attorney position that serves as the community prosecutor for the Milwaukee fifth police district.

CHARGES TO OTHER COUNTY AGENCIES				
Department	Program	2008 Budget	2009 Budget	2008/09 Change
Child Support	Criminal Child Support Prosecutions	157,825	162,478	4,653
Health & Human Serv	First Offender Program	32,462	33,075	613
Health & Human Serv	JAIBG Juvenile Firearms Prosecutions	64,800	34,102	(30,698)
TOTAL		255,087	229,655	(25,432)

Child Support Enforcement

Wis. Stat. § 948.22 provides criminal penalties for failure to support a child. The Department of Child Support Enforcement (CSE) refers the most egregious cases to the District Attorney for criminal prosecution. The District Attorney cross charges CSE for services of 1.0 FTE Assistant District Attorney on the state payroll and a 1.0 FTE Paralegal position that prosecute criminal child support cases. CSE receives federal reimbursement of 66 percent for the cost of these positions and charges back the remaining 34 percent to the district attorney. The state charges the District Attorney for the costs of the Assistant District Attorney position dedicated to child support cases.

Department of Health and Human Services

The costs for 0.5 FTE Paralegal position assigned to the Children's Court Center First Time Offender program are cross charged to the Department of Health and Human Services (DHHS) to recover grant funding. In addition, the costs for 1.0 FTE Assistant District Attorney position are charged to DHHS to recoup grant funding from the Juvenile Accountability and Incentive Block Grant (JAIBG). DHHS receives this grant funding in its budget.

BUDGET HIGHLIGHTS

- Personal Services expenditures without fringe benefits increase by \$140,946, from \$8,410,801 to \$8,551,747.
- In the 2009 Budget, due to the discontinuation of grant funding, 3.50 FTE positions are abolished for a total salary and active fringe benefit cost of \$339,662: 1.0 FTE HIDTA Director position, 1.0 FTE HIDTA Coordinator position, 0.5 FTE Paralegal position and 1.0 FTE Clerical Assistant 1 position.
- The 2009 Budget includes appropriations for a new Witness Protection program. This initiative will build on the success of the three-month pilot program that the District Attorney engaged in during the summer of 2008. Additional appropriations of \$339,373 are included in the 2009 Budget to support the District Attorney's Witness Protection Program.

Purpose:

- o This program will ensure that victims or witnesses who are threatened or intimidated by defendants or others are able to safely appear in court and testify. This will allow for better functioning of the criminal justice system and proper prosecution of offenders who threaten and intimidate.

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: DISTRICT ATTORNEY

UNIT NO. 4500

FUND: General - 0001

Program Support:

- o The Witness Protection Program will be staffed with 5.0 FTE District Attorney Investigator positions. This staffing level will be achieved through a reallocation of current Investigator positions, dedicating 33 percent of investigative staffing resources to the Witness Protection Program. This shift still permits the District Attorney Investigators to continue with their core missions: investigating allegations of public corruption, investigating use of deadly force by law enforcement officers and deaths in police custody, and providing post-charging criminal investigation to support major criminal cases. In addition, 3.0 FTE District Attorney Investigator positions are created for an additional salary, social security, and active fringe cost of \$254,199.
- o Existing staff will provide clerical, administrative and analytical support for the Witness Protection Program. In addition, the 2008 Budget funds 0.57 Administrative Intern positions to provide additional support at a salary and social security cost of \$13,015.
- o Additional overtime and special premium appropriations are provided at a salary and social security cost of \$26,140.
- o Appropriations of \$46,019 will support the purchase of vehicles, law enforcement equipment, and computers.
- o The District Attorney will seek authorization for partial reimbursement of personnel costs from the Wisconsin Department of Justice, Office of Crime Victim Services, pursuant to the state Victim/Witness Program under Wis. Stat. § 950.06.
- IMSD is coordinating the upgrade of the county law enforcement radio system to a digital radio network, but departments are responsible for budgeting for replacement costs of the radios. The District Attorney's budget includes \$27,360 for the replacement of nine mobile radios in District Attorney squad cars. This includes funding to support re-templating and re-banding costs.
- The District Attorney is requesting that all District Attorney Investigators be equipped with tasers to provide an effective less-than-lethal force option. Following best practices, District Attorney Investigators adhere to a use of force continuum that requires the availability of intermediate force options. The District Attorney will use tasers as one intermediate use of force as seen in other law enforcement agencies. Funding of \$9,450 is budgeted to purchase tasers for all ten investigators.
- As a result of the 2009 reorganization of the Fleet Management Division, vehicle-owning and leasing departments no longer pay for vehicles and equipment through rental rates (crosscharged from Fleet), but are allocated a maintenance appropriation to pay for vehicle maintenance and repairs provided by the County's maintenance provider. Departments are now responsible for vehicle repair and replacement decisions in consultation with the Fleet Division. This restructuring results in a decrease in crosscharges from Fleet Management of \$85,381. The Division is allocated \$34,152 for maintenance and repairs of its vehicles and equipment for 2009. The 2009 maintenance appropriation is less than the 2008 crosscharge amount as overhead is no longer allocated to departments but budgeted centrally as part of the contract costs.
- As a result of the 2009 reorganization of the Fleet Management Division, vehicle-owning and leasing departments no longer pay Fleet space rental rates (crosscharged from Fleet). Overhead costs are now budgeted centrally in the Fleet Management Division. This restructuring results in a decrease in crosscharges from Fleet Management of \$3,445.

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: DISTRICT ATTORNEY

UNIT NO. 4500

FUND: General - 0001

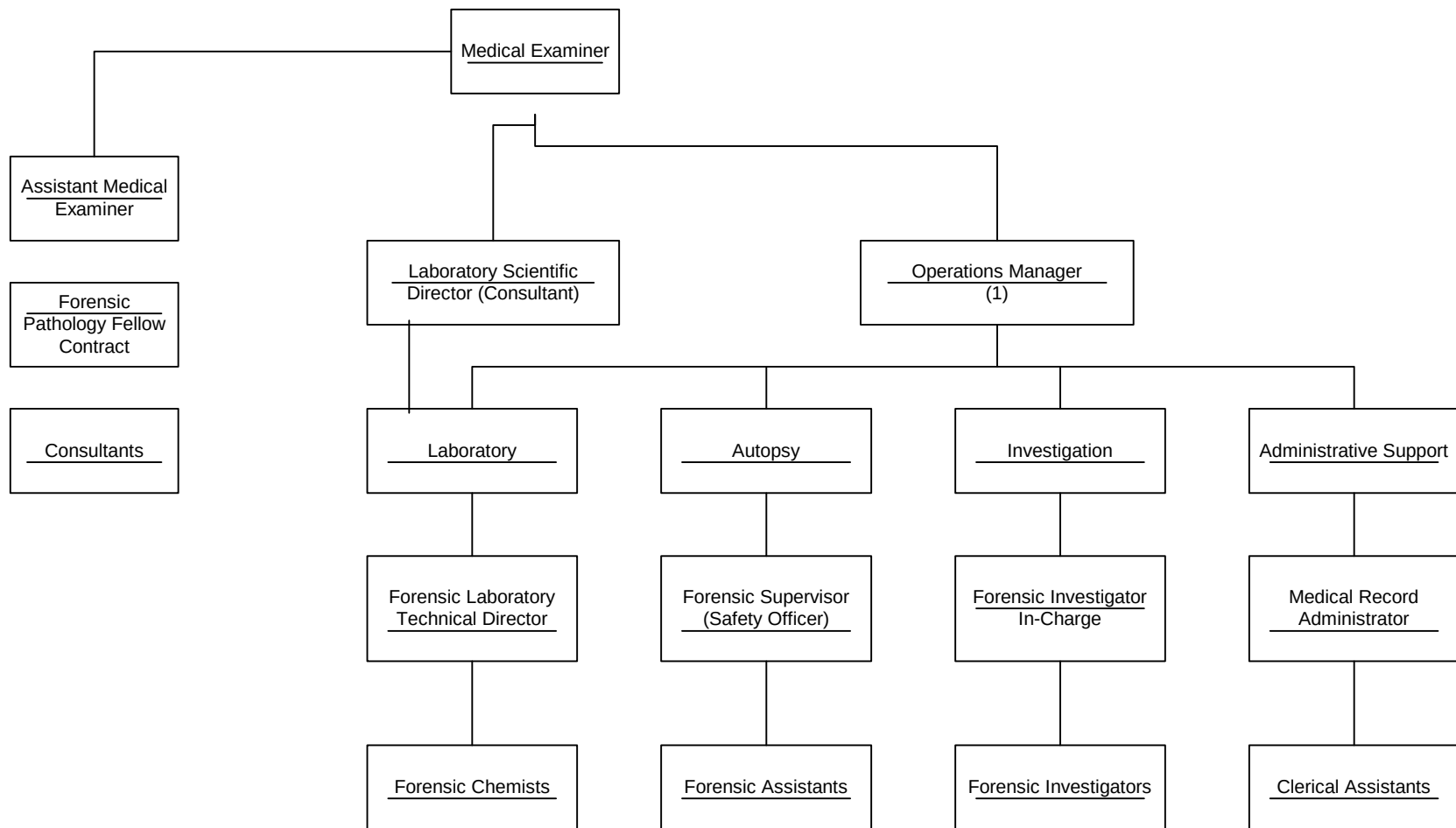
- All departments are required to operate within their expenditure appropriations and their overall budgets. Pursuant to Wis. Stat. § 59.60(12), "No payment may be authorized or made and no obligation incurred against the county unless the county has sufficient appropriations for payment. No payment may be made or obligation incurred against an appropriation unless the director first certifies that a sufficient unencumbered balance is or will be available in the appropriation to

make the payment or to meet the obligation when it becomes due and payable. An obligation incurred and an authorization of payment in violation of this subsection is void. A county officer who knowingly violates this subsection is jointly and severally liable to the county for the full amount paid. A county employee who knowingly violates this subsection may be removed for cause."

MILWAUKEE COUNTY DISTRICT ATTORNEY'S OFFICE CASELOAD STATISTICS -- FILINGS

	2005	2006	2007	2006/07 Change
Felony	6,980	6,776	6,270	(506)
Misdemeanor	10,156	9,677	9,027	(650)
Criminal Traffic	12,017	8,734	6,275	(2,459)
Children in Need of Protective Services (CHIPS)	1,304	1,760	1,717	(43)
Juvenile Delinquency	2,643	2,736	2,467	(269)
TPR (Termination of Parental Rights)	420	382	285	(97)

MEDICAL EXAMINER



COUNTY EXECUTIVE'S 2009 BUDGET**DEPT:** MEDICAL EXAMINER**UNIT NO.** 4900**FUND:** General - 0001**OPERATING AUTHORITY & PURPOSE**

Pursuant to Sections 59.34, 59.36, 59.38, 69.18, 157.02, and Chapter 979, Wisconsin Statutes, this department investigates all deaths in which there are unexplained, unusual or suspicious circumstances, all homicides, all suicides, all deaths following criminal abortion, poisoning, and accident (whether the injury is or is not the primary cause of death), and all deaths in which there is no physician in attendance, or the attending physician refuses to sign the death certificate; investigates all deaths when the body is to be cremated; reports all deaths immediately to the District Attorney pursuant to Section 979.04(2) Statutes; performs autopsies,

histologic studies and toxicological analyses, and testifies in court in regard to all investigative findings; issues death certificates, cremation permits and disinterment permits; takes possession of, stores and disposes of bodies when investigation is required or bodies are unclaimed; locates relatives of deceased persons; safeguards and legally disposes of money and property of deceased persons; and renders scientific aid to various law enforcement agencies in the examination of evidence.

BUDGET SUMMARY				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 2,032,145	\$ 1,899,088	\$ 2,251,514	\$ 352,426
Employee Fringe Benefits (EFB)	862,941	1,044,149	1,196,804	152,655
Services	568,078	496,448	479,568	(16,880)
Commodities	154,956	143,182	160,405	17,223
Other Charges	0	0	0	0
Debt & Depreciation	0	0	0	0
Capital Outlay	0	0	0	0
Capital Contra	0	0	0	0
County Service Charges	514,143	506,808	474,381	(32,427)
Abatements	(466,859)	0	0	0
Total Expenditures	\$ 3,665,404	\$ 4,089,675	\$ 4,562,672	\$ 472,997
Direct Revenue	789,075	960,001	1,071,385	111,384
State & Federal Revenue	25,000	14,000	13,200	(800)
Indirect Revenue	0	0	0	0
Total Revenue	\$ 814,075	\$ 974,001	\$ 1,084,585	\$ 110,584
Direct Total Tax Levy	2,851,329	3,115,674	3,478,087	362,413

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: MEDICAL EXAMINER

UNIT NO. 4900

FUND: General - 0001

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Central Service Allocation	\$ 44,667	\$ 0	\$ 0	\$ 0
Courthouse Space Rental	289,212	0	0	0
Tech Support & Infrastructure	64,891	0	0	0
Distribution Services	894	0	0	0
Telecommunications	6,548	0	0	0
Record Center	0	0	0	0
Radio	1,895	0	0	0
Computer Charges	1,062	0	0	0
Applications Charges	50,137	0	0	0
Apps Charges - Network	0	0	0	0
Apps Charges - Mainframe	0	0	0	0
HRIS Allocation	7,553	0	0	0
Total Charges	\$ 466,859	\$ 0	\$ 0	\$ 0
Direct Property Tax Levy	\$ 2,851,329	\$ 3,115,674	\$ 3,478,087	\$ 362,413
Total Property Tax Levy	\$ 3,318,188	\$ 3,115,674	\$ 3,478,087	\$ 362,413

* In 2007, these costs were included in other charging departmental and non-departmental budgets. They were reflected here to show the "total" amount of tax levy support for this Department. In 2008 and 2009, these costs are budgeted within the receiving department to show the tax levy cost in the department.

PERSONNEL SUMMARY				
	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 2,032,145	\$ 1,899,088	\$ 2,251,514	\$ 352,426
Employee Fringe Benefits (EFB)	\$ 862,941	\$ 1,044,149	\$ 1,196,804	\$ 152,655
Position Equivalent (Funded)*	25.0	25.3	29.4	4.1
% of Gross Wages Funded	94.8	95.1	95.0	(0.1)
Overtime (Dollars)**	\$ 119,179	\$ 71,212	\$ 49,808	\$ (21,404)
Overtime (Equivalent to Position)	2.0	1.1	0.7	(0.4)

* For 2007 Actuals, the Position Equivalent is the budgeted amount.

** Delineated for information. (Also included in personal services.)

PERSONNEL CHANGES				
Job Title/Classification	Action	Number of Positions/ Total FTE	Division	Cost of Positions (Excluding Social Security & Fringe)
MedExDir Assistant ME	Create	1/1.0	Medical Examiner	\$ 151,740
			TOTAL	\$ 151,740

MISSION

The mission of the Milwaukee County Medical Examiner's Office is to promote and maintain the highest professional standards in the field of death investigation; to provide timely, accurate and legally defensible determination of the cause and manner of death; to enhance public health and safety through

reducing the incidence of preventable deaths; to foster public awareness and support the advancement of professional, medical and legal education; and to protect the interests of deceased individuals, their loved ones, and the communities it serves.

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: MEDICAL EXAMINER

UNIT NO. 4900
FUND: General - 0001

OBJECTIVES

- Upgrade hardware and software computer technology to better take advantage of cost savings.
- Aggressively pursue grant funding to offset expenses related to public health issues.
- During 2009, identify an alternative facility to house the Medical Examiner in anticipation of the closure of the CCC.

BUDGET HIGHLIGHTS

- Personal Services expenditures without fringe benefits increased by \$352,426, from \$1,899,088 to \$2,251,514.
- The Medical Examiner's budget includes the creation of 1.0 FTE Assistant Medical Examiner position for a salary and active fringe benefit cost of \$199,259.
- An agreement between the Medical Examiner and the Medical College of Wisconsin continues in 2009, in which a pathologist provides educational services to Medical College house staff, pathology, residents, and fellows for an annual fee of \$100,000. This represents an increase of \$5,000 from 2008.
- Milwaukee County will continue the referral program with Ozaukee County for autopsy services, a program that earns \$45,000 in revenue. As staffing allows, the Medical Examiner will seek to extend this service to other counties.
- The Medical Examiner will continue to conduct an annual Forensic Science Seminar that educates pathologists, coroners, attorneys, law enforcement officers, and other health professionals on topics related to forensic science. This seminar generates in \$30,000 in revenue.
- The Medical Examiner will begin to conduct forensic neuropathology in-house, producing \$18,000 in savings from no longer using outside providers. The Medical Examiner's Office will begin to offer forensic neuropathology consultations to outside entities, resulting in \$40,000 in additional revenue.
- Fees for cremation permits increase by \$20 from \$165 to \$185. This fee increase will result in additional revenue of \$72,295.
- The Paul Coverdell National Forensic Science Improvement Act grant provides funding of \$13,200, an \$800 decrease from 2008. These funds will be used to maintain laboratory accreditation and purchase upgrades to existing equipment in the toxicology laboratory.
- The Medical Examiner's Office will initiate the process of identifying an alternate facility to house its operations in expectation of the closure of the Community Correctional Center.
- As a result of the 2009 reorganization of the Fleet Management Division, vehicle-owning and leasing departments no longer pay for vehicles and equipment through rental rates (crosscharged from Fleet), but are allocated a maintenance appropriation to pay for vehicle maintenance and repairs provided by the County's maintenance provider. Departments are now responsible for vehicle repair and replacement decisions in consultation with the Fleet Division. This restructuring results in a decrease in crosscharges from Fleet Management of \$18,522. The Division is allocated \$5,326 for maintenance and repairs of its vehicles and equipment for 2009. The 2009 maintenance appropriation is less than the 2008 crosscharge amount as overhead is no longer allocated to departments but budgeted centrally as part of the contract costs.

COUNTY EXECUTIVE'S 2009 BUDGET**DEPT:** MEDICAL EXAMINER**UNIT NO.** 4900**FUND:** General - 0001

- All departments are required to operate within their expenditure appropriations and their overall budgets. Pursuant to Section 59.60(12), Wisconsin Statutes, "No payment may be authorized or made and no obligation incurred against the county unless the county has sufficient appropriations for payment. No payment may be made or obligation incurred against an appropriation unless the director first certifies that a sufficient unencumbered balance is or will be available in the appropriation to

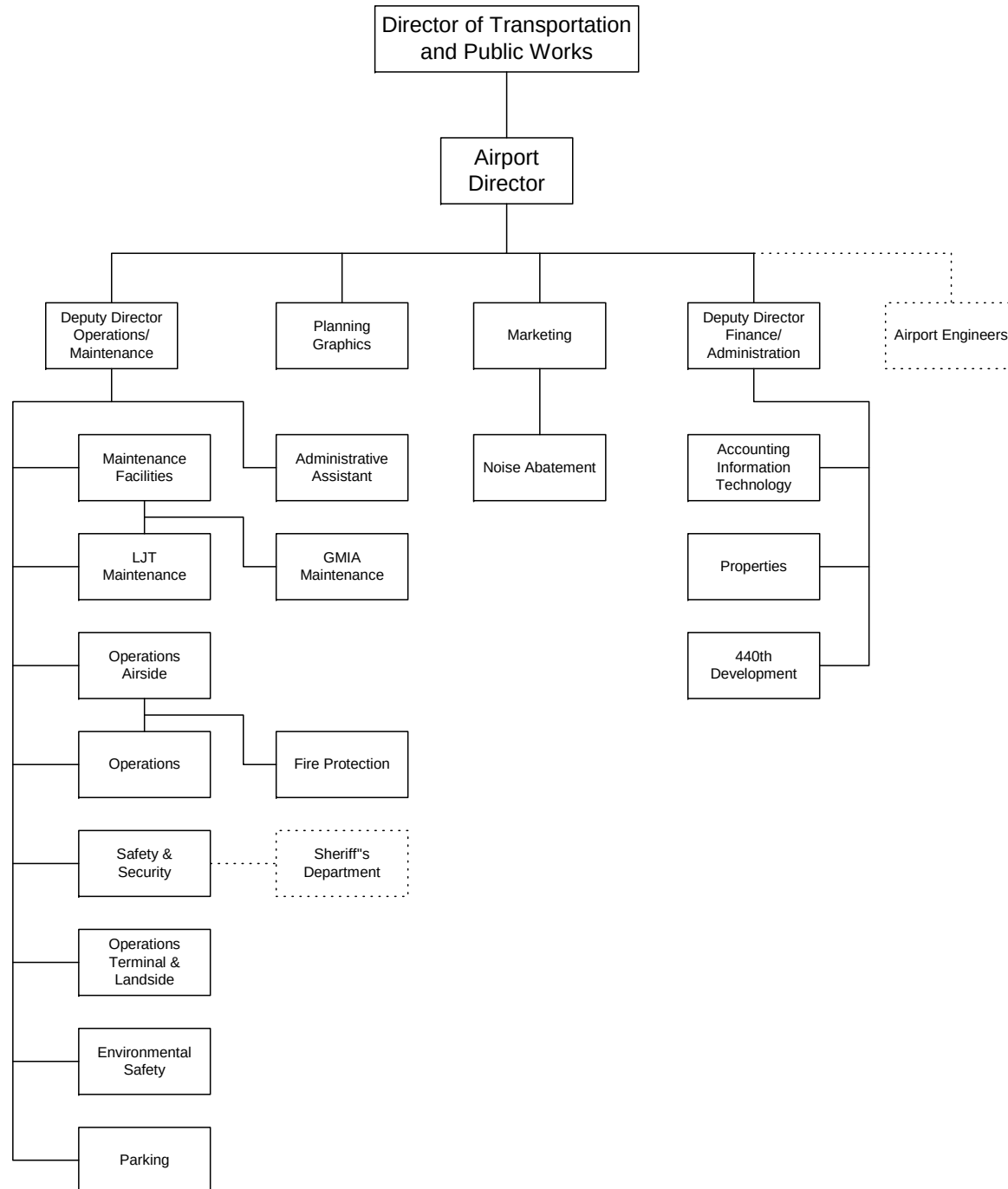
make the payment or to meet the obligation when it becomes due and payable. An obligation incurred and an authorization of payment in violation of this subsection is void. A county officer who knowingly violates this subsection is jointly and severally liable to the county for the full amount paid. A county employee who knowingly violates this subsection may be removed for cause."

ACTIVITY AND STATISTICAL SUMMARY			
	<u>2007 Actual</u>	<u>2008 Budget</u>	<u>2009 Budget</u>
Autopsies	1,048	1,050	1,074
Referral Autopsies	27	29	29
Death Certificates	1,703	1,975	2,117
Cremation Permits	3,212	3,794	3,805
Tissue Room Rental	39	60	60
Deaths Investigated	5,094	5,250	5,250

MEDICAL EXAMINER FEES			
	<u>2008 Fee</u>	<u>2009 Fee</u>	<u>Change</u>
Cremation permits	\$ 165.00	\$ 185.00	\$ 20.00
Death certificates	\$ 75.00	\$ 75.00	\$ 0.00
Disinterment permits	\$ 50.00	\$ 50.00	\$ 0.00
Certified copies, per page charges:			
Autopsy protocol	\$ 0.50	\$ 0.50	\$ 0.00
Toxicology report	\$ 0.50	\$ 0.50	\$ 0.00
Death report	\$ 0.50	\$ 0.50	\$ 0.00
Duplicate photos	\$ 3.50	\$ 3.50	\$ 0.00
Duplicate 35 mm slide	\$ 3.50	\$ 3.50	\$ 0.00
Duplicate microscopic slide	\$ 12.50	\$ 12.50	\$ 0.00
Duplicate x-ray film	\$ 25.00	\$ 25.00	\$ 0.00
Postage and handling	\$ 5.00	\$ 5.00	\$ 0.00
Body storage - per day, after 1 day	\$ 35.00	\$ 35.00	\$ 0.00
Professional testimony hourly fee	\$ 400.00	\$ 400.00	\$ 0.00
Tissue room rental	\$ 1,250.00	\$ 1,250.00	\$ 0.00

DEPARTMENT OF TRANSPORTATION AND PUBLIC WORKS

DEPARTMENT OF TRANSPORTATION AND PUBLIC WORKS - AIRPORT



COUNTY EXECUTIVE'S 2009 BUDGET**DEPT:** DEPARTMENT OF TRANSPORTATION AND PUBLIC WORKS - AIRPORT**UNIT NO.** 5040**FUND:** Enterprise - 0076**OPERATING AUTHORITY & PURPOSE**

Milwaukee County operates and maintains General Mitchell International and Lawrence J. Timmerman Field Airports by authority granted under Chapters 59 and 114 of the Wisconsin Statutes. General Mitchell International Airport provides commercial, military and general aviation services. Timmerman Airport is primarily for general aviation. Under the terms of the negotiated agreement between

Milwaukee County and the signatory airlines, all operating expenses and debt service costs are recovered through rates and charges assessed to users (terminal and land rentals, concession fees and landing fees).

BUDGET SUMMARY				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 10,214,287	\$ 11,301,448	\$ 13,391,201	\$ 2,089,753
Employee Fringe Benefits (EFB)	8,546,077	9,601,944	11,815,124	2,213,180
Services	14,755,845	17,335,450	19,233,334	1,897,884
Commodities	2,399,530	2,589,255	3,699,489	1,110,234
Other Charges	1,023,004	743,100	68,200	(674,900)
Debt & Depreciation	16,313,610	19,469,490	18,686,879	(782,611)
Capital Outlay	1,120,465	2,541,100	3,190,050	648,950
Capital Contra	(706,349)	(2,109,100)	(2,581,650)	(472,550)
County Service Charges	10,206,875	11,015,886	10,120,214	(895,672)
Abatements	(42,364)	(42,024)	0	42,024
Total Expenditures	\$ 63,830,980	\$ 72,446,549	\$ 77,622,841	\$ 5,176,292
Direct Revenue	66,309,830	74,039,245	79,155,637	5,116,392
State & Federal Revenue	34,627	102,500	50,000	(52,500)
Indirect Revenue	347,741	270,180	276,600	6,420
Total Revenue	\$ 66,692,198	\$ 74,411,925	\$ 79,482,237	\$ 5,070,312
Direct Total Tax Levy	(2,861,218)	(1,965,376)	(1,859,396)	105,980

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: DEPARTMENT OF TRANSPORTATION AND PUBLIC WORKS - AIRPORT

UNIT NO. 5040

FUND: Enterprise - 0076

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Central Service Allocation	\$ 485,492	\$ 0	\$ 0	\$ 0
Courthouse Space Rental	0	0	0	0
Tech Support & Infrastructure	120,325	0	0	0
Distribution Services	6,216	0	0	0
Telecommunications	3,119	0	0	0
Record Center	0	0	0	0
Radio	26,156	0	0	0
Computer Charges	0	0	0	0
Applications Charges	85,235	0	0	0
Apps Charges - Network	0	0	0	0
Apps Charges - Mainframe	0	0	0	0
HRIS Allocation	66,580	0	0	0
Total Charges	\$ 793,123	\$ 0	\$ 0	\$ 0
Direct Property Tax Levy	\$ (2,861,218)	\$ (1,965,376)	\$ (1,859,396)	\$ 105,980
Total Property Tax Levy	\$ (2,068,095)	\$ (1,965,376)	\$ (1,859,396)	\$ 105,980

* In 2007, these costs were included in other charging departmental and non-departmental budgets. They were reflected here to show the "total" amount of tax levy support for this Department. In 2008 and 2009, these costs are budgeted within the receiving department to show the tax levy cost in the department.

PERSONNEL SUMMARY				
	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 10,214,287	\$ 11,301,448	\$ 13,391,201	\$ 2,089,753
Employee Fringe Benefits (EFB)	\$ 8,546,077	\$ 9,601,944	\$ 11,815,124	\$ 2,213,180
Position Equivalent (Funded)*	216.4	229.0	269.8	40.8
% of Gross Wages Funded	95.3	97.0	97.6	0.6
Overtime (Dollars)**	\$ 797,042	\$ 300,008	\$ 383,145	\$ 83,137
Overtime (Equivalent to Position)	18.8	6.7	8.4	1.7

* For 2007 Actuals, the Position Equivalent is the budgeted amount.

** Delineated for information. (Also included in personal services.)

COUNTY EXECUTIVE'S 2009 BUDGET**DEPT:** DEPARTMENT OF TRANSPORTATION AND PUBLIC WORKS - AIRPORT**UNIT NO.** 5040**FUND:** Enterprise - 0076

PERSONNEL CHANGES				
Job Title/Classification	Action	Number of Positions/ Total FTE	Division	Cost of Positions (Excluding Social Security & Fringe)
Noise Abatement Specialist	Create	1/1.0	Administration	\$ 51,835
Airport Marketing & PR Coord.	Create	1/1.0	Administration	60,601
Clerical Assistant 2	Create	1/1.0	Administration	37,326
Contract Payment Specialist	Create	1/1.0	Administration	49,754
Accountant 4 (NR)	Create	1/1.0	Administration	53,768
Electrical Mechanic (DOT)	Create	1/1.0	Maintenance	61,206
Airport Maintenance Worker	Create	10/6.52	Maintenance	294,346
Heating and Ventilation Mech 2	Create	1/1.0	Maintenance	41,495
Clerical Assistant 1	Create	1/0.5	Maintenance	17,240
Asst Airport Maintenance Supv	Create	1/1.0	Maintenance	51,339
Automotive & Equip Svc. Supr.	Transfer In	1/1.0	Maintenance	51,446
Automotive & Svc. Tech. (DOT)	Transfer In	8/8.0	Maintenance	372,736
Auto & Equip. Svc. Tech I/C	Transfer In	1/1.0	Maintenance	48,169
Airport Operations Manager	Create	1/1.0	Landside Operations	77,727
Asst Airport Operation Manager	Create	1/1.0	Landside Operations	62,128
Airport Operations Coord. 2	Create	5/5.0	Landside Operations	289,515
Airport Control Center Oper.	Create	1/1.0	Landside Operations	39,369
Firefighter Equipment Operator	Create	3/3.0	Fire Protection	114,678
Airport Firefighter Training Offcr	Create	1/1.0	Fire Protection	52,693
Clerical Assistant 1	Create	1/0.5	Fire Protection	17,240
		42/37.52	TOTAL	\$ 1,844,611

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: DEPARTMENT OF TRANSPORTATION AND PUBLIC WORKS - AIRPORT

UNIT NO. 5040

FUND: Enterprise - 0076

ORGANIZATIONAL COST SUMMARY					
DIVISION		2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
GMIA - Administration	Expenditure	\$ 18,041,214	\$ 20,106,426	\$ 20,188,344	\$ 81,918
	Abatement	19,658	(42,024)	0	42,024
	Revenue	38,544,318	46,748,964	47,572,150	823,186
	Tax Levy	\$ (20,483,446)	\$ (26,684,562)	\$ (27,383,806)	\$ (699,244)
GMIA - Parking Operations	Expenditure	\$ 13,771,496	\$ 15,177,598	\$ 15,277,247	\$ 99,649
	Abatement	(614)	0	0	0
	Revenue	27,842,228	27,225,800	30,796,500	3,570,700
	Tax Levy	\$ (14,071,346)	\$ (12,048,202)	\$ (15,519,253)	\$ (3,471,051)
GMIA - Maintenance	Expenditure	\$ 19,817,378	\$ 21,924,815	\$ 24,265,811	\$ 2,340,996
	Abatement	(41,766)	0	0	0
	Revenue	0	60,901	72	(60,829)
	Tax Levy	\$ 19,775,612	\$ 21,863,914	\$ 24,265,739	\$ 2,401,825
GMIA - Environmental / Safety	Expenditure	\$ 510,179	\$ 650,409	\$ 639,475	\$ (10,934)
	Abatement	(613)	0	0	0
	Revenue	0	0	0	0
	Tax Levy	\$ 509,566	\$ 650,409	\$ 639,475	\$ (10,934)
GMIA - Airside Operations	Expenditure	\$ 1,536,092	\$ 2,605,540	\$ 2,850,979	\$ 245,439
	Abatement	(7,151)	0	0	0
	Revenue	0	0	0	0
	Tax Levy	\$ 1,528,941	\$ 2,605,540	\$ 2,850,979	\$ 245,439
GMIA - Landside Operations	Expenditure	\$ 0	\$ 0	\$ 827,176	\$ 827,176
	Abatement	0	0	0	0
	Revenue	0	0	0	0
	Tax Levy	\$ 0	\$ 0	\$ 827,176	\$ 827,176
GMIA - Fire Protection	Expenditure	\$ 2,317,580	\$ 3,003,488	\$ 3,305,891	\$ 302,403
	Abatement	(9,059)	0	0	0
	Revenue	0	0	0	0
	Tax Levy	\$ 2,308,521	\$ 3,003,488	\$ 3,305,891	\$ 302,403
GMIA - Security & Safety	Expenditure	\$ 7,449,969	\$ 8,425,902	\$ 8,872,589	\$ 446,687
	Abatement	(1,857)	0	0	0
	Revenue	0	0	0	0
	Tax Levy	\$ 7,448,112	\$ 8,425,902	\$ 8,872,589	\$ 446,687
GMIA - 440th	Expenditure	\$ 0	\$ 0	\$ 800,491	\$ 800,491
	Abatement	0	0	0	0
	Revenue	0	0	784,627	784,627
	Tax Levy	\$ 0	\$ 0	\$ 15,864	\$ 15,864
Timmerman Field Airport	Expenditure	\$ 429,460	\$ 594,395	\$ 594,838	\$ 443
	Abatement	(963)	0	0	0
	Revenue	305,656	376,260	328,888	(47,372)
	Tax Levy	\$ 122,841	\$ 218,135	\$ 265,950	\$ 47,815

MISSION

The Airport's mission is to plan, provide, operate, maintain and enhance efficient, cost-effective air transportation facilities that meet the present and future socio-economic needs of the region, airlines,

and tenants while maintaining sensitivity to the residents in the environs of the Airports.

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: DEPARTMENT OF TRANSPORTATION AND PUBLIC WORKS - AIRPORT

UNIT NO. 5040

FUND: Enterprise - 0076

OBJECTIVES

- Operate within established budgets while maximizing the quality and timeliness of services provided.
- Provide an operating environment that meets or exceeds the needs of air carriers and the traveling public.
- Provide a level of quality service to all users and customers of the Airport at a reasonable price.
- Increase the use of General Mitchell International Airport by all customers.
- Continue the implementation of the Capital Improvement Plan generated by the needs of the Airport.
- Continue planning for the phased implementation of the revised Master Plan to meet anticipated growth by recognizing the needs of Milwaukee County, Southeastern Wisconsin, and the air transportation industry while addressing the concerns of parties affected by airport expansion.
- Upon transfer of the title to the County, assume the role of caretaker and developer of the former 440th Air Force Reserve site.

DEPARTMENT DESCRIPTION

The Airport has essentially one program: Air Transportation. This includes all activities necessary for the efficient, day-to-day operation of General Mitchell International Airport (GMIA) and Lawrence J. Timmerman Field (LJT). In support of this program, operations are divided into the following areas of responsibility:

Administration is responsible for general administration, planning, marketing and public relations, accounting, payroll, budget, procurement, airside and landside business operations. Administration of the Noise Mitigation program and ongoing noise monitoring and abatement activities are also handled in this section.

Parking Operations records the various expenses of operating the parking structure, debt service and associated interest expense on the parking structure

addition. In addition, this group oversees all GMIA ground transportation activities including taxi, shuttle, limousine and bus operators. Parking revenue fees are collected and accounted for by this section.

Maintenance is responsible for keeping the physical plants of the Airports in good condition, including custodial, HVAC, and maintaining the electrical power supply to the terminal and airfields. Snow plowing and grass cutting are also handled by the maintenance staff.

Environmental and Safety is responsible for capturing the costs and activities related to workplace safety, compliance with governmental safety requirements, glycol recovery programs, and wastewater treatment programs.

Operations is responsible for keeping the airfield and ramp areas open for business around the clock. This area oversees the day-to-day activities of the Airport and ensures compliance with Federal Aviation Administration (FAA), Transportation Security Administration (TSA), state and local regulations. Operations coordinates emergency responses, construction activities, special events, and snow removal. Beginning in 2009, this unit is divided into two sections: Airside Operations and Landside Operations. The creation of two sections will enable the Airport to devote appropriate attention to the airside (the airfield) and landside (terminal and perimeter) aspects of Airport operations.

Fire Protection maintains round-the-clock staffing to deal with emergency situations on the airfield, within the parking structure and surface lots. They respond to emergency needs involving patrons, tenants, and Airport staff.

Safety and Security is responsible for safety and security functions within the airfield perimeters, working closely with other agencies and taking actions necessary to keep the Airports in compliance with TSA standards and regulations.

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: DEPARTMENT OF TRANSPORTATION AND PUBLIC WORKS - AIRPORT

UNIT NO. 5040

FUND: Enterprise - 0076

Timmerman (Lawrence J. Timmerman Airport) is the general aviation reliever airport in the GMIA system. It is located on the Northwest side of Milwaukee. Costs and revenues of this facility are governed by the terms of the signatory airline long-term lease.

440th Air Force Reserve Transfer. In February 2008, 102 acres of Federal Government land adjacent to the Airport that had been occupied by the 440th Air Force Reserve Base was completely vacated by the military. At the present time, title to this property is with the Federal Government. It is anticipated that sometime in 2009, if not before, the Federal Government will transfer title of this property, and all buildings on it, to the County/Airport. The cost of security and maintenance of this property is contained in this budget. It is anticipated that some of this site will be leased to appropriate private enterprise. In the initial stages, over recovered airline funds will absorb the costs but the overall intent is to have this area become self-sustaining through tenant rents until eventually needed for a proposed runway expansion.

BUDGET HIGHLIGHTS

- Personal Services without fringe benefits increase by \$2,089,753, from \$11,301,448 to \$13,391,201.
- The increase in Personal Service expenditures over the 2008 Adopted Budget primarily results from staffing increases. A major staffing change included in this budget is the addition of 31.52 FTEs created in the interest of airfield safety and security, airfield maintenance, and operating efficiencies. The following organizational units within the General Mitchell International Airport (GMIA) are affected by this proposed staffing change including Administration, Maintenance, Operations (Landside), and Fire Protection.
- An appropriation of \$500,000 is budgeted related to examining the potential of a public private partnership for operation of the Airport System.

- Administration
The following positions are added to this section to provide increased operational efficiency for a total cost of \$378,709 including salary and active fringe.
 - o 1.0 FTE of Noise Abatement Specialist is created to accomplish the day-to-day activities of monitoring, compiling, and analyzing noise issues as well as dealing with these noise issues. This addition increases the staff in this area to a total of three employees.
 - o 1.0 FTE of Airport Marketing and Public Relations Coordinator is created in response to the significant growth in passenger traffic over recent years, which combined with media attention to Airport activities, has led to greater demand for 24/7 information to be available. This position will also develop new opportunities to increase Airport revenue.
 - o 1.0 FTE of Clerical Assistant 2 is created to address the growth in payroll processing demands and to be responsive to the queries for information.
 - o 1.0 FTE of Contract Payment Specialist is created to assist the incumbent Airport Properties Specialist with the development and enforcement of airside and airline contract issues. Certain lease issues, if more proactively promoted and enforced, could lead to enhanced airline revenues.
 - o 1.0 FTE of Accountant 4 (NR) is created to coordinate existing activities of the Airport staff. New grant opportunities will be explored by working with staff of the Airport and Architecture Engineering and Environmental Services divisions within the Department of Transportation and Public Works.
- Maintenance
The following positions are added to this section for a total cost of \$1,423,280 including salary and active fringe.
 - o 1.0 FTE of Electrical Mechanic (DOT) is created to better comply with Federal Aviation Regulation (FAR) Part 139 that governs how airports are operated.

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: DEPARTMENT OF TRANSPORTATION AND PUBLIC WORKS - AIRPORT

UNIT NO. 5040

FUND: Enterprise - 0076

- o 6.52 FTEs of Airport Maintenance Workers are created to operate additional and more sophisticated snow removal equipment that is already on order. These positions will reduce the amount of time needed to clear the airfield safely, thereby permitting normal airfield operations in severe weather, which benefits the airlines serving GMIA as well as the traveling public.
- o 1.0 FTE of Heating and Ventilation Mechanic 2 is created and added to the second shift to service and maintain the significant capital investment that has been made in the HVAC equipment over the past several years.
- o 0.5 FTE of Clerical Assistant 1 is created and shared with the Fire Protection section (which is physically located near the Maintenance Shop) to assume a variety of record keeping tasks.
- o 1.0 FTE of Assistant Airport Maintenance Supervisor is created to mitigate staffing issues that arise in protracted periods of inclement weather and to allow for better annual coverage of other supervisor off-time on the first and third shifts.
- o In addition to the staffing changes detailed above, responsibility for the repair and maintenance of airport-based vehicles formerly handled by Fleet Services is transferred to the Airport. This will involve the transfer of physical facilities, inventory, and vehicle records as well as staff. The staff transferred into the Airport Maintenance section includes: 1.0 FTE of Automotive and Equipment Service Supervisor (DOT), 8.0 FTE of Automotive and Service Technician (DOT) and 1.0 FTE of Automotive and Equipment Service Technician I/C (DOT). Appropriations are also budgeted for parts, outside services and fleet related depreciation.
- Operations
Beginning in 2009, this unit is divided into two sections: Airside Operations and Landside Operations. The creation of two sections will enable the Airport to devote appropriate attention to the airside (the airfield) and landside (terminal and perimeter) aspects of airport operations. The core function of the operations section is achieving compliance with FAR Part 139: Certification of Airports (which governs Airside Operations). The Landside Operations section is created to focus on the needs of passengers in the terminal and on concourses as well as landside physical plant monitoring (Landside Operations). As a result, the Airside Operations can focus solely on FAR Part 139 compliance. The newly created Landside Operations section will include the following positions at a total cost of \$683,508 for salary and active fringe:
 - o 1.0 FTE of Airport Operations Manager is created to oversee the Landside Operations section.
 - o 1.0 FTE of Assistant Airport Operations Manager is also created in this section.
 - o 5.0 FTEs of Airport Operations Coordinator 2 and 1.0 FTE of Airport Control Center Operator are created to provide year-round staffing from early morning until the end of the day. Recent unfavorable weather events that resulted in delays and safety concerns as well as increased passenger need and attention necessitate the creation of these positions.
- Fire Protection
Over the past years, the number of alarms and requests for assistance that the Fire Protection section must respond to have more than doubled; however staffing levels have not increased over that time period. The Fire Protection section is staffed at the minimum required for an airport of GMIA's size. Increasing daily staffing by one person per crew will allow better response to emergency needs, and should result in less overtime by this unit, since minimum requirements are not expected to change. In addition, the Federal Aviation Administration (FAA) recommends over 100 hours of annual training per person, which is an increase from the former requirement of 40 hours per year. Concentrating the training component in this position relieves the chief and support staff from the duties related to this function. The additional cost for the creation of these positions totals \$287,873 including salary and active fringe.
 - o 3.0 FTEs of Firefighter Equipment Operator are created.
 - o 1.0 FTE of Airport Firefighter Training Officer is created to address overall training needs of this section.

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: DEPARTMENT OF TRANSPORTATION AND PUBLIC WORKS - AIRPORT

UNIT NO. 5040

FUND: Enterprise - 0076

- o 0.5 FTE of Clerical Assistant 1 is created and shared with the Maintenance section (which is physically located near the Firehouse) to assume a variety of record keeping tasks. All incident responses are documented in compliance with the National Incident Management System Incident Command Structure. Increased attention is needed to accomplish this task.
- 440th Air Force Reserve Base
Beginning in 2009, approximately \$800,000 is budgeted for anticipated expenses from the transfer of the 440th Air Force Reserve Base land to the County. For 2009, the increased cost is funded with over recovered airline funds.
 - o 1.0 FTE of Airport Business Manager is transferred within GMIA from the Administration section to the 440th section to develop leases with private enterprise that will eventually occupy the 440th land.
- The cost of Airport security includes staff dedicated to security, towing, maintenance of the perimeter and internal security system. Total security costs are \$8,872,589, including Sheriff Department costs of \$7,338,445.
- Other Post Employment Benefits (OPEB) expenses increase \$131,494 from the 2008 Adopted Budget.
- An appropriation of \$129,320 is provided for GMIA to either issue a request for proposal (RFP) or amend an existing contract with a vendor to provide additional custodial services.
- The appropriation for Capital Outlay increases \$648,950, from \$2,541,100 in 2008 to \$3,190,050 in 2009. Major items include: \$120,000 to repair and replace membrane surfaces in the parking structure, \$146,400 to resurface one-half of remote parking lot A, \$140,000 to replace light fixtures and poles on the ticketing road, in the bag make-up alley and in the administrative area; \$80,000 for the phased replacement of escalator steps; \$250,000 for roof failures, conveyors and some smaller HVAC needs; \$90,000 for the parking entry sign; \$60,000 for a snow melter on the parking structure, \$165,000 to replace the elevators' intercom system; and an estimated \$250,000 for a major overhaul of the Airport radio system.
- Parking Fee revenue increases \$3,536,000 from \$26,314,000 to \$29,850,000 primarily due to an increase in parking rates paid by the traveling public.
Parking rates increase as follows:
\$21.00 to \$22.00 Hourly/Short Term (per day)
\$11.00 to \$12.00 Daily/Long Term (per day)
\$11.00 to \$13.00 Surface Lot (per day)
\$8.00 to \$9.00 Remote Lots (per day)
- The additional funds generated by increased parking fees are used to partially offset higher personnel expenses from the creation of new positions at GMIA. In addition, increased revenues from higher parking fees are offset with a corresponding decrease in terminal rent recovered from the airlines using GMIA.
- Passenger Facility revenue increases \$100,000 from \$7,225,000 to \$7,325,000.
- Car Rental Concession revenue increases \$700,000, from \$7,600,000 to \$8,300,000.
- The Airport has a Direct Tax Levy surplus of \$1,859,396 in accordance with the terms of the 25-year master lease agreement and represents a repayment to the County for the payment of debt service on bonds issued for the terminal expansion (in 1985) net of terminal project depreciation expenses. This lease expires September 30, 2010.
- Provide budgeting authority for approximately \$25,914,800 in capital improvement projects. Major projects include Runway Safety Area improvements, In-line Baggage Screening improvements, Security System Fiber Optic Replacement and Mall Level Restroom Renovations.

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: DEPARTMENT OF TRANSPORTATION AND PUBLIC WORKS - AIRPORT

UNIT NO. 5040

FUND: Enterprise - 0076

- All departments are required to operate within their expenditure appropriations and their overall budgets. Pursuant to Section 59.60(12), Wisconsin Statutes, "No payment may be authorized or made and no obligation incurred against the county unless the county has sufficient appropriations for payment. No payment may be made or obligation incurred against an appropriation unless the director first certifies that a sufficient unencumbered balance is or will be available in the appropriation to

make the payment or to meet the obligation when it becomes due and payable. An obligation incurred and an authorization of payment in violation of this subsection is void. A county officer who knowingly violates this subsection is jointly and severally liable to the county for the full amount paid. A county employee who knowingly violates this subsection may be removed for cause."

ACTIVITY AND STATISTICAL SUMMARY				
	2006 <u>Actual</u>	2007 <u>Actual</u>	2008 <u>Budget</u>	2009 <u>Budget</u>
Passengers:				
Enplaned	3,641,503	3,868,098	3,715,000	3,715,000
Deplaned	<u>3,657,791</u>	<u>3,845,046</u>	<u>3,715,000</u>	<u>3,715,000</u>
Total	7,299,294	7,713,144	7,430,000	7,430,000
Revenue Landing Weight (1,000 lbs)	5,701,137	5,728,235	5,800,000	5,400,000
Air Freight (1,000 lbs)	194,110	187,352	195,000	195,000
Aircraft Operations (Takeoffs and Landings)				
Commercial	179,001	177,453	195,000	180,000
Military	2,559	2,356	1,700	1,250
General	20,945	20,396	25,000	25,000
Timmerman	<u>53,010</u>	<u>44,631</u>	<u>55,000</u>	<u>50,000</u>
Total	255,515	244,836	276,700	256,250

**DEPARTMENT OF TRANSPORTATION AND PUBLIC WORKS -
TRANSPORTATION SERVICES**

COUNTY EXECUTIVE

DIRECTOR
TRANSPORTATION AND PUBLIC WORKS

DIRECTOR OF HIGHWAY OPERATIONS
ORG 5100

Transporation Engineering

Administrative and Fiscal Support

Highway Engineering
Highway Capital Improvement Project
Planning and Design
County Highway Action Program
Projects
Coordination of Local Road
Improvement Projects

Bridge Engineering
Bridge Planning, Design and
Construction
Rehabilitation of Existing Bridges
Biennial Bridge Inspections
Administer Local Bridge Program

Traffic Engineering
Planning, Design and Imeplementation
of Traffic Safety Projects
Signal Installation and timing
Pavement Marking Design
Roadway Signage Design and
Installation
Hazard Elimination Program
Right of Way Permit Issuance

Construction Management
Project Field Inspection
Construction Engineering
Contract Administration

COUNTY EXECUTIVE'S 2009 BUDGET**DEPT:** DEPARTMENT OF TRANSPORTATION AND PUBLIC WORKS –
TRANSPORTATION SERVICES**UNIT NO.** 5070**FUND:** Internal Service - 0028**OPERATING AUTHORITY & PURPOSE**

The Transportation Services Division of the Department of Transportation and Public Works (DTPW) implements projects defined under County policy in accordance with the guidelines provided by

grantor agencies and/or as prescribed by law. The projects are funded through state and/or federal grants, with local funds provided by the County, cities or villages and private developers.

BUDGET SUMMARY				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 1,241,338	\$ 1,352,115	\$ 847,648	\$ (504,467)
Employee Fringe Benefits (EFB)	814,991	764,598	629,035	(135,563)
Services	19,964	31,142	75,812	44,670
Commodities	7,183	15,969	43,567	27,598
Other Charges	0	0	0	0
Debt & Depreciation	11,138	10,850	4,400	(6,450)
Capital Outlay	28,651	2,500	21,056	18,556
Capital Contra	0	(2,500)	(11,056)	(8,556)
County Service Charges	854,052	786,683	805,701	19,018
Abatements	(750,415)	(361,533)	(230,657)	130,876
Total Expenditures	\$ 2,226,902	\$ 2,599,824	\$ 2,185,506	\$ (414,318)
Direct Revenue	149,122	85,400	95,400	10,000
State & Federal Revenue	23,636	13,000	0	(13,000)
Indirect Revenue	2,017,981	2,301,453	1,919,861	(381,592)
Total Revenue	\$ 2,190,739	\$ 2,399,853	\$ 2,015,261	\$ (384,592)
Direct Total Tax Levy	36,163	199,971	170,245	(29,726)

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Central Service Allocation	\$ 38,270	\$ 0	\$ 0	\$ 0
Courthouse Space Rental	136,020	0	0	0
Tech Support & Infrastructure	42,003	0	0	0
Distribution Services	1,242	0	0	0
Telecommunications	5,591	0	0	0
Record Center	592	0	0	0
Radio	0	0	0	0
Computer Charges	6,019	0	0	0
Applications Charges	27,180	0	0	0
Apps Charges - Network	0	0	0	0
Apps Charges - Mainframe	0	0	0	0
HRIS Allocation	5,755	0	0	0
Total Charges	\$ 262,671	\$ 0	\$ 0	\$ 0
Direct Property Tax Levy	\$ 36,163	\$ 199,971	\$ 170,245	\$ (29,726)
Total Property Tax Levy	\$ 298,834	\$ 199,971	\$ 170,245	\$ (29,726)

** In 2007 these costs were included in other charging departmental and non-departmental budgets. They were reflected here to show the "total" amount of tax levy support for this Department. In 2008 and 2009, these costs are budgeted within the receiving department to show the tax levy cost in the department.

COUNTY EXECUTIVE'S 2009 BUDGET**DEPT:** DEPARTMENT OF TRANSPORTATION AND PUBLIC WORKS –
TRANSPORTATION SERVICES**UNIT NO.** 5070**FUND:** Internal Service - 0028

PERSONNEL SUMMARY				
	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 1,241,338	\$ 1,352,115	\$ 847,648	\$ (504,467)
Employee Fringe Benefits (EFB)	\$ 814,991	\$ 764,598	\$ 629,035	\$ (135,563)
Position Equivalent (Funded)*	17.8	17.7	11.1	(6.6)
% of Gross Wages Funded	100.0	100.0	100.0	0.0
Overtime (Dollars)**	\$ 30,162	\$ 43,246	\$ 34,354	\$ (8,892)
Overtime (Equivalent to Position)	0.5	0.6	0.5	(0.1)

* For 2007 Actuals, the Position Equivalent is the budgeted amount.

** Delineated for information. (Also included in personal services.)

PERSONNEL CHANGES				
Job Title/Classification	Action	Number of Positions/ Total FTE	Division	Cost of Positions (Excluding Social Security & Fringe)
Director of Highway Operations	Transfer Out	1/1.0	To Highway Maintenance	\$ (109,018)
Transit Business Manager	Transfer Out	1/1.0	To DTPW-Directors Office	(80,524)
Manager of Transit Planning	Transfer Out	1/1.0	To DTPW-Directors Office	(80,524)
Accountant IV	Transfer Out	1/1.0	To DTPW-Directors Office	(56,613)
RCM-Structures	Abolish	1/1.0	Transportation Services	(87,513)
Resident Inspector (Hourly)	Abolish	1/0.5	Transportation Services	(14,739)
			TOTAL	\$ (428,931)

MISSION

The mission of the Transportation Services Division is to cost-effectively plan, design and implement projects necessary to maintain and enhance the safety and efficiency of the County's highways, bridges and traffic control facilities.

OBJECTIVES

- Operate within established budgets while maximizing the quality and timeliness of services provided.
- Maintain a safe and effective roadway, bridge and traffic system for the traveling public.
- Review operational procedures and implement cost saving measures so that projects are delivered on time and within established costs.

DEPARTMENT DESCRIPTION

The Transportation Services Division consists of the following Transportation Engineering functional areas.

Highway Engineering provides planning and design activities for highway capital Improvement projects, County Highway Action Program projects and Local Road Improvement Program projects as required by State law and County policy.

Construction Management is responsible for field inspection, construction engineering, construction management and contract administration of highway and transportation projects. Projects include intersection improvements and road and bridge rehabilitation or reconstruction.

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: DEPARTMENT OF TRANSPORTATION AND PUBLIC WORKS –
TRANSPORTATION SERVICES

UNIT NO. 5070

FUND: Internal Service - 0028

Bridge Engineering provides planning, design and construction of new bridges and for the rehabilitation of existing County-owned bridges. This group, as mandated by State law, conducts and oversees biennial bridge inspections of all County-owned bridges and administers the Local Bridge Program for all municipality-owned bridges in Milwaukee County free of charge.

Traffic Engineering provides planning, design and implementation of projects needed to maintain and improve the safety, operational efficiency and functional integrity of the County's highway network, including projects in the Congestion Mitigation and Air Quality Program and Hazard Elimination Program.

BUDGET HIGHLIGHTS

- Personal Services expenditures without fringe benefits decrease \$504,467, from \$1,352,115 to \$847,648. The majority of the decrease is due to position changes resulting from an ongoing restructuring of the Department of Transportation and Public Works.
- Three transit planning positions are transferred from the Transportation Services Division to the Director's Office. These positions include an Accountant 4, Transit Business Manager and Manager of Transit Planning. Because of this restructuring, the Professional Service revenue received for the work conducted by these employees is also moved to the Director's Office, resulting in a revenue decrease of \$381,954 in the Transportation Services Division.
- The Director of Highway Operations is transferred to the Highway Maintenance Division and will manage both the Highway Maintenance and Transportation Services Divisions. The Transportation Services Division will pay one-half of the salary and fringe costs through a crosscharge from the Highway Maintenance Division.
- The vacant position of Resident Inspector (Hourly) is abolished. The State has revised its position so that counties may use approved consultants for inspection services. This action provides a salary savings of \$15,687.
- Funding of \$20,800 is appropriated to hire the equivalent of 0.5 FTE Interns during the 2009 fiscal year. Interns will perform pavement management and sign and signal inventory duties.
- Administration of the Local Bridge Program and oversight of bridge inspections will be provided through a public-private partnership. This initiative includes the abolishment of the Resident Contract Manager – Bridges position and an increase of \$25,000 for professional services. Because the County receives no state or local reimbursement for administration of the Local Bridge Program, this initiative provides a savings of \$95,337.
- In 2009, Capital Outlays increase in the amount of \$18,556, from \$2,500 to \$21,056. This increase reflects payment due to the City of West Allis for Milwaukee County's portion of the costs for the traffic project at West Oklahoma Avenue and West National Avenue.
- Commodities costs increase \$27,598 from \$15,969 to \$43,567. This includes \$23,748 for an AutoCad software upgrade necessary for compatibility with the Wisconsin Department of Transportation's AutoCad version, and \$7,000 for sign inventory software to develop sign replacement methods that comply with Federal Highway Administration requirements on sign retro-reflectivity.
- Funding for the Local Road Improvement Program decreases from \$13,000 to \$0. These funds are received biennially in even numbered years from the state, and therefore, there is no funding for this program in 2009.

COUNTY EXECUTIVE'S 2009 BUDGET

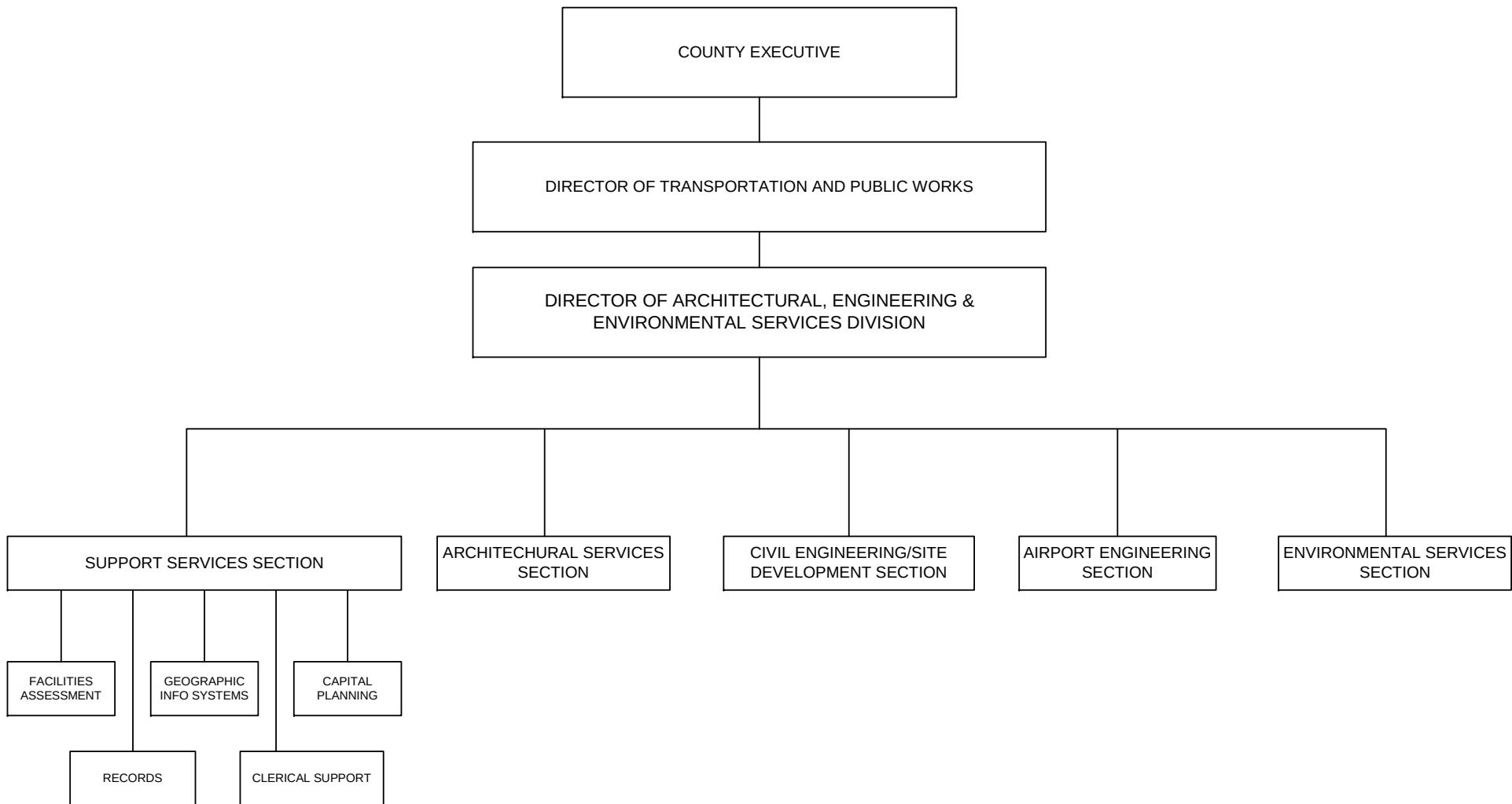
DEPT: DEPARTMENT OF TRANSPORTATION AND PUBLIC WORKS –
TRANSPORTATION SERVICES

UNIT NO. 5070

FUND: Internal Service - 0028

- An appropriation of \$18.2 million, including \$6.6 million of bonding authority, is included in the 2009 Recommended Capital Improvement Budget for transportation-related infrastructure improvements.
- Starting in 2009, Transportation Services will be given the flexibility to implement projects approved for the budget year and to the extent that these projects are delayed or deferred, will have the authority to replace projects with projects listed in the five-year capital plan. Transportation Services must obtain approval from the Department of Administrative Services prior to substitution or replacement of current year projects. Quarterly reports will be submitted to the appropriate standing committee regarding the status of highway capital projects.
- As a result of the 2009 reorganization of the Fleet Management Division, vehicle-owning and leasing departments no longer pay for vehicles and equipment through rental rates (crosscharged from Fleet), but are allocated a maintenance appropriation to pay for vehicle maintenance and repairs provided by the County's maintenance provider. Departments are now responsible for vehicle repair and replacement decisions in consultation with the Fleet Division. This restructuring results in a decrease in crosscharges from Fleet Management of \$8,818. The Division is allocated \$3,461 for maintenance and repairs of its vehicles and equipment for 2009. The 2009 maintenance appropriation is less than the 2008 crosscharge amount as overhead is no longer allocated to departments but budgeted centrally as part of the contract costs.
- All departments are required to operate within their expenditure appropriations and their overall budgets. Pursuant to Section 59.60(12), Wisconsin Statutes, "No payment may be authorized or made and no obligation incurred against the county unless the county has sufficient appropriations for payment. No payment may be made or obligation incurred against an appropriation unless the director first certifies that a sufficient unencumbered balance is or will be available in the appropriation to make the payment or to meet the obligation when it becomes due and payable. An obligation incurred and an authorization of payment in violation of this subsection is void. A county officer who knowingly violates this subsection is jointly and severally liable to the county for the full amount paid. A county employee who knowingly violates this subsection may be removed for cause."

**DEPARTMENT OF TRANSPORTATION AND PUBLIC WORKS -
ARCHITECTURAL, ENGINEERING & ENVIORNMENTAL SERVICES DIVISION**



COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: DEPARTMENT OF TRANSPORTATION AND PUBLIC WORKS – ARCHITECTURAL
ENGINEERING AND ENVIRONMENTAL SERVICES

UNIT NO. 5080

FUND: Internal Service - 0028

OPERATING AUTHORITY & PURPOSE

The Architectural, Engineering and Environmental Services Division of the Department of Transportation and Public Works (DPTW) provides professional and technical services related to reconstruction and rehabilitation of the County's natural resources and public infrastructure. The Division is comprised of five sections: Architectural,

Airport Engineering, Site Development Engineering, Environmental Services and Support Services. These sections research, design, administer and implement a diverse combination of programs and projects.

BUDGET SUMMARY				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 2,794,549	\$ 2,834,892	\$ 2,803,536	\$ (31,356)
Employee Fringe Benefits (EFB)	1,964,267	1,958,800	2,011,343	52,543
Services	179,499	313,531	318,727	5,196
Commodities	34,459	51,249	43,774	(7,475)
Other Charges	21,865	50,000	30,000	(20,000)
Debt & Depreciation	34,641	23,807	18,251	(5,556)
Capital Outlay	365,369	261,364	235,000	(26,364)
Capital Contra	(8,043)	0	0	0
County Service Charges	1,732,255	2,248,875	2,258,690	9,815
Abatements	(1,462,730)	(1,637,563)	(1,392,545)	245,018
Total Expenditures	\$ 5,656,131	\$ 6,104,955	\$ 6,326,776	\$ 221,821
Direct Revenue	119,854	168,750	140,000	(28,750)
State & Federal Revenue	228,514	225,316	179,958	(45,358)
Indirect Revenue	5,078,702	4,896,340	5,328,420	432,080
Total Revenue	\$ 5,427,070	\$ 5,290,406	\$ 5,648,378	\$ 357,972
Direct Total Tax Levy	229,061	814,549	678,398	(136,151)

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: DEPARTMENT OF TRANSPORTATION AND PUBLIC WORKS – ARCHITECTURAL
ENGINEERING AND ENVIRONMENTAL SERVICES

UNIT NO. 5080

FUND: Internal Service - 0028

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Central Service Allocation	\$ 50,172	\$ 0	\$ 0	\$ 0
Courthouse Space Rental	323,928	0	0	0
Tech Support & Infrastructure	131,392	0	0	0
Distribution Services	1,799	0	0	0
Telecommunications	11,649	0	0	0
Record Center	3,314	0	0	0
Radio	0	0	0	0
Computer Charges	22,306	0	0	0
Applications Charges	97,241	0	0	0
Apps Charges - Network	0	0	0	0
Apps Charges - Mainframe	0	0	0	0
HRIS Allocation	12,553	0	0	0
Total Charges	\$ 654,354	\$ 0	\$ 0	\$ 0
Direct Property Tax Levy	\$ 229,061	\$ 814,549	\$ 678,398	\$ (136,151)
Total Property Tax Levy	\$ 883,415	\$ 814,549	\$ 678,398	\$ (136,151)

* In 2007, these costs were included in other charging departmental and non-departmental budgets. They were reflected here to show the "total" amount of tax levy support for this Department. In 2008 and 2009, these costs are budgeted within the receiving department to show the tax levy cost in the department.

PERSONNEL SUMMARY				
	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 2,794,549	\$ 2,834,892	\$ 2,803,536	\$ (31,356)
Employee Fringe Benefits (EFB)	\$ 1,964,267	\$ 1,958,800	\$ 2,011,343	\$ 52,543
Position Equivalent (Funded)*	40.9	39.2	37.6	(1.6)
% of Gross Wages Funded	100.0	96.6	100.0	3.4
Overtime (Dollars)**	\$ 7,483	\$ 0	\$ 20,001	\$ 20,001
Overtime (Equivalent to Position)	0.1	0.0	0.3	0.3

* For 2007 Actuals, the Position Equivalent is the budgeted amount.

** Delineated for information. (Also included in personal services.)

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: DEPARTMENT OF TRANSPORTATION AND PUBLIC WORKS – ARCHITECTURAL
ENGINEERING AND ENVIRONMENTAL SERVICES

UNIT NO. 5080

FUND: Internal Service - 0028

PERSONNEL CHANGES				
Job Title/Classification	Action	Number of Positions/ Total FTE	Division	Cost of Positions (Excluding Social Security & Fringe)
Managing Architect	Abolish	1/1.0	Architect/Eng Services	\$ (80,524)
Engineering Technician	Abolish	1/1.0	Architect/Eng Services	(56,218)
Architectural Technician	Abolish	1/1.0	Architect/Eng Services	(42,834)
Engineering Intern	Abolish	1/0.9	Architect/Eng Services	(23,077)
Draft Technician - 3 Electric	Abolish	1/1.0	Architect/Eng Services	(41,495)
Office Support Assistant II	Abolish	1/1.0	Architect/Eng Services	(27,033)
Architectural Designer	Create	1/1.0	Architect/Eng Services	43,640
			TOTAL	\$ (227,541)

ORGANIZATIONAL COST SUMMARY					
DIVISION		2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Architectural / Engineering Services	Expenditure	\$ 5,774,659	\$ 5,918,136	\$ 5,928,250	\$ 10,114
	Abatement	(1,020,623)	(713,126)	(804,545)	(91,419)
	Revenue	4,848,393	4,904,356	5,005,904	101,548
	Tax Levy	\$ (94,357)	\$ 300,654	\$ 117,801	\$ (182,853)
Environment / Energy	Expenditure	\$ 1,344,208	\$ 1,824,382	\$ 1,791,071	\$ (33,311)
	Abatement	(442,108)	(924,437)	(588,000)	336,437
	Revenue	578,680	386,050	642,474	256,424
	Tax Levy	\$ 323,420	\$ 513,895	\$ 560,597	\$ 46,702

MISSION

The mission of the Architectural, Engineering and Environmental Services Division (AE&ES) is to provide technical services to plan, design, construct, manage, operate and preserve Milwaukee County's natural resources and public facilities.

- Increase accountability for contract change orders.
- Implement construction contract revisions recommended by the Department of Audit in 2008.

OBJECTIVES

- Operate within established budgets while maximizing the quality and timeliness of services provided.
- Implement Guaranteed Energy Savings Performance Contracting and other provisions of the Green Print resolution adopted by the County Board in 2007.
- Publicize successful projects and initiatives in APWA and other trade newsletter articles.
- Implement an online distribution of consultant's Request For Proposals.
- Commence Countywide Sanitary Sewer Monitoring and Maintenance Program implementation and explore a transition to jurisdictional departments as program progresses.
- Initiate the Countywide Stormwater Management NR-216 Permit Administration and explore transition to jurisdictional departments as program progresses.
- Maintain a standard overhead rate, which is competitive with the private sector, but maximizes the use of County resources.

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: DEPARTMENT OF TRANSPORTATION AND PUBLIC WORKS – ARCHITECTURAL
ENGINEERING AND ENVIRONMENTAL SERVICES

UNIT NO. 5080

FUND: Internal Service - 0028

DEPARTMENT DESCRIPTION

Architectural, Engineering and Environmental Services provides professional and technical services related to the reconstruction and rehabilitation of the County's natural resources and public infrastructure. The Architectural, Engineering and Environmental Services Division is comprised of the Architectural Services Section, Civil Engineering/Site Development Section, Airport Engineering Section, Environmental Services Section and Support Services Section.

1. The **Architectural Services Section** provides technical services in building maintenance, remodeling, additions and new construction for all County departments. Specific tasks performed include: budget development and cost estimation; bid document design, evaluation and contract award; design development; and project management from conception to project completion.
2. The **Airport Engineering Section** provides planning, design and construction management services for all major maintenance and passenger facility charge projects at General Mitchell International and Lawrence J. Timmerman Airports. This section coordinates planning and administration of projects with state and federal agencies, and those sponsored by the airlines and other airport tenants.
3. The **Civil Engineering and Site Development Section** provides civil engineering and land surveying services. Specific services include project management; design and preparation of drawings, technical specifications and bidding documents; engineering feasibility studies and needs assessments for County facilities; certified survey maps, site surveys and construction staging.

4. The **Environmental Services Section** provides technical and support services for environmental issues including stormwater management, hazardous substance control (asbestos, lead, PCBs, mercury, etc.), underground storage tanks, landfills, air quality, recycling, solid wastes, water quality, brownfields, pesticides/herbicides and environmental due diligence for property acquisition/disposal.
5. The **Support Services Section** provides records management, facilities assessments, and Milwaukee County Automated Mapping and Land Information System administration. Services include the development and maintenance of the property assets inventory, asset records, and project records archive; and infrastructure assessments used for five-year major maintenance and capital improvement planning.

BUDGET HIGHLIGHTS

- Personal Services expenditures without fringe benefits decrease \$31,356, from \$2,834,892 to \$2,803,536.
- To reconcile the County's budgeting and HR systems, the Division has abolished 1.0 FTE Managing Architect position, 1.0 FTE Engineering Technician position and 1.0 FTE Architectural Technician position. These positions have been vacant but funded since 2007. Additionally, the Division has created a 1.0 FTE Architectural Designer position. These actions result in a salary and active fringe savings of \$193,790.
- The Division has also abolished 0.9 FTE Engineering Intern position (vacant), 1.0 FTE Draft Technician 3 (Electric) position and 1.0 FTE Office Support Assistant 2 position (vacant). These actions result in a salary and active fringe savings of \$136,264.

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: DEPARTMENT OF TRANSPORTATION AND PUBLIC WORKS – ARCHITECTURAL
ENGINEERING AND ENVIRONMENTAL SERVICES

UNIT NO. 5080

FUND: Internal Service - 0028

- Reduce non-point grant expenditures by \$20,000 from \$50,000 to \$30,000 to reconcile with actual experience.
- The Wisconsin Department of Natural Resources/Department of Agriculture, Trade and Consumer Protection-Land Conservation Program grant is budgeted at \$85,000. This grant is used to offset the cost of salaries in the Environmental/Energy Section.
- Revenue of \$179,958 is budgeted for Milwaukee County Automated Mapping and Land Information System (MCAMLIS) project management. This effort will merge the County's internal GIS functions with MCAMLIS.
- Indirect Revenue increases \$432,080 from \$4,896,340 to \$5,328,420. The increase primarily reflects the implementation of the Sanitary Sewer Capacity, Management, Operation and Maintenance Program (CMOM) and NR216 Stormwater Discharge Permit Compliance Program. The Division also receives indirect revenue for work completed on capital projects and capitalized major maintenance projects.
- Departments having jurisdiction for storm and sanitary sewers are crosscharged for services performed to meet the requirements of the NR-216 Stormwater Permit Administration and the Countywide Sanitary Sewer Monitoring and Maintenance Program. The cost of contract management and administrative oversight of the programs is \$495,300 during 2009. AE&ES will crosscharge departments \$365,840 for services performed. An additional \$129,460 is provided for contractual services for the purpose of stormwater permit compliance work.
- In conjunction with the Countywide Sanitary Sewer Monitoring and Maintenance Program, an appropriation of \$517,400 is budgeted in the 2009 Recommended Capital Budget for the repair and reconstruction of lower portions of the sanitary sewer manholes and sewer piping. Continuation of this work allows the County to meet the requirements of the stipulated agreement between the County and the State to improve the condition of sanitary sewer facilities to minimize the inflow and infiltration of clear water into the sanitary sewer system.
- An appropriation of \$619,400 is budgeted in the 2009 Recommended Capital Budget for the countywide replacement of asphalt roadways and parking lots. The overall condition of the various access drives and parking lots throughout County facilities continues to deteriorate. This appropriation will provide funding for the reconstruction of the Estabrook Parkway Drive and the Dineen Park parking lot, two of the worst rated in the system.
- As a result of the 2009 reorganization of the Fleet Management Division, vehicle-owning and leasing departments no longer pay for vehicles and equipment through rental rates (crosscharged from Fleet), but are allocated a maintenance appropriation to pay for vehicle maintenance and repairs provided by the County's maintenance provider. Departments are now responsible for vehicle repair and replacement decisions in consultation with the Fleet Division. This restructuring results in a decrease in crosscharges from Fleet Management of \$34,140. The Division is allocated \$12,036 for maintenance and repairs of its vehicles and equipment for 2009. The 2009 maintenance appropriation is less than the 2008 crosscharge amount as overhead is no longer allocated to departments but budgeted centrally as part of the contract costs.
- As a result of the 2009 reorganization of the Fleet Management Division, vehicle-owning and leasing departments no longer pay Fleet space rental rates (crosscharged from Fleet). Overhead costs are now budgeted centrally in the Fleet Management Division. This restructuring results in a decrease in crosscharges from Fleet Management of \$593.

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: DEPARTMENT OF TRANSPORTATION AND PUBLIC WORKS – ARCHITECTURAL
ENGINEERING AND ENVIRONMENTAL SERVICES

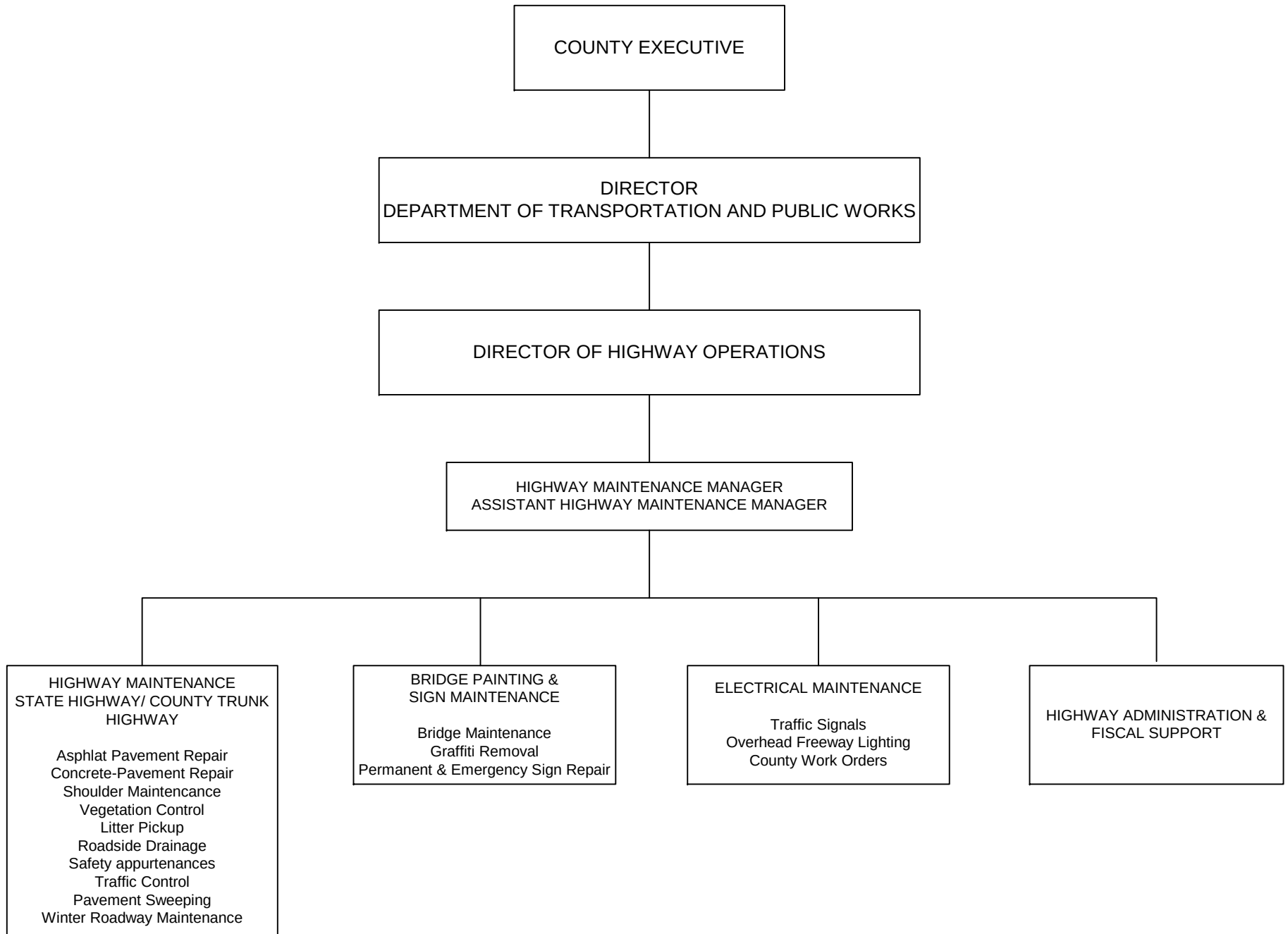
UNIT NO. 5080

FUND: Internal Service - 0028

- All departments are required to operate within their expenditure appropriations and their overall budgets. Pursuant to Section 59.60(12), Wisconsin Statutes, "No payment may be authorized or made and no obligation incurred against the county unless the county has sufficient appropriations for payment. No payment may be made or obligation incurred against an appropriation unless the director first certifies that a sufficient unencumbered balance

is or will be available in the appropriation to make the payment or to meet the obligation when it becomes due and payable. An obligation incurred and an authorization of payment in violation of this subsection is void. A county officer who knowingly violates this subsection is jointly and severally liable to the county for the full amount paid. A county employee who knowingly violates this subsection may be removed for cause."

**DEPARTMENT OF TRANSPORTATION AND PUBLIC WORKS -
HIGHWAY MAINTENANCE**



COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: DEPARTMENT OF TRANSPORTATION AND PUBLIC WORKS
 – HIGHWAY MAINTENANCE

UNIT NO. 5100
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

The Highway Maintenance section of the Department of Transportation and Public Works maintains all County trunk highways, parkways, State trunk highways and expressways. The

Division is also responsible for maintaining vacant freeway lands and the North Shore right-of-way.

BUDGET SUMMARY				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 5,651,545	\$ 5,847,828	\$ 5,994,199	\$ 146,371
Employee Fringe Benefits (EFB)	3,737,876	4,306,557	4,320,779	14,222
Services	280,442	319,050	2,414,787	2,095,737
Commodities	1,324,013	1,507,801	1,736,567	228,766
Other Charges	0	0	0	0
Debt & Depreciation	0	0	0	0
Capital Outlay	2,995	23,100	115,100	92,000
Capital Contra	0	0	0	0
County Service Charges	6,947,311	5,282,886	2,737,049	(2,545,837)
Abatements	(2,018,538)	(169,354)	(1,363,367)	(1,194,013)
Total Expenditures	\$ 15,925,644	\$ 17,117,868	\$ 15,955,114	\$ (1,162,754)
Direct Revenue	66,489	26,800	49,300	22,500
State & Federal Revenue	16,240,687	16,084,580	16,090,156	5,576
Indirect Revenue	0	0	13,000	13,000
Total Revenue	\$ 16,307,176	\$ 16,111,380	\$ 16,152,456	\$ 41,076
Direct Total Tax Levy	(381,532)	1,006,488	(197,342)	(1,203,830)

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Central Service Allocation	\$ 163,859	\$ 0	\$ 0	\$ 0
Courthouse Space Rental	0	0	0	0
Tech Support & Infrastructure	48,241	0	0	0
Distribution Services	4	0	0	0
Telecommunications	2,792	0	0	0
Record Center	0	0	0	0
Radio	202,423	0	0	0
Computer Charges	7,435	0	0	0
Applications Charges	35,877	0	0	0
Apps Charges - Network	0	0	0	0
Apps Charges - Mainframe	0	0	0	0
HRIS Allocation	35,042	0	0	0
Total Charges	\$ 495,673	\$ 0	\$ 0	\$ 0
Direct Property Tax Levy	\$ (381,532)	\$ 1,006,488	\$ (197,342)	\$ (1,203,830)
Total Property Tax Levy	\$ 114,141	\$ 1,006,488	\$ (197,342)	\$ (1,203,830)

* In 2007, these costs were included in other charging departmental and non-departmental budgets. They were reflected here to show the "total" amount of tax levy support for this Department. In 2008 and 2009, these costs are budgeted within the receiving department to show the tax levy cost in the department.

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: DEPARTMENT OF TRANSPORTATION AND PUBLIC WORKS –
HIGHWAY MAINTENANCE

UNIT NO. 5100
FUND: General - 0001

PERSONNEL SUMMARY				
	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 5,651,545	\$ 5,847,828	\$ 5,994,199	\$ 146,371
Employee Fringe Benefits (EFB)	\$ 3,737,876	\$ 4,306,557	\$ 4,320,779	\$ 14,222
Position Equivalent (Funded)*	114.2	112.1	132.2	20.2
% of Gross Wages Funded	100.0	100.0	96.3	(3.7)
Overtime (Dollars)**	\$ 420,950	\$ 250,805	\$ 384,814	\$ 134,009
Overtime (Equivalent to Position)	9.4	5.2	9.5	4.3

* For 2007 Actuals, the Position Equivalent is the budgeted amount.

** Delineated for information. (Also included in personal services.)

PERSONNEL CHANGES				
Job Title/Classification	Action	Number of Positions/ Total FTE	Division	Cost of Positions (Excluding Social Security & Fringe)
Highway Maintenance Worker 3	Abolish	9/9.0	Highway Maintenance	\$ (151,656)*
Director of Highway Operations	Transfer	1/1.0	From Transportation Services	109,018
Highway Operations Manager	Abolish	1/1.0	Highway Maintenance	0**
			TOTAL	\$ (42,638)

*5.0 FTE positions of Highway Maintenance Worker 3 were unfunded in 2008 so the fiscal effect in 2009 accounts for only 4.0 FTE positions.

**The Highway Operations Manager was unfunded in 2008 so there is no fiscal effect in 2009.

MISSION

Highway Maintenance will maintain county and state trunk highways in a manner that will provide citizens of the County with a safe, usable roadway system at a level of service acceptable to a majority of its citizens and at the lowest possible cost.

OBJECTIVES

- Operate within established budgets while maximizing the quality and timeliness of services provided.
- Maintain a safe and effective roadway system for the traveling public.
- Modernize and improve methods used in winter operations.
- Cross-train employees to make better use of County resources.
- Enhance technology to better deliver services.

DEPARTMENT DESCRIPTION

The **State Highway Maintenance Unit** provides general and winter maintenance on the expressways and state trunk highways within Milwaukee County. The state reimbursement for this program is based on actual labor, including incidental labor costs, machinery allowances as specified in the current State Department of Transportation's (WisDOT) actual cost provision and material purchases authorized by WisDOT. State highway maintenance costs are 100 percent offset by state reimbursement revenue.

The **County Highway Maintenance Unit** provides general and winter maintenance on the Milwaukee County highway system. This includes pavement repair and resurfacing, shoulder maintenance, vegetation control, safety appurtenances, road drainage, litter pickup, bridge maintenance, ice and snow control, traffic signal maintenance and highway signage.

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: DEPARTMENT OF TRANSPORTATION AND PUBLIC WORKS –
HIGHWAY MAINTENANCE

UNIT NO. 5100
FUND: General - 0001

BUDGET HIGHLIGHTS

- Personal Services expenditures without fringe benefits increase \$146,371, from \$5,847,828 to \$5,994,199.
- As part of a department-wide restructuring initiative within the Department of Transportation and Public Works (DTPW), the Highway Maintenance Division is abolishing 1.0 FTE Highway Operations Manager vacant position and transferring in 1.0 FTE Director of Highway Operations position from the Transportation Services Division. This position will manage both the Highway Maintenance and Transportation Services Divisions. The Transportation Services Division will pay one-half of the salary and fringe costs for the Director of Highway Operations position.
- Additional restructuring within the Division results in the abolishment of 2.0 FTE Highway Maintenance Worker 3 vacant positions, which are replaced with 1.0 FTE Highway Maintenance Worker 3 (Temporary) position. The resulting salary and active fringe savings is \$116,187.
- Median and right-of-way mowing services on county trunk highways will be provided through partnerships with local municipalities and other entities. 3.0 FTE Highway Maintenance Worker positions are abolished and replaced with 1.5 FTE Highway Maintenance Worker (Temporary) positions. This initiative generates a 2009 budgetary savings of approximately \$16,256 from salary and active fringe savings and equipment and fuel reductions.
- The Division will discontinue its pavement marking services on state and county trunk highways. The Division will contract with local providers to perform this function on county trunk highways. Although there is an initial cost to implement this initiative, the larger savings comes from the ability to forgo the purchase of new pavement marking equipment in 2009 estimated at \$250,000. First year costs for this initiative include abolishing 3.0 FTE Highway Maintenance 3 Worker positions and replacing with 1.5 FTE Highway Maintenance Worker (Temporary) positions, unemployment and

contractor fees. This results in a first year cost of \$51,765.

- The department-wide reorganization of the Department of Transportation and Public Works includes a new structure for the Fleet Management Division. In 2009, vehicle owning and leasing departments no longer pay for vehicles through rental rates (crosscharged from Fleet), but are allocated a maintenance appropriation to pay for the maintenance and repairs on their vehicles to the County's maintenance provider. This restructuring results in a decrease in crosscharges from Fleet Management of \$3,784,585. The Division is allocated \$1,829,157 for maintenance and repairs of its vehicles and equipment for 2009.
- Vehicle and equipment depreciation and space rental are shown as a crosscharge and abatement in the Highway Maintenance Division for a zero levy effect.
- Vehicle fuel is budgeted at \$3.75/gallon, increasing costs from \$615,565 to \$892,500 in 2009.

STATE HIGHWAY MAINTENANCE

- Eligible costs related to the maintenance of state trunk highways and the freeway system are 100 percent reimbursable. For 2009, reimbursement revenue from the state will cover 79.2 percent of the central services allocation and other overhead costs. This revenue increases \$125,587.
- The Division will no longer perform pavement marking services on state trunk highways.

COUNTY HIGHWAY MAINTENANCE

- General Transportation Aids for 2009 are budgeted at \$2,426,881, a decrease of \$120,308 from 2008, reflecting the anticipated allocation from the Wisconsin Department of Transportation (WisDOT).
- Funding of \$16,100 is provided for building maintenance (\$10,000) and salt conveyor maintenance equipment (\$6,100).

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: DEPARTMENT OF TRANSPORTATION AND PUBLIC WORKS –
HIGHWAY MAINTENANCE

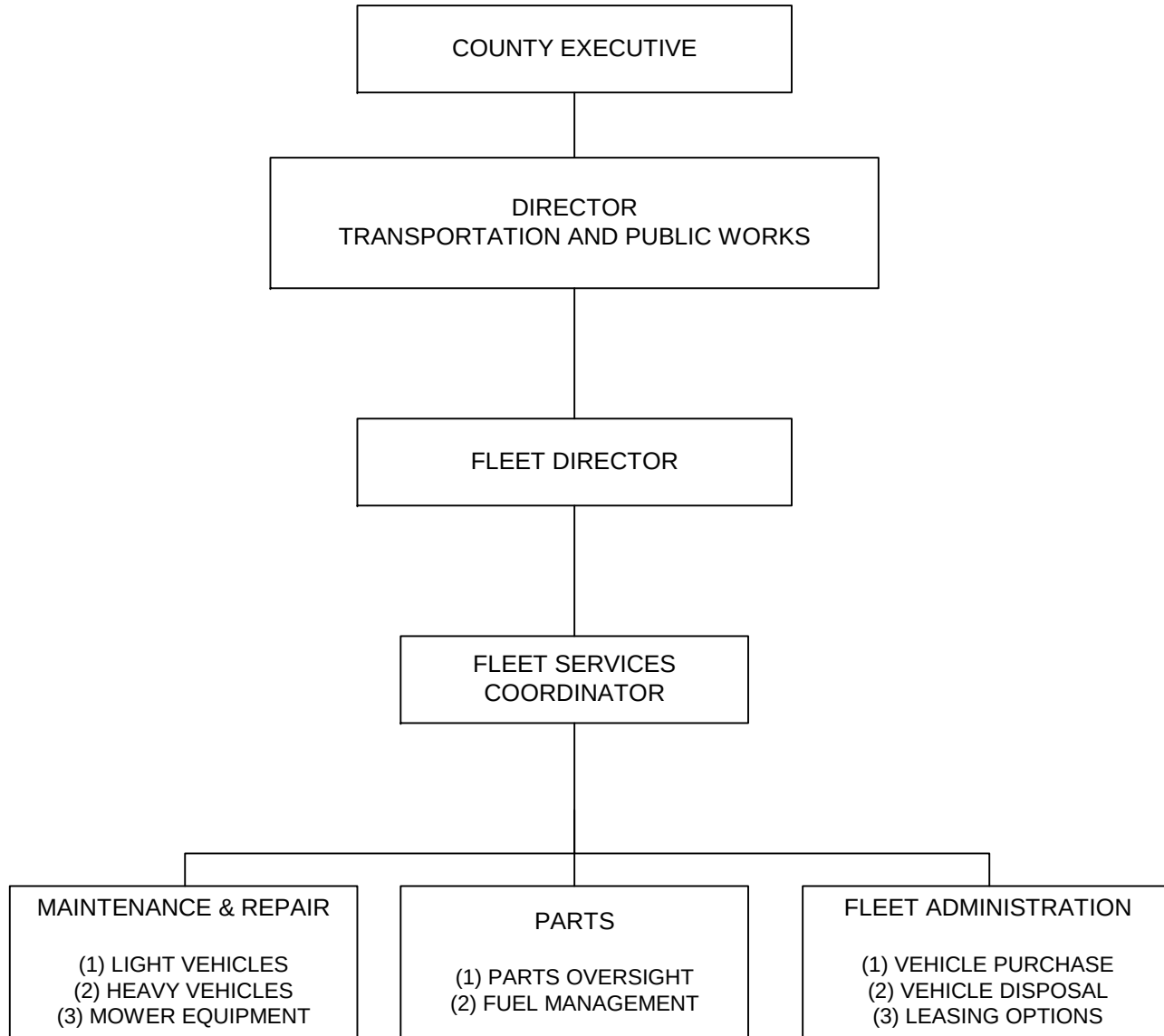
UNIT NO. 5100
FUND: General - 0001

- Funding of \$100,000 in major maintenance and \$200,000 in services is appropriated for mitigation work performed on county trunk highways in conjunction with the WisDOT North – South Freeway project on I-94.
- Electricity costs are reduced by \$20,000 to reflect the completion of the Light Emitting Diode (LED) fixture replacement project in county trunk highway traffic signals.
- All departments are required to operate within their expenditure appropriations and their overall budgets. Pursuant to Section 59.60(12), Wisconsin Statutes, "No payment may be authorized or made and no obligation incurred against the county unless the county has

sufficient appropriations for payment. No payment may be made or obligation incurred against an appropriation unless the director first certifies that a sufficient unencumbered balance is or will be available in the appropriation to make the payment or to meet the obligation when it becomes due and payable. An obligation incurred and an authorization of payment in violation of this subsection is void. A county officer who knowingly violates this subsection is jointly and severely liable to the county for the full amount paid. A county employee who knowingly violates this subsection may be removed for cause."

ACTIVITY AND STATISTICAL SUMMARY			
	2007 <u>Actual</u>	2008 <u>Budget</u>	2009 <u>Budget</u>
<u>HIGHWAY MAINTENANCE PROGRAM</u>			
<u>Lane Miles (Maintenance)</u>			
County Trunk Highways	342.96	342.96	342.96
State Trunk Highways	633.80	633.80	633.80
Expressways	1,134.67	1,134.67	1,141.49
County Parkways	<u>120.00</u>	<u>120.00</u>	<u>0.00</u>
Total	2,231.43	2,231.43	2,118.25
<u>Acres (Grass Mowing)</u>			
County Trunk Highways	665.41	665.41	665.41
State Trunk Highways	781.51	781.51	781.51
Expressways	<u>1,875.87</u>	<u>1,875.87</u>	<u>1,875.87</u>
Total	3,322.79	3,322.79	3,322.79

**DEPARTMENT OF TRANSPORTATION AND PUBLIC WORKS -
FLEET MANAGEMENT**



COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: DEPARTMENT OF TRANSPORTATION AND PUBLIC WORKS –
FLEET MANAGEMENT

UNIT NO. 5300

FUND: General Fund - 0030

OPERATING AUTHORITY & PURPOSE

The Fleet Management Division of the Department of Transportation and Public Works (DTPW) provides a broad array of technical services to County departments. These services include providing direction and contract oversight for vehicle replacement programs throughout the County including developing standards, preparing specifications, signing and issuing contracts. The Division also assists departments in processing

purchase orders and licensing and registering vehicles. The Division is responsible for developing economical, operational procedures to purchase environmentally friendly vehicles and equipment. The Division is also charged with managing the County's maintenance operations and maintenance service providers; managing the County's fuel system; and coordinating vehicle and equipment disposal through periodic auctions.

BUDGET SUMMARY				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 2,552,871	\$ 2,589,437	\$ 1,505,820	\$ (1,083,617)
Employee Fringe Benefits (EFB)	2,330,481	2,386,082	906,862	(1,479,220)
Services	955,114	797,951	2,699,608	1,901,657
Commodities	1,569,670	1,283,478	668,928	(614,550)
Other Charges	0	0	0	0
Debt & Depreciation	2,116,426	2,262,519	0	(2,262,519)
Capital Outlay	29,637	40,320	10,301	(30,019)
Capital Contra	(21,501)	(34,420)	(10,301)	24,119
County Service Charges	1,464,362	1,484,667	1,022,307	(462,360)
Abatements	(533,686)	(332,613)	(21,388)	311,225
Total Expenditures	\$ 10,463,374	\$ 10,477,421	\$ 6,782,137	\$ (3,695,284)
Direct Revenue	109,965	230,456	55,000	(175,456)
State & Federal Revenue	18,080	17,700	20,000	2,300
Indirect Revenue	10,892,986	10,229,265	1,776,021	(8,453,244)
Total Revenue	\$ 11,021,031	\$ 10,477,421	\$ 1,851,021	\$ (8,626,400)
Direct Total Tax Levy	(557,657)	0	4,931,116	4,931,116

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: DEPARTMENT OF TRANSPORTATION AND PUBLIC WORKS –
FLEET MANAGEMENT

UNIT NO. 5300

FUND: General Fund - 0030

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Central Service Allocation	\$ 225,030	\$ 0	\$ 0	\$ 0
Courthouse Space Rental	0	0	0	0
Tech Support & Infrastructure	71,930	0	0	0
Distribution Services	0	0	0	0
Telecommunications	3,566	0	0	0
Record Center	0	0	0	0
Radio	0	0	0	0
Computer Charges	18,127	0	0	0
Applications Charges	48,587	0	0	0
Apps Charges - Network	0	0	0	0
Apps Charges - Mainframe	0	0	0	0
HRIS Allocation	16,101	0	0	0
Total Charges	\$ 383,341	\$ 0	\$ 0	\$ 0
Direct Property Tax Levy	\$ (557,657)	\$ 0	\$ 4,931,116	\$ 4,931,116
Total Property Tax Levy	\$ (174,316)	\$ 0	\$ 4,931,116	\$ 4,931,116

* In 2007, these costs were included in other charging departmental and non-departmental budgets. They were reflected here to show the "total" amount of tax levy support for this Department. In 2008 and 2009, these costs are budgeted within the receiving department to show the tax levy cost in the department.

PERSONNEL SUMMARY				
	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 2,552,871	\$ 2,589,437	\$ 1,505,820	\$ (1,083,617)
Employee Fringe Benefits (EFB)	\$ 2,330,481	\$ 2,386,082	\$ 906,862	\$ (1,479,220)
Position Equivalent (Funded)*	57.5	53.1	24.7	(28.5)
% of Gross Wages Funded	96.0	97.0	99.0	2.0
Overtime (Dollars)**	\$ 53,640	\$ 70,967	\$ 29,335	\$ (41,632)
Overtime (Equivalent to Position)	1.3	1.3	0.7	(0.6)

* For 2007 Actuals, the Position Equivalent is the budgeted amount.

** Delineated for information. (Also included in personal services.)

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: DEPARTMENT OF TRANSPORTATION AND PUBLIC WORKS –
FLEET MANAGEMENT

UNIT NO. 5300

FUND: General Fund - 0030

PERSONNEL CHANGES				
Job Title/Classification	Action	Number of Positions/ Total FTE	Division	Cost of Positions (Excluding Social Security & Fringe)
Auto & Equip Attendant	Abolish	1/1.0	Fleet Management	0*
Auto & Equip Srv Tech (DOT)	Abolish	1/1.0	Fleet Management	0*
Auto & Equip Parts Tech	Unfund	5/2.5	Fleet Management	(95,017)
Auto & Equip Parts Tech In Charge	Unfund	1/0.5	Fleet Management	(19,610)
Auto & Equip Service Supervisor	Transfer	1/1.0	To Airport	(51,446)
Auto & Equip Service Supervisor	Unfund	2/1.0	Fleet Management	(51,446)
Auto & Equip Srv Tech (DOT)	Transfer	8/8.0	To Airport	(372,736)
Auto & Equip Srv Tech (DOT)	Unfund	18/9.0	Fleet Management	(419,328)
Auto & Equip Srv Tech (DOT) In Charge	Transfer	1/1.0	To Airport	(48,169)
Auto & Equip Srv Tech (DOT) In Charge	Unfund	4/2.0	Fleet Management	(96,338)
Auto & Equip Srv Tech Asst	Unfund	2/1.0	Fleet Management	(40,328)
Auto & Equip Body Tech In Charge	Unfund	1/0.5	Fleet Management	(24,085)
Ironworker - DPW	Unfund	2/1.0	Fleet Management	46,650
Park Worker 2 (Seasonal)	Abolish	1/0.3	Fleet Management	(5,032)
Clerical Assistant 1	Unfund	1/0.5	Fleet Management	(17,887)
Fiscal Assistant 2/04041	Abolish	1/1.0	Fleet Management	(36,784)
			TOTAL	\$ (1,231,556)

*This position was unfunded in 2008 so there is no fiscal effect in 2009.

MISSION

The Fleet Management Division of the Department of Transportation and Public Works (DTPW) will provide innovative services and advice to County departments to maximize efficiency with respect to County vehicle and equipment usage.

OBJECTIVES

- Provide the technical capacity necessary to efficiently administer and achieve long-term sustainability in vehicle maintenance and replacement programs in the County.
- Develop vehicle and equipment standards that are economically viable and environmentally friendly.
- Assist vehicle owning and leasing departments in developing operating and maintenance procedures so that departments have direct control over and accountability for their fleet resources.
- Implement a countywide ten percent fleet reduction to eliminate the most costly and inefficient vehicles and equipment in service.
- Develop public-public and public-private partnerships to develop economies of scale in the maintenance and repair of vehicles and equipment.
- Achieve the most efficient pricing in vehicle purchasing, leasing, maintenance and repair.

BUDGET HIGHLIGHTS

- To improve the condition and sustainability of the County's fleet, maintenance operations will be administered and operated by a third-party service provider. This transition will occur in June 2009 and provides a decrease of \$3,695,284 in total expenditures from \$10,477,421 to \$6,782,137. Long-term budgetary savings are expected to result from the restructuring of the Fleet Management Division.

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: DEPARTMENT OF TRANSPORTATION AND PUBLIC WORKS –
FLEET MANAGEMENT

UNIT NO. 5300

FUND: General Fund - 0030

- The fixed cost of \$1,920,000 for administering the contract is budgeted in the Fleet Management Division. Included in this estimate is the cost of preventative maintenance on County vehicles and equipment (e.g. oil changes), labor costs (applied, unapplied, overtime), service vehicle expenses, facility maintenance, liability insurance, other vendor overhead costs and other costs associated with equipment shop equipment and tool maintenance.
- In addition to a fixed cost, the County has budgeted for a variable cost related to maintenance and repair of vehicles. These costs are budgeted in every vehicle owning or leasing department and total \$3,727,818. The maintenance and repair allocation for each department was based on actual 2007 experience and will be used to pay directly for the actual costs of equipment and vehicle repairs.

The Fleet Management Division budgeted revenue associated with these costs in the amount of \$1,776,021 for the maintenance services it will provide from January 1 until May 31. Departments are expected to budget maintenance and repair within their allotment.
- The following staffing changes occur as a result of the transition.
 - o Staffing changes that occur on January 1 are the transfer of 8.0 FTE Auto & Equip Service Tech positions, 1.0 FTE Auto & Equip Service Tech In Charge position and 1.0 FTE Auto & Equip Supervisor position to General Mitchell International Airport. This results in a salary and active fringe savings of \$715,605. The equipment and related costs are also transferred. The total estimated cost reduction for Fleet Management is \$1,087,654.
 - o Additionally, 1.0 FTE Fiscal Assistant 2 vacant position, 0.27 FTE Park Worker (Seasonal) position and 1.0 FTE Auto & Equip Technician and Auto & Equipment Attendant (both unfunded and vacant) positions are abolished. This results in a salary and active fringe savings of \$63,700.
 - o The Division remains at 2008 staffing levels (less the position changes listed above) until June 30. To account for the transition to a third-party maintenance provider, 36.0 FTE positions are fully funded for half of the year. The salary and active fringe savings is \$1,239,768. Anticipating that not all employees will seek or be offered employment with the County's third-party maintenance provider, the Division has budgeted \$240,092 in unemployment costs.
 - o The Division will continue to employ County staff for contract management, billing oversight and technical services for County fleet users, including: 1.0 FTE Fleet Director position, 1.0 FTE Fleet Coordinator position, 1.0 FTE Accountant 3 position, 1.0 FTE Fiscal Assistant 2 position, 1.0 FTE Administrative Specialist position, and 1.0 FTE Facilities Maintenance Worker position.
- The Division is changed from an internal service fund to a general fund to reflect that the Division will no longer provide direct maintenance services to County fleet users after the transition occurs. The transition to a general fund generates various savings for the Division.
 - o OPEB costs are eliminated for a savings of \$629,928.
 - o Compensated Absences are no longer accrued for, generating a savings of \$52,900.
 - o Direct Labor and Fringe Benefit Transfers are reduced to \$0 from \$10,500 and \$19,285, respectively.

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: DEPARTMENT OF TRANSPORTATION AND PUBLIC WORKS –
FLEET MANAGEMENT

UNIT NO. 5300

FUND: General Fund - 0030

- o Depreciation and Interest Allocation are no longer budgeted in the Division. This provides a savings of \$3,070,878 and \$416,428, respectively. This savings is offset by revenue reductions of the same amounts in the Debt and Depreciation budget.
- Appropriations for Commodities are decreased by \$614,550 from \$1,283,478 to \$668,928. As a result of the transition to a third-party maintenance provider, the Division will no longer purchase parts or maintain a parts inventory. The Division has \$600,000 budgeted to purchase the parts necessary while maintenance and repair are provided in-house. This is a \$600,239 reduction from 2008. The appropriations for sundry materials and tools and equipment repair have been reduced to account for the transition, providing an additional savings of \$11,837.
- Services appropriations increase \$1,901,657 in 2009. This increase is largely due to the \$1,900,000 appropriated for fixed third-party maintenance provider costs. Other reductions and increases have been made:
 - o A Vehicle and Equipment repair allotment of \$21,386 has been budgeted for the second half of the year. (A \$21,386 crosscharge and abatement are budgeted to account for maintenance services Fleet will provide to itself during the first half of the year.)
 - o Laundry and Dry Cleaning and Medical Service Fees accounts are reduced by half to reflect the elimination of maintenance services provided in the second half of the year.
 - o The budgeted amount for Heat is increased \$61,477 from \$196,000 to \$257,477 to reflect the rising costs of energy.
 - o The Outside Services account is reduced by \$108,606 from \$254,906 to \$137,300. The appropriation will provide Fleet Management with the expenditure authority to contract out for necessary services during the first half of the year.
- Revenues are reduced by \$8,626,400 from \$10,477,421 to \$1,851,021. This reduction reflects the elimination of the Fleet Management crosscharge to County departments. Fleet Management will not use the crosscharge mechanism, but will directly charge each department for its costs of services performed during the first six months of 2009. These revenues are estimated at \$1,776,021. Additionally, the Division anticipates revenues from the sale of scraps and its remaining parts inventory after the transition to a third-party maintenance provider.
- Starting in 2007, the costs of fuel have been budgeted in individual department budgets. Fuel for 2009 is again budgeted in individual departments. The Fleet Management Division budgeted fuel at \$3.75/gallon for lead-free and \$4.21/gallon for diesel #2. The 2009 budgeted amount of \$34,386 is \$5,976 less than the 2008 amount.
- As a result of the 2009 reorganization of the Fleet Management Division, vehicle-owning and leasing departments no longer pay Fleet space rental costs. Overhead costs associated with operating and maintaining Fleet-owned buildings are now budgeted centrally in the Fleet Management Division. This restructuring results in a decrease of Indirect Revenue for Fleet Management of \$453,408.
- Vehicle owning or leasing departments are required to utilize Fleet Management and/or the service provider designated by Fleet Management for all preventative maintenance and repairs. Departments must obtain Fleet Management approval for the use of all non-approved vendors.
- Vehicle owning or leasing departments will only utilize vendor contracts managed through Fleet Management in the acquisition of vehicles and equipment. Departments, however, retain the expenditure authority and final decision authority.
- Fleet Management maintains responsibility for the County's motor pool. Departments using vehicles from the motor pool will be charged the standard mileage rate as issued by the Internal

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: DEPARTMENT OF TRANSPORTATION AND PUBLIC WORKS –
FLEET MANAGEMENT

UNIT NO. 5300
FUND: General Fund - 0030

Revenue Service. Fleet Management is only expected to service and repair normal wear and tear of motor pool vehicles. It shall not be held accountable for repairs beyond those considered normal. User departments causing damage beyond the normal wear and tear will be responsible for such costs.

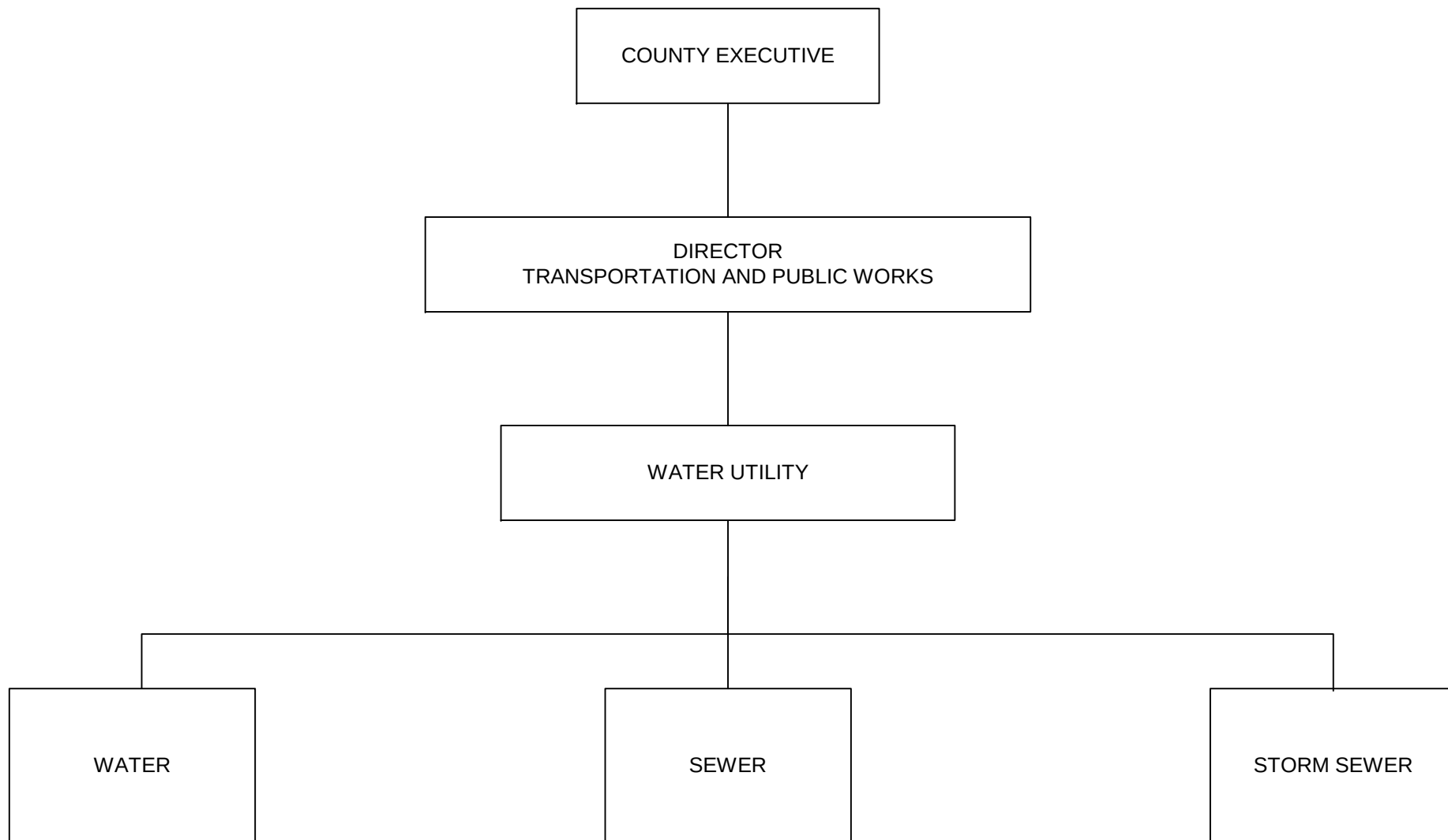
- Although the Fleet Management Division will continue to maintain the motor pool, it will provide economical alternatives for departments needing access to vehicles and equipment less frequently.
- In 2009, \$913,800 is budgeted in the Capital Improvements Budget for replacement equipment. Replacement equipment is budgeted for the Sheriff's Department, Parks and other County departments. All departments receiving replacement equipment are required to turn in used equipment unless, as required, the department has obtained County Board approval to retain the old vehicles.
- The Fleet Management Division will implement a 10 percent reduction in the size of the County's

fleet in order to identify and eliminate pieces of equipment that are inordinately expensive to operate and maintain.

- All departments are required to operate within their expenditure appropriations and their overall budgets. Pursuant to Section 59.60(12), Wisconsin Statutes, "No payment may be authorized or made and no obligation incurred against the county unless the county has sufficient appropriations for payment. No payment may be made or obligation incurred against an appropriation unless the director first certifies that a sufficient unencumbered balance is or will be available in the appropriation to make the payment or to meet the obligation when it becomes due and payable. An obligation incurred and an authorization of payment in violation of this subsection is void. A county officer who knowingly violates this subsection is jointly and severally liable to the county for the full amount paid. A county employee who knowingly violates this subsection may be removed for cause."

ACTIVITY AND STATISTICAL SUMMARY				
	2007 Budget	2007 Actual	2008 Budget	2009 Budget
Highway Patrol (Miles)	2,220,000	2,083,739	2,220,000	2,100,000
Other Cars (Miles)	915,000	859,990	926,000	900,000
Trucks (Miles)	2,550,000	2,759,775	2,680,000	2,760,000
Leased vehicles (Miles)	0	600,770	0	600,000
Fire Trucks (Miles)	7,000	7,907	8,800	8,800
Other Equipment (Miles)	40,000	73,009	65,000	65,000
Total (Miles)	5,732,000	6,385,190	5,899,800	6,433,800

**DEPARTMENT OF TRANSPORTATION AND PUBLIC WORKS -
WATER UTILITY**



COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: DEPARTMENT OF TRANSPORTATION AND PUBLIC WORKS – WATER UTILITY **UNIT NO.** 5500

FUND: Internal Service - 0029

OPERATING AUTHORITY & PURPOSE

The Water Utility, a distinct division under the organizational umbrella of the Department of Transportation and Public Works (DTPW), maintains the Water Distribution System that is located on the Milwaukee County Grounds and is owned by Milwaukee County. This division within the DTPW will be responsible for all aspects of water distribution as well as sewer and storm sewer collection. The Water Utility shall utilize county staff and other resources as budgeted to meet demands

of the customers on the County Grounds and shall have the right to recover expenses incurred in provision of water distribution through the independent setting of rates and charges to its customers. The Water Utility is also responsible for repair, maintenance and oversight of the physical infrastructure in the provision of water distribution.

BUDGET SUMMARY				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Employee Fringe Benefits (EFB)	\$ 0	\$ 0	\$ 0	\$ 0
Services	562,014	707,694	800,946	93,252
Commodities	4,341	4,600	4,600	0
Other Charges	0	0	83,418	83,418
Debt & Depreciation	90,727	52,761	32,450	(20,311)
Capital Outlay	397,640	450,000	450,000	0
Capital Contra	0	0	0	0
County Service Charges	537,553	300,858	398,243	97,385
Abatements	(52,293)	(53,970)	0	53,970
Total Expenditures	\$ 1,539,982	\$ 1,461,943	\$ 1,769,657	\$ 307,714
Direct Revenue	1,754,102	1,480,302	1,622,230	141,928
State & Federal Revenue	0	0	0	0
Indirect Revenue	92,663	120,235	147,427	27,192
Total Revenue	\$ 1,846,765	\$ 1,600,537	\$ 1,769,657	\$ 169,120
Direct Total Tax Levy	(306,783)	(138,594)	0	138,594

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: DEPARTMENT OF TRANSPORTATION AND PUBLIC WORKS – WATER UTILITY **UNIT NO.** 5500

FUND: Internal Service - 0029

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Central Service Allocation	\$ 0	\$ 0	\$ 0	\$ 0
Courthouse Space Rental	0	0	0	0
Tech Support & Infrastructure	0	0	0	0
Distribution Services	0	0	0	0
Telecommunications	0	0	0	0
Record Center	0	0	0	0
Radio	0	0	0	0
Computer Charges	0	0	0	0
Applications Charges	0	0	0	0
Apps Charges - Network	0	0	0	0
Apps Charges - Mainframe	0	0	0	0
HRIS Allocation	0	0	0	0
Total Charges	\$ 0	\$ 0	\$ 0	\$ 0
Direct Property Tax Levy	\$ (306,783)	\$ (138,594)	\$ 0	\$ 138,594
Total Property Tax Levy	\$ (306,783)	\$ (138,594)	\$ 0	\$ 138,594

* In 2007, these costs were included in other charging departmental and non-departmental budgets. They were reflected here to show the "total" amount of tax levy support for this Department. In 2008 and 2009, these costs are budgeted within the receiving department to show the tax levy cost in the department.

MISSION

Milwaukee County will operate a Water Utility located on the County Grounds that provides its customers with efficient and cost effective service for the distribution of water and collection of sewer and storm sewer waste.

- The Department of Administrative Services – Division of Property Management will perform oversight of the water distribution function.
- Staff will continue to be crosscharged to this division as needed, which is consistent with past practice.

BUDGET HIGHLIGHTS

- A new division of Water Utility is created (Org. Unit 5500) that is charged with the provision of continued water distribution service to customers located on the Milwaukee County Grounds. Sewer and storm sewer services are also provided. This division previously existed as part of the DTPW – Facilities Management Division. For 2009, DTPW – Facilities Management Division is reorganized, converted to a General Fund department, and moved into the Department of Administrative Services. In conjunction with this action, the Water Utility becomes a separate division.
- For 2009, the Water Utility is established as a separate internal service fund wherein the expenses incurred from the provision of water distribution services are fully reimbursed through rates and charges to customers.

- Total expenses and revenues for the Water Utility are budgeted at \$1,769,657 for 2009.
- Capital infrastructure improvements related to the Water Utility includes design funds of \$444,600 in 2009 for a 1,000,000 gallon elevated water storage tank to meet anticipated demand for water storage. Construction is scheduled to commence in 2010 at an approximate cost of \$2,500,000, which is subject to appropriation.
- All departments are required to operate within their expenditure appropriations and their overall budgets. Pursuant to Section 59.60(12), Wisconsin Statutes, "No payment may be authorized or made and no obligation incurred against the county unless the county has sufficient appropriations for payment. No payment may be made or obligation incurred against an appropriation unless the director first certifies that a sufficient unencumbered balance

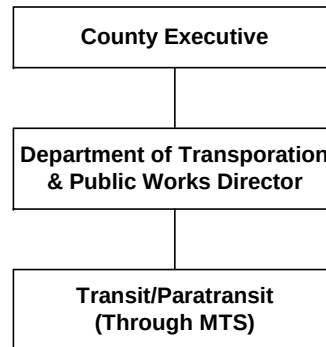
COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: DEPARTMENT OF TRANSPORTATION AND PUBLIC WORKS – WATER UTILITY **UNIT NO.** 5500
FUND: Internal Service - 0029

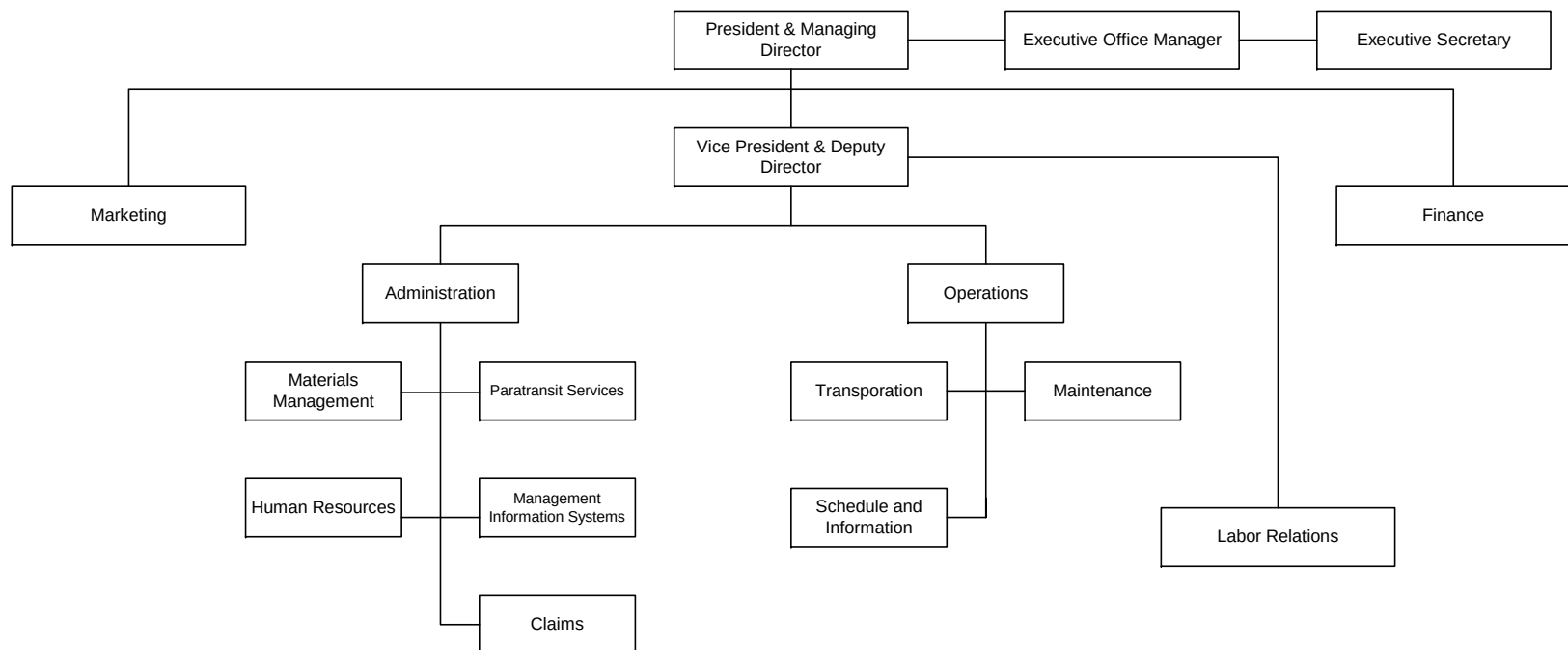
is or will be available in the appropriation to make the payment or to meet the obligation when it becomes due and payable. An obligation incurred and an authorization of payment in violation of this subsection is void. A county

officer who knowingly violates this subsection is jointly and severely liable to the county for the full amount paid. A county employee who knowingly violates this subsection may be removed for cause.”

MILWAUKEE COUNTY TRANSIT/PARATRANSIT SYSTEM



Milwaukee Transport Services, Inc (MTS)



COUNTY EXECUTIVE'S 2009 BUDGET**DEPT:** MILWAUKEE COUNTY TRANSIT/PARATRANSIT SYSTEM**UNIT NO.** 5600**FUND:** Enterprise - 0083**OPERATING AUTHORITY & PURPOSE**

The Department of Transportation & Public Works (DTPW) provides public transit services through the Milwaukee County Transit System. Direct management and operation of the transit system, including paratransit services, is provided by Milwaukee Transport Services, Inc. (MTS), a private nonprofit corporation under contract to the County. The corporation uses transit facilities and equipment owned and provided by Milwaukee County.

Paratransit operations include the provision of demand responsive transportation and orientation to

transportation services. These services provide a complement to the fixed-route services of MCTS and are available to those who are Americans with Disabilities Act (ADA) Paratransit eligible.

The Transportation Planning Division of the DTPW provides County oversight as well as conducts various transit related studies, and prepares and administers federal and state transit grants. Division personnel also facilitate the acquisition of capital equipment, and provide design and construction services for capital facilities.

BUDGET SUMMARY				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 0	\$ 0	\$ 0	\$ 0
Employee Fringe Benefits (EFB)	0	0	0	0
Services	479,550	434,204	432,204	(2,000)
Commodities	472,783	490,000	460,000	(30,000)
Transit Operations	131,164,393	136,084,896	141,186,490	5,101,594
Other Charges	23,718,620	24,376,642	26,722,146	2,345,504
Capital Outlay	571,841	540,396	297,300	(243,096)
County Service Charges	1,926,386	1,846,358	2,629,796	783,438
Abatements	(193,706)	(12,024)	0	12,024
Total Expenditures	\$ 158,139,867	\$ 163,760,472	\$ 171,727,936	\$ 7,967,464
State & Federal Revenue	82,475,576	87,719,762	90,420,640	2,700,878
Other Direct Revenue	2,780,592	3,303,730	6,808,000	3,504,270
Transit Revenue	49,611,132	50,565,522	52,809,725	2,244,203
Total Revenue	\$ 134,867,300	\$ 141,589,014	\$ 150,038,365	\$ 8,449,351
Direct Total Tax Levy	23,272,567	22,171,458	21,689,571	(481,887)

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: MILWAUKEE COUNTY TRANSIT/PARATRANSIT SYSTEM

UNIT NO. 5600

FUND: Enterprise - 0083

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Central Service Allocation	\$ 125,024	\$ 0	\$ 0	\$ 0
Courthouse Space Rental	0	0	0	0
Tech Support & Infrastructure	0	0	0	0
Distribution Services	0	0	0	0
Telecommunications	0	0	0	0
Record Center	0	0	0	0
Radio	56,861	0	0	0
Computer Charges	0	0	0	0
Applications Charges	0	0	0	0
Apps Charges - Network	0	0	0	0
Apps Charges - Mainframe	0	0	0	0
HRIS Allocation	0	0	0	0
Total Charges	\$ 181,885	\$ 0	\$ 0	\$ 0
Direct Property Tax Levy	\$ 23,272,566	\$ 22,171,458	\$ 21,689,571	\$ (481,887)
Total Property Tax Levy	\$ 23,454,451	\$ 22,171,458	\$ 21,689,571	\$ (481,887)

** In 2007, these costs were included in other charging departmental and non-departmental budgets. They were reflected here to show the "total" amount of tax levy support for this Department. In 2008 and 2009, these costs are budgeted within the receiving department to show the tax levy cost in the department.

MISSION

The Milwaukee County Transit/Paratransit System exists to provide reliable, convenient and safe public transportation services that efficiently and effectively meet the varied travel needs of the community and contribute to its quality of life.

OBJECTIVES

- Operate within established budgets while maximizing the quality and timeliness of services provided.
- Work with service providers to ensure that high quality paratransit service is provided cost effectively while meeting the needs of individuals with disabilities.
- Provide a safe and dependable transit system for the traveling public.
- Implement cost control measures while working with executive and legislative bodies toward improved fiscal sustainability.

DEPARTMENT DESCRIPTION

The **Transit Operations Program** includes all activities necessary for the efficient, day-to-day management and operation of the Milwaukee County Transit System, and the Transit Plus paratransit service by Milwaukee Transport Services, Inc. (MTS), a private nonprofit corporation under contract with Milwaukee County. MTS corporation employs a work force totaling approximately 1,100 employees.

The **Transit Policy and Capital Acquisition** program is staffed by four positions in the Transportation Planning Division and is responsible for studies related to transit planning, oversight of the replacement and acquisition of transit capital assets, and providing design and construction services for capital facilities. In addition, this division develops and submits grant applications and administers all approved state and federal grants.

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: MILWAUKEE COUNTY TRANSIT/PARATRANSIT SYSTEM

UNIT NO. 5600

FUND: Enterprise - 0083

Transit Operations

- The budget has been developed without any reduction in bus routes or frequency of service.
- Operating expenses total \$138,657,219, an increase of \$4,246,747 (3.2 percent) over the 2008 budget. Higher operating expenses are primarily due to an increase of approximately \$6,000,000 in fuel cost and additional expenses for increased maintenance. For 2009, fuel is budgeted at \$3.75 per gallon compared to \$2.30 per gallon in the 2008 budget.
- The budget includes passenger fare increases for fixed route bus service in order to offset increases in fuel costs. Refer to the table below entitled "FARE STRUCTURE" for detailed fare information.
- Passenger revenue (passenger abatement) is estimated at \$46,202,100, an increase of \$2,653,162 (6.1 percent) due to a combination of passenger fare increases and an overall projected increase in ridership.
- Bus ridership is projected to be 41,938,100, an increase of 223,225 (0.5 percent) compared to the 2008 budget.
- The DTPW will prepare and submit an application to the Federal Transportation Administration under the Very Small Starts grant program for bus rapid transit (BRT). \$50,000 is budgeted for consultant services related to BRT. Upon approval of the application, DTPW will receive and expend grant funds for the purpose of BRT.
- The level percentage method of calculating OPEB costs results in a required contribution of \$16,821,992.
- In 2008, MTS joined the Business Health Care Group (BHCG), which includes more than 500 businesses in Southeastern Wisconsin and covers approximately 89,000 individuals. A competitive bid process revealed that the High Performance Network offered by BHCG was approximately \$1,750,000 million less per year than the next closest bid, and nearly \$3,800,000 million less than the highest bidder. MTS intends to remain a member of the BHCG in

order to continue to benefit from its negotiating power, but reserves the right to seek competitive bids if warranted. This change and increased employee and retiree co-pays negotiated in 2007 have also helped to mitigate the increases in operating costs of the fixed route system.

Paratransit Operations

- Paratransit trips are estimated at 1,155,477, an increase of 78,726 (7.3 percent) compared to the 2008 budget.
- The fare for Paratransit riders remains at the 2008 Adopted Budget level of \$3.25 per trip (one-way).
- Purchased transportation expense is estimated at \$24,063,524 an increase of \$2,204,247 (10.1 percent) compared to the 2008 Adopted Budget.
- The Milwaukee County Department on Aging and Milwaukee County Department of Disability Services will provide funding for trips provided to their clients in the amount of \$10.25 per trip. This is an increase of \$3.25 from the amount previously billed to these agencies of \$7.00 per trip in the 2008 Adopted budget. The additional net revenue from these agencies of approximately \$2,000,000 will be used to offset increased expenses that are primarily due to an increase in trips provided over the 2008 budgeted level.
- Overall productivity for van service is projected to be 2.05 rides per hour in 2009, a slight increase from the 2008 budget.
- This budget assumes that MCTS will continue to receive full reimbursement for Title XIX trips provided by paratransit.
- The Transit System will partner with DAS – Office for Persons with Disabilities to initiate a pilot program during 2009 to offer conditionally eligible paratransit clients complimentary rides on the existing fixed route bus system. The purpose of this program is to foster greater independence of conditionally eligible paratransit clients and to transition these clients to the less costly fixed route bus system.

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: MILWAUKEE COUNTY TRANSIT/PARATRANSIT SYSTEM

UNIT NO. 5600

FUND: Enterprise - 0083

Transit Policy and Capital Acquisition

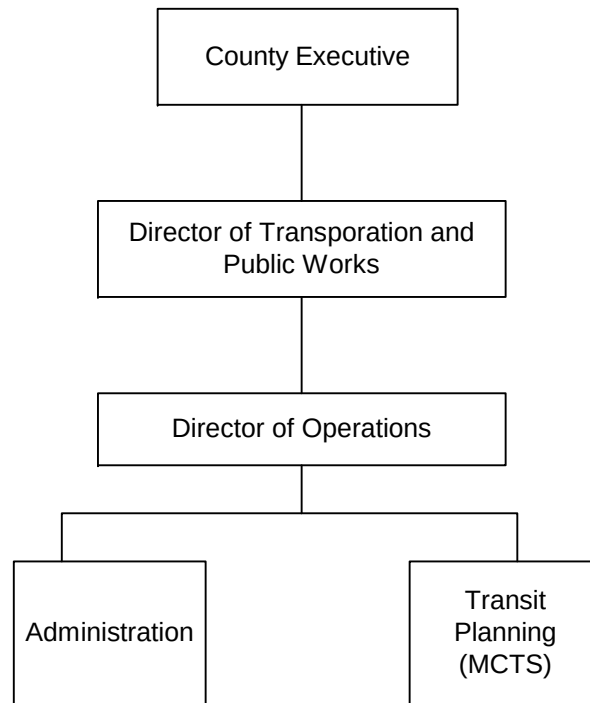
- State operating assistance is estimated to be \$65,300,000, an increase of \$1,515,000 (2.4 percent) compared to the 2008 budget.
- State specialized transportation assistance is projected to increase \$17,000 (1.2 percent) to \$1,494,000.
- Federal formula funds used for transit operations decrease \$100,000 from the 2008 budget level to \$18,600,000.
- Federal cost of contracting funds (FTA formula funds) used for paratransit operations will be \$1,850,000, an increase of \$100,000 compared to the 2008 budget.
- Expenditures of \$2,908,000 are budgeted for capital improvements in 2009 for Transit. This appropriation includes replacement equipment for the MCTS Dispatch Center; roof and heating, ventilation, and air conditioning (HVAC) repairs to the MCTS administration building, and a diesel pump/piping replacement project at the Kinnickinnic operating garage. For further detail, refer to the 2009 Recommended Capital Improvements Budget.
- All departments are required to operate within their expenditure appropriations and their overall budgets. Pursuant to Section 59.60(12), Wisconsin Statutes, "No payment may be authorized or made and no obligation incurred against the county unless the county has sufficient appropriations for payment. No payment may be made or obligation incurred against an appropriation unless the director first certifies that a sufficient unencumbered balance is or will be available in the appropriation to make the payment or to meet the obligation when it becomes due and payable. An obligation incurred and an authorization of payment in violation of this subsection is void. A county officer who knowingly violates this subsection is jointly and severally liable to the county for the full amount paid. A county employee who knowingly violates this subsection may be removed for cause."

FARE STRUCTURE			
Fare Type	Current Fare	2009 Fare	Fare Change
Adult Cash	\$2.00	\$2.25	\$0.25
Adult Ticket	10/\$16.00	10/\$16.50	\$0.50
Premium Cash	\$2.75	\$3.00	\$0.25
Premium Ticket	10/\$22.00	10/\$22.50	\$0.50
All Half Fares Cash	\$1.00	\$1.10	\$0.10
All Half Fares Tickets	10/\$10.00	10/\$11.00	\$1.00
Adult Pass*	\$16.00	\$16.50	\$0.50
Student Pass - Special*	\$15.00	\$15.50	\$0.50
U-Pass**	\$41.00	\$42.00	\$1.00
Commuter Value Pass***	\$177.00	\$183.00	\$6.00
*Per week **Per school term ***Per Quarter			

COUNTY EXECUTIVE'S 2009 BUDGET**DEPT:** MILWAUKEE COUNTY TRANSIT/PARATRANSIT SYSTEM**UNIT NO.** 5600**FUND:** Enterprise - 0083

ACTIVITY & STATISTICAL SUMMARY			
	2007 Actual	2008 Budget	2009 Budget
Buses Fleet	483	483	483
Buses Operated	431	394	394
Bus Miles	18,494,513	17,903,359	17,776,847
Bus Hours	1,376,762	1,339,612	1,322,692
Revenue Passengers	42,531,691	41,714,875	41,938,100
Cost per Mile	\$ 6.97	\$ 7.51	\$ 7.80
Cost per Revenue Passenger	\$ 3.03	\$ 3.22	\$ 3.30
Revenue per revenue passenger	\$ 1.00	\$ 1.04	\$ 1.10
Farebox Recovery Ratio	33.01%	32.40%	33.34%
Transit Plus Van trips/Hour	2.04	2.02	2.05
Transit Plus Ridership	1,091,823	1,076,751	1,155,477
Transit Plus Cost/Ride	\$ 20.14	\$ 21.32	\$ 21.82

**DEPARTMENT OF TRANSPORTATION AND PUBLIC WORKS -
DIRECTOR'S OFFICE**



COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: DEPARTMENT OF TRANSPORTATION AND PUBLIC WORKS –
DIRECTOR'S OFFICE

UNIT NO. 5800
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

The Director's Office is charged with the general management of the Department of Transportation and Public Works (DTPW) and multimodal transportation planning in the County.

The DTPW - Director's Office provides management and support services to the DTPW divisions through oversight, coordination and technical assistance.

The Transportation Planning Section within the Director's Office represents the County interests in pertinent safety and multimodal transportation planning, prepares related transportation plans, and aggressively seeks out, applies for and professionally manages state and federal grant funds which reduce tax levy support for County transportation projects.

BUDGET SUMMARY				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 242,970	\$ 264,302	\$ 620,710	\$ 356,408
Employee Fringe Benefits (EFB)	142,872	159,521	317,154	157,633
Services	5,812	12,461	37,949	25,488
Commodities	1,268	8,250	8,750	500
Other Charges	230	1,000	1,000	0
Debt & Depreciation	0	0	0	0
Capital Outlay	0	0	0	0
Capital Contra	0	0	0	0
County Service Charges	480,749	422,604	504,790	82,186
Abatements	(657,796)	(522,500)	(1,467,682)	(945,182)
Total Expenditures	\$ 216,105	\$ 345,638	\$ 22,671	\$ (322,967)
Direct Revenue	221,241	203,652	180,000	(23,652)
State & Federal Revenue	0	0	0	0
Indirect Revenue	0	0	0	0
Total Revenue	\$ 221,241	\$ 203,652	\$ 180,000	\$ (23,652)
Direct Total Tax Levy	(5,136)	141,986	(157,329)	(299,315)

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Central Service Allocation	\$ 124,342	\$ 0	\$ 0	\$ 0
Courthouse Space Rental	45,360	0	0	0
Tech Support & Infrastructure	30,082	0	0	0
Distribution Services	127	0	0	0
Telecommunications	0	0	0	0
Record Center	225	0	0	0
Radio	0	0	0	0
Computer Charges	4,603	0	0	0
Applications Charges	22,222	0	0	0
Apps Charges - Network	0	0	0	0
Apps Charges - Mainframe	0	0	0	0
HRIS Allocation	1,227	0	0	0
Total Charges	\$ 228,188	\$ 0	\$ 0	\$ 0
Direct Property Tax Levy	\$ (5,136)	\$ 141,986	\$ (157,329)	\$ (299,315)
Total Property Tax Levy	\$ 223,052	\$ 141,986	\$ (157,329)	\$ (299,315)

BUDGET

DEPT: DEPARTMENT OF PUBLIC WORKS – DIRECTOR'S OFFICE

UNIT NO. 5800

FUND: General - 0001

* In 2007, these costs were included in other charging departmental and non-departmental budgets. They were reflected here to show the "total" amount of tax levy support for this Department. In 2008 and 2009, these costs are budgeted within the receiving department to show the tax levy cost in the department.

PERSONNEL SUMMARY				
	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 242,970	\$ 264,302	\$ 620,710	\$ 356,408
Employee Fringe Benefits (EFB)	\$ 142,872	\$ 159,521	\$ 317,154	\$ 157,633
Position Equivalent (Funded)*	3.9	3.3	7.3	4.0
% of Gross Wages Funded	100.0	84.1	100.0	15.9
Overtime (Dollars)**	\$ 0	\$ 0	\$ 0	\$ 0
Overtime (Equivalent to Position)	0.0	0.0	0.0	0.0

* For 2007 Actuals, the Position Equivalent is the budgeted amount.

** Delineated for information. (Also included in personal services.)

PERSONNEL CHANGES				
Job Title/Classification	Action	Number of Positions/ Total FTE	Division	Cost of Positions (Excluding Social Security & Fringe)
Director of Operations	Create	1/1.0	DTPW - Director's Office	75,886
Accountant 2	Abolish	1/1.0	DTPW - Director's Office	(41,001)
Accountant 4	Transfer In	1/1.0	From Transportation Services	56,613
Transit Business Manager	Transfer In	1/1.0	From Transportation Services	80,524
Manager of Transit Planning	Transfer In	1/1.0	From Transportation Services	80,524
			TOTAL	\$ 252,546

MISSION

The mission of the DTPW - Director's Office is to provide essential management and support services to DTPW divisions through oversight, coordination and technical assistance.

OBJECTIVES

- Strive to maintain all core services provided by all of the divisions within the Department of Transportation and Public Works.
- Enhance the use of technology throughout the department to improve efficiency and responsiveness.
- Deliver fiscal savings through energy conservation initiatives.
- Expand and create new opportunities to increase and/or secure new revenue sources within all areas of operations.
- Review DTPW operational procedures and implement process improvements to eliminate duplication, create efficiencies and maximize resources.
- Develop and implement written policies and procedure manuals, succession planning and cross training for all critical positions in the department.
- Provide fiscal and operational oversight in all DTPW divisions to maximize the quality and timeliness of services provided.

BUDGET

DEPT: DEPARTMENT OF PUBLIC WORKS – DIRECTOR'S OFFICE

UNIT NO. 5800

FUND: General - 0001

- Consolidate fiscal and administrative staff throughout the Department of Transportation and Public Works to create work distribution efficiencies.

DEPARTMENT DESCRIPTION

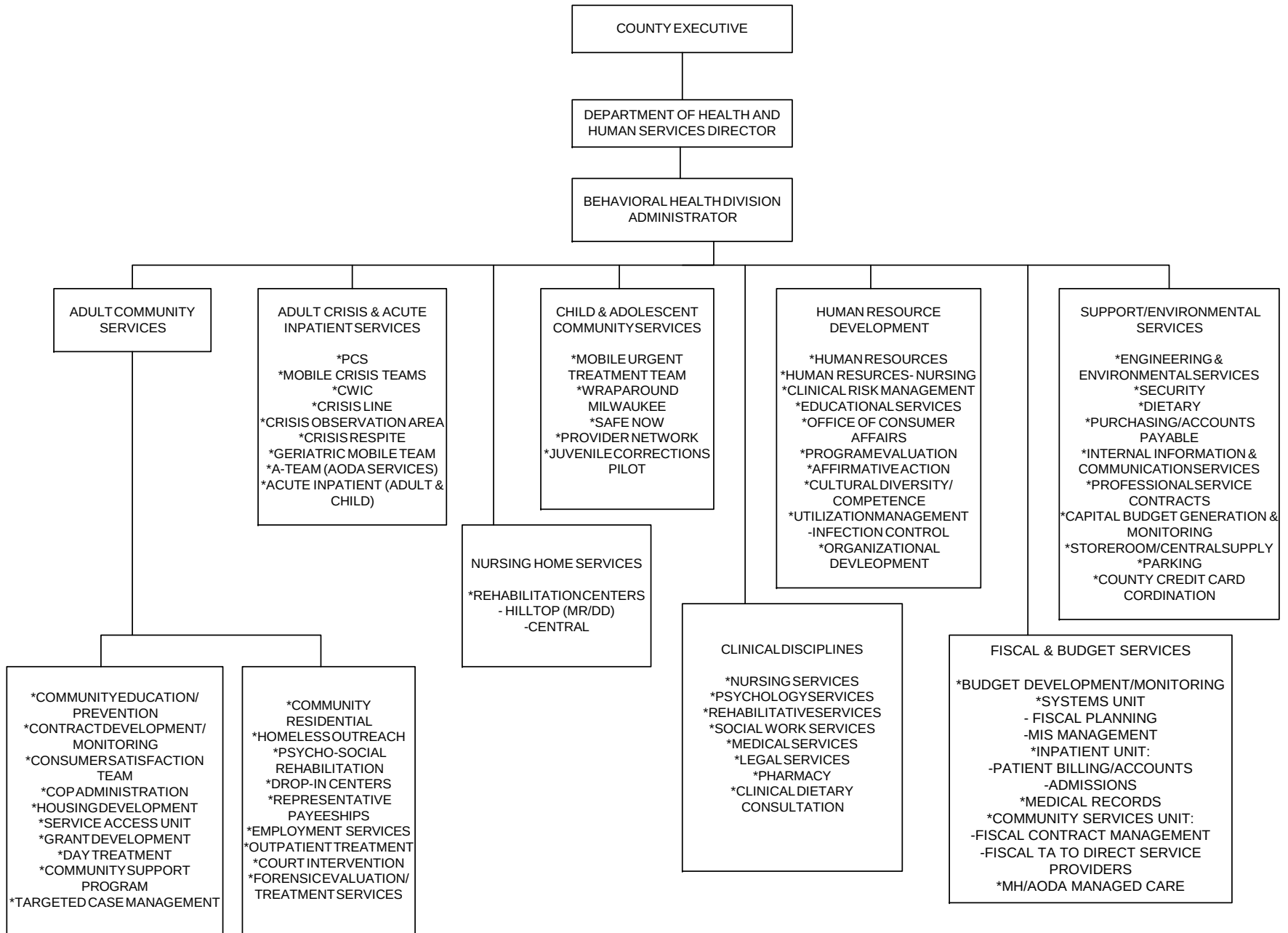
The DTPW – Director's Office is responsible for the management of the Department of Transportation and Public Works administrative functions, including establishment and implementation of department policies and procedures, personnel administration, accounting, safety and training and general public information services. Human resources and budgeting functions are provided for the department through the Department of Administrative Services – Fiscal Affairs and Human Resources Divisions.

The Transportation Planning Section within the Director's Office represents the County interests in pertinent safety and multimodal transportation planning, prepares related transportation plans, and aggressively seeks out, applies for and professionally manages state and federal grant funds which reduce tax levy support for County transportation projects. The Transportation Planning Section provides technical and professional expertise for multimodal and transit planning and coordination, grant preparation and development, as well as transit system development and oversight.

BUDGET HIGHLIGHTS

- Personal Services without fringe benefits increases \$356,408 from \$264,302 to \$620,710.
- The 2009 Budget reflects an ongoing restructuring of the Department of Transportation and Public Works. Three positions are transferred from the Transportation Services Division to the Director's Office. These positions provide fiscal oversight for the County's transit program. They include 1.0 FTE Accountant 4 position, 1.0 FTE Transit Business Manager position and 1.0 FTE Manager of Transit Planning position. The Director of Operations is also created to provide oversight and assistance to DTPW divisions. Fifty percent of this employee's time will be spent on transit-related issues.
- The Department of Administrative Services (DAS) will provide the Director's Office with 1.0 FTE Budget and Policy Administrator position and 1.0 FTE Human Resources Coordinator position. These positions are fully funded by the Director's Office through a crosscharge. Additionally, DAS provides the Division a 1.0 FTE Management Assistant (Human Resources) position, which was previously fully funded by DAS. In 2009, the full costs of the Management Assistant (Human Resources) are paid for by the Director's Office through a crosscharge.
- The restructuring of the Department of Transportation and Public Works includes consolidation of fiscal and budgetary responsibilities throughout the department. In 2009, this ongoing effort results in the abolishment of 1.0 FTE Accountant 2 position for a salary and active fringe savings of \$63,943.
- In 2009, the expenditures in the Director's Office are fully crosscharged to all DTPW divisions. 35 percent of the Director's Office expenditures are charged to the Transit Division for transit-planning services provided by the Division. The remaining 65 percent of expenditures are crosscharged to all divisions in the DTPW for administrative and management services.
- \$25,000 is appropriated for the County's membership in the East Wisconsin Counties Railroad Consortium to promote regional cooperation.
- All departments are required to operate within their expenditure appropriations and their overall budgets. Pursuant to Section 59.60(12), Wisconsin Statutes, "No payment may be authorized or made and no obligation incurred against the county unless the county has sufficient appropriations for payment. No payment may be made or obligation incurred against an appropriation unless the director first certifies that a sufficient unencumbered balance is or will be available in the appropriation to make the payment or to meet the obligation when it becomes due and payable. An obligation incurred and an authorization of payment in violation of this subsection is void. A county officer who knowingly violates this subsection is jointly and severally liable to the county for the full amount paid. A county employee who knowingly violates this subsection may be removed for cause."

**DEPARTMENT OF HEALTH AND HUMAN SERVICES -
BEHAVIORAL HEALTH DIVISION**



COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: DEPARTMENT OF HEALTH AND HUMAN SERVICES –
BEHAVIORAL HEALTH DIVISION

UNIT NO. 6300
FUND: General - 0077

OPERATING AUTHORITY & PURPOSE

Pursuant to Sections 46.03(1), 46.21, 51.08, 51.35, 51.42 and 51.437 of the Wisconsin Statutes, the Milwaukee County Department of Health and Human Services-Behavioral Health Division provides care and treatment of persons with disorders related to alcohol and substance abuse and developmentally, emotionally and mentally ill adults, children and adolescents through contracts with community agencies, outpatient care, day treatment services and inpatient care. Services include intensive short-term treatment, as well as extended care of persons with serious mental illness. Acute hospital admissions are initiated by voluntary application or through legal detention methods such as court commitment. The Adult and Child Inpatient Services require Title-XIX certification and appropriate State licensing to capture Title-XIX and other third-party reimbursement. The extended care

portions of this agency require Federal certification as a Skilled Nursing Facility and Facility for the Developmentally Disabled, allowing for State reimbursement. Day treatment is offered to patients who have progressed to the stage where inpatient hospitalization is no longer indicated, but who require more intensive treatment than is available in an outpatient facility. The Community Services Branch provides both mental health and AODA services through contracts with community service providers or at community clinics. Programs are managed by the Behavioral Health Division Administrator under the jurisdiction of the Director of the Department of Health and Human Services, the Combined Community Services Board, the County Executive and the Milwaukee County Board of Supervisors.

BUDGET SUMMARY				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 46,989,811	\$ 46,749,011	\$ 43,962,153	\$ (2,786,858)
Employee Fringe Benefits (EFB)	28,154,835	29,662,735	27,194,235	(2,468,500)
Services	9,843,891	9,157,622	14,775,928	5,618,306
Commodities	7,857,351	7,461,072	7,703,678	242,606
Other Charges	71,835,693	71,676,569	71,772,766	96,197
Debt & Depreciation	0	0	0	0
Capital Outlay	127,713	237,500	250,700	13,200
Capital Contra	0	0	0	0
County Service Charges	38,239,391	39,292,726	39,037,405	(255,321)
Abatements	(34,964,662)	(33,069,579)	(34,874,922)	(1,805,343)
Total Expenditures	\$ 168,084,023	\$ 171,167,656	\$ 169,821,943	\$ (1,345,713)
Direct Revenue	63,542,347	55,704,025	59,132,545	3,428,520
State & Federal Revenue	62,415,018	60,681,757	59,559,177	(1,122,580)
Indirect Revenue	2,101,285	10,201,323	10,144,340	(56,983)
Total Revenue	\$ 128,058,650	\$ 126,587,105	\$ 128,836,062	\$ 2,248,957
Direct Total Tax Levy	40,025,373	44,580,551	40,985,881	(3,594,670)

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: DEPARTMENT OF HEALTH AND HUMAN SERVICES –
BEHAVIORAL HEALTH DIVISION

UNIT NO. 6300
FUND: General - 0077

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Central Service Allocation	\$ 1,390,167	\$ 0	\$ 0	\$ 0
Courthouse Space Rental	0	0	0	0
Tech Support & Infrastructure	941,577	0	0	0
Distribution Services	12,674	0	0	0
Telecommunications	140,124	0	0	0
Record Center	8,477	0	0	0
Radio	20,469	0	0	0
Computer Charges	90,277	0	0	0
Applications Charges	758,640	0	0	0
Apps Charges - Network	0	0	0	0
Apps Charges - Mainframe	0	0	0	0
HRIS Allocation	272,544	0	0	0
Total Charges	\$ 3,634,949	\$ 0	\$ 0	\$ 0
Direct Property Tax Levy	\$ 40,025,373	\$ 44,580,551	\$ 40,985,881	\$ (3,594,670)
Total Property Tax Levy	\$ 43,660,322	\$ 44,580,551	\$ 40,985,881	\$ (3,594,670)

* In 2007, these costs were included in other charging departmental and non-departmental budgets. They were reflected here to show the "total" amount of tax levy support for this Department. In 2008 and 2009, these costs are budgeted within the receiving department to show the tax levy cost in the department.

PERSONNEL SUMMARY				
	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 46,989,811	\$ 46,749,011	\$ 43,962,153	\$ (2,786,858)
Employee Fringe Benefits (EFB)	\$ 28,154,835	\$ 29,662,735	\$ 27,194,235	\$ (2,468,500)
Position Equivalent (Funded)*	886.8	890.9	779.8	(111.1)
% of Gross Wages Funded	94.7	93.2	94.5	1.3
Overtime (Dollars)**	\$ 4,194,603	\$ 2,776,793	\$ 2,355,826	\$ (420,967)
Overtime (Equivalent to Position)	94.3	51.4	47.4	(4.0)

* For 2007 Actuals, the Position Equivalent is the budgeted amount.

** Delineated for information. (Also included in personal services.)

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: DEPARTMENT OF HEALTH AND HUMAN SERVICES –
BEHAVIORAL HEALTH DIVISION

UNIT NO. 6300
FUND: General - 0077

PERSONNEL CHANGES				
Job Title/Classification	Action	Number of Positions/ Total FTE	Division	Cost of Positions (Excluding Social Security & Fringe)
Office Support Assistant 2	Abolish	2/1.5	Position Reconciliation	\$ (48,762)
Mental Health Assistant	Abolish	1/1.0	Position Reconciliation	(34,022)
Clerical Assistant 1	Create	1/1.0	Position Reconciliation	34,481
Clerical Specialist	Unfund	1/1.0	Position Reconciliation	(\$36,414)
Clinical Psychologist 3	Unfund	1/1.0	Position Reconciliation	(\$75,734)
Occupational Therapist 2	Fund	1/1.0	Position Reconciliation	\$49,632
Occupational Therapist 2	Unfund	1/1.0	Position Reconciliation	(\$53,728)
Admin Coord	Fund	1/1.0	Position Reconciliation	\$63,516
Psych LPN	Fund	1/1.0	Position Reconciliation	\$43,213
RN 1	Fund	1/1.5	Position Reconciliation	\$29,112
Office Support Asst 2	Fund	1/1.0	Position Reconciliation	\$32,460
Clinical Psychologist 3	Unfund	1/1.5	Position Reconciliation	(\$37,526)
Clinical Prog Director Psych	Fund	1/1.8	Position Reconciliation	\$64,688
Quality/Util Review Spec	Unfund	1/1.0	Position Reconciliation	(\$50,571)
RN 2	Fund	1/1.0	Position Reconciliation	\$64,345
Secretarial Asst	Unfund	1/1.0	Position Reconciliation	(\$38,041)
Clerical Specialist	Fund	1/1.0	Position Reconciliation	\$41,045
Staffing Asst	Unfund	1/1.0	Position Reconciliation	(\$38,001)
Admin Asst (NR)	Fund	1/1.0	Position Reconciliation	\$41,541
Staff Psychiatrist	Create	1/1.4	Acute Adult	\$220,048
Certified Nursing Asst	Abolish	1/1.0	Acute Adult	(\$30,270)
Cert Occ Therapy Asst	Abolish	1/1.0	Acute Adult	(\$39,196)
Psych Social Worker (Pool)	Create	1/1.5	Acute Adult	\$40,000
Musical Therapist 2*	Abolish	1/1.0	Acute Adult	(\$49,632)
Music Therapy Program Coord	Create	1/1.0	Acute Adult	\$54,170
Unit Clerk	Abolish	1/1.5	Acute Adult	(\$15,489)
Spirituality Integration Coord (Hrly)	Create	1/1.5	Acute Adult	\$25,000
Medical Prog Dir - CATC	Create	1/1.5	Child and Adol	\$93,319
RN 2	Create	1/1.0	Child and Adol	\$66,326
Advanced Practice Nurse Prescriber	Abolish	1/1.0	Community Services	(\$86,504)
Secretary	Abolish	1/1.0	Community Services	(\$41,045)
SAIL Prog Coord*	Abolish	1/1.0	Community Services	(\$77,379)
Integrated Services Coord*	Abolish	1/1.0	Community Services	(\$74,908)
Ex Dir 1 - SAIL operations Coord	Create	1/1.0	Community Services	\$87,178
House Physician 3	Abolish	2/1.9	Crisis Services	(\$336,724)
Medical Prog Dir - CATC	Create	1/1.5	Crisis Services	\$93,319
Community Service Nurse	Abolish	2/2.0	Crisis Services	(\$124,218)
RN 2 - MH	Abolish	1/1.0	Crisis Services	(\$65,593)
Psych Social Worker	Transfer Out	1/1.0	Housing - DHHS	(\$55,634)
Clerical Asst 2 (NR)	Transfer In	1/1.0	HR Unit - DHHS	\$36,616
Payroll Assistant	Transfer In	2/2.0	HR Unit - DHHS	\$73,220
Fiscal Asst 2	Transfer-In	4/4.0	Accounting-DHHS	\$148,632
Fiscal Spec	Transfer-In	1/1.0	Accounting-DHHS	\$35,825
			SUB-TOTAL	\$ \$76,598

* Abolish Upon Vacancy

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: DEPARTMENT OF HEALTH AND HUMAN SERVICES –
BEHAVIORAL HEALTH DIVISION

UNIT NO. 6300
FUND: General - 0077

PERSONNEL CHANGES				
Job Title/Classification	Action	Number of Positions/ Total FTE	Division	Cost of Positions (Excluding Social Security & Fringe)
Accountant 2	Transfer-In	1/1.0	Accounting-DHHS	\$ 43,101
Accountant 3	Transfer-In	1/1.0	Accounting-DHHS	\$49,754
Accountant 4 (NR)	Transfer-In	1/1.0	Accounting-DHHS	\$54,170
Accountant 4 - Hospital	Transfer-In	1/1.0	Accounting-DHHS	\$54,458
Admin Asst (NR)	Create	1/1.0	Mgmt/Support Services	\$41,541
Secretarial Asst	Create	1/1.0	Mgmt/Support Services	\$37,237
Admin Specialist	Create	1/1.0	Mgmt/Support Services	\$44,170
Office Support Asst 2	Abolish	1/1.0	Mgmt/Support Services	(\$31,430)
HSW Supervisor	Abolish	1/1.0	Mgmt/Support Services	(\$58,541)
Ed Services Prog Coord	Create	1/1.0	Mgmt/Support Services	\$83,298
Safety Compliance Officer	Create	1/1.0	Mgmt/Support Services	\$70,578
QA Coordinator	Create	2/2.0	Mgmt/Support Services	\$127,982
Contract Services Coordinator	Create	1/1.0	Mgmt/Support Services	\$61,735
Psych LPN	Create	2/1.5	Inpatient Services	\$66,546
RN 1	Abolish	2/2.0	Inpatient Services	(\$115,650)
Office Support Asst 2**	Abolish	1/1.0	Targeted Case Management	(\$25,174)
RN 2 - MH**	Abolish	1/1.0	Targeted Case Management	(\$48,837)
Community Nurse Specialist**	Abolish	1/1.0	Targeted Case Management	(\$52,466)
Community Service Nurse**	Abolish	2/2.0	Targeted Case Management	(\$92,582)
Occupational Therapist 3**	Abolish	2/2.0	Targeted Case Management	(\$80,210)
Human Services Supv**	Abolish	1/1.0	Targeted Case Management	(\$42,561)
Human Service Worker**	Abolish	3/3.0	Targeted Case Management	(\$122,876)
Psych Social Worker**	Abolish	2/2.0	Targeted Case Management	(\$83,450)
Office Support Asst 2**	Abolish	2/2.0	Dietary	(\$50,348)
Stores Clerk 1**	Abolish	1/1.0	Dietary	(\$26,236)
Cook 1**	Abolish	8/8.0	Dietary	(\$186,074)
Cook 3**	Abolish	1/1.0	Dietary	(\$30,246)
Dietitian 1**	Create	1/1.0	Dietary	\$42,911
Dietitian 2**	Abolish	1/1.0	Dietary	(\$43,583)
Dietitian 3**	Create	1/1.0	Dietary	\$49,000
Food Service Worker 1**	Abolish	29/29.0	Dietary	(\$645,221)
Food Service Worker 1 - Hrly**	Abolish	13/12.45	Dietary	(\$217,008)
Food Service Worker 2**	Abolish	6/6.0	Dietary	(\$144,024)
Food Service Asst Supervisor**	Abolish	4/4.0	Dietary	(\$118,610)
Food Service Worker 2 - Hrly**	Abolish	2/1.87	Dietary	(\$34,608)
Food Service Supervisor**	Abolish	8/8.0	Dietary	(\$209,560)
Office Support Asst 2**	Abolish	1/1.0	Housekeeping	(\$25,215)
Custodial Worker 1**	Abolish	35/35.0	Housekeeping	(\$758,550)
Custodial Worker 2**	Abolish	15/15.0	Housekeeping	(\$369,688)
Housekeeper 1**	Abolish	4/4.0	Housekeeping	(\$103,947)
			SUB-TOTAL	\$ (\$2,890,214)

* Abolish Upon Vacancy

** Abolish as of April 1, 2009

COUNTY EXECUTIVE'S 2009 BUDGET**DEPT:** DEPARTMENT OF HEALTH AND HUMAN SERVICES –
BEHAVIORAL HEALTH DIVISION**UNIT NO.** 6300
FUND: General - 0077

PERSONNEL CHANGES				
Job Title/Classification	Action	Number of Positions/ Total FTE	Division	Cost of Positions (Excluding Social Security & Fringe)
Office Support Asst 2***	Abolish	2/2.0	AR/Admissions	\$ (\$67,130)
Admin Asst***	Abolish	1/1.0	AR/Admissions	(\$43,984)
Fiscal Asst 1***	Abolish	1/1.0	AR/Admissions	(\$35,673)
Fiscal Asst 2***	Abolish	9/9.0	AR/Admissions	(\$304,065)
Fiscal Spec***	Abolish	3/3.0	AR/Admissions	(\$116,733)
Clerical Asst 1***	Abolish	12/12.0	AR/Admissions	(\$386,508)
Clerical Asst1 (Hrly)***	Abolish	1/1.0	AR/Admissions	(\$29,197)
Quality Management Admin Asst***	Abolish	1/1.0	AR/Admissions	(\$49,633)
SUB-TOTAL				\$ (\$1,032,923)
SUB-TOTAL Pg 3				\$ \$76,598
SUB- TOTAL Pg 4				\$ (\$2,890,214)
TOTAL BHD				\$ (\$3,846,539)

* Abolish Upon Vacancy

** Abolish as of April 1, 2009

***Abolish as of January 10, 2009

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: DEPARTMENT OF HEALTH AND HUMAN SERVICES –
BEHAVIORAL HEALTH DIVISION

UNIT NO. 6300
FUND: General - 0077

ORGANIZATIONAL COST SUMMARY					
DIVISION		2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Management / Support Services	Expenditure	\$ 34,676,338	\$ 34,696,038	\$ 37,672,606	\$ 2,976,568
	Abatement	(33,736,694)	(33,068,791)	(34,874,922)	(1,806,131)
	Revenue	910,524	964,100	2,929,579	1,965,479
	Tax Levy	\$ 29,120	\$ 663,147	\$ (131,895)	\$ (795,042)
Inpatient Services: Nursing Facility Services	Expenditure	\$ 26,632,550	\$ 25,637,082	\$ 24,292,575	\$ (1,344,507)
	Abatement	(133,027)	0	0	0
	Revenue	9,405,354	9,270,013	9,270,013	0
	Tax Levy	\$ 17,094,169	\$ 16,367,069	\$ 15,022,562	\$ (1,344,507)
Inpatient Services: Acute Adult / Child Services	Expenditure	\$ 35,633,291	\$ 34,208,208	\$ 35,398,940	\$ 1,190,732
	Abatement	(97,345)	0	0	0
	Revenue	17,804,333	15,600,000	15,670,596	70,596
	Tax Levy	\$ 17,731,613	\$ 18,608,208	\$ 19,728,344	\$ 1,120,136
Adult Community Services	Expenditure	\$ 35,238,689	\$ 31,907,544	\$ 28,757,856	\$ (3,149,688)
	Abatement	(498,442)	0	0	0
	Revenue	34,878,649	32,436,664	33,410,712	974,048
	Tax Levy	\$ (138,402)	\$ (529,120)	\$ (4,652,856)	\$ (4,123,736)
Child and Adolescent Services	Expenditure	\$ 38,149,142	\$ 42,799,009	\$ 42,507,698	\$ (291,311)
	Abatement	(182,779)	0	0	0
	Revenue	39,354,863	42,777,336	42,318,620	(458,716)
	Tax Levy	\$ (1,388,500)	\$ 21,673	\$ 189,078	\$ 167,405
Adult Crisis Services	Expenditure	\$ 13,512,503	\$ 16,217,155	\$ 17,311,282	\$ 1,094,127
	Abatement	(145,547)	(788)	0	788
	Revenue	8,018,249	8,553,022	8,453,122	(99,900)
	Tax Levy	\$ 5,348,707	\$ 7,663,345	\$ 8,858,160	\$ 1,194,815
AODA Services	Expenditure	\$ 19,206,280	\$ 18,772,199	\$ 18,755,908	\$ (16,291)
	Abatement	(170,856)	0	0	0
	Revenue	17,686,694	16,985,970	16,783,420	(202,550)
	Tax Levy	\$ 1,348,730	\$ 1,786,229	\$ 1,972,488	\$ 186,259

* Due to account realignments among the program areas within BHD, Tax Levy increases in 2006 in non-management areas due to internal cost allocations being included in the budgeting software system for the first time in 2006. This continues in 2007.

MISSION

The Milwaukee County Department of Health and Human Services Behavioral Health Division(BHD) is a public sector system for the integrated treatment and recovery of persons with serious behavioral health disorders.

VISION

The Milwaukee County Behavioral Health Division will be a Center of Excellence for person-centered, quality best practice in collaboration with community partners.

OBJECTIVES

Please see Org. Unit 8000 – Department of Health and Human Services (DHHS) for a Department-wide listing of objectives.

CORE VALUES

- Patient-centered care
- Best practice standards and outcomes
- Accountability at all levels
- Recovery support in the least restrictive environment
- Integrated service delivery

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: DEPARTMENT OF HEALTH AND HUMAN SERVICES –
BEHAVIORAL HEALTH DIVISION

UNIT NO. 6300
FUND: General - 0077

Patient-Centered Care: All members of the organization embrace a person-centered approach focused on service that is respectful, individualized and invites active participation. Treatment is goal-directed toward helping persons pursue personal recovery and enjoy independent, productive and healthy lives in the community.

Safe and Cost-Effective Best Practices: Treatment and support services incorporate current best practice standards to achieve effective outcomes. All participants are committed to an environment of care that ensures safety, manages risk and meets or exceeds national patient safety standards.

Accountable Strategic Planning: Service areas participate in strategic planning with accountability for dynamic priority setting and outcome measurement.

OVERVIEW

The Department of Health and Human Services – Behavioral Health Division (BHD) budget is presented in a programmatic format based on seven major programs or service areas:

- a. Management/Support Services
- b. Inpatient Services
 - Nursing Facility Services
 - Acute Adult /Child Services
- c. Adult Community Services
- d. Child and Adolescent Community Services
- e. Adult Crisis Services
- f. AODA Services

Under this format, program costs consist of both direct expenditures and allocated costs that are attributable to the operation of the program. All costs not directly offset by revenue in the Management/Support Sections are distributed to the other six program areas. The allocated or indirect costs are distributed to the program areas using a step-down methodology that operates under Medicare Cost Reporting principles. Those principles involve the use of statistical parameters that represent measures to allocate costs based on resources consumed by a program. For example, parameters include the number of patients served, space used, number of staff, etc.

Revenues for each program consist of both charges directly associated with the provision of services to patients and other operating revenues that are not directly related to patient services.

BUDGET OVERVIEW

- For the 2009 Budget, BHD has focused on the following goals:
 - Preserve core patient services and capacity
 - Promote clinical quality and safety
 - Reduce overhead costs while maintaining high standards of environment of care
 - Operate efficiently and effectively
- To accomplish these goals, the 2009 Budget includes various outsourcing initiatives related to the operations at BHD. Dietary, Housekeeping, Admissions and Billing will all be contracted out in 2009 allowing BHD to focus on it's core mission.
- In the 2009 Budget, the BHD unit of Targeted Case Management is eliminated and additional contract dollars are budgeted for outside agencies to assume responsibility for the 244 cases.
- The 2009 Budget includes an initiative to modify the delivery of service in the BHD contracted group homes. Under Chapter 51 of the Wisconsin Statutes, HFS - 34, this change will allow BHD to bill Medicaid for crisis services currently being provided within the group homes. This initiative is estimated to generate an additional \$1.5 million in Medicaid revenue.
- An appropriation of \$750,000 is included to purchase additional Crisis Group Home beds. This appropriation will allow Community Services to add mental health capacity to the system, which, in turn, will increase BHD's ability to manage periods of high volume within Crisis Services.
- In order to increase capacity for people experiencing mental health crisis, \$200,00 of funding is allocated to the Crisis Resource Center (CRC).

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: DEPARTMENT OF HEALTH AND HUMAN SERVICES –
BEHAVIORAL HEALTH DIVISION

UNIT NO. 6300
FUND: General - 0077

- The 2009 budget includes a new initiative to help provide flexibility and proper staffing levels to the various patient units. A total of 20.0 FTE of Certified Nursing Assistants are transferred from other program areas to create a housewide nursing staff. These positions will be used, at the discretion of the Director of Nursing, to cover needs throughout BHD. Through this initiative, it is anticipated that hourly staff and overtime will be reduced.
- Total expenditures decrease \$1,135,713, from \$171,167,656 to \$169,821,943, due primarily to decreased personal services. Total revenues increase \$2,248,957, from \$126,587,105 to \$128,836,062, due to revised estimates based on 2008 year-to-date actuals.
- Personal Services expenditures without fringe benefits decrease \$2,786,858, from \$46,749,011 to \$43,962,153. This reduction is primarily due to the decrease of 111.1 FTEs through various budget initiatives.
- In the 2009 Budget BHD conducted a thorough reconciliation between budgeted positions and Human Resources position control. As a result, 2.5 FTE are abolished, 6.5 FTE are unfunded, 1.0 FTE is created, and 8.3 FTE are funded for total cost of \$51,234 (salary only).
- An appropriation of \$167,696 is included in the Capital Improvement Budget to replace the nurse call system in the Behavioral Health Division.
- As a result of the 2009 reorganization of the Fleet Management Division, vehicle-owning and leasing departments no longer pay for vehicles and equipment through rental rates (crosscharged from Fleet), but are allocated a maintenance appropriation to pay for vehicle maintenance and repairs provided by the County's maintenance provider. Departments are now responsible for vehicle repair and replacement decisions in consultation with the Fleet Division. This restructuring results in a decrease in crosscharges from Fleet Management of \$38,585. The Division is allocated \$12,838 for maintenance and repairs of its vehicles and equipment for 2009. The 2009 maintenance appropriation is less than the

2008 crosscharge amount as overhead is no longer allocated to departments but budgeted centrally as part of the contract costs.

- As a result of the 2009 reorganization of the Fleet Management Division, vehicle-owning and leasing departments no longer pay Fleet space rental rates (crosscharged from Fleet). Overhead costs are now budgeted centrally in the Fleet Management Division. This restructuring results in a decrease in crosscharges from Fleet Management of \$713.
- All departments are required to operate within their expenditure appropriations and their overall Budgets. Pursuant to Section 59.60(12), Wisconsin Statutes, "No payment may be authorized or made and no obligation incurred against the county unless the county has sufficient appropriations for payment. No payment may be made or obligation incurred against an appropriation unless the director first certifies that a sufficient unencumbered balance is or will be available in the appropriation to make the payment or to meet the obligation when it becomes due and payable. An obligation incurred and an authorization of payment in violation of this subsection is void. A county officer who knowingly violates this subsection is jointly and severally liable to the county for the full amount paid. A county employee who knowingly violates this subsection may be removed for cause."

INPATIENT SERVICES/ NURSING FACILITY SERVICES

Program Description

The Nursing Home Facilities are licensed Rehabilitation Centers under HFS132 and HFS134 that provide long-term, non-acute care to patients who have developmental disabilities and serious mental illness.

The Rehabilitation Center-Central is a 70-bed, Title XIX certified, skilled-care licensed nursing home. The facility consists of three units, which serve geriatric, as well as young, physically aggressive persons with serious mental illness. The primary source of admission to the program is the Behavioral Health Division Acute Adult Hospital. The facility is

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: DEPARTMENT OF HEALTH AND HUMAN SERVICES –
BEHAVIORAL HEALTH DIVISION

UNIT NO. 6300
FUND: General - 0077

one of the few long-term care settings in Southeastern Wisconsin that provides locked-unit settings for extremely aggressive persons with serious mental illness.

The Rehabilitation Center-Hilltop is a 72-bed Title XIX certified facility licensed as a Facility for the Developmentally Disabled (FDD). The facility provides programs and an environment specially designed for residents with a primary diagnosis of developmental disability and secondary psychiatric diagnoses. The majority of the facility's residents are referred from Milwaukee County's Disability Services Division.

BUDGET HIGHLIGHTS

- Total expenditures decrease \$1,344,507, from \$25,637,082 to \$24,292,575. Revenues are maintained at the 2008 level of \$9,270,013.
- Personal Services without fringe benefits are reduced \$624,005, from \$8,164,126 to \$7,540,121. This reduction is primarily due to a new initiative, which realigns nursing staff between the Hilltop and Central units to provide appropriate staffing of Certified Nursing Assistants (CNA) and other nursing staff on each shift. As part of this initiative, 13.0 FTE CNA positions are transferred to BHD Nursing Administration. In addition, 1.5 FTE Psychiatric LPN positions are created and 2.0 FTE RN 1 positions are abolished for a total salary and active fringe savings of \$66,923.
- A total of \$70,000 is included (\$35,000 for Hilltop and Central) for the purchase of durable medical equipment. This amount includes the possible purchase of specialized chairs, lifts and beds for patients. The amount will help with ongoing equipment upkeep, reducing larger equipment requests in the future.

INPATIENT SERVICES ACUTE ADULT / CHILD SERVICES

Program Description

Hospital inpatient services are provided in five licensed, 24-bed units. Four units include specialized programs in geropsychiatry and general

acute adult. One unit includes specialized programs for children and adolescents.

The acute adult units provide inpatient care to individuals over age 18 who require safe, secure short-term or occasionally extended hospitalization. A multi-disciplinary team approach of psychiatry, psychology, nursing, social service and rehabilitation therapy provide assessment and treatment designed to assist the return of the patient to his or her own community. Admissions to the psychiatric hospital have increased 30 percent between 2000 and 2007, of which approximately 80 percent of the admissions are considered involuntary. The median length of stay of the adult psychiatric hospital is seven days.

The child and adolescent unit provides inpatient care to individuals age 18 and under that require secure short term or occasionally extended hospitalization. While utilization of child and adolescent inpatient services has declined with the emphasis on community-based care through the Wraparound Program, there is still a significant need for short-term assessment and treatment provided by the inpatient services. Child and adolescent units continue to provide all emergency detention services for Milwaukee County as well as inpatient screening for Children's Court. In 2007, there were 1,557 admissions to the child and adolescent unit or 130 per month. In 2008, this unit is averaging 140 patient admissions per month.

BUDGET HIGHLIGHTS

- Total expenditures increase \$1,190,732, primarily due to increased internal cross charges and personnel costs. Revenue increase by \$70,596 based on projections.
- In the Acute Adult area, the following position changes are included: 1.0 FTE vacant Certified Nursing Asst position and 1.0 FTE vacant Certified Occupational Therapy Assistant positions are abolished, and 0.5 FTE of Psych Social Worker pool is created. These changes better reflect the staffing needs of the unit and produce a total salary and active fringe savings of \$56,769.

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: DEPARTMENT OF HEALTH AND HUMAN SERVICES –
BEHAVIORAL HEALTH DIVISION

UNIT NO. 6300
FUND: General - 0077

- To help BHD provide oversight and better use of existing Music Therapy staff, 1.0 FTE of Music Therapist 2 position is abolished upon vacancy and 1.0 FTE of Music Therapy Program Coordinator position is created for a salary and active fringe cost of \$5,545.
- In 2009, 0.5 FTE of Spirituality Integration Coordinator (Hrly) position is created for a salary cost of \$25,000. This position will help coordinate spiritually-focused activities for both patients and staff.
- As part of an initiative to reallocate psychiatry staff within BHD, 1.4 FTE of Staff Psychiatrist positions are created for a salary and active fringe cost of \$288,264.
- The 2009 Budget includes the rental of five Pyxis medication-dispensing machines for a total cost of \$30,000. These machines reduce medication errors and waste and have been used in other areas of BHD.
- The 2009 Budget includes an increase in contractual services of \$160,000 to cover the cost of client placement in the State Institutes, Winnebago and Mendota, for the most seriously mentally ill. The total budget for these costs is \$660,000, which covers the cost of care for two clients. This increase is based upon actual charges from the State for these placements.
- The Acute Adult unit includes \$35,000 for the purchase of durable medical equipment. This amount includes the purchase of specialized chairs, lifts and beds for patients.

ADULT COMMUNITY SERVICES

Program Description

Adult Community Services is composed of community-based services for persons having a serious and persistent mental illness and for persons having substance abuse problems or a substance dependency. The majority of services in the mental health program area are provided through contracts with community agencies. However, BHD also directly operates several community-based mental health programs. It is the intent of BHD to transition all direct service community contracts to fee-for-

service in 2009 in order to take advantage of a new federal initiative within the Medicaid Program. This change could potentially allow more federal financial participation revenue to be recognized beginning in 2010. Access to all long-term community-based mental health services is managed centrally by the Service Access to Independent Living unit (SAIL). Access to all community-based substance abuse treatment services is managed by several independently contracted central intake units.

The mental health program area consists of the following program areas: Community Support Programs, Community Residential, Targeted Case Management, Outpatient Treatment, Day Treatment and Prevention and Intervention services. The services provided in these program areas include both those directly provided by Milwaukee County and those purchased from community agencies. Services are designed to provide for a single mental health delivery system that reduces institutional utilization and promotes consumer independence and recovery. The Community Services area is dedicated to providing all services in the least restrictive and most therapeutically appropriate, cost-effective setting.

BUDGET HIGHLIGHTS

- Total expenditures decrease \$3,149,688 from \$31,907,544 to \$28,757,856 primarily due to an internal crosscharge decrease and the contracting out of Targeted Case Management (TCM).
- Total revenues increase \$974,048 from \$32,436,664 to \$33,410,712 due to a new Crisis Billing initiative off-set by reduced TCM revenue.
- The 2009 Budget includes a new Group Home Crisis Billing initiative to modify the delivery of service in the BHD contracted group homes. This initiative will, under Chapter 51 of the Wisconsin Statutes, HFS-34, allow BHD to bill Medicaid for crisis services currently being provided within the group homes, and is estimated to generate an additional \$1.5 million in Medicaid revenue.

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: DEPARTMENT OF HEALTH AND HUMAN SERVICES –
BEHAVIORAL HEALTH DIVISION

UNIT NO. 6300
FUND: General - 0077

- In support of the new Group Home Crisis Billing initiative, 1.0 FTE Economic Support Specialist position is created in DHHS – Economic Support. The cost of this position, along with ten percent of an Economic Support Supervisor, is crosscharged to BHD at a cost of \$92,423. The net cost to BHD, after 50 percent federal revenue match, is \$46,211.
- In the 2009 Budget, the BHD unit of Targeted Case Management is eliminated and additional contract dollars are budgeted for outside agencies to assume responsibility for the 244 cases. As part of this initiative, the following positions are abolished as of April 1, 2009: 1.0 FTE Office Support Assistant 2, 1.0 FTE RN 2 – MH, 1.0 FTE Community Nurse Specialist, 2.0 Community Service Nurse, 2.0 Occupational Therapist 3, 1.0 Human Service Supervisor, 3.0 Human Service Worker and 2.0 Psychological Social Worker. The salary and active savings associated with this initiative is \$804,733, offset by an increase in contract services of \$434,152 and a decrease in revenue of \$399,000 for a total savings of \$23,303. In 2010, the anticipated savings for a full year is approximately \$235,743.
- In the 2008 Budget, a new Housing Division was created within DHHS (Org 8000), and all housing related functions and positions were taken out of BHD. To complete the transfer, \$510,168 in housing related contracts remaining in Community Services are transferred to DHHS – Housing. In addition, one position of Psychological Social Worker is transferred to DHHS - Housing to conduct assessments of BHD patients and help find appropriate community placements. Total cost including salary and active fringe for this position is \$81,823.
- In the Community Support Programs (CSP) area, 1.0 FTE vacant Advanced Practice Nurse Prescriber position is abolished for a salary and active fringe savings of \$119,545.
- In 2009, 1.0 FTE Secretary position is abolished for a salary and active fringe savings of \$63,997.
- As part of an ongoing effort within BHD to realign positions and create an efficient

management team, 1.0 FTE SAIL Program Coordinator position and 1.0 FTE Integrated Service Coordinator position are abolished upon vacancy, and 1.0 FTE Exec Dir 1 – SAIL Operations Coordinator position is created. Total salary and active fringe savings associated with this initiative is \$93,401.

ADULT CRISIS SERVICES

Program Description

The Adult Crisis Services function is composed of multiple programs that assist individuals in need of immediate mental health intervention to assess their problems and develop mechanisms for stabilization and linkage. The Psychiatric Crisis Service/Admission Center (PCS) serves between 12,000 and 14,000 patients each year. Approximately 65 percent of the persons receiving services are brought in by police on an Emergency Detention. The rest of the individuals seen are Milwaukee County residents who walk in and receive services on a voluntary basis. In addition to PCS, Adult Crisis Services runs a Mental Health Crisis Walk-In Clinic, an Observation Unit, the Crisis Line, Mobile Crisis Teams, an Alcohol and Drug Abuse Team, a Geriatric Psychiatry Team and two eight-bed Crisis Respite houses. A multi-disciplinary team of mental health professionals provides these services. In 2007, there were a total of over 47,000 clinical contacts between the various program components.

BUDGET HIGHLIGHTS

- Total expenditures increase by \$1,094,127 from \$16,217,155 to \$17,311,282. This increase is mainly due to increased internal crosscharges and an additional group home bed purchase.
- Total revenues decrease by \$99,900 from \$8,553,022 to \$8,453,122 due to adjustments made based on projections.
- As part of an initiative to reallocate psychiatry staff within BHD, 1.9 FTE House Physician 3 position is abolished and .5 FTE Medical Director – CATC position is created for a salary and active fringe savings of \$316,805.

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: DEPARTMENT OF HEALTH AND HUMAN SERVICES –
BEHAVIORAL HEALTH DIVISION

UNIT NO. 6300
FUND: General - 0077

- 2.0 FTE Community Service Nurse position and 1.0 FTE RN 2 – MH position are abolished for a salary and active fringe savings of \$273,464. Their duties, under a new model of service delivery, will be performed by a collaborative team, including social workers and the Mobile Team.
- Purchase of service contracts are increased by \$750,000 to purchase additional Crisis Group Home beds. This increase will allow Community Services to add mental health capacity to the system, which, in turn, will have an impact on BHD's ability to manage periods of high volume within Crisis Services. This initiative will decrease the number of episodes and duration of delayed status in PCS.
- It is assumed that the four major hospital system partners again will provide \$500,000 to offset the costs associated with 16 crisis respite beds in the Adult Crisis Services area. The availability of these crisis resources has allowed BHD to effectively manage the census on the adult psychiatric inpatient hospital units, which, in turn, has alleviated delays in transferring individuals in psychiatric crisis from local general hospital emergency rooms to the BHD Psychiatric Crisis Service.

ALCOHOL AND OTHER DRUG ABUSE (AODA) SERVICES

Program Description

The Alcohol and Other Drug Abuse (AODA) Services area includes detoxification, residential, day treatment, outpatient clinical treatment services, prevention, intervention, and recovery support services. The majority of funds provided to community agencies are through a fee-for-service voucher system. Purchase of service contracts that remain are specifically for detoxification, prevention, intervention and central intake unit services.

In the fall of 2007, the Behavioral Health Division, through the State of Wisconsin, received a new federal "Access to Recovery" (ATR) grant in the annual amount of \$4,824,950. The grant includes \$593,068 in administrative support, with the remaining funds being available for treatment. ATR funds are a major component of the AODA system,

which is now called Wiser Choice. The Wiser Choice AODA services system provides a range of service access, clinical treatment, recovery support coordination (case management) and recovery support services. The target populations include: 1) the general population, which includes adults seeking assistance in addressing their substance abuse disorder; 2) a population that is involved with the state correctional system, which includes Milwaukee County residents returning to the community from the prison system and individuals on probation or parole and facing revocation; and 3) a population that is involved in the local, Milwaukee County correctional system, i.e., the House of Correction and Jail. Within these three populations are two priority sub-populations: pregnant women and women with children. Revenues derived from the new ATR grant are included in BHD's 2009 budget.

BUDGET HIGHLIGHTS

- The total AODA expenditure budget for 2009 is \$18,755,908, a decrease of \$16,291 from the 2008 budgeted amount of \$18,772,199. This total includes the second 3-year ATR grant award of \$4,824,950 per year.
- The 2009 Budget includes \$100,000 for the Community Information Line (211). DHHS (Org 8000) budgets \$380,000, and the Department on Aging budgets \$20,000, for a total County commitment of \$500,000.
- BHD continues to purchase AODA client services through the Wiser Choice network in 2009. This framework provides increased access, efficiency, capacity and services to individuals to support their recovery from substance abuse.
- An appropriation of \$5,000 is budgeted for the Safe Ride of Milwaukee County program, whose other sponsors include the Tavern League of Wisconsin and Business Against Drunk Driving.

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: DEPARTMENT OF HEALTH AND HUMAN SERVICES –
BEHAVIORAL HEALTH DIVISION

UNIT NO. 6300
FUND: General - 0077

CHILD AND ADOLESCENT COMMUNITY SERVICES

Program Description

The Child and Adolescent Community Services Branch of the Behavioral Health Division functions as a purchaser and manager for the mental health services system for Milwaukee County youth through the Wraparound Milwaukee Program and the Family Intervention Support Services (FISS) Program. Additionally, it provides mental health crisis intervention services to the Milwaukee Public School System, Child Welfare System and to all Milwaukee County families in need of services.

The Wraparound Milwaukee Program contracts with the Wisconsin Medicaid Program, the Bureau of Milwaukee Child Welfare and the DHHS Delinquency and Court Services Division to function as the managed care, HMO entity for Milwaukee County. Services are targeted to children with severe emotional and behavioral problems who are involved with two or more child-serving systems and at risk of residential treatment, correctional or psychiatric inpatient placement.

The Child and Adolescent Community Services Branch also operates the FISS Services Program for adolescents who have a history of truancy, parent/child conflicts and runaway behaviors. The program, which is funded by the Bureau of Milwaukee Child Welfare and Medicaid, provides mental health and support services to divert youth from formal court intervention.

Besides providing general crisis intervention to all Milwaukee County families, the Mobile Urgent Treatment Team (MUTT) has separate contracts with the Milwaukee Public Schools to provide six crisis intervention workers for youth whose disruptive behavior and emotional needs threaten their school placement. MUTT also has an agreement with the Bureau of Milwaukee Child Welfare to provide crisis services to foster families to maintain the stability of foster homes and reduce "failed foster" placements.

BUDGET HIGHLIGHTS

- Total expenditures decrease \$291,311, from \$42,799,009 to \$42,507,698. This reduction is primarily due to reductions in purchase of service contracts based on actual use.
- Total revenues decrease \$458,716, from \$42,777,336 to \$42,318,620 due to adjustments made based upon revenue projections.
- The 2009 Budget for Wraparound Milwaukee includes approximately \$20.1 million in Medicaid capitation and crisis payments, in addition to the case rate funding from Child Welfare and fixed payments from DHHS – Delinquency and Court Services. Wraparound Milwaukee serves a projected daily enrollment of 624 children in its existing program.
- In 2009, the DHHS-Delinquency and Court Services Division and Wraparound Milwaukee will continue to collaborate on the highly successful FOCUS program for youth who would otherwise be committed to Juvenile Corrections.
- Total State Child Welfare and Medicaid funding for the FISS Program is maintained at \$440,000 to serve approximately 50 families per month in 2009.
- As part of an initiative to reallocate psychiatry staff within BHD, 0.5 FTE Medical Director - CATC position is created for a salary and active fringe cost of \$120,951. Additional position changes are included in Inpatient Services and Child and Adolescent Services for a net cost of \$67,870 (including salary and active fringe).

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: DEPARTMENT OF HEALTH AND HUMAN SERVICES –
BEHAVIORAL HEALTH DIVISION

UNIT NO. 6300
FUND: General - 0077

- Medicaid revenues in 2009 for non-court ordered youth enrolled in the REACH program, in conjunction with MPS, is \$3,905,049. In 2008, Wraparound Milwaukee received Medicaid approval to increase its enrollment by 200 additional youth for a total of 800 Medicaid eligible SED (Severe Emotional, behavioral and mental health Disorders) youth. This increase is to target youth from the Milwaukee Public Schools or other agencies with serious emotional needs who are not currently under a Child Welfare or Juvenile Justice court order. All funds to serve these youth will be state or federal Medicaid funds. An additional request is pending at this time but not yet approved to serve another 200 youth for the REACH program.
- Due to changing program requirements for the REACH program, an expanded Medicaid program for non-court ordered youth, 1.0 FTE RN II (salary and active fringe cost of \$94,888) and .50 FTE Medical Director - CATC position (mentioned above) are created. These positions will provide medication services to all REACH youth.
- Wraparound Milwaukee revenues for the Mobile Urgent Treatment Team for Foster Families and the Safe Schools/Healthy Students Initiative with MPS are \$826,065, which is a reduction of \$82,572 from 2008. The adjustment is based on the actual 2008 contracts.
- Beginning in 2008 and continuing for 2009, Wraparound Milwaukee is providing a mental health liaison for MPS schools under a federal grant called Safe Schools/Healthy Students. \$96,000 of new federal funding has been allocated to BHD-Wraparound by Milwaukee Public Schools to pay for this position and additional training provided by the Mobile Urgent Treatment Team.

MANAGEMENT/SUPPORT SERVICES

Program Description

Management/Support Services is comprised of centralized programs, services and related costs necessary for the overall operation of the Behavioral Health Division, such as General and Administrative,

Fiscal, Patient Accounts and Admissions, Management Information Systems, and Medical Records. The Management/Support Services section has responsibility for management of the environment of care that is composed of Maintenance and Housekeeping, among other environmental services. Contracted services include Pharmacy and Security. Other aspects of overall operation include Dietary and the Store Room. Clinical Administration provides the leadership in directing the quality, appropriateness, and safety of patient care across the Division. The Medical Staff oversees the coordination of the related services of Medical Officer of the Day and professional education. Quality Assurance and Utilization Review are responsible, in collaboration with program administrators/directors, for quality improvement activities and monitoring of compliance with standards. Expenditures are allocated to the Inpatient Services/Nursing Facility, Inpatient Services/Acute Adult/Child, Adult Community, Adult Crisis and Child and Adolescent Programs, according to Medicare and Medicaid cost allocation methodologies reflective of services consumed by the programs.

BUDGET HIGHLIGHTS

- Total expenditures increased \$1,170,437 from \$1,627,247 to \$2,797,684. Total revenues increased by \$965,479 from \$964,100 to \$2,796,246 due to a realignment of revenues within the department.
- The utilities budget is increased by \$455,766 based on experience.
- The 2009 appropriations for security (\$978,804) is maintained at the 2008 level.
- The total BHD pharmaceutical budget is maintained at \$4,120,000. BHD is currently in the process of releasing an RFP for pharmaceuticals. It is anticipated that the savings from the RFP will off-set anticipated drug cost increases.
- \$60,000 is budgeted for new and replacement computers, which is in addition to the IMSD five-year replacement computer plan and will help BHD meet specific IT needs within the division.

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: DEPARTMENT OF HEALTH AND HUMAN SERVICES –
BEHAVIORAL HEALTH DIVISION

UNIT NO. 6300
FUND: General - 0077

- The 2009 budget includes an appropriation of \$400,000 to expand existing software to include a Physician Order Entry and Medication Administration Record System.
- In 2009, BHD will begin to use DHHS – Operations for oversight of all facilities maintenance responsibilities as opposed to receiving Skilled Trades services from DTPW Facilities management staff. As part of this initiative, the DHHS Operations Director will oversee the maintenance of the BHD facility and obtain necessary Time and Materials (T&M) contracts to provide needed services. As a result, the DTPW crosscharge for providing Skilled Trade services is eliminated and contracts totaling \$850,000 are included in the BHD budget. This amount is off-set by \$194,275 in insurance recovery revenue, previously budgeted in DTPW. No service reductions are anticipated. 1.0 FTE of Admin Asst (NR) is created to assist in managing the T&M contracts. Total savings associated with this initiative is \$498,312.
- In addition to facilities maintenance, BHD will work with DHHS-Operations to provide housekeeping services at BHD beginning April 1, 2009. A contract for housekeeping services including supplies is included for a total cost of \$1,000,000. The following BHD positions related to housekeeping are abolished as of April 1, 2009: 1.0 FTE Office Support Assistant 2, 35.0 FTE Custodial Worker 1, 15.0 FTE Custodial Worker 2, and 4.0 FTE Housekeeper. Total savings, including personnel services, services and commodities, associated with this initiative is \$1,195,305.
- As of Sept 2009, the new DAS Division of Property Management will assume oversight for the BHD operations and maintenance and housekeeping functions.
- The DAS – Property Management Facility Operations section previously provided meal delivery service for BHD. This service is discontinued in 2009 and as result 3.0 FTE (6 positions total) Mechanical Technician Hourly are unfunded for a total savings of \$257,851 in the DAS Property Management – Facilities Operations section. The BHD proposal to contract out dietary services includes funding for meal delivery services.
- In 2009, BHD will contract out for the remaining Dietary Services. In 2007, the purchasing and supervisory duties for Dietary Services were taken over by an outside agency. In 2009, BHD will expand that initiative by contracting out for all personnel in Dietary. The following positions are abolished as of April 1, 2009: 2.0 FTE Office Support Assistant 2, 1.0 FTE Stores Clerk 1, 8.0 FTE Cook 1, 1.0 FTE Cook 3, 29.0 FTE Food Service Worker 1, 12.45 FTE Food Service Worker (Hrly), 6.0 FTE Food Service Worker 2, 1.87 FTE Food Service Worker 2 (Hrly), 4.0 FTE Food Service Asst Supervisor, and 8.0 FTE Food Service Supervisors. In addition, 1.0 FTE Dietician 1 and 1.0 FTE Dietitian 3 are created and 1.0 FTE Dietician 2 is abolished to maintain specialized staff for menu planning. Department on Aging and DHHS - Delinquency and Court Services will continue to use BHD Dietary services. Savings for salaries and active fringe for positions eliminated are \$2,719,035. Professional Services increase \$1,481,559. Total savings associated with this initiative is \$1,237,476.
- The 2009 appropriation for food increased by \$43,332 to \$1,875,332 from the 2008 level (\$1,832,000). An RFP for Dietary Services is currently being written and will be released in 2008, which will include purchase of food.
- In 2009, BHD intends to expand their existing contract with Accenture to provide Accounts Receivable, Billing and Admissions services. The following positions are abolished as of January 10, 2009 as a result of the contract expansion: 2.0 FTE Office Support Asst 2, 1.0 FTE Admin Asst, 1.0 FTE Fiscal Asst 1, 9.0 FTE Fiscal Asst 2, 3.0 FTE Fiscal Specialist, 12.0 FTE Clerical Asst 1, 1.0 FTE Clerical Asst (Hrly), 1.0 FTE Quality Management Admin Assistant, for a total salary and active fringe savings of \$1,677,430. Contract services are increased by \$1.4 million. Total savings associated with this initiative is \$277,430.

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: DEPARTMENT OF HEALTH AND HUMAN SERVICES –
BEHAVIORAL HEALTH DIVISION

UNIT NO. 6300
FUND: General - 0077

- To address safety and quality assurance issues within patient care areas, it is recommended that 1.0 FTE Safety Compliance Officer position and 2.0 FTE Quality Assurance Coordinator position are created for a total salary and active fringe cost of \$284,154.
- In 2009, 1.0 FTE Admin Specialist position is created to supervise and manage the Staffing Office. This position will assist BHD in providing proper staff and responding to building needs as quickly as possible. Total salary and active fringe cost is \$67,815.
- Due to the number and volume of contract initiatives included in the 2009 Budget, 1.0 FTE Contract Services Coordinator position is created at a salary and active cost of \$89,278.
- Over the past several years, BHD has hired many new staff members in the patient care areas. As a result, additional training needs have been identified. Staff development assists with establishing clinical best practices and improves safety. To improve education and training for staff, 1.0 FTE Education Services Program Coordinator position is created for a salary and active fringe cost of \$115,627.
- In 2009, the DHHS HR, Payroll, and Accounting staff assigned to the Behavioral Health Division (BHD) are transferred back to BHD. This change is made to reflect that the BHD Associate Administrator for Fiscal Services provides day-to-day supervision of these staff. It also confirms their status as BHD employees under the policies of BHD concerning overtime usage and during snow or other emergencies. The following 12 positions are transferred: 1.0 FTE Clerical Asst 2 (NR), 2.0 FTE Payroll Assistant, 4.0 FTE Fiscal Assistant 2, 1.0 FTE Fiscal Specialist, 1.0 FTE Accountant 2, 1.0 FTE Accountant 3, 1.0 FTE Accountant 4 (NR), and 1.0 FTE Accountant 4 – Hospital.
- In 2009, 0.5 FTE of a vacant Unit Clerk position in Acute Adult is abolished and 1.0 FTE of Secretarial Asst is created to provide more support in Nursing Administration. The total salary and active fringe cost of this change is \$33,496.
- In 2009, 1.0 vacant Office Support Assistant 2 and 1.0 vacant Human Service Supervisor are abolished for a salary and active fringe savings of \$137,623.16.

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: DEPARTMENT OF HEALTH AND HUMAN SERVICES –
BEHAVIORAL HEALTH DIVISION

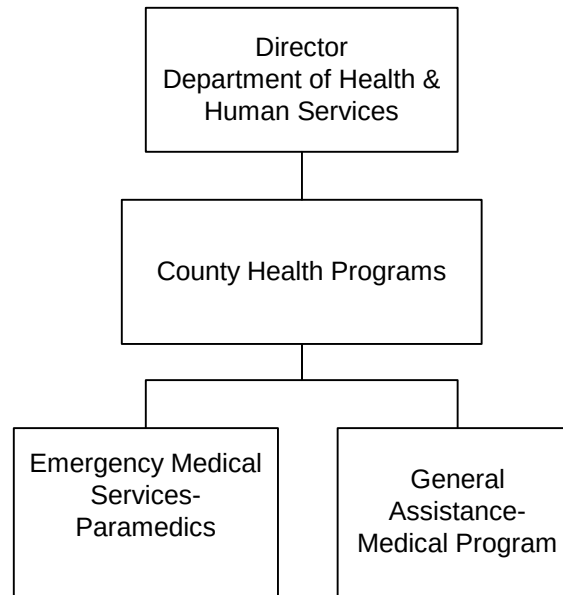
UNIT NO. 6300
FUND: General - 0007

EXPENDABLE TRUST ACCOUNTS

The following, for informational purposes, are expendable trust accounts, which may be utilized only for purposes which are legally mandated or where a formal trust relationship exists. The expenditures from these organizational units are limited to the purpose specifically designated by the donor. These trusts are not included as part of the BHD operating budget.

<u>Org. Unit</u>	<u>Description of Expendable Trust</u>	<u>Projected Balances as of 12/31/08</u>				
0701	BHD – Research Fund Referred to as the Frieda Brunn Mental Health Research Fund, this fund was created in 1970 for the purpose of supporting mental health research. Expenditure recommendations from this fund are made by the Research Committee at BHD. <table><tr><td><u>Expenditure</u></td><td><u>Revenue</u></td></tr><tr><td>\$25,000</td><td>\$25,000</td></tr></table>	<u>Expenditure</u>	<u>Revenue</u>	\$25,000	\$25,000	\$270,000
<u>Expenditure</u>	<u>Revenue</u>					
\$25,000	\$25,000					
0702	BHD – Patient Activities and Special Events This fund is comprised of various trusts, which stipulate the expenditures should be made to provide for patient activities and special events. <table><tr><td><u>Expenditure</u></td><td><u>Revenue</u></td></tr><tr><td>\$10,100</td><td>\$10,100</td></tr></table>	<u>Expenditure</u>	<u>Revenue</u>	\$10,100	\$10,100	\$160,000
<u>Expenditure</u>	<u>Revenue</u>					
\$10,100	\$10,100					

**DEPARTMENT OF HEALTH AND HUMAN SERVICES -
COUNTY HEALTH PROGRAMS**



COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: DEPARTMENT OF HEALTH AND HUMAN SERVICES –
COUNTY HEALTH PROGRAMS

UNIT NO. 7200
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

The Emergency Medical Services (Paramedics) Program operates under Chapter 97 of the Milwaukee County Ordinances pertaining to comprehensive emergency medical care services. The EMS Program is responsible for managing all EMS-related functions.

Milwaukee County. GAMP operates under the guidelines established by Chapter 49 of the Wisconsin Statutes and Section 32.90 of the Milwaukee County Ordinances. Other County Health Programs are reviewed and approved by the County Executive and County Board of Supervisors.

The General Assistance Medical Program (GAMP) is the County's health care financing/delivery system for medically indigent persons residing within

BUDGET SUMMARY				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 2,347,816	\$ 2,629,282	\$ 2,739,284	\$ 110,002
Employee Fringe Benefits (EFB)	1,482,820	1,678,149	1,825,954	147,805
Services	7,186,017	5,851,412	5,831,891	(19,521)
Commodities	649,424	576,267	641,266	64,999
Other Charges	47,729,221	56,741,921	48,941,213	(7,800,708)
Debt & Depreciation	0	0	0	0
Capital Outlay	10,149	26,500	30,275	3,775
Capital Contra	0	0	0	0
County Service Charges	1,091,683	1,075,995	1,022,816	(53,179)
Abatements	(728,937)	(273,724)	(281,999)	(8,275)
Total Expenditures	\$ 59,768,193	\$ 68,305,802	\$ 60,750,700	\$ (7,555,102)
Direct Revenue	66,572,615	53,981,239	46,358,837	(7,622,402)
State & Federal Revenue	(25,732,834)	0	0	0
Indirect Revenue	0	0	0	0
Total Revenue	\$ 40,839,781	\$ 53,981,239	\$ 46,358,837	\$ (7,622,402)
Direct Total Tax Levy	18,928,412	14,324,563	14,391,863	67,300

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: DEPARTMENT OF HEALTH AND HUMAN SERVICES –
COUNTY HEALTH PROGRAMS

UNIT NO. 7200
FUND: General - 0001

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Central Service Allocation	\$ 139,281	\$ 0	\$ 0	\$ 0
Courthouse Space Rental	0	0	0	0
Tech Support & Infrastructure	140,245	0	0	0
Distribution Services	7	0	0	0
Telecommunications	19,825	0	0	0
Record Center	4,907	0	0	0
Radio	90,978	0	0	0
Computer Charges	16,640	0	0	0
Applications Charges	92,008	0	0	0
Apps Charges - Network	0	0	0	0
Apps Charges - Mainframe	0	0	0	0
HRIS Allocation	15,268	0	0	0
Total Charges	\$ 519,158	\$ 0	\$ 0	\$ 0
Direct Property Tax Levy	\$ 18,928,412	\$ 14,324,563	\$ 14,391,863	\$ 67,300
Total Property Tax Levy	\$ 19,447,570	\$ 14,324,563	\$ 14,391,863	\$ 67,300

* In 2007, these costs were included in other charging departmental and non-departmental budgets. They were reflected here to show the "total" amount of tax levy support for this Department. In 2008 and 2009, these costs are budgeted within the receiving department to show the tax levy cost in the department.

PERSONNEL SUMMARY				
	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 2,347,816	\$ 2,629,282	\$ 2,739,284	\$ 110,002
Employee Fringe Benefits (EFB)	\$ 1,482,820	\$ 1,678,149	\$ 1,825,954	\$ 147,805
Position Equivalent (Funded)*	49.8	49.2	50.3	1.1
% of Gross Wages Funded	95.2	95.0	95.3	0.3
Overtime (Dollars)**	\$ 62,163	\$ 31,568	\$ 32,160	\$ 592
Overtime (Equivalent to Position)	1.3	0.6	0.6	0.0

* For 2007 Actuals, the Position Equivalent is the budgeted amount.

** Delineated for information. (Also included in personal services.)

PERSONNEL CHANGES				
Job Title/Classification	Action	Number of Positions/ Total FTE	Division	Cost of Positions (Excluding Social Security and Fringe)
Accounting Coordinator (CHP)	Transfer	1.0/1.0	CHP-ADMIN	\$ 56,636
			TOTAL	\$ 56,636

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: DEPARTMENT OF HEALTH AND HUMAN SERVICES –
COUNTY HEALTH PROGRAMS

UNIT NO. 7200
FUND: General - 0001

ORGANIZATIONAL COST SUMMARY					
DIVISION		2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Administration	Expenditure	\$ 882,348	\$ 832,051	\$ 812,014	\$ (20,037)
	Abatement	(151,965)	0	0	0
	Revenue	0	5,642,535	4,253,286	(1,389,249)
	Tax Levy	\$ 730,383	\$ (4,810,484)	\$ (3,441,272)	\$ 1,369,212
Emergency Medical Services (Paramedics)	Expenditure	\$ 8,871,283	\$ 7,200,499	\$ 7,629,292	\$ 428,793
	Abatement	(287,466)	(109,248)	(165,434)	(56,186)
	Revenue	2,613,971	489,000	590,000	101,000
	Tax Levy	\$ 5,969,846	\$ 6,602,251	\$ 6,873,858	\$ 271,607
General Assistance - Medical Program	Expenditure	\$ 50,614,428	\$ 60,396,962	\$ 52,516,393	\$ (7,880,569)
	Abatement	(288,067)	(164,476)	(116,565)	47,911
	Revenue	38,016,375	47,699,704	41,440,551	(6,259,153)
	Tax Levy	\$ 12,309,986	\$ 12,532,782	\$ 10,959,277	\$ (1,573,505)
Healthier Community Programs	Expenditure	\$ 125,806	\$ 150,000	\$ 75,000	\$ (75,000)
	Abatement	0	0	0	0
	Revenue	209,437	150,000	75,000	(75,000)
	Tax Levy	\$ (83,631)	\$ 0	\$ 0	\$ 0

MISSION

The Division of County Health Programs (CHP), through the programs and staff for which it is responsible, provides leadership, coordination, education and operational programs related to the provision of health services for the benefit of Milwaukee County citizens, employees and visitors, especially those most in need in our community.

The Division develops, implements and evaluates programs, opportunities and partnerships related to improving or providing for the health of Milwaukee County citizens. The Division creates and maintains innovative, high-quality, community-based services which serve target populations in a cost-effective/efficient, customer-focused manner through a variety of partnerships by utilizing a systematic approach for service integration and delivery.

DEPARTMENTAL PROGRAM DESCRIPTION

The Department of Health and Human Services (DHHS), Division of County Health Programs (CHP) is comprised of programs that pertain to health services for County residents or visitors. The Division is comprised of three areas of service: Administration, Emergency Medical Services (EMS) and the General Assistance Medical Program (GAMP).

BUDGET HIGHLIGHTS

- Personal Services expenditures without fringe benefits increased by \$110,002, from \$2,629,282 to \$2,739,284.
- Funded positions increase by 1.1 from 49.2 to 50.3. This increase is primarily due to the transfer of the Accounting Coordinator position from the DHHS accounting unit to CHP administration.
- Overall requested expenditures for 2009 have decreased by \$7,555,102 with a corresponding decrease in revenue of \$7,622,402. The reduction in revenue reflects a \$7,328,402 decrease in Hospital donations and a \$320,000 decrease in GAMP application revenues. The expenditure decrease is related to the required match dollars for the Federal claim related to GAMP. The 2007-2008 actual hospital donations were \$62,895,248 each year for a total of \$125,790,496. The \$125,790,496 in donations was used to cover three years' worth of GAMP budgeted revenues (2006, 2007 and 2008) and BHD respite beds for 2007 and 2008. In the 2009 Budget, hospital donations have been decreased to cover only one year's worth of budgeted GAMP revenues.

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: DEPARTMENT OF HEALTH AND HUMAN SERVICES –
COUNTY HEALTH PROGRAMS

UNIT NO. 7200
FUND: General - 0001

- Per an agreement reached in 2005, total funding committed for GAMP administrative costs by the four GAMP hospital system partners is \$1,845,248. In addition, the hospital system partners again provide \$500,000 to offset the costs associated with 16 crisis respite beds in the Behavioral Health Division, and Aurora Health Care will donate approximately \$80,000 of Occupational Health and Safety services for County employees and \$65,000 for the Nurse Call-Line. It is assumed for the 2009 Budget that the hospital systems will continue this commitment, as long as GAMP continues to maintain the hospital medical expenditure budget in the 2009 Budget.
- The Healthier Wisconsin Partnership Program awarded GAMP a three-year grant, ending June 30, 2009. The grant will be used to study and improve GAMP's Chronic Disease Management Program. The 2009 budget includes \$75,000 for the Healthier Wisconsin Partnership Program, a decrease of \$75,000 since the grant expires in the middle of the 2009 fiscal year.
- The appropriation for Professional Consulting services for Information Technology (IT) increases by \$8,900 from \$8,900 to \$17,800, to reflect anticipated IT maintenance services for CHP Administration.
- It is assumed that an agreement reached with Aurora Health Care to donate approximately \$80,000 of Occupational Health and Safety services for County employees will be continued in 2009. This assumption is based on continued funding of GAMP hospital medical expenditures in the 2009 requested budget.
- The Accounting Coordinator (CHP) position is transferred to CHP Administration, due to the decentralization of the accounting Division in DHHS.

EMERGENCY MEDICAL SERVICES (PARAMEDICS)

The Emergency Medical Services (EMS) Program (Paramedics) is a Milwaukee County-managed and sponsored program designed to benefit the entire community. There are seven major components to the area-wide service: the Community Support component which provides a County property tax levy allocation to municipalities that provide the paramedic transport units serving Milwaukee County; the Education/Training Center for initial and refresher paramedic education and other EMS-related courses; a Quality Assurance program which reviews and monitors service delivery; the Health Information Center which collects, enters and maintains patient care data; the Communication Center which is staffed with emergency medical communicators to coordinate on-line medical control and hospital notification for local and regional emergency calls; the Equipment and Supplies Center which orders and delivers supplies, monitors controlled substances, and facilitates equipment repair; and the AHA Community Training Center (CTC), which provides and coordinates Milwaukee County employee and public education for Cardio-Pulmonary Resuscitation (CPR), Automatic External Defibrillator (AED), Advanced Life Support (ALS) and Pediatric Advanced Life Support (PALS) courses. Medical direction and control for the EMS Division is provided through a professional services contract with the Medical College of Wisconsin (MCW).

ADMINISTRATION

The Division of County Health Programs includes an administration section that contains costs associated with the overall management of the Division and the provision of coordinated employee health services. Administration costs include charges from other County departments and general operating expenses not allocated directly to other sections of the Division.

BUDGET HIGHLIGHTS

- Expenditures decrease by \$20,037 from \$832,051 to \$812,014 and revenues decrease by \$1,389,249 from \$5,642,535 to \$4,253,286. Expenses in administration decrease due to all risk management-related services being budgeted at the department level, instead of budgeting all of the costs in Administration. Revenues decreased due to a decrease in hospital donations.

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: DEPARTMENT OF HEALTH AND HUMAN SERVICES –
COUNTY HEALTH PROGRAMS

UNIT NO. 7200
FUND: General - 0001

The Emergency Medical Services Division is a broad-based community partnership system with various municipalities and private providers. These services are funded by property tax levy and revenues generated from the delivery of education services, as well as paramedic services at the Bradley Center or other activities.

BUDGET HIGHLIGHTS

- EMS Expenditures increase by \$372,607 to \$7,463,858 and revenues increase by \$101,000 to \$590,000. The increase in expenditures is due to salary, systems, and Medical Director expense increases. The increase in revenues is due to projections for the Tax Refund Intercept Program (TRIP).
- EMS implemented a new funding paradigm based on a market-based approach approved by the County Board in November 2006 for 2007 and forward. Host municipalities retain the reimbursement revenue directly for ALS services. Previously, Milwaukee County collected the revenue directly and paid the municipalities based on a formula developed by the Intergovernmental Cooperation Council (ICC). Municipalities are now paid based on the number of paramedic runs and also receive a supplemental payment from the County, distributed based on a formula developed by the ICC. The entire administrative cost of the EMS program is included in the County's budget. The 2007-2008 contracts with the municipalities reflect this new reimbursement model. The 2009 Budget continues the existing contractual arrangement between the County and municipalities at the existing payment level.

The net revenue collected for 2004 dates of service and beyond from the Tax Refund Intercept Program (TRIP) will be forwarded to host municipalities per the 2004-2006 municipal contracts.

Personal services expenditures for the EMS Program increase by \$88,385 due to increases in union negotiated salaries and the cost of health care.

- Net revenue from TRIP recoveries for 2009 are budgeted at \$245,838. As noted above, all TRIP revenue collected for 2004 dates of service and beyond will be forwarded to host municipalities per the 2004-2006 municipal contracts. TRIP is housed in the DAS budget and was initiated in 2003.

Children's Hospital of Wisconsin (CHW) revenue budgeted in the EMS Program for paging is budgeted at the 2008 level of \$32,000.

EMS Information Technology (IT) expenditures increase by \$139,614 from \$78,368 to \$217,982. This increase is partially offset by cross charges to other DHHS divisions of \$51,002. The cross charges remain the same at the 2008 budget level and will now be budgeted in EMS instead of GAMP. The net increase of IT after the credit for cross charging other DHHS departments is \$88,612.

- Several class fees are increased in the 2009 fee schedule below. Most of these fees have remained the same for three years. The rate increases do not result in an increase in revenues because of the decrease in classes, and space issues associated with the Coggs Center.
- The Wilberg Community Planning LLC consulting contract is budgeted in EMS for \$30,000 in the 2009 budget. Wilberg Community Planning provides planning and program development for pandemic planning, EMS annual reporting and federal grant preparation.

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: DEPARTMENT OF HEALTH AND HUMAN SERVICES –
COUNTY HEALTH PROGRAMS

UNIT NO. 7200
FUND: General - 0001

- The EMS training fee schedule has been revised in the 2009 requested budget. Following is the revised fee schedule, which will be implemented January 1, 2009:

AHA Courses Offered by the Community Training Center			
Service	2008 Fee	2009 Fee	2008/2009 Change
Basic Life Support (CPR) Health Care Provider	\$65	\$75	\$10
Basic Life Support (CPR) Health Care Provider (skill testing only)	\$50	\$55	\$5
Basic Life Support (CPR) in conjunction with ACLS	\$40	\$50	\$10
Advanced Cardiac Life Support (per person)	\$225	\$250	\$25
Advanced Cardiac Life Support (per person) (Skill testing only)	\$115	\$125	\$10
Pediatric Advanced Life Support (per person)	\$270	\$280	\$10
Advanced Life Support Instructor (per person)	\$160	\$175	\$15
Pediatric Advanced Life Support Instructor/Person	\$160	\$175	\$15
Basic Life Support (CPR) Instructor/Person	\$110	\$125	\$15
Automatic Electronic Defibrillator (per person)	\$40	\$50	\$10
Heartsaver CPR	\$40	\$50	\$10
Children and Infant CPR	\$40	\$50	\$10
Heartsaver/First Aid	\$60	\$65	\$5
EMS Courses Offered by the Education Center Service			
Service	2008 Fee	2009 Fee	2008/2009 Change
Paramedic Course (per person)	\$7,000	\$7,500	\$500
Paramedic Refresher Course (8 Hour Block)	\$100	\$125	\$25
Paramedic Continuing Education Units per person (per hr)	\$25	\$30	\$5
National Registry Exam	***	***	***
Written only	***	***	***
Practical only	\$250	\$300	\$50
Practical Retakes per station	\$35	\$40	\$5
Basic IV Tech Course	\$450	\$500	\$50
Basic IV Refresher Course	\$100	\$125	\$25
First Responder Course	\$300	\$325	\$25
First Responder Refresher Course	\$180	\$200	\$20
Observational Ride along/8 hour day**	\$60	\$75	\$15
Other Services Offered by the Emergency Medical Department			
Service	2008 Fee	2009 Fee	2008/2009 Change
Quality Assurance-fee is based on every 1,000 runs in system	\$2,700	\$2,700	\$0
Data Management-fee is based on every 1,000 runs in system	\$6,000	\$6,000	\$0
Medical Director-fee is based on every 1,000 runs in system	\$9,000	\$9,000	\$0
Administrative Fee-system charged at 20% of total system run fees above	20%	20%	\$0

** Activities offered by Emergency Medical Services (EMS)

***Class no longer offered

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: DEPARTMENT OF HEALTH AND HUMAN SERVICES –
COUNTY HEALTH PROGRAMS

UNIT NO. 7200
FUND: General - 0001

GENERAL ASSISTANCE – MEDICAL PROGRAM

The General Assistance Medical Program (GAMP) is the health care financing system for medically indigent persons currently residing within Milwaukee County. In 1995, the State of Wisconsin developed a medical relief block grant for Milwaukee County, with State reimbursement limited to 45% of GAMP medical expenditures up to a maximum amount of \$16.6 million. In 1999, the State of Wisconsin established an Intergovernmental Transfer Program (ITP) that captured additional Federal funds. This program was expanded in 2002 and again in 2003 for the purpose of increasing funds for medical providers. Under the expanded ITP program, the County issues a payment to the State of Wisconsin Bureau of Healthcare Financing that is used as a match for Federal supplemental payments and disproportionate share payments for hospital services. In separate Memoranda of Agreement, the hospital systems donate funding to support the GAMP program.

BUDGET HIGHLIGHTS

- GAMP expenditures decrease by \$7,880,569 from \$60,396,962 to \$52,516,393, and revenues decrease by \$6,259,153 from \$47,699,704 to \$41,440,551. The decrease in expenses is primarily due to a decrease in the match dollars required by the State to meet our 2009 budgeted GAMP revenue. The decrease in revenues is primarily due to an assumption that the hospital systems will elect to decrease their contribution to GAMP from \$51,425,086 to \$44,096,684.
- The 2009 Budget assumes that GAMP will receive \$44,096,684 in revenue from the GAMP hospital system partners. This assumption is predicated on the State of Wisconsin continuing its claim for the Disproportionate Share Hospital (DSH) revenue from the Federal Government based on uncompensated hospital care for GAMP clients, and on an assumption that the hospital systems would in turn elect to continue their collective contribution to GAMP. The 2007 and 2008 hospital contributions were used to cover three budgeted years of GAMP revenues (2006 to 2008). The reduction in the annual contribution to GAMP will be used to cover one year of GAMP, instead of the previous year's

budget, where the donation was higher because it was used to cover more than one year of GAMP budgeted revenues.

- The GAMP income eligibility criteria will remain at the 2003 level and is summarized in the following chart:

Family Size	2003 Monthly Gross Income Limitations
1	\$ 902
2	1,166
3	1,429
4	1,697
5	1,966
6	2,218
7	2,484
8	2,758
9	3,033
10	3,306

- The 2009 Requested Budget maintains the T-19 Recoupment Revenue at the 2008 level of \$315,153.
- The 2009 Requested Budget includes revenue and expenditure cross charges for collections due to GAMP Subrogation claims. The DHHS Business Office administers the claims and, since 2006, forwards the revenues to GAMP. Projected 2009 revenues are \$500,000.
- The ITP County payment of \$18,791,935 decrease to \$10,991,227 and is matched with State GPR of \$7 million to obtain federal funding for the hospital systems of \$42,251,436 in 2009. Normally, three claims are made in 2007, 2008 and 2009 for dates of service 2006, 2007 and 2008. To correct the retroactivity of claiming dates of service 2006 in 2007, 2007 in 2008 and 2008 in 2009, two claims will be made instead of three. One claim for \$60.6 million was made in 2007, and the other \$60.6 million claim will be made in 2008, for a total of \$121.2 million. The claim for 2009 will be reduced from \$60,550,000 to \$42,251,436 to cover only one year of revenue for 2009.

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: DEPARTMENT OF HEALTH AND HUMAN SERVICES –
COUNTY HEALTH PROGRAMS

UNIT NO. 7200
FUND: General - 0001

- Under Memoranda of Agreement with area hospital systems in 2006, payments totaling \$35,182,551 provided to GAMP for benefits acquired by the systems through the reduction in inappropriate utilization of their emergency departments, severity of inpatient admissions of persons served by the hospital systems, and costs for uncompensated care. In the 2007 budget, the hospital system support was reduced by \$250,000 to \$34,932,551. Hospital System partners have recently decided to decrease their 2009 level of support to GAMP from \$62,895,248 to \$44,596,684.
- The 2009 Budget assumes the hospital systems' same level of support of \$319,080 as in the 2008 agreement, which offsets a portion of the salary and fringe benefit costs associated with nine and one-half Health Care Plan Specialist (HCPS) positions that provide case management and determine client eligibility for GAMP. Four of the HCPS's are out-stationed at certain clinics to process GAMP applications on site, allowing clients to receive immediate service. GAMP-affiliated hospital systems agreed to pay for this service in 2006, and it is assumed – based on continued funding for GAMP hospital medical expenditures in the 2009 Budget – that this commitment will continue in 2009 at the same level, particularly in light of the positive impact it has on reducing Emergency Room visits.
- GAMP Medical Service Expenditures reimbursed by the hospital systems again total \$301,168, per an agreement reached with GAMP-affiliated hospital systems regarding home health care services provided to GAMP clients. It is assumed that this agreement will continue in 2009, and that home health care services will continue to be provided to homebound GAMP clients who are determined to require such services upon release from the hospital.
- GAMP administrative revenue associated with the application fee for processing client applications decreases by \$320,000, from \$1,100,000 to \$780,000, based on a decrease in the number of GAMP applications received in 2007-2008.
- It is assumed that an agreement with Aurora Health Care to fund the Nurse Call-Line will continue in 2009 based on a continued funding of GAMP hospital medical expenditures in the 2009 Budget. Funding of \$65,000 for the Nurse Call-Line was provided by Aurora in 2005 after the expiration of a Federal CAP Grant. The Nurse Call-Line is a valuable resource for clients in need of immediate medical advice and/or assistance in non-life threatening situations. Nurse Call-Line services can reduce medical expenditures by eliminating the need for costly Emergency Room visits.
- It is assumed that the four major hospital systems will continue to pay for the cost associated with CHP's contract with Wisconsin Physician Services, Inc. (WPS) for claims processing and other administrative fiscal services. The anticipated hospital system commitment for this contract is \$1,225,000 in 2009, which is the same amount as 2008. WPS signed a three-year contractual agreement that ends on December 31, 2008. WPS has agreed to extend their contract with GAMP for the same rates in the current contract for the 2009 budget.
- The Healthier Wisconsin Partnership Program awarded GAMP a three-year grant, ending June 30, 2009. The grant will be used to study and improve GAMP's Chronic Disease Management Program. The 2009 Budget includes only \$75,000 for this grant, which represents a reduction of \$75,000 in expenses and revenue. Since the grant will end on June 30, 2009, only half the amounts of a normal year have been budgeted.
- As a result of the 2009 reorganization of the Fleet Management Division, vehicle-owning and leasing departments no longer pay for vehicles and equipment through rental rates (crosscharged from Fleet), but are allocated a maintenance appropriation to pay for vehicle maintenance and repairs provided by the County's maintenance provider. Departments are now responsible for vehicle repair and replacement decisions in consultation with the Fleet Division. This restructuring results in a decrease in crosscharges from Fleet Management of \$9,615. The Division is allocated \$3,846 for maintenance and repairs of

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: DEPARTMENT OF HEALTH AND HUMAN SERVICES –
COUNTY HEALTH PROGRAMS

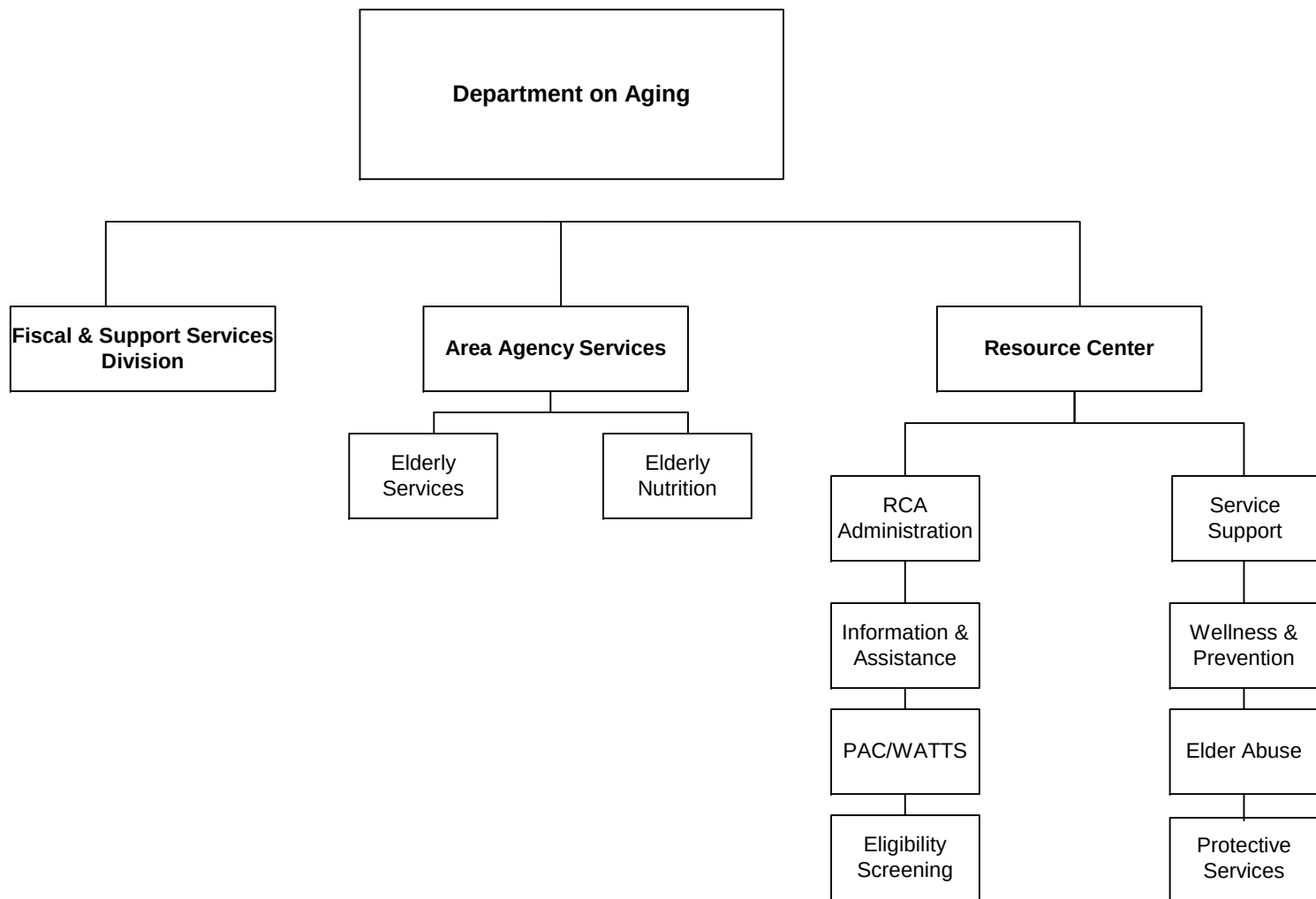
UNIT NO. 7200
FUND: General - 0001

its vehicles and equipment for 2009. The 2009 maintenance appropriation is less than the 2008 crosscharge amount as overhead is no longer allocated to departments but budgeted centrally as part of the contract costs.

- All departments are required to operate within their expenditure appropriations and their overall budgets. Pursuant to Section 59.60(12), Wisconsin Statutes, "No payment may be authorized or made and no obligation incurred against the county unless the county has sufficient appropriations for payment. No payment may be made or obligation incurred

against an appropriation unless the director first certifies that a sufficient unencumbered balance is or will be available in the appropriation to make the payment or to meet the obligation when it becomes due and payable. An obligation incurred and an authorization of payment in violation of this subsection is void. A county officer who knowingly violates this subsection is jointly and severally liable to the county for the full amount paid. A county employee who knowingly violates this subsection may be removed for cause."

DEPARTMENT ON AGING



COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: DEPARTMENT ON AGING

UNIT NO. 7900
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Under the Older Americans Act, the Milwaukee County Department on Aging is a Federal/State designated Area Agency on Aging for Milwaukee County. The Department on Aging's responsibilities are outlined in Chapter 53 of the General Ordinances of Milwaukee County and include planning, developing, providing, purchasing and coordinating services for the County's older adult population. The Department reports directly to the County Executive and provides staff support to the Milwaukee County Commission on Aging.

This Department provides a single entry point for older adults and their caregivers who are in need of elderly service information and assistance throughout Milwaukee County. Services provided by the Department on Aging are designed to provide an appropriate mix of community-based care and direct services to prevent the inappropriate and costly institutionalization of older adults. The Department is the designated Resource Center and Care Management Organization for older people in Milwaukee County under the State of Wisconsin's Family Care initiative.

BUDGET SUMMARY				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 4,487,368	\$ 4,843,480	\$ 4,713,713	\$ (129,767)
Employee Fringe Benefits (EFB)	2,971,823	3,216,807	3,299,665	82,858
Services	838,639	834,479	930,141	95,662
Commodities	1,140,726	1,214,483	1,198,823	(15,660)
Other Charges	6,854,145	6,683,912	6,512,884	(171,028)
Debt & Depreciation	0	0	0	0
Capital Outlay	290,296	304,325	150,000	(154,325)
Capital Contra	0	0	0	0
County Service Charges	4,445,877	4,958,762	4,830,943	(127,819)
Abatements	(2,380,616)	(2,310,581)	(2,371,809)	(61,228)
Total Expenditures	\$ 18,648,258	\$ 19,745,667	\$ 19,264,360	\$ (481,307)
Direct Revenue	1,251,575	1,206,775	1,255,075	48,300
State & Federal Revenue	15,004,798	14,893,068	14,992,093	99,025
Indirect Revenue	0	0	0	0
Total Revenue	\$ 16,256,373	\$ 16,099,843	\$ 16,247,168	\$ 147,325
Direct Total Tax Levy	2,391,885	3,645,824	3,017,192	(628,632)

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: DEPARTMENT ON AGING

UNIT NO. 7900

FUND: General - 0001

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Courthouse Space Rental	\$ 0	\$ 0	\$ 0	\$ 0
Tech Support & Infrastructure	358,660	0	0	0
Distribution Services	11,112	0	0	0
Telecommunications	36,701	0	0	0
Record Center	5,451	0	0	0
Radio	0	0	0	0
Computer Charges	708	0	0	0
Applications Charges	230,576	0	0	0
Apps Charges - Network	0	0	0	0
Apps Charges - Mainframe	0	0	0	0
HRIS Allocation	27,087	0	0	0
Total Charges	\$ 670,295	\$ 0	\$ 0	\$ 0
Direct Property Tax Levy	\$ 2,391,885	\$ 3,645,824	\$ 3,017,192	\$ (628,632)
Total Property Tax Levy	\$ 3,062,180	\$ 3,645,824	\$ 3,017,192	\$ (628,632)

* In 2007, these costs were included in other charging departmental and non-departmental budgets. They were reflected here to show the "total" amount of tax levy support for this Department. In 2008 and 2009, these costs are budgeted within the receiving department to show the tax levy cost in the department.

PERSONNEL SUMMARY				
	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 4,487,368	\$ 4,843,480	\$ 4,713,713	\$ (129,767)
Employee Fringe Benefits (EFB)	\$ 2,971,823	\$ 3,216,807	\$ 3,299,665	\$ 82,858
Position Equivalent (Funded)*	88.3	89.4	83.3	(6.1)
% of Gross Wages Funded***	95.6	97.0	97.0	(3.0)
Overtime (Dollars)**	\$ 47,144	\$ 43,738	\$ 42,975	\$ (763)
Overtime (Equivalent to Position)	0.9	0.7	0.8	0.1

* For 2007 Actuals, the Position Equivalent is the budgeted amount.

** Delineated for information. (Also included in personal services.)

PERSONNEL CHANGES				
Job Title/Classification	Action	Number of Positions/ Total FTE	Division	Cost of Positions (Excluding Social Security & Fringe)
I & A Outreach Coordinator	Abolish	1/1.0	Resource Center	\$ (53,525)
				\$ (53,525)

COUNTY EXECUTIVE'S 2009 BUDGET**DEPT:** DEPARTMENT ON AGING**UNIT NO.** 7900**FUND:** General - 0001

ORGANIZATIONAL COST SUMMARY					
DIVISION		2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Administration	Expenditure	\$ 1,949,502	\$ 2,310,581	\$ 2,160,251	\$ (150,330)
	Abatement	(1,943,823)	(2,310,581)	(2,163,196)	147,385
	Revenue	162,330	0	0	0
	Tax Levy	(156,651)	0	(2,945)	(2,945)
Area Agency: Elderly Services	Expenditure	\$ 3,543,956	\$ 3,400,962	\$ 3,465,792	\$ 64,830
	Abatement	(34,881)	0	(59,029)	(59,029)
	Revenue	3,251,058	2,964,689	3,189,380	224,691
	Tax Levy	\$ 258,017	\$ 436,273	\$ 217,383	\$ (218,890)
Area Agency: Senior Meal Program	Expenditure	\$ 4,405,071	\$ 4,729,781	\$ 4,777,502	\$ 47,721
	Abatement	(11,296)	0	(15,000)	(15,000)
	Revenue	4,518,482	4,766,262	4,766,262	0
	Tax Levy	\$ (124,707)	\$ (36,481)	\$ (3,760)	\$ 32,721
Area Agency: Senior Centers	Expenditure	\$ 1,628,126	\$ 1,647,359	\$ 1,492,145	\$ (155,214)
	Abatement	0	0	0	0
	Revenue	0	0	0	0
	Tax Levy	\$ 1,628,126	\$ 1,647,359	\$ 1,492,145	\$ (155,214)
Resource Center: Community Alternatives & Intervention Services	Expenditure	\$ 9,334,928	\$ 9,799,597	\$ 9,542,563	\$ (257,034)
	Abatement	(390,626)	0	(134,584)	(134,584)
	Revenue	8,154,935	8,174,797	8,087,492	(87,305)
	Tax Levy	\$ 789,367	\$ 1,624,800	\$ 1,320,487	\$ (304,313)

MISSION

The mission of the Milwaukee County Department on Aging is to affirm the dignity and value of older adults of this County by supporting their choices for living in or giving to our community.

- MCDA Fiscal and IT staff will develop and implement a system in place of Scripts to pay for client services.

OBJECTIVES

- Recommendations of the Commission on Aging regarding a Nutrition Site Survey will be followed.
- A guide to volunteer opportunities for seniors in Milwaukee County using the Gatekeeper format will be disseminated.
- Training material developed by the Health Wisconsin Partnership with the Medical College of Wisconsin will be made available to medical professionals and providers.
- The public will be able to access an Aging Resource Center database on a web portal.

DEPARTMENT DESCRIPTION

The Milwaukee County Department on Aging was created in the 1991 budget to serve as Milwaukee County's designated Area Agency on Aging under the Older Americans Act and as the County's designated unit to administer aging programs. The Department plans for and services the growing needs of Milwaukee County's large and diverse older adult population. It is the one dedicated, specialized agency within Milwaukee County government to represent and serve the needs of the elderly.

The Department integrates several Federal and State revenue streams involving the Older Americans Act, the Senior Community Services Program, Specialized Transportation Assistance Program for Counties (S85.21), the Alzheimer's Family and Caregiver Support Program (AFCSP), Base Community Aids (BCA) and Family Care.

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: DEPARTMENT ON AGING

UNIT NO. 7900
FUND: General - 0001

The Department is the designated Aging Resource Center and Care Management Organization (CMO) for older people in Milwaukee County under the State of Wisconsin's Family Care initiative. Family Care is a coordinated managed care, long term care, Medicaid waiver system which provides entitlement to comprehensive and flexible home and community-based care to foster independence and quality of life for persons ages 60 and older. Family Care Expansion will provide additional services to those 18-59 and is discussed in Aging-CMO 7990.

The sixteen member Commission on Aging is the lead county agency responsible for assessing the major aging issues and needs concerning the sixty (60) and over, age population, and for reviewing the planning and service efforts of organizations and institutions in the county and its aging network, and for making recommendations thereof. The Commission on Aging functions through three standing committees – Advocacy, Resource Center Oversight, and Service Delivery. The Advisory Council to the Commission on Aging is made up of thirty (30) persons representing the diversity of Milwaukee County. The Commission on Aging has also created a permanent Intergenerational Council and a Wellness Council which includes members that represent the entire County of Milwaukee. Department on Aging serves as the administrative arm of the Commission on Aging.

The Department on Aging consists of four service areas:

Administration includes the Director's Office and the Fiscal and Support Services Division. The major functions of the Fiscal and Support Services Division include budget development and management, accounting, and personnel administration. The Division monitors departmental expenditures and revenues, reviews audits, reports service utilization and expenditures to County and State agencies, projects revenues and expenditures, and monitors compliance with funding source requirements. This Division also develops the Department's fiscal policies and assesses operations for effectiveness and efficiency.

Area Agency Services provides a comprehensive network of support services through community-based agencies that assist older adults to remain independent in their homes. These programs are funded through the Older Americans Act and State

revenue earmarked for elderly services. The Division is responsible for planning, research, and program development. In addition, unit staff solicit, monitor, evaluate and administer contracts for a variety of services in the community. Staff assists with contract development and coordinates the request for proposals process with other County departments.

The Area Agency Services Division provides staff support to the Milwaukee County Commission on Aging, its standing committees and the Advisory Council. Division staff assists the Commission in conducting public hearings and needs assessments as required under Federal statute, provide technical assistance and serve as a resource for businesses, universities and voluntary organizations interested in meeting the needs of older adults in the community.

The Senior Meal Program, part of the Area Agency Services Division, is funded under Titles III-C-1 and III-C-2 of the Older Americans Act, as well as other State and Federal funds received from the State of Wisconsin Bureau on Aging and Long Term Care Resources. The program also receives reimbursement for eligible elderly meals from the United States Department of Agriculture (USDA).

The purpose of the Senior Meal Program is:

1. To provide older persons, particularly those with low incomes; low-cost, nutritionally sound meals in strategically located congregate sites. One of the 31 meal sites offers weekend meals to program participants. The program also seeks to reduce the social isolation of participants by providing supportive services including recreation, transportation, and education.
2. To provide home-delivered meals five to seven days a week to eligible frail, homebound, older adults. The program assists older adults in remaining independent and living within their own homes, and to provide limited gap-filling services in addition to meals.

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: DEPARTMENT ON AGING

UNIT NO. 7900
FUND: General - 0001

The **Resource Center** Division acts as a point of entry for the Department's Family Care and is responsible for arranging short-term assistance for older adults with immediate or pressing needs. It is the primary source of quality information and assistive services on issues affecting persons 60 years of age and older and their family support networks.

As a major component of the State of Wisconsin Family Care initiative, this Division has four primary functions: (1) to provide Milwaukee County's older adults, their caregivers and the general public one central number to call for information about programs and services 24 hours a day; (2) to provide pre-admission counseling to elders seeking residential placements; (3) to determine eligibility for the Family Care benefit; and (4) to provide community education to older adults, their families, and caregivers on a broad range of subjects, including wellness and prevention of functional decline. Another integral function of the Resource Center is to coordinate daily with the Economic Support Division of the Department of Health and Human Services to assure Medicaid eligibility compliance for persons choosing the Family Care benefit. Other major Resource Center responsibilities include investigating allegations of elder abuse and providing protective services, guardianships and protective placement services to vulnerable older adults.

The **Care Management Organization (CMO)** Division operates the Family Care Program in Milwaukee County. This Division is detailed in a separate narrative in 2009.

BUDGET HIGHLIGHTS

- Personal Services expenditures without fringe benefits decrease by \$129,767, from \$4,843,480 to \$4,713,713. The decrease is primarily due to the abolishment of 1.0 FTE vacant I&A Outreach Coordinator (Aging), and 2008 transfers.
- The 2009 budget includes a tax levy reduction of \$628,632, from \$3,645,824 in 2008 to \$3,017,192 in 2009. Revenue increased by \$147,325, from \$16,099,843 to \$16,247,168. Expenditures decrease by \$481,307, from \$19,745,667 to \$19,264,360, primarily due to decreases in the purchase of service contracts, capital outlay and crosscharges.
- Contractual Services increased by \$93,171. This increase primarily includes \$32,325 for data access services and licensing for a nutrition scanner system, \$20,713 for phone services, \$25,630 for building space rental and \$10,083 in auto allowance reimbursements.
- Space rental expenditures increase by \$25,630 from \$400,213 to \$425,843 due to a negotiated five-year lease, with an expiration of December 31, 2010. The lease terms afford the right to extend the term of the lease for one (or one (1) period of five (5) years ("the Second Option") based on specified conditions outlined in the contract agreement. Written notification to extend the current Lease is required no later than 180 days prior to commencement of applicable Renewal Terms.
- Departmental grant funding includes \$35,050 for the second year of a three-year project from the Healthier Wisconsin Partnership at the Medical College of Wisconsin. The grant funds a community partnership with the Resource Center for implementation of an innovative, educational tool to promote timely recognition, response and referral of suspected cases of elder abuse and neglect. The program is a model that can be adopted and replicated by other providers, counties, communities and institutions. The project will also develop and test tools to help clinicians reliably detect elders who are at high risk or are victims of maltreatment and clearly identify the Department on Aging as the lead investigative agency for Milwaukee County.
- Department on Aging continues as the lead agency in community collaboration efforts in Connecting Caring Communities partnership through funding of a two year grant for the project *Connecting Caring Communities – Neighborhood Technical Assistance Extension*. Expenditures and revenues increase \$75,000 for

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: DEPARTMENT ON AGING

UNIT NO. 7900
FUND: General - 0001

the second year of a two-year grant beginning in 2008 with funding provided by Faye McBeath, Helen Bader and Greater Milwaukee foundations. *Connecting Caring Communities – Neighborhood Technical Assistance Extension* continues strengthening of the system of long term care resulting from implementation of multiple program innovations developed, nurtured and supported through partnerships provided under the Connecting Caring Communities project, initially funded through the Robert Wood Johnson Foundation Community Partnerships for Older Adults, including local community match from the Helen Bader, Faye McBeath and Greater Milwaukee foundations.

- The Aging and Disability Resource Center prevention project which began in 2008 continues in 2009 with grant funding of \$93,984. Project grant funds provided for Milwaukee Chronic Disease Self-Management Programs (CDSMP) and other community based risk reduction programs are to be coordinated into a sustainable local network. The network will support increased CDSMP participation, facilitate participants' access to post program interventions/support and support training of additional lay leaders.

ADMINISTRATION

- Expenditures decrease by \$150,330 from \$2,310,581 to \$2,160,251. An increase of abatements of \$147,385, from \$2,310,581 to \$2,163,196 equates to a decrease in tax levy of \$2,945.

AREA AGENCY SERVICES

The Area Agency Services Division consists of three major program areas: Elderly Services, the Senior Meal Program and the Senior Centers.

Elderly Services

- Expenditures increase by \$64,380 from \$3,400,962 to \$3,465,792 with a decrease in abatements of \$59,029. Revenues increased \$224,691 from \$2,964,689 to \$3,189,380.
- Funding for purchase of services decreases by \$59,029 to reflect changes in individualized

transportation and senior programming, as well as meal site repositioning and collaboration.

Senior Meal Program

	2008	2009	2008/2009
	<u>Budget</u>	<u>Budget</u>	<u>Change</u>
Number of Meal Sites Open	31	31	0
Meals Served at Meal Sites	348,522	322,219	(26,303)
Home-Delivered Meals	272,945	249,207	(23,738)
Total Meals Served	621,467	571,426	(50,041)

- Expenditures increased by \$47,721 from \$4,729,281 to \$4,777,502. Abatements decreased by \$15,000 resulting in a tax levy decrease of \$3,760.
- Meal sites remain at 31 in 2009, unchanged since 2006.
- Home-delivered and congregate meals continue to project a decline in 2009 based on 2007 and 2008 projected experience. Congregate meal site utilization reflect decreases by individual meal site location. Meal site utilization reflects a decline partially due to housing patterns established in many years past. As certain sites are experiencing decreases, other meal sites are experiencing growth in utilization due to client relocations. Enhanced facilities and opening of new meal sites in locations providing ease of access and other programs and services are meal sites reflecting an increase in utilization.
- A Nutrition Study is underway in conjunction with the Milwaukee County Senior Meal Program Nutrition Council. The goal in accordance with the Milwaukee County Area Plan for Older People is to evaluate the program, determine appropriateness of current locations and reconfigure sites.
- The Senior Meal Program Director (a Registered Dietician) will provide consulting services to the CMO through a continuous quality improvement plan to address the nutritional needs of Home Delivered Meal clients, assure program

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: DEPARTMENT ON AGING

UNIT NO. 7900
FUND: General - 0001

compliance, and maintain fair and consistent pricing.

- The nutrition program utilizes the Wisconsin Department of Health and Family Services data system known as SAMS to track client nutrition data. Department on Aging implemented a SAMS compatible data scanner system called SAMScan Swipe in 2008. SAMScan is a tool used in conjunction with scanning client identifiers and service units from different bar-coded rosters. SAMScan downloads service records from a scanning device and allows the scanned records to be reviewed and edited before uploading the data to SAMS. Expenditures increase \$32,325 for licenses permitting unlimited access to SAMScan Swipe Web Application, on-call technical support, routine upgrades and an annual SAMS integration fee.
- The Senior Meal Program consists of the Commodity Supplemental Food Program (administered by the Hunger Task Force) and the Reach Program (administered by Second Harvest). These programs will continue at no additional cost to seniors. The programs also enable participants at various meal sites to receive food boxes each month. University of Wisconsin Extension classes will continue at 17 meal sites.

Senior Centers

- Expenditures decreased by \$155,214 from \$1,647,359 to \$1,492,145 resulting in a decrease in tax levy of \$155,214.
- In 2009, major maintenance reflects a decrease of \$150,000 from \$300,000 for continued maintenance needs of the County-owned Senior Centers. Projects will be funded based on long-range capital and operating plans as established in 2006 and updated on an annual basis.
- Purchase of Service contracts for the operations of the Senior Centers in the amount of \$1,258,867 remain at the 2008 budget appropriation level.
- The Department on Aging continues to seek grant funding and partnerships to sustain and

expand fitness and physical activity programming at the Senior Centers.

RESOURCE CENTER: COMMUNITY ALTERNATIVES & INTERVENTION SERVICES DIVISIONS

- The Resource Center reflects an overall tax levy reduction of \$304,313 due to a decrease in expenditures by \$257,034, an abatement decrease of \$134,584, and a decrease of \$87,305 in revenue. Personal services also reflect a reduction of \$203,539 in vacancy and turnover, at approximately the same level as 2008 adopted.
- Department on Aging continues to unfund the following positions in 2009: 2.0 FTE Human Service Workers, and 1.0 FTE Program Coordinator (Resource Center) created in 2008. The Department retains authority to fill these positions should additional revenue for outreach, expansion, and an aging populations growing demand for long-term care be identified in 2009.
- Revenues decrease \$87,305 due primarily to the transfer of \$99,098 in the Family Caregiver and Support Program (Title III E) and \$167,942 in Alzheimers Family Caregiver Support Program funded services from the Resource Center to Area Agency Division. Client services funded with Family Caregiver and Support Program and Alzheimers Family Caregiver Support Program revenue will be provided through contractual agreement in 2009 in the Area Agency Division. Revenue decreases are partially offset by an increase of \$119,807 in 100% time reporting for Resource Center I&A revenues and \$61,322 in Income Maintenance revenue for Medicaid reimbursable services.
- Elder Abuse Awareness grant funding continues in 2009 at \$35,050, reflecting a reduction of \$26,700 from the 2008 funding level of \$61,750. The grant is funded through an endowment at the Medical College of Wisconsin as a result of Blue Cross Blue Shield. The grant funds a community partnership with the Resource Center to improve the health and safety of at-risk elders by increasing awareness, response and referral of elder abuse and neglect. The project will develop and test tools to help clinicians reliably detect elders who are at high

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: DEPARTMENT ON AGING

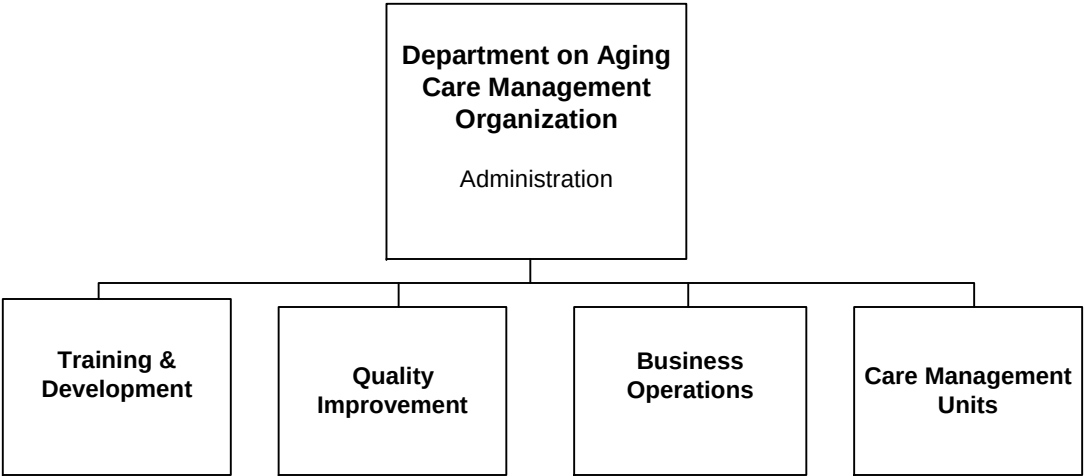
UNIT NO. 7900
FUND: General - 0001

risk or are victims of maltreatment and clearly identify the Department on Aging as the lead investigative agency for Milwaukee County. The effective period of performance for this partnership project extends from July 2007 through June 30, 2010.

CARE MANAGEMENT COORDINATED SERVICES DIVISION (CARE MANAGEMENT ORGANIZATION)

- The CMO budget presented in a separate narrative continues to recognize the CMO's continued growth and distinctive programming and remains under the authority of the Department on Aging in 2009. The CMO budget details Family Care Expansion and the associated changes therein.
- Expenditures of \$382,888 are budgeted for capital improvements in 2009 for capital improvements related to the Washington Park Senior Center. This appropriation includes replacing the fire alarm system, and infrastructure improvements. For further detail, refer to the 2009 Capital Improvements Budget.
- As a result of the 2009 reorganization of the Fleet Management Division, vehicle-owning and leasing departments no longer pay for vehicles and equipment through rental rates (crosscharged from Fleet), but are allocated a maintenance appropriation to pay for vehicle maintenance and repairs provided by the County's maintenance provider. Departments are now responsible for vehicle repair and replacement decisions in consultation with the Fleet Division. This restructuring results in a decrease in crosscharges from Fleet Management of \$11,035. The Division is allocated \$4,414 for maintenance and repairs of its vehicles and equipment for 2009. The 2009 maintenance appropriation is less than the 2008 crosscharge amount as overhead is no longer allocated to departments but budgeted centrally as part of the contract costs.
- All departments are required to operate within their expenditure appropriations and their overall budgets. Pursuant to Section 59.60(12), Wisconsin Statutes, "No payment may be authorized or made and no obligation incurred against the county unless the county has sufficient appropriations for payment. No payment may be made or obligation incurred against an appropriation unless the director first certifies that a sufficient unencumbered balance is or will be available in the appropriation to make the payment or to meet the obligation when it becomes due and payable. An obligation incurred and an authorization of payment in violation of this subsection is void. A county officer who knowingly violates this subsection is jointly and severely liable to the county for the full amount paid. A county employee who knowingly violates this subsection may be removed for cause."

DEPARTMENT ON AGING – CARE MANAGEMENT ORGANIZATION



COUNTY EXECUTIVE'S 2009 BUDGET**DEPT:** DEPARTMENT ON AGING – CARE MANAGEMENT ORGANIZATION**UNIT NO.** 7990**FUND:** Fund 0002**OPERATING AUTHORITY & PURPOSE**

The Care Management Organization (CMO) Division was created in response to the Family Care initiative. In accordance with authorization initially granted by the County Board in 1997 (Resolution File No. 96-630) and 1998 (Resolution File No. 98-

893), under Family Care, the Department's Care Management Organization coordinates all long term care services, including home and community based services and institutional services for eligible elders who require publicly funded long term care services.

BUDGET SUMMARY				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 2,915,236	\$ 3,621,274	\$ 5,392,570	\$ 1,771,296
Employee Fringe Benefits (EFB)	1,756,422	2,103,868	3,550,259	1,446,391
Services	3,236,721	4,355,201	5,200,444	845,243
Commodities	33,615	57,000	50,776	(6,224)
Other Charges	166,967,757	176,112,950	244,133,653	68,020,703
Debt & Depreciation	0	0	0	0
Capital Outlay	32,221	19,400	8,752	(10,648)
Capital Contra	0	0	0	0
County Service Charges	1,878,700	2,302,816	3,107,438	804,622
Abatements	(508,907)	0	(40,000)	(40,000)
Total Expenditures	\$ 176,311,765	\$ 188,572,509	\$ 261,403,892	\$ 72,831,383
Direct Revenue	179,994,220	188,560,759	260,833,161	72,272,402
State & Federal Revenue	288,804	377,707	570,731	193,024
Indirect Revenue	0	0	0	0
Total Revenue	\$ 180,283,024	\$ 188,938,466	\$ 261,403,892	\$ 72,465,426
Direct Total Tax Levy	(3,971,259)	(365,957)	0	365,957

* Prior to 2008, Department on Aging costs were reported in a single narrative. In 2009, these costs are reported in separate narratives: Org Unit 7900 – Department on Aging and Org Unit 7990 – Department Aging – Care Management Organization.

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Central Service Allocation	\$ 286,752	\$ 0	\$ 0	\$ 0
Courthouse Space Rental	0	0	0	0
Tech Support & Infrastructure	14,940	0	0	0
Distribution Services	5,648	0	0	0
Telecommunications	851	0	0	0
Radio	0	0	0	0
Applications Charges	16,152	0	0	0
Apps Charges - Network	0	0	0	0
Apps Charges - Mainframe	0	0	0	0
HRIS Allocation	18,273	0	0	0
Total Charges	\$ 342,616	\$ 0	\$ 0	\$ 0
Direct Property Tax Levy	\$ (3,971,259)	\$ (365,957)	\$ 0	\$ 365,957
Total Property Tax Levy	\$ (3,628,643)	\$ (365,957)	\$ 0	\$ 365,957

* In 2007, these costs were included in other charging departmental and non-departmental budgets. They were reflected here to show the "total" amount of tax levy support for this Department. In 2008 and 2009, these costs are budgeted within the receiving department to show the tax levy cost in the department.

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: DEPARTMENT ON AGING – CARE MANAGEMENT ORGANIZATION

UNIT NO. 7990

FUND: Fund 0002

PERSONNEL SUMMARY				
	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 2,915,236	\$ 3,621,274	\$ 5,392,570	\$ 1,771,296
Employee Fringe Benefits (EFB)	\$ 1,756,422	\$ 2,103,868	\$ 3,550,259	\$ 1,446,391
Position Equivalent (Funded)*	59.5	60.4	90.4	30.0
% of Gross Wages Funded***	97.2	100.0	100.0	0
Overtime (Dollars)**	\$ 65,502	\$ 70,953	\$ 46,197	\$ (24,756)
Overtime (Equivalent to Position)	0.0	1.4	0.9	(0.5)

* For 2007 Actuals, the Positions Equivalent is the budgeted amount.

** Delineated for information. (Also included in personal services.)

*** Prior to 2008, Aging and the Care Management Organization were reported together. This table reflects the change in reporting.

PERSONNEL CHANGES				
Job Title/Classification	Action	Number of Positions/ Total FTE	Division	Cost of Positions (Excluding Social Security & Fringe)
Claim Technician	Abolish	1/1.0	CMO	\$ (41,330)
Contract Service Co-ord (CMO)	Create	1/1.0	CMO	58,019
Human Service Wrkr (Aging)	Unfund	1/1.0	CMO	(52,972)
Family Care Ops Mgr	Create	1/1.0	Expansion	96,345
Health Care Plan Specialist 2	Create	2/2.0	Expansion	79,868
Office Support Asst 1	Transfer In	1/1.0	Expansion from DSD	31,783
Accountant 3	Create	1/1.0	Expansion	48,948
Fiscal & Mgt Analyst 3	Create	1/1.0	Expansion	62,437
Fiscal Asst 1	Create	1/1.0	Expansion	36,049
Accountant 2	Create	2/2.0	Expansion	84,128
Service Provider Training Spec	Create	1/1.0	Expansion	45,333
Performance Evaluator 3	Create	2/2.0	Expansion	108,340
Fiscal Asst 2	Transfer In	1/1.0	Expansion from DSD	36,784
Info & Outreach Coord Aging	Create	1/1.0	Expansion	53,525
Contract Servs Coord	Transfer In	2/2.0	Expansion from DSD	123,470
Program Coordinator(ASD)	Create	2/2.0	Expansion	129,846
Client/Provider Liaison	Create	1/1.0	Expansion	58,049
LTC Functional Screener	Create	1/1.0	Expansion	55,645
Quality Impr Coord (CMO)	Create	1/1.0	Expansion	65,271
Human Serv Wkr (QMGT)	Create	2/2.0	Expansion	103,100
RN 2 Dept on Aging	Create	1/1.0	Expansion	64,869
			TOTAL	\$ 1,247,507

MISSION

Using inter-disciplinary teams of nurses, human service workers, other professionals and volunteers, the Department on Aging-Care Management Organization (CMO) oversees the provision of a comprehensive package of services. These include Adult Day Care, Supportive Home Care, transportation, accessibility equipment and home

modifications, residential care services, money management, durable medical equipment, home health care, personal care, skilled nursing services and skilled nursing home care. In return for coordinating and managing these services, the Department's CMO receives a capitated rate payment per member per month from the State.

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: DEPARTMENT ON AGING – CARE MANAGEMENT ORGANIZATION

UNIT NO. 7990

FUND: Fund 0002

OBJECTIVES

- Provide Family Care benefit as the sole CMO in Milwaukee County to all eligible adults and eliminate waiting lists for services.
- Heighten public awareness of the Milwaukee County Department on Aging Care Management Organization.
- Enhance provider network capacity and quality.
- Improve internal and external communication.
- Enhance Care Management Unit education and training curriculum.
- Maintain effective working relationship with the State.
- Enhance administrative infrastructure of CMO and continue to enhance sustained managed care fiscal model and maintain CMO's solvency.
- In 2008, the Department on Aging was awarded the sole contract to operate the Care Management Organization in Milwaukee County. The contract includes optional renewals through 2009.
- Total expenditures increase by \$72,831,383 from \$188,572,509 to \$261,403,892. Total revenues increase by \$72,465,426 from \$188,938,466 to \$261,403,892. Expenditures and revenues increase primarily due to projected growth in Care Management Organization enrollments from expansion and corresponding capitation rate receipts from the State of Wisconsin.
- Personal Services expenditures without fringe benefits increased by \$1,771,296 from \$3,621,274 to \$5,392,570 to address administrative resource needs due to increased enrollment from expansion and increased demands by the Wisconsin Department of Health and Family Services that has occurred since 2005.

BUDGET HIGHLIGHTS

- The CMO is budgeting for expansion of the program to provide the Family Care benefit in 2009 to persons between the age of 18 and 59 with disabilities. It is projected that by the end of 2009, Family Care enrollment will increase to 10,138 members: 7,042 elderly members and 3,096 disabled members. The 3,096 disabled members will include those in the existing Community Integration Program (CIP)/Community Options Program (COP) waiver program as well as targeted individuals presently on the Department of Health and Human Services Disability Services Division waitlist. This increase in enrollment will require an increase in the CMO provider network (currently at 691 providers) to accommodate new members as well as to provide services in the benefit package that are not usually accessed by the current elderly population (i.e. pre-vocational services, supported employment, vocational futures planning). Expansion of the Family Care benefit in Milwaukee County will also require additional administrative staff to expand the provider network cost effectively and efficiently; to administer the operations of the program, and to ensure continued fiscal solvency.
- Contractual services for data processing increased \$225,600, from \$710,000 to \$935,600 to hire contract staff due to difficulty in hiring qualified staff for the management and development of the MIDAS system. The decision to pursue this direction was made jointly with the IMSD Chief Information Officer. These increases are for two additional web developers to maintain, support and document the MIDAS system. IMSD will continue to maintain all other non MIDAS IT systems.
- The CMO's capitated rate in 2009 is budgeted at the 2008 comprehensive nursing, and intermediate non-nursing level. Preliminary rate data had not been provided to the CMO at the time of budget approval.
- The CMO will continue to work with the Behavioral Health Division to assist in the transition of BHD clients who may be eligible to opt into the Family Care program when appropriate, as well as increase the utilization of services by the Behavioral Health Division to CMO members.

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: DEPARTMENT ON AGING – CARE MANAGEMENT ORGANIZATION

UNIT NO. 7990

FUND: Fund 0002

- An initiative has been established by the CMO to reduce institutional placements of enrollees. The CMO will work aggressively to ensure all members reside in the least restrictive and most integrated setting commensurate with their needs. The goal of this initiative is to reduce institutional placement utilization from 10.71% to 9.0%.
- In 2007 the CMO hired a paralegal to focus efforts on converting high cost corporate guardianship cases, when appropriate, to more cost effective volunteer guardians. In 2009 the CMO anticipates savings of approximately \$50,000 from these efforts.
- In the 2009 Budget, the CMO abolishes 1.0 FTE Claims Technician position, 1.0 FTE Human Service Worker (Aging) position is unfunded. These actions are offset by the creation and transfer of 23 positions for the expansion of Family Care to individuals with disabilities. These actions result in an increase in personal services of \$1,898,113.
- The State Department of Health and Family Services requires the CMO to establish a separate professional services contract with the Best Practices Team rather than include this service in the member expense package. The 2009 budgeted contract amount is \$824,469 to accommodate this requirement.
- In 2008, the CMO increased the co-pay paid to Paratransit for clients who use that service from \$7.00 to \$10.25. This is still below the actual cost of a Paratransit ride, which exceeds \$20. This results in increased cost of \$713,000 annually to the CMO. The Department of Health and Human Services Disabilities Services Division(DSD) undertook a similar initiative.
- The CMO has established a network of 691 providers to provide and manage care for its members. All providers must be HIPPA compliant. The CMO's contract with the Wisconsin Department of Health and Family Services requires the CMO to continually monitor the provider network to ensure that service capacity and access are managed in accordance with current and anticipated member service demands. The CMO is planning for an expansion of the provider network to

increase the capacity to serve persons with disabilities age 18-59. Out of 152 providers under contract with the Department of Health and Human Services Disability Services Division (DSD), the CMO already contracts with 82 providers. Many of the remaining providers with whom MCDA does not contract are small 1 or 2 bed Adult Family Care Homes.

- o 47 % of existing CMO providers serve persons with developmental disabilities.
- o 80 % of existing CMO providers serve persons with a mental health diagnosis.

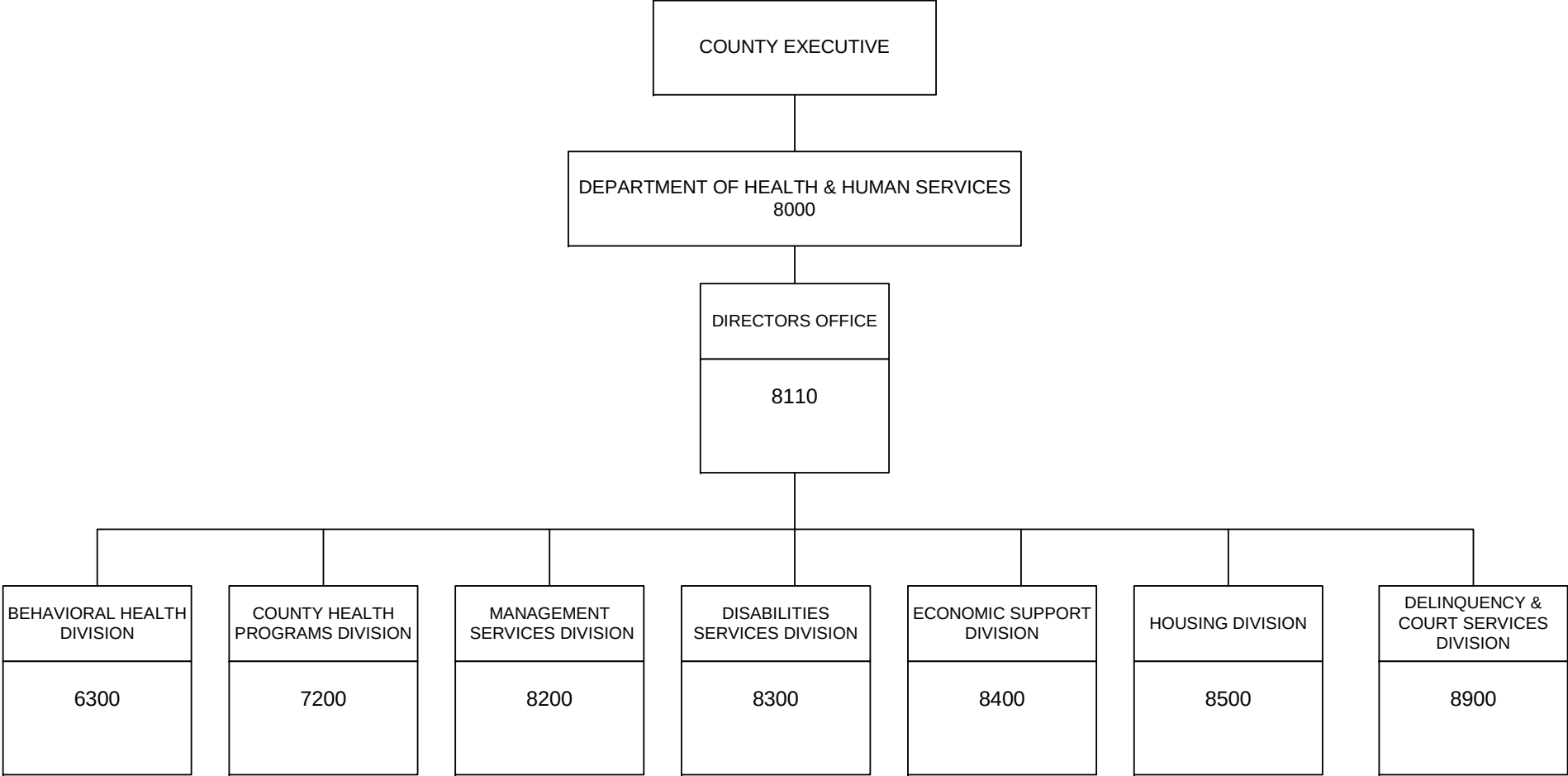
Agencies providing Care Management under contract with DSD include the following CMO care management units:

- o Milwaukee Center For Independence (MCFI)
- o Goodwill
- o Curative

In addition, DSD utilizes Creative Community Living Services (CCLS) and Easter Seals/Kindcare for care management. These agencies are not currently under contract with the MCDA however MCDA has begun contracting discussions with them.

- The 2008 Budget projected a CMO surplus of \$715,712. There is no budgeted surplus anticipated for 2009.
- All departments are required to operate within their expenditure appropriations and their overall budgets. Pursuant to Section 59.60(12), Wisconsin Statutes, "No payment may be authorized or made and no obligation incurred against the county unless the county has sufficient appropriations for payment. No payment may be made or obligation incurred against an appropriation unless the director first certifies that a sufficient unencumbered balance is or will be available in the appropriation to make the payment or to meet the obligation when it becomes due and payable. An obligation incurred and an authorization of payment in violation of this subsection is void. A county officer who knowingly violates this subsection is jointly and severely liable to the county for the full amount paid. A county employee who knowingly violates this subsection may be removed for cause."

DEPARTMENT OF HEALTH AND HUMAN SERVICES



COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: DEPARTMENT OF HEALTH AND HUMAN SERVICES

UNIT NO. 8000

FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

The Department of Health and Human Services (DHHS) operates under Chapters 46 (Social Services), 48 (Children's Code), 49 (Public Assistance), 51 (Mental Health), 55 (Protective Services) and 938 (Juvenile Delinquency) of the Wisconsin State Statutes.

DHHS provides a wide range of life-sustaining, life-saving and life-enhancing services to children and

adults through age 60. Programs focus on providing services for delinquent children, dysfunctional families, developmentally disabled persons, physically disabled persons, mentally ill persons, homeless persons, and those in need of financial assistance. Many of the services provided are mandated by State Statute and/or provided through a State/County contract.

BUDGET SUMMARY				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 32,357,883	\$ 34,273,450	\$ 32,436,523	\$ (1,836,927)
Employee Fringe Benefits (EFB)	24,417,096	26,222,620	25,741,187	(481,433)
Services	18,021,386	15,441,588	13,969,984	(1,471,604)
Commodities	444,639	582,990	608,724	25,734
Other Charges	118,854,630	133,175,381	119,026,686	(14,148,695)
Debt & Depreciation	0	0	0	0
Capital Outlay	191,605	97,502	146,139	48,637
Capital Contra	0	0	0	0
County Service Charges	18,579,398	18,576,530	16,734,845	(1,841,685)
Abatements	(18,223,856)	(13,402,169)	(11,516,677)	1,885,492
Total Expenditures	\$ 194,642,781	\$ 214,967,892	\$ 197,147,411	\$ (17,820,481)
Direct Revenue	11,629,637	9,028,637	8,314,659	(713,978)
State & Federal Revenue	167,964,289	179,760,566	167,041,873	(12,718,693)
Indirect Revenue	644,955	663,600	769,474	105,874
Total Revenue	\$ 180,238,881	\$ 189,452,803	\$ 176,126,006	\$ (13,326,797)
Direct Total Tax Levy	14,403,900	25,515,089	21,021,405	(4,493,684)

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: DEPARTMENT OF HEALTH AND HUMAN SERVICES

UNIT NO. 8000

FUND: General - 0001

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Central Service Allocation	\$ 915,740	\$ 0	\$ 0	\$ 0
Courthouse Space Rental	0	0	0	0
Tech Support & Infrastructure	1,730,895	0	0	0
Distribution Services	17,321	0	0	0
Telecommunications	193,363	0	0	0
Record Center	9,267	0	0	0
Radio	77,330	0	0	0
Computer Charges	155,074	0	0	0
Applications Charges	1,657,299	0	0	0
Apps Charges - Network	0	0	0	0
Apps Charges - Mainframe	0	0	0	0
HRIS Allocation	221,014	0	0	0
Total Charges	\$ 4,977,303	\$ 0	\$ 0	\$ 0
Direct Property Tax Levy	\$ 14,403,900	\$ 25,515,089	\$ 21,021,405	\$ (4,493,684)
Total Property Tax Levy	\$ 19,381,203	\$ 25,515,089	\$ 21,021,405	\$ (4,493,684)

* In 2007, these costs were included in other charging departmental and non-departmental budgets. They were reflected here to show the "total" amount of tax levy support for this Department. In 2008 and 2009, these costs are budgeted within the receiving department to show the tax levy cost in the department.

PERSONNEL SUMMARY				
	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 32,357,883	\$ 34,273,450	\$ 32,436,523	\$ (1,836,927)
Employee Fringe Benefits (EFB)	\$ 24,417,096	\$ 26,222,620	\$ 25,741,187	\$ (481,433)
Position Equivalent (Funded)*	745.4	745.6	680.3	(65.4)
% of Gross Wages Funded	94.6	94.8	94.4	(0.4)
Overtime (Dollars)**	\$ 1,676,946	\$ 954,082	\$ 666,290	\$ (287,792)
Overtime (Equivalent to Position)	42.5	22.5	15.1	(7.4)

* For 2007 Actuals, the Position Equivalent is the budgeted amount.

** Delineated for information. (Also included in personal services.)

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: DEPARTMENT OF HEALTH AND HUMAN SERVICES

UNIT NO. 8000

FUND: General - 0001

PERSONNEL CHANGES				
Job Title/Classification	Action	Number of Positions/ Total FTE	Division	Cost of Positions (Excluding Social Security & Fringe)
Accounting Supv - MCHCP	Fund	1/0.5	Management Services	\$ 28,374
Accountant 4 - Fiscal	Unfund	1/0.5	Management Services	(33,151)
Fiscal Assistant 2	Transfer-Out	4/4.0	Mgt Svs (to BHD)	(148,632)
Fiscal Specialist	Transfer-Out	1/1.0	Mgt Svs (to BHD)	(35,825)
Accountant 2	Transfer-Out	1/1.0	Mgt Svs (to BHD)	(43,101)
Accountant 3	Transfer-Out	1/1.0	Mgt Svs (to BHD)	(49,754)
Accountant 4 (NR)	Transfer-Out	1/1.0	Mgt Svs (to BHD)	(54,170)
Accountant 4 - Hospital	Transfer-Out	1/1.0	Mgt Svs (to BHD)	(54,458)
Accounting Coordinator (CHRP)	Transfer-Out	1/1.0	Mgt Svs (to CHP)	(56,632)
Clerical Assistant II (NR)	Transfer-Out	1/1.0	Mgt Svs (to BHD)	(36,616)
Payroll Assistant	Transfer-Out	2/2.0	Mgt Svs (to BHD)	(73,220)
Contract Services Coordinator	Transfer-Out	2/2.0	Mgt Svs (to Aging)	(123,468)
Quality Assurance Specialist (ASD)	Abolish*	1/1.0	Disabilities Services	-
Office Support Asst 1	Abolish	1/1.0	Disabilities Services	(31,783)
Office Support Asst 1	Transfer-Out	1/1.0	Mgt Svs (to Aging)	(31,783)
Business Systems Project Manager	Create	1/75	Disabilities Services	61,820
Fiscal Assistant 2	Transfer-Out	1/1.0	Mgt Svs (to Aging)	(36,784)
Human Service Worker	Abolish	1/1.0	Disabilities Services	(51,550)
Program Coordinator (Resource Center)	Abolish*	1/1.0	Disabilities Services	(64,690)
Resource Center Manager-Disabilities	Create	1/1.0	Disabilities Services	63,716
Unit Supervisor - Long Term Support	Unfund	2/2.0	Disabilities Services	(112,822)
Administrative Assistant NR	Abolish	1/1.0	Economic Support	(41,544)
Quality Assurance Tech	Abolish	6/6.0	Economic Support	(265,956)
Econ Support Supervisor 1	Abolish	6/6.0	Economic Support	(254,968)
Energy Asst Prog Spec	Abolish	1/1.0	Economic Support	(32,910)
Econ Support Spec	Create	1/1.0	Economic Support	39,780
Econ Support Spec	Abolish	25/25.0	Economic Support	(970,706)
Econ Support Training Asst	Unfund	2/2.0	Economic Support	(96,338)
Administrative Coordinator - Fin Asst	Abolish	1/1.0	Economic Support	(59,272)
Quality Assur Mgr Fin Asst	Abolish	1/1.0	Economic Support	(71,752)
Contract Services Coordinator	Create	1/1.0	Economic Support	61,740
Clerical Assistant II (NR) Bi-Lingual Spani	Create	1/1.0	Economic Support	37,714
Quality Assurance Tech	Create	1/1.0	Economic Support	41,258
Office Support Asst 2	Create	1/.38	Economic Support	12,335
Economic Support Supervisor 1	Create	1/1.0	Economic Support	42,599
Economic Support Specialist	Create	5/2.5**	Economic Support	97,056
Psych Social Worker	Transfer-In	1/1.0	Housing (from BHD)	55,634
Office Support Asst 2	Unfund	1/1.0	Delinquency & Crt Svce	(32,460)
Custodial Worker 1	Unfund	1/1.0	Delinquency & Crt Svce	(28,899)
Intake Specialist CCC	Unfund	1/1.0	Delinquency & Crt Svce	(41,495)
Human Services Worker FTO	Unfund	1/1.0	Delinquency & Crt Svce	(51,550)
Human Services Worker	Unfund	4/4.0	Delinquency & Crt Svce	(202,114)
Juvenile Correctional Officer	Fund	6/6.0	Delinquency & Crt Svce	242,994
			TOTAL	\$ (2,355,214)

COUNTY EXECUTIVE'S 2009 BUDGET**DEPT:** DEPARTMENT OF HEALTH AND HUMAN SERVICES**UNIT NO.** 8000**FUND:** General - 0001

ORGANIZATIONAL COST SUMMARY					
DIVISION		2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Director's Office	Expenditure	\$ 320,886	\$ 555,826	\$ 653,868	\$ 98,042
	Abatement	(346,599)	(555,826)	(653,862)	(98,036)
	Revenue	0	0	0	0
	Tax Levy	\$ (25,713)	\$ 0	\$ 6	\$ 6
Economic Support Division	Expenditure	\$ 54,340,411	\$ 52,399,167	\$ 54,960,738	\$ 2,561,571
	Abatement	(4,017,783)	(2,340,924)	(2,791,980)	(451,056)
	Revenue	50,801,197	45,851,870	50,494,435	4,642,565
	Tax Levy	\$ (478,569)	\$ 4,206,373	\$ 1,674,323	\$ (2,532,050)
Delinquency & Court Services Division	Expenditure	\$ 39,894,295	\$ 41,699,915	\$ 41,677,297	\$ (22,618)
	Abatement	(1,212,249)	0	0	0
	Revenue	25,349,236	24,733,478	22,981,656	(1,751,822)
	Tax Levy	\$ 13,332,810	\$ 16,966,437	\$ 18,695,641	\$ 1,729,204
Disabilities Services	Expenditure	\$ 108,315,465	\$ 106,028,148	\$ 84,028,449	\$ (21,999,699)
	Abatement	(2,225,738)	(1,940,795)	(104,255)	1,836,540
	Revenue	103,884,269	102,098,475	85,690,517	(16,407,958)
	Tax Levy	\$ 2,205,458	\$ 1,988,878	\$ (1,766,323)	\$ (3,755,201)
Housing Division	Expenditure	\$ 0	\$ 18,511,605	\$ 19,164,379	\$ 652,774
	Abatement	0	(49,000)	0	49,000
	Revenue	0	16,588,998	16,733,998	145,000
	Tax Levy	\$ 0	\$ 1,873,607	\$ 2,430,381	\$ 556,774
Management Services Division	Expenditure	\$ 9,995,700	\$ 9,175,400	\$ 8,179,357	\$ (996,043)
	Abatement	(10,421,517)	(8,515,624)	(7,966,580)	549,044
	Revenue	204,193	179,982	225,400	45,418
	Tax Levy	\$ (630,010)	\$ 479,794	\$ (12,623)	\$ (492,417)

MISSION

The mission of the Milwaukee County Department of Health and Human Services is to secure human services for individuals and families who need assistance in living a healthy, independent life in our community.

OBJECTIVES

- DHHS will work with the Department on Aging to implement an expansion of the Family Care Program that will serve persons with developmental and physical disabilities under the age of 60, including further refinement of the business plan.
- Continue to enhance efforts within the ESD Modernization Initiative, with the goal of servicing an increasing number of Food Share, Child Care, and Medical Assistance customers through on-line, phone, and mail-in case processing, as well as create additional access points for customers through partnering with various community-based organizations and agencies.
- Improve customer service within the ESD Call Center and Customer Service Unit by outsourcing both areas with a goal of increasing the staffing level, call response capacity, call wait times, and overall customer case resolutions.

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: DEPARTMENT OF HEALTH AND HUMAN SERVICES

UNIT NO. 8000

FUND: General - 0001

- Maintain staffing levels in the Department's 24-hour, institutional operations sufficient to reduce overtime significantly in those areas compared to 2007 actual and 2008 projected levels.
- Continue to expand collaborative efforts between the Behavioral Health Division (BHD) and private hospitals, and implement other internal operational changes in BHD's crisis service and acute inpatient operations sufficient to reduce the incidents of Psychiatric Crisis Service (PCS) "standby" compared to 2008 incidents.

DEPARTMENT DESCRIPTION

The Department of Health and Human Services (DHHS) includes the following seven divisions: Economic Support Division, Delinquency and Court Services Division, Disabilities Services Division, Housing Division, Management Services Division, Behavioral Health Division, and County Health Programs Division.

The DHHS Behavioral Health Division (Org. 6300) and the County Health Programs Division (Org. 7200) appear and operate under a separate organizational unit in the County Budget.

The **Director's Office** provides guidance, support and administrative direction to all DHHS divisions. The DHHS Director reports directly to the County Executive as a cabinet officer.

The **Economic Support Division**, pursuant to State Statutes, is charged with the responsibility of assisting eligible people to obtain Food Share (formerly called Food Stamps), Medical Assistance (Title 19)/Badger Care Plus, and Child Day Care benefits. In addition, the Economic Support Division is responsible for administering specialized financial assistance programs, such as Fraud Detection and Benefit Repayment, Wisconsin Home Energy Assistance, Burials and the County's Interim Disability Assistance Program (IDAP).

The **Delinquency and Court Services Division** administers a 120-bed Juvenile Detention Center, juvenile court intake services, custody intake and probation services, and support staff for the operation of the Children's Court. Purchased programs, administered by the Division, include pre-

dispositional, non-secure, out-of-home placement resources, diversion programming through the First Time Juvenile Offender Program, and programs that serve adjudicated delinquent youth that are designed to divert youth from State correctional facilities while maintaining community safety. The Division is charged by the State for the cost of correctional care and aftercare services for juveniles committed to the Division of Juvenile Corrections.

The Juvenile Detention Center operation is a 24/7 secure correctional facility, which primarily houses juveniles being held pending court proceedings who present a safety risk to the community. Custody Intake staff screen and assume custody of youth that are released to the Juvenile Detention Center by law enforcement for continued custodial determination. Court Intake staff prepares case reports and histories for the Children's Court pursuant to State Statute. Probation staff supervises youth adjudicated for delinquent behavior in the community under court ordered supervision.

The **Disabilities Services Division** provides human services that are targeted to populations with special needs, including adults and children with physical and developmental disabilities. A wide variety of services are provided, including case management for long-term support, residential services, work and day services, community living support services, community treatment, community support, adult day care, fiscal agent services, and service access and prevention. Many of these services enable persons to live in the community and avoid institutional placements. The Division also utilizes a Resource Center to serve as a source of information, assessment, and referral for persons with disabilities.

The **Management Services Division** provides contract administration and quality assurance, accounting, business office, collections, building operations, and procurement services to the Director's Office, Delinquency and Court Services, Economic Support, Housing, and Disabilities Services divisions. In addition, this Division provides mail delivery to the above entities as well as to the Behavioral Health Division and provides payroll services to the County Health Programs Division. The Division also includes the costs for Countywide services such as Risk Management, Audit, Payroll and other functions. Budgeting and Human Resources functions previously provided under this

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: DEPARTMENT OF HEALTH AND HUMAN SERVICES

UNIT NO. 8000
FUND: General - 0001

Division are now provided in cooperation with the Department of Administrative Services (DAS).

The **Housing Division** consolidates several housing programs from the County into a single division in order to improve the integration of housing programs with social services provided by DHHS, and to provide a strategic focus on prioritizing the use of County housing resources to address the needs of persons with mental illness or other special needs. The Division contains the Housing and Urban Development (HUD) funded Special Needs, Housing Choice Voucher and HOME/Home Repair Programs.

The Special Needs Homeless Section manages the Safe Haven and Shelter Plus Care Programs. The Safe Haven Program provides a home-like environment to seriously mentally ill homeless individuals who might otherwise be institutionalized. The Shelter Plus Care Program links supportive services with rental subsidies for homeless individuals who are seriously mentally ill, AIDS-HIV infected or alcohol/drug dependent.

The Housing Choice Voucher Section manages the Housing Choice Voucher (Section 8) Program. This Federally funded program subsidizes the rent of nearly 2,000 eligible low-income households living in privately owned housing throughout Milwaukee County.

The HOME/Home Repair Section administers the HOME Investment Partnership Program. This Federal entitlement grant provides funding for the production of affordable housing and the rehabilitation of existing housing, as well as down payment and closing cash assistance for eligible first-time homebuyers. This section manages the Home Repair Loan Programs that provide low or no interest loans to limited-income homeowners to repair their homes and provides assistance to homeowners in determining the best method of home repair, selecting reputable contractors, and proper inspections to ensure that quality work is performed at a reasonable cost.

BUDGET HIGHLIGHTS

DEPARTMENTAL

- Personal Services expenditures, excluding fringe benefits, decrease \$1,836,927, from \$34,273,450 to \$32,436,523.

- Total expenditures decrease \$17,820,481, from \$214,967,892 to \$197,147,411, and total revenues decrease \$13,326,797, from \$189,452,803 to \$176,126,006, for a net tax levy decrease of \$4,493,684.
- As a result of the State paying itself first from the County's Youth Aids allocation, the total expenditure and revenue amounts in the DHHS budget do not include \$28,020,792 of State Department of Corrections charges and Youth Aids revenue.
- The State of Wisconsin Department of Administration continues the practice of intercepting \$20,101,300 from State Shared Revenue and intercepts \$38,792,200 of Community Aids revenue to fund the operation of the State Bureau of Milwaukee Child Welfare.
- An appropriation of \$51,150, the same as in 2008, is included for the McClears information system, which was originally developed for the General Assistance Medical Program (GAMP). This amount provides funding for continued system maintenance for ESD's Child Day Care and Burials Programs and consulting assistance for the Disabilities Services Division's Medical Assistance Personal Care (MAPC) program.

DIRECTOR'S OFFICE

- The DHHS Director's Office continues its practice of distributing its cost to each of the DHHS divisions as part of the Department cost allocation plan, thereby eliminating the tax levy for the Division.
- Expenditures for contracted services, commodities and crosscharges are reduced \$7,681 compared to the 2008 Budget. Only expenditures for personal services increase \$105,723 due to the internal transfer of 1.0 FTE of Contract Services Coordinator from the DHHS Contract Administration Unit into the Director's Office. This position will assist the DHHS Director as a liaison for State – County contracts covering Community Aids and Income Maintenance Administration, Youth Aids, Child Day Care Administration and the Home Energy Assistance Program.

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: DEPARTMENT OF HEALTH AND HUMAN SERVICES

UNIT NO. 8000
FUND: General - 0001

ECONOMIC SUPPORT DIVISION

- Economic Support Division (ESD) expenditures increase by \$2,110,515, to \$52,168,758 from \$50,058,243. Revenues increased by \$4,642,565 from \$45,851,870 to \$50,494,435. Tax levy in ESD decreases by \$2,532,050.
- The 2009 Budget reflects the twelfth full year of Wisconsin Works, or W-2, implementation in Milwaukee County. ESD does not administer W-2, but complements it by offering access to Food Stamps, Child Day Care and Medical Assistance. The costs incurred by ESD that are associated with W-2 are funded by revenues from the State of Wisconsin that come to Milwaukee County through contractual agreements with private W-2 agencies. The 2009 Budget includes \$1,643,201 of revenue from W-2 agencies for Child Care eligibility and other functions performed by ESD staff in support of W-2. This is the same level of funding as 2008.
- Income Maintenance (IM) revenue is projected at \$16,551,954. This amount reflects an increase of \$273,316 compared to the 2008 Budget due to additional responsibilities involving income verification, citizenship and identity documentation, and Medical Assistance as required under the State contract.
- The State has notified Milwaukee County of a reduction in funding of \$242,861 for the Regional Training Program. As a result, DHHS unfunds 2.0 FTE Economic Support Training Assistant positions for a salary and active fringe savings of \$142,502 and budgets an additional \$50,180 in IM match revenue and a corresponding \$50,180 in tax levy.
- The 2009 Budget includes \$2,495,365 for the new voluntary FoodShare Employment and Training (FSET) Program, which assists FoodShare recipients in obtaining and maintaining employment. As of March 1, 2008, the State of Wisconsin modified its FSET program to eliminate job search as a requirement for receiving FoodShare benefits. Although the FSET program will continue to serve FoodShare recipients who wish to voluntarily enroll, FoodShare participants can no longer be sanctioned from benefits for non-

participation in FSET. The budget amount includes \$107,434 for 1.0 FTE Contract Services Coordinator position (salary and active fringe) and \$2,387,931 for a purchase of service contract with an outside agency to administer the program. Costs associated with FSET are 100 percent reimbursed by the State of Wisconsin.

- The Milwaukee Modernization Initiative, a new approach to service delivery which encourages customers to apply and recertify for benefits online and by phone, continues in the 2009 Budget. This new business model was implemented in 2008 to improve the management of ESD's current caseload of nearly 100,000 cases and offer more flexibility to ESD's working population.

Call Center Initiative

- ESD's Call Center has long experienced an overwhelming number of calls, which the center has not been able to adequately handle, forcing customers to wait an average of 42.5 minutes before speaking with a caseworker. Given the long wait time, customers often hang up and call back overloading the system with repeat calls.
- Over the past few years, actual workers available to answer calls has varied between 11 to 14 Economic Support Specialists due to approved medical leave and difficulty recruiting candidates and filling vacancies. On average, only 56 percent of slots dedicated to the Call Center were filled in 2008.
- The 2009 Budget includes an initiative to contract with the University of Wisconsin-Milwaukee Continuing of School of Education and IMPACT for the operation of ESD's Call Center at the Marcia P. Coggs Center. IMPACT currently runs the 211 help line, which connects disadvantaged residents to social services in Milwaukee County. Both IMPACT and UW-Milwaukee combined would provide 38 full-time positions to staff the Call Center at a cost of \$2,075,937. As part of IMPACT's contract, minimum-staffing levels would be required, and the hours of operation for the Call Center would be expanded. In addition, UW-Milwaukee would provide case confirmation, technical assistance and program evaluation.

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: DEPARTMENT OF HEALTH AND HUMAN SERVICES

UNIT NO. 8000
FUND: General - 0001

- IMPACT's long-standing expertise in running a state-of-the-art call center makes it uniquely qualified to operate the County's Call Center. Partnering with IMPACT also provides a more direct link for customers to community resources for food, housing and other social services pending receipt of their benefits.
- The following 26.0 FTEs are abolished for a total salary, social security and active fringe benefit savings of \$1,597,962: 25.0 FTE Economic Support Specialists and 1.0 FTE Economic Support Supervisor. Existing staff assigned to the Call Center will be reassigned to other units within ESD.
- The Call Center continues to receive full-time technical support from the Information Management Services Division (IMSD). One Network Application Specialist is crosscharged to the Economic Support Division at a cost of \$125,571.

Customer Services Initiative

- The 2009 Budget also includes a contract with UW-Milwaukee School of Continuing Education for the operation of the Customer Service Unit, which would provide staffing for resolving case errors which often result in the disruption of benefits to the customer. The following seven positions are abolished for a total salary, social security and active fringe savings of \$473,926: 6.0 FTE Quality Assurance Technicians and 1.0 FTE Economic Support Supervisor.
- Funding of \$75,000 is continued for outside contractual services to support an electronic case file system as part of an ongoing effort to improve payment accuracy in ESD's Food Share and Medical Assistance Programs. Beginning in 2008 and continued in 2009, ESD will implement a project to transition the current system to a web-based electronic inbox allowing staff and customers to easily track verification.
- ESD continues to deploy 20.0 FTE Economic Support Specialists, 1.0 FTE Office Support Assistant II position, 1.0 FTE Clerical Assistant 2 position (NR BL SP), 2.0 FTE ESS Supervisors and one Quality Assurance Technician to perform eligibility and related functions for the

Family Care program. The Department on Aging is cross-charged for all personal services costs related to this unit, with the exception of the Quality Assurance Technician position, which is covered with regular IM revenue. IM revenue also funds a Section Manager position that dedicates a significant percentage of its time to overseeing the Family Care unit.

- The Division includes the creation of 5.50 FTEs which is crosscharged to Aging and DSD: 2.5 FTEs Economic Support Specialist, 1.0 FTE Economic Support Supervisor, 1.0 FTE Quality Assurance Technician, and 1.0 FTE Clerical Assistant II (NR/BL). These positions are created to complete applications to determine Title 19 eligibility as part of the Family Care Expansion for the Disability Resource Center and CMO. The total crosscharge is \$669,387 of which \$433,024 is charged to DSD and the remaining \$236,363 is charged to Aging.
- The cost of 1.0 FTE Economic Support Specialist is again cross-charged to the Department of Child Support Enforcement to reflect the role of a dedicated ESS worker on cases in which Income Maintenance and Child Support issues intersect. Through this initiative, both departments can improve their performance standards by enhancing the accuracy of the data maintained in the Wisconsin Kids Information Data System (KIDS) database.
- Child Day Care Administration revenue from the State of Wisconsin Department of Workforce Development totals \$8,509,856, which reflects the anticipated 2009 contract. This amount is an increase of \$429,722 over the 2008 Budget. A reduction was included in the 2008 Budget due to a proposal in the State Budget to reduce the Child Day Care Budget by a total of \$2 million statewide. This reduction never materialized and the County's contract was level funded in 2008.
- ESD and DWD are focusing more resources on program integrity, fraud, monitoring and customer service within the Child Care program. DWD has identified these items as priorities for the 2009 contract. As a result, ESD's budget includes the continuation of a Child Care Fraud

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: DEPARTMENT OF HEALTH AND HUMAN SERVICES

UNIT NO. 8000
FUND: General - 0001

Unit to strengthen the division's current fraud intervention efforts.

- Professional and purchase of service contracts in the Child Day Care program decrease \$57,039, from \$446,720 to \$389,681 in 2009 due to the discontinuation of two contracts. The first contract involving a strengthening families effort with the University of Wisconsin-Milwaukee was discontinued by DWD. The other contract with a Hmong translation service was no longer needed, as Hmong translation services are provided through ESD in-house staff and another outside contract.
- Contract funding is divided among three service categories: Health and Safety, Certification, and Training and Technical Assistance.
- Health and Safety funding decreases by \$50,000, from \$183,870 to \$133,870. This amount includes a \$128,750 allocation for the Coggs Center Child Care Drop-off Center, which serves as a best practices training model, as well as an important service for Coggs Center clients.
- Certification funding increases by \$42,961, from \$162,850 to \$205,811. This amount includes an outside contract to conduct a parent survey of certified day care providers as required under the County's contract with DWD.
- Training and Technical Assistance is reduced by \$50,000, from \$100,000 to \$50,000 in 2009.
- Beginning in 2008, the County contracted with the Social Development Commission (SDC) to operate the Home Energy Assistance program at various sites throughout Milwaukee County. Total anticipated Energy revenue in the 2009 Budget is \$2,802,326 which funds the costs of administration and outside contracts.
- Due to efficiencies associated with the SDC contract, 1.0 FTE Energy Assistance Program Specialist is abolished for a salary, social security and fringe savings of \$54,056.
- Funding for the Community Information (211) line in DHHS remains at the 2008 level of \$380,000. The BHD budget contains an appropriation of \$100,000, and the Department on Aging budget contains an additional \$20,000, for a total County commitment of \$500,000.
- In support of the new Group Home Crisis Billing initiative, 1.0 FTE position of Economic Support Specialist is created. The cost of this position, along with ten percent of an Economic Support Supervisor in ESD, is crosscharged to BHD at a cost of \$62,624. The net cost to BHD, after 50 percent federal revenue match, is \$31,312.
- 4.0 FTE ESS Supervisor 1 positions, 1.0 FTE Administrative Assistant (NR) position, 1.0 FTE Administrative Coordinator FA position, and 1.0 FTE Quality Assurance Manager FA position are abolished at a salary, social security and fringe savings of \$515,465.
- 0.38 FTE Office Support Assistant II is created for a salary and active fringe cost of \$20,333. This position is offset with 100% Child Care Administration revenue.
- An allocation of \$325,000 is included for indigent burials, which represents level funding compared to 2008. This amount is based on actual expenditures, and is linked to cost containment strategies, including establishment of maximum allowable reimbursement for funeral expenses, burials and cremations.
- An appropriation of \$2,375,000 for W2 and Supplemental Security Income (SSI) burials is included and reflects an increase of \$95,000 based on a three-year average of actual expenditures. This program is completely offset by State burial aid revenue.
- The Interim Disability Assistance Program (IDAP) is included in the 2009 Budget and reflects expenditures of \$435,067, revenues of \$282,462 and net tax levy of \$152,605. Tax levy decreases by \$93,075 over 2008 for IDAP payments based on prior actual experience.

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: DEPARTMENT OF HEALTH AND HUMAN SERVICES

UNIT NO. 8000
FUND: General - 0001

DELINQUENCY & COURT SERVICES DIVISION

- Delinquency and Court Services Division (DCSD) expenditures decreased \$22,618, from \$41,699,915 to \$41,677,297. Revenues decrease \$1,751,822, from \$24,733,478 to \$22,981,656, resulting in a net tax levy increase of \$1,729,204. These totals do not include State Department of Corrections charges and associated revenues.
- DHHS receives Youth Aids to fund State Juvenile Correctional Charges and community-based juvenile justice services. Total Youth Aids revenue for 2009 is estimated to be \$38,021,088. This estimate is based on the actual 2008 contract, Milwaukee County's estimated share of the Youth Aids increase in the State budget for 2009, and estimated Corrective Sanctions Youth Aids funding. This is a net decrease of \$227,355 from the \$38,248,423 budgeted in 2008. The 2008 Budget assumed a larger Youth Aids increase than the actual amount included in the 07-09 State Budget passed by the Legislature.
- Total State Division of Juvenile Corrections (DJC) charges for juveniles placed into State custody in 2009 are estimated to be \$28,020,792. This amount is an increase of \$2,168,446 over 2008 and is funded by a reduction in the amount of Youth Aids revenue for local juvenile justice services of \$2,395,781, including a projected reduction in the ADP from the DCSD Aftercare Initiative detailed below. Juvenile Correctional Institution (JCI) costs are projected to increase \$2,177,924 from 23,556,530 to \$25,734,454.

The base projection using the April 2008 ADP (262) results in total State DJC Charges of \$28,481,985. This projected cost is then reduced by an estimated decrease of almost five ADP, resulting in Youth Aids savings of \$461,193 due to the initiative. The average daily placements in the Child Caring Institution (CCI) are decreased by seven to five in 2009, which results in a projected decrease in DJC-CCI placement costs of \$784,707, from \$1,249,193 to \$464,486. State charges for Aftercare programs are projected to increase \$82,737, from \$518,148 to \$600,885 in 2009,

and the Corrective Sanctions Program increases \$692,492, from \$528,475 to \$1,220,967.

- The DCSD Aftercare Initiative for 2009 is planned to be a collaborative effort between DCSD, DJC, community-based providers, and Wraparound Milwaukee to improve the sustainability of youth transitioning from a JCI placement to the community. This pilot project will re-involve Milwaukee County in the discharge planning process and increase the availability of community-based service options at the local level. The budget includes \$415,633 of expenditures to increase available funds to purchase services from community providers including case management and mental health services available through the Wraparound service delivery model. Due to past budget constraints, the DCSD liaison was discontinued. These funds will be used to contract with an agency to serve as a liaison with DJC to identify appropriate youth, assist in their discharge planning, and monitor their progress. A portion of these costs will be offset due to anticipated Medicaid reimbursement in the amount of \$125,232.
- Prior-year State contract reconciliation revenue is budgeted at \$2,500,000 in the overall DHHS budget, an increase of \$400,000 over 2008. This includes \$1,450,000 in DCSD, an increase of \$400,000 over 2008. An additional \$1,050,000 of prior-year revenue is budgeted in the Disabilities Services Division, the same amount as in 2008.
- An appropriation of \$201,320 in Potawatomi Revenue is maintained in DCSD's 2009 Budget.
- DCSD is planning changes to JCO staffing and overtime for 2009 to provide adequate staffing coverage to the 24/7 Juvenile Detention Center operation and reduce the use of mandatory overtime.

The DHHS Juvenile Detention Center is a 120-bed, 24/7 facility consisting of seven pods in the following format: (3) 22-beds; (2) 16-beds; and (2) 11-beds. Based on overall population and the gender mix, the two 11-bed pods are generally opened only as necessary. DCSD has historically staffed first and second shifts at a staff-to-client ratio as follows: 22-bed at 1:11;

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: DEPARTMENT OF HEALTH AND HUMAN SERVICES

UNIT NO. 8000

FUND: General - 0001

16-bed at 1:8; and 11-bed at 2:11. The standard set in the State Administrative Code of staff-to-client ratio is 1:15.

For 2009, DCSD proposes to staff the two, 11-bed pods at the staff-to-client ratio of 1:11, consistent or exceeding that of the other remaining five pods. This adjustment is estimated to reduce overtime by \$137,000.

Due to the 24/7 nature of the Detention Center, adequate coverage of posts within the Center is required at all times.

For a number of years, DCSD has prepared its Detention Center budget utilizing an outdated Shift Relief Factor that did not accurately reflect the amount of coverage time not available due to time off, injuries on duty, mandatory training time, use of family medical leave, and time absent without pay. This outdated Shift Relief Factor results in an average availability of staff for 218 regular shifts per year. Under such a scenario, DCSD would need the equivalent of 62.5 FTE to fully staff five pods and 71.0 FTE to provide full coverage for six pods.

For 2009, DCSD has updated the Shift Relief Factor, resulting in an adjusted average availability of staff from 218 regular shifts per year to 207 regular shifts per year. To correct this staffing issue, the 2009 Budget funds 6.0 FTE Juvenile Corrections Officer (JCO) positions, resulting in a salary and active fringe cost of \$379,976. The total number of JCO's in the Detention Center increases from 62.0 to 68.0 FTE. Staffing at this level will permit DCSD to operate five of the seven Detention Center pods without the use of overtime. In 2008, budgeted overtime in the Detention Center totaled \$569,012 for Salary & Social Security (the equivalent of 12.0 FTE). For 2009, overtime for the Detention Center is budgeted at \$164,544.

- The Firearm Supervision program is a highly-regarded program that helps divert adjudicated delinquents from placement in State facilities. The budget continues to support 60 slots for the Firearm Supervision program and the equivalent of 10 slots to serve additional siblings of delinquent youth as a means of prevention. Federal grant revenues decrease by \$26,825,

resulting in a tax levy increase for this program of \$10,964 to a total of \$830,779.

- DCSD purchases community-based treatment and care coordination services from BHD's Wraparound Program as an alternative to more costly institutional care. DHHS will pay \$8,032,174 for 350 slots in the basic Wraparound Program, which is the same amount as 2008.
- DCSD will pay \$1,768,416 for 47 slots, the same amounts in 2008, in BHD's intensive Wraparound Program known as FOCUS, to provide more intensive services for clients. FOCUS is one of the components of the Disproportionate Minority Contact (DMC) grant.
- DCSD will receive \$769,474 in revenue from the Wraparound Program to pay for Temporary Shelter, Group Home and Day Treatment slots that Wraparound buys from DCSD. This is an increase of \$105,874 from 2008.
- The 2009 Budget maintains funding to purchase 105 slots in the Level II Supervision Program, 66 beds of shelter care, and 45 slots in the Serious Chronic Offender Program. These purchase of service programs provide for and support community treatment and increased supervision options as an alternative to Juvenile Detention Center placement and State correctional placement.
- The 2008 initiative to provide crisis stabilization and seek Medicaid reimbursement continues for 2009, and is projected to generate \$400,000 in Federal/State Medicaid revenue to help offset the cost of out-of-home care services provided by DCSD. This amount is an increase of \$135,794 over the \$264,206 budgeted in 2008.
- A \$150,000 appropriation is included to continue funding of the Safe Alternatives for Youth (SAY) program in 2009. This program was initially established with a \$150,000 appropriation in the 2003 County Budget to provide community-based services to young people living in low-income areas of Milwaukee County who were exposed to barriers that placed them at risk in their community. Since 2003, under the direction of the SAY Oversight Committee and the administration of the Milwaukee Urban

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: DEPARTMENT OF HEALTH AND HUMAN SERVICES

UNIT NO. 8000
FUND: General - 0001

League as fiscal agent, SAY has distributed more than 80 small grants for one-time educational, cultural, recreational and other activities, which have enhanced life experiences of disadvantaged youth and have positively impacted 3,000 youth.

In 2009, the SAY program will continue to operate under the provisions of Adopted County Board Resolution File No. 03-247, which established the Safe Homes (subsequently re-named Safe Alternatives for Youth) Oversight Committee. Consistent with the terms of the Adopted Resolution, the SAY Oversight Committee, appointed by the County Board Chairman, will continue to oversee the program and direct the distribution of small SAY grants, and the Milwaukee Urban League will continue to serve as the SAY fiscal agent. The Director of the Department of Health and Human Services shall execute a contract in the amount of \$12,000 with the Milwaukee Urban League for fiscal agent services, including serving as depository for the funds to be allocated, distributing the funds as directed by the SAY Oversight Committee, preparing and distributing tax forms for grantees, and providing quarterly reports on the distribution of funds and remaining balances to the SAY Oversight Committee. In addition, the Director of the Department of Health and Human Services is authorized to deposit \$138,000 in SAY appropriations with the Milwaukee Urban League as fiscal agent, which identifies activities to be funded under the program.

- 1.0 FTE Office Support Assistant 2, 1.0 FTE Intake Specialist CCC, 1.0 FTE Custodial Worker 1, 1.0 FTE Human Services Worker (FTO) and 4.0 FTE Human Service Worker positions are unfunded for a salary, social security and active fringe benefit savings of \$597,813.
- Funding for the Youth Sports Authority is maintained at 2008 levels for 2009 in the amount of \$200,000.

DISABILITIES SERVICES DIVISION

- Disabilities Services Division (DSD) expenditures decrease \$20,163,159 from \$104,087,353 to \$83,924,194. Revenues decrease by \$16,407,958 from \$102,098,475 to \$85,690,517. This results in a net tax levy decrease of \$3,755,201 and is due to Family Care Expansion.
- An appropriation of \$350,000 in Potawatomi Revenue is maintained in the 2009 Budget for DSD.
- DSD will continue efforts to maximize the generation of MAPC revenue, including requiring MAPC billing to be done by major residential providers and implementation of additional business process and information technology improvements. Based on 2007 actual MAPC revenue and 2008 year-to-date projections, the 2009 Budget projects total MAPC revenue of \$4,958,782, an increase of \$453,506 over the \$4,505,276 budgeted in 2008.
- 2.0 FTE Unit Supervisor – Long Term Support are unfunded, for a salary and active fringe savings of \$165,546.
- The 2009 Budget again includes \$250,000 to fund a Crisis Residential Service for LTS clients. The need for such a service emerged from the growing number of LTS clients receiving care in the community that has resulted from recent ICF-MR downsizing initiatives and nursing home closures, as well as the lack of emergency services system capacity in Milwaukee County.
- Prior-year State contract reconciliation revenue is budgeted at \$2,500,000 in the overall DHHS budget, an increase of \$400,000 over 2008. This includes \$1,050,000 in DSD, the same amount as in 2008. An additional \$1,450,000 of prior-year revenue is budgeted in the Delinquency and Court Services Division, an increase of \$400,000 over 2008.
- DSD has historically provided support to Milwaukee area shelters for homeless persons (particularly single women with children) and battered women. For 2008, funding totaled \$494,234, consisting of \$418,881 for Emergency Shelter Care, \$30,353 for Battered Women's

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: DEPARTMENT OF HEALTH AND HUMAN SERVICES

UNIT NO. 8000
FUND: General - 0001

Counseling and \$45,000 for Coordinated Community Housing. This funding has been transferred to the DHHS Housing Division (Org 8500) for 2009.

- In 2008, DSD increased the co-pay paid to Paratransit for clients who use that service from \$7.00 to \$10.25. This is still below the actual cost of a Paratransit ride, which exceeds \$20. This results in increased cost of \$1,447,200 annually to the CMO. The Department on Aging-CMO undertook a similar initiative.

Family Care Expansion

- The State of Wisconsin created the Family Care Program to replace its existing Medicaid Waiver Long-Term Support programs for elderly and disabled individuals. Family Care is an entitlement for eligible persons, and, unlike the waiver programs, is operated under managed care principles. Currently, Family Care is only available in Milwaukee County to persons age 60 and older through the Department on Aging.
- The 2009 Budget anticipates State approval to expand Family Care to persons with disabilities ages 18 to 59. Through Milwaukee County's Family Care expansion plan, the wait list for long-term support services for adults with physical and developmental disabilities would be eliminated, allowing services to be provided to an estimated 2,500 additional individuals.
- Family Care expansion affects both the DHHS Disabilities Services Division (DSD) and the Milwaukee County Department on Aging (see Org Unit 7990 - Aging Care Management Organization) budgets. In DSD, Family Care expansion is reflected in the creation of an expanded Disabilities Resource Center (DRC) by January 1, 2009 and the transfer of clients from DSD's Medicaid Waiver Long-Term Support programs to managed care. The Department on Aging's budget reflects expansion of its current CMO services to persons with disabilities. The CMO anticipates enrollment to begin by April 1, 2009.
- In July 2008, DSD submitted an application to the State of Wisconsin Department of Health Services (DHS) to expand and certify its current Resource Center. The new DRC is designed to serve as a single point of contact to assist all persons with disabilities under age 60 with choices regarding the most appropriate managed care program to meet their individual needs.
- In order to accommodate the Family Care expansion transition and provide the new required functions in the Disability Resource Center(DRC), staffing is increased by 28.75 full-time equivalent (FTE) positions to 44.75 FTEs in the DRC. The majority of these DRC positions are shifted from other units within DSD, resulting in a net, Division-wide reduction of 5.25 FTEs compared to the 2008 Adopted Budget. Total DRC expenditures increase by \$3,255,119 and revenues increase by \$4,417,231, resulting in a net tax levy decrease of \$1,162,112 compared to the 2008 Adopted Budget.
- In the first year of implementation, the Division anticipates receiving \$3.4 million in additional revenue from the State toward the DRC. However, the State DHS is in the process of reviewing the division's DRC application and has not made a final funding commitment.
- During the second and third years of implementation, DSD will experience a dramatic reduction in revenues, once Medicaid Waiver consumers are transitioned to the CMO. The Department will continue to work to obtain full funding from the State and will develop alternatives if full funding for future years is not achieved.
- Due to DSD gradually transitioning out of its COP and Medicaid Waiver programs over a 12-month period, the Division is able to retain approximately 75% of its existing revenue in 2009.
- 4.0 FTEs are abolished for a total salary, social security, and active fringe benefit savings of \$301,667: 1.0 FTE Human Service Worker, 1.0 FTE Office Support Assistant 1, 1.0 FTE Quality Assurance Specialist (abolished upon becoming vacant) and 1.0 FTE Program Coordinator (abolished upon becoming vacant).
- 4.0 FTEs are transferred to the Department on Aging for a total salary, social security, and active fringe benefit savings of \$290,023: 1.0

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: DEPARTMENT OF HEALTH AND HUMAN SERVICES

UNIT NO. 8000
FUND: General - 0001

FTE Office Support Assistant 1, 1.0 FTE Fiscal Assistant 2, and 2.0 FTEs Contract Services Coordinator.

- The following 1.75 FTEs are created in DSD for a total salary and active fringe benefit cost of \$177,621: .75 FTE Business Systems Project Manager and 1.0 FTE Resource Center Manager (Disabilities). In addition, the Economic Support Division includes the creation of 5.50 FTEs which is crosscharged to Aging and DSD: 2.5 FTEs Economic Support Specialist, 1.0 FTE Economic Support Supervisor, 1.0 FTE Quality Assurance Technician, and 1.0 FTE Clerical Assistant II (NR/BL). These positions are created to complete applications to determine Title 19 eligibility as part of the Family Care Expansion for the Disability Resource Center and CMO. The total crosscharge is \$669,387 of which \$433,024 is charged to DSD and the remaining \$236,363 is charged to Aging.
- While full funding from the State DHS is critical to success, the potential impact of Family Care Expansion to individuals with disabilities in this community is extremely significant due to the elimination of lengthy wait lists for services and the availability of an entitlement benefit to all persons with developmental and physical disabilities.

HOUSING DIVISION

The Housing Division was created in DHHS in the 2008 Budget. This initiative consolidated all housing programs spread across the County into a single division. DHHS was chosen to house this new division to reflect the County's desire to integrate housing programs with other social service programs and to prioritize the use of housing resources to address the needs of persons with mental illness or other special needs. The Special Needs Program was transferred from DHHS – BHD, and the Housing Choice Voucher and the HOME/Home Repair programs were transferred from DAS - Economic and Community Development. All three programs receive funding from the federal Department of Housing and Urban Development (HUD).

- Expenditures increase by \$652,774 and revenues increase by \$145,000 for a net tax levy increase of \$556,774. The tax levy increase is

primarily caused by increased personal services and the transfer of contracts from the Behavioral Health and Disabilities Divisions as described below.

The Housing Division continues administration and oversight of several initiatives focusing on permanent housing for persons with mental illness. A total of \$306,500 in tax levy is appropriated in the following manner:

- An appropriation of \$72,500 is budgeted to provide additional on-site staff at West Samaria through a contract with the Red Cross. The additional staff helps to ensure improved living conditions for BHD and Red Cross consumers who reside there. This staff support will continue at a new location once West Samaria is completely vacated (anticipated on or before September 1, 2008).
- A contribution of \$50,000 to the Continuum of Care (COC) is budgeted. The COC is a consortium of local governmental entities and non-profit organizations charged with the responsibility of securing HUD funds to provide housing assistance to the homeless population of Milwaukee County. This contribution, with the stipulation that the funds be used towards the goal of increasing permanent housing, will assist in providing administrative capacity to the organization to achieve this objective. This increased contribution reflects a recommendation from the Special Needs Housing Action Team formed by the County Executive and Mayor of Milwaukee in late 2006.
- An appropriation of \$110,000 is budgeted for on-site support services for the United Christian Church/Cardinal Capital Management project. This development, which opens on September 1, 2008, provides permanent housing and support services for 24 BHD consumers.
- An appropriation of \$49,000 is budgeted for on-site support services for the Guest House/Heartland Housing project, which is expected to be completed and ready for occupancy in 2009. This development will provide permanent housing and support services for 24 individuals who are low-income, have been homeless, and/or who are BHD consumers.

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: DEPARTMENT OF HEALTH AND HUMAN SERVICES

UNIT NO. 8000
FUND: General - 0001

- A contribution of \$25,000 is budgeted to assist in the activities of the newly created Supportive Housing Development Commission (SHDC). SHDC members are appointed by the County Executive and the Mayor of Milwaukee. Members include elected officials, service providers, city and county government administrators, and philanthropic and advocacy organizations for persons with disabilities. The Commission is charged with the responsibility for coordinating countywide efforts to promote the development of selected supportive housing projects, and ensure timely delivery of financial commitments from local governments. The establishment of this Commission and the \$25,000 appropriation to support it reflect a recommendation from the Special Needs Housing Action Team.

In addition, the Housing Division will assume responsibility for several existing programs currently operated by BHD. These programs, totaling \$510,170 in tax levy, are focused primarily on housing and include:

- A contract with Social Rehabilitation and Residential Resources to operate its supported apartment program (\$110,743). This program currently has the capacity to serve 48 BHD consumers in shared apartments.
- A contract with Transitional Living Services to operate its Supported Apartments at the Main Street and Oklahoma Avenue locations (\$177,273). This more intensive program has the capacity to serve 28 BHD consumers.
- \$50,000 will be transferred from BHD to the Transitional Housing Program. These dollars provide monthly rent payments on behalf of BHD consumers who are in need of short-term housing following their hospitalization. The county contracts with the Red Cross to administer the THP. The dollars for this contract (\$75,000) are also transferred to the Housing Division.
- A contract with Our Space Inc. to provide Peer Support Specialists at new supported housing developments (\$97,154). Peer Support Specialists are individuals who have experienced severe and persistent mental

illness and who have received intensive training to assist consumers in managing their symptoms and provide support with activities of daily living.

- DSD has historically provided support to Milwaukee area shelters for homeless persons (particularly single women with children) and battered women. For 2008, funding totaled \$494,234, consisting of \$418,881 for Emergency Shelter Care, \$30,353 for Battered Women's Counseling and \$45,000 for Coordinated Community Housing. This funding has been transferred to the DHHS Housing Division (Org 8500) for 2009.
- 1.0 FTE position of Psychiatric Social Worker is transferred from BHD into Housing – Special Needs Administration. This transfer reflects \$81,823 in salary and active fringe costs. This position will assist in discharge planning and follow consumers in the community on a short-term basis to ensure successful housing placements. The goal of this position is to reduce the length of hospitalization stays and improve consumers' quality of life by providing improved housing choices.
- A one-time contribution of \$250,000 from the Reserve for Housing (HOME) program provides revenue to support the division in 2009.

MANAGEMENT SERVICES DIVISION

- Expenditures decrease by \$446,999 from \$659,776 to \$212,777. Revenues increase by \$45,418 from \$179,982 to \$225,400 resulting in a net tax levy decrease of \$492,417.
- In the Accounting Section, 0.5 FTE Accounting Supervisor – MCHCP is funded and 0.5 FTE Accountant IV – Fiscal is unfunded for a net personnel reduction of \$6,137 (salary and active fringe). This fully funds the Accounting Supervisor MCHCP and unfunds the Accountant IV – Fiscal.
- In 2009, the Accounting staff for the Behavioral Health Division (BHD) is transferred back to BHD. This change is made to reflect that day-to-day supervision of this staff is provided by the BHD Associate Administrator for Fiscal Services. It also confirms their status as BHD

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: DEPARTMENT OF HEALTH AND HUMAN SERVICES

UNIT NO. 8000

FUND: General - 0001

employees under the policies of BHD concerning overtime usage and during snow or other emergencies. The following eleven positions are transferred: 4.0 Fiscal Assistant 2; 1.0 Fiscal Specialist; 1.0 Accountant 2; 1.0 Accountant 3; 1.0 Accountant 4 (NR); and 1.0 Accountant 4 – Hospital.

- In 2009, the Accounting staff for the County Health Programs Division (CHP) is also transferred back to CHP. This change is made to reflect that day-to-day supervision is provided by the CHP Fiscal and Budget Manager. As a result, 1.0 Accounting Coordinator (CHRP) is transferred to CHP.
- In 2009, the Human Resources staff for BHD are also transferred back to the Behavioral Health Division. This change is made to reflect that day-to-day supervision is provided by the BHD Human Resources Manager. As a result, 1.0 FTE Clerical Assistant II (NR) and 2.0 FTE Payroll Assistants are transferred to BHD.
- 2.0 FTE Contract Services Coordinator positions are transferred to the Department on Aging CMO as part of Family Care expansion.
- In 2009, DHHS will continue to participate in the implementation of a Guaranteed Energy Performance Contracting initiative (GEPC) designed to improve energy efficiency and promote environmental sustainability throughout Milwaukee County. As part of the pilot, DHHS will work with an approved vendor to retrofit or replace energy-consuming equipment in the Marcia P. Coggs Center to reduce consumption and realize utility cost savings. The budgeted cost of the DHHS GEPC project is \$46,663, offset by an energy reduction in the same amount. This cost represents the approximate amount of debt service that will be paid in 2009 on a loan for the new energy saving fixtures and equipment.
- Effective September 1, 2009, the DHHS Operations Section (excluding front desk and Mail Operations) will report to the DAS-Property Management Division. These staff and appropriations will be transferred to DAS-Property Management in 2010.
- An appropriation of \$854,962 is budgeted to improve the heating, ventilation and air conditioning (HVAC) systems throughout the Marcia P. Coggs Human Services Building (Coggs Center). Financing will be provided from \$842,762 in general obligation bonds and \$12,200 in investment earnings.
- As a result of the 2009 reorganization of the Fleet Management Division, vehicle-owning and leasing departments no longer pay for vehicles and equipment through rental rates (crosscharged from Fleet), but are allocated a maintenance appropriation to pay for vehicle maintenance and repairs provided by the County's maintenance provider. Departments are now responsible for vehicle repair and replacement decisions in consultation with the Fleet Division. This restructuring results in a decrease in crosscharges from Fleet Management of \$14,154. The Division is allocated \$5,099 for maintenance and repairs of its vehicles and equipment for 2009. The 2009 maintenance appropriation is less than the 2008 crosscharge amount as overhead is no longer allocated to departments but budgeted centrally as part of the contract costs.
- All departments are required to operate within their expenditure appropriations and their overall budgets. Pursuant to Section 59.60(12), Wisconsin Statutes, "No payment may be authorized or made and no obligation incurred against the county unless the county has sufficient appropriations for payment. No payment may be made or obligation incurred against an appropriation unless the director first certifies that a sufficient unencumbered balance is or will be available in the appropriation to make the payment or to meet the obligation when it becomes due and payable. An obligation incurred and an authorization of payment in violation of this subsection is void. A county officer who knowingly violates this subsection is jointly and severally liable to the county for the full amount paid. A county employee who knowingly violates this subsection may be removed for cause."

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: DEPARTMENT OF HEALTH AND HUMAN SERVICES

UNIT NO. 8000

FUND: General - 0001

COMMUNITY AIDS FOR THE DEPARTMENT OF HEALTH AND HUMAN SERVICES			
	2008 Adopted	2009 Request	2008/2009 Change
I. <u>Programs Requiring Match</u>			
<u>Base Community Aids</u>			
Disabilities Services Division	\$ 12,605,025	\$ 10,299,360	\$ (2,305,665)
Delinquency Services Division	7,484,329	7,484,329	0
SUB-TOTAL	\$ 20,089,354	\$ 17,783,689	\$ (2,305,665)
Mental Health Division	24,250,844	24,250,844	0
State Juvenile Corrections	0	0	0
GRAND TOTAL	\$ 44,340,198	\$ 42,034,533	\$ (2,305,665)
II. <u>Other Programs</u>			
Birth to Three Year Old	2,996,882	2,996,882	0
Community Integration Program IA	12,699,554	9,905,574	(2,793,980)
Community Integration Program IB	38,037,500	27,350,662	(10,686,838)
COP - Waiver	7,118,638	5,062,384	(2,056,254)
Community Integration Program II	5,227,243	4,073,718	(1,153,525)
Community Options Program	\$ 7,022,595	\$ 4,852,606	\$ (2,169,989)
Brain Injury Waiver	2,174,644	1,426,358	(748,286)
Foster Care Continuation	79,224	79,224	0
DD Family Support	852,668	852,668	0
Community Intervention	1,426,350	1,461,350	35,000
Prior Year Reconciliation	2,100,000	2,500,000	400,000
Juvenile Court AODA	453,554	453,554	0
Mental Health Block Grant	50,000	50,000	0
<u>Youth Aids</u>			
State Juvenile Corrections	25,852,346	28,020,792	2,168,446
Community Programs	12,082,354	9,686,573	(2,395,781)
Youth Aids - AODA	313,723	313,723	0
SUB TOTAL YOUTH AIDS	\$ 38,248,423	\$ 38,021,088	\$ (227,335)
TOTAL OTHER PROGRAMS	\$ 118,487,275	\$ 99,086,068	\$ (19,401,207)

ECONOMIC SUPPORT REVENUE IN THE DEPARTMENT OF HEALTH AND HUMAN SERVICES			
	2008 Budget	2009 Request	2008/2009 Change
<u>Program</u>			
Income Maintenance Administration	\$ 16,278,638	\$ 16,551,954	\$ 273,316
Day Care Administration	8,080,134	8,509,856	429,722
W2 and Other Private Agencies	2,331,629	2,284,056	(47,573)
Energy Assistance Administration	2,688,578	2,802,326	113,748
Program Integrity	335,150	381,253	46,103
TOTAL	\$ 29,714,129	\$ 30,529,445	\$ 815,316

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: DEPARTMENT OF HEALTH AND HUMAN SERVICES

UNIT NO. 8000

FUND: General - 0001

ACTIVITY AND STATISTICAL SUMMARY			
	2007 <u>Actual</u>	2008 <u>Budget</u>	2009 <u>Budget</u>
ECONOMIC SUPPORT DIVISION			
Food Stamp Cases	60,089	57,911	63,019
Medicaid Recipients	206,726	205,627	217,925
Child Day Care Families Per Month	13,420	13,462	13,662
Interim Disability Assistance Program Cases	78	76	78
Maximum Monthly Grant	\$204	\$207	\$205
DELINQUENCY & COURT SERVICES DIVISION			
Detention and Caseloads			
Staffed Capacity of Juvenile Detention	109	109	109
Annual Detention Admissions	3,360	3,600	3600
Average Monthly Probation/Court Intake Cases	3,114	3,300	3300
Average Monthly Delinquency Referrals	314	340	340
State Division of Corrections			
Average Monthly Cases:			
DOC-Corrections	256	245	257
DOC-Child Care Institution	<u>9</u>	<u>12</u>	<u>5</u>
DOC Subtotal	265	257	262
Juveniles Served in a Year by Program			
Pre-dispositional			
Temporary Shelter Care	982	1,200	1,200
Level II Monitoring	997	1,100	1,300
In-Home Monitoring	197	200	0
First Time Juvenile Offender Program	<u>422</u>	<u>680</u>	<u>680</u>
Pre-dispositional Subtotal	2,598	3,180	3,180
Post-dispositional			
FOCUS	77	100	100
Wraparound	670	600	600
Group Home Care	90	93	90
Foster Care	7	8	8
Sex Offender	79	130	130
Day Treatment	192	260	260
Serious Chronic Offender	89	80	80
Probation Network Services	372	500	500
Girls Program - Family Connections	42	70	0
Firearm Project	<u>130</u>	<u>146</u>	<u>146</u>
Post-dispositional Subtotal	<u>1,748</u>	<u>1,987</u>	<u>1914</u>
Total Juveniles Served in a Year (Excludes Detention and DOC)	4,346	5,167	5,094

COUNTY EXECUTIVE'S 2009 BUDGET

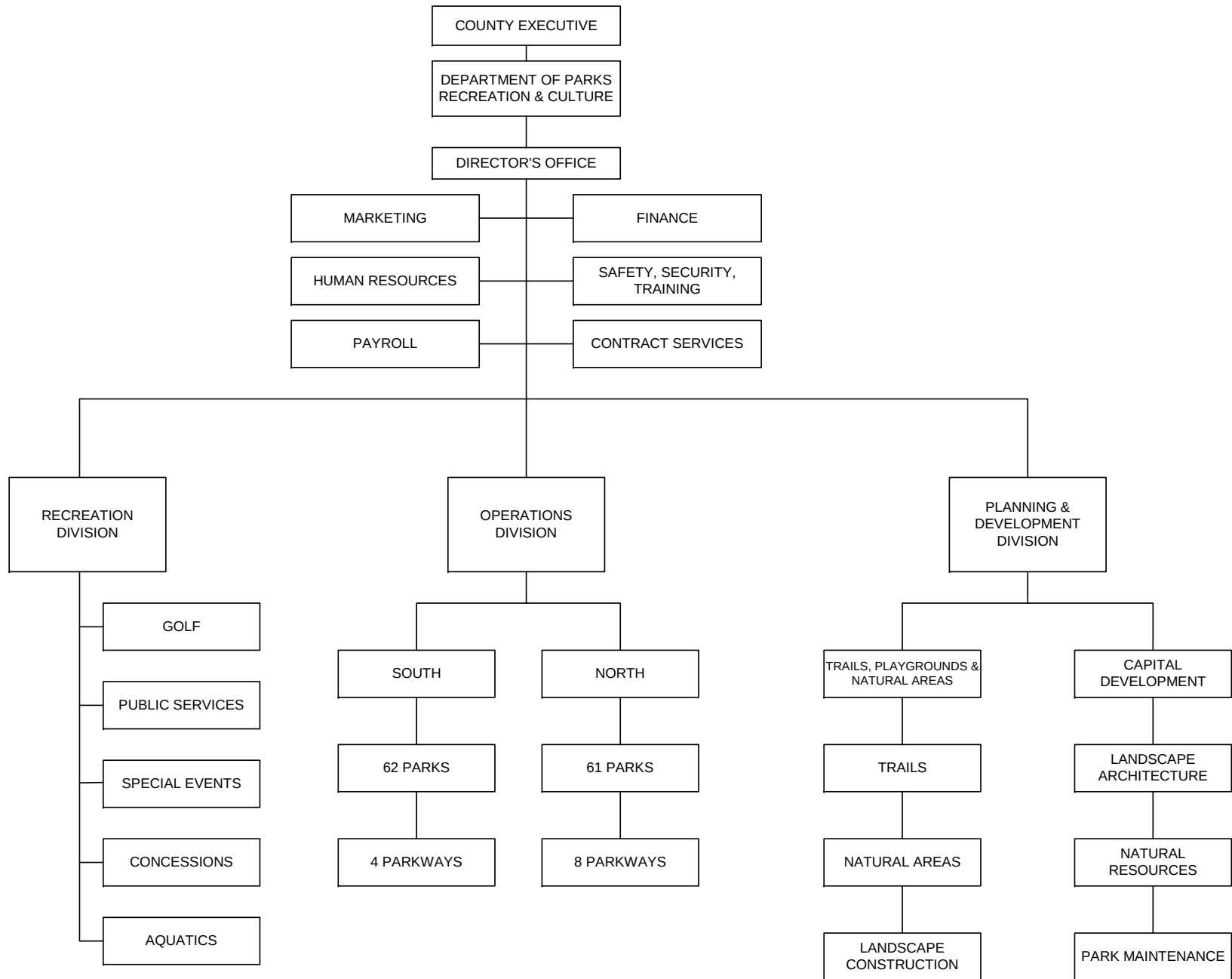
DEPT: DEPARTMENT OF HEALTH AND HUMAN SERVICES

UNIT NO. 8000

FUND: General - 0001

ACTIVITY AND STATISTICAL SUMMARY			
	2007 <u>Actual</u>	2008 <u>Budget</u>	2009 <u>Budget</u>
DISABILITIES SERVICES DIVISION			
<u>DD Service Bureau - Adults</u>			
Community Residential	2	8	5
Community Living Support Services	723	687	723
Work and Day Services (Adult)	150	171	150
Long Term Support	1,715	1,726	1,715
Family Support	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL DD Adult	2,590	2,592	2,593
<u>DD Service Bureau - Children</u>			
Children's LTS Waiver (Autism)	256	222	256
Children's LTS Pilot Re-design	28	25	69
Work and Day Program (Birth-3 Early Intervention)	3,471	3,357	3,471
Family Support	<u>458</u>	<u>321</u>	<u>470</u>
TOTAL DD Children	4,213	3,925	4,266
<u>Physical Disabilities</u>			
Long Term Support Services	808	803	808
Family Support	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL PD ADULT	808	803	808
<u>Resource Center Services</u>			
Watts Reviews	730	945	780
Phone Calls	12,100	12,055	12,400
COP Assessments/Competency Evaluations	741	1,253	997
Referrals Processed	2,055	1,848	2,106
TOTAL RESOURCE CENTER	15,626	16,101	16,283
HOUSING DIVISION			
Special Needs - Safe Haven (Persons per Year)	74	23	23
Special Needs - Shelter Plus Care (Persons/Year)	402	309	309
HOME/Home Repair - Units Assisted	307	300	300
Housing Choice Voucher			
Payments to Owners	\$10,783,724	\$11,255,074	\$11,255,074
Households Assisted	1,736	2,014	2,014
Unit Inspections	2,856	3,000	3,000

DEPARTMENT OF PARKS, RECREATION AND CULTURE



COUNTY EXECUTIVE'S 2009 BUDGET**DEPT:** PARKS, RECREATION AND CULTURE**UNIT NO.** 9000**FUND:** General - 0001**OPERATING AUTHORITY & PURPOSE**

The Department of Parks, Recreation and Culture administers and operates the Milwaukee County Park System. Residents and visitors are offered approximately 15,000 acres of parkland that includes: 150 parks and parkways, 15 golf courses, two community/recreation centers, two indoor pools, nine outdoor pools, numerous wading pools and

splash pads, two family aquatic centers, five beaches, 117 tennis courts, 178 picnic areas, 23 major pavilions, over 178 athletic fields, 108-mile Oak Leaf Trail, Nature Trails, Mitchell Park Horticultural Conservatory (the Domes), Boerner Botanical Gardens, McKinley Marina, Wehr Nature Center, and the O'Donnell Park Parking Structure.

BUDGET SUMMARY				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 17,965,413	\$ 20,177,311	\$ 18,602,431	\$ (1,574,880)
Employee Fringe Benefits (EFB)	8,299,824	9,569,781	8,002,475	(1,567,306)
Services	5,208,150	5,079,583	6,709,995	1,630,412
Commodities	2,725,643	2,653,348	2,966,212	312,864
Other Charges	18,588	12,750	17,750	5,000
Debt & Depreciation	0	0	0	0
Capital Outlay	576,859	918,021	252,500	(665,521)
Capital Contra	0	0	0	0
County Service Charges	9,336,696	8,167,737	6,510,601	(1,657,136)
Abatements	(5,733,724)	(3,076,838)	(3,690,429)	(613,591)
Total Expenditures	\$ 38,397,449	\$ 43,501,693	\$ 39,371,535	\$ (4,130,158)
Direct Revenue	16,531,404	18,680,768	19,830,621	1,149,853
State & Federal Revenue	58,599	60,500	221,000	160,500
Indirect Revenue	22,978	21,706	21,706	0
Total Revenue	\$ 16,612,981	\$ 18,762,974	\$ 20,073,327	\$ 1,310,353
Direct Total Tax Levy	21,784,468	24,738,719	19,298,208	(5,440,511)

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Central Service Allocation	\$ 835,729	\$ 0	\$ 0	\$ 0
Courthouse Space Rental	0	0	0	0
Tech Support & Infrastructure	343,673	0	0	0
Distribution Services	3,194	0	0	0
Telecommunications	27,197	0	0	0
Record Center	349	0	0	0
Radio	19,332	0	0	0
Computer Charges	33,987	0	0	0
Applications Charges	261,505	0	0	0
Apps Charges - Network	0	0	0	0
Apps Charges - Mainframe	0	0	0	0
HRIS Allocation	141,865	0	0	0
Total Charges	\$ 1,666,831	\$ 0	\$ 0	\$ 0
Direct Property Tax Levy	\$ 21,784,468	\$ 24,738,719	\$ 19,298,208	\$ (5,440,511)
Total Property Tax Levy	\$ 23,451,299	\$ 24,738,719	\$ 19,298,208	\$ (5,440,511)

COUNTY EXECUTIVE'S 2009 BUDGET**DEPT:** PARKS, RECREATION AND CULTURE**UNIT NO.** 9000**FUND:** General - 0001

* In 2007, these costs were included in other charging departmental and non-departmental budgets. They were reflected here to show the "total" amount of tax levy support for this Department. In 2008 and 2009, these costs are budgeted within the receiving department to show the tax levy cost in the department.

PERSONNEL SUMMARY				
	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 17,965,413	\$ 20,177,311	\$ 18,602,431	\$ (1,574,880)
Employee Fringe Benefits (EFB)	\$ 8,299,824	\$ 9,569,781	\$ 8,002,475	\$ (1,567,306)
Position Equivalent (Funded)*	485.5	542.2	510.8	(31.4)
% of Gross Wages Funded	86.9	96.2	96.8	0.6
Overtime (Dollars)**	\$ 210,988	\$ 0	\$ 0	\$ 0
Overtime (Equivalent to Position)	6.8	0.0	0.0	0.0

* For 2007 Actuals, the Position Equivalent is the budgeted amount.

** Delineated for information. (Also included in personal services.)

PERSONNEL CHANGES				
Job Title/Classification	Action	Number of Positions/ Total FTE	Division	Cost of Positions (Excluding Social Security & Fringe)
Park Maintenance Worker 2	Abolish	46/46.0	Operations	\$ (1,809,686)
Park Maintenance Worker 2	Abolish	2/2.0	Recreation	(78,682)
Community Center Manager	Abolish	2/2.0	Recreation	(99,266)
Parks Artist	Abolish	1/1.0	Director's Office	(38,054)
Horticulturalist 2 (Seas)	Abolish	1.62	Operations	(56,284)
Park Worker 3 (Seasonal)	Abolish	2.11	Department-wide	(71,682)
Office Assistant 3	Abolish	1/1.0	Recreation	(37,155)
Horticulturalist 1	Abolish	1/1.0	Operations	(40,238)
Special Events Coordinator	Abolish	1/1.0	Recreation	(45,061)
Community Outreach Specialist	Create	1/1.0	Recreation	71,000
Clerical Specialist (HR) NR	Create	1/1.0	Director's Office	35,667
Lifeguard (Seasonal)	Create	0.27	Recreation	6,071
Horticulturalist 1 (Seas)	Create	4.61	Operations	160,165
Park Worker 2 (Seas)	Create	9.21	Recreation	319,986
			TOTAL	\$ (1,683,219)

MISSION

Pursuant to the budget and policy guidelines established by the Milwaukee County Board of Supervisors, the Parks Department serves Milwaukee County citizens and visitors by preserving and protecting the all-natural environments, providing open space for public recreation, and providing a variety of safe and active recreation opportunities to the public.

OBJECTIVES

- Preserve and maintain Park assets to ensure safe recreational opportunities to Milwaukee County citizens.
- Work with the Sheriff's Office to support a program of law enforcement presence and regulation enforcement in the Parks.

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: PARKS, RECREATION AND CULTURE

UNIT NO. 9000
FUND: General - 0001

- Develop and maintain recreational partnerships that meet the needs of area youth.
- Develop a long-term plan for use of current, new and replacement assets to meet future needs.
- Reallocate staff resources, invest in training, and promote education for greatest efficiency and skill and to support the team concept.
- Create mutually beneficial revenue producing opportunities in the Parks.
- Apply for the Gold Medal Award Program through the National Recreation and Park Association and be recognized as a top four finalist.

GENERAL DESCRIPTION

The Department of Parks, Recreation and Culture is organized into three divisions (Operations, Planning and Development, and Recreation Services), under direct management of the Director's Office.

PROGRAM DESCRIPTIONS

Director's Office. The Parks Director directly oversees operations, planning and recreation functions and staff (see attached organizational chart). The Director's Office is also responsible for administrative functions including finance, human resources, contracts, marketing, safety, security and training.

The Finance Section provides oversight of budget, revenue tracking, contract coordination, centralized purchasing, human resources, and accounting. This section ensures adherence to revenue and expenditure targets through responsible budget management.

The Marketing Section provides media connections and promotion services for parks related events, activities and programs (e.g., golf, concerts, special events, etc.). Marketing activities are conducted through the use of cross-promotion, printed materials, website, radio, television, and partnerships. This section is also responsible for writing and distributing press releases, constructing and staffing vendor booths, and designing displays for use at various locations.

The Human Resources Section manages the department's staffing procedures, including hiring, payroll, and labor management.

The 2009 request creates a new Safety, Security and Training Section. This section will promote security in the Parks by overseeing the Park Ranger program and coordinating with the Milwaukee County Sheriff's Office, municipal police departments and internal staff. This section will also manage training for full-time and seasonal employees, and will coordinate insurance reimbursement and restitution relating to property damage, vandalism and theft.

Planning and Development Division is responsible for overseeing the daily operation of the Planning and Development Section including design and construction of capital projects (in conjunction with the Department of Transportation and Public Works – Architecture and Engineering Division), and the Parks Maintenance Section.

The Planning and Development Section prepares the capital budget, provides in-house design and master planning for park facilities, reviews the plans provided by consultants, conducts long and short range system planning including setting goals and priorities relating to the future development of the Parks System, manages and oversees the Department's land assets including land acquisitions and dispositions, easements, and right-of-entry permitting, develops and maintains the geographic information system (GIS) which includes an inventory of park facilities and assets, and provides mapping and analysis, identifies grants, selects projects, prepares applications and implements grant projects, coordinates and oversees department activities relating to the legislative function of the County Board of Supervisors, and maintains historical records and archives.

The Park Maintenance Section provides professional skilled trades in the areas of plumbing, electrical, carpentry, heating and cooling, ironwork, and other skilled trades to ensure public health and safety, and code compliance of all Parks facilities.

Operations Division oversees individual parks throughout Milwaukee County, including horticultural operations. This division is organized into three sections: North Region, South Region, and the new Forestry, Trails and Parkways section.

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: PARKS, RECREATION AND CULTURE

UNIT NO. 9000
FUND: General - 0001

The North and South regions are responsible for 14 park units and 17 service yards that provide maintenance to 150 parks throughout Milwaukee County.

The South Region includes the oversight of the horticulture operations. This unit is responsible for the cultivation of all plant life located in County parks, parkways, and building landscapes. It also oversees a contract with the University of Wisconsin Extension for the Nature in the Parks (NIP) program, which provides services to the WEHR Nature Center, and participates in the "Keep Milwaukee Beautiful" program.

The 2009 Budget includes a new Forestry, Trails and Parkways section within the Operations Division. This section will be primarily responsible for creation and maintenance of natural areas, nature trail construction and maintenance, mapping existing and new trails, as well as installation of trail signage. This section will have primary responsibility for maintenance of more than 85 miles of parkways.

This crew will maintain the 108-mile Oak Leaf Trail, lead erosion control/bioengineering projects, and remove invasive plant species. Americorps Crew, Scout Troops, and the Milwaukee Conservation Leadership Corps work cooperatively with the Trails/Natural Areas Crew annually on several projects.

This section will also contain the playground crew, responsible for Tier II safety inspections, and Park Unit staff, is responsible for weekly Tier I safety inspections. The playground crew pressure washes and cleans the 112 play units in spring and fall. Responsibilities also include graffiti removal, general maintenance of play structures, delivery of sand and fiber, and replacement of worn parts.

These crews will continue to help other departments such as the Zoo. These crews have been integral in constructing new play units, excavation work, pavement patching and repair (walks/parking lots), turf restoration, and other landscape projects.

Recreation Services Division is organized into four sections: Recreation and Aquatics, Golf and Turf Maintenance, Concessions and Clubhouse Operations, and Public Services. The Recreation Services Division provides a variety of recreational opportunities to the citizens of Milwaukee County,

including the recreational programming and partnership development of parks and athletic fields.

The Recreation and Aquatics Section is responsible for daily operation of seven outdoor deep-well pools, two indoor pools, two recreation centers and three family aquatic centers (including the new David F. Schulz Aquatics Center at Lincoln Park). Recreation Services offers programs such as aerobics, water exercise, athletics, boxing, martial arts, football, soccer, disc golf, nature education, and gymnastics.

The Golf and Turf Maintenance Section is responsible for the operation of 15 golf courses within the park system. This includes turf maintenance, programming, promotional development and tournament preparation for the US Bank Championship. The Golf and Turf Manager also provides expertise to the Operations Division with general turf and field maintenance.

The Concessions and Clubhouse Operations Section manages the County's golf courses and concessions across the Parks system. The clubhouse operations program manages 15 clubhouse operations, including golf starter and marshaling operations.

The Concessions program manages 40 locations ranging in complexity from vending machines to concession stands, ice skate rentals, convenience stores, special events, full service restaurants and catering operations.

The Public Services Section operates 37 organized sports leagues, provides permits for 175 athletic fields, and provides reservations of all 178 picnic areas and 25 pavilions and other facilities. It also maintains the Department's e-commerce capabilities.

BUDGET HIGHLIGHTS

- Personal Services expenditures without fringe benefits decrease by \$1,574,880, from \$20,177,311 in 2008 to \$18,602,431 in 2009.

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: PARKS, RECREATION AND CULTURE

UNIT NO. 9000

FUND: General - 0001

- The Department is restructuring its Parks Maintenance staff in order to achieve labor efficiencies (via staffing adjustments based on seasonal needs/activities) that will provide for significantly increased work hours at a reduced cost of labor.

The Department abolishes 48.0 FTE Park Maintenance Worker 2 positions (4.0 FTE are vacant and 44.0 FTE are filled) that provide approximately 89,000 work hours annually. Abolishing these positions results in a salary and active fringe benefit cost reduction of \$2,978,057.

These full-time employees will be replaced by 115,000 hours of seasonal labor. In order to accomplish this, Parks is restructuring its seasonal staff allocation by \$1.15 million over its 2008 internally funded level.

A significant component of this reallocation of seasonal staff is the creation of 9.21 FTE Park Worker 2 (Seas) positions for a salary cost increase of \$324,626. Also, 4.61 FTE Horticulturalist I (Seas) positions are created for a salary cost increase of \$162,487.

Support staff is added to train the additional seasonal staff. 1.0 FTE Clerical Specialist (HR) NR is created to perform these duties for salary and active fringe benefit costs of \$57,425.

- Management operations for the King and Kosciuszko Community Centers is consolidated in order to realize management efficiencies while providing a salary and active fringe benefit savings of \$48,380.
 - o 2.0 FTE Community Center Supervisor positions are maintained as is.
 - o Kosciuszko Community Centers: 1.0 FTE Community Center Manager position is abolished for a salary and active fringe benefit savings of \$74,490.
 - o King Community Center: 1.0 FTE Community Center Manager position is abolished upon vacancy for salary and active fringe benefit savings of \$74,490.

- o 1.0 FTE Community Outreach Coordinator position is created in order to consolidate the former Community Center Manager positions for a salary and active fringe benefit cost of \$100,600.

- The following positions are abolished: 1.0 FTE Office Assistant 3 position (\$59,243); 1.0 FTE Special Events Coordinator position (\$68,904); 1.0 FTE Horticulturalist I position (\$63,120); 1.62 FTE Horticulturalist 2 (Seas) positions (\$57,100); 2.11 FTE Park Worker 3 (Seas) positions (\$72,721); 1.0 FTE Parks Artist position (\$60,342).
- Commodities (i.e. fuel and materials) increase by \$312,864 over the 2008 Adopted Budget. This increase mainly reflects rising fuel costs of \$242,922 for 2009.
- Capital Outlay (i.e. major maintenance) is reduced by \$665,521 from the 2008 Adopted Budget to \$252,500.
- Installation of parking meters along Lincoln Memorial Drive will provide an additional \$405,000 in revenue. Net revenues from the parking meters will fund Parks lakefront services along Lincoln Memorial Drive. In particular, \$65,000 of parking meter revenue is dedicated to fund expenses for Lifeguards at Bradford Beach.

Maintenance, installation, and management of the parking meters shall be provided by a private vendor at a cost of \$40,500. Parking meter revenues will offset these costs.
- Operations of the O'Donnell Parking Structure is provided by a private vendor. Based on the current market for similar parking structures in the area, this an additional revenue stream of \$200,000 for 2009.
- In an effort to explore opportunities to increase customer selection, improve service, and reduce costs while increasing revenues, the Parks Department is committed to seeking vendors to provide food and beverage services for its recreational-based facilities throughout 2009 and into the future.

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: PARKS, RECREATION AND CULTURE

UNIT NO. 9000
FUND: General - 0001

- o Operations of the food and beverage services for the Brown Deer Golf Clubhouse is provided by a private vendor that will produce an additional revenue stream of \$20,000.
- o Parks will seek vendors to operate food and beverage services at the Schulz Aquatic Center which will provide an additional \$30,000 in commission revenues.
- The Director of Parks, Recreation, and Culture will have the flexibility to adjust any park fee in order to respond in a timely manner to changing market competition, weather conditions, seasonal needs, and special events in an overall effort to maximize the revenue generated by the Milwaukee County Park System.

The following fees are increased, from the 2008 Adopted Budget, to more accurately reflect market demand and offset operations costs (see the *Milwaukee County Parks System – County Executive Recommended 2009 Fee Schedule Changes* table for rate increases):

 - o All County Green Fees increase by \$3.00/per 9-hole round. An additional \$1,070,000 in revenue is anticipated.
 - o All McKinley Boat Launch and Slip Fees increase by 16%. An additional \$270,000 in revenue is anticipated.
 - o Pool Admissions and Annual/ Comprehensive Pass' increase in order to encourage the purchase of the \$10.00, \$15.00, and \$25.00 annual passes, which are more economical. An additional \$285,000 in revenue is anticipated.
- The 2009 Budget includes funding in the amount of \$15,000 to replace three existing Parks vehicles with leased hybrids. The Department will review its entire fleet on a monthly basis and replace vehicles with hybrid vehicles as appropriate.
- The Department will continue to implement provisions of the Green Print initiative through measures such as prairie naturalization, and will require green technology in appropriate capital projects.
- The 2009 Capital Improvements Budget includes \$10,070,340 million in capital investments for the Parks Department, including funding for construction at the Lincoln Park Family Aquatic Center, dog park construction, playground improvements, as well as parkway drive, parking lot, and bridge improvements. The projects are as follows:
 - o Expansion of the Dog Park Exercise Areas: \$248,400.
 - o The final construction phase of the Lincoln Aquatics Center and replacement of the Lincoln Park playground equipment: \$5,368,400.
 - o Parks Countywide Play Area Redevelopment Program which replaces all Parks playgrounds, with a grade of a "D+" or less, with new playground equipment: \$1,904,400.
 - o Parks Countywide Restroom Renovation Program which replaces all Park Restrooms, with a grade of "F+" or less, with new restroom facilities: \$559,440.
 - o Rehabilitation of the Lake Park Bridge that spans the Lake Park Drainage Ravine: \$1,005,400.
 - o Completion of Americans with Disabilities Act (ADA) building improvements to the Dr. Martin Luther King Recreation and Community Center (King Community Center): \$210,700.
 - o The Hard-Surface program addresses the following Parks' infrastructure"
 - Estabrook Parkway: Capital Avenue to Hampton Avenue: \$520,800
 - Root River Parkway Drive: 76th Street to Grange Avenue: \$154,200.
 - Dineen Park Parking Lot: \$98,600.

See the 2009 Recommended Capital Budget for more detail.

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: PARKS, RECREATION AND CULTURE

UNIT NO. 9000

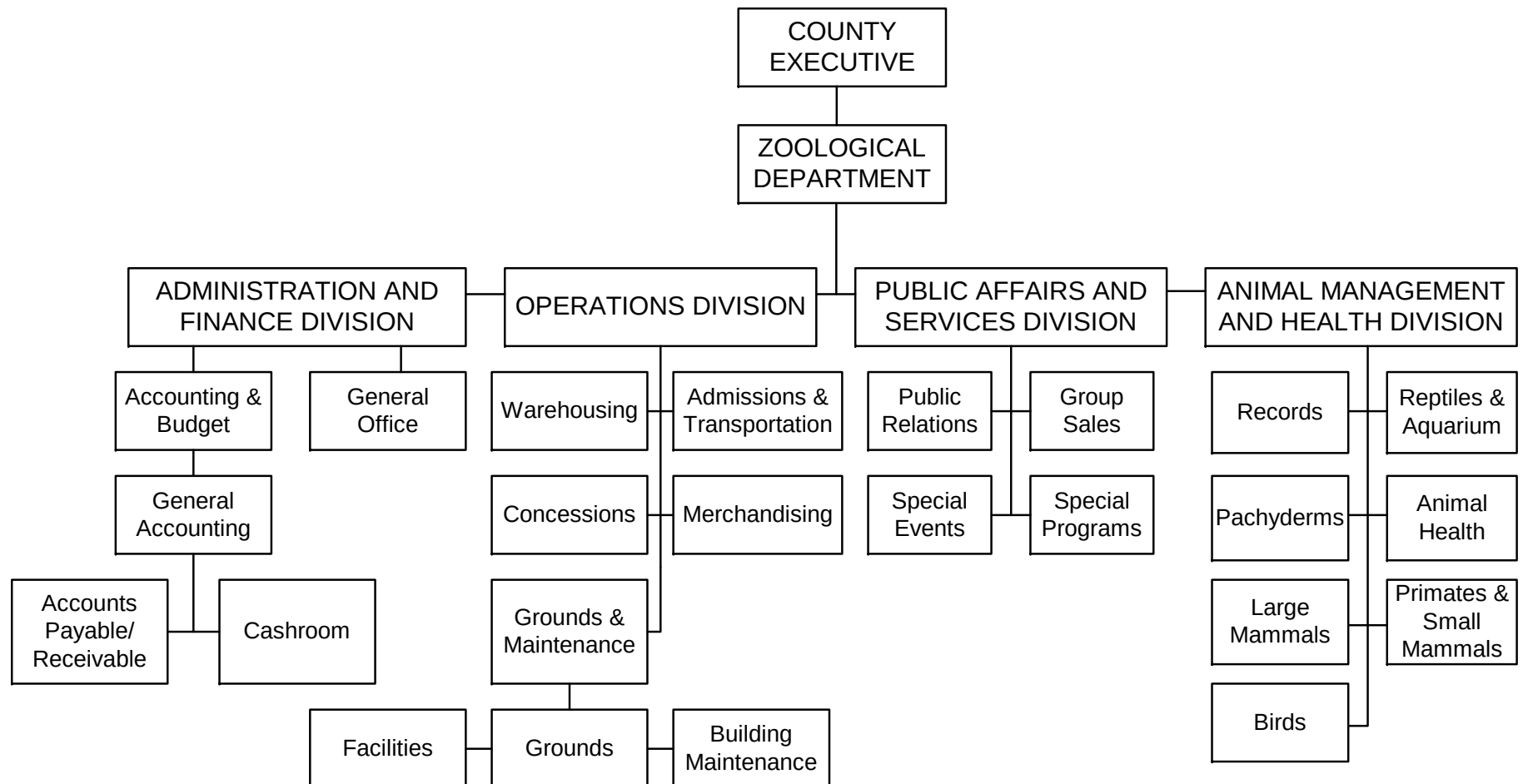
FUND: General - 0001

- As a result of the 2009 reorganization of the Fleet Management Division, vehicle-owning and leasing departments no longer pay for vehicles and equipment through rental rates (crosscharged from Fleet), but are allocated a maintenance appropriation to pay for vehicle maintenance and repairs provided by the County's maintenance provider. Departments are now responsible for vehicle repair and replacement decisions in consultation with the Fleet Division. This restructuring results in a decrease in crosscharges from Fleet Management of \$2,692,024. The Division is allocated \$1,052,437 for maintenance and repairs of its vehicles and equipment for 2009. The 2009 maintenance appropriation is less than the 2008 crosscharge amount as overhead is no longer allocated to departments but budgeted centrally as part of the contract costs.
- As a result of the 2009 reorganization of the Fleet Management Division, vehicle-owning and leasing departments no longer pay Fleet space rental rates (crosscharged from Fleet). Overhead costs are now budgeted centrally in the Fleet Management Division. This restructuring results in a decrease in crosscharges from Fleet Management of \$20,656.
- All departments are required to operate within their expenditure appropriations and their overall budgets. Pursuant to Section 59.60(12), Wisconsin Statutes, "No payment may be authorized or made and no obligation incurred against the county unless the county has sufficient appropriations for payment. No payment may be made or obligation incurred against an appropriation unless the director first certifies that a sufficient unencumbered balance is or will be available in the appropriation to make the payment or to meet the obligation when it becomes due and payable. An obligation incurred and an authorization of payment in violation of this subsection is void. A county officer who knowingly violates this subsection is jointly and severely liable to the county for the full amount paid. A county employee who knowingly violates this subsection may be removed for cause.

COUNTY EXECUTIVE'S 2009 BUDGET**DEPT:** PARKS, RECREATION AND CULTURE**UNIT NO.** 9000**FUND:** General - 0001**Milwaukee County Park System - County Executive Recommended 2009 Fee Schedule Changes**

<u>Type</u>	<u>Fee Description</u>	<u>Detail</u>	<u>FY08</u>	<u>FY09 CEX Recommended</u>
GOLF COURSE FEES				
Golf Course Fee	Standard / 9-Hole Round - Premium Course - Brown Deer	Monday-Friday	\$44.75	\$47.75
		Saturday-Sunday / Holiday	\$49.00	\$52.00
Golf Course Fee	Standard / 9-Hole Round - Gold Course - Dretzka, Oakwood, Whitnall	Monday-Friday	\$18.50	\$21.50
		Saturday-Sunday / Holiday	\$22.50	\$25.50
Golf Course Fee	Standard / 9-Hole Round - Silver Course - Currie, Grant, Greenfield	Monday-Friday	\$16.50	\$19.50
		Saturday-Sunday / Holiday	\$18.50	\$21.50
Golf Course Fee	Standard / 9-Hole Round - Silver Course - Lincoln	Monday-Friday	\$13.75	\$16.75
		Saturday-Sunday / Holiday	\$13.75	\$16.75
Golf Course Fee	Standard / 9-Hole Round - Bronze Course - Hansen, Warnimont	Monday-Friday	\$10.50	\$13.50
		Saturday-Sunday / Holiday	\$10.50	\$13.50
Golf Course Fee	Standard / 9-Hole Round - Oak Course - Doyne, Lake, Madison, Noyes, Zablocki	Monday-Friday	\$6.50	\$9.50
		Saturday-Sunday / Holiday	\$6.50	\$9.50
MARINA SLIP FEES				
Marina	McKinley	All Slip Rentals	Increase 5%	Increase 16%
SWIM- DAILY ADMISSION				
Swim-Outdoor	Adult (12 & Older)	Resident & Non Res	\$1.50	\$3.00
Swim-Outdoor	Junior (Ages 3 - 11)	Resident & Non Res	\$1.00	\$2.50
Swim-Cool Waters	Non -Resident Adult (12 & Older)	Non Resident	\$10.50	\$12.00
Swim-Cool Waters	Resident Adult (12 & Older)	Resident only	\$6.75	\$8.25
Swim-Cool Waters	Junior/Senior (Ages 3 - 11, 60 and over)	Resident & Non Res	\$5.00	\$6.50
Swim-Pelican Cove	Resident Adult (12 & Older)	Resident & Non Res	\$1.50	\$3.00
Swim-Pelican Cove	Junior (Ages 3 - 11)	Resident & Non Res	\$1.00	\$2.50
Swim-Pelican Cove	Senior (60 and over)	Resident & Non Res	\$1.00	\$2.50
Swim-Indoor	Adult (12 & Older)	Resident & Non Res	\$2.75	\$4.25
Swim-Indoor	Junior (Ages 3 - 11)	Resident & Non Res	\$1.50	\$3.00
SWIM SEASON PASS				
Swim-Indoor	Annual Pass-Adult Open Swim		\$150.00	\$165.00
Swim-Indoor	Annual Pass-Junior Open Swim		\$75.00	\$90.00
Swim-Indoor	Annual Pass-Comprehensive (Adult)		\$265.00	\$280.00
Swim-Indoor	(Senior)		\$185.00	\$200.00

ZOOLOGICAL DEPARTMENT



COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: ZOOLOGICAL DEPARTMENT

UNIT NO. 9500
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

The Zoological Department is charged with the general management of the Zoo facility. Included are business operations, management of the animal collection, maintenance of buildings and grounds, visitor services, education, planning/oversight of construction related to the capital master plan and marketing of the Zoo.

The Zoo originally opened in the 1890s as an animal and bird display in Washington Park. It was

acquired by the County in 1937 and operated under the Park Commission until 1981 when it became an independent department. The Zoo moved to its present 200-acre site in 1960. The Zoo's animal collection and exhibits are acquired with the assistance of private funding. There are presently 16 animal groupings at the Zoo, including the Reptile and Aquarium group, Australian group, Asiatic group and the Family Farm.

BUDGET SUMMARY				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 7,849,536	\$ 8,247,167	\$ 8,394,988	\$ 147,821
Employee Fringe Benefits (EFB)	4,109,485	4,151,578	4,530,405	378,827
Services	4,529,210	5,232,869	5,678,865	445,996
Commodities	2,876,712	3,032,730	3,323,431	290,701
Other Charges	0	0	0	0
Debt & Depreciation	0	0	0	0
Capital Outlay	148,127	271,415	310,916	39,501
Capital Contra	0	0	0	0
County Service Charges	1,974,497	1,891,471	1,630,746	(260,725)
Abatements	(1,013,934)	(25,000)	(25,000)	0
Total Expenditures	\$ 20,473,633	\$ 22,802,230	\$ 23,844,351	\$ 1,042,121
Direct Revenue	14,819,971	16,925,532	18,362,730	1,437,198
State & Federal Revenue	0	0	0	0
Indirect Revenue	0	0	0	0
Total Revenue	\$ 14,819,971	\$ 16,925,532	\$ 18,362,730	\$ 1,437,198
Direct Total Tax Levy	5,653,662	5,876,698	5,481,621	(395,077)

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: ZOOLOGICAL DEPARTMENT

UNIT NO. 9500

FUND: General - 0001

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Central Service Allocation	\$ 543,427	\$ 0	\$ 0	\$ 0
Courthouse Space Rental	0	0	0	0
Tech Support & Infrastructure	196,837	0	0	0
Distribution Services	2	0	0	0
Telecommunications	38,205	0	0	0
Record Center	2	0	0	0
Radio	1,137	0	0	0
Computer Charges	25,846	0	0	0
Applications Charges	131,939	0	0	0
Apps Charges - Network	0	0	0	0
Apps Charges - Mainframe	0	0	0	0
HRIS Allocation	76,555	0	0	0
Total Charges	\$ 1,013,950	\$ 0	\$ 0	\$ 0
Direct Property Tax Levy	\$ 5,653,662	\$ 5,876,698	\$ 5,481,621	\$ (395,077)
Total Property Tax Levy	\$ 6,667,612	\$ 5,876,698	\$ 5,481,621	\$ (395,077)

* In 2007, these costs were included in other charging departmental and non-departmental budgets. They were reflected here to show the "total" amount of tax levy support for this Department. In 2008 and 2009, these costs are budgeted within the receiving department to show the tax levy cost in the department.

PERSONNEL SUMMARY				
	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 7,849,536	\$ 8,247,167	\$ 8,394,988	\$ 147,821
Employee Fringe Benefits (EFB)	\$ 4,109,485	\$ 4,151,578	\$ 4,530,405	\$ 378,827
Position Equivalent (Funded)*	250.3	246.3	251.8	5.5
% of Gross Wages Funded	96.1	97.0	94.5	(2.5)
Overtime (Dollars)**	\$ 287,402	\$ 379,672	\$ 385,445	\$ 5,773
Overtime (Equivalent to Position)	9.2	11.5	11.7	0.2

* For 2007 Actuals, the Position Equivalent is the budgeted amount.

** Delineated for information. (Also included in personal services.)

PERSONNEL CHANGES				
Job Title/Classification	Action	Number of Positions/ Total FTE	Division	Cost of Positions (Excluding Social Security and Fringe)
Zoo Worker 3	Create	10/2.0	Operations	\$ 44,760
Custodial Worker 2*	Fund	4/4.0	Facilities	-
Vehicle Machine Operator*	Fund	2/2.0	Grounds	-
Executive Assistant*	Fund	1/1.0	Director's Office	-
			TOTAL	\$ 44,760
*Positions were unfunded in 2008 but then funded in 2009 with a corresponding reduction in Vacancy & Turnover for a net tax levy impact of \$0.				

COUNTY EXECUTIVE'S 2009 BUDGET**DEPT:** ZOOLOGICAL DEPARTMENT**UNIT NO.** 9500**FUND:** General - 0001

ORGANIZATIONAL COST SUMMARY					
DIVISION		2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Animal Health and Management	Expenditure	\$ 6,654,155	\$ 6,719,426	\$ 7,118,164	\$ 398,738
	Abatement	(53,656)	0	0	0
	Revenue	42,790	81,000	81,000	0
	Tax Levy	\$ 6,557,709	\$ 6,638,426	\$ 7,037,164	\$ 398,738
Operations	Expenditure	\$ 7,498,853	\$ 7,908,344	\$ 8,168,439	\$ 260,095
	Abatement	(43,625)	0	0	0
	Revenue	11,104,610	12,010,046	12,623,751	613,705
	Tax Levy	\$ (3,649,382)	\$ (4,101,702)	\$ (4,455,312)	\$ (353,610)
Administration and Finance	Expenditure	\$ 4,916,688	\$ 5,485,219	\$ 5,789,482	\$ 304,263
	Abatement	(910,440)	(25,000)	(25,000)	0
	Revenue	729,717	804,918	1,298,402	493,484
	Tax Levy	\$ 3,276,531	\$ 4,655,301	\$ 4,466,080	\$ (189,221)
Public Affairs and Services	Expenditure	\$ 2,417,930	\$ 2,714,241	\$ 2,793,266	\$ 79,025
	Abatement	(6,230)	0	0	0
	Revenue	2,942,861	4,029,568	4,359,577	330,009
	Tax Levy	\$ (531,161)	\$ (1,315,327)	\$ (1,566,311)	\$ (250,984)

MISSION

The Milwaukee County Zoo will inspire public understanding of global conservation efforts by creating a unifying bond between visitors and the living earth. The Zoo will also provide an environment for personal renewal and enjoyment for guests by:

- Contributing to world-wide animal management, conservation and research efforts;
- Fostering sound physical, psychological and social development for the animal groups in our care;
- Improving the quality of our professional development, administration and operating environment;
- Striving for the financial self-sufficiency of the organization;
- Continuing the public-private partnership with the Zoological Society of Milwaukee County.

OBJECTIVES

- Make significant contributions to the improvement of animal care and the global conservation of animal species and their natural habitat.

- Make significant contributions to the body of scientific knowledge applied towards animal care and the global conservation of animal species.
- Maintain and improve the Zoo's buildings and grounds.
- Continue to maximize efficiency of operations.
- Continue to explore new ways to generate revenue.
- Renegotiate the Memorandum of Understanding with the Zoological Society of Milwaukee County.
- Develop a new Master Plan for the Zoo for the next public/private capital plan initiative.
- Obtain revenue and service enhancements through implementation of a new point of sale system.
- Continue to expand safety, health and loss prevention programming.
- Coordinate and implement all scheduled public special events.

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: ZOOLOGICAL DEPARTMENT

UNIT NO. 9500
FUND: General - 0001

- Through group sales efforts, increase consignment ticket sales and rentals of the Gathering Place.
- Successfully coordinate, stage and promote the summer special exhibit to accomplish revenue and attendance goals.
- Continue to keep the Zoo a top-of-mind destination through successful marketing, public relations and advertising efforts.

DEPARTMENT DESCRIPTION

The Zoo's organizational structure is designed to maximize efficiency of operations, facilities, animal management and human resources. The Zoo includes four divisions: Animal Management and Health, Operations, Administration and Finance, and Public Affairs and Services. These divisions provide a work force organized to address the seasonal nature of operations, increase attendance and revenue-earning opportunities and provide optimum animal care.

The **Animal Management and Health Division** is responsible for the care and management of the extensive animal collection, which means maintaining fish, amphibians, reptiles, birds, mammals and invertebrates in good health to allow their conservation, propagation and display. This includes providing a well-balanced, nutritious diet, a preventive medicine program and routine physical exams for such animals as the great apes and the large cats. Specialized medical health services such as surgery, immunology, parasite control and drug and physical therapy are also performed. The animal facilities are designed and maintained to provide the proper environment for the animals and to provide an educational and entertaining experience to the visitor.

The **Operations Division** includes business and concessions functions related to the Zoo's major revenue sources such as admissions, parking lot, two restaurants with a patio complex, coffee shop, three major food concession facilities and various food stands, gift, novelty and souvenir stores, a miniature train ride, a Zoomobile ride and a carousel ride. In addition, this division provides for the maintenance, improvement and overall grooming of the grounds, which are critical to visitor satisfaction and return trade. Included in this area are

mechanical and preventive maintenance programs for equipment, ventilating, air-conditioning and heating systems, and minor electrical and plumbing repairs. Also included are housekeeping and general cleaning of the entire Zoo.

The **Administration and Finance Division** support functions include cash management, financial and capital project planning and control, accounts payable and receivable, personnel and payroll, reception, switchboard, radio dispatch, other general office services and all clerical support. This division provides the Zoo with planning direction, goals for all divisions, and daily financial and administrative management oversight control.

The **Public Affairs and Services Division** is responsible for public relations, promotional activities, special events and programs, group sales and entertainment program development to increase public use, enjoyment and awareness of the Zoo facility.

This division consolidates efforts and activities of marketing, special programs such as the sea lion and raptor shows and group sales rentals into a single division for improved coordination of promotional efforts. Through news releases, interviews and other promotional activities, the Zoo attempts to attract residents of major Wisconsin and northern Illinois markets. The Zoo engages in cross-promotions with other cultural and tourist attractions to increase attendance and encourage return visitation.

Included among annual special events activities held at the Zoo are "Milwaukee a la Carte," Sunset Zoofaris, Halloween Spooktacular, Family Farm Weekend, Egg Days and the Samson Stomp.

BUDGET HIGHLIGHTS

- Personal Services expenditures without fringe benefits increase by \$147,821 from \$8,247,167 in 2008 to \$8,394,988 in 2009.

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: ZOOLOGICAL DEPARTMENT

UNIT NO. 9500
FUND: General - 0001

- To assist in reconciliation of BRASS positions to Ceridian Position Control, the following positions that were unfunded in 2008 are funded in 2009 but offset with vacancy and turnover for a zero tax levy impact: 4.0 FTE Custodial Worker 2 positions, 2.0 FTE Zoo Vehicle Machine Operator positions and 1.0 FTE Executive Assistant (Zoo) position.
- Due to the seasonal nature of Zoo attendance and events and to provide more flexibility for the custodial operation during peak and non-peak periods, 2.0 FTE vacant positions of Custodial Worker 2 are put in vacancy and turnover for a salary and active fringe savings of \$108,249 and 2.0 FTE of Zoo Worker 3 hours are created at a cost of \$45,410 for a net savings of \$62,839.
- Zoo attendance is expected to be at the 2008 projected level of 1,350,000 visitors. However, the mix of free and paid admissions is adjusted to reflect an increase of 19,288 in free admissions, or 1.5%, from 50.8% to 52.3%.
- Hours for the Zoo are as follows:

Peak Season	
May 25 - September 7	9:00 am to 5:00 pm
Sundays & Holidays	See Seasonal Hours
Non-Peak Season	
September 8 - October 31	9:00 am to 4:30 pm
November 1 - February 29	9:30 am to 2:30 pm
March 1 - May 24	9:00 am to 4:30 pm
Thanksgiving Day*	9:00 am to 3:00 pm
Christmas Day*	11:00 am to 4:00 pm

* The Zoo offers free admission on these holidays.

- The A La Carte event will close at 8:00 pm (instead of 10:00 pm) with the gates to the Zoo closing at 7:00 pm for Sunday. The Zoo will remain open until 10:00 pm for the Thursday, Friday, and Saturday dates for this event.
- An Interactive Avian Special Exhibit is planned for 2009. This exhibit features seed-eating birds comprised of Parakeets, Cockatiels and Eastern Rosellas. Visitors will have the ability to feed the birds and also enjoy a "touch" experience. The admission price for this new special exhibit is \$2.50, an increase of .50 from the 2008 exhibit.

- The Zoological Department is requesting authority to enter into the following Professional Service Contracts in 2009. They are included in this budget for County Board approval in lieu of separate review and approval during the budget year. These contracts are with an identified vendor.

Contract Amount	Description	Provider
\$170,000	Sea Lion Show	Oceans of Fun, Inc.
\$103,117	Mold-a-Ramas	William A. Jones Co.
\$84,200	Raptor Bird Show	World Bird Sanctuary

- In 2008, the County Board of Supervisors approved a Guaranteed Energy Savings Performance Contract with Johnson Controls to maximize energy cost savings by upgrading facilities and providing services to complement efforts of County staff. The Department of Administrative Services secured financing for a total cost of \$1,780,918, which is to be paid over a ten-year period. The budget includes \$178,092 for the 2009 debt service payment on the loan, which was projected to be offset by an energy reduction in the same amount. The 2009 energy savings of \$178,092 are partially offset by \$108,568 in projected price increases and a change in meter billings, for a net reduction of \$69,524. Also included in the budget as part of the energy savings program is \$30,000 for a new service agreement with Johnson Controls.
- The Zoological Department is requesting that the Milwaukee County Purchasing Administrator be authorized to issue and deliver letters of intent to overseas vendors at a cost not to exceed \$400,000 in aggregate for advance ordering of the Zoo's 2009 and 2010 resale purchases for novelties and souvenirs in October of 2008 and October 2009 respectively. This amount is approximately 57% of the total requested appropriation for resale novelties and souvenirs. A substantial portion of resale merchandise sold at the Milwaukee County Zoo is purchased from import vendors to provide the quantity and variety of items desired by the general public visiting the Zoo. Due to the distance and travel time required for overseas shipments, the Zoo must order resale merchandise in the fall for spring delivery. Precedent exists in past County Board authorization for the Zoo to purchase resale

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: ZOOLOGICAL DEPARTMENT

UNIT NO. 9500
FUND: General - 0001

items for the upcoming year. Budget authority is included in the 2009 Zoo budget in lieu of separate review and approval during the budget year. The County Board of Supervisors may revoke this authority if 2010 funds are not appropriated for Zoo novelties and souvenirs during the 2010 budget deliberations in October of 2009.

- The following table identifies expenditures, revenues and gross profit for novelties and concessions.

	2008	2009	2008/2009 Change
Novelties			
Revenues	\$ 1,926,128	1,933,285	7,157
Labor	291,668	\$ 287,139	\$ (4,529)
CGS	698,822	698,822	0
Gross Profit	\$ 935,638	\$ 947,324	\$ 11,686
Concessions			
Revenues	\$ 3,911,898	\$ 4,028,562	\$ 116,664
Labor	822,107	830,348	8,241
CGS	1,163,866	1,223,337	59,471
Gross Profit	\$ 1,925,925	\$ 1,974,877	\$ 48,952

- The animal food budget increases \$121,505, from \$458,495 to \$580,000 based on projected food cost increases and actual experience.
- The cost of gasoline increases \$60,000 based on experience and the current gas prices for both unleaded and diesel fuel.
- An appropriation of \$1,026,700 is included in the Zoo's 2009 Capital Budget for a new Point-of-Sale system. The current system is seven years old and the registers have been deemed by the manufacturer to be at the end of its useful life by December of 2008. The new system will include the ability to purchase tickets on-line, speed up transaction response time and allow for pre-registration of community and educational groups resulting in improved customer service and reduced waiting lines. In addition, self-serve kiosks, gift cards, expanded connectivity and targeted sales analysis reports will be utilized to improve the visitor experience. The operating budget includes an abatement of \$25,000 for staff time charges to the project. The department will absorb this specific cost in its

Operating Budget should any portion not be eligible for bond financing.

- Zoo revenue increases \$1,437,198, from \$16,925,532 to \$18,362,730 due to the following:
 - \$46,000 in additional group sale revenue
 - \$128,000 for additional billboard revenue
 - \$6,000 for Breakfast with the Bunny
 - \$14,000 for increases in picnic permits
 - \$185,484 increase for the special Avian exhibit
 - \$112,464 for concessions
 - \$7,157 in novelty sales
 - \$(28,949) sales tax adjustment, Point-of-Sale enhancements (e-tickets, gift-card, donations) increases revenues by \$300,000
 - General Admission (Walk-In) fees are raised \$1.00 which increases revenue by \$644,675
 - Miscellaneous changes of \$22,367
- The fee for double strollers increases \$1.00, from \$8.00 to \$9.00. The fee is set by contract.
- Expenditures of \$2,035,230 are included in the Zoo's 2009 Capital Request for infrastructure improvements.
- The Zoo will continue the following initiatives through 2009:
 - The flexibility to reallocate major maintenance projects and equipment purchases while remaining within the total appropriation;
 - Discounted admission fees of \$6.00 for adults and \$3.50 for juniors and school groups for Milwaukee County residents on Wednesdays;
 - The Zoo Director's authorization is continued to discount or waive admission fees and to provide one free admission day per month during the months of January through April, and November and December.
- As a result of the 2009 reorganization of the Fleet Management Division, vehicle-owning and leasing departments no longer pay for vehicles and equipment through rental rates (crosscharged from Fleet), but are allocated a

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: ZOOLOGICAL DEPARTMENT

UNIT NO. 9500
FUND: General - 0001

maintenance appropriation to pay for vehicle maintenance and repairs provided by the County's maintenance provider. Departments are now responsible for vehicle repair and replacement decisions in consultation with the Fleet Division. This restructuring results in a decrease in crosscharges from Fleet Management of \$221,059. The Division is allocated \$70,488 for maintenance and repairs of its vehicles and equipment for 2009. The 2009 maintenance appropriation is less than the 2008 crosscharge amount as overhead is no longer allocated to departments but budgeted centrally as part of the contract costs.

- All departments are required to operate within their expenditure appropriations and their overall budgets. Pursuant to Section 59.60(12), Wisconsin Statutes, "No payment may be authorized or made and no obligation incurred against the county unless the county has sufficient appropriations for payment. No payment may be made or obligation incurred against an appropriation unless the director first certifies that a sufficient unencumbered balance is or will be available in the appropriation to make the payment or to meet the obligation when it becomes due and payable. An obligation incurred and an authorization of payment in violation of this subsection is void. A county officer who knowingly violates this subsection is jointly and severally liable to the county for the full amount paid. A county employee who knowingly violates this subsection may be removed for cause."

ECONOMIC IMPACT OF THE MILWAUKEE COUNTY ZOO

In 2006, the Milwaukee County Zoo retained the Institute of Survey and Policy Research of the University of Wisconsin-Milwaukee to conduct a study of the Zoo's economic impact on the four-county area that includes Milwaukee, Ozaukee, Washington, and Waukesha. The Institute used statistics and formulas from the Bureau of Economic Analysis of the US Department of Commerce and Wisconsin Department of Tourism.

For a \$5.633 million annual direct tax levy contribution from Milwaukee County in 2007, the annual economic impact of the Milwaukee County Zoo from the study is as follows:

- Direct economic contributions from out-of-area visitor's expenditures are estimated to be \$56.7 million in output (ten times the tax levy), \$18 million in earnings and 795 jobs.
- Direct economic contributions from future construction are estimated to be \$10.7 million in output, \$3 million in earnings and 105 jobs.
- Indirect economic contributions from operating expenses are estimated to be \$44.7 million in output, \$16.9 million in earnings and approximately 397 jobs.
- Induced economic contributions are estimated to be \$4.5 million in State revenues, \$1.7 million in local revenues and 968 jobs.

Total estimated direct and indirect impact of the Milwaukee County Zoo on the four-county area is \$112.1 million in output (20 times the tax levy), \$38.1 million in earnings and 1,297 jobs. As impact of construction on output, earnings and employment are only during the phase of construction, they must be excluded to obtain annual impacts. Assuming that operating expenses and revenue from tourism stay steady over time, annual impacts are \$101.4 million in output, \$35.1 million in earnings and 1,192 jobs.

The Milwaukee County Zoo is a major contributor to the economy of the four county Milwaukee-Waukesha PMSA (Primary Metropolitan Statistical Area). Milwaukee County Zoo is a vital quality-of-life institution with a significant positive economic impact on the entire four-county region.

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: ZOOLOGICAL DEPARTMENT

UNIT NO. 9500
FUND: General - 0001

ZOOLOGICAL SOCIETY SUPPORT

- The relationship between Milwaukee County and the Zoological Society began in 1910 when the Washington Park Zoological Society, now the Zoological Society of Milwaukee County, was organized to help raise funds for animal acquisition. The Society has functioned for many years for the purpose of aiding the County in the operation, maintenance and development of the Zoo and its animal collection. Its mission is to promote conservation, education, exhibition of animals, research and recreation through fundraising and volunteerism.
- In February, 1989, the relationship was formalized with a Memorandum of Understanding, thus forging a strong public/private partnership for the continuing support of the Milwaukee County Zoo. The Memorandum of Understanding was renewed in

1992 and again in 1996. The agreement provides office space for the Society on the Zoo grounds, including utilities, custodial and maintenance services and staff parking. To assure continued support for the Zoo, the County provides free admission for Society members throughout the term of the Memorandum of Understanding.

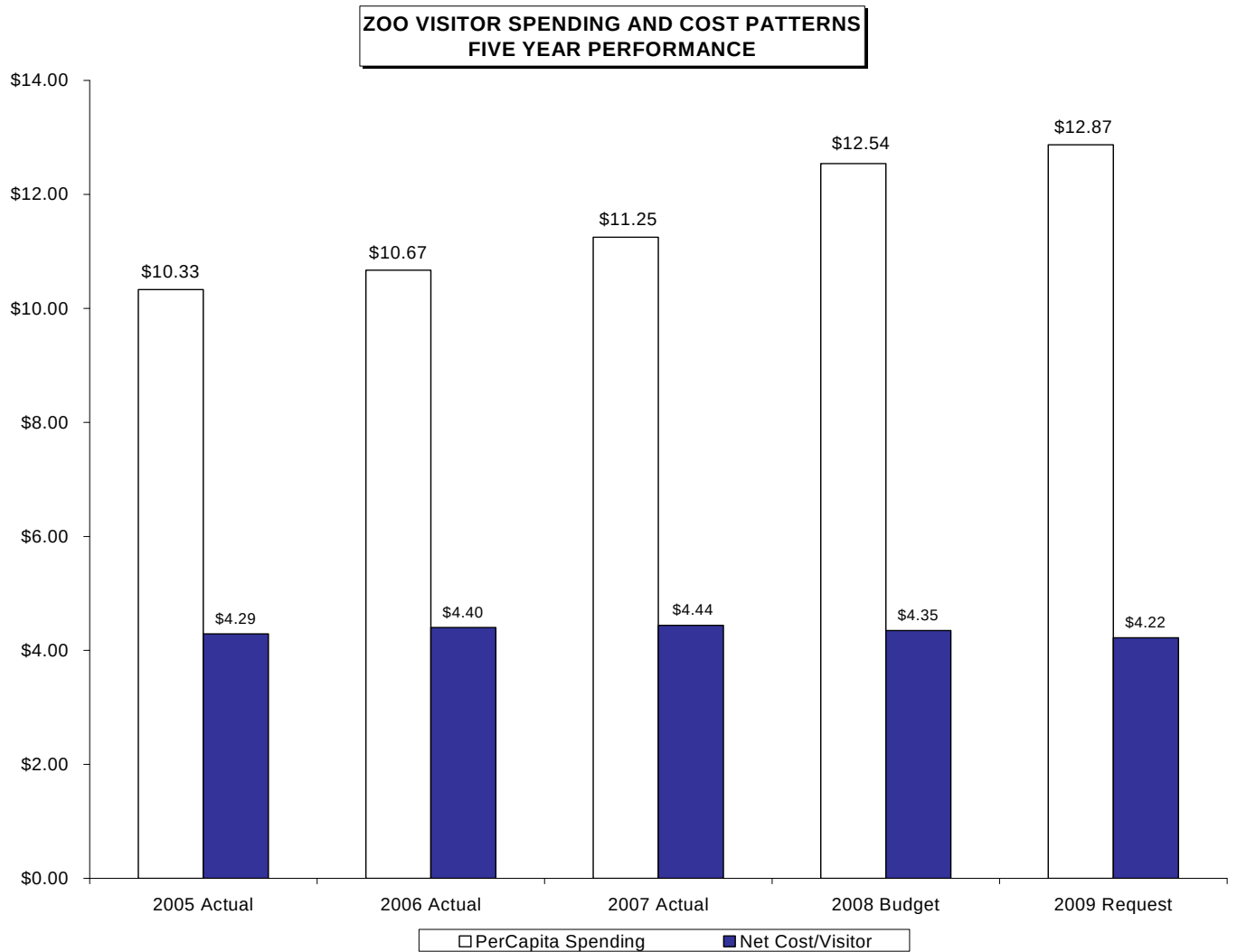
- For 2009, the Zoological Society support of \$958,615 consists of the following:
 - o \$424,865 continuation of 2008 additional support;
 - o \$310,750 in sponsorship revenue;
 - o \$74,288 for various ticket reimbursement for Society members;
 - o \$55,000 summer exhibit support;
 - o \$93,712 in miscellaneous support.

ACTIVITY AND STATISTICAL SUMMARY				
	2007 Budget	2007 Actual	2008 Budget	2009 Budget
<u>Attendance</u>				
Paid Adult	460,318	419,486	438,326	429,722
Paid Junior	228,503	209,847	225,653	214,968
Free	<u>661,179</u>	<u>688,508</u>	<u>686,021</u>	<u>705,310</u>
Total Attendance	1,350,000	1,317,841	1,350,000	1,350,000
<u>Activities - Revenues</u>				
Parking Sales	\$ 2,217,781	\$ 2,249,780	\$ 2,466,948	\$ 2,466,948
Admission Sales	\$ 4,918,870	\$ 4,495,694	\$ 5,361,858	\$ 6,294,545
Food Concession Sales	\$ 3,819,398	\$ 3,970,735	\$ 3,911,898	\$ 4,028,562
Gift Sales	\$ 1,926,128	\$ 1,837,095	\$ 1,926,128	\$ 1,933,285
Sea Lion Show Sales	\$ 182,018	\$ 154,043	\$ 182,018	\$ 182,018
Carousel	\$ 200,000	\$ 173,890	\$ 200,000	\$ 200,000
Train Ride Sales	\$ 732,000	\$ 651,508	\$ 650,000	\$ 660,000
Zoomobile Ride Sales	\$ 88,000	\$ 69,904	\$ 80,000	\$ 80,000
SkyGlider	\$ 400,000	\$ 194,006	\$ 250,000	\$ 250,000

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: ZOOLOGICAL DEPARTMENT

UNIT NO. 9500
FUND: General - 0001

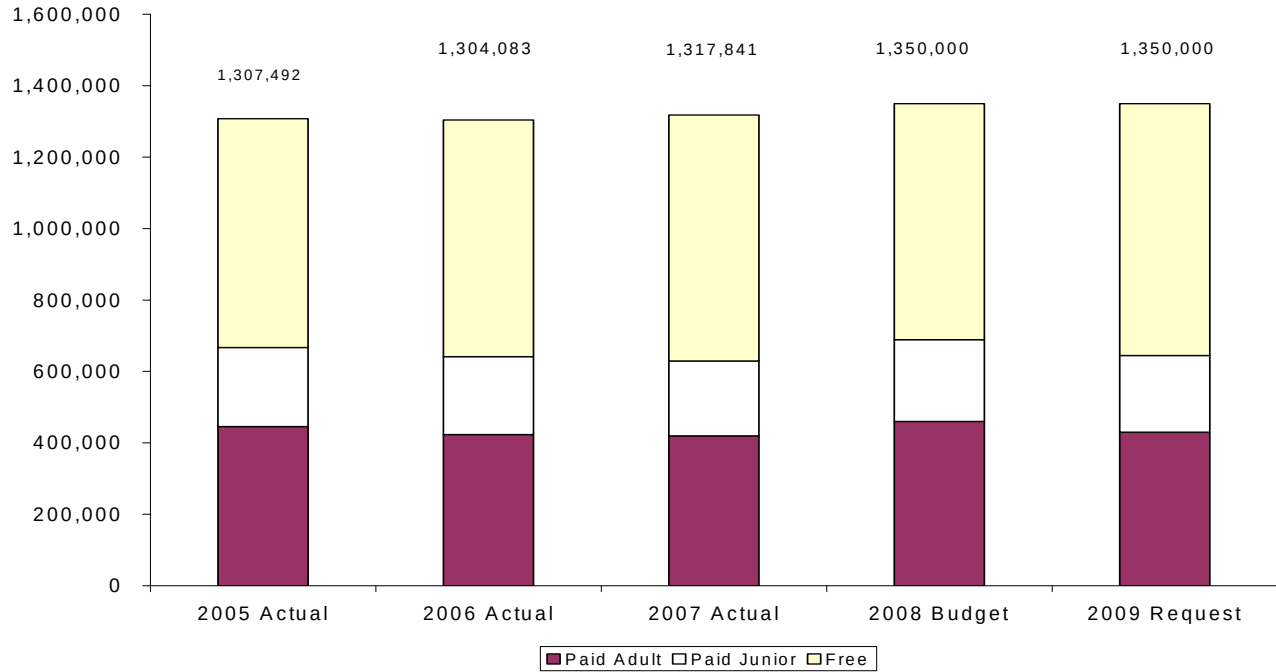


COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: ZOOLOGICAL DEPARTMENT

UNIT NO. 9500
FUND: General - 0001

ZOO ATTENDANCE PATTERNS FIVE YEAR PERFORMANCE



RAILROAD EXPENDABLE TRUST ACCOUNT (Org. 0320)

The Railroad Fund exists for the purpose of recording the receipt of all revenue derived from the operation of the Zoo's miniature passenger railroad.

Expenditure	Revenue	Tax Levy
\$930,155	\$930,155	\$ 0

Total 2009 expenditures and revenues for the Railroad Fund are \$930,155 and include the following:

Expenditures

\$443,598 – Reflects personal service charges from the Zoological Department for services provided by four Locomotive Engineers, eight Trackless Train Operators and various seasonal and other support staff.

\$260,094 – Appropriation for the operation and repair of locomotives, track, ties, coaches and Zoomobiles, as well as train or coach purchases and train station improvements.

\$28,000 – Appropriation for animal purchases.

\$198,463 – Other commodities and supplies, expenses for conservation programs and grants, library operators and staff training, travel and conference expenses.

Revenue

\$930,155 – Reflects revenue of \$740,000 from operation of the train and Zoomobile, \$90,263 from miscellaneous revenue, and a \$99,892 contribution from reserves.

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: ZOOLOGICAL DEPARTMENT

UNIT NO. 9500
FUND: General - 0001

SPECIMEN EXPENDABLE TRUST ACCOUNT (Org. 0319)

The Specimen Fund exists for the purpose of recording receipts from the sale of animals. Disbursements are to be made for the purchase of animals and related expenditures such as freight and express charges on the shipment of animals.

Expenditure	Revenue	Tax Levy
\$ 47,235	\$ 47,235	\$ 0

Total 2009 expenditures and revenues for the Specimen Fund are \$47,235 and include the following:

Expenditures

\$34,970 – Freight charges and travel expenses related to animal shipments.

\$ 12,265 – Appropriation for animal replacement and miscellaneous commodity purchases.

Revenue

\$47,235 – Revenue from animal sales, miscellaneous investment earnings and giraffe feedings.

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: ZOOLOGICAL DEPARTMENT

UNIT NO. 9500
FUND: General - 0001

GENERAL ZOO VISITOR FEE SCHEDULE			
	2008 Rate	2009 Rate	Change
<u>Admissions</u>			
Adult summer-County	\$9.50	\$10.50	\$1.00
Junior summer-County	\$6.50	\$7.50	\$1.00
Adult summer-Non-County	\$11.25	\$12.25	\$1.00
Junior summer-Non-County	\$8.25	\$9.25	\$1.00
Adult winter-County	\$8.00	\$9.00	\$1.00
Junior winter-County	\$5.00	\$6.00	\$1.00
Adult winter-Non-County	\$9.75	\$10.75	\$1.00
Junior winter-Non-County	\$6.75	\$7.75	\$1.00
Adult discount day	\$6.00	\$6.00	\$0.00
Junior discount day	\$3.50	\$3.50	\$0.00
Adult education-County	\$7.50	\$8.50	\$1.00
Junior education-County	\$4.50	\$5.50	\$1.00
Adult education-Non-County	\$9.25	\$10.25	\$1.00
Junior education-Non-County	\$6.25	\$7.25	\$1.00
Adult group-County	\$8.25	\$9.25	\$1.00
Junior group-County	\$5.25	\$6.25	\$1.00
Adult group-Non-County	\$10.00	\$11.00	\$1.00
Junior group-Non-County	\$7.00	\$8.00	\$1.00
Senior summer-County	\$8.50	\$9.50	\$1.00
Senior winter-County	\$6.50	\$7.50	\$1.00
Senior summer-Non-County	\$10.25	\$11.25	\$1.00
Senior winter-Non-County	\$8.25	\$9.25	\$1.00
<u>Attractions</u>			
Camel Ride*	\$4.00	\$4.00	\$0.00
Carousel	\$2.00	\$2.00	\$0.00
Pony Ride*	\$4.00	\$4.00	\$0.00
Sea Lion	\$2.00	\$2.00	\$0.00
SkyGlider*	\$3.00	\$3.00	\$0.00
Special Exhibit**	\$2.00	\$2.00	\$0.00
Train-Adult	\$2.50	\$2.50	\$0.00
Train-Child	\$1.50	\$1.50	\$0.00
Zoomobile-Adult	\$1.50	\$1.50	\$0.00
Zoomobile-Child	\$1.00	\$1.00	\$0.00
Zoomobile-Sr Citizen	\$1.25	\$1.25	\$0.00
<u>Parking Fees</u>			
Cars	\$10.00	\$10.00	\$0.00
Buses	\$14.00	\$14.00	\$0.00
<u>Other Fees</u>			
Stroller-Single*	\$6.00	\$6.00	\$0.00
Stroller-Double*	\$8.00	\$9.00	\$1.00

* Fee set by contract

MILWAUKEE PUBLIC MUSEUM

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: MILWAUKEE PUBLIC MUSEUM

UNIT NO. 9700
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to Wisconsin Statute 59.56(2), Milwaukee County may acquire, own, operate and maintain a public museum in the County and appropriate money for such purposes. As a museum of human and natural history, it provides a dynamic and stimulating environment for learning. The Museum

interprets the world's cultural and natural heritage through collections, research, education and exhibits. It holds its collections as a public trust and is dedicated to their preservation for the enrichment of present and future generations.

BUDGET SUMMARY			
	2007 Actual	2008 Budget	2009 Budget
Property Tax Levy Contribution to Milwaukee Public Museum	\$ 3,327,257	\$ 3,502,376	\$ 3,502,376

MISSION

The Milwaukee Public Museum (MPM) is an educational and research institution that focuses on the natural sciences, anthropology and history. Beginning in 2007, MPM opened a planetarium and included astronomy in its program offering.

MPM preserves and cares for its collections in the public trust. Through its research and collections, the Museum seeks knowledge and understanding of global change and diversity from geological, biological, cultural and historical perspectives. MPM interprets these themes to diverse audiences through its exhibits, programs and publications.

MPM's mission is best accomplished through the coordinated use of its public exhibits, research capabilities, collections and educational programs.

OPERATING HISTORY

Milwaukee County acquired the MPM from the City of Milwaukee in 1976. In its 125 years as a public institution, the Museum has grown to be one of the leading natural history museums in the nation, providing a valuable educational opportunity to visitors.

Based on the recommendations of a Blue Ribbon Task Force created in 1990 to study alternative funding of the Museum, County Board Resolution (File No. 91-775), adopted November 12, 1991, created a not-for-profit Museum Corporation with a Board of Directors providing management of the facility, effective March 31, 1992. In this arrangement, the County retains ownership of the

collection, building, and land while MPM provides operational management of the Museum. A fixed base level funding amount of \$4.3 million was established for MPM during the initial five-year period of the Lease and Management Agreement.

The Lease and Management Agreement was re-negotiated in 1997 to continue the County's annual \$4.3 million payment to the MPM for five years, unless the County or MPM requested that base support levels be modified after March 31, 1999.

As a result of the re-negotiation, the Museum Endowment Funds were transferred to MPM in August 1997.

In 1999, the County extended the current term of the MPM Lease Agreement for an additional 33 months through December 31, 2004 (File No. 99-28(a)(a)) to facilitate the Museum Corporation's ability to sell long-term revenue bonds and to facilitate a capital campaign to raise charitable donations in support of the Museum Corporation's Butterfly Garden capital improvement project. This agreement remains in effect with a five-year renewal in perpetuity for 35 years, or until a new agreement is negotiated and signed.

In 2005, MPM required a loan to remain solvent because of severe cash flow problems resulting from overly aggressive expansion, financial mismanagement, and lax Museum Board oversight. The County guaranteed the repayment of up to a \$6 million loan package on June 30, 2005 in order for MPM to be eligible for working capital resources

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: MILWAUKEE PUBLIC MUSEUM

UNIT NO. 9700
FUND: General - 0001

from JPMorgan Chase and Marshall & Ilsley Banks, the "Lenders." In January 2007, a Museum Recovery Committee was formed, including all major MPM stakeholders, to determine and recommend a comprehensive financial recovery plan to ensure the long-term financial viability of the museum. The recovery plan, approved by the County Board, included major donor commitments including a \$5 million matching challenge grant, lender concessions and debt restructuring, MPM fund raising commitments and operating efficiencies, and a 10-year funding commitment to MPM from Milwaukee County. The commitments and actions of each of the stakeholders, resulted in a substantial multi-million dollar package of financial improvements for the museum. As part of the recovery plan, Milwaukee County agreed to provide a minimum of \$4.0 million in capital improvement funding over a 5-year period. In February 2008, the proceeds from the \$5.0 million challenge grant were used to pay off and extinguish the outstanding County guaranteed debt that was established in the 2005 loan package.

CAPITAL BUDGET HISTORY

In 1994, Milwaukee County issued \$8.9 million in bonds for the addition of a large screen theater (IMAX) to the Museum Complex. In 1996, MPM and Discovery World Museum jointly opened the theater and shared operating expenses and revenues. In 1999, the County and MPM refunded the remaining outstanding debt for the IMAX Theater of approximately \$8.0 million. In March of 2000, Milwaukee County, acting as a conduit for MPM, issued \$4.2 million in revenue bonds for MPM to fund the Pulicher Butterfly Wing and purchase Discovery World's interest in, and assume full operation of, the IMAX Theater. The purchase was completed in April 2000.

BUDGET HIGHLIGHTS

- For 2009, Milwaukee County's contribution to MPM remains at the \$3,502,376 funding level per the approved Recovery Plan and Amendment 10 to the Lease and Management Agreement. This amount is based on the funding agreement as stipulated in the amended Lease and Management Agreement, which states that annual funding is fixed for a 10-year period beginning January 1, 2008.
- The 2009 Capital Improvements Budget includes \$975,600 for Museum infrastructure improvements.
- County Board Resolution (File No. 07-260), adopted June 21, 2007, states that Milwaukee County's contribution to MPM increases \$175,119, from \$3,327,257 in 2007 to \$3,502,376 in 2008, equivalent to the 2006 funding level per the approved Recovery Plan and Amendment 10 to the Lease and Management Agreement. This amount is based on the funding agreement as stipulated in the amended Lease and Management Agreement, which states that annual funding is fixed for a 10-year period beginning January 1, 2008.

MILWAUKEE COUNTY UNIVERSITY EXTENSION SERVICE

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: MILWAUKEE COUNTY UNIVERSITY EXTENSION SERVICE

UNIT NO. 9910

FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to Section 59.56(3) of the Wisconsin Statutes, Milwaukee County UW-Extension provides a Cooperative Extension Service by joint agreement between Milwaukee County and the University of Wisconsin. The UW-Extension identifies and responds to family and community needs for practical education, research and knowledge. It provides Milwaukee County access to the research and resources of the University of Wisconsin

System. Its educational programs promote community collaborations focused on youth and family development, community and economic development and the environment. It strives to empower individuals, families, and communities through the development of critical skills in leadership, strategic planning, problem solving and decision-making.

BUDGET SUMMARY				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 0	\$ 29,699	\$ 24,101	\$ (5,598)
Employee Fringe Benefits (EFB)	71	13,717	26,034	12,317
Services	261,325	274,695	260,206	(14,489)
Commodities	0	0	0	0
Other Charges	0	0	0	0
Debt & Depreciation	0	0	0	0
Capital Outlay	0	0	0	0
Capital Contra	0	0	0	0
County Service Charges	13,553	13,009	12,553	(456)
Abatements	(13,236)	0	0	0
Total Expenditures	\$ 261,713	\$ 331,120	\$ 322,894	\$ (8,226)
Direct Revenue	80,112	121,080	120,480	(600)
State & Federal Revenue	0	0	0	0
Indirect Revenue	0	0	0	0
Total Revenue	\$ 80,112	\$ 121,080	\$ 120,480	\$ (600)
Direct Total Tax Levy	181,601	210,040	202,414	(7,626)

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: MILWAUKEE COUNTY UNIVERSITY EXTENSION SERVICE

UNIT NO. 9910

FUND: General - 0001

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Central Service Allocation	\$ 5,677	\$ 0	\$ 0	\$ 0
Courthouse Space Rental	0	0	0	0
Tech Support & Infrastructure	5,834	0	0	0
Distribution Services	0	0	0	0
Telecommunications	0	0	0	0
Record Center	0	0	0	0
Radio	0	0	0	0
Computer Charges	0	0	0	0
Applications Charges	1,495	0	0	0
Apps Charges - Network	0	0	0	0
Apps Charges - Mainframe	0	0	0	0
HRIS Allocation	231	0	0	0
Total Charges	\$ 13,237	\$ 0	\$ 0	\$ 0
Direct Property Tax Levy	\$ 181,601	\$ 210,040	\$ 202,414	\$ (7,626)
Total Property Tax Levy	\$ 194,838	\$ 210,040	\$ 202,414	\$ (7,626)

* In 2007, these costs were included in other charging departmental and non-departmental budgets. They were reflected here to show the "total" amount of tax levy support for this Department. In 2008 and 2009, these costs are budgeted within the receiving department to show the tax levy cost in the department.

PERSONNEL SUMMARY				
	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 0	\$ 29,699	\$ 24,101	\$ (5,598)
Employee Fringe Benefits (EFB)	\$ 71	\$ 13,717	\$ 26,034	\$ 12,317
Position Equivalent (Funded)*	0.8	0.75	0.75	0.00
% of Gross Wages Funded	100.0	100.0	100.0	0.0
Overtime (Dollars)**	\$ 0	\$ 0	\$ 0	\$ 0
Overtime (Equivalent to Position)	0.0	0.0	0.0	0.0

* For 2007 Actuals, the Position Equivalent is the budgeted amount.

** Delineated for information. (Also included in personal services.)

PERSONNEL CHANGES				
Job Title/Classification	Action	Number of Positions/ Total FTE	Division	Cost of Positions (Excluding Social Security & Fringe)
None				\$
			TOTAL	\$

MISSION

The Milwaukee County University Extension Service's (UW-Extension) mission is to connect people to university knowledge they can use. The UW-Extension makes a special effort to reach those who are traditionally underserved including minorities, low-income families, and people with disabilities. The goal is to provide high-quality, low-

cost educational opportunities that emphasize practical skills to be applied immediately.

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: MILWAUKEE COUNTY UNIVERSITY EXTENSION SERVICE

UNIT NO. 9910

FUND: General - 0001

DEPARTMENT DESCRIPTION

UW-Extension consists of Administration, Family Living, Horticulture/Urban Agriculture, Youth Development and Community Natural Resources, and Economic Development sections. The department delivered 22 different programs and reached about 73,000 county residents in 2006.

Administrative operations include program support and evaluation, professional development, personnel management, accounting and financial planning and technology support. These resources are provided for Milwaukee County and the State of Wisconsin through contracts with the University of Wisconsin-Extension. The Director of the Milwaukee County Extension department serves as the representative of the University of Wisconsin-Extension and works with Extension faculty to ensure strong and effective educational programs.

Family Living provides training in the areas of parenting, food science and nutrition, poverty, financial management, foreclosure prevention and predatory lending. This program also provides professional development for home visitors.

Horticulture/Urban Agriculture offers instruction on home and community food production and the safe use of pesticides, assistance for community gardens, rental gardens, volunteer service and education through the Master Gardener Program, and advice on plant care for homeowners.

Youth Development helps youth build leadership and life skills through experiential learning, promotes the natural sciences to youth between the ages of 6 and 19, broadens awareness of career and education opportunities, helps youth and youth workers develop conflict management and communication skills, networks with other youth serving agencies and school teachers.

Community Natural Resources and Economic Development stresses economic revitalization, water quality improvement, waste management, small business development, local government education, strategic planning, non-profit and neighborhood organizational development and technology education.

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: MILWAUKEE COUNTY UNIVERSITY EXTENSION SERVICE

UNIT NO. 9910

FUND: General - 0001

Milwaukee County UW Cooperative Extension programs are funded through County, State, Federal and private sources. Cooperative Extension is able to leverage large amounts of additional dollars for use with Milwaukee County residents. County property tax dollars are essential as the "local match" for many of these grants.

The Extension department matches each dollar in County property tax with about \$9.00 in grants, contracts, contributions or fees. The following is a 12-month snapshot (January 2008-December 2008) of the additional funds from grants, contracts and contributions that Extension is bringing into Milwaukee County:

GRANTS, CONTRACTS & CONTRIBUTIONS	AMOUNT
4-H Foundation	\$ 650
4-H Leaders Association	7,000
After School Programs	140,500
Boerner Diagnostics Center	33,378
Community Gardening/Urban Agriculture	3,632
Early Child Care	8,333
Empowering Families of Milwaukee	180,000
FEEDs Community Gardens Project	36,163
Foreclosure Prevention	53,488
Friends of Wehr	52,000
GYFT (Government Education for Youth)	2,000
Health Rocks	3,500
Innovation Grant – PreCollege	25,060
Master Gardeners	19,640
MiniSociety	6,667
Nutrition Education	552,009
Pollinating Our Future	650
Quad Counties UW-Extension	6,663
Root-Pike Watershed Initiative Network	5,300
Small Gifts and Donations	3,594
Smile for a Snack Mini-Grant	60
Strengthening Local Food Systems	400
Teaching Life Skills through Gardening	7,000
Watershed Education	117,359
University Support for Milwaukee County UWEX	618,224
TOTAL	\$ 1,883,270

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: MILWAUKEE COUNTY UNIVERSITY EXTENSION SERVICE

UNIT NO. 9910

FUND: General - 0001

BUDGET HIGHLIGHTS

- The property tax levy appropriated for cross-charges for the 2008 budget was not allocated to the department. To account for this discrepancy, the department's property tax funding was increased by \$13,009 for 2009. This allocation was factored into the 2009 requested budget and represents a 3% decrease in property tax funding compared to what the 2008 property tax levy would have been if it included the appropriations for cross-charges.
- The Horticulture Helpline was eliminated for a net tax levy savings of \$12,400.
- All departments are required to operate within their expenditure appropriations and their overall budgets. Pursuant to Section 59.60(12), Wisconsin Statutes, "No payment may be authorized or made and no obligation incurred against the county unless the county has sufficient appropriations for payment. No payment may be made or obligation incurred against an appropriation unless the director first certifies that a sufficient unencumbered balance is or will be available in the appropriation to make the payment or to meet the obligation when it becomes due and payable. An obligation incurred and an authorization of payment in violation of this subsection is void. A county officer who knowingly violates this subsection is jointly and severely liable to the county for the full amount paid. A county employee who knowingly violates this subsection may be removed for cause."

COUNTY REVENUES				
Revenue Sources	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Garden Rental & Urban Horticulture	\$ 20,946	\$ 23,000	\$ 23,000	\$ 0
Consumer Horticulture	4,040	8,300	8,300	0
Family Living	9,000	8,000	8,000	0
Home Ownership/Financial Management	4,975	8,000	8,000	0
Milwaukee Family Project	2,000	11,000	11,000	0
Nutrition Education Program	22,500	30,000	30,000	0
Youth Development Programs	2,518	6,500	6,500	0
4-H Program	2,000	6,500	6,500	0
Community Resource Development	0	6,500	6,500	0
Watershed Education	10,000	10,000	10,000	0
Bulletin Sales	500	600	600	0
Administrative and Room Rental	1,634	2,680	2,680	0
Total Revenues	\$ 80,113	\$ 121,080	\$ 121,080	\$ 0

COUNTY EXECUTIVE'S 2009 BUDGET**DEPT:** MILWAUKEE COUNTY UNIVERSITY EXTENSION SERVICE**UNIT NO.** 9910**FUND:** General - 0001

WORK VOLUME STATISTICS			
	2007 <u>Actual</u>	2008 <u>Budget</u>	2009 <u>Budget</u>
Classes, Conferences, Workshops, Events	101,121	118,400	100,000
4-H and Youth Participation	31,238	30,200	30,000
Yard and Garden Information Calls	1,348	1,500	1,300
Gardens Rented	834	900	900
Low-Income Residents Reached with Nutrition Education	8,490	12,000	10,000
Businesses Receiving Assistance	12	11	10
Non-Profit Assistance	49	188	50
Shows, Fairs and Festivals	84,100	52,270	50,000
Community Projects	264	460	300

FEE SCHEDULE	
<u>Service</u>	<u>Cost</u>
Garden Rental	\$22 to \$46 depending on plot size
Plant and Insect Identification	\$4 for Milwaukee Co. Residents \$10 for Non-Milwaukee Co. Residents
Workshops/Classes	Depends on Workshop/Class Costs
Audio-Visual Equipment Rental	\$10 to \$35/day depending on equipment type
Education Bulletins	Retail price set in Madison plus handling and postage fee
Classroom Rental	\$20-\$100/day depending on room size

GENERAL COUNTY DEBT SERVICE

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: GENERAL COUNTY DEBT SERVICE

UNIT NO. 9960

FUND: Debt Service - 0016

OPERATING AUTHORITY & PURPOSE

Pursuant to the provisions of Section 67.05(10) of the Wisconsin Statutes, the County Board shall levy, by a recorded resolution, a direct annual irrevocable

tax sufficient to pay the interest on general obligation bond and loan obligations as they fall due, and to pay the bond principal at maturity.

BUDGET SUMMARY			
	2007 Actual*	2008 Budget	2009 Budget
<u>Expenditures</u>			
Debt Service Principal (8021)	\$ 31,363,227	\$ 47,032,113	\$ 52,294,017
Debt Service Interest (8022)	19,725,243	19,546,854	41,884,980
Total Principal and Interest	\$ 51,088,470	\$ 66,578,967	\$ 94,178,997
Interest Allocation (9880)	(4,252,643)	(4,247,540)	(25,540,863)
Total Expenditures	\$ 46,835,827	\$ 62,331,427	\$ 68,638,134
<u>Contributions</u>			
Reserve for County Bonds (4703)	\$ 0	\$ 3,009,454	\$ 3,198,161
Total Contributions	\$ 0	\$ 3,009,454	\$ 3,198,161
<u>Revenues</u>			
Jail Assessment Surcharge (1315)	\$ 1,236,910	\$ 1,360,000	\$ 1,373,600
Golf Course Enhancement Fee - Debt Service (4207)	0	300,000	0
Sale of Capital Asset (4905)	2,919,000	2,919,000	2,919,000
Revenue from Project Rents (4999)	1,293,557	1,311,060	1,278,164
Total Revenues	\$ 5,449,467	\$ 5,890,060	\$ 5,570,764
Direct Property Tax Levy**	\$ 41,386,360	\$ 53,431,913	\$ 59,869,209

* 2007 actual excludes balance sheet entries to record principal retired for proprietary fund departments. This adjustment is intended to allow 2007 information to be reported on a basis comparable to the subsequent year budget summaries.

** County sales and use tax revenues are dedicated primarily to the payment of general obligation debt service costs. For budgetary purposes, the County's pledge to levy ad valorem taxes for the payment of debt service payments treats sales tax revenues and property tax revenues as interchangeable.

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: GENERAL COUNTY DEBT SERVICE

UNIT NO. 9960

FUND: Debt Service - 0016

Summary of Bonds and Notes Outstanding

Type of Issue	True Interest Rate	Date of Bond Issue	Final Maturity Date	Bonds or Notes Outstanding 12/31/07	2009 Budget Requirements	
					Principal	Interest
R	5.04	10/15/93	10/01/11	\$ 18,078,379	\$ 6,180,964	\$ 592,461
R	4.23	03/01/99	10/01/12	12,340,000	3,135,000	528,163
C	4.48	05/01/99	10/01/14	3,575,000	3,575,000	178,750
A	4.60	05/01/99	10/01/14	2,730,000	455,000	127,628
R	4.67	05/27/99	10/01/13	905,000	165,000	42,860
C	5.46	03/01/00	09/01/15	3,300,000	3,300,000	177,375
C	4.40	04/01/01	10/01/16	20,000,000	2,500,000	1,000,000
TB	6.06	06/01/01	12/01/11	750,000	250,000	46,625
R	3.87	10/01/01	12/01/11	18,075,000	9,450,000	723,000
AR	4.47	10/01/01	12/01/11	435,000	145,000	19,140
R	4.08	06/01/02	09/01/11	15,700,000	7,850,000	785,000
C	4.20	02/01/02	08/01/17	22,725,000	2,525,000	1,155,188
C	3.95	02/01/03	08/01/18	17,325,000	1,725,000	888,000
R	3.48	07/01/03	08/01/17	100,025,000	-	3,363,805
C	3.72	02/01/04	08/01/19	20,955,000	955,000	784,406
C	4.24	06/01/06	12/01/20	21,050,000	1,400,000	916,200
R	3.89	02/01/06	10/01/15	62,500,000	2,705,000	3,132,663
C	4.14	04/01/07	10/01/21	28,980,000	0	1,449,000
C	4.12	06/01/08	12/01/22	32,100,000	770,000	1,298,175
C	3.93	06/01/08	12/01/23	<u>30,860,000</u>	<u>520,000</u>	<u>1,730,325</u>
Projected Outstanding Balance as of December 31, 2007 and Associated Debt Service				\$ 432,408,379	\$ 47,605,964	\$ 18,938,764
STFLP-Pension	6.00	03/15/04	03/15/09	\$ 4,129,867	\$ 4,129,867	\$ 247,792
STFLP-Equip	2.75	03/15/05	03/15/09	141,030	141,030	3,889
STFLP-Housing	6.00	03/15/09	03/15/17	<u>1,000,000</u>	<u>64,797</u>	<u>81,813</u>
				\$ 5,270,898	\$ 4,335,694	\$ 333,494
				\$ 437,679,277	\$ 51,941,658	\$ 19,272,256
2009 Proposed Pension Obligation Bonds Debt Service						\$ 22,965,083
2009 Total Budgeted Debt Service for General Obligation Bonds						\$ 89,509,809
2009 Total Budgeted Debt Service for State Trust Fund Loan						<u>4,669,188</u>
						<u>\$ 94,178,997</u>

Type of Issue Explanation

A -Airport Bonds
 B -Building Bonds
 C -Corporate Purpose Bonds
 D -Detention Facility Bonds
 N -General Obligation Note
 R -Refunding Bonds
 AR-Airport Refunding Bonds
 TB-Taxable Bonds
 STFLP- State Trust Fund Loan Program

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: GENERAL COUNTY DEBT SERVICE

UNIT NO. 9960

FUND: Debt Service - 0016

DEBT SERVICE CONTRIBUTIONS

Pension Obligation Bond Debt Service Abatement

The 2009 Budget assumes the issuance of Pension Obligation Bonds (POB) in the fall of 2008. A POB workgroup has been meeting throughout 2008 to develop a proposal for the issuance of the bonds. The final issuance amount and structure have not been approved at this time. Therefore, the 2009 budget is based on a structure similar to the 2008 Adopted Budget proposal. The amount of debt service has changed since the May 2008 actuarial report indicated an unfunded actuarial accrued liability (UAAL) of \$398,000,000 as of January 1, 2008. This compares to a UAAL amount of \$329,000,000 as of January 1, 2007 for the 2008 Adopted Budget. (See Org 1950-Employee Fringe Benefits for details on the POB proposal.)

The 2009 Recommended Budget includes a proposal to bond for a UAAL of \$393,800,000. The 2009 debt service costs for the proposed 2008 bond issuance are \$22,965,082. To accurately reflect all benefit related costs, this amount is budgeted in the Org. 1950 - Employee Fringe Benefits. In addition, to accurately reflect all debt service costs, this amount is also included in the principal and interest amounts within the General Debt Service Fund Budget. To avoid duplication of the debt service costs, the amount is abated in the General Debt Service Budget.

Reserve for County Bonds (4703)

A contribution of \$3,198,161 from the Reserve for County Bonds is anticipated for 2009.

The reserve proceeds consist of accrued interest and unallocated bond proceeds of \$297,802 from the sale of the 2008 General Obligation Corporate Purpose Bonds that will be applied towards the 2009 interest payment for those bonds in accordance with State Statute. In addition, \$855,088 in lapsed bond proceeds from completed or abandoned capital projects, \$45,271 in surplus 2007 bond proceeds and \$2,000,000 from the 2007 year-end surplus will be applied towards the 2009 debt service payment.

As of September 2008, the available service reserve balance is \$161,577.

Jail Assessment Surcharge (1315)

Jail Assessment Surcharge Revenue of \$1,373,000 is projected to be used to pay 2009 debt service costs for the construction of the Criminal Justice Facility (CJF) as allowed by Wisconsin Statutes Section 302.46(2).

Golf Course Enhancement Fee – Debt Service (4702)

In 2008, a new Golf Course Enhancement Fee was created (50 cents for every nine holes of golf played) with the revenue generated to offset debt service expenditures for capital improvements related to golf courses. There are no golf revenues budgeted in General Debt Service Fund Budget for 2009. All golf revenues are budgeted in the Parks Department operating budget.

Sale of Capital Asset (4905)

Doyne Hospital Sale Revenues

Based on the sale agreement between Milwaukee County and Froedtert Memorial Lutheran Hospital (Froedtert), the County will receive annual payments over 20 years beginning in 1997 and ending in 2016 based on the net operating cash flow generated by Froedtert. Based on 5.25 percent of net operating cash flow, the estimated revenue for 2009 is \$2,919,000.

Year	Budget	Actual	Surplus / Deficit
2006	\$ 4,018,000	\$ 2,596,000	\$ (1,422,000)
2007	\$ 3,796,000	\$ 2,919,000	\$ (877,000)
2008	\$ 2,919,000	\$ 6,877,000	\$ 3,958,000

Revenues for 2008 exceeded the budget by nearly \$4 million due to a reclassification of various financial accounts by Froedtert Hospital. Since this was a one-time reclassification, 2009 revenues are budgeted based on historical trends.

Revenue from Project Rents (4999)

Milwaukee Kickers Soccer Club

The County issued a total of \$3,750,000 in 1994 and 1995 General Obligation Bonds for the Milwaukee Kickers Soccer Club (MKSC) for the purpose of purchasing land and developing an indoor/outdoor sports complex to be located at the Uihlein Soccer Park at 7101 West Good Hope Road in Milwaukee.

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: GENERAL COUNTY DEBT SERVICE

UNIT NO. 9960

FUND: Debt Service - 0016

The MKSC agreed to repay the County for debt service on these bonds.

On July 23, 1998, the County Board of Supervisors approved Resolution File No. 98-427, which authorized an amendment of the lease agreement between the MKSC and Milwaukee County to restructure the lease payment schedule. The new payment plan reflects the donation to MKSC of the Uihlein Soccer Park land and associated costs by establishing a level payment schedule of \$430,000 annually and extending the schedule from 2010 to 2011, beginning in 1998.

In addition, the payment dates were changed from June and December to August and February, beginning in 1999. On October 18, 2001, Milwaukee County issued \$49,925,000 in Corporate Purpose Refunding Bonds to refund a portion of the 1994, 1995 and 1996 bonds. A portion of the refund savings and premium have been applied to the outstanding Milwaukee Kickers debt, which has reduced the lease payment from \$430,000 to \$424,000 for 2003 and future years.

The payment amount for 2009 is \$424,000.

Marcus Center Renovation

The County issued a total of \$5,802,000 in General Obligation Bonds during 1994 and 1995 for the purpose of renovating the interior of the Marcus Center for the Performing Arts. The Marcus Center is undertaking a private fund-raising effort to repay the County for bonds issued for this \$12.7 million project. Based on information provided by the Marcus Center, current pledges are sufficient to repay bonds issued by Milwaukee County for this project. The budget amount for 2009 is \$431,126.

Intergovernmental Cooperation Council

The County issued \$2,500,000 General Obligation Building Bonds, Series 1997A on July 17, 1997 on behalf of the Intergovernmental Cooperation Council (ICC) for the development of an animal control shelter. The County and ICC have developed a final agreement as required for the release of the bond proceeds to the ICC. The ICC will repay the County for actual debt service costs on this issue.

In 2005, Milwaukee County refunded the debt, which resulted in savings of \$55,643 over the life of the issue. The debt service payments reflect the savings per maturity.

Reimbursement for debt service costs for 2009 total \$222,645.

Private Geographic Members (PGMs)

In 2003, Milwaukee County issued general obligation bonds to finance Project WG008 – Milwaukee County Grounds Roadway Rehabilitation. Milwaukee County Ordinance 98.01 states that the Private Geographic Members (PGM's) shall share in the cost of improvements at the County Grounds on an equitable basis. The PGM's consist of Milwaukee County (DHHS – Behavioral Health Division), Froedtert Hospital, Children's Hospital, Medical College of Wisconsin, Curative Rehabilitation and Blood Center of Southeastern Wisconsin.

The cost allocations for improvements are based on a cost sharing formula that is determined by the square footage of building area that the geographic members bear to the total gross square feet of the building area of all geographic members combined. The square footage is evaluated annually and is expressed as a percentage. Presently, the allocation for the County is 17.8 percent and the combined percentage for the remaining PGM's is 82.2 percent. Therefore, 82.2 percent of the debt service costs for the roadway improvements will be paid by the remaining PGMs. The budgeted amount for 2009 is \$200,393.

State Trust Fund Loan Program

In 2004, Milwaukee County borrowed \$539,524 from the State Trust Fund Loan Program to finance various equipment items. The County borrowed an additional \$18,627,012 to finance a portion of its pension contribution variance. In 2007, the County borrowed \$1,000,000 from the State Trust Fund Loan Program to finance housing for persons with mental illness. The amortization periods are four years for the equipment loan, five years for the pension loan and 10 years for the housing loan. The 2009 principal and interest amounts for the loans are \$4,335,694 and \$333,494, respectively. These amounts are included in the account 8021 and 8022 for the payment of principal and interest. Total loan payments for 2009 are \$5,270,898.

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: GENERAL COUNTY DEBT SERVICE

UNIT NO. 9960

FUND: Debt Service - 0016

1993 Levy Rate Cap: Effective August 12, 1993, Section 59.605, Wisconsin Statutes imposed a property tax rate limit for Wisconsin counties. Separate limits were imposed for operating levy rates and debt service levy rates. The operating levy rate is \$4.08 per \$1,000 equalized value and the debt levy rate limit is \$1.42 per \$1,000 equalized value. The baseline for the rate limit is the 1992 actual tax rate adopted for 1993 budget purposes. The County cannot exceed the operating levy rate and debt levy rate limits unless one or more conditions apply, as described below. The statute establishes specific penalties for failure to meet the tax rate limit requirements. Among the penalties for exceeding the tax rate limits are reductions in State shared revenues and transportation aids.

Under the terms of the 1993 levy rate cap, general obligation debt can be issued only if one of the following conditions is met: (1) a referendum is held that approves the debt issuance; (2) the County Board of Supervisors adopts a resolution that sets forth its reasonable expectation that the issuance of the debt will not cause the County to increase the debt levy rate; (3) the issuance of the debt was authorized by an initial resolution adopted prior to the effective date of 1993 Wisconsin Act 16 (August 12, 1993); (4) the debt is issued for certain specified purposes, including financing regional projects under Section 67.5(7)(f); (5) the debt is issued to fund or refund outstanding municipal obligations; or (6) the County Board of Supervisors adopts an initial resolution authorizing the issuance of the debt by a vote of at least three-fourths of the members-elect of the County Board.

2007 Levy Cap: As passed by the State Legislature, Senate Bill 40 prohibits any city, village, town or county from increasing its levy in 2007 (payable in 2008) by more than the allowable percentage increase for 2007(08) levies of net new construction of 3.86 percent plus the terminated TID percentage. The State allowed for a 3.86 percent levy limit increase payable in 2007 only.

Milwaukee County net new construction percentage for 2007 (payable in 2008) is 2.54 percent plus the terminated TID percentage for 2007 (payable in 2008) of .52 percent. According to the State of Wisconsin the levy cap for 2008 will not be released until October of 2008. It is anticipated that the 2008 (payable in 2009) levy limit will consist of net new

construction, which is 1.683 for 2008 (payable in 2009) plus the terminated TID percentage percent. The 2007 terminated TID percentage was .52 percent. This percentage may change for 2008.

The 2007 levy cap combines operating and debt service levy amounts. The conditions under which the levy limit may be adjusted include:

- (a) if a political subdivision transfers to another governmental unit responsibility for providing any service that the political subdivision provided in the preceding year, the levy increase limit otherwise applicable under this section to the political subdivision in the current year is decreased to reflect the cost that the political subdivision would have incurred to provide that service as determined by the department of revenue;
- (b) if a political subdivision increases the services that it provides by adding responsibility for providing a service transferred to it from another governmental unit that provided the service in the preceding year, the levy increase limit otherwise applicable under this section to the political subdivision in the current year is increased to reflect the costs of that service, as determined by the department of revenue;
- (c) if a city or village annexes territory from a town, the city's or village's levy increase limit otherwise applicable under this section is increased in the current year by an amount equal to the town levy on the annexed territory in the preceding year and the levy increase limit otherwise applicable under this section in the current year for the town from which the territory is annexed is decreased by that same amount, as determined by the department of revenue;
- (d) (1) if the amount of debt service for a political subdivision in the preceding year is less than the amount of debt service needed in the current year, as a result of the political subdivision adopting a resolution before July 1, 2005, authorizing the issuance of debt, the levy increase limit otherwise applicable to the political subdivision in the current year is increased by the difference between these two amounts, as determined by the department of revenue and (2) if the limit does not apply to amounts levied by a political subdivision for the payment of any

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: GENERAL COUNTY DEBT SERVICE

UNIT NO. 9960

FUND: Debt Service - 0016

general obligation debt service, including debt service on debt issued or reissued to fund or refund outstanding obligations of the political subdivision, interest on outstanding debt of the political subdivision, or the payment of related issuance costs or redemption premiums, authorized on or after July 1, 2005, and secured by the full faith and credit of the political subdivision;

(e) the limit does not apply to the amount that a county levies in that year for a county children with disabilities education board; and, (f) the limit does not apply to the amount that a 1st class city levies for school purposes. The County is required to comply with both the 1993 levy rate cap and the 2005 levy cap.

INTEREST ALLOCATION (9880)

Org. No.	Capitalized and Operating Interest Expense for Proprietary Fund Departments	2009 Amount
1162	DAS-Information Management Services Division	\$ 570,680
5041	DTPW-Airport Divison	222,140
5605	Milwaukee County Transit/Paratransit Services	979,460
	Sub-Total	\$ 1,772,280
1200-1850	Capitalized Interests	\$ 803,500
1950	Potential Pension Obligation Bond Debt Service Amount	<u>\$ 22,965,083</u>
	Total Estimated 2009 Debt Service Abatement	\$ 25,540,863