MILWAUKEE COUNTY
2008 ADOPTED BUDGET

Scott Walker
Milwaukee County Executive

COUNTY OF MILWAUKEE

MISSION STATEMENT

Milwaukee County Government will provide high-quality, responsive services that enhance self-sufficiency, personal safety, economic opportunity and quality of life for all its people.

VISION STATEMENT

The County of Milwaukee will be the premier county in the State of Wisconsin. The County will be a regional leader and the State's economic and cultural center because of its diverse, affordable, safe environment and its efficient and responsive government. It will be a county where people want to live, work and play because:

- ✔ Bright futures for children and youth are secured because of the priority placed on building strong and nurturing families;
- ✔ Every citizen enjoys basic well-being and has access to services that foster self-sufficiency and lead to a rewarding life;
- ✔ Older adults' unique and evolving needs are respected in a community that values their vital and integrated role in society;
- ✔ Cultural, ethnic and socioeconomic diversity is valued by all County residents and businesses;
- ✔ Business flourishes because economic development and opportunity are supported, and every citizen has access to family supporting employment;
- ✔ Affordable, convenient and well-maintained transportation systems promote economic growth and provide all citizens with a means to participate fully in society;
- ✔ Safe communities result from a continued emphasis on prevention and early intervention and an awareness that individuals are held accountable for their actions;
- ✔ Parks and the natural environment thrive because of a community-wide appreciation of nature and commitment to environmental stewardship;
- ✔ Recreational and cultural opportunities are abundant and accessible to all;
- ✔ Challenges are met with new efficiencies driven by innovative application of technology and educational excellence;
- ✔ Tax dollars are spent prudently and effectively and a customer-focused government is accountable to its residents and businesses.

Milwaukee County Government will be one of many leaders that contribute to making this vision a reality.

Milwaukee County Board

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Peggy West
James G. White

Electorate
County Executive
County Board of Supervisors
Other Elected Offiicals
Civil Service Commission
Health & Human Services
County Executive General Office
Transportation & Public Works
Administrative Services
Audit
County Treasurer
Combined Court Related Operations
Personnel Review Board
Behavioral Health
Veterans Services
Director's Office
Office for Persons With Disabilites
Community Business Development Partners
County Clerk
Clerk of Circuit Courtrs
Corporation Counsel
County Health Programs
Architectural Engineering & Enviromental Services
Labor Relations
Register of Deeds
Family Court Commissioner
Child Support
Department of Health and Human Services
Transportation Services
Human Resoures
Office of the Sheriff
Register in Probate
Election Commison
Airport
Fiscal Affairs
District Attorney
Medical Examiner
Highway Maintenance
Risk Managemnt
House of Correction
Fleet Management
Procurement
Aging
Department on Aging
Milwaukee County Transit/ Paratransit
Information Management Services
Parks, Recreation and Culture
Aging - CMO
Facilities Management
Economic and Communtiy Development
Zoo
Employee Benefits
UW Extension
Milwaukee Public Musuem

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Administration
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Public Safety
Transportation and Public Works
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Parks, Recreation and Culture
Debt Service

BUDGET NARRATIVES

Legislative and Executive Function

Org.	Department Name
1000	County Board
1001	County Board-Department of Audit
1040	County Board-Office of Community Business Development Partners
1011	County Executive-General Office
1021	County Executive-Veterans Service

Staff Function

Org.	Department Name
1110	Civil Service Commission
1120	Personnel Review Board
1130	Corporation Counsel
1019	Department of Administrative Services-Office for Persons with Disabilities
1135	Department of Administrative Services-Labor Relations
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1160	Department of Administrative Services-Information Management Services
1192	Department of Administrative Services-Economic and Community Development
1905	Ethics Board

Non-Departmental Revenues and Expenditures

Courts and Judiciary Function

Org.	Department Name
2000	Combined Court Related Operations
2430	Department of Child Support

General Governmental Services Function

Org.	Department Name
3010	Election Commission
3090	County Treasurer
3270	County Clerk
3400	Register of Deeds

Public Safety and Judiciary Function

Org.	Department Name
4000	Office of the Sheriff
4300	House of Correction
4500	District Attorney
4900	Medical Examiner

Public Works and Transportation Function

Org.		Department Name
5040	-	Department of Transportation and Public Works-Airport
5070	-	Department of Transportation and Public Works-Transportation Services
5080	-	Department of Transportation and Public Works-Architectural, Engineering and Environmental Services
5100	-	Department of Transportation and Public Works-Highway Maintenance
5300	-	Department of Transportation and Public Works-Fleet Management
5600	-	Milwaukee County Transit/Paratransit System
5700	-	Department of Transportation and Public Works-Facilities Management
5800	-	Department of Transportation and Public Works-Director's Office

Health and Human Services Function

Org.		Department Name
6300	-	Department of Health and Human Services-Behavioral Health Division
7200	-	Department of Health and Human Services-County Health Programs
7900	-	Department on Aging
7990	-	Department on Aging-Care Management Organization
8000	-	Department of Health and Human Services

Parks, Recreation and Culture Function

Org.		Department Name
9000	-	Department of Parks, Recreation and Culture
9500	-	Zoological Department
9700	-	Milwaukee Public Museum
9910	-	University Extension Service

Debt Service Function

Org.		Department Name
9960	-	General County Debt Service

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Budget Message of the County Executive
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INTRODUCTION

Milwaukee County's 2008 Adopted Budget serves several important purposes. First, it functions as a statement of policy developed and approved by the County's elected officials. Second, the Budget documents serve as a financial and operational plan that assists departmental administrators in fulfilling their responsibility to provide needed public services in an effective and efficient manner. Finally, the Budget is a source of information for the general public, enabling citizens to understand the many functions of County government and how its resources are allocated.

THE BUDGET PROCESS

The process associated with the Budget's compilation and adoption is a long and difficult task. It starts in early March and becomes a reality in mid-November, at which time a budget is adopted and official appropriations are provided. The time sequence of the complete budget process is as follows:

March through May	Compilation of personal service cost data and projections of utility and commodity price changes prepared by the Budget Section and submitted to the operating departments. Budget instructions and forms are submitted to department administrators.
May 1	Capital Budget requests are submitted by County agencies to the Department of Transportation and Public Works.
June 1-15	Operating Budget requests and revenue estimates are submitted by County agencies to the Department of Administrative Services.
June/July	County Executive Public Hearing on the Budget, inviting County department administrators and the general public to comment on the Requested Budget. County Executive reviews agency budget requests.
August 15	Department of Administrative Services submits to the County Board a summary of requested budgets.
October 1	County Executive presents to the County Board the Executive Budget for the subsequent year. This is then referred to the Board's Finance and Audit Committee for review and recommendation.
October 1 - to 1st week in November	Finance and Audit Committee reviews the County Executive Budget.
14 days or more prior to County Board Public Hearing	Publication of County Executive Budget in newspapers.
November - Not later than 1st Monday of month	County Board public hearing on Budget, inviting members of general public to comment on the Executive Budget and Finance and Audit Committee changes to date.
Monday after 1st Thursday in November	County Board annual meeting and the adoption of the Budget and tax levies. During this meeting, the County Board acts on the amendments and recommendations submitted by the Finance and Audit Committee relative to the County Executive's Budget as well as amendments submitted by individual County Board members.
January 1 of the succeeding year	Departments translate Budget to public services.

Among the numerous duties and responsibilities of the County Executive, the broadest and most far ranging is the annual submission of the Executive Budget to the County Board. The Executive Budget can be an effective overall force in shaping policy and directing management. It is used to forge a responsible administrative organization out of a collection of unrelated departmental units. The value of a single responsible executive voice for County government is particularly apparent and best exemplified in the development of the Executive Budget. By this means, important problems are discussed and addressed and, more importantly, a tremendous growth in understanding of mutual problems occurs.

The Budget Section in the Fiscal Affairs Division of the Department of Administrative Services is primarily responsible for guidance and assistance in the compilation and adoption of the County's billion dollar annual Budget. This division provides assistance to the County Executive in the review of budget requests submitted by County agencies.

After presentation of the Executive Budget to the County Board of Supervisors, the Budget Section assists in presenting the Executive Budget to the County Board's Finance and Audit Committee. The Finance and Audit Committee reviews the Budget over a four to six week time period. The County Board adopts the final Budget in mid-November. After the Budget has been adopted and a detailed summary of appropriations is provided to County departments, the Budget Section and Controller's Office work with the County Executive and the Finance and Audit Committee in monitoring the Budget during the fiscal year. This monitoring involves periodic checks of expenditures against appropriations, reviewing actual revenue compared to budgeted revenue and reviewing requests for transfer of appropriations. This completes the budget process.

BUDGETARY BASIS OF ACCOUNTING

In accordance with Generally Accepted Accounting Principles (GAAP), the accounts of the County are maintained on the basis of funds. Each fund is a separate fiscal and accounting entity. The various funds are grouped into the following categories:

Governmental Funds

General Fund

The General Fund is used to account for all financial resources, except those required to be accounted for in another fund.

Debt Service Fund

The Debt Service Fund is used to account for the accumulation of resources and the payment of principal and interest on long-term general obligation debt.

Capital Projects Fund

The Capital Projects Fund is used to account for financial resources segregated for the acquisition of construction of major capital facilities other than those financed by proprietary funds.

Proprietary Funds

Enterprise Funds

The Enterprise Funds are used to account for operations that provide services which are financed primarily by user charges or activities where periodic measurement of net income is appropriate for capital maintenance, public policy, management control or other purposes.

Internal Service Funds

The Internal Service Funds are used to account for the financing of goods or services provided by one department to other departments in the County or to other governmental entities, on a cost-reimbursement basis.

Governmental Funds

Governmental funds utilize the modified accrual basis of accounting, except for the treatment of the Fund Balance Reserved for Appropriations. For budget purposes, the Fund Balance Reserved for Appropriations is reflected as other financing sources, whereas, for accounting purposes it is reflected as part of fund balance.

Under the modified accrual basis of accounting, revenues are recognized in the accounting period in which they become susceptible to accrual, that is, when they become both measurable and available to finance expenditures and commitments of the current period. Expenditures are recognized when the related liability is incurred, if measurable.

Proprietary Funds

Proprietary funds utilize the accrual basis of accounting. Under the accrual basis, revenues are recognized in the accounting period in which they are earned and expenses are recognized in the period in which they are incurred.

EXPENDITURE CONTROLS

Under Wisconsin State Statute, no payment may be authorized or made and no obligation incurred against the County unless the County has sufficient appropriations for each payment. Budgetary control over expenditures is maintained by a formal appropriation and encumbrance system. Encumbrances are charged against appropriations when purchase orders, contracts or other commitments are incurred. Liabilities which exceed appropriation balances are not paid until an increased appropriation is made available.

Every appropriation excepting an appropriation for capital expenditure or major repair lapses at December 31, to the extent that it has not been expended or encumbered. An appropriation for a capital expenditure or a major repair continues in force until the purpose for which it was made has been accomplished or abandoned or three years pass without any expenditure or encumbrance. The County Board of Supervisors approves carryovers recommended by the Department of Administrative Services.

The legal level of control for each budget is by department. Once the Budget is adopted, transfers of appropriations among departments require approval by the Board of Supervisors. Supplemental appropriations for the purpose of public emergencies or from the contingency appropriation may be made from unanticipated revenues received or surplus, as defined by resolution adopted by a vote of two-thirds of the members of the Board of Supervisors. Supplemental appropriations from the issuance of tax anticipation notes require an affirmative vote of three-fourths of the members of the Board of Supervisors.

BUDGET DOCUMENTS

The 2008 Adopted Budget publications are as follows:

- The *2008 Adopted Budget* is presented in three volumes and provides detailed information and in-depth analysis of the Budget. Volume One is organized into three major sections. The first section presents summary information on the *2008 Adopted Budget* and includes a summary of major program and policy highlights of the Adopted Budget and summary schedules and graphs reflecting budgeted revenues and expenditures for 2007 and 2008 by fund and function. Volume Two presents detailed expenditures by object for each department. Volume Three provides position detail for each department.

  The second section provides more in-depth analysis of the Operating Budget by department. Each departmental budget includes a Statement of Operating Authority and Purpose, Department Description and Objectives for 2008, a Budget and Personnel Summary, Budget Highlights and an Organizational Chart. Some of the large or complex budgets are presented programmatically, providing separate descriptions and analyses of the various programs that comprise the department's operations.

  The third section is the Appendix and is the last major section of the Budget. The Appendix provides the reader with the County Executive's budget message presenting his Recommended Budget, a glossary of key terms and a presentation of County-wide position equivalents.

A separate *Adopted Capital Improvements Budget* is published in the beginning of the budget year, which provides project-by-project detail and five-year planning goals, objectives and funding requirements.

Copies of the budget publications are distributed to the County Executive, the County Board of Supervisors and department administrators, and are available on Milwaukee County's website.

2008 Budget Highlights

Legislative and Executive

County Board: The $42,716 expenditure for membership in the Wisconsin Counties Association (WCA) is placed in an allocated contingency account pending receipt of a report from WCA on its specific efforts, and the results of those efforts, to support the fiscal and programmatic interests of urban counties in general, and Milwaukee County specifically. This report should include WCA efforts made on behalf of Milwaukee County, either separately or working in conjunction with Milwaukee County representatives, with regard to the 2007-09 State Budget, including courts, juvenile justice and shared revenue, as well as other legislation of particular interest or concern to Milwaukee County and other urban counties. It also should include pro-active steps that have been made to assure that employees within the top ranks of WCA reflect the diverse demographics of the changing population of Wisconsin and its counties. Upon receipt of said report, and analysis of that report by County Board staff, a fund transfer may be prepared to remove the expenditure form the allocated contingency account for possible payment of 2008 WCA membership dues.

County Executive Veteran's Services: An appropriation of $13,500 is included for the Needy Veterans Fund for veterans, in compliance with Wis. Stat. S. 45.10. The purpose of the fund is to provide emergency food, travel, and payment of bills for needy veterans as determined by the Milwaukee County Veterans Service Board of Commissioners

Staff

Personnel Review Board: Due to an 87% increase in the number of Personnel Review Board hearings in 2007, additional staffing of 0.5 FTE Administrative Intern was approved for 2008.

Department of Administrative Services - Office for Persons with Disabilities: DAS – Office for Persons with Disabilities is increasing rental rates for Wil-O-Way Community centers, resulting in increased revenue.

Department of Administrative Services – Human Resources: A new position funded in DAS – Human Resources will focus on recruitment, in particular recruitment of qualified candidates for critical health care and public safety vacancies. Additional funding for advertising is also budgeted in 2008 to support recruitment efforts. The Human Resources Division will also take a leadership role in an initiative aimed at strategically managing overtime costs and implementation of the Family Medical Leave Act.

Department of Administrative Services – Employee Benefits: The 2008 Budget for DAS – Employee Benefits provides for a reorganization developed by the new Director of Employee Benefits that will result in a more efficient and responsive staffing arrangement. Total FTEs increase by 3.5 positions.

Department of Administrative Services – Fiscal Affairs: The 2008 Budget for DAS – Administration and Fiscal Affairs includes an appropriation of $80,000 for three strategic planning initiatives focusing on Long-range Strategic Planning, County Government Space and Facilities, and current planning efforts of the Milwaukee Regional Medical Center. The DAS – Administration and Fiscal Affairs budget also appropriates funding to enhance central accounting and fiscal oversight, through the creation of 1.0 FTE Accounting Manager (at mid-year), 1.0 FTE Capital Finance and Planning Analyst, and increased funding for specialized accounting services.

Department of Administrative Services – Information Management Services Division: The abatement of Countywide crosscharges is discontinued in 2008. The tax levy previously held in the servicing department is redistributed to the recipient departments in an amount corresponding to the crosscharges. This results in a tax levy redistribution equal to the change in abatements. Due primarily to this change in methodology, IMSD revenues increase $17,452,489, resulting in a direct tax levy reduction of $17,157,944, from $17,773,507 to $615,566. Revenue for IMSD services in the amount of $17,407,591 is

provided to offset the tax levy reduction. Total tax levy support for IMSD services Countywide decreases $647,786.

IMSD continues it efforts to find ways to cooperate with regional partners to provide greater levels of services, flexibility and value to its customers. In 2007, the Department signed a cooperative purchasing agreement with Racine County to purchase contractual services for certain procedural tasks to provide cost savings while still providing high quality service to County departments. This regional partnership will continue in 2008.

DAS- Economic and Community Development: In 2008, The Economic and Community Development Division is streamlined to include only the Block Grant Section and the Economic Development Section, allowing the Division to exclusively focus on economic development grants, land sales, and special economic development projects. Milwaukee County's HOME/Home Repair Program and Voucher Program are transferred to the Department of Health and Human Services (DHHS), in part to ensure that County housing resources are more focused on serving persons with mental illness and other special needs.

General Government

Election Commission: Funding for additional staffing, services and commodities were added to the budget for the Election Commission to support elections in both the spring and fall of 2008.

Register of Deeds: Total revenue anticipated by the Register of Deeds decreases by $638,747 due to the slowing real estate market. Direct tax levy to this Department increases by $443,359.

Courts and Judiciary

Combined Court Related Operations:

- A Treatment and Diversion (TAD) grant again is anticipated from the State of Wisconsin, providing revenue of $228,357 to Combined Court Related Operations for alternatives to incarceration.
- The 2008 Budget includes $5,656,291 in Circuit Court Support Grant revenue from the State of Wisconsin.

Child Support Enforcement:

- In past years, all federal incentive revenue expended on the child support program could draw down additional federal dollars based upon a 66 percent match. Under the terms of the Federal Deficit Reduction Act of 2005, beginning on October 1, 2007, the Department no longer receives federal match for the expenditure of federal incentive revenue. Milwaukee County, the Wisconsin Counties Association (WCA) and the National Association of Counties (NACo) have passed resolutions in support of restoring this funding for child support enforcement operations.
- The State proposes to allocate $5.5 million in General Purpose Revenue (GPR) to county child support agencies in 2008 for child support services. Milwaukee's estimated allocation of these funds is $1,573,881. This amount is eligible for federal match in the amount of $3,055,178.

Public Safety

Sheriff:

- Revenue of $3,600,000 and expenditures of $1,080,000 are included in the Sheriff and House of Correction budgets for the operation of three additional dormitories at the HOC as a result of housing 192 additional State inmates at the Criminal Justice Facility (CJF). The revenue is split between the Sheriff and the House of Correction.
- The 2008 Budget provides the Tactical Enforcement Unit with expenditure and tax levy of $3,044,846. This unit supplements Park Patrol, Expressway Patrol, Bailiff Services and other areas of the Sheriff's Office as needed.

- The Sheriff's budget continues to maintain an undistributed lumpsum expenditure reduction. In 2008, this lumpsum expenditure reduction increases by $162,837, from $1,000,000 to $1,162,837.
- The Jailer initiative began in 2005 and continues in 2008 with Deputy Sheriff 1 positions being replaced by Correctional Officer 1 positions in the CJF through attrition.

House of Correction:

- The number of inmates housed at the Community Correctional Center (CCC) will be significantly reduced in 2008. The House of Correction will instead expand its home detention program to monitor an increased population and to enhance monitoring capabilities with the incorporation of active global positioning surveillance (GPS). The reduction in inmates housed at the CCC and the expansion of the home detention program produce net savings of $1,897,383.
- The House of Correction anticipates operating with two dorms closed in 2008. The 2007 Adopted Budget anticipated operating with seven dorms closed. The opening of additional dorms is due to an increased inmate population housed at the CJF and HOC and the use of three dormitories to house State inmates.
- Revenue of $3,600,000 and expenditures of $1,080,000 are included in the House of Correction and Sheriff budgets for the operation of three additional dormitories at the HOC as a result of housing 192 additional State inmates at the CJF. The revenue is split between the Sheriff and the House of Correction.

District Attorney:

- The District Attorney's General Misdemeanor and Felony divisions were combined into a General Crimes Division in February 2007 as part of District Attorney John Chisholm's reorganization of the office.
- The District Attorney's Office anticipates receipt of a new Federal VAWA Domestic Violence grant of $638,300. This funding will be dedicated to carrying out domestic violence cases and contracts with the project's community partners – the Task Force on Family Violence, Sojourner Truth House, Alma Center and the State Department of Corrections.

Department of Transportation and Public Works

Department of Transportation and Public Works - Airport: The Airport budget has a direct tax levy surplus of $1,965,376, representing a contribution to the general fund in accordance with the 25-year Milwaukee County Airport Master Lease Agreement. The master lease contribution serves to repay Milwaukee County for debt service on airport terminal expansion.

Department of Transportation and Public Works - Architecture, Engineering, and Environmental Services: Indirect Revenue decreases $677,638, from $5,573,978 to $4,896,340. The Division's source of Indirect Revenue represents billable staff time devoted to capital projects and capitalized major maintenance projects. The decrease in Indirect Revenue primarily reflects a reduced level of capital project work performed by the Division in 2008. The reduction in billable revenue is offset by an increase in tax levy.

In 2008, contractual service funding in the amount of $125,000 is provided for storm water permit compliance planning. The Division will initiate project planning to comply with the NR-216 Permit Compliance Schedule, as stipulated by the Wisconsin Department of Natural Resources. Storm water management activity will focus on environmental monitoring procedures and the implementation of a program to reduce total suspended solids from entering waterways.

Milwaukee County Transit/Paratransit: Fixed route modifications and segment eliminations are implemented in 2008 in order to reduce operating costs and eliminate duplicative bus service. Bus route changes impact the following: Route 53, Route 11, Route 14, Route 19, Route 20, Route 31, Route 12 and Route 80. Overall fixed route bus hours are projected to decrease 5.6% due to service adjustments. See Transit / Paratransit Division narrative for details.

The 2008 Transit / Paratransit Budget provides changes to bus fares as follows: Adult Cash Fares increase $0.25, from $1.75 to $2.00; Half Fare Cash Fares increase $0.15, from $0.85 to $1.00; Half Fare

Ticket Book prices increase $1.50, from $8.50 to $10.00; Premium Cash Fares increase $0.50, from $2.25 to $2.75; and Premium Ticket Book prices increase $1.00, from $21.00 to $22.00.

Department of Transportation and Public Works – Facilities Management: The Facilities Management Division, in coordination with the Architectural, Engineering & Environmental Services Division, will implement a Guaranteed Energy Savings Performance Contract (GESPC) pilot project to improve energy efficiency and promote environmental sustainability. As part of the pilot, the Division will retrofit light fixtures throughout the Courthouse Complex for reduced electricity consumption and utility cost savings. The budgeted cost of the Facilities Management GESPC project is $200,000, offset by an equivalent reduction in expenditures in the Facilities budget for electricity.

Health and Human Services

Department of Health and Human Services – Behavioral Health Division: BHD will put increased focus on its practice of encouraging current clients eligible for Family Care benefits to enroll in that program. For clients who are receiving residential or other purchased services in the community, this results in the transfer of the contractual relationship from BHD to the Family Care program. It is projected that these efforts will allow BHD to reduce its related Purchase of Service expenditures by $450,000 in 2008.

The 2008 Budget includes $1,033,439 in property tax levy and $766,500 in reimbursement revenue for a series of initiatives designed to address the significant surge in volume at BHD's Psychiatric Crisis Service and increased safety concerns caused largely by the increased volume and increased acuity of patients being served at the Mental Health Complex.

BHD, via the State of Wisconsin, successfully applied for and received a three-year ATR grant totaling approximately $22 million in late 2004, which has provided approximately $7 million in grant revenue during each of the past three years. Nationwide funding for ATR recently has diminished, and BHD's ATR grant is expected to be reduced to approximately $4.8 million for 2008. To help offset this significant reduction in Access to Recovery funding, an additional $600,000 in tax levy funding is allocated for AODA prevention and intervention services in 2008.

Department of Health and Human Services – County Health Programs: Based on the recommendation of the Health Care Policy Task Force, GAMP and the State of Wisconsin began working together and with the GAMP hospital system partners in 2007 to increase the federal claim for uncompensated hospital expenditures associated with GAMP. Those efforts are anticipated to yield a claim of $60.5 million in 2008. The amount of funding available to be drawn down is contingent on the amount of local match that is provided. In 2007, the GAMP program requested a fund transfer to increase the local match by $7,300,000, to a total amount of $14,182,326, in order to provide the necessary match to draw down this larger sum. The 2008 Budget continues this process, providing match dollars of $18,791,935. It is expected that the hospital partners will increase their voluntary contribution to the County by approximately $5,000,000 in 2008. Implementation of this approach is contingent upon Federal approval. Should Federal approval not be obtained, $11,992,535 of the $18,791,935 in the 2008 match dollar appropriation will not be spent, although the remaining $6,799,400 will be submitted in order to claim the $32.6 million as claimed in past years.

EMS implemented a new funding paradigm that uses a market-based approach approved by the County Board in November 2006 for 2007 and forward. Host municipalities retain the reimbursement revenue directly for Advanced Life Support (ALS) services; previously, Milwaukee County collected the revenue directly and paid the municipalities based on a formula developed by the Intergovernmental Cooperation Council (ICC). Municipalities are now paid based on the number of paramedic runs and also receive a supplemental payment from the County distributed based on a formula developed by the ICC. The 2007-2008 contracts with the municipalities reflect this new reimbursement model. In addition, the entire administrative cost of the EMS program is included in the County's budget. It is assumed for the 2008 Budget that the existing contractual arrangement will continue and that the ICC will approve the same

reimbursement model. As a result of these changes, the contractual dollars related to the collection and disbursement of these funds by Milwaukee County have been decreased by $5,483,803.

Department of Health & Human Services: A new Housing Division is created in DHHS in 2008. This initiative consolidates all housing programs currently spread across the County into a single division. DHHS was chosen to house this new division to reflect the County's desire to integrate housing programs with other social service programs and to prioritize the use of housing resources to address the needs of persons with mental illness or other special needs. The Special Needs Program is transferred from DHHS – BHD, and the Housing Choice Voucher and the HOME/Home Repair programs are transferred from DAS - Economic and Community Development. All three programs receive funding from the federal Department of Housing and Urban Development (HUD).

Beginning in 2007 and continuing with the 2008 Budget, ESD and DWD will focus more resources on program integrity, fraud, monitoring and customer service within the Child Care program. DWD has identified these items as priorities for the 2008 contract. As a result, ESD's budget request includes the creation of a Child Care Fraud Unit to strengthen the division's current fraud intervention efforts. Nine (9.0 FTE) positions are created to staff this unit. These employees will investigate and process child care fraud as well as improve customer service for parents seeking child care authorization or changes through the Call Center and Verification Center. DWD has authorized ESD to utilize childcare administration funding to support 100% of the cost of these new positions.

Total State Department of Corrections (DOC) charges for juveniles placed into State custody by the Children's Court Judges are projected at $25,852,346, an increase of $7,031,836 compared to 2007. This increase in charges is based on the State Budget passed by the Joint Finance Committee and an increased institutional population. This increase is funded by a reduction in the amount of Youth Aids revenue for community-based programs of $1,051,241 and increased State budget revenue of $5,980,595. Correctional Institution costs are projected to increase $7,662,812, from $15,893,718 to $23,556,530, due to the projected rate increases in the 2007-2009 State Budget and an increased census. This estimate assumes an average daily census of 245 placements, an increase of 40 from the 2007 budget. Child Caring Institution (CCI) average daily placements are decreased by two to 12 in 2008, which leads to a projected decrease in DOC-CCI placement costs of $40,861, from $1,290,054 to $1,249,193. State charges for Aftercare programs are projected to decrease $180,780, from $698,928 to $518,148 in 2008, and the Corrective Sanctions Program decreases $409,335, from $937,810 to $528,475.

In the fall of 2005, DSD began working on a Department of Health and Family Services (DHFS) planning initiative to redesign the system of long-term care services in Milwaukee County for persons with developmental and physical disabilities under the age of 60. DSD's efforts resulted in the award of a $150,000 planning grant from DHFS, which has been supplemented with local funds during the previous two years. The goal of this planning project is to expand the Milwaukee County Department on Aging (MCDA) Family Care program to serve individuals with disabilities under the age of 60 and to eliminate the waiting list for services for those individuals. The current MCDA Family Care program serves persons age 60 and above. Through a joint planning initiative with MCDA's Family Care program, DSD anticipates that implementation of this expansion plan could take place in late 2008 or early 2009. The expanded Family Care CMO would serve an additional 5,000 individuals in Milwaukee County.

Department on Aging: Revenues decrease $298,283, primarily due to the end of a four-year grant of $276,566 for the Robert Wood Johnson Foundation Community Partnerships for Older Adults, including local community match from the Helen Bader, Faye McBeath and Greater Milwaukee foundations for the Connecting Caring Communities project. Work continues through the strengthening of the system of long term care resulting from implementation of multiple program innovations developed, nurtured and supported through partnerships provided under this project grant. Robert Wood Johnson and related matching revenue reductions are completely offset with expenditure reductions primarily related to conferences, printing, and elimination of $243,251 for related contracts in purchase of services and $23,100 in professional services.

In 2008, a $300,000 appropriation is continued to address the maintenance needs of the County-owned Senior Centers. Projects will be funded based on long-range capital and operating plans as established in 2006 and updated on an annual basis. The Committee on Finance and Audit shall continue to review and approve facility maintenance plans prior to the expenditure of these funds.

Department on Aging – Care Management Organization: In 2008, the CMO begins reporting its activities in a separate budget narrative. This is to recognize its continued expansion and distinctive programming, as well as to address the potential expansion of the Family Care program to include persons with disabilities under the age of 60, which may result in the creation of a new department or division in the 2009 Budget. The CMO remains under the authority of the Department on Aging in 2008.

Total expenditures increase by $26,906,635, from $161,665,862 to $188,572,497. Total revenues increase by $25,332,260, from $163,606,206 to $188,938,466. Expenditures and revenues increase primarily due to projected growth in Care Management Organization enrollments and corresponding capitation rate receipts from the State of Wisconsin.

In 2005, the CMO and the County entered into a Commitment Agreement which establishes that, after meeting the State contract requirements for required working capital reserve, the County receives 50% of any surpluses generated by the CMO up to the total of the accumulated deficit. It is anticipated that at the completion of 2007, the CMO will have completely honored the Commitment Agreement with the County by paying back the full sum of $12,217,786 for past deficits incurred.

Parks, Recreation and Culture

Department of Parks, Recreation and Culture: The 2008 Budget provides for an increase of $1,086,439 for this department.

The Department's operating capital outlay has a budget of $918,201 to address maintenance needs for Parks-owned facilities and equipment purchases. All expenditures from this account are for the purposes of repairing pools, playground equipment, athletic fields, catch basins, electrical systems, lighting, security systems, roofs and various other repairs.

The Department is restructuring its maintenance staff to take advantage of efficiencies and labor cost reductions that will be achieved through equipment purchases in the capital budget of $1,143,000. In addition, 14.0 FTE Forestry Worker DOT positions and 6.0 FTE Park Maintenance Worker II In-Charge positions are created.

The Department will replace three wading pools with three splash pads in 2008. In order to ensure that some wading pools will open at 10:00 a.m. and some will remain open until 7:00 p.m., the Parks Director will report back to the County Board with a 2008 wading pool schedule prior to the opening of the aquatics season.

The Parks Department will participate in the implementation of a Guaranteed Energy Savings Performance Contracting initiative (GESPC) designed to improve energy efficiency and promote environmental sustainability throughout Milwaukee County. As part of the pilot, Parks Department facilities will work with an approved vendor to retrofit or replace energy-consuming equipment to reduce consumption and realize utility cost savings. The budgeted cost of the Parks GESPC project is $200,000, offset by an energy reduction in the same amount. This cost represents the approximate amount of debt service that will be paid in 2008 on a loan for the new fixtures and equipment.

The 2008 Adopted Budget creates 8.0 FTE Park Patrol positions (with a start date of May 1, 2008). These positions will provide informational, educational, and safety services to the general public; coordinate with local law enforcement; and monitor activities in parks to ensure patron safety and voluntary compliance with parks rules and regulations per County Ordinance.

A new Golf Course Enhancement fee of $.50 (per 9 hole round) is adopted for all golf courses, producing a revenue increase of $300,000. This revenue is budgeted in General Debt Service Fund Budget (Unit 9960) and is dedicated to debt service expenditures for capital improvements related to golf courses.

Zoological Department: The Department's operating capital outlay increases $67,737, from $203,678 to $271,415. The increase is to be used for the Zoo's accreditation process in 2008 and for the Association of Zoos and Aquariums (AZA) annual conference, which the Zoo is hosting in September 2008.

The Zoological Society will provide support of $962,115 to the Zoological Department.

The Gathering Place will open in 2008. The Gathering Place joins the existing North and South Administration Buildings. This project remodels the Flamingo Café, adds a sundries shop and provides for additional rental opportunities. Additional operating expenditures are budgeted at $85,514 and revenues at $124,000 for a net tax levy reduction of $38,486.

Discounted Zoo admission fees for adults, juniors and school groups increase by $.50 while all other Zoo admission fees increase $.75. The admission fee increase is expected to generate additional revenue of $442,988.

The 2008 Budget includes a $1.00 parking fee increase, from $9.00 to $10.00 per car, increasing revenue $249,167 to $2,466,948.

Zoo attendance is expected to be at the 2007 budgeted level of 1,350,000 visitors. However, the mix of free and paid admissions is adjusted to reflect an increase of 24,842 in free admissions, or 1.8%, from 48.9% to 50.8%.

Non-Departmental Expenditures

Human Resources Information System: The Human Resource Information System, the County's benefits and payroll system, begins functioning in 2008, replacing the Genyses system. Annual operating expenditures are $1,662,145.

Non-Departmental Revenues

Land Sales: In 2008, Countywide land sale revenue is $8,745,331. The first $1.1 million in proceeds from the sale of Milwaukee County property is allocated, in part, as funding for capital project expenditures associated with Milwaukee County Housing initiatives, and an additional $400,000 provides partial funding for Economic and Community Development operating expenses. Land sales budgeted in the amount of $7,245,331 in the non-departmental Land Sales Budget (org. unit 1933) reflects remaining land sale proceeds after accounting for appropriated uses.

Milwaukee County
2007 Adopted and 2008 Adopted Budgets

	2007 Adopted Budget	2008 Adopted Budget
Expenditures		
Legislative & Executive	10,034,636	11,252,520
Administration	52,707,881	43,309,468
Courts & Judiciary	63,589,442	69,016,777
Public Safety	148,857,045	164,978,120
General Government	6,587,728	7,825,716
Transportation and Public Works	236,654,827	254,215,241
Health & Human Services	604,434,357	662,759,526
Parks, Recreation & Culture	68,950,867	73,877,557
Debt Service	54,286,355	62,331,427
County-Wide Non-Departmentals	(27,274,321)	(64,008,359)
Capital Improvements	63,544,728	57,212,387
Trust Funds	1,049,251	1,169,858
Total Expenditures	**$1,283,422,797**	**$1,343,940,239**
Revenues		
Operating		
Sales Tax	65,921,500	65,208,949
Bond Proceeds	0	202,185
Other Direct Revenue	403,974,553	442,801,079
State Shared Revenue	37,082,280	38,062,280
Remaining State Revenue	376,977,062	350,076,204
Total Federal Revenue	57,366,381	57,482,836
Indirect Revenue	32,844,167	78,103,221
Prior Year Surplus (Deficit)	4,664,280	4,901,148
Operating Revenue Subtotal	**$978,830,223**	**$1,036,837,902**
Capital Improvement		
Sales Tax	632,039	417,000
Bond Proceeds	35,880,614	32,805,683
Other Direct Revenue	17,292,950	6,611,985
Remaining State Revenue	1,781,225	6,837,699
Total Federal Revenue	7,957,900	10,540,020
Capital Improvement Revenue Subtotal	**$63,544,728**	**$57,212,387**
Property Tax Levy	**$241,047,846**	**$249,889,950**
Total Revenues	**$1,283,422,797**	**$1,343,940,239**

Milwaukee County
2008 Adopted Budget
Functional Tax Levy Distribution

Function	Expenditures	Non State and Federal Revenue	State and Federal Aids	Net Tax Levy Funds Required	% Tax Levy Funds
Legislative & Executive	$11,252,520	$225,400	$61,000	$10,966,120	4.39%
Administration	$43,309,468	$28,498,286	$1,700,000	$13,111,182	5.25%
Courts & Judiciary	$69,016,777	$7,388,416	$23,705,931	$37,922,430	15.18%
Public Safety	$164,978,120	$12,902,287	$19,637,372	$132,438,461	53.00%
General Government	$7,825,716	$8,526,653	$0	($700,937)	(0.28%)
Transportation and Public Works	$254,215,241	$126,684,176	$104,162,858	$23,368,207	9.35%
Health & Human Services	$662,759,526	$319,346,358	$255,713,098	$87,700,070	35.10%
Parks, Recreation & Culture	$73,877,557	$35,749,086	$60,500	$38,067,971	15.23%
Debt Service	$62,331,427	$8,899,514	$0	$53,431,913	21.38%
County-Wide Revenue	$0	$92,799,460	$40,547,798	($133,347,258)	(53.36%)
County-Wide Non-Departmentals	($64,008,359)	($50,940,149)	$0	($13,068,210)	(5.23%)
Capital Improvements	$57,212,387	$39,834,668	$17,377,719	$0	0.00%
Trust Funds	$1,169,858	$1,137,095	$32,763	$0	0.00%
Grand Total County	**$1,343,940,239**	**$631,051,250**	**$462,999,039**	**$249,889,950**	**100.00%**

ADOPTED 2008 BUDGET FOR GENERAL COUNTY PURPOSES

	2007 ADOPTED	2008 ADOPTED	CHANGE	PERCENT
EXPENDITURE	$1,283,422,797	$1,343,940,239	$60,517,442	4.72%
REVENUE	1,042,374,951	1,094,050,289	51,675,338	4.96%
TAX LEVY	$241,047,846	$249,889,950	$8,842,104	3.67%

2008 Adopted Budget
Summary of Expenditures and Revenues
Legislative and Executive

	2007 Adopted Budget	2008 Adopted Budget	Increase (Decrease) Amount
Expenditures			
County Board	$5,615,456	$6,315,208	$699,752
County Board - Department of Audit	$2,500,232	$2,640,763	$140,531
County Board - Comm Business Dev Partners	$686,416	$828,147	$141,731
County Executive - General Office	$938,969	$1,145,839	$206,870
County Executive - Veterans Service	$293,563	$322,563	$29,000
Total Expenditures	**$10,034,636**	**$11,252,520**	**$1,217,884**
Revenues			
County Board - Comm Business Dev Partners	$271,000	$225,400	($45,600)
Total Revenues	**$271,000**	**$225,400**	**($45,600)**
State and Federal Aids			
County Board	$22,500	$24,000	$1,500
County Executive - General Office	$15,000	$24,000	$9,000
County Executive - Veterans Service	$13,000	$13,000	$0
Total State and Federal Aids	**$50,500**	**$61,000**	**$10,500**
NET FUNDS REQUIRED	**$9,713,136**	**$10,966,120**	**$1,252,984**

2008 Adopted Budget
Summary of Expenditures and Revenues
Administration

	2007 Adopted Budget	2008 Adopted Budget	Increase (Decrease) Amount
Expenditures			
Civil Service Commission	$62,865	$61,695	($1,170)
Personnel Review Board	$164,444	$199,078	$34,634
Corporation Counsel	$1,762,812	$1,931,690	$168,878
DAS - Office for Persons with Disabilities	$843,081	$836,775	($6,306)
DAS - Labor Relations	$523,377	$636,909	$113,532
DAS - Human Resources	$3,333,568	$3,139,184	($194,384)
DAS - Employee Benefits	$1,964,164	$2,249,263	$285,099
DAS - Risk Management	$6,578,405	$7,035,317	$456,912
DAS - Fiscal Affairs	$3,299,526	$4,278,353	$978,827
DAS - Procurement	$867,891	$887,738	$19,847
DAS - Information Management Services	$18,248,019	$18,542,564	$294,545
DAS - Economic & Community Development	$15,000,317	$3,453,906	($11,546,411)
Ethics Board	$59,412	$56,996	($2,416)
Total Expenditures	**$52,707,881**	**$43,309,468**	**($9,398,413)**
Revenues			
Corporation Counsel	$141,027	$141,027	$0
DAS - Office for Persons with Disabilities	$128,500	$135,500	$7,000
DAS - Human Resources	$4,200	$4,700	$500
DAS - Employee Benefits	$1,097,273	$1,263,690	$166,417
DAS - Risk Management	$6,764,775	$7,035,317	$270,542
DAS - Fiscal Affairs	$11,000	$11,000	$0
DAS - Procurement	$39,551	$39,551	$0
DAS - Information Management Services	$474,512	$17,927,001	$17,452,489
DAS - Economic & Community Development	$2,065,500	$1,940,500	($125,000)
Total Revenues	**$10,726,338**	**$28,498,286**	**$17,771,948**
State and Federal Aids			
DAS - Economic & Community Development	$15,291,689	$1,700,000	($13,591,689)
Total State and Federal Aids	**$15,291,689**	**$1,700,000**	**($13,591,689)**
NET FUNDS REQUIRED	**$26,689,854**	**$13,111,182**	**($13,578,672)**

2008 Adopted Budget
Summary of Expenditures and Revenues
County-Wide Non-Departmentals

	2007 Adopted Budget	2008 Adopted Budget	Increase (Decrease) Amount
Expenditures			
Civil Air Patrol	$9,500	$10,000	$500
Human Resource and Payroll System	$1,662,145	$1,662,145	$0
MCAMLIS	$1,051,000	$995,000	($56,000)
Offset to Internal Service Charges	($30,129,429)	($63,471,356)	($33,341,927)
Charges to Other County Departments	$0	($10,195,078)	($10,195,078)
Appropriation for Contingencies	$3,110,427	$6,655,758	$3,545,331
Employee Fringe Benefits	$3,693,278	$6,347,699	$2,654,421
Litigation Reserve	$200,000	$200,000	$0
Capital Outlay/Depreciation Contra	($7,127,742)	($6,671,212)	$456,530
Debt Issue Expense	$11,500	$213,685	$202,185
Investment Advisory Services	$245,000	$245,000	$0
Total Expenditures	**($27,274,321)**	**($64,008,359)**	**($36,734,038)**
Revenues			
Human Resource and Payroll System	$0	$1,662,145	$1,662,145
MCAMLIS	$1,051,000	$995,000	($56,000)
Offset to Internal Service Charges	($30,129,429)	($63,471,356)	($33,341,927)
Employee Fringe Benefits	$7,911,590	$6,347,699	($1,563,891)
Capital Outlay/Depreciation Contra	$2,276,703	$3,324,178	$1,047,475
Debt Issue Expense	$0	$202,185	$202,185
Total Revenues	**($18,890,136)**	**($50,940,149)**	**($32,050,013)**
NET FUNDS REQUIRED	**($8,384,185)**	**($13,068,210)**	**($4,684,025)**

2008 Adopted Budget
Summary of Expenditures and Revenues
County-Wide Revenue

	2007 Adopted Budget	2008 Adopted Budget	Increase (Decrease) Amount
Revenues			
Unclaimed Money	$1,325,000	$225,705	($1,099,295)
Land Sales	$7,600,000	$7,245,331	($354,669)
Potawatomi Revenue	$3,486,477	$3,486,477	$0
Medicare Part D	$2,000,000	$2,768,970	$768,970
Earnings on Investments	$6,400,000	$8,041,000	$1,641,000
County Sales Tax Revenue	$65,921,500	$65,208,949	($712,551)
Power Plant Revenue	$356,880	$356,880	$0
Surplus from Prior Year	$4,664,280	$4,901,148	$236,868
Other Misc. Revenue	$78,000	$565,000	$487,000
Total Revenues	**$91,832,137**	**$92,799,460**	**$967,323**
State and Federal Aids			
State Shared Taxes	$37,082,280	$38,062,280	$980,000
State Exempt Compter Aid	$2,547,369	$2,485,518	($61,851)
Total State and Federal Aids	**$39,629,649**	**$40,547,798**	**$918,149**
NET FUNDS REQUIRED	**($131,461,786)**	**($133,347,258)**	**($1,885,472)**

2008 Adopted Budget
Summary of Expenditures and Revenues
Courts and Judiciary

	2007 Adopted Budget	2008 Adopted Budget	Increase (Decrease) Amount
Expenditures			
Combined Court Related Operations	$42,712,833	$49,280,945	$6,568,112
Department Of Child Support Enforcement	$20,876,609	$19,735,832	($1,140,777)
Total Expenditures	**$63,589,442**	**$69,016,777**	**$5,427,335**
Revenues			
Combined Court Related Operations	$4,215,763	$4,476,347	$260,584
Department Of Child Support Enforcement	$2,532,133	$2,912,069	$379,936
Total Revenues	**$6,747,896**	**$7,388,416**	**$640,520**
State and Federal Aids			
Combined Court Related Operations	$8,266,526	$8,097,177	($169,349)
Department Of Child Support Enforcement	$18,444,474	$15,608,754	($2,835,720)
Total State and Federal Aids	**$26,711,000**	**$23,705,931**	**($3,005,069)**
NET FUNDS REQUIRED	**$30,130,546**	**$37,922,430**	**$7,791,884**

2008 Adopted Budget
Summary of Expenditures and Revenues
General Government

	2007 Adopted Budget	2008 Adopted Budget	Increase (Decrease) Amount
Expenditures			
Election Commission	$591,652	$1,093,105	$501,453
County Treasurer	$1,336,086	$1,484,448	$148,362
County Clerk	$717,535	$836,889	$119,354
Register of Deeds	$3,942,455	$4,411,274	$468,819
Total Expenditures	**$6,587,728**	**$7,825,716**	**$1,237,988**
Revenues			
Election Commission	$28,010	$50,000	$21,990
County Treasurer	$1,407,000	$2,005,000	$598,000
County Clerk	$482,400	$482,400	$0
Register of Deeds	$6,628,000	$5,989,253	($638,747)
Total Revenues	**$8,545,410**	**$8,526,653**	**($18,757)**
NET FUNDS REQUIRED	**($1,957,682)**	**($700,937)**	**$1,256,745**

2008 Adopted Budget
Summary of Expenditures and Revenues
Public Safety

	2007 Adopted Budget	2008 Adopted Budget	Increase (Decrease) Amount
Expenditures			
Sheriff	$77,810,009	$88,091,678	$10,281,669
House of Correction	$49,801,812	$52,740,817	$2,939,005
District Attorney	$17,795,713	$20,055,950	$2,260,237
Medical Examiner	$3,449,511	$4,089,675	$640,164
Total Expenditures	**$148,857,045**	**$164,978,120**	**$16,121,075**
Revenues			
Sheriff	$6,145,485	$6,171,169	$25,684
House of Correction	$4,476,230	$5,661,242	$1,185,012
District Attorney	$108,060	$109,875	$1,815
Medical Examiner	$775,476	$960,001	$184,525
Total Revenues	**$11,505,251**	**$12,902,287**	**$1,397,036**
State and Federal Aids			
Sheriff	$6,663,411	$8,505,202	$1,841,791
House of Correction	$166,764	$2,519,364	$2,352,600
District Attorney	$8,000,117	$8,598,806	$598,689
Medical Examiner	$25,000	$14,000	($11,000)
Total State and Federal Aids	**$14,855,292**	**$19,637,372**	**$4,782,080**
NET FUNDS REQUIRED	**$122,496,502**	**$132,438,461**	**$9,941,959**

2008 Adopted Budget
Summary of Expenditures and Revenues
Transportation and Public Works

	2007 Adopted Budget	2008 Adopted Budget	Increase (Decrease) Amount
Expenditures			
Airport	$64,262,104	$72,446,549	$8,184,445
Transportation Services	$2,598,259	$2,599,824	$1,565
Architectural, Engineering & Environmental Svcs	$6,054,404	$6,104,955	$50,551
Highway Maintenance	$16,500,032	$17,117,868	$617,836
Fleet Management	$10,294,261	$10,477,421	$183,160
Transit/Paratransit System	$108,556,472	$116,681,534	$8,125,062
Facilities Management	$28,182,991	$28,441,452	$258,461
Director's Office	$206,304	$345,638	$139,334
Total Expenditures	**$236,654,827**	**$254,215,241**	**$17,560,414**
Revenues			
Airport	$66,938,296	$74,309,425	$7,371,129
Transportation Services	$2,355,534	$2,386,853	$31,319
Architectural, Engineering & Environmental Svcs	$5,728,978	$5,065,090	($663,888)
Highway Maintenance	$25,940	$26,800	$860
Fleet Management	$10,344,805	$10,459,721	$114,916
Transit/Paratransit System	$4,800,527	$6,790,314	$1,989,787
Facilities Management	$10,784,287	$27,442,321	$16,658,034
Director's Office	$187,920	$203,652	$15,732
Total Revenues	**$101,166,287**	**$126,684,176**	**$25,517,889**
State and Federal Aids			
Airport	$120,000	$102,500	($17,500)
Transportation Services	$250,920	$13,000	($237,920)
Architectural, Engineering & Environmental Svcs	$243,050	$225,316	($17,734)
Highway Maintenance	$15,701,775	$16,084,580	$382,805
Fleet Management	$17,700	$17,700	$0
Transit/Paratransit System	$82,596,381	$87,719,762	$5,123,381
Total State and Federal Aids	**$98,929,826**	**$104,162,858**	**$5,233,032**
NET FUNDS REQUIRED	**$36,558,714**	**$23,368,207**	**($13,190,507)**

2008 Adopted Budget
Summary of Expenditures and Revenues
Health and Human Services

	2007 Adopted Budget	2008 Adopted Budget	Increase (Decrease) Amount
Expenditures			
DHHS - Behavioral Health Division	$170,063,062	$171,167,657	$1,104,595
County Health Programs	$62,361,053	$68,305,802	$5,944,749
Department On Aging	$19,181,010	$19,745,667	$564,657
Care Managmenet Organization - Aging	$161,665,862	$188,572,509	$26,906,647
Dept of Health & Human Services	$191,163,370	$214,967,892	$23,804,522
Total Expenditures	**$604,434,357**	**$662,759,527**	**$58,325,171**
Revenues			
DHHS - Behavioral Health Division	$65,960,454	$65,905,348	($55,106)
County Health Programs	$10,518,207	$53,981,239	$43,463,032
Department On Aging	$1,680,388	$1,206,775	($473,613)
Care Managmenet Organization - Aging	$163,302,558	$188,560,759	$25,258,201
Dept of Health & Human Services	$9,130,450	$9,692,237	$561,787
Total Revenues	**$250,592,057**	**$319,346,358**	**$68,754,301**
State and Federal Aids			
DHHS - Behavioral Health Division	$65,332,359	$60,681,757	($4,650,602)
County Health Programs	$32,824,745	$0	($32,824,745)
Department On Aging	$14,456,604	$14,893,068	$436,464
Care Managmenet Organization - Aging	$303,648	$377,707	$74,059
Dept of Health & Human Services	$162,947,148	$179,760,566	$16,813,418
Total State and Federal Aids	**$275,864,504**	**$255,713,098**	**($20,151,406)**
NET FUNDS REQUIRED	**$77,977,796**	**$87,700,071**	**$9,722,276**

2008 Adopted Budget
Summary of Expenditures and Revenues
Parks, Recreation and Culture

	2007 Adopted Budget	2008 Adopted Budget	Increase (Decrease) Amount
Expenditures			
Milwaukee County Historical Society	$242,550	$242,550	$0
VISIT Milwaukee	$25,000	$25,000	$0
War Memorial	$1,504,594	$1,504,594	$0
Villa Terrace/Charles Allis Art Museums	$243,656	$243,656	$0
Marcus Center for the Performing Arts	$1,280,000	$1,280,000	$0
Federated Library System	$66,650	$66,650	$0
Milwaukee County Funds for the Performing Arts	$377,688	$377,688	$0
Parks, Recreation & Culture	$40,143,659	$43,501,693	$3,358,034
Zoological Department	$21,407,340	$22,802,230	$1,394,890
Milwaukee Public Museum	$3,327,257	$3,502,376	$175,119
UW Extension	$332,473	$331,120	($1,353)
Total Expenditures	**$68,950,867**	**$73,877,557**	**$4,926,690**
Revenues			
Parks, Recreation & Culture	$18,069,001	$18,702,474	$633,473
Zoological Department	$15,774,223	$16,925,532	$1,151,309
UW Extension	$122,433	$121,080	($1,353)
Total Revenues	**$33,965,657**	**$35,749,086**	**$1,783,429**
State and Federal Aids			
Parks, Recreation & Culture	$60,500	$60,500	$0
Total State and Federal Aids	**$60,500**	**$60,500**	**$0**
NET FUNDS REQUIRED	**$34,924,710**	**$38,067,971**	**$3,143,261**

2008 Adopted Budget
Summary of Expenditures and Revenues
Debt Service

	2007 Adopted Budget	2008 Adopted Budget	Increase (Decrease) Amount
Expenditures			
General County Debt Service	$54,286,355	$62,331,427	$8,045,072
Total Expenditures	**$54,286,355**	**$62,331,427**	**$8,045,072**
Revenues			
General County Debt Service	$9,926,115	$8,899,514	($1,026,601)
Total Revenues	**$9,926,115**	**$8,899,514**	**($1,026,601)**
NET FUNDS REQUIRED	**$44,360,240**	**$53,431,913**	**$9,071,673**

2008 Adopted Budget
Summary of Expenditures and Revenues
Capital Improvements

	2007 Adopted Budget	2008 Adopted Budget	Increase (Decrease) Amount
Expenditures			
Airport	$18,244,700	$11,302,400	($6,942,300)
Highway	$12,472,200	$16,839,040	$4,366,840
Mass Transit	$1,013,400	$906,300	($107,100)
Environmental	$3,972,000	$877,360	($3,094,640)
Parks, Recreation, & Culture	$9,750,790	$7,764,006	($1,986,784)
Mckinley Marina	$0	$1,545,625	$1,545,625
Museum	$1,325,800	$827,860	($497,940)
Zoological Department	$1,696,383	$1,546,978	($149,405)
Behavioral Health	$0	$240,092	$240,092
Human Services	$1,988,500	$1,680,592	($307,908)
County Grounds	$1,734,530	$880,631	($853,899)
Courthouse Complex	$623,865	$1,034,334	$410,469
House of Correction	$316,819	$714,180	$397,361
Other Agencies	$10,405,741	$11,052,989	$647,248
Total Expenditures	**$63,544,728**	**$57,212,387**	**($6,332,341)**
Revenues			
Airport	$17,325,950	$4,334,635	($12,991,315)
Highway	$4,462,545	$7,491,486	$3,028,941
Mass Transit	$202,680	$186,300	($16,380)
Environmental	$3,972,000	$877,360	($3,094,640)
Parks, Recreation, & Culture	$9,750,790	$7,421,606	($2,329,184)
Mckinley Marina	$0	$1,545,625	$1,545,625
Museum	$1,325,800	$827,860	($497,940)
Zoological Department	$1,696,383	$1,546,978	($149,405)
Behavioral Health	$0	$240,092	$240,092
Human Services	$1,988,500	$1,680,592	($307,908)
County Grounds	$1,734,530	$880,631	($853,899)
Courthouse Complex	$623,865	$1,034,334	$410,469
House of Correction	$316,819	$714,180	$397,361
Other Agencies	$10,405,741	$11,052,989	$647,248
Total Revenues	**$53,805,603**	**$39,834,668**	**($13,970,935)**
State and Federal Aids			
Airport	$918,750	$6,967,765	$6,049,015
Highway	$8,009,655	$9,347,554	$1,337,899
Mass Transit	$810,720	$720,000	($90,720)
Parks, Recreation, & Culture	$0	$342,400	$342,400
Other Agencies	$0	$0	$0
Total State and Federal Aids	**$9,739,125**	**$17,377,719**	**$7,638,594**
NET FUNDS REQUIRED	**$0**	**$0**	**$0**

2008 Adopted Budget
Summary of Expenditures and Revenues
Trust Funds

	2007 Adopted Budget	2008 Adopted Budget	Increase (Decrease) Amount
Expenditures			
BHD Research	$25,000	$25,000	$0
BHD Patient Activity/Special Events	$10,100	$10,100	$0
Zoo Specimen	$59,735	$47,235	($12,500)
Zoo Railroad	$942,416	$1,075,523	$133,107
Office on Disabilities Expendable Trust	$12,000	$12,000	$0
Total Expenditures	**$1,049,251**	**$1,169,858**	**$120,607**
Revenues			
BHD Research	$25,000	$25,000	$0
BHD Patient Activity/Special Events	$10,100	$10,100	$0
Zoo Specimen	$59,735	$47,235	($12,500)
Zoo Railroad	$909,653	$1,042,760	$133,107
Office on Disabilities Expendable Trust	$12,000	$12,000	$0
Total Revenues	**$1,016,488**	**$1,137,095**	**$120,607**
State and Federal Aids			
Zoo Railroad	$32,763	$32,763	$0
Total State and Federal Aids	**$32,763**	**$32,763**	**$0**
NET FUNDS REQUIRED	**$0**	**$0**	**$0**

FUNCTIONAL AREA SUMMARIES

ADOPTED 2008 BUDGET

MAJOR FUNCTION: County-Wide Revenue

DESCRIPTION

The revenue budgets contributing to this functional area are Unclaimed Money, Land Sales, Potawatomi Revenue, Medicare Part D, Earnings on Investments, State Shared Taxes, State Exempt Computer Aid, County Sales Tax Revenue, Surplus or Deficit from Prior Year, Power Plant Revenue, Other Miscellaneous Revenue and Property Taxes.

The non-departmental revenues are not associated with any specific operating department and are budgeted in the County's general fund. The 2008 non-departmental revenues increased $10,727,576. This represents a 2.88% increase over the 2007 budget. This increase is largely driven by revenue increases of $8,842,104 in property taxes, $1,641,000 in Earnings on Investments, $768,970 in Medicare Part D and $980,000 in State Shared Taxes. Revenue increases are offset by decreases of $712,551 in County Sales Tax Revenue and $1,099,295 in Unclaimed Money. See the table below for detail of actual and budgeted amounts for County-wide revenue sources.

REVENUE SUMMARY				
	2006 Actual	**2007 Budget**	**2008 Budget**	**2007/2008Change**
DEPARTMENT				
Unclaimed Money (Org. 1901)	$ 766,074	$ 1,325,000	$ 225,705	$ (1,099,295)
Land Sales (Org. 1933)	2,339,718	7,600,000	7,245,331	(354,669)
Potawatomi Revenue (Org. 1937)	2,793,698	3,486,477	3,486,477	0
Medicare Part D (Org. 1969)	1,455,616	2,000,000	2,768,970	768,970
Earnings on Investments (Org. 1992)	8,787,238	6,400,000	8,041,000	1,641,000
State Shared Taxes (Org. 1993)	37,102,054	37,082,280	38,062,280	980,000
State Exempt Computer Aid (Org. 1994)	2,774,324	2,547,369	2,485,518	(61,851)
County Sales Tax Revenue (Org. 1996)	62,904,315	65,921,500	65,208,949	(712,551)
Power Plant Revenue (Org. 1997)	2,656,880	356,880	356,880	0
Property Taxes (Org. 1991)	232,592,517	241,047,846	249,889,950	8,842,104
Surplus from Prior Year (Org. 1998)	(1,573,366)	4,664,280	4,901,148	236,868
Other Misc. Revenue (Org. 1999)	1,762,078	78,000	565,000	487,000
TOTAL	$ 121,768,629	$ 131,461,786	$ 133,347,258	$ 10,727,576

UNCLAIMED MONEY

Pursuant to Section 59.66 of the Wisconsin Statutes, the County Treasurer is to publish a notice of the fact that the Treasurer's Office possesses unclaimed money. If no legal claim is made within the time specified in such notice, all funds and interest earned are to be turned over to the general fund of the county treasury.

LAND SALES

Revenue from land sales is budgeted at $7.2 million in 2008.

POTAWATOMI REVENUE

The Potawatomi Revenue Allocation budget includes $4,875,000 in revenue. This budget also includes expenditures of $1,388,523.

MEDICARE PART D

Under the Medicare Prescription Drug Improvement and Modernization Act of 2003 and implementing regulations at 42 C.F.R. subpart R, plan sponsors (employers, unions) who offer prescription drug coverage to their qualified covered retirees, are eligible to receive a 28% tax-free subsidy for allowable drug costs.

EARNINGS ON INVESTMENTS

Pursuant to Sections 66.0603(2) and 219.05, of the Wisconsin Statutes, a county has the authority to invest any of its funds not immediately needed in time deposits of a bank, credit union, trust company or savings and loan association, or in bonds or securities issued or guaranteed as to principal and interest of the U.S. Government, Federal agency and instrumentality securities, highly rated corporate securities or repurchase agreements.

STATE SHARED TAXES

Pursuant to Chapter 79, Wisconsin Statutes, the State apportions shared revenues to counties on the basis of population, equalized property values, and the value of utility property (at three mils times the equalized value for incorporated areas within a county).

STATE EXEMPT COMPUTER AID

Pursuant to 1997 Wisconsin Act 237, business computers are exempt from being subject to property taxes beginning with the 1999 property tax levy collected in 2000. The Act also provides for a State aid payment to offset the loss of taxable property.

COUNTY SALES TAX REVENUE

Pursuant to the provisions of Section 77.70 of the Wisconsin Statutes, counties may enact a one-half percent (0.5%) sales and use tax. The tax is typically imposed on the same goods and services as the State's 5.0 percent sales tax. Milwaukee County Ordinances require that sales tax revenues be used to pay for debt service costs and capital improvement financing. The net sales tax revenue, earmarked for debt service, is included in this non-departmental budget.

On June 18, 2003, the County Board of Supervisors approved Resolution File No. 03-263(a)(a), which modified Section 22.04 of the General Ordinances so that surplus sales and use tax revenues can be used to pre-fund employee benefit costs or fund anticipated or extraordinary annual increases in such costs or supplement the Appropriation for Contingencies. The 2003 modifications was due to sunsets after 2007.

However, the Committee on Finance and Audit, during its 2008 budget deliberations, deferred the matter to its December 2007 meeting for further policy consideration and action.

POWER PLANT REVENUE

The Power Plant Revenue budget serves as a depository for proceeds from the sale of the power plant.

SURPLUS (DEFICIT) FROM PRIOR YEAR

The surplus from two years prior, in this case 2006, is carried over into the current Budget. In 2006, revenues exceeded expenditures by $4,901,148.

OTHER MISCELLANEOUS REVENUE

Pursuant to Section 59.60, Wisconsin Statutes regarding submission of annual budget estimates, an estimate of revenue from all other sources is included in the budget.

PROPERTY TAXES

Pursuant to Section 59.60 of the Wisconsin Statutes, to determine the property tax levy requires: the total estimated expenditures less the estimated amount of revenue from other than property tax sources and the amount of any surplus at the close of the fiscal year preceding which has not been legally appropriated during the current year. Section 59.605, Wisconsin Statutes imposed a property tax rate limit on Wisconsin counties, effective August 12, 1993. Separate limits were imposed for operating levy rates and debt service levy rates. Initially, the baseline for the rate limit was the 1992 actual tax rate adopted for 1993 budget purposes. The County may not exceed these operating and debt levy rate limits unless one or more specified conditions apply, as described in the statute. Section 59.605 also establishes specific penalties for failure to meet the limit requirements. Among the penalties for exceeding the limits are reductions in state shared revenues and transportation aids.

Effective October 26, 2007, Section 66.0602, 2005 Wisconsin Act 25 Local Levy Limits has been enacted so that no city, village, town or county may increase its levy in any year by a percentage that exceeds the political subdivision's valuation factor or 3.86 percent plus the terminated TID percentage of

the adjusted prior year levy. The “valuation factor” means a percentage equal to the percentage change in the political subdivision’s January 1 equalized value due to new construction minus improvements removed between the previous year and the current year.

ADOPTED 2008 BUDGET

MAJOR FUNCTION: County-Wide Non-Departmentals

DESCRIPTION

This function includes non-departmental budgets which have a County-wide impact.

TAX LEVY SUMMARY				
	2006 Actual	**2007 Budget**	**2008 Budget**	**2007/2008Change**
DEPARTMENT				
Civil Air Patrol (Org. 1913)	$ 7,732	$ 9,500	$ 10,000	$ 500
Human Resource and Payroll System (Org. 1921)	0	1,662,145	0	(1,662,145)
MCAMLIS (Org. 1923)	(2)	0	0	0
Offset to Internal Service Charges (Org. 1930)	0	0	0	0
Charges To Other County Depts. (Org. 1935)	0	0	(10,195,078)	(10,195,078)
Appropriation for Contingencies (Org. 1945)	0	3,110,427	6,655,758	3,545,331
Employee Fringe Benefits (Org. 1950)	(860,486)	(4,218,312)	0	4,218,312
Litigation Reserve (Org. 1961)	507,713	200,000	200,000	0
Capital Outlay/Depreciation Contra (Org. 1985)	0	(9,404,445)	(9,995,390)	(590,945)
Debt Issue Expense (Org. 1987)	7,719	11,500	11,500	0
Investment Advisory Services (Org. 1989)	161,331	245,000	245,000	0
TOTAL	$ (175,993)	$ (8,384,185)	$ (13,068,210)	$ (4,684,025)

**Tax levy for 2006 and 2007 have been adjusted to include additional costs not included in tax levy to make 2006 and 2007 comparable to 2008.

CIVIL AIR PATROL

The Civil Air Patrol utilizes a County-owned hangar on lease to Youth & Aviation, Inc., at 9393 West Appleton Avenue, Timmerman Field and the second floor of the Tower Building at Timmerman Field. The County provides appropriations for the utility costs (heat, light, insurance and telephone) of these facilities. The County continues to provide office and hangar space at Timmerman Field.

HUMAN RESOURCE AND PAYROLL SYSTEM

This budget unit contains an appropriation for a fully hosted payroll, human resources and benefits management system. Authority for a contract with Ceridian to implement this system was established in 2006 by the County Board and the County Executive (File No. 05-145 (a)(a)).

MILWAUKEE COUNTY AUTOMATED LAND INFORMATION SYSTEM

The Milwaukee County Automated Land Information System is authorized to design, develop and implement a land information system integrating property and ownership records with U.S. Public Land Survey referenced parcel-identified boundary information; prepare boundary-referenced parcel property maps suitable for producing accurate land title or survey boundary line information; and prepare maps with documented accuracy suitable for local planning.

Pursuant to Section 59.43 of the Wisconsin Statutes, a $7 surcharge on Recording Fees is collected to fund a land information office, modernization of land records, the State of Wisconsin Land Information Program and the MCAMLIS Board. Of the total $7 surcharge on recording fees, $4 is retained to develop, implement, and maintain a Countywide plan for land record modernization. One dollar of the surcharge is also retained locally and specifically

designated for expenditures associated with initiatives to implement and maintain land information records on the internet including the County's land information records relating to housing. (No portions of the $4 and $1 surcharges are available for general County purposes). Two dollars of the additional $7 surcharge are forwarded to the State Department of Administration.

OFFSET TO INTERNAL SERVICES CHARGES

The budget for the Offset to Internal Service Charges reduces total County expenditures and revenues by the amount of charges from internal service fund departments to other County departments. Without this adjustment, total County expenditures and revenues would be overstated. Expenditure and revenue offsets reflect the charges from the departments of DAS – Risk Management and IMSD, and Department of Transportation and Public Works - Transportation Services; Architectural, Engineering, and Environmental Services; Fleet Management; and Facilities Management.

CHARGES TO OTHER COUNTY ORGANIZATION UNITS

In order to show the full operating cost of many County departments, the costs of certain centralized service departments, such as DAS – Payroll, Procurement, Accounting, Human Resources and Department of Audit, are allocated to operating departments using the County's Cost Allocation Plan. From 1997-2007, the Central Service Allocation was not included as expenditure in departments' operating budgets. In 2008, centralized service costs are included as expenditures in departments' operating budgets. As a result, departments receiving grant revenues, indirect revenues (internal service fund departments) or outside (direct) revenues will include the Central Service Allocation, maximizing revenue to the County. In order to avoid double counting centralized service costs, this budget offsets those service costs that are allocated to departments.

APPROPRIATION FOR CONTINGENCIES

The budget for Appropriation for Contingencies includes budgeted expenditures to be used for unanticipated County-wide emergencies or contingencies. A department must obtain approval from the County Board before these funds can be used to offset any budget shortfall.

EMPLOYEE FRINGE BENEFITS

The budget for Employee Fringe Benefits includes expenditures for employee health, life insurance and retirement benefits; retiree health benefits; and the Transit Pass Program. These costs are primarily included in departmental budgets.

LITIGATION RESERVE

The litigation reserve account is intended to provide a source of funds for anticipated costs arising out of litigation brought by Milwaukee County relating to the pension benefit changes from 2000 and 2001.

INVESTMENT ADVISORY SERVICES

The Investment Advisory Services budget consists of all administrative expenses associated with managing the County's investment portfolio.

CAPITAL OUTLAY/DEPRECIATION CONTRA

The Capital Outlay/Depreciation Contra budget includes entries to offset the cost of depreciation and to reflect the cost of purchasing fixed assets for proprietary fund departments. These entries are required to budget for proprietary fund departments in accordance with Generally Accepted Accounting Principles (GAAP) without including inappropriate charges in the property tax levy.

DEBT ISSUE EXPENSE

Appropriations are for expenses incurred for issuing bonds by Milwaukee County. The bonds are issued, as provided under 67.04 of the Wisconsin Statutes, which authorizes issuing bonds for specific purposes, subject to stated limitations.

ADOPTED 2008 BUDGET

MAJOR FUNCTION: Legislative and Executive

DESCRIPTION

The County departments contributing to this functional area are the County Board, County Board-Department of Audit, County Board - Office of Community Business Development Partners, County Executive General Office and County Executive - Veterans Service.

TAX LEVY SUMMARY				
	2007 Actual	**2008 Budget**	**2009 Budget**	**2008/2009 Change**
DEPARTMENT				
County Board (Org. 1000)	$ 5,548,433	$ 6,330,611	$ 6,291,208	$ (39,403)
County Board - Department of Audit (Org. 1001)	2,500,300	2,779,463	2,640,763	(138,700)
County Executive - General Office (Org. 1011)	1,182,572	1,129,198	1,121,870	(7,328)
County Executive - Veterans Service (Org. 1021)	213,513	315,554	309,563	(5,991)
County Board - Comm Business Dev Partners (Org. 1040)	693,373	533,310	602,747	69,437
TOTAL	$ 10,138,191	$ 11,088,136	$ 10,966,151	$ (121,985)

**Tax levy for 2006 and 2007 have been adjusted to include additional costs not included in tax levy to make 2006 and 2007 comparable to 2008.

COUNTY BOARD

The nature, composition, powers, duties and responsibilities of County Boards are delineated in Chapter 59, Wisconsin Statutes, pursuant to Article IV, Sections 22 and 23 of the State Constitution. Each county in the State is a body corporate empowered to sue and be sued; to acquire and hold, lease or rent property; to enter into leases and to make contracts. The power of the County can only be exercised by the County Board or pursuant to a resolution or ordinance adopted by it. The general powers of the Board are set down in Section 59.51 of the Wisconsin Statutes.

COUNTY BOARD - DEPARTMENT OF AUDIT

Pursuant to Section 59.47 of the Wisconsin Statutes and Chapter 57 of the Milwaukee County Ordinances, the Department of Audit is responsible for post auditing the fiscal concerns of Milwaukee County. The term audit is used to describe not only work done in examining financial statements, but also work done in reviewing internal accounting and administrative controls, compliance with applicable laws and regulations, economy and efficiency of operations, and effectiveness in achieving program results. The Department's audits are performed in accordance with Government Auditing Standards. In addition, the Department monitors contracts with vendors of goods and services for compliance with equal opportunity and affirmative action requirements. The Department annually contracts for an audit of the financial statements of Milwaukee County and the Single Audit of Federal and State grants required by Federal OMB Circular A-133 and State Single Audit Guidelines. The staff also reconciles the County's checking accounts. In addition, the Department maintains a Hotline to receive information from citizens and employees regarding waste, fraud and abuse of Milwaukee County resources.

COUNTY BOARD – OFFICE OF COMMUNITY BUSINESS DEVELOPMENT PARTNERS

The Office of Community Business Development Partners is responsible for administering the County's disadvantaged business enterprise (DBE) program. Chapter 42 of the Milwaukee County Ordinances sets forth the policy and definitions of Milwaukee County's Federal and non-Federal DBE programs. Chapter 42 describes policies regarding DBE participation in procurement, public works and professional services contracts; goal setting for DBE participation; contractor/vendor good faith effort

procedures; and procedure for findings of contractor non-compliance.

COUNTY EXECUTIVE

Pursuant to the provisions of Section 59.17(2) of the Wisconsin Statutes and Section 23-A of Article IV of the Wisconsin Constitution, the County Executive has the following duties and responsibilities:

Coordinate and direct all administrative and management functions of County government; appoint department heads and appoint members of boards and commissions, subject to County Board confirmation; submit annually a recommended County budget to the County Board; communicate to the County Board the condition of the County or other matters requiring their attention; and approve or veto all resolutions or ordinances enacted by the County Board.

COUNTY EXECUTIVE - VETERANS SERVICE

The Veterans Service Office operates pursuant to Section 45.43 of the Wisconsin Statutes. Its purpose is to develop and coordinate programs for Milwaukee County veterans and their dependents. The Veterans Service Office advises and informs Milwaukee County veterans concerning any problems arising from service in the armed forces of the United States, and assists veterans and their dependents or survivors in the preparation of claims or applications for Federal, State and County benefits to which they may be entitled. The Veterans Service Office works with Federal, State and accredited veterans organizations whose primary responsibilities are the general well-being of the veterans community. The Veterans Service Office coordinates its work with other community agencies when issues related to veterans have varied implications.

ADOPTED 2008 BUDGET

MAJOR FUNCTION: Administration

DESCRIPTION

The County departments contributing to this functional area include the Department of Administrative Services (DAS) – Office of Persons with Disabilities, Civil Service Commission, Personnel Review Board, Corporation Counsel and other divisions of the DAS including Labor Relations, Human Resources, Risk Management, Administration and Fiscal Affairs, Procurement, Information Management Services, Employee Benefits, and Economic and Community Development. This functional area also includes the non-departmental budget for the Ethics Board.

TAX LEVY SUMMARY				
	2006 Actual	**2007 Budget**	**2008 Budget**	**2007/2008Change**
DEPARTMENT				
DAS - Office for Persons with Disabilities (Org. 1019)	$ 453,718	$ 777,462	$ 701,275	$ (76,187)
Civil Service Commission (Org. 1110)	49,390	64,344	61,695	(2,649)
Personnel Review Board (Org. 1120)	182,283	190,878	199,078	8,200
Corporation Counsel (Org. 1130)	1,872,939	1,862,237	1,790,663	(71,574)
DAS - Labor Relations (Org. 1135)	730,155	547,326	636,909	89,583
DAS - Human Resources (Org. 1140)	3,262,040	3,999,648	3,134,484	(865,164)
DAS - Risk Management (Org. 1150)	208,713	(53,183)	0	53,183
DAS - Fiscal Affairs (Org. 1151)	3,752,349	3,838,414	4,267,353	428,939
DAS - Procurement (Org. 1152)	730,702	937,929	848,187	(89,742)
DAS - Information Management Services (Org. 1160)	18,479,349	18,670,943	615,566	(18,055,377)
DAS - Employee Benefits (Org. 1188)	0	866,891	985,573	118,682
DAS - Economic & Community Development (Org. 1192)	(81,629)	(1,721,628)	(186,594)	1,535,034
Ethics Board (Org. 1905)	47,281	59,412	56,996	(2,416)
TOTAL	$ 29,687,290	$ 30,040,673	$ 13,111,185	$ (16,929,488)

**Tax levy for 2006 and 2007 have been adjusted to include additional costs not included in tax levy to make 2006 and 2007 comparable to 2008.

DEPARTMENT OF ADMINISTRATIVE SERVICES - OFFICE FOR PERSONS WITH DISABILITIES

The Milwaukee County Commission for Persons with Disabilities was established March 21, 1978, under Chapter 73 of the Milwaukee County Ordinances, to "promote the independence of Milwaukee County's handicapped and disabled persons." As part of this charge, the Commission is empowered, by Section 73.09, to:

> "advise the County Board of Supervisors of the needs of handicapped and disabled persons within Milwaukee County, and the status of existing services designed to meet such needs and may recommend any new program, accommodation or service required to meet such needs."

The Office for Persons with Disabilities provides Milwaukee County citizens with reliable and comprehensive disability-related information, fosters professional relationships that promote cooperation and effective collaboration, and assures that Milwaukee County programs, services, and facilities are accessible to people with disabilities.

CIVIL SERVICE COMMISSION

The five-member Civil Service Commission conducts hearings on the merit system and, when necessary,

makes recommendations to the County Board or its committees.

PERSONNEL REVIEW BOARD

The Personnel Review Board consists of five members functioning as a quasi-judicial body to review all disciplinary charges filed by appointing authorities or other authorized persons alleging that an officer or employee in Milwaukee County classified service has acted in such a manner as to show them to be incompetent to perform their duties or to have merited discipline, demotion, or discharge as mandated by the State pursuant to Wis. Statute 63.10 or 63.12. The PRB is authorized to hear all appeals by non-represented County employees of rulings made in the final step of the established County grievance procedure, to act as final arbitrator over grievances not appealed to arbitration under Union labor contracts, and to act as the "Independent Fact Finder" to determine whether violations of the Ethics Code exist in all cases referred to the Personnel Review Board by the Ethics Board, pursuant to Chapter 9 Code of Ethics, Milwaukee County Ordinances. The PRB also reviews the rules, practices and procedures of the Civil Service Commission.

CORPORATION COUNSEL

The Corporation Counsel prosecutes or defends all civil actions in which the County, or any of its boards, commissions, committees, departments or officers is interested or a party; issues opinions; drafts County ordinances and resolutions; drafts proposed legislation; processes commitments of mentally ill persons; drafts protective placement pleadings and guardianships for "developmentally disabled and aged infirm persons;" and acts as general counsel for the County in all civil matters in all Federal and State courts and before all Federal, State and County administrative bodies and agencies. In addition, pursuant to statutes, the Corporation Counsel represents State agencies or the Attorney General in civil matters and prosecutes various civil remedies mandated by State law.

DEPARTMENT OF ADMINISTRATIVE SERVICES - LABOR RELATIONS

The Labor Relations Division has general responsibility for the negotiation and administration of all collective bargaining agreements. The Division is also responsible for establishing labor relations training programs for supervisory staff, and conducting, on behalf of Milwaukee County, all procedures ordered by the Wisconsin Employment Relations Commission, U.S. Department of Labor, or the Wisconsin Department of Workforce Development.

DEPARTMENT OF ADMINISTRATIVE SERVICES - HUMAN RESOURCES

The Division of Human Resources recruits and examines candidates for all positions in the Classified Service of Milwaukee County; certifies eligibility; investigates requests for changes in classification, increases in pay and changes in personnel practices and procedures; processes unemployment compensation claims; and administers the coordination and implementation of the County's affirmative action plan.

DEPARTMENT OF ADMINISTRATIVE SERVICES - RISK MANAGEMENT

The Risk Management Section of Fiscal Affairs is responsible for administering the County's risk management program. Section 59.52(11)(a) of the Wisconsin Statutes authorizes the County to provide public liability and property damage insurance, either from commercial companies or by self-insurance created by setting up an annual fund for such a purpose, or by a combination thereof, covering without exclusion because of enumeration, motor vehicles, malfeasance of professional employees, maintenance and operation of County highways, parks, parkways and airports, and other County activities involving the possibility of damage to the general public, and provide fire and casualty insurance for all County property.

Section 59.52 (11)(d) of the Wisconsin Statutes authorizes the County to provide for the protection of the County and public against loss or damage resulting from the act, neglect or default of County officers, department administrators and employees, and to contract for and procure bonds or contracts of insurance to accomplish that purpose, either from commercial companies or by self-insurance created by setting up an annual fund for such purpose or by a combination thereof. Section 65.90(6) of the Wisconsin Statutes allows any county having a population of 500,000 or more to establish, maintain and levy a tax for a liability reserve fund for the

purpose of paying liability claims or premiums on insurance to pay such claims. The annual taxes levied for the purpose may not exceed the level necessary to collect the amount recommended by an actuary, in accordance with generally accepted actuarial principles.

DEPARTMENT OF ADMINISTRATIVE SERVICES - ADMINISTRATION AND FISCAL AFFAIRS

The Department of Administrative Services was created pursuant to Section 59.52 (1) of the Wisconsin Statutes and Chapter 32 of the Milwaukee County Ordinances. The position of Director is authorized in the Fiscal Affairs Division and is responsible for the execution of the duties and powers assigned to the Department as specified in Chapter 32 of the Milwaukee County General Ordinances for the major divisions of Procurement, Information Management Services and Fiscal Affairs. Also reporting to the Director are Human Resources, Office for Persons with Disabilities, Employee Benefits, Labor Relations, Risk Management, and Economic and Community Development. The Fiscal Affairs Division is responsible for preparing and monitoring the County's annual operating and capital budgets and for preparing the County's Official Statements relating to debt issuance. It performs the County's accounting functions, which include centralized payroll, accounts payable, preparation of County financial statements, and determination of financial and cost accounting policies.

DEPARTMENT OF ADMINISTRATIVE SERVICES - PROCUREMENT

The Procurement Division of the Department of Administrative Services is empowered by Chapter 32 of the Milwaukee County Ordinances to purchase or contract for supplies, materials, equipment and contractual services needed by County departments, agencies and institutions. This authority does not include public works programs, professional service contracts, repairs or alterations to buildings, structures, purchase or leases of County-owned real estate and appurtenances. The Procurement Division is also authorized to develop standards, prepare specifications, sign and issue contracts and purchase orders, process requests for proposals, and assist the Milwaukee County Transit System's processing of purchase orders. The Procurement Division is responsible and accountable to the Purchasing Standardization Committee as delineated in Chapter 32.23 of the Milwaukee County Code of General Ordinances.

Additionally, the Procurement Division provides Disadvantaged Business Enterprises an opportunity to participate in Milwaukee County's procurement process pursuant to ordinances and annual goals established by the Milwaukee County Board of Supervisors.

DEPARTMENT OF ADMINISTRATIVE SERVICES - INFORMATION MANAGEMENT SERVICES

The Information Management Services Division (IMSD) of the Department of Administrative Services provides technical and communication services to its clients, which includes Milwaukee County departments, other governmental units including municipal public safety agencies and regional partners, and the users of Milwaukee County's website. IMSD consists of four functional areas: Applications Services; Technical Support and Infrastructure Services; Distribution and Records Services; and Governance. Applications Services and Technical Support and Infrastructure Services are authorized by Section 32.64 of the Milwaukee County Ordinances. Sections 32.65 and 32.66 authorize the Records Center and Records Management Services.

DEPARTMENT OF ADMINISTRATIVE SERVICES – EMPLOYEE BENEFITS

The Division of Employee Benefits manages and coordinates the details of employee benefits programs, including hospital/surgical/dental care plans, life insurance plans, and employee services programs dealing with behavioral/medical problems.

The Employee Retirement Services Section administers and maintains the Milwaukee County Retirement System as established by Chapter 201 of the Milwaukee County General Ordinances. It provides for the determination of benefits and payments to all eligible employees or their beneficiaries, and monitors and reconciles all transactions affecting the retirement fund.

DEPARTMENT OF ADMINISTRATIVE SERVICES - ECONOMIC DEVELOPMENT

The Economic and Community Development Division is charged to preserve and enhance the tax base of Milwaukee County by undertaking programs and activities that stimulate, attract and revitalize commerce, industry and manufacturing. The Division's goal is to promote regional economic development, through marketing and cooperation among all involved governments and private-sector groups in order to provide for a unified development approach for the Milwaukee area. The Division also seeks to maximize available public and private resources and to promote self-sufficiency and ensure the preservation of County neighborhoods as viable communities.

ETHICS BOARD

The Ethics Board consists of six members who carry out the provisions of the Code of Ethics established under Chapter 9 of the Milwaukee County Ordinances.

ADOPTED 2008 BUDGET

MAJOR FUNCTION: Courts and Judiciary

DESCRIPTION

The County departments contributing to this functional area are the Combined Court Related Operations and the Department of Child Support.

TAX LEVY SUMMARY				
	2006 Actual	**2007 Budget**	**2008 Budget**	**2007/2008Change**
DEPARTMENT				
Combined Court Related Operations (Org. 2000)	$ 34,707,256	$ 36,706,613	$ 36,707,421	$ 808
Department Of Child Support Enforcement (Org. 2430)	1,156,169	1,498,971	1,215,009	(283,962)
TOTAL	$ 35,863,425	$ 38,205,584	$ 37,922,430	$ (283,154)

**Tax levy for 2006 and 2007 have been adjusted to include additional costs not included in tax levy to make 2006 and 2007 comparable to 2008.

COMBINED COURT RELATED OPERATIONS

Family Court Commissioner Division

The Division of the Family Court Commissioner was created pursuant to Section 767.13(2) of the Wisconsin Statutes and is the legal extension of the Family Court Branch of the Circuit Court. The general purpose of this division is to conduct formal hearings in matters relating to marriage and actions affecting the family pursuant to Chapters 765 and 767 of the Wisconsin Statutes. It includes the Family Court Mediation Services Unit.

Register in Probate Division

Pursuant to Wisconsin Statutes, the Register in Probate maintains the records and files of all probate proceedings; receives payments of statutory fees; performs administrative services and ministerial duties in connection with mental commitment proceedings (Chapter 51), protective placement proceedings (Chapter 55), will proceedings, contests of claims and other probate proceedings; performs administrative duties directed by the judges designated to hear probate proceedings; reviews documents and makes determinations required for informal administration of estates (Chapter 865); and exercises the powers and duties of a probate court commissioner when designated to do so by a judge assigned probate jurisdiction.

In addition, the 1985 Supreme Court decision in *State ex rel. Watts v. Combined Community Services,* 122 Wis. 2d 65, requires an annual court review of every existing protective placement case to protect the constitutional rights of persons under protective placement. The costs associated with such proceedings and other operating expenses not expressly assumed by the State are obligations of Milwaukee County [Sections 753.19 and Sections 753.016(4), Wisconsin Statutes. and *Romosco v. Milwaukee,* 108 Wis. 2d 32 (1982)]. Currently the Clerk of Circuit Court serves as the Register in Probate.

County-Funded State Court Services Division

Pursuant to Section 8, Article VII, Wisconsin Constitution, and Section 753.03, Wisconsin Statutes, the State Circuit Courts have original jurisdiction in all civil, juvenile and criminal matters. They also conduct administrative reviews. Milwaukee County comprises the First Judicial Administrative District of the State court system and has 47 judges.

Pursuant to Wisconsin Statutes, the Clerk of Circuit Court maintains the records, books and files of the Circuit Courts – Civil, Family, Criminal and Children's Divisions; collects fees and costs prescribed by law; certifies copies of judgments or other papers or records; receives and disburses payment of trust, bail or other funds pursuant to court orders; invests funds and has custody of securities held for the benefit of minors, as ordered by the Court; furnishes attorneys with legal papers;

prepares the daily court calendar; processes termination of parental rights proceedings, agency adoptions and documents filed in all adoption proceedings (Chapters 48 and 882) and processes all cases. Pursuant to Chapter 100 of the Milwaukee County Ordinances and the rules of the County Board of Judges, the Clerk of Circuit Court is also Director of Court Services. Eligible jurors for the County funded state court system are summoned by the Clerk of Circuit Court. In addition, the Clerk of Circuit Court manages the Register in Probate Division.

DEPARTMENT OF CHILD SUPPORT

The Department of Child Support implements and administers the Child Support Enforcement Act pursuant to Title IV-D of the Federal Social Security Act and Sections 49.22 and 59.53(5) of the Wisconsin Statutes, under contract with the State Department of Workforce Development. Title IV-D of the Federal Social Security Act applies to custodial parents receiving public assistance. Cases are referred by the Department of Health and Human Services, W-2 agencies and the Milwaukee Bureau of Child Welfare when a custodial parent or child is eligible for any one of a variety of benefits. The Department of Child Support works cooperatively with other County departments to comply with the IV-D program mandates. Title IV-D legislation requires the Department to provide services to locate parents, establish paternity, enforce and establish child support and medical support orders. Non-W-2 custodial parents may also apply to receive the Child Support Services that are provided to IV-D eligible custodial parents.

ADOPTED 2008 BUDGET

MAJOR FUNCTION: General Government

DESCRIPTION

The County departments contributing to this functional area are the Election Commission, County Treasurer, County Clerk and the Register of Deeds.

TAX LEVY SUMMARY				
	2006 Actual	**2007 Budget**	**2008 Budget**	**2007/2008Change**
DEPARTMENT				
Election Commission (Org. 3010)	$ 744,940	$ 658,726	$ 1,043,105	$ 384,379
County Treasurer (Org. 3090)	(1,446,695)	53,538	(520,552)	(574,090)
County Clerk (Org. 3270)	209,704	366,521	354,489	(12,032)
Register of Deeds (Org. 3400)	(2,147,231)	(2,021,338)	(1,577,979)	443,359
TOTAL	$ (2,639,282)	$ (942,553)	$ (700,937)	$ 241,616

**Tax levy for 2006 and 2007 have been adjusted to include additional costs not included in tax levy to make 2006 and 2007 comparable to 2008.

ELECTION COMMISSION

The Election Commission prepares, prints, distributes and has custody of ballots, including absentee, Braille and sample ballots; canvasses returns and certifies them to the State Elections Board; advertises all elections held on a Federal, State and County-wide basis in community and minority newspapers; distributes, receives and verifies the legality of nomination papers and recall petitions filed; receives Code of Ethics forms; audits campaign finance reports and registration forms of candidates and committees; maintains election records and files; prorates charges to municipalities and school boards for election services provided; reviews election laws; conducts recall elections; conducts recount proceedings and special elections; issues certificates of election to County Supervisors, County Executive and five County constitutional officers; provides a statistical election booklet every other year; prints Congressional, Supervisor, State Senate and Assembly maps, and attends meetings relative to the office.

COUNTY TREASURER

The County Treasurer receives all monies which belong to or are deposited in trust with the County of Milwaukee; pays out all monies on directive of the County Board, or as otherwise provided by law or ordinances; transmits State taxes, fees, and revenues from other charges to the State Treasurer; collects and enforces the collection of delinquent property taxes; acts as custodian of the Employees' Retirement System; provides for the daily cash requirements of Milwaukee County; and invests County appropriations not needed immediately in low risk short-term and mid-term investments.

COUNTY CLERK

The County Clerk records the proceedings of the County Board of Supervisors; distributes copies of the printed proceedings; maintains all of the legislative files; produces a continuous index of the ordinances and resolutions presented to the County Board at each meeting; updates existing ordinances and prepares copies of new ordinances for distribution; receives/processes court summons and complaints naming Milwaukee County; maintains the central file of County deeds, contracts, insurance policies, agreements, leases and easements; maintains SARA Title III records for Milwaukee County; administers oaths of office and maintains a file of such oaths as well as public official bonds; maintains a file of qualified public improvement contractors; receives and publicly opens all sealed bids for public improvement projects; receives bids for services and commodities; distributes copies of the Milwaukee County financial reports and statistical reports of property valuations; issues marriage, equestrian, hayride, horse and stable licenses; sells bus tickets and passes along with issuing passports; processes garnishment actions, tax levies and wage assignments of County employees; processes lien notices against contractors performing County public improvements; maintains the file of certificates of title for all County-owned vehicles; assists the County Treasurer in signing all County checks; and registers all lobbyists and reports quarterly to the County Board on the number of registrants. Finally, the department

serves as an informational clearinghouse for corporate Milwaukee County.

REGISTER OF DEEDS

The Register of Deeds records, indexes and optically scans real estate documents, corporation papers and military discharges; records informal probate instruments; files and indexes financing statements; files and indexes birth, marriage and death certificates; sells copies of the above-described documents; collects the real estate transfer tax; and performs such other functions as provided by law.

ADOPTED 2008 BUDGET

MAJOR FUNCTION: Public Safety

DESCRIPTION

The County departments contributing to this functional area are the Office of the Sheriff, House of Correction, District Attorney, and the Medical Examiner.

TAX LEVY SUMMARY				
	2006 Actual	**2007 Budget**	**2008 Budget**	**2007/2008Change**
DEPARTMENT				
Sheriff (Org. 4000)	$ 70,248,955	$ 76,830,156	$ 73,415,307	$ (3,414,849)
House of Correction (Org. 4300)	40,717,231	48,289,344	44,560,211	(3,729,133)
District Attorney (Org. 4500)	9,610,789	11,541,508	11,347,269	(194,239)
Medical Examiner (Org. 4900)	3,657,823	3,095,905	3,115,674	19,769
TOTAL	$ 124,234,798	$ 139,756,913	$ 132,438,461	$ (7,318,452)

**Tax levy for 2006 and 2007 have been adjusted to include additional costs not included in tax levy to make 2006 and 2007 comparable to 2008.

OFFICE OF THE SHERIFF

The Sheriff of Milwaukee County is a State constitutional officer and, under Section 59.26 and 59.27 of the Wisconsin Statutes, is responsible for law enforcement, the safety and security of citizens and protection of property throughout the County. Chapter 166, Wisconsin Statutes, provides the authority of counties in matters pertaining to emergency government services, which is under the Sheriff. The Sheriff's Office also acts as an arm of the criminal justice system carrying out criminal investigations, effecting arrests and warrants, detaining prisoners, providing court security, serving process papers, transporting prisoners and patients and extraditing criminals. Security is provided at the General Mitchell International Airport and the County parks. Protection is rendered to County officials and domestic and international visiting dignitaries. Expressway patrol provides the capability of immediate 24-hour response to emergency situations involving protection, safety and law enforcement throughout Milwaukee County. The department provides specialized services to the community, County government, and municipal police agencies by means of investigative expertise, crowd control, photography, fingerprint and document examination, drug investigations, training, and emergency response.

DISTRICT ATTORNEY

Pursuant to Wisconsin Statutes Section 978.05, the District Attorney of Milwaukee County has the following duties:

A. In the Circuit Courts of Milwaukee County having jurisdiction for criminal cases – Prosecutes all criminal actions; prosecutes all State forfeiture actions, County traffic actions, and actions concerning violations of County ordinances which are in conformity with State criminal laws; participates in John Doe or other investigatory proceedings; issues subpoenas and other processes to compel the attendance of witnesses; upon the request and under the supervision and direction of the Attorney General, briefs and argues all criminal cases brought by appeal or writ of error to the Court of Appeals or Supreme Court; handles all appeals or proceedings if the case is decided by a single Court of Appeals judge; institutes, commences, or appears in certain civil actions or special proceedings as set forth in Wisconsin Statutes Section 978.05(6).

B. In the Circuit Courts of Milwaukee County having jurisdiction for juvenile cases – Represents the public's interest at the Children's Court Center for matters including children alleged to be delinquent, to have violated civil laws or ordinances, to be in need of protection or services, or who are developmentally disabled, mentally ill, alcoholic or drug dependent; and initiates and defends appeals and prosecutes termination of parental rights actions.

MEDICAL EXAMINER

Pursuant to Sections 59.34, 59.36, 59.38, 69.18, 157.02, and Chapter 979, Wisconsin Statutes, this department investigates all deaths in which there are

unexplained, unusual or suspicious circumstances, all homicides, all suicides, all deaths following criminal abortion, poisoning, and accident (whether the injury is or is not the primary cause of death), and all deaths in which there is no physician in attendance, or the attending physician refuses to sign the death certificate; investigates all deaths when the body is to be cremated; reports all deaths immediately to the District Attorney pursuant to Section 979.04(2) Statutes; performs autopsies, histologic studies and toxicological analyses, and testifies in court in regard to all investigative findings; issues death certificates, cremation permits and disinterment permits; takes possession of, stores and disposes of bodies when investigation is required or bodies are unclaimed; locates relatives of deceased persons; safeguards and legally disposes of money and property of deceased persons; and renders scientific aid to various law enforcement agencies in the examination of evidence.

HOUSE OF CORRECTION

The functions of the House of Correction are defined in Chapters 302, 303, 304 and 973 of the Wisconsin Statutes. This institution receives and maintains custody of all sentenced prisoners in Milwaukee County committed by authorized courts for periods not exceeding one year and from other jurisdictions as authorized by County ordinance; provides programs of work release, rehabilitation, education, work, recreation and training; provides medical, dental and other necessary services in conjunction with the Detention Bureau of the Sheriff's Department; processes and considers applications for parole; and releases prisoners upon expiration of sentence, parole, or upon orders of the courts or other recognized authorities. Section 302.315 of the Wisconsin Statutes permits this institution to receive and maintain custody of unsentenced prisoners from the Milwaukee County Sheriff. The department also operates a program of home detention using electronic surveillance equipment and other systems of control.

MAJOR FUNCTION: Transportation and Public Works

DESCRIPTION

This function includes the budgets for the eight divisions of the Department of Transportation and Public Works which are Airport, Transportation Services, Architectural, Engineering and Environmental Services, Highway Maintenance, Fleet Management, Milwaukee County Transit/Paratransit System, Facilities Management, and the Director's Office.

TAX LEVY SUMMARY				
	2006 Actual	**2007 Budget**	**2008 Budget**	**2007/2008Change**
DEPARTMENT				
Airport (Org. 5040)	$ (1,797,625)	$ (2,049,299)	$ (1,965,376)	$ 83,923
Transportation Services (Org. 5070)	103,087	243,161	199,971	(43,190)
Architectural, Engineering & Environmental Svcs (Org. 5080)	1,124,192	707,291	814,549	107,258
Highway Maintenance (Org. 5100)	(114,035)	1,194,142	1,006,488	(187,654)
Fleet Management (Org. 5300)	(184,149)	314,564	0	(314,564)
Transit/Paratransit System (Org. 5600)	20,306,233	21,323,090	22,171,458	848,368
Facilities Management (Org. 5700)	18,578,346	18,029,937	999,131	(17,030,806)
Director's Office (Org. 5800)	11,673	238,573	141,986	(96,587)
TOTAL	$ 38,027,722	$ 40,001,459	$ 23,368,207	$ (16,633,252)

**Tax levy for 2006 and 2007 have been adjusted to include additional costs not included in tax levy to make 2006 and 2007 comparable to 2008.

Department of Transportation and Public Works

The mission of the Department of Transportation and Public Works is to develop and maintain Milwaukee County's public facilities in a cost efficient manner that is consistent with the values of the taxpayers, preserving and maintaining the County's quality of life in accordance with the policies of Milwaukee County.

The Department provides the following services to Milwaukee County:

AIRPORT

Milwaukee County operates and maintains General Mitchell International and Lawrence J. Timmerman Field Airports by authority granted under Chapters 59 and 114 of the Wisconsin Statutes. General Mitchell International Airport provides commercial, military and general aviation services. Timmerman Field Airport is primarily for general aviation. Under the terms of the negotiated agreement between Milwaukee County and the signatory airlines, all operating expenses and debt service costs are recovered through rates and charges assessed to users (terminal and land rentals, concession fees and landing fees).

Due to the September 11, 2001 terrorist attacks in the United States, enhanced security measures will continue for the foreseeable future. These measures will be funded through federal reimbursement and through the rates charged to the airlines using the Airport.

TRANSPORTATION SERVICES

The mission of Transportation Services is to cost-effectively plan, design and implement projects necessary to maintain and enhance the safety and efficiency of the County's highways, bridges, traffic control facilities and transit systems.

ARCHITECTURAL, ENGINEERING AND ENVIRONMENTAL SERVICES

The Architectural, Engineering and Environmental Services Division provides a core competency for County professional and technical services. The Division is comprised of the following sections: Architectural, Airport Engineering, Site Development and Civil Engineering, Environmental Services and Support Services. Through Division efforts, and

extended staff provided by consultants, these sections research, design, administer and implement a diverse combination of programs and projects.

HIGHWAY MAINTENANCE

The Highway Maintenance Division maintains all Milwuakee County trunk highways, state trunk highways and expressways. It is responsible for maintaining vacant freeway lands and the North Shore right-of-way.

FLEET MANAGEMENT

The Fleet Management Division provides a broad array of services to the County and its customers, including developing vehicle replacement programs, developing and designing vehicle specifications, managing the County's fuel system, assigning vehicles and equipment to users, managing vehicle and equipment disposal through periodic auctions, maintaining all automotive equipment owned by the County, as well as authorizing and acquiring vehicles and equipment in the Fleet Capital Budget. Under the direction of the director of fleet operations, the Fleet Management Division controls, manages and maintains all automotive equipment owned by the County. It also centrally maintains materials and parts for the Parks Recreation and Culture and DTPW-Transportation Divisions.

MILWAUKEE COUNTY TRANSIT/PARATRANSIT SYSTEM

Milwaukee Transport Services, Inc., is a private, non-profit corporation which manages and operates the Transit/Paratransit System, under contract, for Milwaukee County. The corporation uses facilities and equipment owned and provided by Milwaukee County. The Department of Transportation and Public Works-Transportation Services provides County oversight, conducts various transit-related studies, and prepares and administers federal and state transit grants. The DTPW-Transportation Services also facilitates the acquisition of capital equipment and provides design and construction services for capital facilities.

FACILITIES MANAGEMENT

The Facilities Management Division provides quality and cost effective property management, tenant services, and maintenance and skilled trades services to the various private entities and County departments occupying space within the Courthouse Complex, County Grounds buildings, the Children's Court Center, the Child and Adolescent Treatment Center and the building at 27th and Wells Street. Facilities Management also provides maintenance and skilled trades services to other County departments.

DIRECTOR'S OFFICE

The Director's Office is responsible for the management of the Department of Transportation and Public Works administrative functions, including establishment and implementation of policy and procedures, personnel administration, accounting and general public information services. The Director's Office also performs security operations at the Courthouse, City Campus, and Children's Court.

ADOPTED 2008 BUDGET

MAJOR FUNCTION: Health and Human Services

DESCRIPTION

The County Departments contributing to this functional area are the Department of Health and Human Services (DHHS) - Behavioral Health Division (BHD), DHHS - County Health Programs Division (CHP), the Department on Aging, the Department on Aging – Care Management Organization (CMO), and the Department of Health and Human Services (DHHS).

TAX LEVY SUMMARY				
	2006 Actual	**2007 Budget**	**2008 Budget**	**2007/2008Change**
DEPARTMENT				
DHHS - Behavioral Health Division (Org. 6300)	$ 42,173,957	$ 42,086,213	$ 44,580,551	$ 2,494,338
County Health Programs (Org. 7200)	19,321,505	19,470,910	14,324,563	(5,146,347)
Department On Aging (Org. 7900)	2,193,688	3,590,850	3,645,824	54,974
Department On Aging - CMO (Org. 7990)	(4,986,642)	(1,583,573)	(365,969)	1,217,604
Dept of Health & Human Services (Org. 8000)	19,856,255	23,350,587	25,515,068	2,164,481
TOTAL	$ 78,558,763	$ 86,914,987	$ 87,700,037	$ 785,050

**Tax levy for 2006 and 2007 have been adjusted to include additional costs not included in tax levy to make 2006 and 2007 comparable to 2008.

DEPARTMENT OF HEALTH AND HUMAN SERVICES - BEHAVIORAL HEALTH DIVISION

Pursuant to Sections 46.03(1), 46.21, 51.08, 51.35, 51.42 and 51.437 of the Wisconsin Statutes, the Milwaukee County Department of Health and Human Services-Behavioral Health Division provides care and treatment of persons with disorders related to alcohol and substance abuse and developmentally, emotionally and mentally ill adults, children and adolescents through contracts with community agencies, outpatient care, day treatment services and inpatient care. Services include intensive short-term treatment, as well as extended care of persons with serious mental illness. Acute hospital admissions are initiated by voluntary application or through legal detention methods such as court commitment. The Adult and Child Inpatient Services require Title-XIX certification and appropriate State licensing to capture Title-XIX and other third-party reimbursement. The extended care portions of this agency require Federal certification as a Skilled Nursing Facility and Facility for the Developmentally Disabled, allowing for State reimbursement. Day treatment is offered to patients who have progressed to the stage where inpatient hospitalization is no longer indicated, but who require more intensive treatment than is available in an outpatient facility. The Community Services Branch provides both mental health and AODA services through contract with community service providers or at community clinics. Programs are managed by the Behavioral Health Division Administrator under the jurisdiction of the Director of the Department of Health and Human Services, the Combined Community Services Board, the County Executive and the Milwaukee County Board of Supervisors.

DEPARTMENT OF HEALTH AND HUMAN SERVICES - COUNTY HEALTH PROGRAMS

The Emergency Medical Services (Paramedics) Program operates under Chapter 97 of the Milwaukee County Ordinances pertaining to comprehensive emergency medical care services.

The EMS (Paramedics) Program is responsible for managing all EMS related functions. The General Assistance Medical Program (GAMP) is the County's health care financing/delivery system for medically indigent persons residing within Milwaukee County. GAMP operates under the guidelines established by Chapter 49 of the Wisconsin Statutes and Section 32.90 of the Milwaukee County Ordinances. Other County health programs are reviewed and approved by the County Executive and County Board of Supervisors.

DEPARTMENT ON AGING

Under the Older Americans Act, the Milwaukee County Department on Aging is a Federal/State designated Area Agency on Aging for Milwaukee County. The Department on Aging's responsibilities are outlined in Chapter 53 of the General Ordinances of Milwaukee County and include planning, developing, providing, purchasing and coordinating services for the County's older adult population. The Department reports directly to the County Executive and provides staff support to the Milwaukee County Commission on Aging.

This Department provides a single entry point for older adults and their caregivers who are in need of elderly service information and assistance throughout Milwaukee County. Services provided by the Department on Aging are designed to provide an appropriate mix of community-based care and direct services to prevent the inappropriate and costly institutionalization of older adults. The Department is the designated Resource Center and Care Management Organization for older people in Milwaukee County under the State of Wisconsin's Family Care initiative.

DEPARTMENT ON AGING – CARE MANAGEMENT ORGANIZATION

The Care Management Organization (CMO) Division was created in response to the Family Care initiative. In accordance with authorization initially granted by the County Board in 1997 (Resolution File No. 96-630) and 1998 (Resolution File No. 98-893), under Family Care, the Department's Care Management Organization coordinates all long term care services, including home and community based services and institutional services for eligible elders who require publicly funded long term care services.

DEPARTMENT OF HEALTH AND HUMAN SERVICES

The Department of Health and Human Services (DHHS) operates under Chapters 46 (Social Services), 48 (Children's Code), 49 (Public Assistance), 51 (Mental Health), 55 (Protective Services) and 938 (Juvenile Delinquency) of the Wisconsin State Statutes.

DHHS provides a wide range of life-sustaining, life-saving and life-enhancing services to children and adults through age 60. Programs focus on providing services for delinquent children, dysfunctional families, developmentally disabled persons, physically disabled persons, mentally ill persons, homeless persons, and those in need of financial assistance. The Department also operates the County's housing programs. Many of the services provided are mandated by State Statute and/or provided through a State/County contract.

ADOPTED 2008 BUDGET

MAJOR FUNCTION: Parks, Recreation and Culture

DESCRIPTION

The County departments contributing to the Parks, Recreation and Culture functional area are the Parks Department, the Zoological Department, and the University of Wisconsin Extension. This functional area also includes contributions to various non-departmental activities such as the Milwaukee County Historical Society, VISIT Milwaukee, War Memorial, Villa Terrace/Charles Allis Art Museums, Marcus Center for the Performing Arts, the Federated Library System, Milwaukee County Fund for the Performing Arts, and the Milwaukee Public Museum.

TAX LEVY SUMMARY				
	2006 Actual	**2007 Budget**	**2008 Budget**	**2007/2008Change**
DEPARTMENT				
Milwaukee County Historical Society (Org. 1908)	$ 242,550	$ 242,550	$ 242,550	$ 0
VISIT Milwaukee (Org. 1912)	25,000	25,000	25,000	0
War Memorial (Org. 1914)	1,433,462	1,504,594	1,504,594	0
Villa Terrace/Charles Allis Art Museums (Org. 1915)	243,656	243,656	243,656	0
Marcus Center for the Performing Arts (Org. 1916)	1,280,000	1,280,000	1,280,000	0
Federated Library System (Org. 1966)	66,651	66,650	66,650	0
Milwaukee County Funds for the Performing Arts (Org. 1974)	369,459	377,688	377,688	0
Parks, Recreation & Culture (Org. 9000)	20,324,613	23,654,164	24,738,763	1,084,599
Zoological Department (Org. 9500)	6,789,872	6,585,126	5,876,698	(708,428)
Milwaukee Public Museum (Org. 9700)	3,502,376	3,327,257	3,502,376	175,119
UW Extension (Org. 9910)	223,473	221,987	210,040	(11,947)
TOTAL	$ 34,501,112	$ 37,528,672	$ 38,068,015	$ 539,343

**Tax levy for 2006 and 2007 have been adjusted to include additional costs not included in tax levy to make 2006 and 2007 comparable to 2008.

DEPARTMENT OF PARKS, RECREATION AND CULTURE

The Parks Department administers and operates the Milwaukee County Park System. The Park System spans almost 15,000 acres and encompasses 150 parks and parkways, 15 golf courses, two community/recreation centers, two indoor pools, nine outdoor pools, numerous wading pools and splash pads, two family aquatic centers, five beaches, 117 tennis courts, 178 picnic areas, 23 major pavilions, over 178 athletic fields, 108-mile Oak Leaf Trail, Nature Trails, Mitchell Park Horticultural Conservatory (the Domes), Boerner Botanical Gardens, McKinley Marina, Wehr Nature Center, and the O'Donnell Park Parking Structure.

ZOOLOGICAL DEPARTMENT

The Zoological Department is charged with the general management of the Zoo facility. This includes business operations, management of the animal collection, maintenance of buildings and grounds, visitor services, education, planning/oversight of construction related to the capital master plan and marketing of the Zoo. The Zoo originally opened in the 1890s as an animal and bird display in Washington Park. It was acquired by the County in 1937 and operated under the Park Commission until 1981 when it became an independent department. The Zoo moved to its present 200-acre site in 1960. Most of the Zoo's animal collection and exhibits are acquired through private funding. There are presently 16 animal groupings at the Zoo, including the Reptile and Aquarium group, Australian group, Asiatic group, and the Heritage Farm.

MILWAUKEE COUNTY UW EXTENSION

The Milwaukee County UW Extension Service provides a Cooperative Extension Service by joint agreement between Milwaukee County and the University of Wisconsin. The Extension identifies and responds to family and community needs for practical education, research and knowledge. It provides Milwaukee County with access to the research and resources of the University of Wisconsin System. Its educational programs promote community collaborations focused on youth and family development, community and economic development and the environment. The Extension strives to empower individuals, families, and communities by encouraging development of critical skills in leadership, strategic planning, problem solving and decision-making.

NON-DEPARTMENTAL BUDGETS

The Milwaukee County Historical Society collects and preserves the records and salient historical features of the County. VISIT Milwaukee promotes the County as a major tourist and convention destination. The War Memorial Center is a memorial to those who have served in war by providing art, drama, music, public discussion and social assembly to serve the living. The Villa Terrace is an Italian Renaissance-style home richly decorated with antiques and retains almost all of its original fixtures dating back to the 1920s. The Charles Allis Art Museum was the home of a wealthy Milwaukeean who collected a vast quantity of museum-quality artifacts. The building and its contents were originally donated to the City of Milwaukee in 1946 and transferred to the County in 1979 under the War Memorial Corporation. The Marcus Center for the Performing Arts was deeded to the County as a public trust for the preservation and enrichment of the performing arts, including drama, music and dance. The facility is home to the Broadway Series, Milwaukee Symphony Orchestra, Milwaukee Ballet, Florentine Opera, Milwaukee Youth Symphony Orchestra, First Stage Children's Theatre, City Ballet Theatre, Hansberry-Sands Theatre Company and other performing arts groups. The Federated Library System County contribution provides support for the system. The Milwaukee County Fund for the Performing Arts provides cultural, artistic and musical programming administered by the County Cultural, Artistic and Musical Programming Advisory Council (CAMPAC). The Milwaukee Public Museum is one of the leading natural history museums in the nation, providing a valuable educational opportunity to visitors.

ADOPTED 2008 BUDGET

MAJOR FUNCTION: Debt Service

DESCRIPTION

This function includes the budgets for General County Debt Service on general obligation bonds issued in accordance with Chapter 67 of the Wisconsin Statutes. General obligation bonds of the County are obligations for which the County pledges its full faith, credit and power to levy *ad valorem* taxes without limit as to rate or amount.

TAX LEVY SUMMARY				
	2006 Actual*	**2007 Budget**	**2008 Budget**	**2007/2008Change**
General County Debt Service (Org. 9960)	$ 42,606,043	$ 44,360,240	$ 53,431,913	$ 9,071,673

* 2006 actual excludes balance sheet entries to record principal retired for proprietary fund departments. This adjustment is intended to allow 2006 information to be reported on a basis comparable to the subsequent year budget summaries.

As of December 31, 2007, the County had general obligation bonds outstanding totaling $452,851,389. Debt outstanding on December 31, 2007, represents 13.5 percent of the County's $3,355,964,185 constitutional debt limit.

On July 21, 1994, the County Board of Supervisors adopted several debt management and capital financing policies or goals. These policies included a requirement that the County Executive's annual recommended budget include a summary of the impact that borrowing proposals contained in the recommended budget would have on various measures of debt affordability. The policies also established limitations on capital improvement borrowing by requiring an increase in project pay-as-you-go cash financing.

Policy Goals

1. Tax supported debt service costs shall not exceed actual sales and use tax revenue.

2. Cash financing for capital improvements shall provide for a minimum of 20 percent of County financed project costs. (This goal will be implemented over a ten-year period by increasing minimum cash financing by 2.0 per cent annually beginning with the 1995 budget.)

3. Direct debt shall not exceed 1.5 percent of equalized property value.

4. Financing terms shall not exceed 16 years for corporate purpose projects and 20 years for airport projects.

5. Average principal maturities shall not exceed ten years for corporate purpose projects and 12.5 years for airport projects.

6. Net present value savings for proposed advance refundings should total a minimum of three percent to five percent of refunded principal.

7. Direct debt per capita shall not exceed $500.

8. Bond insurance will be used when it provides a net economic benefit.

9. County corporate purpose bond issue increases will be limited to a principal amount of no more than $1 million over the principal amount of the previous year's corporate purpose bond issue through 2007.

10. Corporate purpose bond issues for 2008 and forward are limited to a principal amount of $30 million plus three percent per year for inflation.

Debt Issue Expense

The County budgets tax levy of $11,500 to finance costs associated with the issuance of its general obligation bonds that are not eligible for bond financing or costs associated with proposed bond financings that for various reasons are not issued.

COUNTY BOARD

COUNTY BOARD OF SUPERVISORS
LEGISLATIVE SERVICES
LEGISLATIVE SUPPORT SERVICES
ADMINISTRATION/ OPERATIONS
PUBLIC INFORMATION SERVICES
INTERGOVERNMENTAL RELATIONS
OFFICE OF COMMUNITY BUSINESS DEVELOPMENT PARTNERS

DEPT: COUNTY BOARD **UNIT NO.** 1000
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

The nature, composition, powers, duties and responsibilities of county boards are delineated in Chapter 59, Wisconsin Statutes, pursuant to Article IV, Sections 22 and 23 of the State Constitution. Each county in the State is a body corporate empowered to sue and be sued; to acquire and hold, lease or rent property; to enter into leases and to make contracts. The power of the County can only be exercised by the County Board pursuant to a resolution or ordinance adopted by it. The general powers of the County Board are set forth in Section 59.51 of the Wisconsin Statutes.

BUDGET SUMMARY

Account Summary	2006 Actual	2007 Budget	2008 Budget	2007/2008Change
Personal Services (w/o EFB)	$ 2,806,808	$ 2,967,249	$ 3,102,499	$ 135,250
Employee Fringe Benefits (EFB)	1,617,513	2,188,900	2,056,672	(132,228)
Services	284,338	347,064	307,539	(39,525)
Commodities	51,600	55,500	58,526	3,026
Other Charges	2,200	2,500	2,500	0
Debt & Depreciation	0	0	0	0
Capital Outlay	0	0	0	0
Capital Contra	0	0	0	0
County Service Charges	811,603	791,898	787,472	(4,426)
Abatements	(766,528)	(737,655)	0	737,655
Total Expenditures	$ 4,807,534	$ 5,615,456	$ 6,315,208	$ 699,752
Direct Revenue	221	0	0	0
State & Federal Revenue	25,409	22,500	24,000	1,500
Indirect Revenue	0	0	0	0
Total Revenue	$ 25,630	$ 22,500	$ 24,000	$ 1,500
Direct Total Tax Levy	4,781,904	5,592,956	6,291,208	698,252

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*

Account Summary	2006 Actual	2007 Budget	2008 Budget	2007/2008Change
Central Service Allocation	$ 53,649	$ 62,096	$ 0	$ (62,096)
Courthouse Space Rental	470,280	438,228	0	(438,228)
Tech Support & Infrastructure	89,024	98,259	0	(98,259)
Distribution Services	10,464	5,821	0	(5,821)
Telecommunications	18,565	30,182	0	(30,182)
Record Center	1,521	672	0	(672)
Radio	0	0	0	0
Computer Charges	21,819	17,147	0	(17,147)
Applications Charges	87,000	67,547	0	(67,547)
Apps Charges - Network	0	0	0	0
Apps Charges - Mainframe	0	0	0	0
HRIS Allocation	14,206	17,703	0	(17,703)
Total Charges	$ 766,528	$ 737,655	$ 0	$ (737,655)
Direct Property Tax Levy	$ 4,781,904	$ 5,592,956	$ 6,291,208	$ 698,252
Total Property Tax Levy	$ 5,548,432	$ 6,330,611	$ 6,291,208	$ (39,403)

* In 2006 and 2007, these costs were included in other charging departmental and non-departmental budgets. They were reflected here to show the "total" amount of tax levy support for this Department. In 2008, these costs are budgeted within the receiving department to show the tax levy cost in the department.

PERSONNEL SUMMARY				
	2006 Actual	**2007 Budget**	**2008 Budget**	**2007/2008Change**
Personal Services (w/o EFB)	$ 2,806,808	$ 2,967,249	$ 3,102,499	$ 135,250
Employee Fringe Benefits (EFB)	$ 1,617,513	$ 2,188,900	$ 2,056,672	$ (132,228)
Position Equivalent (Funded)*	57.7	58.9	59.2	0.3
% of Gross Wages Funded	92.5	100.0	100.0	0.0
Overtime (Dollars)**	$ 3,490	$ 0	$ 0	$ 0
Overtime (Equivalent to Position)	0.1	0.0	0.0	0.0

* For 2006 Actuals, the Position Equivalent is the budgeted amount.
** Delineated for information. (Also included in personal services.)

PERSONNEL CHANGES				
Job Title/Classification	Action	Number of Positions/ Total FTE	Division	Cost of Positions (Excluding Social Security & Fringe)
Adm Sec - Office Asst 3	unfund 6 mo	1/.50	County Board	$ (18,032)
			TOTAL	$ (18,032)

MISSION

The mission of the Board of Supervisors is to ensure a responsive, accessible and accountable government and to establish County policies that enhance self-sufficiency, personal safety, economic opportunity and quality of life for the people of the County of Milwaukee.

OBJECTIVES

- The County Board will continue to make fiscal and programmatic decisions and provide overall policy direction; to assure essential and important services for the community to meet the safety, health and welfare needs of its citizens and the financial impact to the taxpayers.

- County Supervisors will continue to communicate with constituents, organizations and businesses in their districts to enhance understanding of the needs of the community and the laws, procedures and available resources under which Milwaukee County operates.

- County Board staff will continue to provide timely and accurate information for policymakers to make sound decisions for their constituency and the County as a whole, and to communicate those decisions and actions to the public.

- The County Board, as the legislative branch of County government, will continue strengthening relationships with the executive and judicial branches of Milwaukee County and with other levels of government, including the Federal and State of Wisconsin governments – where the principal objective is to maximize State and Federal aid to Milwaukee County – as well as other counties, and municipalities, especially those located within the boundaries of Milwaukee County.

- County Board administration will continue to improve business operations to assure the County Board is managed in an efficient and fiscally prudent manner.

DEPARTMENT DESCRIPTION

Legislative Services

The Milwaukee County Board of Supervisors consists of 19 legislative representatives elected by residents of 19 supervisory districts in the County. Legislative Services includes 19 Board members who elect from their body the Chairperson of the Board and the First and Second Vice Chairpersons. Also included are individually assigned positions of Legislative Assistant. Upper management of all

County Board services is the responsibility of the Chairperson of the County Board, who functions as the department head.

The Board's primary power is to determine policy and direct County government through the adoption of ordinances and resolutions. As such, the Board establishes programs, services and laws for the County. Among the Board's most important means of establishing policy is the adoption of the annual County budget. The Board conducts its business through eight standing committees, various subcommittees, commissions and task forces.

At the committee level, members hear testimony from Supervisors proposing legislation and requests from departments and outside agencies regarding policy changes. The public is also afforded the opportunity to speak to committees on an issue. Committee members may amend legislation to reflect the will of the committee and then vote on it. Committee recommendations are forwarded to the County Board with a recommendation for approval or rejection. The full Board may further amend the resolution or ordinance, lay it over or send it back to committee for additional study and referrals of questions. The full County Board then votes on a measure, accepting or rejecting it.

Legislative Support Services

Research Services

Duties include specialized research analysis and studies for specific standing committees, subcommittees and other special committees of the County Board, and the preparation of resolutions, ordinances, and fiscal notes. Research staff is involved annually in the review, analysis and development of recommendations for the Finance and Audit Committee and the County Board on Countywide departmental operating and capital budget requests as presented in the Executive Budget.

Committee Services

Duties include committee meeting support essential to the operation of the County Board. Primary responsibilities are to enter, in appropriate files kept for that purpose, a complete record of all committee meetings, including attendance, appearances for and against pending matters, and to record and prepare minutes of meetings. These include all motions made, by whom, and how each member voted upon each matter considered, together with a final action by the committee.

Public Information Services

Duties include the provision of information to the public through all written and visual media, including newsletters, press releases, press relations, community outreach, web site development, etc.

Administration / Operations

Functions include overall administration, departmental information technology systems, budget and accounting, fiscal monitoring, purchasing, reception, constituent services, facilities management, general operations and clerical support.

Intergovernmental Relations

The Intergovernmental Relations Division is a function within the budget of the County Board to further the County Board's overall legislative and policy oversight function.

Intergovernmental Relations assists in coordinating and developing a legislative package and budgetary agenda for Milwaukee County, which defines areas where modifications to State and Federal legislation should be developed and introduced. Intergovernmental Relations also communicates and works with State and Federal officials to enact the County's legislative and budgetary package.

BUDGET HIGHLIGHTS

- Personal Services expenditures without fringe benefits increase $135,250, from $2,967,249 to $3,102,499.

- In 2008, 1.0 FTE position of Administrative Secretary Office Assistant 3 is unfunded for six months for a salary, social security and active fringe benefit savings of $27,115.

- Expenditures of $58,810 are included to fund an approved reclassification of the Legislative Aides for the County Board of Supervisors.

- Services are reduced $39,525, from $347,064 to $307,539, including a reduction in outside printing and stationery of $6,000 to reflect increased use of the House of Correction

printing service and reductions in other service accounts.

- An appropriation of $50,000 is included for Federal lobbying services as part of the Intergovernmental Relations function.

- The $42,716 expenditure for membership in the Wisconsin Counties Association (WCA) is placed in an allocated contingency account pending receipt of a report from WCA on its specific efforts, and the results of those efforts, to support the fiscal and programmatic interests of urban counties in general, and Milwaukee County specifically. This report should include WCA efforts made on behalf of Milwaukee County, either separately or working in conjunction with Milwaukee County representatives, with regard to the 2007-09 State Budget, including courts, juvenile justice and shared revenue, as well as other legislation of particular interest or concern to Milwaukee County and other urban counties. It also should include pro-active steps that have been made to assure that employees within the top ranks of WCA reflect the diverse demographics of the changing population of Wisconsin and its counties. Upon receipt of said report, and analysis of that report by County Board staff, a fund transfer may be prepared to remove the expenditure form the allocated contingency account for possible payment of 2008 WCA membership dues.

- Departments have the authority to fill unfunded positions provided they do not incur a salary deficit.

- ECP positions are not provided step increases or performance awards in 2008 as allowed in County Ordinance Section 17.265 (3).

- The abatement of Countywide crosscharges is discontinued in 2008. The tax levy previously held in the servicing department is redistributed to the recipient departments in an amount corresponding to the crosscharges. This results in a tax levy redistribution equal to the change in abatements. Due primarily to this change in methodology, direct tax levy for this department increased $698,252. The actual change in tax levy for this department from 2007 is a decrease of $39,403.

- All departments are required to operate within their expenditure appropriations and their overall budgets. Pursuant to Section 59.60(12), Wisconsin Statutes, "No payment may be authorized or made and no obligation incurred against the county unless the county has sufficient appropriations for payment. No payment may be made or obligation incurred against an appropriation unless the director first certifies that a sufficient unencumbered balance is or will be available in the appropriation to make the payment or to meet the obligation when it becomes due and payable. An obligation incurred and an authorization of payment in violation of this subsection is void. A county officer who knowingly violates this subsection is jointly and severely liable to the county for the full amount paid. A county employee who knowingly violates this subsection may be removed for cause."

COUNTY BOARD – DEPARTMENT OF AUDIT

COUNTY BOARD
FINANCE AND AUDIT COMMITTEE
AUDIT DEPARTMENT
ADMINISTRATION AND SUPPORT
INFORMATION TECHNOLOGY SUPPORT
FRAUD AUDITING
COMPREHENSIVE AUDITING
AUDIT COMPLIANCE

DEPT: COUNTY BOARD - DEPARTMENT OF AUDIT **UNIT NO.** 1001
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to Section 59.47 of the Wisconsin Statutes and Chapter 57 of the Milwaukee County Ordinances, the Department of Audit is responsible for post auditing the fiscal concerns of Milwaukee County. The term audit is used to describe not only work done in examining financial statements, but also work done in reviewing internal accounting and administrative controls, compliance with applicable laws and regulations, economy and efficiency of operations, and effectiveness in achieving program results. The Department's audits are performed in accordance with Government Auditing Standards. In addition, the Department monitors contracts with vendors of goods and services for compliance with equal opportunity and affirmative action requirements. The Department annually contracts for an audit of the financial statements of Milwaukee County and the Single Audit of Federal and State grants required by Federal OMB Circular A-133 and State Single Audit Guidelines. The staff also reconciles the County's checking accounts. In addition, the Department maintains a Hotline to receive information from citizens and employees regarding waste, fraud and abuse of Milwaukee County resources.

BUDGET SUMMARY				
Account Summary	**2006 Actual**	**2007 Budget**	**2008 Budget**	**2007/2008Change**
Personal Services (w/o EFB)	$ 1,141,218	$ 1,282,241	$ 1,244,297	$ (37,944)
Employee Fringe Benefits (EFB)	648,129	784,018	712,150	(71,868)
Services	432,503	451,496	416,496	(35,000)
Commodities	5,506	7,295	6,905	(390)
Other Charges	0	0	0	0
Debt & Depreciation	0	0	0	0
Capital Outlay	0	0	0	0
Capital Contra	0	0	0	0
County Service Charges	307,661	290,208	297,883	7,675
Abatements	(329,431)	(315,026)	(36,968)	278,058
Total Expenditures	$ 2,205,586	$ 2,500,232	$ 2,640,763	$ 140,531
Direct Revenue	0	0	0	0
State & Federal Revenue	0	0	0	0
Indirect Revenue	0	0	0	0
Total Revenue	$ 0	$ 0	$ 0	$ 0
Direct Total Tax Levy	2,205,586	2,500,232	2,640,763	140,531

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	**2006 Actual**	**2007 Budget**	**2008 Budget**	**2007/2008Change**
Central Service Allocation	$ 0	$ 0	$ 0	$ 0
Courthouse Space Rental	177,804	179,436	0	(179,436)
Tech Support & Infrastructure	58,268	53,412	0	(53,412)
Distribution Services	191	182	0	(182)
Telecommunications	4,819	3,917	0	(3,917)
Record Center	0	0	0	0
Radio	0	0	0	0
Computer Charges	12,122	10,288	0	(10,288)
Applications Charges	35,662	26,384	0	(26,384)
Apps Charges - Network	0	0	0	0
Apps Charges - Mainframe	0	0	0	0
HRIS Allocation	5,845	5,612	0	(5,612)
Total Charges	$ 294,711	$ 279,231	$ 0	$ (279,231)
Direct Property Tax Levy	$ 2,205,586	$ 2,500,232	$ 2,640,763	$ 140,531
Total Property Tax Levy	$ 2,500,297	$ 2,779,463	$ 2,640,763	$ (138,700)

* In 2006 and 2007, these costs were included in other charging departmental and non-departmental budgets. They were reflected here to show the "total" amount of tax levy support for this Department. In 2008, these costs are budgeted within the receiving department to show the tax levy cost in the department.

PERSONNEL SUMMARY				
	2006 Actual	**2007 Budget**	**2008 Budget**	**2007/2008Change**
Personal Services (w/o EFB)	$ 1,141,218	$ 1,282,241	$ 1,244,297	$ (37,944)
Employee Fringe Benefits (EFB)	$ 648,129	$ 784,018	$ 712,150	$ (71,868)
Position Equivalent (Funded)*	23.3	20.1	18.9	(1.3)
% of Gross Wages Funded	88.2	94.8	96.6	1.8
Overtime (Dollars)**	$ 0	$ 0	$ 0	$ 0
Overtime (Equivalent to Position)	0.0	0.0	0.0	0.0

* For 2006 Actuals, the Position Equivalent is the budgeted amount.
** Delineated for information. (Also included in personal services.)

PERSONNEL CHANGES				
Job Title/Classification	Action	Number of Positions/ Total FTE	Division	Cost of Positions (Excluding Social Security & Fringe)
Admin Sec-Forensic Auditor	Unfund	1/1.0	Audit	$ (63,067)
Admin Sec-Lead Auditor	Unfund	1/1.0	Audit	(60,066)
Student Intern	Unfund	1/.21	Audit	$ (4,770)
			TOTAL	$ (127,903)

MISSION

Through independent, objective and timely analysis of information, the Milwaukee County Department of Audit assists both policymakers and program managers in providing high quality services in a manner that is honest, efficient, effective and accountable to the citizens of Milwaukee County.

OBJECTIVES

- Improve the pool of knowledge concerning Milwaukee County issues and programs among policy and administrative decision-makers.

- Increase the County Board's level of confidence in Milwaukee County's management of resources and program administration.

- Improve efficiency and effectiveness of Milwaukee County government services.

BUDGET HIGHLIGHTS

- Personal Services expenditures without fringe benefits decrease $37,944, from $1,282,241 to $1,244,297.

- In 2008, 1.0 FTE of Admin. Secretary-Forensic Auditor, 1.0 FTE Admin. Secretary-Lead Auditor and .21 FTE Student Intern are unfunded for a salary, social security and active fringe benefit savings of $170,809.

- Professional service fees to conduct the County-wide audit and to provide technical/supplemental audit services decrease $35,000, from $423,000 to $388,000.

- Funding for education and seminars is retained at $11,650.

- Departments have the authority to fill unfunded positions provided they do not incur a salary deficit.

- ECP positions are not provided step increases or performance awards in 2008 as allowed in County Ordinance Section 17.265 (3).

- The abatement of Countywide crosscharges is discontinued in 2008. The tax levy previously held in the servicing department is redistributed to the recipient departments in an amount corresponding to the crosscharges. This results in a tax levy redistribution equal to the change in abatements. Due primarily to this change in methodology, direct tax levy for this department increased $140,531. The actual change in tax levy for this department from 2007 is a decrease of $138,700.

- All departments are required to operate within their expenditure appropriations and their overall budgets. Pursuant to Section 59.60(12), Wisconsin Statutes, "No payment may be authorized or made and no obligation incurred against the county unless the county has sufficient appropriations for payment. No payment may be made or obligation incurred against an appropriation unless the director first certifies that a sufficient unencumbered balance is or will be available in the appropriation to make the payment or to meet the obligation when it becomes due and payable. An obligation incurred and an authorization of payment in violation of this subsection is void. A county officer who knowingly violates this subsection is jointly and severely liable to the county for the full amount paid. A county employee who knowingly violates this subsection may be removed for cause."

ACTIVITY AND STATISTICAL SUMMARY	2006 Actual	2007 Budget	2008 Budget
Person-Hours Available (net of paid time off)	30,271	33,250	33,250
Allocation of Available Hours			
Financial/Internal Control Audits	1,351	5,750	5,750
Performance Audits	15,210	7,800	7,800
Special Projects/Hotline	1,152	5,856	5,856
Bank Reconciliation	4,630	3,226	3,226
Contract Compliance	401	1,213	1,213
Administration and General	6,026	7,397	7,397
Other Indirect Time	1,501	2,008	2,008
Total	30,271	33,250	33,250
Contract Compliance Activities			
Desk Audits of Affirmative Action Plans	140	180	140
Equal Employment Opportunity Certificates Processed	50	100	70
Bank Reconciliation Section Activities			
Accounts Reconciled	680	636	732

COUNTY BOARD –
OFFICE OF COMMUNITY BUSINESS DEVELOPMENT PARTNERS

DEPT: COUNTY BOARD –OFFICE OF COMMUNITY BUSINESS DEVELOPMENT PARTNERS

UNIT NO. 1040
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

The County Board – Office of Community Business Development Partners is responsible for administering the County's disadvantaged business enterprise (DBE) program. Chapter 42 of the Milwaukee County Ordinances sets forth the policy and definitions of Milwaukee County's Federal and non-Federal DBE programs. Chapter 42 describes policies regarding DBE participation in procurement, public works and professional services contracts; goal setting for DBE participation; contractor/vendor good faith effort (GFE) procedures; and procedures for findings of contractor non-compliance.

BUDGET SUMMARY

Account Summary	2006 Actual	2007 Budget	2008 Budget	2007/2008Change
Personal Services (w/o EFB)	$ 293,856	$ 343,143	$ 385,618	$ 42,475
Employee Fringe Benefits (EFB)	167,206	224,004	208,637	(15,367)
Services	121,142	101,446	98,624	(2,822)
Commodities	6,536	6,120	6,119	(1)
Other Charges	0	0	0	0
Debt & Depreciation	0	0	0	0
Capital Outlay	230	0	1,000	1,000
Capital Contra	0	0	0	0
County Service Charges	156,829	129,597	128,149	(1,448)
Abatements	(142,887)	(117,894)	0	117,894
Total Expenditures	$ 602,912	$ 686,416	$ 828,147	$ 141,731
Direct Revenue	10,229	21,000	21,000	0
State & Federal Revenue	42,199	0	0	0
Indirect Revenue	0	250,000	204,400	(45,600)
Total Revenue	$ 52,428	$ 271,000	$ 225,400	$ (45,600)
Direct Total Tax Levy	550,484	415,416	602,747	187,331

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*

Account Summary	2006 Actual	2007 Budget	2008 Budget	2007/2008Change
Central Service Allocation	$ 21,771	$ 21,738	$ 0	$ (21,738)
Courthouse Space Rental	83,256	84,035	0	(84,035)
Tech Support & Infrastructure	17,223	7,138	0	(7,138)
Distribution Services	11	18	0	(18)
Telecommunications	1,941	1,368	0	(1,368)
Record Center	1,058	510	0	(510)
Radio	0	0	0	0
Computer Charges	4,243	490	0	(490)
Applications Charges	11,941	1,120	0	(1,120)
Apps Charges - Network	0	0	0	0
Apps Charges - Mainframe	0	0	0	0
HRIS Allocation	1,444	1,477	0	(1,477)
Total Charges	$ 142,888	$ 117,894	$ 0	$ (117,894)
Direct Property Tax Levy	$ 550,484	$ 415,416	$ 602,747	$ 187,331
Total Property Tax Levy	$ 693,372	$ 533,310	$ 602,747	$ 69,437

* In 2006 and 2007, these costs were included in other charging departmental and non-departmental budgets. They were reflected here to show the "total" amount of tax levy support for this Department. In 2008, these costs are budgeted within the receiving department to show the tax levy cost in the department.

PERSONNEL SUMMARY				
	2006 Actual	**2007 Budget**	**2008 Budget**	**2007/2008Change**
Personal Services (w/o EFB)	$ 293,856	$ 343,143	$ 385,618	$ 42,475
Employee Fringe Benefits (EFB)	$ 167,206	$ 224,004	$ 208,637	$ (15,367)
Position Equivalent (Funded)*	5.8	5.0	6.0	1.0
% of Gross Wages Funded	94.9	92.0	100.0	8.0
Overtime (Dollars)**	$ 0	$ 0	$ 0	$ 0
Overtime (Equivalent to Position)	0.0	0.0	0.0	0.0

* For 2006 Actuals, the Position Equivalent is the budgeted amount.
** Delineated for information. (Also included in personal services.)

PERSONNEL CHANGES				
Job Title/Classification	Action	Number of Positions/ Total FTE	Division	Cost of Positions (Excluding Social Security & Fringe)
None				
			TOTAL	$ 0

MISSION

The Office of Community Business Development Partners implements County/Federal DBE program regulations, establishes DBE goals, certifies DBE firms, monitors and enforces contract compliance, and promotes business opportunities and capacity building which increase overall economic viability for small and disadvantaged businesses in Milwaukee County.

OBJECTIVES

- Complete the CBDP contract compliance auto solution and implement in the Department of Transportation and Public Works, with full implementation to IMSD, Procurement, Airport, Transit and Treasurer's office. Provide appropriate education and training to DTPW staff on its use.

- To update and amend all DBE related Milwaukee County ordinances, policies, and procedures consistent with Federal and Milwaukee County regulations, and educate Milwaukee County department and division personnel on the proper implementation of those policies and procedures.

DEPARTMENT DESCRIPTION

The Office of Community Business Development Partners is responsible for the disadvantaged business enterprise (DBE) program of Milwaukee County. Milwaukee County receives substantial Federal funding for its Transit and Paratransit systems, Airports and Federal and State highway programs from the USDOT. The DBE program, on behalf of Milwaukee County, insures that full compliance is maintained with all Federal and State DBE laws.

Specific responsibilities of the office include annual and project goal setting for Federal Aviation Administration (FAA), Federal Transit Administration (FTA) and Wisconsin Department of Transportation (WisDOT) administered Federal Highway Administration (FHWA) programs; contract compliance monitoring; DBE firm certifications and appeals in accordance with 49 CFR 26 and terms of the Wisconsin Unified Certification Program (UCP) Agreement; DBE outreach programs that seek to promote greater utilization of DBE firms; DBE business development and technical assistance efforts; administration of revolving loan accounts to provide short-term assistance to qualifying DBE firms; and development of various small business seminars on effective business operations.

BUDGET HIGHLIGHTS

- Personal Services expenditures without fringe benefits increase $42,475, from $343,143 in 2007 to $385,618 in 2008.

- Revenue from services to capital projects decreases $45,600, from $250,000 in 2007 to $204,400 in 2008.

- Direct revenue is maintained at $21,000 for services provided to the Park East Redevelopment Compact.

- As in 2007, pursuant to the directive from the County Board, $15,000 is included for translation services.

- Departments have the authority to fill unfunded positions provided they do not incur a salary deficit.

- ECP positions are not provided step increases or performance awards in 2008 as allowed in County Ordinance Section 17.265 (3).

- The abatement of Countywide crosscharges is discontinued in 2008. The tax levy previously held in the servicing department is redistributed to the recipient departments in an amount corresponding to the crosscharges. This results in a tax levy redistribution equal to the change in abatements. Due primarily to this change in methodology, direct tax levy for this department increased $187,331. The actual change in tax levy for this department from 2007 is an increase of $69,437.

- All departments are required to operate within their expenditure appropriations and their overall budgets. Pursuant to Section 59.60(12), Wisconsin Statutes, "No payment may be authorized or made and no obligation incurred against the county unless the county has sufficient appropriations for payment. No payment may be made or obligation incurred against an appropriation unless the director first certifies that a sufficient unencumbered balance is or will be available in the appropriation to make the payment or to meet the obligation when it becomes due and payable. An obligation incurred and an authorization of payment in violation of this subsection is void. A county officer who knowingly violates this subsection is jointly and severely liable to the county for the full amount paid. A county employee who knowingly violates this subsection may be removed for cause."

COUNTY EXECUTIVE - GENERAL OFFICE

ELECTORATE
COUNTY EXECUTIVE
CHIEF OF STAFF
DEPUTY CHIEF OF STAFF
GENERAL OFFICE
VETERANS SERVICE
VETERANS SERVICE COMMISSION
CONSTITUENT RELATIONS
MEDIA
POLICY
COMMUNITY RELATIONS
ADMINISTRATIVE SUPPORT

DEPT: COUNTY EXECUTIVE – GENERAL OFFICE **UNIT NO.** 1011
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to the provisions of Section 59.17(2) of the Wisconsin Statutes and Section 23-A of Article IV of the Wisconsin Constitution, the County Executive has the following duties and responsibilities: coordinate and direct all administrative and management functions of County government; appoint department heads and members of boards and commissions, subject to County Board confirmation; submit annually a recommended County budget to the County Board; communicate to the County Board the condition of the County or other matters requiring their attention; and approve or veto all resolutions or ordinances enacted by the County Board.

BUDGET SUMMARY				
Account Summary	**2006 Actual**	**2007 Budget**	**2008 Budget**	**2007/2008Change**
Personal Services (w/o EFB)	$ 563,433	$ 523,529	$ 661,970	$ 138,441
Employee Fringe Benefits (EFB)	362,409	373,342	372,801	(541)
Services	12,972	15,892	13,242	(2,650)
Commodities	5,206	8,131	5,564	(2,567)
Other Charges	483	500	(131,740)	(132,240)
Debt & Depreciation	0	0	0	0
Capital Outlay	0	0	0	0
Capital Contra	0	0	0	0
County Service Charges	255,240	222,804	224,002	1,198
Abatements	(236,932)	(205,229)	0	205,229
Total Expenditures	$ 962,811	$ 938,969	$ 1,145,839	$ 206,870
Direct Revenue	1,203	0	0	0
State & Federal Revenue	15,970	15,000	24,000	9,000
Indirect Revenue	0	0	0	0
Total Revenue	$ 17,173	$ 15,000	$ 24,000	$ 9,000
Direct Total Tax Levy	945,638	923,969	1,121,839	197,870

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	**2006 Actual**	**2007 Budget**	**2008 Budget**	**2007/2008Change**
Central Service Allocation	$ 44,041	$ 33,153	$ 0	$ (33,153)
Courthouse Space Rental	107,952	107,424	0	(107,424)
Tech Support & Infrastructure	33,208	30,653	0	(30,653)
Distribution Services	548	935	0	(935)
Telecommunications	5,494	3,753	0	(3,753)
Record Center	1,007	3,041	0	(3,041)
Radio	0	0	0	0
Computer Charges	10,910	5,879	0	(5,879)
Applications Charges	31,360	18,008	0	(18,008)
Apps Charges - Network	0	0	0	0
Apps Charges - Mainframe	0	0	0	0
HRIS Allocation	2,414	2,383	0	(2,383)
Total Charges	$ 236,933	$ 205,229	$ 0	$ (205,229)
Direct Property Tax Levy	$ 945,638	$ 923,969	$ 1,121,839	$ 197,870
Total Property Tax Levy	$ 1,182,571	$ 1,129,198	$ 1,121,839	$ (7,359)

* In 2006 and 2007, these costs were included in other charging departmental and non-departmental budgets. They were reflected here to show the "total" amount of tax levy support for this Department. In 2008, these costs are budgeted within the receiving department to show the tax levy cost in the department.

PERSONNEL SUMMARY				
	2006 Actual	**2007 Budget**	**2008 Budget**	**2007/2008Change**
Personal Services (w/o EFB)	$ 563,433	$ 523,529	$ 661,970	$ 138,441
Employee Fringe Benefits (EFB)	$ 362,409	$ 373,342	$ 372,801	$ (541)
Position Equivalent (Funded)*	9.6	8.1	10.2	2.1
% of Gross Wages Funded	88.4	81.5	100.0	18.5
Overtime (Dollars)**	$ 0	$ 0	$ 0	$ 0
Overtime (Equivalent to Position)	0.0	0.0	0.0	0.0

* For 2006 Actuals, the Position Equivalent is the budgeted amount.
** Delineated for information. (Also included in personal services.)

PERSONNEL CHANGES				
Job Title/Classification	Action	Number of Positions/ Total FTE	Division	Cost of Positions (Excluding Social Security & Fringe)
None				
			TOTAL	$ 0

MISSION

The Milwaukee County Executive will work to create a safe, enjoyable and prosperous community for all people in Milwaukee County by providing leadership, guidance and vision, and managing and directing high-quality, responsive and cost-effective government services.

OBJECTIVES

- The County Executive will direct his Cabinet and staff to continue providing all citizens with a safe environment in which to live, raise a family, work, play and retire. He will continue his efforts to provide affordable County services, while also endeavoring to achieve those goals in a fiscally responsible manner.

- The County Executive will direct departments and divisions to provide efficient and effective safety net services to the County's most vulnerable residents, including quality managed health care for low-income residents and better housing options for those with mental illness and other special needs.

- The County Executive will continue to work with the Legislative and Judicial branches of County government, as well as State and Federal governments, to obtain and provide the fiscal resources necessary to achieve Milwaukee County's mission.

- The County Executive will work with the County Board of Supervisors to provide a long-term plan of reform and good management through more financial oversight, pursuing a pension obligation bond program, initiating development of a master space plan, embarking on a long-term strategic planning process and supporting a stronger ethics code to restore the public's trust in County government.

- The County Executive, departments, divisions and staff will continue working with the County Board to achieve our mutual goals of providing the highest quality of services for all Milwaukee County residents.

BUDGET HIGHLIGHTS

- Personal Services expenditures without fringe benefits increase $138,441, from $523,529 to $661,970.

- A lumpsum reduction of $132,240 is included in 2008.

- 1.0 FTE position of Administrative Secretary Staff Assistant that was unfunded in 2007 remains unfunded in 2008.

- Services are reduced $2,650, from $15,892 in 2007 to $13,242 in 2008, including reductions to advertising and conference expenses.

- Office Supplies are reduced $2,167, from $5,667 in 2007 to $3,500 in 2008.

- Departments have the authority to fill unfunded positions provided they do not incur a salary deficit.

- ECP positions are not provided step increases or performance awards in 2008 as allowed in County Ordinance Section 17.265 (3).

- The abatement of Countywide crosscharges is discontinued in 2008. The tax levy previously held in the servicing department is redistributed to the recipient departments in an amount corresponding to the crosscharges. This results in a tax levy redistribution equal to the change in abatements. Due primarily to this change in methodology, direct tax levy for this department increased $197,901. The actual change in tax levy for this department from 2007 is an decrease of $7,328.

- All departments are required to operate within their expenditure appropriations and their overall budgets. Pursuant to Section 59.60(12), Wisconsin Statutes, "No payment may be authorized or made and no obligation incurred against the county unless the county has sufficient appropriations for payment. No payment may be made or obligation incurred against an appropriation unless the director first certifies that a sufficient unencumbered balance is or will be available in the appropriation to make the payment or to meet the obligation when it becomes due and payable. An obligation incurred and an authorization of payment in violation of this subsection is void. A county officer who knowingly violates this subsection is jointly and severely liable to the county for the full amount paid. A county employee who knowingly violates this subsection may be removed for cause."

COUNTY EXECUTIVE - VETERANS SERVICE

OPERATING AUTHORITY & PURPOSE

The Veterans Service Office operates pursuant to Section 45.43 of the Wisconsin Statutes. Its purpose is to develop and coordinate programs for Milwaukee County veterans and their dependents. The Veterans Service Office advises and informs Milwaukee County veterans concerning any problems arising from service in the armed forces of the United States and assists veterans and their dependents or survivors in the preparation of claims or applications for Federal, State and County benefits to which they may be entitled. The Veterans Service Office works with Federal, State and accredited veterans organizations whose primary responsibilities are the general well being of the veterans community. The Veterans Service Office coordinates its work with other community agencies on issues related to veterans.

The Veterans Service Commission operates under Section 45.12 of the Wisconsin Statutes and its responsibility is in the area of aid to veterans.

BUDGET SUMMARY

Account Summary	2006 Actual	2007 Budget	2008 Budget	2007/2008Change
Personal Services (w/o EFB)	$ 91,707	$ 139,958	$ 136,735	$ (3,223)
Employee Fringe Benefits (EFB)	50,072	112,004	103,852	(8,152)
Services	21,695	15,385	20,482	5,097
Commodities	19,263	25,048	29,000	3,952
Other Charges	137,106	0	0	0
Debt & Depreciation	0	0	0	0
Capital Outlay	0	0	0	0
Capital Contra	0	0	0	0
County Service Charges	43,774	36,159	32,494	(3,665)
Abatements	(42,579)	(34,991)	0	34,991
Total Expenditures	$ 321,038	$ 293,563	$ 322,563	$ 29,000
Direct Revenue	0	0	0	0
State & Federal Revenue	150,106	13,000	13,000	0
Indirect Revenue	0	0	0	0
Total Revenue	$ 150,106	$ 13,000	$ 13,000	$ 0
Direct Total Tax Levy	170,932	280,563	309,563	29,000

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	**2006 Actual**	**2007 Budget**	**2008 Budget**	**2007/2008Change**
Central Service Allocation	$ 4,010	$ 6,779	$ 0	$ (6,779)
Courthouse Space Rental	0	0	0	0
Tech Support & Infrastructure	18,566	17,090	0	(17,090)
Distribution Services	743	373	0	(373)
Telecommunications	297	0	0	0
Record Center	0	0	0	0
Radio	0	0	0	0
Computer Charges	3,030	1,469	0	(1,469)
Applications Charges	14,177	7,508	0	(7,508)
Apps Charges - Network	0	0	0	0
Apps Charges - Mainframe	0	0	0	0
HRIS Allocation	1,755	1,772	0	(1,772)
Total Charges	$ 42,578	$ 34,991	$ 0	$ (34,991)
Direct Property Tax Levy	$ 170,932	$ 280,563	$ 309,563	$ 29,000
Total Property Tax Levy	$ 213,510	$ 315,554	$ 309,563	$ (5,991)

* In 2006 and 2007, these costs were included in other charging departmental and non-departmental budgets. They were reflected here to show the "total" amount of tax levy support for this Department. In 2008, these costs are budgeted within the receiving department to show the tax levy cost in the department.

PERSONNEL SUMMARY				
	2006 Actual	**2007 Budget**	**2008 Budget**	**2007/2008Change**
Personal Services (w/o EFB)	$ 91,707	$ 139,958	$ 136,735	$ (3,223)
Employee Fringe Benefits (EFB)	$ 50,072	$ 112,004	$ 103,852	$ (8,152)
Position Equivalent (Funded)*	7.0	6.0	5.7	(0.3)
% of Gross Wages Funded	100.0	100.0	94.6	(5.4)
Overtime (Dollars)**	$ 0	$ 0	$ 0	$ 0
Overtime (Equivalent to Position)	0.0	0.0	0.0	0.0

* For 2006 Actuals, the Position Equivalent is the budgeted amount.
** Delineated for information. (Also included in personal services.)

PERSONNEL CHANGES				
Job Title/Classification	Action	Number of Positions/ Total FTE	Division	Cost of Positions (Excluding Social Security & Fringe)
None				0
			TOTAL	$ 0

MISSION

The mission of the Milwaukee County Veterans Service Office is to serve all the veterans of Milwaukee County and their families with dignity and compassion by providing prompt and courteous assistance in the preparation and submission of claims for benefits to which they may be entitled and to serve as their principal advocate on veterans-related issues.

OBJECTIVES

- Administer Needy Veterans Fund to provide relief for the most at-risk veterans, consistent with program guidelines.
- Expand outreach to veterans and their spouses in nursing homes and assisted living facilities,

through informational visits and distribution of benefits literature.

BUDGET HIGHLIGHTS

- Personal Services expenditures without fringe benefits decrease $3,223, from $139,958 in 2007 to $136,735 in 2008.

- 1.0 FTE position of Clerical Assistant 1 that was unfunded in 2007 remains unfunded in 2008.

- The appropriation for flags and grave markers increases $3,452, from $10,548 in 2007 to $14,000 in 2008.

- Revenue remains at the 2006 level of $13,000, which represents a grant from the State.

- An appropriation of $13,500 is included for the Needy Veterans Fund for veterans, in compliance with Wis. Stat. S. 45.10. The purpose of the fund is to provide emergency food, travel, and payment of bills for needy veterans as determined by the Milwaukee County Veterans Service Board of Commissioners

- Departments have the authority to fill unfunded positions provided they do not incur a salary deficit.

- ECP positions are not provided step increases or performance awards in 2008 as allowed in County Ordinance Section 17.265 (3).

- The abatement of Countywide crosscharges is discontinued in 2008. The tax levy previously held in the servicing department is redistributed to the recipient departments in an amount corresponding to the crosscharges. This results in a tax levy redistribution equal to the change in abatements. Due primarily to this change in methodology, direct tax levy for this department increased $29,000. The actual change in tax levy for this department from 2007 is a decrease of $5,991.

- All departments are required to operate within their expenditure appropriations and their overall budgets. Pursuant to Section 59.60(12), Wisconsin Statutes, "No payment may be authorized or made and no obligation incurred against the county unless the county has sufficient appropriations for payment. No payment may be made or obligation incurred against an appropriation unless the director first certifies that a sufficient unencumbered balance is or will be available in the appropriation to make the payment or to meet the obligation when it becomes due and payable. An obligation incurred and an authorization of payment in violation of this subsection is void. A county officer who knowingly violates this subsection is jointly and severely liable to the county for the full amount paid. A county employee who knowingly violates this subsection may be removed for cause."

ACTIVITY AND STATISTICAL SUMMARY			
	2006 Actual	2007 Budget	2008 Budget
Flag Holders Provided	50	50	50
Full and Part-Time Education Grants	782	500	500
Health Care Aid and Subsistence Grants	279	300	300
Personal Loan Program	122	120	200
Certificates of Eligibility	200	200	200
Vital Records Procured	1,000	1,000	1,500
Graves Registration	2,000	1,000	150
Wisconsin Veterans Home Admissions	15	15	25
Home Improvement Loans Program (HILP)	26	20	200
Retraining Grants	43	30	50
New Files Created	783	500	600
First Mortgage Home Loans	7	40	15

CIVIL SERVICE COMMISSION

DEPT: CIVIL SERVICE COMMISSION **UNIT NO.** 1110
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to Sections 63.01 to 63.03 of the Wisconsin Statutes, there shall be a Civil Service Commission in every county containing 500,000 or more residents.

The five-member Civil Service Commission conducts hearings on the merit system and, when necessary, makes recommendations to the County Board or its committees. The Civil Service Commission budget includes the following two programs:

1. Quasi-Judicial – The Civil Service Commission acts as an adjudicating body, conducting hearings on merit system violations and appeals of actions taken by the Director of Human Resources and rendering decisions thereon.

2. Administrative – The Civil Service Commission exercises administrative control over the merit system, including promulgation of rules.

BUDGET SUMMARY

Account Summary	2006 Actual	2007 Budget	2008 Budget	2007/2008Change
Personal Services (w/o EFB)	$ 46,434	$ 53,252	$ 53,033	$ (219)
Employee Fringe Benefits (EFB)	976	0	0	0
Services	630	9,551	7,141	(2,410)
Commodities	0	0	0	0
Other Charges	0	0	0	0
Debt & Depreciation	0	0	0	0
Capital Outlay	0	0	0	0
Capital Contra	0	0	0	0
County Service Charges	1,349	1,541	1,521	(20)
Abatements	(1,287)	(1,479)	0	1,479
Total Expenditures	$ 48,102	$ 62,865	$ 61,695	$ (1,170)
Direct Revenue	0	0	0	0
State & Federal Revenue	0	0	0	0
Indirect Revenue	0	0	0	0
Total Revenue	$ 0	$ 0	$ 0	$ 0
Direct Total Tax Levy	48,102	62,865	61,695	(1,170)

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	**2006 Actual**	**2007 Budget**	**2008 Budget**	**2007/2008Change**
Central Service Allocation	$ 0	$ 0	$ 0	$ 0
Courthouse Space Rental	0	0	0	0
Tech Support & Infrastructure	0	0	0	0
Distribution Services	0	0	0	0
Telecommunications	0	0	0	0
Record Center	0	0	0	0
Radio	0	0	0	0
Computer Charges	0	0	0	0
Applications Charges	34	2	0	(2)
Apps Charges - Network	0	0	0	0
Apps Charges - Mainframe	0	0	0	0
HRIS Allocation	1,253	1,477	0	(1,477)
Total Charges	$ 1,287	$ 1,479	$ 0	$ (1,479)
Direct Property Tax Levy	$ 48,102	$ 62,865	$ 61,695	$ (1,170)
Total Property Tax Levy	$ 49,389	$ 64,344	$ 61,695	$ (2,649)

* In 2006 and 2007, these costs were included in other charging departmental and non-departmental budgets. They were reflected here to show the "total" amount of tax levy support for this Department. In 2008, these costs are budgeted within the receiving department to show the tax levy cost in the department.

PERSONNEL SUMMARY				
	2006 Actual	**2007 Budget**	**2008 Budget**	**2007/2008Change**
Personal Services (w/o EFB)	$ 46,434	$ 53,252	$ 53,033	$ (219)
Employee Fringe Benefits (EFB)	$ 976	$ 0	$ 0	$ 0
Position Equivalent (Funded)*	5.0	5.0	5.0	0.0
% of Gross Wages Funded	100.0	100.0	100.0	0.0
Overtime (Dollars)**	$ 0	$ 0	$ 0	$ 0
Overtime (Equivalent to Position)	0.0	0.0	0.0	0.0

* For 2006 Actuals, the Position Equivalent is the budgeted amount.
** Delineated for information. (Also included in personal services.)

PERSONNEL CHANGES				
Job Title/Classification	Action	Number of Positions/ Total FTE	Division	Cost of Positions (Excluding Social Security & Fringe)
None				
			TOTAL	$ 0

MISSION

The Civil Service Commission will serve the residents of Milwaukee County by conducting hearings and rendering decisions on merit system violations and appeals of actions taken by the Director of Human Resources. In addition, the Civil Service Commission has responsibility for the adoption and amendment of rules and regulations governing the merit system.

BUDGET HIGHLIGHTS

- Personal Services expenditures without fringe benefits decrease by $219, from $53,252 to $53,033.

- 21.4% of the DAS- Human Resources Director's salary, social security, and fringe benefit costs are charged to the Civil Service Commission.

- Legal Fees are reduced by $2,410 from $9,551 to $7,141 based on actual experience.

- The abatement of Countywide crosscharges is discontinued in 2008. The tax levy previously held in the servicing department is redistributed to the recipient departments in an amount corresponding to the crosscharges. This results in a tax levy redistribution equal to the change in abatements. Due primarily to this change in methodology, direct tax levy for this department decreased $1,170. The actual change in tax levy for this department from 2007 is a decrease of $2,649.

- All departments are required to operate within their expenditure appropriations and their overall budgets. Pursuant to Section 59.60(12), Wisconsin Statutes, "No payment may be authorized or made and no obligation incurred against the county unless the county has sufficient appropriations for payment. No payment may be made or obligation incurred against an appropriation unless the director first certifies that a sufficient unencumbered balance is or will be available in the appropriation to make the payment or to meet the obligation when it becomes due and payable. An obligation incurred and an authorization of payment in violation of this subsection is void. A county officer who knowingly violates this subsection is jointly and severely liable to the county for the full amount paid. A county employee who knowingly violates this subsection may be removed for cause."

PERSONNEL REVIEW BOARD

COUNTY EXECUTIVE
ETHIC BOARD
(6 Members)
PERSONNEL REVIEW
BOARD
(5 Members)
ADMINISTRATION

OPERATING AUTHORITY & PURPOSE

Pursuant to Chapter 33 of the Milwaukee County Ordinances, the Personnel Review Board (PRB) consists of five members functioning as a quasi-judicial body to review all disciplinary charges filed by appointing authorities or other authorized persons alleging that an officer or employee in Milwaukee County classified service has acted in such a manner as to show them to be incompetent to perform their duties or to have merited discipline, demotion, or discharge as mandated by the State pursuant to Wis. Statute 63.10 or 63.12. The PRB is authorized to hear all appeals by non-represented County employees of rulings made in the final step of the established County grievance procedure, to act as final arbitrator over grievances not appealed to arbitration under Union labor contracts, and to act as the "Independent Fact Finder" to determine whether violations of the Ethics Code exist in all cases referred to the Personnel Review Board by the Ethics Board, pursuant to Chapter 9 Code of Ethics, Milwaukee County Ordinances. The PRB also reviews the rules, practices and procedures of the Civil Service Commission.

BUDGET SUMMARY				
Account Summary	**2006 Actual**	**2007 Budget**	**2008 Budget**	**2007/2008Change**
Personal Services (w/o EFB)	$ 88,501	$ 85,409	$ 98,894	$ 13,485
Employee Fringe Benefits (EFB)	66,764	74,668	72,647	(2,021)
Services	5,635	4,700	1,875	(2,825)
Commodities	927	764	764	0
Other Charges	0	0	0	0
Debt & Depreciation	0	0	0	0
Capital Outlay	0	0	1,200	1,200
Capital Contra	0	0	0	0
County Service Charges	22,056	27,385	25,752	(1,633)
Abatements	(22,491)	(28,482)	(2,054)	26,428
Total Expenditures	$ 161,392	$ 164,444	$ 199,078	$ 34,634
Direct Revenue	216	0	0	0
State & Federal Revenue	0	0	0	0
Indirect Revenue	0	0	0	0
Total Revenue	$ 216	$ 0	$ 0	$ 0
Direct Total Tax Levy	161,176	164,444	199,078	34,634

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	**2006 Actual**	**2007 Budget**	**2008 Budget**	**2007/2008Change**
Central Service Allocation	$ 0	$ 0	$ 0	$ 0
Courthouse Space Rental	12,600	12,532	0	(12,532)
Tech Support & Infrastructure	3,963	6,677	0	(6,677)
Distribution Services	594	361	0	(361)
Telecommunications	327	207	0	(207)
Record Center	0	0	0	0
Radio	0	0	0	0
Computer Charges	0	979	0	(979)
Applications Charges	1,867	3,566	0	(3,566)
Apps Charges - Network	0	0	0	0
Apps Charges - Mainframe	0	0	0	0
HRIS Allocation	1,755	2,112	0	(2,112)
Total Charges	$ 21,106	$ 26,434	$ 0	$ (26,434)
Direct Property Tax Levy	$ 161,176	$ 164,444	$ 199,078	$ 34,634
Total Property Tax Levy	$ 182,282	$ 190,878	$ 199,078	$ 8,200

** In 2006 and 2007, these costs were included in other charging departmental and non-departmental budgets. They were reflected here to show the "total" amount of tax levy support for this Department. In 2008, these costs are budgeted within the receiving department to show the tax levy cost in the department.

PERSONNEL SUMMARY				
	2006 Actual	**2007 Budget**	**2008 Budget**	**2007/2008Change**
Personal Services (w/o EFB)	$ 88,501	$ 85,409	$ 98,894	$ 13,485
Employee Fringe Benefits (EFB)	$ 66,764	$ 74,668	$ 72,647	$ (2,021)
Position Equivalent (Funded)*	7.0	7.2	7.5	0.3
% of Gross Wages Funded	100.0	97.7	100.0	2.3
Overtime (Dollars)**	$ 0	$ 0	$ 0	$ 0
Overtime (Equivalent to Position)	0.0	0.0	0.0	0.0

* For 2006 Actuals, the Position Equivalent is the budgeted amount.
** Delineated for information. (Also included in personal services.)

PERSONNEL CHANGES				
Job Title/Classification	Action	Number of Positions/ Total FTE	Division	Cost of Positions (Excluding Social Security & Fringe)
Administrative Intern	Create	0.5 FTE	PRB	10,255
			TOTAL	$ 10,255

MISSION

The Milwaukee County Personnel Review Board must assure a fair and impartial due process hearing for the discipline or discharge of County employees as provided by law and prescribed under Wisconsin State Statutes 63.10 and 63.12, Chapters 17.207 and 33 of the Milwaukee County Ordinances, and cases referred under Chapter 9, Milwaukee County Ordinances.

OBJECTIVES

- To conduct discipline, grievance, and Ethics Code violation hearings in the most professional, effective, efficient and equitable manner possible, ensuring that the employee gets a fair and impartial hearing

- PRB members and the Executive Secretary will continue to provide research pertaining to laws, court rulings, arbitrator decisions and personnel trends.

- The PRB will continue to maintain its reputation of being an open and fair citizen hearing body in all cases as regulated by governing statutes and ordinances.

- The PRB will continue to be responsive to the needs of both management and employees resulting in increased productivity in the County personnel system.

- All disciplinary actions will be supported by testimony and evidence.

BUDGET HIGHLIGHTS

- Personal Services expenditures, without fringe benefits, increase by $13,485, from $85,409 to $98,894. Total FTE increase by 0.3 to a total of 7.5. This is due to wage adjustments and to the creation of a 0.5 FTE Administrative Intern. The Administrative Intern will assist in managing workload, which has increased substantially as several large departments have adopted more strict attendance policies. In 2007, the Commission is expected to hold 268 hearings, an increase of 87% over the number of hearings held in 2006.

- Expenditures for Services decrease by $2,825, from $4,700 to $1,875, primarily due to a decrease in legal fees.

- Departments have the authority to fill unfunded positions provided they do not incur a salary deficit.

- ECP positions are not provided step increases or performance awards in 2008 as allowed in County Ordinance Section 17.265 (3).

- The abatement of Countywide crosscharges is discontinued in 2008. The tax levy previously held in the servicing department is redistributed to the recipient departments in an amount corresponding to the crosscharges. This results in a tax levy redistribution equal to the change in abatements. Due primarily to this change in methodology, direct tax levy for this department increased $34,634. The actual change in tax levy for this department from 2007 is an increase of $8,200.

- All departments are required to operate within their expenditure appropriations and their overall budgets. Pursuant to Section 59.60(12), Wisconsin Statutes, "No payment may be authorized or made and no obligation incurred against the county unless the county has sufficient appropriations for payment. No payment may be made or obligation incurred against an appropriation unless the director first certifies that a sufficient unencumbered balance is or will be available in the appropriation to make the payment or to meet the obligation when it becomes due and payable. An obligation incurred and an authorization of payment in violation of this subsection is void. A county officer who knowingly violates this subsection is jointly and severely liable to the county for the full amount paid. A county employee who knowingly violates this subsection may be removed for cause."

ACTIVITY AND STATISTICAL SUMMARY			
	2006 Actual	2007 Budget	2008 Budget
Discipline/Grievance Hearings Placed on Docket	143	150	250
Number of PRB Meetings with Hearings	28	27	27
Hours Met in Session	72	72	72

CORPORATION COUNSEL

COUNTY EXECUTIVE
CORPORATION COUNSEL
LEGAL SERVICES
ADMINISTRATION

DEPT: CORPORATION COUNSEL **UNIT NO.** 1130
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to Section 59.42 of the Wisconsin Statutes, the Corporation Counsel prosecutes or defends all civil actions in which the County, or any of its boards, commissions, committees, departments or officers is interested or a party; issues opinions; drafts County ordinances and resolutions; drafts proposed legislation; processes commitments of mentally ill persons; drafts protective placement pleadings and guardianships for "developmentally disabled and aged infirm persons;" and acts as general counsel for the County in all civil matters in all Federal and State courts and before all Federal, State and County administrative bodies and agencies. In addition, pursuant to statutes, the Corporation Counsel represents State agencies or the Attorney General in civil matters and prosecutes various civil remedies mandated by State law.

BUDGET SUMMARY

Account Summary	2006 Actual	2007 Budget	2008 Budget	2007/2008Change
Personal Services (w/o EFB)	$ 1,686,016	$ 1,810,074	$ 1,886,747	$ 76,673
Employee Fringe Benefits (EFB)	948,886	821,346	890,317	68,971
Services	96,138	95,679	99,885	4,206
Commodities	31,121	27,960	29,960	2,000
Other Charges	113,726	56,120	56,120	0
Debt & Depreciation	0	0	0	0
Capital Outlay	0	0	7,600	7,600
Capital Contra	0	0	0	0
County Service Charges	257,586	255,661	254,894	(767)
Abatements	(1,313,952)	(1,304,028)	(1,293,833)	10,195
Total Expenditures	$ 1,819,521	$ 1,762,812	$ 1,931,690	$ 168,878
Direct Revenue	190,265	141,027	141,027	0
State & Federal Revenue	0	0	0	0
Indirect Revenue	0	0	0	0
Total Revenue	$ 190,265	$ 141,027	$ 141,027	$ 0
Direct Total Tax Levy	1,629,256	1,621,785	1,790,663	168,878

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*

Account Summary	2006 Actual	2007 Budget	2008 Budget	2007/2008Change
Central Service Allocation	$ 25,622	$ 29,408	$ 0	$ (29,408)
Courthouse Space Rental	139,200	138,532	0	(138,532)
Tech Support & Infrastructure	27,875	30,989	0	(30,989)
Distribution Services	1,735	853	0	(853)
Telecommunications	4,594	4,108	0	(4,108)
Record Center	1,998	1,211	0	(1,211)
Radio	0	0	0	0
Computer Charges	10,303	8,818	0	(8,818)
Applications Charges	25,762	20,115	0	(20,115)
Apps Charges - Network	0	0	0	0
Apps Charges - Mainframe	0	0	0	0
HRIS Allocation	6,592	6,418	0	(6,418)
Total Charges	$ 243,681	$ 240,452	$ 0	$ (240,452)
Direct Property Tax Levy	$ 1,629,256	$ 1,621,785	$ 1,790,663	$ 168,878
Total Property Tax Levy	$ 1,872,937	$ 1,862,237	$ 1,790,663	$ (71,574)

* In 2006 and 2007, these costs were included in other charging departmental and non-departmental budgets. They were reflected here to show the "total" amount of tax levy support for this Department. In 2008, these costs are budgeted within the receiving department to show the tax levy cost in the department.

PERSONNEL SUMMARY				
	2006 Actual	**2007 Budget**	**2008 Budget**	**2007/2008Change**
Personal Services (w/o EFB)	$ 1,686,016	$ 1,810,074	$ 1,886,747	$ 76,673
Employee Fringe Benefits (EFB)	$ 948,886	$ 821,346	$ 890,317	$ 68,971
Position Equivalent (Funded)*	20.3	21.7	21.8	0.1
% of Gross Wages Funded	96.8	98.8	99.0	0.2
Overtime (Dollars)**	$ 323	$ 0	$ 0	$ 0
Overtime (Equivalent to Position)	0.0	0.0	0.0	0.0

* For 2006 Actuals, the Position Equivalent is the budgeted amount.
** Delineated for information. (Also included in personal services.)

PERSONNEL CHANGES				
Job Title/Classification	Action	Number of Positions/ Total FTE	Division	Cost of Positions (Excluding Social Security & Fringe)
None				
			TOTAL	$ 0

MISSION

It is the mission of the Office of Corporation Counsel to ensure that Milwaukee County, its officers, employees and agents adhere to all applicable legal requirements, and to minimize personal and fiscal liability for the aforementioned group.

OBJECTIVES

- The Office of Corporation Counsel will continue to ensure that the legal advice given to all Milwaukee County departments, boards, commissions and employees will be timely and accurate.

- The Office of Corporation Counsel will refine and enhance the legal services provided to the Behavioral Health Division to ensure that the public, patients and BHD staff are properly served in this critical area.

BUDGET HIGHLIGHTS

- Personal Services without fringe benefits increase $76,673, from $1,810,074 to $1,886,747.

- The number of FTE's increases by 0.10 FTE due to a minor change in the estimate of vacancy and turnover.

- Crosscharges for legal services to other County departments increase $230,257 as follows:

Department	2007	2008	Change
ERS/Benefits	$150,000	$166,389	$16,389
Child Support	$4,400	$4,400	$0
DPW- Airport	$191,394	$223,000	$31,606
DPW- Highway	$38,360	$25,000	($13,360)
DHHS- Behavioral Health	$490,419	$596,346	$105,927
DHHS- Aging	$96,512	$123,264	$26,752
DHHS-Disabilities	$92,491	$155,434	$62,943
Total	$1,063,576	$1,293,833	$230,257

- Services increase $4,206 primarily due to a $5,000 increase for Education and Seminars.

- An appropriation of $7,600 is included for a replacement copier.

- Departments have the authority to fill unfunded positions provided they do not incur a salary deficit.

- ECP positions are not provided step increases or performance awards in 2008 as allowed in County Ordinance Section 17.265 (3).

- The abatement of Countywide crosscharges is discontinued in 2008. The tax levy previously held in the servicing department is redistributed to the recipient departments in an amount corresponding to the crosscharges. This results in a tax levy redistribution equal to the change in abatements. Due primarily to this change in methodology, direct tax levy for this department increased $168,878. The actual change in tax levy for this department from 2007 is a decrease of $71,574.

- All departments are required to operate within their expenditure appropriations and their overall budgets. Pursuant to Section 59.60(12), Wisconsin Statutes, "No payment may be authorized or made and no obligation incurred against the county unless the county has sufficient appropriations for payment. No payment may be made or obligation incurred against an appropriation unless the director first certifies that a sufficient unencumbered balance is or will be available in the appropriation to make the payment or to meet the obligation when it becomes due and payable. An obligation incurred and an authorization of payment in violation of this subsection is void. A county officer who knowingly violates this subsection is jointly and severely liable to the county for the full amount paid. A county employee who knowingly violates this subsection may be removed for cause."

ACTIVITY AND STATISTICAL SUMMARY

	2006 Actual	2007 Budget	2008 Budget
A. Legal			
Legal Opinions & Advisory Memorandums	65	50	75
Advisory Meetings w/Departments	625	500	725
Claims Against County	280	500	340
Subrogations	80	included above	100
Wage claims	140	500	130
Pesticide Lawsuits	8	included above	10
Foreclosures -- mortgage and tax lien	75	300	100
Probate -- estates (object to claim)	8	200	20
DBE		180 hours	180 hours
Major Lease & Contract Negotiations & Review	325 hours	360 hours	1000
Public Records		150	500
Open Meetings		150	500
Forfeiture Actions	60	30	80
Return of Property	13	10	15
B. Labor Relations			
Major Contract Negotiations-200 Hours or More	5	5	5
Unemployment Compensation Hearings	35	50	50
Discrimination Complaints Including ADA	46	100	75
FMLA	8	included above	15
Disability	4	included above	10
Grievance Arbitration, Appeals of Disciplinary Suspension Before Permanent Umpire or WERC includes WERC prohibited practices	30	60	60
Personnel Review Board	153	185	200
C. Mental Health			
Mental Health Commitments	5,133	5,300	5,650
Guardianship/Protective Placement Cases	220	included above	260
Watts Review Cases	250	included above	300

DEPARTMENT OF ADMINISTRATIVE SERVICES

COUNTY EXECUTIVE
DEPARTMENT OF ADMINISTRATIVE SERVICES
OFFICE FOR PERSONS WITH DISABILITIES
EMPLOYEE BENEFITS
HUMAN RESOURCES
FISCAL AFFAIR
PROCUREMENT
INFORMATION MANAGEMENT SERVICES DIVISION
LABOR RELATIONS
ECONOMIC & COMMUNITY DEVELOPMENT
RISK MANAGEMENT
* EMPLOYMENT, TRANSPORTATION & ACCESSIBILITY
* INTERPRETER SERVICES
* COMMUNITY RECREATION SERVICES
* GENERAL BENEFITS
* EMPLOYEE RETIREMENT SYSTEM (ERS)
* DIRECTOR'S OFFICE
* RECRUITMENT, ASSESSMENT & STAFFING
* ADMINISTRATION
* FISCAL & STRATEGIC SERVICES
* CENTRAL ACCOUNTING
* ACCOUNTS PAYABLE
* PAYROLL
* STANDARDS & SPECIFICATIONS
*PURCHASING
* DOCUMENT, DISTRIBUTION & RECORDS SERVICES
* APPLICATION SERVICES
* TECHNICAL SUPPORT & INFRASTRUCTURE SERVICES
COLLECTIVE BARGAINING
* ADMINISTRATION
* COMMUNITY DEVELOPMENT BLOCK GRANT
* REAL ESTATE SERVICES
* CLAIMS ADMINISTRATION
* INSURANCE SERVICES
* SAFETY & HEALTH
CIVIL SERVICE COMMISSION
PURCHASING STANDARDIZATION COMMITTEE

DEPARTMENT OF ADMINISTRATIVE SERVICES – OFFICE FOR PERSONS WITH DISABILITIES

DEPT: DEPARTMENT OF ADMINISTRATIVE SERVICES – OFFICE FOR PERSONS WITH DISABILITIES

UNIT NO. 1019
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

The Milwaukee County Commission for Persons with Disabilities was established March 21, 1978, under Chapter 73 of the Milwaukee County Ordinances, to "promote the independence of Milwaukee County's handicapped and disabled persons." As part of this charge, the Commission is empowered, by Section 73.09, to:

> "advise the County Board of Supervisors of the needs of handicapped and disabled persons within Milwaukee County, and the status of existing services designed to meet such needs and may recommend any new program, accommodation or service required to meet such needs."

The Office for Persons with Disabilities provides Milwaukee County citizens with reliable and comprehensive disability-related information, fosters professional relationships that promote cooperation and effective collaboration, and assures that Milwaukee County programs, services, and facilities are accessible to persons with disabilities.

BUDGET SUMMARY

Account Summary	2006 Actual	2007 Budget	2008 Budget	2007/2008 Change
Personal Services (w/o EFB)	$ 242,046	$ 282,643	$ 289,727	$ 7,084
Employee Fringe Benefits (EFB)	141,132	149,338	152,639	3,301
Services	184,229	305,642	257,583	(48,059)
Commodities	7,730	10,054	8,554	(1,500)
Other Charges	219,402	242,226	242,226	0
Debt & Depreciation	0	0	0	0
Capital Outlay	0	150,000	100,000	(50,000)
Capital Contra	0	0	0	0
County Service Charges	89,912	92,575	91,512	(1,063)
Abatements	(357,196)	(389,397)	(305,466)	83,931
Total Expenditures	$ 527,255	$ 843,081	$ 836,775	$ (6,306)
Direct Revenue	137,571	128,500	135,500	7,000
State & Federal Revenue	0	0	0	0
Indirect Revenue	0	0	0	0
Total Revenue	$ 137,571	$ 128,500	$ 135,500	$ 7,000
Direct Total Tax Levy	389,684	714,581	701,275	(13,306)

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	**2006 Actual**	**2007 Budget**	**2008 Budget**	**2007/2008 Change**
Central Service Allocation	$ 16,465	$ 17,203	$ 0	$ (17,203)
Courthouse Space Rental	25,512	25,381	0	(25,381)
Tech Support & Infrastructure	7,953	8,482	0	(8,482)
Distribution Services	735	932	0	(932)
Telecommunications	1,786	1,903	0	(1,903)
Record Center	32	21	0	(21)
Radio	0	0	0	0
Computer Charges	2,424	2,449	0	(2,449)
Applications Charges	7,827	5,296	0	(5,296)
Apps Charges - Network	0	0	0	0
Apps Charges - Mainframe	0	0	0	0
HRIS Allocation	1,296	1,214	0	(1,214)
Total Charges	$ 64,031	$ 62,881	$ 0	$ (62,881)
Direct Property Tax Levy	$ 389,684	$ 714,581	$ 701,275	$ (13,306)
Total Property Tax Levy	$ 453,715	$ 777,462	$ 701,275	$ (76,187)

* In 2006 and 2007, these costs were included in other charging departmental and non-departmental budgets. They were reflected here to show the "total" amount of tax levy support for this Department. In 2008, these costs are budgeted within the receiving department to show the tax levy cost in the department.

PERSONNEL SUMMARY				
	2006 Actual	**2007 Budget**	**2008 Budget**	**2007/2008 Change**
Personal Services (w/o EFB)	$ 242,046	$ 282,643	$ 289,727	$ 7,084
Employee Fringe Benefits (EFB)	$ 141,132	$ 149,338	$ 152,639	$ 3,301
Position Equivalent (Funded)*	5.2	4.1	4.1	0.0
% of Gross Wages Funded	100.0	100.0	100.0	0.0
Overtime (Dollars)**	$ 2,854	$ 2,491	$ 2,093	$ (398)
Overtime (Equivalent to Position)	0.1	0.0	0.0	0.0

* For 2006 Actuals, the Position Equivalent is the budgeted amount.
** Delineated for information. (Also included in personal services.)

PERSONNEL CHANGES				
Job Title/Classification	Action	Number of Positions/ Total FTE	Division	Cost of Positions (Excluding Fringe Benefits)
Adm Sec CIHI	Abolish	1/1.0	OPD	0*
			TOTAL	$ 0

* This position was unfunded in 2007, so there is no fiscal effect in 2008.

MISSION

It is the mission of the Office for Persons with Disabilities to effectively employ Milwaukee County and community resources to assure that people with disabilities share equally in programs, services and facilities of the County. The Office will provide high quality, responsive services that enhance self-sufficiency, personal safety, economic opportunity and quality of life for all people with disabilities.

OBJECTIVES

- Consumers for the recreation programs, and the community renters, will find the Wil-O-Way Recreation Centers to be more accessible, functional, and welcoming through program refinements and facility improvements.

- Through job accommodation and relocation services, Milwaukee County employees with disabilities will be retained as productive employees.

- Milwaukee County will deploy technology to enhance communication services for people who are deaf, hard of hearing, or require augmented speech.

DEPARTMENT DESCRIPTION

The Office for Persons with Disabilities includes the following functions: Employment, Transportation, Accessibility, Sign Language Interpreting and Recreation.

Employment includes administering and implementing the Disabled Expanded Certification Appointment (DECA) program, as well as providing job accommodation consultations and the Job Relocation Program to Milwaukee County departments and employees with disabilities.

Transportation involves the assurance of appropriate access to specialized transportation for persons with disabilities. Assistance is provided with problem solving, advocacy and consumer planning through the Transit Plus Advisory Council.

Accessibility consists of the review of building/remodeling plans proposed by departments for their facilities to assure compliance with accessibility standards. This is accomplished through physical site surveys as well as architectural plan reviews and technical guidance. In addition, this function also involves working with other departments in upgrading their level of accessibility offered to citizens with disabilities.

Sign Language Interpreting comprises the coordination and provision of sign language interpreting for County departments to citizens who are deaf/hard of hearing. It also coordinates and provides assistance to County departments with such technology as TTY's and Assistive Listening Devices, and telephone relay services.

Recreation is responsible for the creation and assured provision of integrated recreation programming for citizens with disabilities in venues operated by Milwaukee County and other community resources. OPD manages and operates two center-based recreational facilities, Wil-O-Way Grant and Wil-O-Way Underwood.

The department also provides other activities such as, but not limited to, the distribution of two informational newsletters (Handi-NEWS & NOTES and Access Update), disability-related training to Milwaukee County departments and the public and the distribution of tickets to people with disabilities for the Admirals, Brewers, Bucks, Wave and Holiday Folk Fair.

BUDGET HIGHLIGHTS

- Personal Services expenditures without fringe benefits increase $7,084, from $282,643 to $289,727. FTE's remain at the 2007 level of 4.1. One (1.0 FTE) vacant position of Administrative Secretary CIHI (Coordinator Interpreter for Hearing Impaired) is abolished. The position was unfunded in 2007.

- In 2008, revenue increases by $7,000, from $128,500 to $135,500. This increase is due to an anticipated increase in Wil-O-Way rental income and Key Card proceeds based on actual experience.

- Total Services decrease by $48,059 to a total of $257,583. This is mainly due to a decreased contractual services appropriation for short-term contracts, including sign language interpreters, of $34,879 based on experience, and a $6,200 decrease in utilities also based on experience.

- The cost of interpreters is charged to user County departments through the Office for Persons with Disabilities cross charge. The total charged out by OPD in 2008 is $217,200, which is a decrease of $21,050 and reflects Courts assuming greater responsibility for coordination of their interpreting services.

- To meet the Office's responsibilities to ensure accessibility in County owned and operated facilities, $100,000 is appropriated for maintenance of accessibility-related assets. This is a $50,000 decrease from the 2007 appropriation. Implementation of this maintenance program will be coordinated by the Office for Persons with Disabilities and the Department of Administrative Services – Fiscal Affairs.

- The Handi-News & Notes newsletter continues to be produced in electronic formats. This has significantly reduced production and distribution costs.

- OPD staff will assist and support the Milwaukee County Commission for Persons with Disabilities in its effort to secure foundation and other funding in support of programs, services, and activities benefiting Milwaukee County residents with disabilities. This effort is directed at diversifying the funding base for the Office and its services.

- In 2008, OPD will investigate deploying video interpreting services where appropriate. OPD will also investigate enhanced TTY and auditory listening devices for individuals who are deaf or hard of hearing.

- Departments have the authority to fill unfunded positions provided they do not incur a salary deficit.

- ECP positions are not provided step increases or performance awards in 2008 as allowed in County Ordinance Section 17.265 (3).

- The abatement of Countywide crosscharges is discontinued in 2008. The tax levy previously held in the servicing department is redistributed to the recipient departments in an amount corresponding to the crosscharges. This results in a tax levy redistribution equal to the change in abatements. Due primarily to this change in methodology, direct tax levy for this department decreased $13,306. The actual change in tax levy for this department from 2007 is a decrease of $76,187.

- All departments are required to operate within their expenditure appropriations and their overall budgets. Pursuant to Section 59.60(12), Wisconsin Statutes, "No payment may be authorized or made and no obligation incurred against the county unless the county has sufficient appropriations for payment. No payment may be made or obligation incurred against an appropriation unless the director first certifies that a sufficient unencumbered balance is or will be available in the appropriation to make the payment or to meet the obligation when it becomes due and payable. An obligation incurred and an authorization of payment in violation of this subsection is void. A county officer who knowingly violates this subsection is jointly and severely liable to the county for the full amount paid. A county employee who knowingly violates this subsection may be removed for cause."

For 2008, Wil-O-Way community rental rates are proposed as follows:

FEE SCHEDULE		
Wil-O-Way Community Rental Rates	**2007 (Based on a 6 hour minimum)**	**2008 (Based on a 4 hour minimum)**
Non-Peak (January to May, September to December); Resident	$ 275.00	$ 225.00
Peak (June- August); Resident	$ 275.00	$ 275.00
Non-Peak (January to May, Sept. to December); Non-Resident	$ 325.00	$ 300.00
Peak (June- August); Non-Resident	$ 325.00	$ 350.00
Disability Related Organizations	$ 190.00	$ 175.00
Additional Hour	$ 55.00	$ 60.00

ACTIVITY AND STATISTICAL SUMMARY			
	2006 Actual	2007 Budget	2008 Budget
Joint Projects - Other Departments	35	35	35
Job Accommodation/Disabled Employee Consultations	250	250	250
Specialized Transportation Assessments	300	300	300
Interpreter Service - Hours	2,000	2,500	1,800
Handi-NEWS & NOTES - Circulation	354,250	275,000	350,000

DEPARTMENT OF ADMINISTRATIVE SERVICES - OFFICE FOR PERSONS WITH DISABILITIES EXPENDABLE TRUST (ORG. 0601)

Since 1983, the Milwaukee County Commission for Persons with Disabilities has maintained an expendable trust fund to benefit Milwaukee County residents with disabilities. Consistent with applicable Milwaukee County policy and procedure, the Commission initiates fiscal actions that require concurrence with the County Board of Supervisors and the County Executive. Through its actions, the Commission also fosters activities that support contributions to the corpus of the trust.

BUDGET SUMMARY		
Expenditure	Revenue	Tax Levy
$12,000	$12,000	$0

Total 2008 expenditures and revenues for the Disabilities Expendable Trust Fund are $12,000 and include the following:

Expenditure

$12,000: For the activities of the Commission throughout the year including, but not limited to, support for disability-related community events.

Revenue

$12,000: From grants and advertisements in Handi News & Notes.

DEPARTMENT OF ADMINISTRATIVE SERVICES – LABOR RELATIONS

DEPT: DEPARTMENT OF ADMINISTRATIVE SERVICES – LABOR RELATIONS **UNIT NO.** 1135
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to Chapter 79 of the Milwaukee County General Ordinances, the Labor Relations Division has general responsibility for the negotiation and administration of all collective bargaining agreements. The Division is also responsible for establishing labor relations training programs for supervisory staff, and conducting, on behalf of Milwaukee County, all procedures ordered by the Wisconsin Employment Relations Commission, U.S. Department of Labor, or the Wisconsin Department of Workforce Development.

BUDGET SUMMARY

Account Summary	2006 Actual	2007 Budget	2008 Budget	2007/2008Change
Personal Services (w/o EFB)	$ 273,053	$ 221,047	$ 294,852	$ 73,805
Employee Fringe Benefits (EFB)	154,598	112,006	152,254	40,248
Services	274,774	186,650	154,655	(31,995)
Commodities	1,782	2,300	2,300	0
Other Charges	0	0	0	0
Debt & Depreciation	0	0	0	0
Capital Outlay	0	0	9,765	9,765
Capital Contra	0	0	0	0
County Service Charges	25,946	25,323	23,083	(2,240)
Abatements	(25,170)	(23,949)	0	23,949
Total Expenditures	$ 704,983	$ 523,377	$ 636,909	$ 113,532
Direct Revenue	0	0	0	0
State & Federal Revenue	0	0	0	0
Indirect Revenue	0	0	0	0
Total Revenue	$ 0	$ 0	$ 0	$ 0
Direct Total Tax Levy	704,983	523,377	636,909	113,532

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*

Account Summary	2006 Actual	2007 Budget	2008 Budget	2007/2008Change
Central Service Allocation	$ 0	$ 0	$ 0	$ 0
Courthouse Space Rental	13,716	13,653	0	(13,653)
Tech Support & Infrastructure	7,901	6,803	0	(6,803)
Distribution Services	76	47	0	(47)
Telecommunications	1,085	719	0	(719)
Record Center	238	160	0	(160)
Radio	0	0	0	0
Computer Charges	0	0	0	0
Applications Charges	376	1,386	0	(1,386)
Apps Charges - Network	0	0	0	0
Apps Charges - Mainframe	0	0	0	0
HRIS Allocation	1,777	1,181	0	(1,181)
Total Charges	$ 25,169	$ 23,949	$ 0	$ (23,949)
Direct Property Tax Levy	$ 704,983	$ 523,377	$ 636,909	$ 113,532
Total Property Tax Levy	$ 730,152	$ 547,326	$ 636,909	$ 89,583

* In 2006 and 2007, these costs were included in other charging departmental and non-departmental budgets. They were reflected here to show the "total" amount of tax levy support for this Department. In 2008, these costs are budgeted within the receiving department to show the tax levy cost in the department.

PERSONNEL SUMMARY				
	2006 Actual	**2007 Budget**	**2008 Budget**	**2007/2008Change**
Personal Services (w/o EFB)	$ 273,053	$ 221,047	$ 294,852	$ 73,805
Employee Fringe Benefits (EFB)	$ 154,598	$ 112,006	$ 152,254	$ 40,248
Position Equivalent (Funded)*	7.1	3.0	4.0	1.0
% of Gross Wages Funded	98.7	100.0	100.0	0.0
Overtime (Dollars)**	$ 0	$ 0	$ 0	$ 0
Overtime (Equivalent to Position)	0.0	0.0	0.0	0.0

* For 2006 Actuals, the Position Equivalent is the budgeted amount.
** Delineated for information. (Also included in personal services.)

PERSONNEL CHANGES				
Job Title/Classification	Action	Number of Positions/ Total FTE	Division	Cost of Positions (Excluding Social Security & Fringe)
Labor Relations Specialist 3	Fund	1/1.0	Labor Relations	$ 65,131
			TOTAL	$ 65,131

MISSION

Labor Relations will negotiate and administer responsible and cost-effective collective bargaining agreements for Milwaukee County and the eight unions, which account for 84.2% of the entire Milwaukee County workforce.

OBJECTIVES

- Review procedures and policies on grievances; make necessary adjustments to ensure proper and timely grievance handling.
- Review existing contract language. Prepare for and begin negotiations for successor agreements to the existing contracts.
- Review all known/existing collateral agreements. Check them for relevance and incorporate into labor agreements, when applicable.

DEPARTMENT DESCRIPTION

Labor Relations negotiates and administers all collective bargaining agreements, establishes labor relations training programs for supervisory staff and conducts all procedures ordered by the Wisconsin Employment Relations Commission, U.S. Department of Labor, or the Wisconsin Department of Workforce Development. All matters relating to labor relations introduced to the County Board are normally referred to Labor Relations for recommendation. In addition, Labor Relations may, under the direction of the County Board Personnel Committee, carry out those procedural responsibilities delegated to that committee by Chapter 80 of the Milwaukee County General Ordinances, and annually review the wages, hours and conditions of employment of all employees not represented for purposes of collective bargaining, and submit recommendations thereon to the County Board of Supervisors each year for the following year.

BUDGET HIGHLIGHTS

- Personal Services without fringe benefits increase $73,805, from $221,047 to $294,852. Increased costs of $91,724 (including salary, social security and the active portion of fringe benefit costs) result from funding the Labor Relations Specialist 3 position that was previously unfunded.
- One (1.0 FTE) HR Coordinator (Classification) continues to be unfunded in 2008.
- Total expenditures for Services decrease by $31,995, from $186,650 to $154,655. A

reduction in legal fees of $47,000 is offset by an increase of $10,000 in expenditures for Professional Services to cover projected arbitration costs.

- Capital Outlay is budgeted at $9,765 to replace a 15 year old copier that can no longer be maintained.

- Contracts for all eight of the County labor unions are due to expire on December 31, 2008. Labor Relations will begin to negotiate successor agreements with all unions in late summer 2008.

- Departments have the authority to fill unfunded positions provided they do not incur a salary deficit.

- ECP positions are not provided step increases or performance awards in 2008 as allowed in County Ordinance Section 17.265 (3).

- The abatement of Countywide crosscharges is discontinued in 2008. The tax levy previously held in the servicing department is redistributed to the recipient departments in an amount corresponding to the crosscharges. This results in a tax levy redistribution equal to the change in abatements. Due primarily to this change in methodology, direct tax levy for this department increased $113,532. The actual change in tax levy for this department from 2007 is an increase of $89,583.

- All departments are required to operate within their expenditure appropriations and their overall budgets. Pursuant to Section 59.60(12), Wisconsin Statutes, "No payment may be authorized or made and no obligation incurred against the county unless the county has sufficient appropriations for payment. No payment may be made or obligation incurred against an appropriation unless the director first certifies that a sufficient unencumbered balance is or will be available in the appropriation to make the payment or to meet the obligation when it becomes due and payable. An obligation incurred and an authorization of payment in violation of this subsection is void. A county officer who knowingly violates this subsection is jointly and severely liable to the county for the full amount paid. A county employee who knowingly violates this subsection may be removed for cause."

DEPARTMENT OF ADMINISTRATIVE SERVICES – HUMAN RESOURCES

DEPT: DEPARTMENT OF ADMINISTRATIVE SERVICES – HUMAN RESOURCES **UNIT NO.** 1140
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to Chapters 63.01 to 63.09, 63.11 and 63.13 to 63.17 of the Wisconsin Statutes and Chapter 79 of the Milwaukee County General Ordinances, this department recruits and examines candidates for all positions in the Classified Service of Milwaukee County; certifies eligibility; investigates requests for changes in classification, increases in pay and changes in personnel practices and procedures; processes unemployment compensation claims; and administers the coordination and implementation of the County's affirmative action plan.

BUDGET SUMMARY				
Account Summary	**2006 Actual**	**2007 Budget**	**2008 Budget**	**2007/2008Change**
Personal Services (w/o EFB)	$ 2,423,203	$ 2,111,292	$ 1,856,868	$ (254,424)
Employee Fringe Benefits (EFB)	1,399,279	1,306,714	1,108,884	(197,830)
Services	73,327	370,750	271,365	(99,385)
Commodities	22,105	25,800	32,290	6,490
Other Charges	0	0	2,000	2,000
Debt & Depreciation	0	0	0	0
Capital Outlay	8,701	0	0	0
Capital Contra	0	0	0	0
County Service Charges	959,739	910,630	708,230	(202,400)
Abatements	(1,393,174)	(1,391,618)	(840,453)	551,165
Total Expenditures	$ 3,493,180	$ 3,333,568	$ 3,139,184	$ (194,384)
Direct Revenue	983,908	4,200	4,700	500
State & Federal Revenue	0	0	0	0
Indirect Revenue	0	0	0	0
Total Revenue	$ 983,908	$ 4,200	$ 4,700	$ 500
Direct Total Tax Levy	2,509,272	3,329,368	3,134,484	(194,884)

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	**2006 Actual**	**2007 Budget**	**2008 Budget**	**2007/2008Change**
Central Service Allocation	$ 0	$ 0	$ 0	$ 0
Courthouse Space Rental	414,144	412,103	0	(412,103)
Tech Support & Infrastructure	138,127	123,663	0	(123,663)
Distribution Services	5,661	17,236	0	(17,236)
Telecommunications	10,806	8,226	0	(8,226)
Record Center	960	530	0	(530)
Radio	0	0	0	0
Computer Charges	38,183	26,945	0	(26,945)
Applications Charges	132,751	67,902	0	(67,902)
Apps Charges - Network	0	0	0	0
Apps Charges - Mainframe	0	0	0	0
HRIS Allocation	12,133	13,675	0	(13,675)
Total Charges	$ 752,765	$ 670,280	$ 0	$ (670,280)
Direct Property Tax Levy	$ 2,509,272	$ 3,329,368	$ 3,134,484	$ (194,884)
Total Property Tax Levy	$ 3,262,037	$ 3,999,648	$ 3,134,484	$ (865,164)

* In 2006 and 2007, these costs were included in other charging departmental and non-departmental budgets. They were reflected here to show the "total" amount of tax levy support for this Department. In 2008, these costs are budgeted within the receiving department to show the tax levy cost in the department.

PERSONNEL SUMMARY				
	2006 Actual	**2007 Budget**	**2008 Budget**	**2007/2008Change**
Personal Services (w/o EFB)	$ 2,423,203	$ 2,111,292	$ 1,856,868	$ (254,424)
Employee Fringe Benefits (EFB)	$ 1,399,279	$ 1,306,714	$ 1,108,884	$ (197,830)
Position Equivalent (Funded)*	48.4	36.9	31.0	(5.9)
% of Gross Wages Funded	95.5	99.0	98.0	(1.0)
Overtime (Dollars)**	$ 5,424	$ 0	$ 0	$ 0
Overtime (Equivalent to Position)	0.1	0.0	0.0	0.0

* For 2006 Actuals, the Position Equivalent is the budgeted amount.
** Delineated for information. (Also included in personal services.)

PERSONNEL CHANGES				
Job Title/Classification	Action	Number of Positions/ Total FTE	Division	Cost of Positions (Excluding Social Security & Fringe)
Clerical Spec (HR) NR	Create	1/1.0	Director's Office	$ 44,205
Clerical Asst. 2 NR	Unfund	1/1.0	Director's Office	(33,488)
Admin Spec Human Res. NR	Unfund	1/1.0	Director's Office	(42,199)
Human Resource Analyst 3	Abolish	1/1.0	Director's Office	0*
Human Resource Specialist	Create	1/1.0	Director's Office	54,608
Employment Relations Coord**	Abolish	1/1.0	Director's Office	(60,658)
Fiscal and Mgmt Analyst 2	Abolish	1/1.0	Director's Office	(50,214)
ExDir 2 Deputy Dir HR	Abolish	1/1.0	Director's Office	(108,388)
Employment Relations Manager	Fund	1/1.0	Director's Office	57,431
			TOTAL	$ (138,703)

* These positions were unfunded in 2007, so the abolishment in 2008 does not have a net fiscal effect.
** Abolish upon vacancy

MISSION

The Department of Administrative Services – Human Resources (DHR) will provide Milwaukee County government with an equitable and effective system for the recruitment, classification, compensation, development and retention of a talented, skilled and culturally diversified workforce. DHR will create eligibility lists in a timely manner and develop training for County employees. At all times, DHR will assure strict adherence to Federal, State and County laws, regulations and policies related to human resources.

OBJECTIVES

- DHR will develop and engage in a dynamic, comprehensive recruitment initiative to attract the most qualified and capable applicants to contribute to Milwaukee County's diversified workforce.
- DHR will fully utilize the new Ceridian Recruitment System (CRS) with the anticipated benefits being: online recruitment capability, accelerated application and selection processes, as well as implementation of the self-service function by employees.
- DHR will actively manage countywide FMLA compliance issues and accountability in conjunction with the various Departments.

DEPARTMENT DESCRIPTION

DHR is comprised of two operating sections: the Director's Office and Recruitment, Assessment and Staffing.

The ***Director's Office*** administers human resource programs, assigns projects, and coordinates the

work of the HR coordinators and managers located in various departments throughout Milwaukee County; assists County departments in identifying resources for training and staff development; submits the annual departmental budget; presents all department recommendations to the Civil Service Commission and the Personnel Committee of the County Board; serves as staff to the Personnel Committee; analyzes and reports on legislation affecting the human resource function in Milwaukee County; directs the implementation of the automated Human Resources Information System (HRIS); and provides analysis, recommendations, and implementation of new approaches to human resource/human capital administration. The Director of Human Resources serves as secretary of the Civil Service Commission. The Director's Office also studies requests for salary reallocations and changes in compensation policies and practices and estimates the fiscal impact of these actions. The department also maintains the classification system, performs job analyses, maintains salary provisions mandated by labor contracts or County Ordinances, implements provisions of the Executive Compensation Plan, and prepares recommendations to County Ordinances reflecting various personnel actions.

The ***Recruitment, Assessment and Staffing*** section develops, administers, and monitors employee selection processes for all positions in the Milwaukee County Classified Service and, upon request, for positions in the unclassified service. This effort includes the assessment of job specifications and minimum qualifications; the development and administration of applicant examinations; and the certification of qualified candidates to department heads and appointing authorities. Implicit in this activity is the responsibility of administering employee selection and related procedures in compliance with prevailing Milwaukee County, State, Federal and Civil Service rules and parameters. In addition, this section is responsible for activities supporting the recruiting of employees within the Milwaukee County Classified Service, as well as the maintenance of appropriate records and reports.

BUDGET HIGHLIGHTS

- The 2008 Budget includes a recruitment initiative to assist departments in filling critical vacancies. The DHR budget includes the creation of a Recruitment Specialist position and increased advertising funds to supplement recruitment funds already available in DHR and departments. Initially, recruitment resources will be primarily devoted to recruitment and staffing of critical health care and public safety vacancies to provide adequate staffing and less reliance on overtime in the Behavioral Health Division, House of Correction and the Jail. The recruitment specialist will perform community outreach and develop targeted recruitment strategies to maximize interest in and applications for Milwaukee County jobs. In addition, the recruitment specialist will work with departments to identify barriers in the hiring process and develop recommendations for streamlined hiring and more use of internet-based recruitment and application processing.

- The 2008 Budget includes centralized resources in DHR to better manage the use of overtime in County government and oversee the implementation of the Family Medical Leave Act (FMLA) to ensure consistent application throughout the County. DHR will take a leadership role in this initiative via the creation of a Human Resources Specialist and funding for specialized consulting and medical services related to FMLA eligibility issues in DHR. The new Human Resources Specialist will focus on analyzing the use of FMLA and overtime within departments and will work with departments to develop and implement strategies to curb such usage.

- The 2008 Budget reflects a reorganization that resulted from changes made in 2007. In 2008, HRIS implementation will increase DHR's capacity for processing personnel data, and this change is incorporated into the DHR reorganization plan. In addition, the reorganization plan builds capacity within DHR by emphasizing training and cross-training of staff, succession planning, and the transfer of critical knowledge of human resource processes from managers to their staff.

- Personal Services expenditures without fringe benefits decrease $254,424, from $2,111,292 to $1,856,868. A portion of this decrease is attributable to the transfer of 3.95 FTE to Employee Benefits, a new division of the Department of Administrative Services that was created in 2007 to manage the fringe benefit program, including health care and retirement benefits.

- Total FTE decrease by 5.9, from 36.9 to 31.0. In addition to the 3.95 FTE that were transferred to DAS - Employee Benefits, three positions are abolished (all costs include salary, social security and the active portion of fringe benefits): 1.0 FTE Fiscal and Management Analyst 2 ($73,899), 1.0 FTE Human Resources Analyst 3 ($0 because it was unfunded in 2007) and 1.0 FTE Executive Director 2 Deputy Director HR ($143,412).

- An Employment Relations Coordinator will be abolished upon vacancy and a Human Resources Specialist will be created to lead an initiative on recruitment for a savings of $7,229. A second Human Resources Specialist will be dedicated to monitoring and analyzing the use of Family Medical Leave (FMLA) and overtime countywide. This position will also be responsible for centralized approval of FMLA.

- One Clerical Specialist (HR) NR position is created at a salary, social security and active fringe benefit cost of $66,719.

- The position of Employment Relations Manager, which was unfunded in 2007, is funded in 2008 at a salary, social security and active fringe benefit cost of $82,523.

- There are two unfunded positions in the DHR, an Administrative Specialist HR and a Clerical Assistant 2 NR, for a salary, social security and active fringe benefit savings of $118,235.

- Expenditures for Services decrease $99,385, from $370,750 to $271,365. A large part of the decrease relates to a compensation study that was funded in 2007 but not funded in 2008. However, additional consulting expenditures are budgeted to support the Division's efforts to monitor FMLA and overtime in 2008. The Division's budget for advertising of county job openings is also increased by $25,000.

- County Service Charges are decreased by $202,400, from $910,630 to $708,230, primarily because a crosscharge from Corporation Counsel of $150,000 was transferred to DAS - Employee Benefits in 2007.

- DHR's budget includes an abatement of $840,453, which offsets the cost of DHR Services and eight positions that are deployed in various County departments. DAS-Fiscal will undertake a review of these cross charges in 2008 to determine the appropriate alignment of expenses.

- The Internship program in DHR, which was started in 2007, will be continued in 2008.

- Departments have the authority to fill unfunded positions provided they do not incur a salary deficit.

- ECP positions are not provided step increases or performance awards in 2008 as allowed in County Ordinance Section 17.265 (3).

- The abatement of Countywide crosscharges is discontinued in 2008. The tax levy previously held in the servicing department is redistributed to the recipient departments in an amount corresponding to the crosscharges. This results in a tax levy redistribution equal to the change in abatements. Due primarily to this change in methodology, direct tax levy for this department decreased $194,884. The actual change in tax levy for this department from 2007 is a decrease of $865,164.

- All departments are required to operate within their expenditure appropriations and their overall budgets. Pursuant to Section 59.60(12), Wisconsin Statutes, "No payment may be authorized or made and no obligation incurred against the county unless the county has sufficient appropriations for payment. No payment may be made or obligation incurred against an appropriation unless the director first certifies that a sufficient unencumbered balance is or will be available in the appropriation to make the payment or to meet the obligation when it becomes due and payable. An obligation incurred and an authorization of payment in violation of this subsection is void. A county officer who knowingly violates this subsection is jointly and severely liable to the county for the full amount paid. A county employee who knowingly violates this subsection may be removed for cause."

DEPARTMENT OF ADMINISTRATIVE SERVICES – EMPLOYEE BENEFITS

DEPT: DEPARTMENT OF ADMINISTRATIVE SERVICES – EMPLOYEE BENEFITS **UNIT NO.** 1188
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to Chapters 63.01 to 63.09, 63.11 and 63.13 to 63.17 of the Wisconsin Statutes and Chapter 58 of the Milwaukee County General Ordinances, this division manages and coordinates the details of employee benefits programs, including hospital/surgical/dental care plans, life insurance plans, and employee services programs dealing with behavioral/medical problems.

The Employee Retirement Services Section administers and maintains the Milwaukee County Retirement System as established by Chapter 201 of the Milwaukee County General Ordinances. It provides for the determination of benefits and payments to all eligible employees or their beneficiaries, and monitors and reconciles all transactions affecting the retirement fund.

BUDGET SUMMARY				
Account Summary	**2006 Actual**	**2007 Budget**	**2008 Budget**	**2007/2008Change**
Personal Services (w/o EFB)	$ 0	$ 954,184	$ 1,142,699	$ 188,515
Employee Fringe Benefits (EFB)	0	559,980	694,489	134,509
Services	0	450,000	166,550	(283,450)
Commodities	0	0	9,090	9,090
Other Charges	0	0	0	0
Debt & Depreciation	0	0	0	0
Capital Outlay	0	0	0	0
Capital Contra	0	0	0	0
County Service Charges	0	0	236,435	236,435
Abatements	0	0	0	0
Total Expenditures	$ 0	$ 1,964,164	$ 2,249,263	$ 285,099
Direct Revenue	0	1,097,273	1,263,690	166,417
State & Federal Revenue	0	0	0	0
Indirect Revenue	0	0	0	0
Total Revenue	$ 0	$ 1,097,273	$ 1,263,690	$ 166,417
Direct Total Tax Levy	0	866,891	985,573	118,682

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	**2006 Actual**	**2007 Budget**	**2008 Budget**	**2007/2008Change**
Central Service Allocation	$ 0	$ 0	$ 0	$ 0
Courthouse Space Rental	0	0	0	0
Tech Support & Infrastructure	0	0	0	0
Distribution Services	0	0	0	0
Telecommunications	0	0	0	0
Record Center	0	0	0	0
Radio	0	0	0	0
Computer Charges	0	0	0	0
Applications Charges	0	0	0	0
Apps Charges - Network	0	0	0	0
Apps Charges - Mainframe	0	0	0	0
HRIS Allocation	0	0	0	0
Total Charges	$ 0	$ 0	$ 0	$ 0
Direct Property Tax Levy	$ 0	$ 866,891	$ 985,573	$ 118,682
Total Property Tax Levy	$ 0	$ 866,891	$ 985,573	$ 118,682

** In 2006 and 2007, these costs were included in other charging departmental and non-departmental budgets. They were reflected here to show the "total" amount of tax levy support for this Department. In 2008, these costs are budgeted within the receiving department to show the tax levy cost in the department.

PERSONNEL SUMMARY				
	2006 Actual	**2007 Budget**	**2008 Budget**	**2007/2008Change**
Personal Services (w/o EFB)	$ 0	$ 954,184	$ 1,142,699	$ 188,515
Employee Fringe Benefits (EFB)	$ 0	$ 559,980	$ 694,489	$ 134,509
Position Equivalent (Funded)*	0.0	15.3	18.8	3.5
% of Gross Wages Funded	N/A	100.0	97.2	(2.8)
Overtime (Dollars)**	$ 0	$ 0	$ 20,137	$ 20,137
Overtime (Equivalent to Position)	0.0	0.0	0.4	0.4

* For 2006 Actuals, the Position Equivalent is the budgeted amount.
** Delineated for information. (Also included in personal services.)

PERSONNEL CHANGES				
Job Title/Classification	Action	Number of Positions/ Total FTE	Division	Cost of Positions (Excluding Social Security & Fringe)
Clerical Specialist (HR) NR	Abolish	1/1.0	ERS	(27,503)
Admin Spec Retirement System	Create	3/3.0	ERS	133,986
Human Resources Analyst 1-Emp	Create	1/1.0	General Benefits	42,027
Health Care Benefits Coordinator	Abolish	1/1.0	General Benefits	(59,703)
Sr Exec Asst Benefits	Create	1/1.0	General Benefits	44,919
Business Manager*	Abolish	1/1.0	General Benefits	(75,403)
Benefits Operations Manager	Create	1/1.0	General Benefits	85,000
Human Resources Intern	Abolish	1/.95	ERS	(22,765)
			Total	$ 120,558

*Abolish upon vacancy

MISSION

The Division of Employee Benefits manages the fringe benefits program, including health care benefits and the retirement benefits for Milwaukee County employees and retirees.

OBJECTIVES

- Administer health care, retirement and other benefits for County employees and retirees in a fiscally responsible and customer-friendly manner.
- Efficiently implement major benefits information systems improvements, including the Ceridian Benefits System and the Vitech V3 system.
- Develop and implement strategies to reduce the cost of health care provided to employees and retirees without diminishing the quality of care.
- Work cooperatively with the Milwaukee County Pension Board to responsibly administer Pension benefits and provide proper stewardship over the Employee Retirement System.

DEPARTMENT DESCRIPTION

The division is responsible for, and accountable for, the management of the health care and pension benefits programs for Milwaukee County active employees and retirees. This includes responsibility for all business activities, including contract solicitation, contract awards and monitoring; customer service; and budgeting, accounting and financial analysis. The Director of this division reports to the Director of Administrative Services. The director is charged with responsibility for all aspects of benefits management, including recruitment, management and coordination of staff.

The Director of Employee Benefits also reports on a regular basis to the Employee Health Work Group.

BUDGET HIGHLIGHTS

- Personal Services without fringe benefits increase $188,515, from $954,184 to $1,142,699. The majority of this increase is due to positions added during 2007 and those added in the 2008 budget.

- The 2008 Budget includes a re-organization initiative developed by the new Director of Employee Benefits that reflects his observations regarding staff operations and that is intended to provide for a more robust and efficient staffing arrangement. Total FTE's increase by 3.5, from 15.3 to 18.8. Six positions (6.0 FTE) are created (costs include salary, social security and active portions of fringe benefits): 3.0 FTE Administrative Specialists Retirement System positions - $201,795, 1.0 FTE Human Resources Analyst 1 – Employee Benefits position - $64,166, 1.0 FTE Senior Executive Assistant position - $67,572, and 1.0 FTE Benefits Operations Manager position - $115,465. These additional positions are offset by abolishment of 3.95 FTE's: 1.0 FTE vacant Clerical Specialist (HR) NR position - $46,762, 1.0 FTE vacant Health Care Benefits Coordinator position - $85,238, and 1 FTE Business Manager position - $103,998, and .95 FTE vacant Human Resources Intern position $24,507. In addition, there are minor adjustments in Vacancy and Turnover and Special Premium.

- Expenditures for Services decrease by $283,450, from $450,000 to $166,550. The decrease is due to a reduction in professional services for consulting and actuarial assistance. Staff will now do most of the duties previously performed by consultants.

- An appropriation of $9,090 is included for commodities based on the Division's experience over the past year. When this budget unit was established in 2007, no estimate was made for commodities.

- Direct Revenue increases $166,417 to a total of $1,263,690. This revenue provides funding for staff and other expenditures dedicated to the ERS/Pension system.

- The Vitech V3 application will be implemented in 2008 and will replace the existing Pension and Post-Employment Life/Health systems. V3 is a web-based solution that will facilitate improved accuracy, customer service and request tracking, reduce dependency on paper records, automate manual processes, eliminate redundant work effort and provide online access for participants, business continuity and recovery capabilities for critical data and business processes and comprehensive compliance and reporting capabilities.

- The Ceridian benefit system was implemented in July 2007. Under the new system Milwaukee County employees will use online self-service tools to compare coverage, review/change benefits, and review/change employee and dependent information.

- Departments have the authority to fill unfunded positions provided they do not incur a salary deficit.

- ECP positions are not provided step increases or performance awards in 2008 as allowed in County Ordinance Section 17.265 (3).

- The abatement of Countywide crosscharges is discontinued in 2008. Because no crosscharges were included in this budget in 2007, this change in methodology has no impact on this budget. Direct tax levy for this department increased $118,682.

- All departments are required to operate within their expenditure appropriations and their overall budgets. Pursuant to Section 59.60(12), Wisconsin Statutes, "No payment may be authorized or made and no obligation incurred against the county unless the county has sufficient appropriations for payment. No payment may be made or obligation incurred against an appropriation unless the director first certifies that a sufficient unencumbered balance is or will be available in the appropriation to make the payment or to meet the obligation when it becomes due and payable. An obligation incurred and an authorization of payment in violation of this subsection is void. A county officer who knowingly violates this subsection is jointly and severely liable to the county for the full amount paid. A county employee who

knowingly violates this subsection may be removed for cause."

DEPARTMENT OF ADMINISTRATIVE SERVICES – RISK MANAGEMENT

DEPT: DEPARTMENT OF ADMINISTRATIVE SERVICES – RISK MANAGEMENT **UNIT NO.** 1150
FUND: Internal Service - 0040

OPERATING AUTHORITY & PURPOSE

The Department of Administrative Services is created pursuant to Section 59.52(1) of the Wisconsin Statutes and Chapter 32 of the Milwaukee County Ordinances. Risk Management is responsible for administering the County's risk management program. Section 59.52(11)(a) of the Wisconsin Statutes authorizes the County to provide public liability and property damage insurance, either from commercial companies or by self-insurance created by setting up an annual fund for such a purpose, or by a combination thereof, covering without exclusion because of enumeration, motor vehicles, malfeasance of professional employees, maintenance and operation of County highways, parks, parkways and airports, and other County activities involving the possibility of damage to the general public, and provide fire and casualty insurance for all County property.

Section 59.52 (11)(d) of the Wisconsin Statutes authorizes the County to provide for the protection of the County and public against loss or damage resulting from the act, neglect or default of County officers, department administrators and employees, and to contract for and procure bonds or contracts of insurance to accomplish that purpose, either from commercial companies or by self-insurance created by setting up an annual fund for such purpose or by a combination thereof. Section 65.90(6) of the Wisconsin Statutes allows any county having a population of 500,000 or more to establish, maintain and levy a tax for a liability reserve fund for the purpose of paying liability claims or premiums on insurance to pay such claims. The annual taxes levied for the purpose may not exceed the level necessary to collect the amount recommended by an actuary, in accordance with generally accepted actuarial principles.

BUDGET SUMMARY

Account Summary	2006 Actual	2007 Budget	2008 Budget	2007/2008Change
Personal Services (w/o EFB)	$ 315,479	$ 355,706	$ 372,849	$ 17,143
Employee Fringe Benefits (EFB)	236,678	298,804	314,866	16,062
Services	50,178	58,832	65,104	6,272
Commodities	2,435	7,970	6,553	(1,417)
Other Charges	5,752,265	5,834,578	6,121,040	286,462
Debt & Depreciation	1,098	18,939	18,939	0
Capital Outlay	0	0	0	0
Capital Contra	0	0	0	0
County Service Charges	135,046	136,763	135,966	(797)
Abatements	(261,932)	(133,187)	0	133,187
Total Expenditures	$ 6,231,247	$ 6,578,405	$ 7,035,317	$ 456,912
Direct Revenue	147,689	174,371	134,000	(40,371)
State & Federal Revenue	0	0	0	0
Indirect Revenue	6,006,778	6,590,404	6,901,317	310,913
Total Revenue	$ 6,154,467	$ 6,764,775	$ 7,035,317	$ 270,542
Direct Total Tax Levy	76,780	(186,370)	0	186,370

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	**2006 Actual**	**2007 Budget**	**2008 Budget**	**2007/2008Change**
Central Service Allocation	$ 64,016	$ 75,221	$ 0	$ (75,221)
Courthouse Space Rental	31,224	29,502	0	(29,502)
Tech Support & Infrastructure	14,545	13,353	0	(13,353)
Distribution Services	788	1,206	0	(1,206)
Telecommunications	1,260	1,018	0	(1,018)
Record Center	1,059	2,116	0	(2,116)
Radio	0	0	0	0
Computer Charges	8,783	2,939	0	(2,939)
Applications Charges	8,816	6,356	0	(6,356)
Apps Charges - Network	0	0	0	0
Apps Charges - Mainframe	0	0	0	0
HRIS Allocation	1,441	1,476	0	(1,476)
Total Charges	$ 131,932	$ 133,187	$ 0	$ (133,187)
Direct Property Tax Levy	$ 76,780	$ (186,370)	$ 0	$ 186,370
Total Property Tax Levy	$ 208,712	$ (53,183)	$ 0	$ 53,183

* In 2006 and 2007, these costs were included in other charging departmental and non-departmental budgets. They were reflected here to show the "total" amount of tax levy support for this Department. In 2008, these costs are budgeted within the receiving department to show the tax levy cost in the department.

PERSONNEL SUMMARY				
	2006 Actual	**2007 Budget**	**2008 Budget**	**2007/2008Change**
Personal Services (w/o EFB)	$ 315,479	$ 355,706	$ 372,849	$ 17,143
Employee Fringe Benefits (EFB)	$ 236,678	$ 298,804	$ 314,866	$ 16,062
Position Equivalent (Funded)*	5.8	5.0	5.3	0.3
% of Gross Wages Funded	95.8	89.9	88.7	(1.2)
Overtime (Dollars)**	$ 0	$ 0	$ 0	$ 0
Overtime (Equivalent to Position)	0.0	0.0	0.0	0.0

* For 2006 Actuals, the Position Equivalent is the budgeted amount.
** Delineated for information. (Also included in personal services.)

PERSONNEL CHANGES				
Job Title/Classification	Action	Number of Positions/ Total FTE	Division	Cost of Positions (Excluding Social Security & Fringe)
None				
			TOTAL	$ 0

MISSION

It is the mission of Risk Management to protect the health and safety of employees, citizens and users of the facilities and services of Milwaukee County, through the use of risk management, claims management and employee safety techniques.

OBJECTIVES

- Assure that County assets are effectively protected through risk management risk financing programs.
- Investigate and process work related injury claims in a prompt efficient manner while minimizing the related costs.

- Provide a safe and healthy environment for County workers and the general public.

DEPARTMENT DESCRIPTION

The Risk Management Section includes the following sections: Administration, Self-Insurance, Insurance Policy and Services and Claims Management (Workers' Compensation).

The ***Administration Section*** supervises the professional staff, coordinates activities between departments, submits reports, reviews contracts for liability exposures and prepares budget documents. The unit is responsible for internal service fund accounting and cost allocations to departments. County-wide loss control activities are also administered by this section.

The ***Self-Insurance Section*** is responsible for property, general and automobile liability claim reporting, loss analysis, claim data and financing of self-retained losses.

The ***Insurance Policy and Services Section*** is responsible for selection of brokers, requests for proposals, determination of deductibles, limits and coverage, researching the market and negotiating with brokers and companies for bundled and unbundled insurance services.

The ***Claims Management Section*** is responsible for administering the Workers' Compensation claims of employees who sustain job-related injuries for medical-only and lost-time claims, and coordination of the return-to-work program. In addition, a database is maintained for all claims.

BUDGET HIGHLIGHTS

ADMINISTRATION

- Personal Services expenditures without fringe benefits increase $17,143, from $355,706 to $372,849. Total FTE's increase 0.3 to 5.3, which reflects a minor adjustment for Vacancy and Turnover.

- Funding for Other Post Employment Benefits (OPEB) Liability increases $24,500, from $74,800 in 2007 to $99,300 in 2008.

- Total Services increase by $6,272 to a total of $65,104, based on prior year actuals.

- Direct revenue is budgeted at $134,000, a decrease of $40,371 from 2007, and is comprised of $49,000 from the Milwaukee Public Museum insurance premiums, $40,000 of projected dividends from Wisconsin County Mutual, $5,000 from project management fees and $40,000 from subrogation recoveries.

- Total administration expenditures, net of abatements, are charged out to other County departments. In 2007, the methodology for this crosscharge was modified yielding an increase of total tax levy. In 2008, a technical adjustment was made, which resulted in a one-time increase in total tax levy of $186,370. Direct revenue is allocated back to charged departments at year-end. In 2008, direct revenue is used to reduce crosscharges to departments.

SELF-INSURANCE

- Expenditures for property, general and automobile liability claim reporting, loss analysis, claim data and financing of self-retained losses increase $100,000, from $875,500 to $975,500 in 2008, due to an increase in frequency for self-insured medical malpractice and payment of 2005 and 2006 Airport Liability deductibles. This expense is fully charged out to County departments. In 2008, direct revenue reduces this crosscharge $40,000.

INSURANCE POLICY AND SERVICES

- Insurance purchases increase $29,616, from $1,903,268 to $1,932,884. This expense is fully charged out to County departments. Direct revenue reduces this increase by $49,000.

CLAIMS MANAGEMENT
(WORKERS' COMPENSATION)

- Workers' Compensation self-insurance expenditures increase $156,846, from $3,055,810 to $3,212,656. Frequency of claims has decreased but severity of claims has increased. This expense is fully charged out to County departments. Direct revenue reduces this increase by $40,000.

- A charge for administration of the Workers' Compensation program is issued to all County departments as part of the Risk Management administration crosscharge.

- Departments have the authority to fill unfunded positions provided they do not incur a salary deficit.

- ECP positions are not provided step increases or performance awards in 2008 as allowed in County Ordinance Section 17.265 (3).

- The abatement of Countywide crosscharges is discontinued in 2008. The tax levy previously held in the servicing department is redistributed to the recipient departments in an amount corresponding to the crosscharges. This results in a tax levy redistribution equal to the change in abatements. Due primarily to this change in methodology, direct tax levy for this department increased $186,370. The actual change in tax levy for this department from 2007 is an increase of $53,183.

- All departments are required to operate within their expenditure appropriations and their overall budgets. Pursuant to Section 59.60(12), Wisconsin Statutes, "No payment may be authorized or made and no obligation incurred against the county unless the county has sufficient appropriations for payment. No payment may be made or obligation incurred against an appropriation unless the director first certifies that a sufficient unencumbered balance is or will be available in the appropriation to make the payment or to meet the obligation when it becomes due and payable. An obligation incurred and an authorization of payment in violation of this subsection is void. A county officer who knowingly violates this subsection is jointly and severely liable to the county for the full amount paid. A county employee who knowingly violates this subsection may be removed for cause."

ACTIVITY AND STATISTICAL SUMMARY

	2006 Actual	2007 Budget	2008 Budget
Risk Financing Cost			
Retained Losses (Self-Insured)*	$ 803,226	$ 875,500	$ 935,500
Net Insurance Premiums*	$ 1,885,126	$ 1,903,268	$ 1,883,884
Workers' Compensation Claims Processed	827	1,075	950
Dollar Amount of Claims Processed*	$ 2,876,831	$ 3,055,810	$ 3,172,656

*2008 Crosscharge reduced by direct revenue

DEPARTMENT OF ADMINISTRATIVE SERVICES – ADMINISTRATION AND FISCAL AFFAIRS DIVISION

DEPT: DEPARTMENT OF ADMINISTRATIVE SERVICES-
ADMINISTRATION & FISCAL AFFAIRS DIVISION

UNIT NO. 1151
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

The Department of Administrative Services is created pursuant to Section 59.52 (1) of the Wisconsin Statutes and Chapter 32 of the Milwaukee County Ordinances. The position of Director is authorized in the Fiscal Affairs Division and is responsible for the execution of the duties and powers assigned to the Department as specified in Chapter 32 of the Milwaukee County General Ordinances for the major divisions of Procurement, Information Management Services and Fiscal Affairs. Also reporting to the Director are Human Resources, Labor Relations, Office for Persons with Disabilities, Economic and Community Development, and Employee Benefits. The Fiscal Affairs Division is responsible for preparing and monitoring the County's annual operating and capital budgets and for preparing the County's Official Statements relating to debt issuance. It performs the County's accounting functions, which include centralized payroll, accounts payable, preparation of County financial statements, and determination of financial and cost accounting policies.

BUDGET SUMMARY				
Account Summary	**2006 Actual**	**2007 Budget**	**2008 Budget**	**2007/2008Change**
Personal Services (w/o EFB)	$ 2,455,151	$ 2,528,506	$ 2,893,423	$ 364,917
Employee Fringe Benefits (EFB)	1,383,083	1,642,698	1,727,045	84,347
Services	144,101	180,202	299,410	119,208
Commodities	17,550	10,520	10,970	450
Other Charges	1,045	1,200	1,200	0
Debt & Depreciation	0	0	0	0
Capital Outlay	7,747	0	0	0
Capital Contra	0	0	0	0
County Service Charges	633,546	623,570	570,128	(53,442)
Abatements	(1,425,598)	(1,687,170)	(1,223,823)	463,347
Total Expenditures	$ 3,216,625	$ 3,299,526	$ 4,278,353	$ 978,827
Direct Revenue	62,780	11,000	11,000	0
State & Federal Revenue	0	0	0	0
Indirect Revenue	0	0	0	0
Total Revenue	$ 62,780	$ 11,000	$ 11,000	$ 0
Direct Total Tax Levy	3,153,845	3,288,526	4,267,353	978,827

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	**2006 Actual**	**2007 Budget**	**2008 Budget**	**2007/2008Change**
Central Service Allocation	$ 13,278	$ 12,485	$ 0	$ (12,485)
Courthouse Space Rental	243,480	242,289	0	(242,289)
Tech Support & Infrastructure	194,295	156,163	0	(156,163)
Distribution Services	2,577	5,638	0	(5,638)
Telecommunications	11,047	7,771	0	(7,771)
Record Center	5,941	8,459	0	(8,459)
Radio	0	0	0	0
Computer Charges	30,304	17,634	0	(17,634)
Applications Charges	85,893	86,143	0	(86,143)
Apps Charges - Network	0	0	0	0
Apps Charges - Mainframe	0	0	0	0
HRIS Allocation	11,681	13,306	0	(13,306)
Total Charges	$ 598,496	$ 549,888	$ 0	$ (549,888)
Direct Property Tax Levy	$ 3,153,845	$ 3,288,526	$ 4,267,353	$ 978,827
Total Property Tax Levy	$ 3,752,341	$ 3,838,414	$ 4,267,353	$ 428,939

* In 2006 and 2007, these costs were included in other charging departmental and non-departmental budgets. They were reflected here to show the "total" amount of tax levy support for this Department. In 2008, these costs are budgeted within the receiving department to show the tax levy cost in the department.

PERSONNEL SUMMARY				
	2006 Actual	**2007 Budget**	**2008 Budget**	**2007/2008Change**
Personal Services (w/o EFB)	$ 2,455,151	$ 2,528,506	$ 2,893,423	$ 364,917
Employee Fringe Benefits (EFB)	$ 1,383,083	$ 1,642,698	$ 1,727,045	$ 84,347
Position Equivalent (Funded)*	44.6	44.2	47.0	2.8
% of Gross Wages Funded	96.3	97.5	96.7	(0.9)
Overtime (Dollars)**	$ 25,843	$ 0	$ 0	$ 0
Overtime (Equivalent to Position)	0.5	0.0	0.0	0.0

* For 2006 Actuals, the Position Equivalent is the budgeted amount.
** Delineated for information. (Also included in personal services.)

PERSONNEL CHANGES				
Job Title/Classification	Action	Number of Positions/ Total FTE	Division	Cost of Positions (Excluding Social Security & Fringe)
Accounting Manager	Create	1/0.5	Accounting Admin	$ 33,127
Capital Budget Analyst	Abolish	1/1.0	Fiscal Affairs - Admin	(46,235)
Admin Spec. (Fiscal Affairs) NR	Fund	1/1.0	Fiscal Affairs - Admin	46,770
Capital Finance & Plan Analyst	Create	1/1.0	Fiscal & Strategic Svcs	46,235
			TOTAL	$ 79,897

MISSION

Provide quality, efficient and responsive financial services and administrative business functions to the County Executive, County Board and County departments to enable the delivery of financially sound and effective services to the community.

OBJECTIVES

- Reconcile list of authorized positions between the County Budget system and DHR's position control system.
- Expand and enhance the County Financial Website and other automation initiatives.
- Coordinate a set of strategic planning initiatives that are deemed essential to the county's ability to responsibly and effectively address its long-term fiscal challenges and facility needs.

DEPARTMENT DESCRIPTION

Administration. The Director is responsible for coordinating the operations of the divisions, including Procurement, Information Management Services, Fiscal Affairs, Risk Management, Human Resources, Labor Relations, Employee Benefits, Office for Persons with Disabilities, and Economic and Community Development.

The primary responsibilities of the ***Fiscal and Strategic Services Section*** are budget preparation and fiscal control for both operations and capital. All budget requests are analyzed with recommendations submitted to the County Executive. Assistance is provided both to the County Executive in preparing and presenting the Executive Budget, and to the Finance and Audit Committee in its review of the County Executive's recommended budget, including the preparation of budget amendments approved by the Finance and Audit Committee and the County Board. During the year, all appropriation transfer requests are analyzed and a recommendation submitted to the County Executive. In conjunction with the Accounting Section, County departmental accounts are analyzed to determine potential expenditure deficits or revenue shortfalls, with department administrators required to submit a corrective plan of action. Other major duties include (a) the study of

all new position requests, with reports and recommendations submitted to County Board committees; (b) fiscal studies for the County Executive and County Board committees, including fiscal impact of legislative bills; and (c) special studies for the County Executive and County Board committees.

In addition, ***Reimbursement Services*** is responsible for the County-wide Tax Refund Intercept Program.

Central Accounting functions include Accounting Administration, Accounting, Accounts Payable and Payroll. A brief description of the responsibilities of each area follows:

Accounting Administration is responsible for the overall management and coordination of Central Accounting activities, the development of special studies and reports and technical assistance to both Central Accounting and other County departments and the publishing of the Comprehensive Annual Financial Report and the Single Audit Report.

Accounting is responsible for the timely and accurate preparation of County-wide monthly financial reports, publication of the Comprehensive Annual Financial Report, the State of Wisconsin Financial Report Form, and the Single Audit Report and development of the indirect cost allocation plan. In addition, Accounting is responsible for adherence to Generally Accepted Accounting Principles (GAAP), the development and maintenance of the Advantage financial information system, the fixed-asset system and the grant system, conducting budget performance reviews on an ongoing basis to identify potential year-end deficits so that problems can be resolved in a timely manner, and ongoing training and technical assistance to departments.

Accounts Payable is responsible for establishment of County-wide payment procedures, coordination with the Procurement Division, encumbrances of purchases, payment of vendor invoices, development and maintenance of the accounts payable system, and technical assistance to departments. In addition, Accounts Payable monitors payments to ensure that purchasing regulations have been followed by departments and unencumbered appropriation balances to ensure that the County has sufficient appropriations available for each payment.

Payroll is responsible for establishment of County-wide payroll procedures, coordination with the Division of Human Resources, implementation of the new Ceridian system including monitoring the preparation of payroll checks and maintenance of all earnings and deductions records, ensuring that County payroll practices meet Federal, State and contractual requirements, and filing of all required Federal and State reports on a timely basis.

BUDGET HIGHLIGHTS

- Personal Services expenditures without fringe benefits increase $364,917, from $2,528,506 to $2,893,423.

- DAS – Fiscal Affairs requested an opinion from the County's Bond Counsel regarding charging staff costs (including salary, social security and fringe benefits) for capital finance matters related to the bond financings. Based on the opinion, DAS estimates that approximately 60 percent of staff time in the DAS Capital Finance Section is allocated to capital finance related tasks eligible to charge to the bond issues. As part of this initiative, 1.0 FTE position of Capital Analyst is abolished, 1.0 FTE position of Capital Finance Planning Analyst is created, with no net fiscal effect, and an adjustment to Vacancy and Turnover is made. An abatement of $202,185 is included to account for eligible charge-back costs. The net savings from this initiative is $116,411.

- One (1.0 FTE) position of Administrative Specialist (Fiscal Affairs) NR, which was unfunded in 2007, is funded in 2008, for a cost of $69,784 including salary, social security and the active portion of fringe benefits costs.

- The 2008 Fiscal Affairs Budget includes a appropriation of $80,000 for a set of strategic planning initiatives that are deemed essential to the County's ability to responsibly and effectively address its long-term fiscal challenges. There

are three main areas of focus for this initiative in 2008:

- o Long-Range Strategic Planning: $40,000 is included for consulting assistance to be used to assist an anticipated newly formed Long Range Strategic Plan Steering Committee (LRPSC) in defining core County services, and ranking and prioritizing those services so that difficult budget decisions can be made in the context of the County's overall strategic priorities and mission.

- o County Government Space and Facilities Plan: $40,000 is budgeted to hire a professional real estate consultant to assist the Directors of DAS, Economic Development and Transportation and Public Works in developing a countywide space and facilities plan. While the size of the County's full-time workforce has shrunk by nearly 20% during the past five years, it has made few strategic decisions regarding its future space needs. This initiative will include a comprehensive inventory of existing County space used by County departments and leased to outside entities, a comprehensive inventory of parking facilities and needs, an assessment of potential physical consolidation of County departments, and the development of a list of real estate challenges and guiding principles to assist the County in addressing space and real estate needs.

- o County Grounds/Milwaukee Regional Medical Center Master Plan: Milwaukee County will work with other members of the Milwaukee Regional Medical Center (MRMC) and community leaders to determine an overall vision for the County Grounds. Milwaukee County played a critical role in planning and developing the MRMC, which is one of the premier economic engines for the region. Today, key questions have surfaced regarding the County's role as a member of the MRMC and its overall presence on the County Grounds. The Director of Administrative Services is authorized and directed to initiate discussion with the MRMC members regarding their current planning efforts and how those impact the issues the County is facing as it determines its future on the County Grounds, and to report back to the Finance and Audit and Economic and Community Development Committees during 2008 regarding those discussions.

- DAS-Fiscal Affairs has undertaken a review of central fiscal and accounting staff during 2007 in response to issues that have arisen regarding county-wide fiscal monitoring and accounting oversight. That review resulted in the creation of a Deputy Controller position, a Fiscal and Management Analyst position in DAS-Fiscal Affairs and an Accountant IV position in DAS-Economic and Community Development during 2007. The 2008 Budget recommends the following additional actions to enhance central accounting and fiscal oversight:

  - o Creation of 1.0 FTE position of Accounting Manager at mid-year (0.5 FTE for 2008) for a cost of $46,533 including salary, social security and active fringe benefits. This position will work under the direction of the County Controller and the newly created Deputy Controller to provide day to day supervision and monitoring of the accounting and financial reporting activities of departments and to update accounting procedures plus provide training and assistance to County-wide fiscal staff.

  - o Increased professional services funding of $73,500 for specialized accounting services as needed.

  - o Creation of 1.0 FTE Capital Finance Planning Analyst position in DAS (noted above) to ensure that the Capital Finance Manager has adequate resources to account for bond proceeds, monitor financing of capital projects and complete due diligence on financing proposals as required by County Ordinance.

- In addition, DAS-Fiscal Affairs has worked with departments to review their accounting and budget staff capacity. The following additional position actions are contained in departmental budgets to further enhance fiscal oversight:

- o Creation of 1.0 FTE Accountant 1 in the County Treasurer's Office to handle basic accounting tasks, freeing higher level accounting staff to manage internet banking and more advanced reporting and monitoring tasks (see Org. 3090 - County Treasurer budget).

- o Creation of 1.0 FTE Quality Assurance Specialist (Billing and Payment) in the Department on Aging - Care Management Organization to focus on reimbursement of State and Federal revenue (see Org. 7990 - Department on Aging – Care Management Organization budget).

- o Creation of 1.0 FTE Performance Evaluator 3 in the Department on Aging - Care Management Organization to monitor regulatory compliance and perform audits of health care claims (see Org. 7990 - Department on Aging – Care Management Organization budget).

- o Creation of 1.0 FTE Public Safety Fiscal Analyst in the Sheriff's Department to assist with fiscal monitoring, budget analysis, and budget compilation (see Org. 4000 – Office of the Sheriff budget).

- o Creation of 1.0 FTE Operations Manager in the HOC that will assume responsibility for fiscal monitoring and budgeting (see Org. 4300 – House of Correction budget).

- Contractual services increase $119,208, primarily due to the new Accounting Initiative and the Strategic Planning Initiative. Funding is maintained for outside agency services for the Tax Refund Intercept Program (TRIP) and for consultant services for the BRASS budgeting system.

- The TRIP program continues to be housed within this Division. All revenue collected through this program is budgeted in County Department budgets and is offset with an administrative crosscharge to recover the administrative costs associated with this program. The County anticipates net revenue of approximately $142,000 for this program in 2008.

- Departments have the authority to fill unfunded positions provided they do not incur a salary deficit.

- ECP positions are not provided step increases or performance awards in 2008 as allowed in County Ordinance Section 17.265 (3).

- The abatement of Countywide crosscharges is discontinued in 2008. The tax levy previously held in the servicing department is redistributed to the recipient departments in an amount corresponding to the crosscharges. This results in a tax levy redistribution equal to the change in abatements. Due primarily to this change in methodology, direct tax levy for this department increased $978,827. The actual change in tax levy for this department from 2007 is an increase of $428,939.

- All departments are required to operate within their expenditure appropriations and their overall budgets. Pursuant to Section 59.60(12), Wisconsin Statutes, "No payment may be authorized or made and no obligation incurred against the county unless the county has sufficient appropriations for payment. No payment may be made or obligation incurred against an appropriation unless the director first certifies that a sufficient unencumbered balance is or will be available in the appropriation to make the payment or to meet the obligation when it becomes due and payable. An obligation incurred and an authorization of payment in violation of this subsection is void. A county officer who knowingly violates this subsection is jointly and severely liable to the county for the full amount paid. A county employee who knowingly violates this subsection may be removed for cause."

DEPARTMENT OF ADMINISTRATIVE SERVICES – PROCUREMENT

DEPT: DEPARTMENT OF ADMINISTRATIVE SERVICES - PROCUREMENT **UNIT NO.** 1152
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

The Procurement Division of the Department of Administrative Services is empowered by Chapter 32 of the Milwaukee County Ordinances to purchase or contract for supplies, materials, equipment and contractual services needed by County departments, agencies and institutions. This authority does not include public works programs, professional service contracts, repairs or alterations to buildings, structures, purchase or leases of County-owned real estate and appurtenances. The Procurement Division is also authorized to develop standards, prepare specifications, sign and issue contracts and purchase orders, process requests for proposals, and assist the Milwaukee County Transit System's processing of purchase orders. The Procurement Division is responsible and accountable to the Purchasing Standardization Committee as delineated in Chapter 32.23 of the Milwaukee County Code of General Ordinances.

Additionally, the Procurement Division provides Disadvantaged Business Enterprises an opportunity to participate in Milwaukee County's procurement process pursuant to ordinances and annual goals established by the Milwaukee County Board of Supervisors.

BUDGET SUMMARY

Account Summary	2006 Actual	2007 Budget	2008 Budget	2007/2008Change
Personal Services (w/o EFB)	$ 347,180	$ 472,567	$ 443,159	$ (29,408)
Employee Fringe Benefits (EFB)	176,288	336,010	289,043	(46,967)
Services	29,214	38,473	35,473	(3,000)
Commodities	1,947	5,460	4,460	(1,000)
Other Charges	0	0	0	0
Debt & Depreciation	0	0	0	0
Capital Outlay	0	0	0	0
Capital Contra	0	0	0	0
County Service Charges	217,255	124,970	115,603	(9,367)
Abatements	(202,633)	(109,589)	0	109,589
Total Expenditures	$ 569,251	$ 867,891	$ 887,738	$ 19,847
Direct Revenue	41,187	39,551	39,551	0
State & Federal Revenue	0	0	0	0
Indirect Revenue	0	0	0	0
Total Revenue	$ 41,187	$ 39,551	$ 39,551	$ 0
Direct Total Tax Levy	528,064	828,340	848,187	19,847

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	**2006 Actual**	**2007 Budget**	**2008 Budget**	**2007/2008Change**
Central Service Allocation	$ 0	$ 0	$ 0	$ 0
Courthouse Space Rental	125,148	69,465	0	(69,465)
Tech Support & Infrastructure	31,787	18,895	0	(18,895)
Distribution Services	1,076	847	0	(847)
Telecommunications	2,791	3,781	0	(3,781)
Record Center	0	0	0	0
Radio	0	0	0	0
Computer Charges	8,485	4,409	0	(4,409)
Applications Charges	30,661	9,534	0	(9,534)
Apps Charges - Network	0	0	0	0
Apps Charges - Mainframe	0	0	0	0
HRIS Allocation	2,685	2,658	0	(2,658)
Total Charges	$ 202,633	$ 109,589	$ 0	$ (109,589)
Direct Property Tax Levy	$ 528,064	$ 828,340	$ 848,187	$ 19,847
Total Property Tax Levy	$ 730,697	$ 937,929	$ 848,187	$ (89,742)

* In 2006 and 2007, these costs were included in other charging departmental and non-departmental budgets. They were reflected here to show the "total" amount of tax levy support for this Department. In 2008, these costs are budgeted within the receiving department to show the tax levy cost in the department.

PERSONNEL SUMMARY				
	2006 Actual	**2007 Budget**	**2008 Budget**	**2007/2008Change**
Personal Services (w/o EFB)	$ 347,180	$ 472,567	$ 443,159	$ (29,408)
Employee Fringe Benefits (EFB)	$ 176,288	$ 336,010	$ 289,043	$ (46,967)
Position Equivalent (Funded)*	10.7	9.0	7.8	(1.2)
% of Gross Wages Funded	97.0	100.0	97.4	(2.6)
Overtime (Dollars)**	$ 0	$ 0	$ 0	$ 0
Overtime (Equivalent to Position)	0.0	0.0	0.0	0.0

* For 2006 Actuals, the Position Equivalent is the budgeted amount.
** Delineated for information. (Also included in personal services.)

PERSONNEL CHANGES				
Job Title/Classification	Action	Number of Positions/ Total FTE	Division	Cost of Positions (Excluding Social Security & Fringe)
Office Support Asst 2	Abolish	1/1.0	Standards & Specification	$ (26,569)
Clerical Asst 2	Abolish	1/1.0	Standards & Specification	0*
Buyer 3	Abolish	1/1.0	Purchasing	0*
			TOTAL	$ (26,569)

*These positions were unfunded in 2007 so the abolishment in 2008 does not have a net fiscal effect.

MISSION

The Procurement Division, within the scope of Chapter 32, shall obtain goods and services for Milwaukee County customers in a manner that enhances the quality of life in Milwaukee County and fully utilizes all segments of the business community.

OBJECTIVES

- Procure needed goods and services for County departments in an efficient and timely manner.

- Provide an atmosphere for equal opportunity for all vendors and suppliers who wish to participate in County contracts.

BUDGET HIGHLIGHTS

- Personal services without fringe benefits decrease $29,408, from $472,567 to $443,159.

- 1.0 FTE vacant position of Office Support Assistant 2 is abolished for a savings of $45,646, including salary, social security and the active portion of fringe benefit costs.

- 1.0 FTE Buyer 3 and 1.0 FTE Clerical Assistant 2 were unfunded in 2007 and are abolished in 2008.

- Services are reduced by $3,000 to a total of $35,473 based on previous year actual amounts.

- Revenue of $39,551 is maintained in 2008 and is associated with an annual fee of $25 for vendors who wish to be added to the Milwaukee County list of approved vendors.

- Procurement will continue the strategic partnerships with other County departments and local and regional agencies to utilize collaborative contract agreements to reduce the demand on staff.

- The Division and the City of Milwaukee Purchasing Department will continue to identify areas where there is duplication of effort in the procurement of goods and services. Identification of those areas will result in the collaborative effort of both entities to effectively procure commodities and/or services.

- Departments have the authority to fill unfunded positions provided they do not incur a salary deficit.

- ECP positions are not provided step increases or performance awards in 2008 as allowed in County Ordinance Section 17.265 (3).

- The abatement of Countywide crosscharges is discontinued in 2008. The tax levy previously held in the servicing department is redistributed to the recipient departments in an amount corresponding to the crosscharges. This results in a tax levy redistribution equal to the change in abatements. Due primarily to this change in methodology, direct tax levy for this department increased $19,847. The actual change in tax levy for this department from 2007 is a decrease of $89,742.

- All departments are required to operate within their expenditure appropriations and their overall budgets. Pursuant to Section 59.60(12), Wisconsin Statutes, "No payment may be authorized or made and no obligation incurred against the county unless the county has sufficient appropriations for payment. No payment may be made or obligation incurred against an appropriation unless the director first certifies that a sufficient unencumbered balance is or will be available in the appropriation to make the payment or to meet the obligation when it becomes due and payable. An obligation incurred and an authorization of payment in violation of this subsection is void. A county officer who knowingly violates this subsection is jointly and severely liable to the county for the full amount paid. A county employee who knowingly violates this subsection may be removed for cause."

DEPARTMENT OF ADMINISTRATIVE SERVICES –
INFORMATION MANAGEMENT SERVICES DIVISION

DEPT: DEPARTMENT OF ADMINISTRATIVE SERVICES – INFORMATION MANAGEMENT SERVICES DIVISION

UNIT NO. 1160

FUND: Internal Service - 0026

OPERATING AUTHORITY & PURPOSE

The Information Management Services Division (IMSD) of the Department of Administrative Services provides technical and communication services to its clients, which includes Milwaukee County departments, other governmental units including municipal public safety agencies and regional partners, and the users of Milwaukee County's website. IMSD consists of four functional areas: Applications Services; Technical Support and Infrastructure Services; Distribution and Records Services; and Governance. Applications Services and Technical Support and Infrastructure Services are authorized by Section 32.64 of the Milwaukee County Ordinances. Sections 32.65 and 32.66 authorize the Records Center and Records Management Services.

BUDGET SUMMARY

Account Summary	2006 Actual	2007 Budget	2008 Budget	2007/2008Change
Personal Services (w/o EFB)	$ 6,067,230	$ 6,422,694	$ 6,282,700	$ (139,994)
Employee Fringe Benefits (EFB)	3,905,763	4,354,992	3,988,440	(366,552)
Services	3,557,564	5,482,441	4,359,584	(1,122,857)
Commodities	319,525	335,656	170,400	(165,256)
Other Charges	0	0	0	0
Debt & Depreciation	3,558,876	1,523,100	2,068,301	545,201
Capital Outlay	160,117	60,000	0	(60,000)
Capital Contra	(180,429)	(60,000)	0	60,000
County Service Charges	2,995,900	3,986,598	3,710,843	(275,755)
Abatements	(2,382,692)	(3,857,462)	(2,037,704)	1,819,758
Total Expenditures	$ 18,001,854	$ 18,248,019	$ 18,542,564	$ 294,545
Direct Revenue	180,384	474,512	519,410	44,898
State & Federal Revenue	0	0	0	0
Indirect Revenue	0	0	17,407,591	17,407,591
Total Revenue	$ 180,384	$ 474,512	$ 17,927,001	$ 17,452,489
Direct Total Tax Levy	17,821,470	17,773,507	615,563	(17,157,944)

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	**2006 Actual**	**2007 Budget**	**2008 Budget**	**2007/2008Change**
Central Service Allocation	$ 209,318	$ 220,608	$ 0	$ (220,608)
Courthouse Space Rental	243,984	331,481	0	(331,481)
Tech Support & Infrastructure	111,073	158,263	0	(158,263)
Distribution Services	247	202	0	(202)
Telecommunications	787	30,665	0	(30,665)
Record Center	0	812	0	(812)
Radio	0	0	0	0
Computer Charges	67,882	59,768	0	(59,768)
Applications Charges	0	71,204	0	(71,204)
Apps Charges - Network	0	0	0	0
Apps Charges - Mainframe	0	0	0	0
HRIS Allocation	24,574	24,433	0	(24,433)
Total Charges	$ 657,865	$ 897,436	$ 0	$ (897,436)
Direct Property Tax Levy	$ 17,821,470	$ 17,773,507	$ 615,563	$ (17,157,944)
Total Property Tax Levy	$ 18,479,335	$ 18,670,943	$ 615,563	$ (18,055,380)

* In 2006 and 2007, these costs were included in other charging departmental and non-departmental budgets. They were reflected here to show the "total" amount of tax levy support for this Department. In 2008, these costs are budgeted within the receiving department to show the tax levy cost in the department.

PERSONNEL SUMMARY				
	2006 Actual	**2007 Budget**	**2008 Budget**	**2007/2008Change**
Personal Services (w/o EFB)	$ 6,067,230	$ 6,422,694	$ 6,282,700	$ (139,994)
Employee Fringe Benefits (EFB)	$ 3,905,763	$ 4,354,992	$ 3,988,440	$ (366,552)
Position Equivalent (Funded)*	98.0	93.2	86.9	(6.3)
% of Gross Wages Funded	88.3	97.4	95.2	(2.2)
Overtime (Dollars)**	$ 221,064	$ 0	$ 0	$ 0
Overtime (Equivalent to Position)	3.7	0.0	0.0	0.0

* For 2006 Actuals, the Position Equivalent is the budgeted amount.
** Delineated for information. (Also included in personal services.)

PERSONNEL CHANGES				
Job Title/Classification	Action	Number of Positions/ Total FTE	Division	Cost of Positions (Excluding Social Security & Fringe)
Clerical Asst 2	Abolish	1/1.0	Data Processing	$ 0*
Business Analyst IV	Unfund	1/1.0	Data Processing	(68,963)
Accountant 3	Unfund	1/1.0	Data Processing	(50,503)
Info Systems Intern	Create	1/0.5	Data Processing	11,797
Infor Tech Oper Mgr	Unfund	1/0.5	Network Support	(39,251)
Clerical Specialist (Records)	Fund	1/1.0	Network Support	41,657
Network Appl Spec 4	Unfund	3/3.0	Network Apps	(215,637)
Business System Proj Mgr	Unfund	1/1.0	Network Apps	(75,052)
Project Analyst (Web Develop)	Unfund	1/1.0	Network Apps	(68,057)
Systems Development Mgr	Fund	1/0.08	Mainframe Apps	6,716
			TOTAL	$ (457,293)

* This position was unfunded in 2007, and is abolished in 2008 for no fiscal effect

ORGANIZATIONAL COST SUMMARY					
DIVISION		2006 Actual	2007 Budget	2008 Budget	2007/2008Change
Applications	Expenditure	$ 6,314,927	$ 7,503,316	$ 4,914,190	$ (2,589,126)
	Abatement	(491,306)	(841,918)	(106,982)	734,936
	Revenue	140,200	304,034	339,000	34,966
	Tax Levy	$ 5,683,421	$ 6,357,364	$ 4,468,208	$ (1,889,156)
Technical Support and Infrastructure	Expenditure	$ 11,452,227	$ 11,295,712	$ 13,261,223	$ 1,965,511
	Abatement	(103,468)	(163,992)	(134,592)	29,400
	Revenue	40,109	170,478	180,410	9,932
	Tax Levy	$ 11,308,650	$ 10,961,242	$ 12,946,221	$ 1,984,979
Document, Distribution & Records Services	Expenditure	$ 657,267	$ 626,435	$ 430,922	$ (195,513)
	Abatement	(13,344)	(79,265)	0	79,265
	Revenue	76	0	0	0
	Tax Levy	$ 643,846	$ 547,170	$ 430,922	$ (116,248)
Administration, Fiscal & Support	Expenditure	$ 1,960,144	$ 2,680,018	$ 1,973,933	$ (706,085)
	Abatement	(1,774,578)	(2,772,287)	(1,796,130)	976,157
	Revenue	0	0	17,407,591	17,407,591
	Tax Levy	$ 185,566	$ (92,269)	$ (17,229,788)	$ (17,137,519)

MISSION

IMSD's mission is to support Milwaukee County's technology needs for the 21st century and lead the development and execution of an IT strategy that accelerates Milwaukee County's leadership in the state. IMSD will achieve its mission through teamwork, customer focus, accountability, reliability, responsiveness, fiscal responsibility, employee growth and satisfaction, and strategic IT relationships.

OBJECTIVES

- Provide baseline functions:
  - Continue to maintain high availability of existing Data / Voice systems.
  - Improve internal processes.
  - Reduce costs and improve service.
- Leverage existing County technology and resources to enhance department efficiencies and service delivery to citizens.
- Increase efficiency by:

- o Streamlining business processes.
- o Automating manual tasks.
- o Documenting systems and services to achieve repeatability.

- Support the County's applications and participate in analysis leading to upgrades or replacement of existing systems.

- Embrace interoperability to improve regional communication and data sharing.

VISION

IMSD's vision is to provide centralized management of Milwaukee County's IT resources and support the goals and objectives of the County by working to:

- o Achieve clients' business objectives
- o Integrate technology with business processes
- o Simplify government for citizens
- o Increase alternative revenue
- o Centralize internal processes
- o Continue to improve PMO structure
- o Support portfolio management
- o Centralize business analysis processes
- o Define application standards
- o Implement packaged application solutions
- o Automate defined repeatable processes
- o Create flexible and scalable application portfolio
- o Define architectural standards and asset lifecycle management
- o Provide efficient and reliable application hosting and communications environments
- o Enable proactive and efficient customer service management procedures
- o Improve regional interoperability
- o Define roles and responsibilities
- o Strengthen cross-training and on-boarding processes
- o Leverage centers of excellence and shared resources with regional partners
- o Accelerate leadership

DEPARTMENT DESCRIPTION

The Information Management Services Division (IMSD) of the Department of Administrative Services consists of four customer service areas: Applications Services; Technical Support and Infrastructure; Document, Distribution and Records Services; and Governance. Overall, IMSD's core purpose is to meet the needs of the business owners by providing business and technical solutions.

The ***Application Services*** area supports software applications on a variety of platforms including mainframe, servers, Internet and desktops. This area is responsible for analyzing applications needs, as well as modification, maintenance, support and training for the County's software. This area is also responsible for managing service level objectives with application service providers.

Examples of applications that IMSD supports include the Lotus Notes email, database and workflow system; the Intranet; the Criminal Justice Information System; the Advantage System for financial and budgeting functions; the Juvenile Information Management System; Photo-Fingerprint System; Paramedics database; and human services client and payment tracking systems (SIMPLE/SCRIPTS). IMSD also supports specialty applications in departments including Ceridian HRIS, Cobra, Affirmative Action, Fleet Anywhere, E-Recording at the Register of Deeds, Point of Sale at the Zoo and the Parks, and the Call Center System at the Department of Health and Human Services and Child Support Enforcement. Also, as part of a collaborative regional partnership with Racine County, IMSD administers the Docushare/Apropos application utilized by Child Support Enforcement.

Applications Services also manages Internet content and presentation consistency for the County's web pages, as well as departmental web pages, and coordinates the overall effort of implementing electronic commerce (e-commerce) applications. This service is a collaborative effort with the City of Milwaukee and is intended to reduce costs for both public entities.

The ***Technical Support and Infrastructure Services*** area provides research, acquisition, installation, maintenance, training and support

services for multi-department, complex, local-area-network-specific and desktop operating systems, hardware and software standards countywide. The group also installs and maintains the County's telecommunications infrastructure (cabling, telephones, 800 MHz public safety radio system) and implements and administers information technology standards countywide.

This area is divided into four subgroups: Technical Support, Telecommunications Services (cabling and voice), Service Management and Radio Communications.

Technical Support focuses on the implementation, management and maintenance of the infrastructure (hardware and operating systems) that supports the County's applications. The group:

- Provides technical guidance and support for County departments
- Conducts short-term and long-range capacity planning
- Identifies and implements system performance improvements
- Maintains connectivity to other agencies' data centers, mainframes, and servers
- Coordinates hardware and software installation and maintenance
- Ensures the smooth operation and around-the-clock availability of the County's website, and other systems such as the Wide Area Network (WAN) and its enterprise server (mainframe), and production job scheduling, coordination of equipment maintenance and monitoring the data center environment

Telecommunications Services administers the County's voice communications system, including the telephones, cellular and pager programs, and the telephone communications environment. This group assists departments in acquiring additional or modifying existing telephone service, coordinates the installation of departmental telephone and data cabling, and administers the telecommunications service contracts. The group also manages the County's wide area transport and its connection points.

Service Management is responsible for managing the support processing within IMSD. This group provides first and second level help desk support, and is responsible for the administration of IMSD's Change Management, Problem Management, and Service Level Management processes. This group collects the metrics that measure IMSD's responsiveness of its support processes and the availability of its production applications.

Radio Communications Services provides administration of the County's 32 Federal Communications Commission (FCC) frequency licenses, the County's installed radio equipment and transmission facilities, and the conventional and 800 MHz trunked radio systems. This group also manages the intergovernmental agreements with several municipalities within Milwaukee County for the shared use of the 800 MHz radio system. IMSD is responsible for the oversight, reliable operation and future development of this mission critical public safety communications system that is utilized by police, fire and EMS agencies in 17 municipalities, as well as the Milwaukee County Sheriff's Office, Milwaukee County Transit System and numerous other users. As part of the intergovernmental agreements, IMSD's services are provided at no cost to Milwaukee County's municipal public safety agencies that use the radio system.

The ***Distribution and Records Services*** area provides mail services for departments, consultation to County departments for effective records management, and administers the central Records Center, an off-site storage for departmental records that are required to be retained.

Governance covers Fiscal and Policy Compliance, Administrative Support and the Project Management Office (PMO).

Fiscal and Policy Compliance provides overall direction, coordination and planning for effective fiscal management and policy compliance including contract-monitoring, responses to audit requests and implementing County resolutions.

Administrative Support provides overall support of IMSD's operating requirements, such as recruitment, payroll processing, purchasing management and clerical support. Administration manages interns who provide entry-level information systems support to IMSD.

Project Management Office (PMO) provides project management discipline and improvements of

project delivery in terms of time and budget. The objectives of the PMO are:

- o Ensure alignment of IT Projects to strategic Milwaukee County organizational needs
- o Govern PMO industry standards, best practices, tools and processes to ensure quality and consistency
- o Maintain project portfolio
- o Integrate project management into Milwaukee County divisions through business liaisons
- o Build competent and productive project teams
- o Implement consistent, formalized project management

Customer Services continue to be the responsibility of all employees, with oversight by the leadership team.

The Technology Review Board reviews and approves all proposed technical solutions in accordance with the new County Technology Standards. The Portfolio Quality Assurance Committee governs the countywide portfolio by ensuing proper resource allocation, issues management and prioritization of projects. This supports the IT Steering Committee's goals to ensure alignment of IMSD projects to Milwaukee County's strategic organizational needs.

BUDGET HIGHLIGHTS

- Total expenditures increase $294,545, from $18,248,019 to $18,542,564. Direct revenues increase $44,898, from $474,512 to $519,410, based primarily on increased Social Security Income. Indirect Revenue, or revenues collected from other County departments in exchange for IMSD services, increases $17,407,591, resulting in a tax levy reduction of $17,157,944, from $17,773,507 to $615,563.

- The abatement of Countywide crosscharges is discontinued in 2008. The tax levy previously held in the servicing department is redistributed to the recipient departments in an amount corresponding to the crosscharges. This results in a tax levy redistribution equal to the change in abatements. Due primarily to this change in methodology, tax levy for the IMSD is reduced by $17,157,944, from $17,773,507 to $615,566. Revenue for IMSD services in the amount of $17,407,591 is provided to offset the tax levy reduction. Total tax levy support for IMSD services Countywide decreases $647,786.

- Personnel Services decrease $506,546, from $10,777,686 to $10,721,140, due largely to the change in the fringe benefit calculation methodology.

- Funding for Other Post Employment Benefits (OPEB) Liability increases $143,799, from $652,700 in 2007 to $796,499 in 2008.

- Services are reduced $1,122,857, from $5,482,441 to $4,359,584. Commodities are reduced $165,256, from $335,656 to $170,400.

- IMSD continues to provide centralized management of the County's IT resources. IMSD's baseline functions that keep the County's systems running include:

  - o Project Management Office
  - o Computer Operations
  - o Help Desk and Problem Resolution
  - o Network Management
  - o Virus Containment
  - o Email, Intranet, Web Pages
  - o System Testing and Change Control
  - o Applications Development and Maintenance
  - o Public Safety Radio System
  - o Telephone and Cell Phone
  - o Document Printing
  - o Mail Distribution
  - o Record Management
  - o Hardware and Software Maintenance
  - o Connectivity including Internet Access
  - o Business process flows/strategic planning

- In 2006 and 2007, IMSD began implementation of a strategic plan that provides a road map for the future direction of the division's operations and continued focus on quality service to its users. In addition to the development of a strategic plan, IMSD continues to implement defined repeatable processes and procedures through its Project Management Office (PMO). The PMO has been successful in establishing processes for managing projects from start to

finish, as well as tracking project metrics for useful reporting and control.

- As part of the strategic plan, IMSD management continues to reorganize the Division to develop staff, policies and procedures to establish a strategic direction to better support County clients. This includes developing staff to support the transition from mainframe legacy systems to a networked server environment, including web-based technology. For 2008, funding for IMSD staff has been realigned to more accurately reflect actual duties being performed.

- IMSD will also meet with County departments to prioritize IT projects and to determine how IMSD can best collaborate with departments to enhance program delivery through automation or other IT enhancements.

- In order to mitigate rising technology costs and increase flexibility in areas of expertise, IMSD continues to aggressively seek ways to cooperate with regional partners. To date, Milwaukee County has partnered with Racine County in the development of a joint child support call center; Waukesha County to develop a combined help desk support project; and the City of Milwaukee to create a collaborative website to make constituent searches for municipal services easier and a sharing of space in the City's Data Center. The counties will focus on a shared technology purchase of communication equipment and sharing of contract support staff. The counties will continue to seek opportunities for regional cooperation to share IT costs, services and staff in order to provide flexibility in employee skill sets and reduce duplicative expenditures while increasing customer service within the tri-county area.

- In 2007, the Department signed a cooperative purchasing agreement with Racine County to purchase contractual services for certain procedural tasks to provide cost savings while still providing high quality service to County departments. This regional partnership will continue in 2008.

- During 2007, IMSD signed a cooperative purchasing agreement with Milwaukee Metropolitan Sewerage District for 50 MB of Internet bandwidth. This increase in bandwidth will provide the necessary bandwidth required by the County's continuing web applications, Courts Video Conferencing and disaster recovery data replication.

- The deployment of Business Analysts to support critical department applications continues in 2008.

APPLICATIONS

Applications costs include software license and hardware maintenance fees that are required for baseline services and increased annually due to market conditions. These include financial, payroll, communication and other systems necessary for operation of County functions.

- The County will implement the Human Resource Information System in 2008, which will replace the Genesys payroll system for active employees. The retirement system will continue to develop its own system for retirees, which is not expected to be operational until late 2008. IMSD will continue to maintain the Genesys system for retiree system members through 2008. The cost of operating Genesys in 2008 is completely offset by revenue from the retirement system.

- IMSD will continue to collaborate with the Controller in an effort to plan for the conversion of Scripts to other payment applications in 2008. The goal of this project is to convert all check writing applications in County departments to be compatible with the Advantage system.

- The County's email system, Lotus Notes, will continue its overhaul in 2008, resulting in better performance and stabilization. As a result, Lotus Notes is intended to become more reliable and efficient.

- Applications Services costs are partially offset by $175,000 of revenue from the Social Security Administration for reports of inmates in custody, an increase of $35,000 from 2007.

- One Network Applications Specialist 4 position will be crosscharged to the Sheriff's Department

at a cost of $106,982, to perform technical duties and complete the transition from sworn deputies to civilians in the performance of these duties begun in 2004. These duties include software installation, operating and maintaining Badger Tracs, an IT system dedicated to tracking warrants around the State, and providing IT service as requested by the Sheriff's Department command staff.

- The Department unfunds 3.0 FTE positions of Network Applications Specialist 4, 1.0 FTE position of Business System Project Manager and 1.0 FTE position of Project Analyst (Web Development) for a salary, social security and active fringe savings of $500,537. This is partially offset by the refunding of .08 FTE position of Systems Development Manager at a salary, social security and fringe cost of $9,137.

TECHNICAL SUPPORT AND INFRASTRUCTURE

- An appropriation of $50,000 is included for the purchase of equipment necessary for departments' technological needs. As many departments are increasing the use of technology for their operations, IMSD continues to purchase equipment to upgrade and replace the necessary devices. While individual departments are now required to budget for their own minor technology purchases, including personal computers, monitors, printers and other similar equipment, IMSD will continue to maintain and manage the Countywide technology systems and planning, and will work with Departments to ensure all purchases are compliant with that plan. This $50,000 appropriation remains for IMSD to assist departments with unexpected needs.

- During 2007, IMSD has a project to contract with a firm to provide hotsite recovery services in the event of a disaster to one of our computer facilities. The first full test of the recovery process will be in 2008. An appropriation of $180,000 is allocated to fund this disaster recovery contract.

- The Department unfunds 1.0 FTE Business Analyst IV, 1.0 FTE Accountant 3, and 0.5 FTE IT Operations Manager for a salary, social security and active fringe savings of $223,316. This is offset by the funding of 1.0 FTE Clerical Specialist (Records) and the creation of 0.5 FTE Information Systems Intern for a salary, social security and active fringe cost of $76,374.

- Seven (7.0 FTE) positions of Network Technical Specialist 4, one (1.0 FTE) position of Network Application Specialist 4, one (1.0 FTE) position of Software Systems Specialist 3 and one (1.0 FTE) position of Software Systems Specialist 3 NR unfunded in 2007 remain unfunded in 2008.

TELECOMMUNICATIONS

- During 2007, IMSD has installed a fiber network at the following sites: Courthouse, Coggs, City Campus, Children's Court, Reuss Building and the Zoo. This installation significantly increases network bandwidth between these sites, improving application response time and reducing the time required for system backups.

- The appropriation for phone maintenance of the County's system increases $60,000, from $120,000 to $180,000.

- A new lease agreement was signed with a pay phone billing vendor that will increase the revenue to Milwaukee County for use of public pay phones in County facilities from $12,000 to $35,000 annually.

- IMSD will continue to provide full-time support to DHHS-Economic Support Division in its Call Center in 2008. One (1.0 FTE) Network Application Specialist will be crosscharged to DHHS at a cost of $113,592.

RADIO

- The FCC mandated 800 MHz radio rebanding project continues in 2008, requiring radios to be reprogrammed or replaced to eliminate cell phone interference with public safety mission critical communications. IMSD successfully negotiated and implemented a Planning Funding Agreement with Sprint Nextel in 2007 and will negotiate and implement a Frequency Reconfiguration Agreement in 2008 that will require Sprint Nextel to pay for the reprogramming or replacement of radio hardware, including Milwaukee County Transit System CAD/AVL communications equipment.

- Two positions in the Radio Services section for 2008 oversee the critical rebanding initiative mandated by the FCC and funded by Sprint Nextel. Funding of $165,410 is anticipated from Sprint Nextel to cover staff costs.

- IMSD continues to work with the Sheriff's Office to seek State and Federal grant funds to convert the existing analog radio system to digital technology.

DISTRIBUTION AND RECORDS SERVICES

- In 2007, all mailroom daily workflow and procedures were documented. Current staff is able to perform folding and inserting services, which were previously sent to outside vendors.

- Records Management Services continue to be provided by a commercial records management vendor.

PROJECT MANAGEMENT OFFICE

- IT Task Forces are being created throughout the County to help departments streamline their top priorities. Internal time tracking measures have been established to forecast future staffing needs, improve project work effort estimates, and to more effectively allocate staff. For 2008, the portfolio consists of 44 total Business projects and 28 Internal IMSD projects.

- Departments have the authority to fill unfunded positions provided they do not incur a salary deficit.

- ECP positions are not provided step increases or performance awards in 2008 as allowed in County Ordinance Section 17.265 (3).

- All departments are required to operate within their expenditure appropriations and their overall budgets. Pursuant to Section 59.60(12), Wisconsin Statutes, "No payment may be authorized or made and no obligation incurred against the county unless the county has sufficient appropriations for payment. No payment may be made or obligation incurred against an appropriation unless the director first certifies that a sufficient unencumbered balance is or will be available in the appropriation to make the payment or to meet the obligation when it becomes due and payable. An obligation incurred and an authorization of payment in violation of this subsection is void. A county officer who knowingly violates this subsection is jointly and severely liable to the county for the full amount paid. A county employee who knowingly violates this subsection may be removed for cause."

ACTIVITY AND STATISTICAL SUMMARY			
	2006 Actual	**2007 Budget**	**2008 Budget**
Project Management Office			
Business Portfolio Projects Completed	N/A	30	20
Technology Portfolio Projects Completed	N/A	20	12
Application Services			
Enterprise Services Applications	40	40	40
Network Services Applications	105	105	105
Web Content Management Tool User Ids	100	120	150
Lotus Notes Email Ids	6,000	6,000	6,000
Distribution Services			
Total Pieces Mailed	1,207,333	1,300,000	1,300,000
All Pre-Sort Mail	1,099,252	1,200,000	1,200,000
First Class and Flats	108,081	80,000	110,000
Records Center			
Total Boxes	84,000	85,000	86,000
New Boxes	5,848	5,345	5,000
Boxes Destroyed	796	4,000	4,000
Technical Support & Infrastructure			
Service Desk Services			
Service Calls	19,404	27,000	27,000
Speed to Answer	N/A	1:10	1:00
In-Scope First-Call Resolution	N/A	90%	90%
Enterprise Services			
Criminal Justice Information System Availability	99.60%	99.75%	99.75%
Financial System Availability	97.40%	98.50%	99%
Human Resource Information System Availability	N/A	N/A	99%
Email Availability	N/A	98.50%	99.50%
Internet Availability	N/A	99.90%	99.99%
Pages, Laser Printed Reports	4,774,686	4,000,000	3,400,000
Pages, Impact Printed Reports	5	0	0
Enterprise Server User Ids	3,647	4,000	4,000
Network Services			
Computers maintained	3,400	3,400	3,400
Computers to be replaced	730	174	0
New computers to be installed	43	0	0
Network Servers maintained	175	195	150
Virtual Server Images maintained	195	220	230
Network Servers to be replaced	0	13	10
Network Availability (CH, Coggs, CCC)	N/A	99.90%	99.90%
Network Availability (Remainder of sites)	N/A	99.00%	99.00%
Telecommunications Services			
Voicemail Availability	N/A	99.00%	99.00%
Cellular and pager units in Service	1,887	2,000	2,000
Telephone Units in Service	7,003	7,000	7,000

DEPARTMENT OF ADMINISTRATIVE SERVICES – ECONOMIC AND COMMUNITY DEVELOPMENT

DEPT: DEPARTMENT OF ADMINISTRATIVE SERVICES – ECONOMIC AND COMMUNITY DEVELOPMENT

UNIT NO. 1192
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

The purpose of the Economic and Community Development Division is two-fold. Through economic development activities, it is charged to preserve and enhance the tax base of the County by undertaking programs and activities that stimulate, attract and revitalize commerce, industry and manufacturing. The Division's goal is to promote area-wide, regional economic development, marketing and cooperation among all involved governments and private-sector groups to provide for a unified development approach for the Milwaukee area.

The Division also seeks to maximize available public and private resources and provide professional services to promote self-sufficiency and to ensure that County neighborhoods are viable communities and that housing choices are safe and affordable for low and moderate income households.

Pursuant to Section 59.82 of the Wisconsin Statutes, Milwaukee County may participate in the development of a research and technology park through a nonprofit corporation organized specifically for this purpose. The Milwaukee County Research Park Corporation (MCRPC) was incorporated on May 18, 1987, with a mandate from Milwaukee County to develop a research park on approximately 172 acres of County land in the southwest quadrant of the County Grounds adjacent to the Milwaukee Regional Medical Center.

The development objective of the MCRPC is the establishment of a quality research and technology park that will complement, to the greatest extent possible, the Milwaukee Regional Medical Center, the University of Wisconsin-Milwaukee, the Milwaukee School of Engineering, Marquette University and the Medical College of Wisconsin, and enhance the economy of the City of Wauwatosa, Milwaukee County and the State of Wisconsin.

BUDGET SUMMARY

Account Summary	2006 Actual	2007 Budget	2008 Budget	2007/2008 Change
Personal Services (w/o EFB)	$ 1,539,761	$ 1,461,227	$ 448,907	$ (1,012,320)
Employee Fringe Benefits (EFB)	876,955	1,120,036	267,963	(852,073)
Services	960,047	1,048,343	913,281	(135,062)
Commodities	13,431	31,356	10,497	(20,859)
Other Charges	17,138,165	14,725,412	1,555,500	(13,169,912)
Debt & Depreciation	0	0	0	0
Capital Outlay	8,471	15,975	1,889	(14,086)
Capital Contra	0	0	0	0
County Service Charges	765,897	725,263	469,868	(255,395)
Abatements	(3,013,837)	(4,127,295)	(213,999)	3,913,296
Total Expenditures	$ 18,288,890	$ 15,000,317	$ 3,453,906	$ (11,546,411)
Direct Revenue	2,018,775	2,064,500	1,940,500	(124,000)
State & Federal Revenue	16,699,452	15,291,689	1,700,000	(13,591,689)
Indirect Revenue	356,550	1,000	0	(1,000)
Total Revenue	$ 19,074,777	$ 17,357,189	$ 3,640,500	$ (13,716,689)
Direct Total Tax Levy	(785,887)	(2,356,872)	(186,594)	2,170,278

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	**2006 Actual**	**2007 Budget**	**2008 Budget**	**2007/2008 Change**
Central Service Allocation	$ 223,591	$ 205,509	$ 0	$ (205,509)
Courthouse Space Rental	202,920	250,130	0	(250,130)
Tech Support & Infrastructure	103,639	81,084	0	(81,084)
Distribution Services	5,959	4,893	0	(4,893)
Telecommunications	7,624	6,628	0	(6,628)
Record Center	2,947	10,537	0	(10,537)
Radio	0	0	0	0
Computer Charges	13,940	7,838	0	(7,838)
Applications Charges	133,231	59,764	0	(59,764)
Apps Charges - Network	0	0	0	0
Apps Charges - Mainframe	0	0	0	0
HRIS Allocation	10,402	8,861	0	(8,861)
Total Charges	$ 704,252	$ 635,244	$ 0	$ (635,244)
Direct Property Tax Levy	$ (785,887)	$ (2,356,872)	$ (186,594)	$ 2,170,278
Total Property Tax Levy	$ (81,635)	$ (1,721,628)	$ (186,594)	$ 1,535,034

** In 2006 and 2007, these costs were included in other charging departmental and non-departmental budgets. They were reflected here to show the "total" amount of tax levy support for this Department. In 2008, these costs are budgeted within the receiving department to show the tax levy cost in the department.

PERSONNEL SUMMARY				
	2006 Actual	**2007 Budget**	**2008 Budget**	**2007/2008 Change**
Personal Services (w/o EFB)	$ 1,539,761	$ 1,461,227	$ 448,907	$ (1,012,320)
Employee Fringe Benefits (EFB)	$ 876,955	$ 1,120,036	$ 267,963	$ (852,073)
Position Equivalent (Funded)*	35.5	29.0	6.2	(22.8)
% of Gross Wages Funded	96.0	96.6	95.4	(1.2)
Overtime (Dollars)**	$ 2,466	$ 0	$ 0	$ 0
Overtime (Equivalent to Position)	0.1	0.0	0.0	0.0

* For 2006 Actuals, the Position Equivalent is the budgeted amount.
** Delineated for information. (Also included in personal services.)

PERSONNEL CHANGES

Job Title/Classification	Action	Number of Positions/ Total FTE	Division	Cost of Positions (Excluding Social Security & Fringe)
Fiscal Assistant 2	Transfer - Out	1/1.0	Administration	$ (38,661)
Adm Asst 2 - Accts Rec	Transfer - Out	1/1.0	Administration	(47,349)
Accountant 4	Transfer - Out	1/1.0	Administration	(58,923)
Asst H & Dev Corrd C/D	Unfund	1/1.0	Block Grant	(52,333)
Clerical Asst 2	Transfer - Out	1/1.0	Home/Home Repair	(38,661)
Housing Prog Asst Rehab	Transfer - Out	2/2.0	Home/Home Repair	(78,160)
Housing Rehab Analyst	Transfer - Out	1/1.0	Home/Home Repair	(45,495)
Housing & Comm Dev Prog Coord	Transfer - Out	1/1.0	Home/Home Repair	(63,037)
Office Support Asst 2	Transfer - Out	2/2.0	Voucher Program	(68,130)
Housing Insp Rent Asst	Transfer - Out	2/2.0	Voucher Program	(97,780)
Housing Progrm Asst Rent Asst*	Transfer - Out	9/9.0	Voucher Program	(327,297)
Housing & Comm Dev Prog Coord	Transfer - Out	1/1.0	Voucher Program	(63,037)
Asst H & Comm Dev Prog Coord	Transfer - Out	1/1.0	Voucher Program	(54,964)
			TOTAL	$ (1,033,827)

* 1.0 FTE Housing Program Assistant transferred out was unfunded in 2007 and remains unfunded. The salary dollars listed reflect the 8 funded positions transferred out of the Division.

ORGANIZATIONAL COST SUMMARY					
DIVISION		**2006 Actual**	**2007 Budget**	**2008 Budget**	**2007/2008 Change**
Administration	Expenditure	$ 16,401,018	$ 15,715,667	$ 213,999	$ (15,501,668)
	Abatement	(2,947,862)	(4,032,979)	(213,999)	3,818,980
	Revenue	17,054,509	15,291,689	0	(15,291,689)
	Tax Levy	$ (3,601,353)	$ (3,609,001)	$ 0	$ 3,609,001
Block Grant	Expenditure	$ 488,724	$ 284,252	$ 1,777,669	$ 1,493,417
	Abatement	(1,003)	(886)	0	886
	Revenue	0	0	1,700,000	1,700,000
	Tax Levy	$ 487,721	$ 283,366	$ 77,669	$ (205,697)
Home/Home Repair	Expenditure	$ 275,257	$ 414,758	$ 0	$ (414,758)
	Abatement	(1,315)	(1,477)	0	1,477
	Revenue	0	0	0	0
	Tax Levy	$ 273,942	$ 413,281	$ 0	$ (413,281)
Special Needs	Expenditure	$ 791,228	$ 0	$ 0	$ 0
	Abatement	(1,504)	0	0	0
	Revenue	0	0	0	0
	Tax Levy	$ 789,724	$ 0	$ 0	$ 0
Voucher Program	Expenditure	$ 1,849,009	$ 1,145,182	$ 0	$ (1,145,182)
	Abatement	(3,760)	(4,135)	0	4,135
	Revenue	0	0	0	0
	Tax Levy	$ 1,845,249	$ 1,141,047	$ 0	$ (1,141,047)
Economic Development	Expenditure	$ 1,497,502	$ 1,567,753	$ 1,676,237	$ 108,484
	Abatement	(58,397)	(87,818)	0	87,818
	Revenue	2,020,270	2,065,500	1,940,500	(125,000)
	Tax Levy	$ (581,165)	$ (585,565)	$ (264,263)	$ 321,302

MISSION

The Economic and Community Development Division provides quality services and responds quickly and effectively to meet the needs of other County agencies, citizens and businesses. The Division develops initiatives and operates programs that are designed to preserve and enhance the County's tax base and increase employment opportunities by helping to create an environment that stimulates business growth and development.

OBJECTIVES

- Provide sound fiscal stewardship of the Community Development Block Grant (CDBG) program and maximize the use of CDBG resources to enhance economic growth in Milwaukee County.

- Meet or exceed the 2008 Land Sales budget by aggressively seeking and implementing opportunities to market and sell unneeded County property and utilizing such opportunities to enhance economic growth in Milwaukee County.

- Work with the Directors of Administrative Services and Transportation and Public Works to develop a thoughtful and creative Facilities and Space Plan for Milwaukee County.

- Work with the Directors of Administrative Services and Transportation and Public Works and with the Milwaukee Regional Medical Center partners to develop a thoughtful and creative plan for the County's future use of the County Grounds and to maximize opportunities for partnerships that will create sound economic growth on the County Grounds.

DEPARTMENT DESCRIPTION

The Economic and Community Development Division consists of two sections.

The ***Block Grant Section*** develops and administers programs designed to enhance the business climate, allowing existing businesses in Milwaukee County to flourish and expand while attracting new businesses to the community. Specific responsibilities include assisting businesses in accessing Milwaukee County resources and services, identifying and referring businesses to various sources of technical and financial assistance, working with municipalities and economic development agencies to package services to companies and promoting Milwaukee County to outside businesses. The Section seeks to identify catalytic projects that can leverage County resources and expand development efforts and efficiency. Additionally, the Section manages, monitors and distributes Federal Community Development Block Grant funds throughout 16 participating County municipalities. This Federal funding source provides approximately $1.1 million annually for economic development, public works, housing and other services that principally benefit low and moderate income individuals and families in participating communities, as well as County-wide.

The ***Economic Development Section*** manages, sells and acquires real estate for Milwaukee County. The Section manages and leases improved and unimproved properties, including air space and parking lots for the Wisconsin Department of Transportation (WISDOT). The Section sells County-wide surplus real estate and tax deed foreclosure properties in Milwaukee County. It also manages real estate leasing functions for County departments.

BUDGET HIGHLIGHTS

DEPARTMENTAL

- Personal services without fringe benefits decrease $1,012,320, from $1,461,227 to $448,907, due primarily to the below noted reorganization.

- Abatements change by $3,072,644 due to the budgeting of costs directly in program cost centers and the correction of overstated administrative charges in 2007.

- The DAS – Economic and Community Development Division is streamlined in 2008 to include only the Block Grant Section and the Economic Development Section. This will allow the Division to focus exclusively on economic development grants and activities, which is critical in light of several significant economic development projects that have recently been initiated. Those projects include potential purchase or lease of the St. Michael facility for the Behavioral Heath Division (BHD) plus potential sale or lease of the existing BHD property, and potential sale of a significant parcel of land on the Northeast Quadrant of the County Grounds to the University of Wisconsin-Milwaukee for a new School of Engineering. The streamlined focus of this Division also reflects the strategic planning initiatives contained in the DAS-Fiscal Affairs Division, as Economic and Community Development will be expected to play a central role in the County-wide space and facilities planning process and County Grounds planning.

- The Home/Home Repair and the Voucher Program sections are transferred out of the Economic and Community Development Division in 2008 into the newly created Department of Health and Human Services (DHHS) Housing Division. These sections will be combined in the new DHHS Division with two HUD-funded special needs housing programs currently contained in BHD: Shelter Plus Care, which links rental subsidies with supportive services for homeless individuals with serious and persistent mental illness; and Safe Haven, which provides a home-like environment to seriously mentally ill homeless individuals. The consolidation of these programs into a single Housing Division in DHHS is anticipated to produce more focused management and to instill a strategic emphasis on prioritizing the use of County housing resources to serve persons with mental illness and other special needs.

- Expenditures for the Home/Home Repair Program of $1,825,232 and corresponding revenues of $1,920,000 are transferred along with the following five positions:
  - 1.0 FTE Clerical Assistant 2
  - 2.0 FTE Housing Program Assistant Rehab
  - 1.0 FTE Housing Rehab Analyst
  - 1.0 FTE Housing & Community Development Program Coordinator

- Expenditures for the Voucher Program of $12,149,313 and corresponding revenues of $11,842,548 are transferred along with the following fifteen positions:
  - 2.0 FTE Office Support Assistant 2
  - 2.0 FTE Housing Inspector Rent Assistance
  - 9.0 FTE Housing Program Assistance Rent Asst
  - 1.0 FTE Housing & Community Development Program Coordinator
  - 1.0 FTE Assistant Housing & Community Development Program Coordinator

- One FTE of Housing and Community Development Program Coordinator unfunded in 2007 continues to be unfunded in 2008.

- One FTE of Assistant Housing & Development Coordinator C/D is unfunded in 2008 for a salary, social security and active fringe benefit savings of $76,431.

ECONOMIC DEVELOPMENT

- A revenue stream of $400,000, which represents a 10 percent service charge on $ 4 million in County land sales, is continued in 2008.

- Total parking revenue is decreased $150,000, from $1,550,000 to $1,400,000, due to an envisioned decrease in rental of an expiring lease. The County receives an initial $40,000 administrative fee, with the balance divided equally between the County and the State for a net revenue of $720,000 in 2007.

- An appropriation of $125,000 is provided to retain outside consultant assistance and convene a task force of five members jointly appointed by the County Executive and County Board Chairman to make recommendations to provide more focus and equitable employment funding in work reform for men, particularly fathers and males of color. This task force will work with the State of Wisconsin, as envisioned in adopted resolution 07-362(a), to make continuous improvement recommendations and seek alternate funding mechanisms for workforce development reforms aimed at unemployed and underemployed males of color, a population largely overlooked in State funded jobs programs.

- The 2008 Budget provides a $50,000 appropriation for the Economic and Community Development Reserve Fund.

- Revenue from Cellular Tower contracts increases $25,000, from $100,000 to $125,000.

- Departments have the authority to fill unfunded positions provided they do not incur a salary deficit.

- ECP positions are not provided step increases or performance awards in 2008 as allowed in County Ordinance Section 17.265 (3).

- The abatement of Countywide crosscharges is discontinued in 2008. The tax levy previously held in the servicing department is redistributed to the recipient departments in an amount corresponding to the crosscharges. This results in a tax levy redistribution equal to the change in abatements. Due primarily to this change in methodology, direct tax levy for this department increased $2,170,278. The change in tax levy for this department from 2007 is an increase of $1,535,034.

- All departments are required to operate within their expenditure appropriations and their overall budgets. Pursuant to Section 59.60(12), Wisconsin Statutes, "No payment may be authorized or made and no obligation incurred against the county unless the county has sufficient appropriations for payment. No payment may be made or obligation incurred against an appropriation unless the director first certifies that a sufficient unencumbered balance is or will be available in the appropriation to make the payment or to meet the obligation when it becomes due and payable. An obligation incurred and an authorization of payment in violation of this subsection is void. A county officer who knowingly violates this subsection is jointly and severely liable to the county for the full amount paid. A county employee who knowingly violates this subsection may be removed for cause."

OPERATING AUTHORITY & PURPOSE

On February 11, 1975, the County Board of Supervisors created Chapter 9 of the Milwaukee County Ordinances. This chapter establishes a Code of Ethics (Section 9.05) and an Ethics Board (Section 9.07) which shall adopt guidelines and procedures necessary to carry out the provisions of the ordinance. The Board consists of six residents of Milwaukee County appointed by the County Executive and confirmed by the County Board. The County Executive appoints, subject to confirmation by the County Board, an Executive Director who shall perform such duties as the Board assigns to him/her. The County Board shall provide such additional personnel as may be required in the administration of this chapter.

BUDGET SUMMARY

Account Summary	2006 Actual	2007 Budget	2008 Budget	2007/2008Change
Personal Services (w/o EFB)	$ 39,968	$ 46,762	$ 50,606	$ 3,844
Employee Fringe Benefits (EFB)	0	0	0	0
Services	8,112	9,345	3,017	(6,328)
Commodities	724	981	981	0
Other Charges	0	0	0	0
Debt & Depreciation	0	0	0	0
Capital Outlay	0	0	0	0
Capital Contra	0	0	0	0
County Service Charges	1,822	2,426	2,392	(34)
Abatements	(307)	(102)	0	102
Total Expenditures	$ 50,319	$ 59,412	$ 56,996	$ (2,416)
Direct Revenue	3,038	0	0	0
State & Federal Revenue	0	0	0	0
Indirect Revenue	0	0	0	0
Total Revenue	$ 3,038	$ 0	$ 0	$ 0
Direct Total Tax Levy	47,281	59,412	56,996	(2,416)

MISSION

The Milwaukee County Ethics Board assures compliance with the requirements of the Ethics Code pursuant to Chapter 9, Milwaukee County Ordinances, and reviews, investigates and hears, as needed, all verbal and written complaints of ethics code violations.

OBJECTIVES

- Ensure that the public has confidence in the integrity of County government.
- Respond to County Employees to make sure that they are confident that they comply with the Ethics Code.

BUDGET HIGHLIGHTS

- Personal Services expenditures without fringe benefits increase by $3,844, from $46,762 to $50,606. This amount represents 25% of the cost of the 2.5 FTE that staff the Personnel Review Board and which is charged to the Ethics Board. The Executive Secretary of the PRB also functions as Executive Director of the Ethics Board. The increase in Personal Services costs reflects wage adjustments and the addition of a 0.50 FTE Administrative Intern at the PRB.
- Expenditures for Services decrease by $6,328, from $9,345 to $3,017, due to reduced legal fees.
- In Org. 1945 - Appropriation for Contingencies, $200,000 is specifically reserved for implementing recommendations of the Code of Ethics Study Committee should those

recommendations be approved by the County Board and require additional expenditures in 2008.

- All departments are required to operate within their expenditure appropriations and their overall budgets. Pursuant to Section 59.60(12), Wisconsin Statutes, "No payment may be authorized or made and no obligation incurred against the county unless the county has sufficient appropriations for payment. No payment may be made or obligation incurred against an appropriation unless the director first certifies that a sufficient unencumbered balance is or will be available in the appropriation to make the payment or to meet the obligation when it becomes due and payable. An obligation incurred and an authorization of payment in violation of this subsection is void. A county officer who knowingly violates this subsection is jointly and severely liable to the county for the full amount paid. A county employee who knowingly violates this subsection may be removed for cause."

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DEPT: UNCLAIMED MONEY **UNIT NO.** 1901
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to Section 59.66 of the Wisconsin Statutes, the County Treasurer is to publish a notice of the fact that the Treasurer's Office possesses unclaimed money. If no legal claim is made within the time specified in such notice, all funds and interest earned are to be turned over to the General Fund of the County treasury.

BUDGET SUMMARY			
	2006 Actual	**2007 Budget**	**2008 Budget**
Unclaimed Money	$ 766,074	$ 1,325,000	$ 225,705

NON-DEPARTMENTAL DESCRIPTION

According to State Statutes 59.66 Section 2 (2a) "Any money or security of which the treasurer has taken possession or control under paragraph 1 (a) and has had in his or her possession or control for more than one year shall, to the extent possible, be deposited into the County's 'General Fund'.

BUDGET HIGHLIGHTS

- In 2008, unclaimed funds are projected to be reported at $225,705.

DEPT: LAND SALES **UNIT NO.** 1933
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to the provisions of Section 59.51(2) of the Wisconsin Statutes, the County Board may represent the County and have the management of the business and concerns of the County in all cases where no other provision is made.

BUDGET SUMMARY			
	2006 Actual	**2007 Budget**	**2008 Budget**
Revenues	$ 2,339,718	$ 7,600,000	$ 7,245,331
Property Tax Levy	$ (2,339,718)	$ (7,600,000)	$ (7,245,331)

POLICY

In 2008, the first $1.5 million in proceeds from the sale of Milwaukee County property is allocated, in part, as a funding source for capital project expenditures associated with Milwaukee County Inclusive Housing initiatives, and provides partial funding for Economic and Community Development operating expenses.

The use of land sale revenue is budgeted as follows:

- The first $100,000 received in 2008 from the sale of Park East land shall be appropriated to Capital Project WO043 – Inclusive Housing Fund to provide a grant to St. Catherine's, Inc as adopted by the County Board (File No. 07-77). The grant supports financing for a 46-unit affordable housing addition to St. Catherine's Residence.

- The next $1.0 million in land sale revenue is allocated to Capital Project WO043 - Inclusive Housing for affordable housing initiatives.

- An allocation of 10% of the next $4,000,000 in land sale revenue provides a funding source for Economic and Community Development operating expenses, an amount not to exceed $400,000. These funds are represented as sales revenue for capital assets, budgeted in the DAS – Economic and Community Development operating budget.

- Land Sales budgeted in the amount of $7,245,331 in Org. Unit 1933 reflects land sale revenue remaining after accounting for these appropriated uses. In 2008, total land sale revenue budgeted Countywide is effectively $8,745,331. Any land sale revenue received in excess of that amount shall be placed in Org. Unit 1945 – Appropriation for Contingencies.

BUDGET HIGHLIGHTS

- For 2008, Land Sales are budgeted at $7,245,331, a decrease of $354,669 from 2007.

- Anticipated Land Sales include but are not limited to the following:
  - Park East Block 2E
  - Park East Block 6E
  - Park East Block 4W
  - 6th & State Parcel
  - County Grounds Northeast Quadrant for the University of Wisconsin - Milwaukee County
  - Research Park Parcel
  - Mill Road Transit Center

OPERATING AUTHORITY & PURPOSE

Pursuant to the provisions of Sections 59.51(2) of the Wisconsin Statutes, the County Board may represent the County and have the management of the business and concerns of the County in all cases where no other provision is made.

BUDGET SUMMARY						
		2006 Actual		2007 Budget		2008 Budget
Gross Potawatomi Revenue	$	4,182,221	$	4,875,000	$	4,875,000
Allocation to Operating Departments	$	(1,388,523)	$	(1,388,523)	$	(1,388,523)
Net Potawatomi Revenues	$	2,793,698	$	3,486,477	$	3,486,477

DESCRIPTION

On February 18, 1999, the County Board adopted a resolution (File No. 99-119) authorizing the execution of an Intergovernmental Cooperation Agreement between the Forest County Potawatomi Community and the City and County of Milwaukee. The agreement specifies that Milwaukee County will receive an annual payment of 1.5% of the annual Class III Net Win at the Potawatomi Bingo Casino, or $3.24 million, whichever is greater. The annual payment is based on the Net Win at the Potawatomi Bingo Casino for each 12-month period, beginning July 1, 1999. Payment is made to the County on August 15 of each year for the immediately preceding 12-month period, beginning August 15, 2000.

The purpose of this non-departmental budget is to reflect the receipt of Potawatomi Revenue to the County.

BUDGET HIGHLIGHTS

- For 2008, Potawatomi Revenue is budgeted at $4,875,000, which is based on the projected monthly Class III Net Win at the Potawatomi Bingo Casino, from July 1, 2007, to June 30, 2008. The amount allocated to various departments is $1,388,523, which provides net revenue of $3,486,477 for general county purposes.

- In previous budgets, Potawatomi Revenue was allocated to specific operating budget programs and capital budget projects. For 2001, operating budget allocations were included in org. unit 1937 and administratively transferred to the affected departments during the year. In 2002, these allocations were budgeted directly in departments and shown in org. unit 1937 for presentation purposes. Beginning in 2003, a portion of the appropriation has been allocated to operating budget programs and the remainder budgeted in org. unit 1937. The allocation of Potawatomi Revenue to programs and projects was intended to address the provision in Resolution File No. 99-119, that “it shall be the policy of Milwaukee County to use the payments received from the Potawatomi tribe for quality of life enhancements and activities that promote economic growth and job opportunities for the benefit of all Milwaukee County residents.”

2008 Potawatomi Revenue Allocation		
Program/Service		Amount of Offset
DHHS-BHD Adult Community Services Division	$	337,203
DHHS-BHD AODA Voucher Treatment Program		500,000
DHHS-Disabilities Services Division		350,000
DHHS-Delinquency and Court Services Division		201,320
TOTAL	$	**1,388,523**

DHHS-Behavioral Health Division (Org. 6300)

$337,203 – Adult Community Services Section

$337,203 is allocated to support the Community Services Section programs.

$500,000 – Alcohol and Other Drug Abuse (AODA)

$500,000 is allocated to support Alcohol and Other Drug Abuse (AODA) treatment through the Non-Temporary Assistance to Needy Families (TANF) AODA Voucher System.

Department of Health and Human Services (Org. 8000)

$350,000 – Disabilities Service Division

$350,000 is allocated to increase the level of revenue in the Division's Birth-to-Three program to avoid a reduction in Federal revenue due to non-compliance with the Maintenance of Effort expenditure requirement.

$201,320 – Delinquency and Court Services Division

$201,320 is allocated to support the programs of the Delinquency and Court Services Division.

DEPT: MEDICARE PART D REVENUE **UNIT NO.** 1969
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to the provisions of Section 59.51(2) of the Wisconsin Statutes, the County Board may represent the County and manage the County's business and concerns in all cases where no other provision is made.

BUDGET SUMMARY			
	2006 Actual	**2007 Budget**	**2008 Budget**
Receipt of Medicare Related Revenues	$ 1,455,616	$ 2,000,000	$ 2,768,970

MISSION

Under the Medicare Prescription Drug Improvement and Modernization Act of 2003 and implementing regulations at 42 C.F.R. subpart R, plan sponsors (employers, unions) who offer prescription drug coverage to their qualified covered retirees, are eligible to receive a 28 percent tax-free subsidy for allowable drug costs. In order to qualify, plan sponsors must submit a complete application to the Centers for Medicare and Medicaid Services (CMS) with a list of retirees for whom it intends to collect the subsidy.

BUDGET HIGHLIGHTS

- Based on actual payments in 2006, it is estimated that the County will receive $2,768,970 in revenues associated with this program in 2008.

OPERATING AUTHORITY & PURPOSE

Pursuant to Section 59.60 of the Wisconsin Statutes, property tax requirements are determined by estimating total expenditures and deducting the estimated amount of revenue from non-property tax sources and the amount of any surplus at the close of the prior fiscal year.

1993 Levy Rate Cap: Effective August 12, 1993, Section 59.605, Wisconsin Statutes imposed a property tax rate limit for Wisconsin counties. Separate limits were imposed for operating levy rates and debt service levy rates. The baseline for the rate limit is the 1992 actual tax rate adopted for 1993 budget purposes. The County cannot exceed these operating levy rate and debt levy rate limits unless one or more conditions apply, as described below. The statute establishes specific penalties for failure to meet the tax rate limit requirements. Among the penalties for exceeding the tax rate limits are reductions in State shared revenues and transportation aids.

Under the terms of the 1993 levy rate cap, general obligation debt can be issued only if one of the following conditions is met: (1) a referendum is held that approves the debt issuance; (2) the County Board of Supervisors adopts a resolution that sets forth its reasonable expectation that the issuance of the debt will not cause the County to increase the debt levy rate; (3) the issuance of the debt was authorized by an initial resolution adopted prior to the effective date of 1993 Wisconsin Act 16 (August 12, 1993); (4) the debt is issued for certain specified purposes, including financing regional projects under Section 67.5(7)(f); (5) the debt is issued to fund or refund outstanding municipal obligations; or (6) the County Board of Supervisors adopts an initial resolution authorizing the issuance of the debt by a vote of at least three-fourths of the members-elect of the County Board.

2005 Levy Cap: Effective July 27, 2005, and modified October 26, 2007, Section 66.0602, 2005 Wisconsin Act 25 Local Levy Limits was enacted so that no city, village, town or county may increase its levy in any year by a percentage that exceeds the political subdivision's valuation factor or 3.86 percent plus the terminated TID percentage of the adjusted prior year levy. The "valuation factor" means a percentage equal to the percentage change in the political subdivision's January 1 equalized value due to new construction.

The 2005 levy cap combines operating and debt service levy amounts. The conditions under which the levy limit may be adjusted include: (a) if a political subdivision transfers to another governmental unit responsibility for providing any service that the political subdivision provided in the preceding year, the levy increase limit otherwise applicable under this section to the political subdivision in the current year is decreased to reflect the cost that the political subdivision would have incurred to provide that service as determined by the department of revenue; (b) if a political subdivision increases the services that it provides by adding responsibility for providing a service transferred to it from another governmental unit that provided the service in the preceding year, the levy increase limit otherwise applicable under this section to the political subdivision in the current year is increased to reflect the costs of that service, as determined by the department of revenue; (c) if a city or village annexes territory from a town, the city's or village's levy increase limit otherwise applicable under this section is increased in the current year by an amount equal to the town levy on the annexed territory in the preceding year and the levy increase limit otherwise applicable under this section in the current year for the town from which the territory is annexed is decreased by that same amount, as determined by the department of revenue; (d)(1) if the amount of debt service for a political subdivision is the preceding year is less than the amount of debt service needed in the current year, as a result of the political subdivision adopting a resolution before July 1, 2005, authorizing the issuance of debt, the levy increase limit otherwise applicable to the political subdivision in the current year is increased by the difference between these two amounts, as determined by the department of revenue and (2) the limit does not apply to amounts levied by a political subdivision for the payment of any general obligation debt service, including debt service on debt issued or reissued to fund or refund outstanding obligations of the political subdivision, interest on outstanding debt of the political subdivision, or the payment of related issuance costs or redemption premiums, authorized on or after July 1, 2005, and secured by the full faith and credit of the political subdivision; (e) the limit does not apply to the amount that a county levies in that year for a county children with disabilities education board; and, (f) the limit does not apply to the amount that a 1st class city levies for school purposes. The County is required to comply with both the 1993 levy rate cap and the 2005 levy cap.

The 2005 levy cap sunset at the end of fiscal year 2006.

The pending State Budget (Senate Bill 40) includes provisions to reinstate levy limits for the 2007 and 2008 levies. At the time of publication, the State Budget has not been finalized.

Section 59.605, Wisconsin State Statutes, establishes specific penalties for failure to meet the limit requirements. Among the penalties for exceeding the limits are reductions in State shared revenues and transportation aids.

BUDGET SUMMARY

	2006 Actual	2007 Budget	2008 Budget
Property Tax Levy	$ 232,592,517	$ 241,047,846	$ 249,889,950

STATISTICAL SUPPORTING DATA

	2007 Budget	2008 Budget	2007/2008 Change
General County			
Expenditures	$ 1,281,818,651	$ 1,343,940,239	$ 62,121,588
Revenues	993,964,891	1,061,244,606	67,279,715
Bond Issues	46,805,914	32,805,683	(14,000,231)
General County Property Tax Levy	$ 241,047,846	$ 249,889,950	$ 8,842,104

Summary of 2008 Tax Levy

Dept. No.	Department Description	2008 Budget Expenditures	Revenues	Tax Levy	Type Fund**
Legislative and Executive					
1000	County Board	$ 6,315,208	$ 24,000	$ 6,291,208	GEN
1001	County Board-Department of Audit	2,640,763	0	2,640,763	GEN
1011	County Executive-General Office	1,145,839	24,000	1,121,839	GEN
1021	County Exec-Veteran's Services	322,563	13,000	309,563	GEN
1040	County Board-Office of Community Business Development Partners	828,147	225,400	602,747	GEN
	Total Legislative and Executive	$ 11,252,520	$ 286,400	$ 10,966,120	
Staff Agencies					
1019	DAS-Office for Persons w/Disabilities	$ 836,775	$ 135,500	$ 701,275	GEN
1110	Civil Service Commission	61,695	0	61,695	GEN
1120	Personnel Review Board	199,078	0	199,078	GEN
1130	Corporation Counsel	1,931,690	141,027	1,790,663	GEN
1135	DAS-Labor Relations	636,909	0	636,909	GEN
1188	DAS-Employee Benefits	2,249,263	1,263,690	985,573	GEN
1140	DAS-Human Resources	3,139,184	4,700	3,134,484	GEN
1150	DAS-Risk Management	7,035,317	7,035,317	0	INTER
1151	DAS-Fiscal Affairs	4,278,353	11,000	4,267,353	GEN
1152	DAS-Procurement	887,738	39,551	848,187	GEN
1160	DAS-Information Mgt Services	18,542,564	17,927,001	615,563	INTER
1192	DAS-Economic & Comm Develop	3,453,906	3,640,500	(186,594)	GEN
1905	Ethics Board	56,996	0	56,996	GEN
	Total Staff Agencies	$ 43,309,468	$ 30,198,286	$ 13,111,182	
County-Wide Non-Departmental Revenues					
1901	Unclaimed Money (1901-4980)*	$ 0	$ 225,705	$ (225,705)	GEN
1933	Land Sales	0	7,245,331	(7,245,331)	GEN
1937	Potawatomi Revenue	0	3,486,477	(3,486,477)	GEN
1969	Medicare Part D	0	2,768,970	(2,768,970)	GEN
1992	Earnings on Investments (1900-1850)*	0	8,041,000	(8,041,000)	GEN
1993	State Shared Taxes (1900-2201)*	0	38,062,280	(38,062,280)	GEN
1994	State Exempt Cmptr Aid (1900-2202)*	0	2,485,518	(2,485,518)	GEN
1996	Cnty Sales Tax Revenue (1900-2903)*	0	65,208,949	(65,208,949)	GEN
1997	Power Plant Revenue (1900-4904)*	0	356,880	(356,880)	GEN
1998	Surplus from Prior Year (1900-4970)*	0	4,901,148	(4,901,148)	GEN
1999	Other Misc Revenue (1900-4999)*	0	565,000	(565,000)	GEN
	Total County-Wide Non-Departmental Revenues	$ 0	$ 133,347,258	$ (133,347,258)	

Summary of 2008 Tax Levy

Dept. No.	Department Description	2008 Budget Expenditures	Revenues	Tax Levy	Type Fund**
County-Wide Non-Departmentals					
1913	Civil Air Patrol	$ 10,000	$ 0	$ 10,000	GEN
1921	Human Resources & Payroll System	1,662,145	1,662,145	0	GEN
1923	MCAMLIS	995,000	995,000	0	GEN
1930	Internal Service Abatement	(63,471,356)	(63,471,356)	0	GEN
1935	Charges to Other County Units	(10,195,078)	0	(10,195,078)	GEN
1945	Appropriation for Contingencies	6,655,758	0	6,655,758	GEN
1950	Employee Fringe Benefits	6,347,699	6,347,699	0	GEN
1961	Litigation Reserve	200,000	0	200,000	GEN
1985	Capital/Depreciation Contra	(6,671,212)	3,324,178	(9,995,390)	GEN
1987	Debt Issue Expense (1900-8026)*	213,685	202,185	11,500	GEN
1989	Investment Advisory Svcs (1900-6025)*	245,000	0	245,000	GEN
	Total County-Wide Non-Departmentals	$ (64,008,359)	$ (50,940,149)	$ (13,068,210)	
Courts and Judiciary					
2000	Combined Court Related Services	$ 49,280,945	$ 12,573,524	$ 36,707,421	GEN
2430	Department of Child Support	19,735,832	18,520,823	1,215,009	GEN
	Total Courts and Judiciary	$ 69,016,777	$ 31,094,347	$ 37,922,430	
General Government					
3010	Election Commision	$ 1,093,105	$ 50,000	$ 1,043,105	GEN
3090	County Treasurer	1,484,448	2,005,000	(520,552)	GEN
3270	County Clerk	836,889	482,400	354,489	GEN
3400	Register of Deeds	4,411,274	5,989,253	(1,577,979)	GEN
	Total General Government	$ 7,825,716	$ 8,526,653	$ (700,937)	
Public Safety					
4000	Sheriff	$ 88,091,678	$ 14,676,371	$ 73,415,307	GEN
4300	House of Correction	52,740,817	8,180,606	44,560,211	GEN
4500	District Attorney	20,055,950	8,708,681	11,347,269	GEN
4900	Medical Examiner	4,089,675	974,001	3,115,674	GEN
	Total Public Safety	$ 164,978,120	$ 32,539,659	$ 132,438,461	

Summary of 2008 Tax Levy

Dept. No.	Department Description	2008 Budget Expenditures	Revenues	Tax Levy	Type Fund**
Public Works					
5040	DPW-Airport	$ 72,446,549	$ 74,411,925	$ (1,965,376)	ENTER
5070	DPW-Transportation Services	2,599,824	2,399,853	199,971	INTER
5080	DPW-Architect, Engineer & Environ	6,104,955	5,290,406	814,549	INTER
5100	DPW-Highway Maintenance	17,117,868	16,111,380	1,006,488	GEN
5300	DPW-Fleet Maintenance	10,477,421	10,477,421	0	INTER
5600	Transit/Paratransit	163,760,472	141,589,014	22,171,458	ENTER
5700	DPW-Facilities Management	28,441,452	27,442,321	999,131	INTER
5800	DPW-Director's Office	345,638	203,652	141,986	GEN
	Total Public Works	$ 301,294,179	$ 277,925,972	$ 23,368,207	
Health and Human Services					
6300	DHHS-Behavioral Health Division	$ 171,167,656	$ 126,587,105	$ 44,580,551	ENTER
7200	DHHS-County Health Programs	68,305,802	53,981,239	14,324,563	GEN
7900	Department on Aging	19,745,667	16,099,843	3,645,824	GEN
7990	Department on Aging - Care Management Organization	188,572,509	188,938,466	(365,957)	GEN
8000	Dept of Health & Human Services	214,967,892	189,452,803	25,515,089	GEN
	Total Health and Human Services	$ 662,759,526	$ 575,059,456	$ 87,700,070	
Parks, Recreation and Culture					
1908	Milwaukee County Historical Society	$ 242,550	$ 0	$ 242,550	GEN
1912	VISIT Milwaukee	25,000	0	25,000	GEN
1914	War Memorial	1,504,594	0	1,504,594	GEN
1915	Villa Terrace/Charles Allis	243,656	0	243,656	GEN
1916	Marcus Center for the Performing Arts	1,280,000	0	1,280,000	GEN
1966	Federated Library	66,650	0	66,650	GEN
1974	Milwaukee County Fund for the Arts	377,688	0	377,688	GEN
9000	Parks, Recreation and Culture	43,501,693	18,762,974	24,738,719	GEN
9500	Zoological Department	22,802,230	16,925,532	5,876,698	GEN
9700	Museum	3,502,376	0	3,502,376	GEN
9910	University Extension	331,120	121,080	210,040	GEN
	Total Parks, Recreation and Culture	$ 73,877,557	$ 35,809,586	$ 38,067,971	
Debt Service					
9960	General County Debt Service	$ 62,331,427	$ 8,899,514	$ 53,431,913	DEBT
	Total Debt Service	$ 62,331,427	$ 8,899,514	$ 53,431,913	
Capital Projects					
1200-1876	Capital Improvements*	$ 57,212,387	$ 57,212,387	$ 0	CAP
	Total Capital Projects	$ 57,212,387	$ 57,212,387	$ 0	

Summary of 2008 Tax Levy

Dept. No.	Department Description	2008 Budget Expenditures	Revenues	Tax Levy	Type Fund**
Expendable Trust Funds					
0601	Office for Disabilities Trust Fund	$ 12,000	$ 12,000	$ 0	TF
0701-0702	BHD Trust Funds	35,100	35,100	0	TF
0319-0329	Zoo Trust Funds	1,122,758	1,122,758	0	TF
	Total Expendable Trust Funds	$ 1,169,858	$ 1,169,858	$ 0	
	Total County	$ 1,391,019,176	$ 1,141,129,227	$ 249,889,950	

* Revenues include $30,844,933 in general obligation bonding, $17,377,719 in reimbursement revenue, $778,100 in construction fund investment earnings, $417,000 in sales tax revenues, $2,192,940 in Passenger Facility Charge cash financing, $1,465,945 in revenue from the Airport capital improvement reserve, $1,960,750 in Airport revenue bonds, $900,000 in private donations, and $175,000 in miscellaneous revenue and $1,100,000 in land sales revenue.

** Type of fund, according to generally accepted accounting principles (GAAP), includes the following:

Designation	Type of Fund
GEN	General Fund
INTER	Internal Service Fund
ENTER	Enterprise Fund
DEBT	Debt Service Fund
CAP	Capital Projects Fund
TF	Trust Fund

DEPT: EARNINGS ON INVESTMENTS **UNIT NO.** 1992
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to Sections 66.0603(2) and 219.05 of the Wisconsin Statutes, a county has the authority to invest any of its funds not immediately needed in time deposits of a bank, credit union, trust company or savings and loan association, or in bonds or securities issued or guaranteed as to principal and interest of the U.S. Government, Federal agency and instrumentality securities, highly rated corporate securities or repurchase agreements.

BUDGET SUMMARY			
	2006 Actual	**2007 Budget**	**2008 Budget**
Earnings on Investments	$ 8,787,238	$ 6,400,000	$ 8,041,000

Statistical Reporting Data	**2006 Actual**	**2007 Budget**	**2008 Budget**
Earnings on all Funds (net of Mark-to-Market)	$12,490,003	$9,561,600	$12,600,000
Earnings on Trust Fund Reserves and other Deferred Interest Liabilities	($1,939,061)	($1,000,000)	($1,767,000)
Earnings on Bonds Allocated to Capital Fund and Debt Service Fund	($1,763,704)	($2,161,600)	($2,792,000)
General Fund Earnings	$8,787,238	$6,400,000	$8,041,000

Based on projected earnings, the average daily investment balance for 2008 totals $300 million. Therefore, the average balance projected for investments is adjusted up from $202 million to $300 million. The interest rate for the 2008 Budget is projected at 4.2 percent, which is the same as the rate budgeted for 2007. A 4.2% rate of return will result in $8,041,000 of net investment earnings available to the General Fund.

Mark-to-Market

The General Accounting Standards Board in Statement 31 (GASB 31) requires governmental entities to report investments that have maturities greater than one year at fair market value. Therefore, the County will report a loss when the book value is greater than the fair market value. This amount is recorded in the investment earnings budget. When the book value is less than the fair market value, the County books the gain to a reserve to offset future losses. The County has experienced losses that have exhausted the reserve and resulted in the recording of losses in the investment earnings budget. The losses have been captured in the Earnings on all Funds (net of Mark-to-Market) line in the table above.

Earnings on Trust Funds, Reserves and Other Deferred Interest Liabilities

Budgeted restricted earnings total $1,767,000 for 2008. The budgeted amount includes earnings on the following funds: Airport (non-bonds), Zoo, Office for Persons with Disabilities, Federated Library System, Art Museum, Charles Allis Art Museum, Friends of Boerner, Law Enforcement Block Grant, Wolcott Memorial, HUD-Rent Assistance and Milwaukee County Historical Society. Previous amounts included bond proceeds for Airport Revenue Bonds. The earnings for the Airport Revenue Bonds have been included in the amount for the Earnings on Bonds Allocated to Capital Fund and Debt Service Fund.

Earnings on trust funds, reserves and other deferred interest liabilities were estimated at 14.0% of the Earnings on all Funds.

Earnings on Bonds Allocated to Capital Fund and Debt Service Fund

The 2008 budget includes $2,792,000 in earnings on unspent bond proceeds for all departments. The earnings are recorded in the capital projects fund. In the past only construction fund earnings on unspent bond proceeds for proprietary fund departments were recorded directly in the capital projects fund. These investment earnings are used to offset capitalized interest expense for projects that are under construction or in progress. Investment earnings on bonds that have lapsed to the sinking fund are recorded in the debt service fund.

OPERATING AUTHORITY & PURPOSE

Pursuant to Chapter 79 of the Wisconsin Statutes, the State apportions Shared Revenues to counties on the basis of population, equalized property values, the relative ranking of local purpose revenues, and the value of utility property (at 3 mils times the equalized value for incorporated areas within the county).

BUDGET SUMMARY			
	2006 Actual	**2007 Budget**	**2008 Budget**
State Shared Taxes	$ 37,102,054	$ 37,082,280	$ 38,062,280

STATISTICAL SUPPORTING DATA	2006 Actual	2007 Budget	2008 Budget
Base Payment	$ 56,341,506	$ 56,341,505	$ 57,321,505
Utility Payment	861,848	842,075	842,075
Subtotal State Shared Taxes	$ 57,203,354	$ 57,183,580	$ 58,163,580
State Child Welfare Reallocation	(20,101,300)	(20,101,300)	(20,101,300)
Emergency Medical Services	(659,300)	(768,600)	(659,300)
Emergency Medical Services	659,300	768,600	659,300
Total State Shared Taxes	$ 37,102,054	$ 37,082,280	$ 38,062,280

The State Shared Revenue (State Shared Taxes) formula provides that the previous year's base, plus the utility payment, determines the budgeted amount. The budgeted amount for 2008 is $38,062,280.

The State Budget approved by the Joint Finance Committee contains a proposed increase of $15 million for State Shared Revenue. The estimated increase for the County is $980,000. The 2008 budgeted amount for State Shared Revenue reflects the $980,000 increase.

If the $980,000 increase does not materialize in the final 2007-09 State budget, then the Department of Administrative Services will submit a plan to the County Board to reduce property tax levy expenditures in the Department of Health and Human Services – Economic Support Division (ESD) by an equivalent amount. The Recommended Budget for ESD contains more than $2.4 million of property tax levy "overmatch" because of insufficient State funding for State-mandated Income Maintenance activities. Failure by the State to provide an increase in State Shared Revenue will require the County to reduce this overmatch.

Utility Payment Component

The utility payment component compensates local governments for costs they incur in providing services to public utilities. These costs cannot be directly recouped through property taxation since utilities are exempt from local taxation and instead are taxed by the State.

Utility payments to cities and villages are computed at a rate of six mils ($6 per $1,000 of net book value), while payments to towns are computed at a rate of three mils. Payments to counties are computed at three mils if the property is located in a city or village or at six mils if the property is located in a town. The estimated utility payment component for 2008 is $842,075.

State Child Welfare Reallocation

In accordance with Wisconsin State Statute 48.561(3), the Wisconsin Department of Administration has reallocated $20,101,300 from Milwaukee County's State Shared Revenue allocation to the State's Child Welfare Program.

These funds are for the purpose of defraying the State costs for program administration.

Supplemental Payment

It is anticipated that State Shared Revenue payments will be reduced by an amount equal to a new supplemental payment begun in November 2003 to governments that provide emergency transportation service. The State Department of Health and Family Services was directed to capture additional Federal Medical Assistance funding based on actual claims submitted by service providers in the previous fiscal year. For 2008, Milwaukee County's State Shared Revenue payment to Emergency Medical Services are projected to be $659,300, which is the actual amount for 2006. This allocation will be offset by a supplemental payment for the same amount.

DEPT: STATE EXEMPT COMPUTER AID **UNIT NO.** 1994
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to 1997 Wisconsin Act 237 (The Act), business computers are exempt from being subject to property taxes, beginning with the 1999 property tax levy collected in 2000. The Act also provided for a State aid payment to offset the loss of taxable property from the exemption.

BUDGET SUMMARY			
	2006 Actual	**2007 Budget**	**2008 Budget**
State Exempt Compter Aid	$ 2,774,324	$ 2,547,369	$ 2,485,518

Based on the current formula provided by the Wisconsin Department of Revenue, Milwaukee County will receive $2,485,518 of revenue in 2008 to compensate for the exemption of business computers from the property tax rolls. The annual payment is based on the equalized value of the exempt computers; the Milwaukee County equalized value (excluding tax incremental districts) and the property tax levy. Presented in the table below are the equalized values for tax-exempt computers and a comparison of budgeted and actual revenues, beginning with the first budget year of the program.

Budget Year	For Exempted Computers	Budget	Actual	Surplus/ (Deficit)
2001	707,457,900	3,902,952	3,916,789	13,837
2002	732,885,100	3,928,507	3,942,995	14,488
2003	657,056,200	3,329,435	3,342,175	12,740
2004	686,396,400	3,266,700	3,279,053	12,353
2005	667,717,700	3,033,203	3,044,445	11,242
2006	652,412,100	2,764,371	2,774,324	9,953
2007	651,558,500	2,547,369	2,556,587	9,218

DEPT: COUNTY SALES TAX REVENUE **UNIT NO.** 1996
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to the provisions of Section 77.70 of the Wisconsin Statutes, counties may enact a 0.5 percent sale and use tax. The tax is typically imposed on the same goods and services as the State's 5.0 percent sales tax. Section 22.04 of the Milwaukee County Ordinances addresses uses of sales tax revenue.

BUDGET SUMMARY	2006 Actual	2007 Budget	2008 Budget
County Sales Tax Collections	$ 62,904,315	$ 65,921,500	$ 65,208,949

STATISTICAL SUPPORTING DATA	2006 Actual	2007 Budget	2008 Budget
Estimated County Sales Tax Collections, Excluding Retailer's Discount	$ 64,788,107	$ 67,739,100	$ 67,394,859
State Administrative Fee	(1,133,792)	(1,185,500)	(1,168,910)
Milwaukee County Sales Tax Collections	$ 63,654,315	$ 66,553,600	$ 66,225,949
Less State Repayment			(600,000)
Less County Sales Tax Allocated to Capital Improvements	$ (75,000)	$ (632,100)	$ (417,000)
Milwaukee County Net Sales Tax Collections	$ 63,579,315	$ 65,921,500	$ 65,208,949
Less Sales Tax Dedicated to Debt Service	(42,606,043)	(44,360,240)	(53,431,913)
Available for General Fund	$ 20,973,272	$ 21,561,260	$ 11,777,036

On April 1, 1991, Milwaukee County retailers began collecting a 0.5 percent county sales and use tax. Generally, items that are currently subject to the State's 5.0 percent sales tax are subject to the county sales and use tax in counties that have enacted the tax. Milwaukee County is currently one of 58 counties in the State of Wisconsin that relies on the sales tax to fund services formerly financed by local property taxes. The county sales and use tax is administered and collected by the Wisconsin Department of Revenue. The budgets above reflect the 1.75 percent State administrative fee.

2008 Budget Amount

The 2008 County Sales Tax amount less the state administrative fee is projected at $66,225,949 or .49 percent below the amount budgeted in 2007. The budget amount that is net of the allocation to the Capital Improvement Program and the required State repayment is $65,208,949.

The reduction in 2008 sales tax revenue from the budgeted amount in 2007 reflects slowed growth in sales tax revenue that the County has experience over the last four years. The growth rate for sales tax revenue for the years 2003 to 2005 was 2.3 percent and 1.57 percent in 2006, compared to 3 percent over the previous 4 years. The 2008 budgeted amount is based on a 2 percent increase to the 2006 actual amount of $63,654,315, plus an additional 2 percent inflator.

Complicating the low growth rate has been the difficulties that the State of Wisconsin has had with its collection system and the various corrections that have been made to address these issues.

State Repayment

In 2005, the Wisconsin Department of Revenue contacted counties to notify them of software glitches detected in the computer program used to distribute sales and use tax to Wisconsin counties. There were five categories of software defects that resulted in the system over or under distributing sales tax revenues to counties for the years 2002-2005.

According to the State, Milwaukee County received an over distribution of sales tax revenue that totaled approximately $1.8 million. The State will capture this overpayment in equal increments over a three-year period from 2008 to 2010. Therefore, sales tax revenue for Milwaukee will be reduced by approximately $600,000 for three successive years, starting with the 2008 Budget.

The State also informed the County of an under distribution of approximately $777,000 for private

party sale of motor vehicles. The County received repayment for the under distribution in December 2005.

Sales and Use Tax Ordinance

Section 22.04, Milwaukee County Ordinances, originally required sales tax revenue be used to pay tax-supported debt service costs. Surplus revenues not needed for debt service payments were required to be used to directly finance capital improvements.

On June 18, 2003, the County Board of Supervisors approved Resolution File No. 03-263(a)(a), which modified Section 22.04 of the General Ordinances so that surplus sales and use tax revenues could be used to also pre-fund employee benefit costs or fund anticipated or extraordinary annual increases in such costs or supplement the Appropriation for Contingencies. The 2003 resolution permitted excess sales tax revenues to be used for the above general fund purposes through calendar year 2007.

As noted above, 2008 sales tax collections are projected at $66,225,949. The State repayment amount is $600,000, amounts committed to capital improvements in 2008 are estimated at $417,000, and debt service costs for 2008 are estimated at $53,431,913, resulting in excess sales and use tax revenues for 2008 of $11,777,036. Under the current Milwaukee County Sales Tax Ordinance, the excess could only be used to cash finance 2008 capital improvements. The Committee on Finance and Audit, during its 2008 budget deliberations, deferred the matter to its December 2007 meeting for further policy consideration and action.

DEPT: POWER PLANT REVENUE **UNIT NO.** 1997
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to the provisions of Section 59.51(2) of the Wisconsin Statutes, the County Board may represent the County and have the management of the business and concerns of the County in all cases.

BUDGET SUMMARY			
	2006 Actual	**2007 Budget**	**2008 Budget**
Power Plant Revenue	$ 2,656,880	$ 356,880	$ 356,880

In 1995, the County negotiated the sale of its co-generation power plant, located at the Milwaukee Regional Medical Center, to the Wisconsin Electric Power Company. Phase I of the sale related to power plant electrical generation and distribution and was finalized on December 29, 1995. Phase II of the sale, related to all remaining portions of the power plant, including steam and chilled water generation, occurred on December 2, 1996. Sales revenues totaling $58 million will be realized over several years. Phase I sale revenues totaled $7 million and have already been received by the County. Phase II revenues include $20 million at closing that occurred in 1996 plus an added $31 million over 16 years. Revenue anticipated for 2008 totals $356,880.

In accordance with the conditions of the sale of the power plant, the County will receive proceeds until 2011. The table below lists the annual payments.

Year	Amount
2006	$2,656,880
2007	$356,880
2008	$356,880
2009	$356,880
2010	$356,880
2011	$356,880

DEPT: SURPLUS (OR DEFICIT) FROM PRIOR YEAR **UNIT NO.** 1998
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to Section 59.60(3m) of the Wisconsin Statutes, every accounting and budgeting procedure applied under this section shall comply with generally accepted accounting principles for government, as promulgated by the Governmental Accounting Standards Board.

BUDGET SUMMARY			
	2006 Actual	**2007 Budget**	**2008 Budget**
Surplus from Prior Years	$ (1,573,366)	$ 4,664,280	$ 4,901,148

SURPLUS CALCULATION

2006 Expenditures and Encumbrances		
Expenditure Appropriation	$	1,409,862,909
Less: Actual Expenditures and Encumbrances		(1,343,438,934)
Appropriation Carryover to 2007		(51,550,523)
Available Appropriation, December 31, 2006	$	14,873,452
2006 Revenues		
Revenue Appropriation	$	(1,387,101,268)
Less: Actual Revenues		1,307,628,898
Appropriation Carryover to 2007		71,055,075
Appropriation Shortfall, December 31, 2006	$	(8,417,295)
Adjustments to Surplus		
Eliminate Expendable Trusts	$	(161,878)
Transfer to Debt Service Reserve		(2,348,131)
Other Reserve Adjustments		955,000
NET ADJUSTMENTS	$	(1,555,009)
2006 SURPLUS FOR 2008 BUDGET	$	4,901,148

DEPT: OTHER MISCELLANEOUS REVENUE **UNIT NO.** 1999
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to Section 59.60 of the Wisconsin Statutes regarding submission of annual budget estimates, an estimate of revenue from all other sources is included in the budget.

BUDGET SUMMARY			
	2006 Actual	**2007 Budget**	**2008 Budget**
Other Misc. Revenue	$ 1,762,078	$ 78,000	$ 565,000

Miscellaneous revenue for the last five years is summarized in the following table.

Year	Revenue
2002	1,012,098
2003	957,278
2004	138,074
2005	29,508
2006	1,762,078

BUDGET HIGHLIGHTS

- The 2008 Budget amount consists of $40,000 from the cancellation of uncashed County Checks, $150,000 per the lease agreement between Milwaukee County and the Milwaukee County Yacht Club and $375,000 for the closure of three tax incremental districts (TIDs) by the City of Milwaukee. The TIDs that will be closing are Calumet Woods (TID No. 25), King Drive and Walnut Street (TID No. 32) and Grandville Park (TID No. 36).

OPERATING AUTHORITY & PURPOSE

Pursuant to Section 59.56(5) of the Wisconsin Statutes, the County Board may appropriate money to any historical society located in the County and incorporated under Section 44.03 for the purpose of collecting and preserving the records and salient historical features of the County. This unit maintains the historical exhibits of the Milwaukee County Historical Society and assists with other phases of the program. Funds provided to subsidize the operation of the Society are used to employ a director and associate staff. The Society acts as custodian for non-current County records. The County appropriates funds for use by the Society pursuant to an agreement approved by the County Board of Supervisors on December 14, 1965 and renewed on May 16, 1988.

BUDGET SUMMARY			
	2006 Actual	**2007 Budget**	**2008 Budget**
County Historical Society	$ 242,550	$ 242,550	$ 242,550

OVERVIEW OF OPERATION

The Historical Society's total operating budget for 2008 amounts to $703,550, with $461,000 coming from non-County funds. Sources include gifts, grants, membership fees (individual and corporate), bequests, investments, sales and receipts from public programs.

Following are examples of some of the Historical Society's program activities.

1. Accessibility Initiative: During 2006, the Historical Society began Phase II of its Capital Restoration Project with the goal of making the Historical Center more accessible to all visitors. Work included the installation of a full-service elevator, the upgrading of restrooms to meet ADA requirements, the relocation of the main staircase, the installation of a new reception desk and gift shop, and the restoration of one section of the ornamental plaster ceiling. All components of the project were completed by June, 2007.

2. Outcomes: The Historical Society experienced substantial increases in several areas of operation during 2006. Most notably, visits to the Historical Society's website increased for the third consecutive year, rising 134% from 101,991 in 2005 to 239,335 in 2006. General visitation to the Historical Center, Trimborn Farm and the Society's Period Homes also increased during 2006 by a margin of 25%, although tour group attendance dipped slightly. Visitation to the Society during Summer River Rhythms Concerts in Pere Marquette Park declined considerably, from 5,453 to 1,538, due to ongoing construction during July and August. However, overall participation in all public programming offered by the Historical Society increased from 33,783 in 2005 to 36,692 in 2006. Inquiries to the Research Library, for example, increased by 12% in 2006, rebounding from the slump during 2005 that resulted from the library being closed for construction for more than two months.

3. Diversity: For the third consecutive year, the Historical Society was especially successful in bringing exhibitions and programs highlighting cultural diversity to Milwaukee County. In April 2006, the Society collaborated with the Watrous Gallery of the Overture Center in Madison to bring the exhibition *Miss Annie Mae's Hats: Church Hats from the Black Community* to Milwaukee. In July, the Historical Society organized the exhibition *All for One and One for All: The Story of the League of Latin American Citizens*. The exhibition opened in conjunction with the national convention of LULAC which was held in Milwaukee.

4. Collections: The Historical Society acquired several significant new collections during 2006. These included an extensive collection of paintings from Blessed Lady of Pompeii Church in Milwaukee's Italian community, as well as papers and photographs from the estates of

Cyril and Gretchen Colnik. The primary focus of the collections staff during 2006 was the re-shelving of artifacts and documents in storage to permit Phase II accessibility construction, and the conversion of collection records to the Past Perfect software system.

5. Publications. During 2006, the Historical Society released a Third Edition of John Gurda's *The Making of Milwaukee* in conjunction with the premiere of Milwaukee Public Television's five-hour series based on the book. Of the 5,500 copies of the book reprinted, nearly 3,500 were sold during the last quarter of 2006, generating total sales for the volume in excess of 20,000 copies since 1999.

6. Public Programming: The Society and its Friends organization continue to sponsor public programs on a variety of topics. During 2006, the Society hosted its 53rd Anniversary Recognition Banquet at the Wisconsin Club, drawing nearly 250 people and presenting awards to a record 31 individuals and groups.

   The Friends of the Milwaukee County Historical Society continued their expanded programming schedule during 2006, presenting a number of special events. Among these were tours of Miller Park and of Lake Park, a Native American Ethnic Dinner at Potawatomi Bingo and Casino, and a program devoted to the recently restored Ambassador Hotel. For the fifth consecutive year, the Friends donated more than $10,000 in program revenue to the Society.

7. County Landmarks: Since 1976, the Historical Society has operated, under County ordinance, a landmark recognition program for areas of Milwaukee County outside the City of Milwaukee. Nearly 100 sites have been designated as landmarks throughout the history of the program. During 2006, the Landmark Committee added four properties to its list of County Landmarks including the Mary Nohl House and the Friedlander House in Fox Point, Lake Park in Milwaukee, and the Finan-Gabel-Bodamer Log Cabin in Greenfield.

8. Museum Houses: In addition to all three of the period homes operated by the Historical Society being open to the public during 2006, the Society offered expanded programming at Trimborn Farm in Greendale. A community Development Block Grant from Milwaukee County, as well as additional support from the Reiman Foundation and the Wisconsin Arts Board, enabled the Society to attract significant numbers of school children, adults, and seniors for guided tours. Especially successful were the new Folk Art Show and Sale which attracted 750 visitors, the 2nd Annual Vintage Base Ball Tournament, which drew a similar crowd, the 24th Annual Harvest of Arts and Crafts, which brought in over 4,000 visitors, and the 3rd Annual Civil War Encampment which attracted roughly 125 re-enactors and an audience of over 1,000 guests.

MISSION

The Milwaukee County Historical Society was founded in 1935 to collect, preserve and make available materials relating to the history of Milwaukee County. Through a broad program, the Society seeks to promote a greater appreciation of the community's rich heritage and a better understanding of present-day challenges and advantages. The Society's library and museum collections, exhibitions and activities serve a variety of constituencies including scholars, students, genealogists, local businesses and organizations and Milwaukee County residents and visitors.

OBJECTIVES

- The Milwaukee County Historical Society will develop and utilize various alternative strategies in order to continue providing researchers with access to archival resources and the general public with an active program of exhibitions and special events during completion of Phase III of the Society's Building Restoration.

BUDGET HIGHLIGHTS

- The 2008 contribution to the Historical Society remains at the 2007 level of $242,550.

- In order to remain at the current level of County support, the Historical Society has balanced increases in Supply and Materials costs with decreases in Building Operation expenses. Some of the Building Operation cost reductions

result from the anticipated closing of the building for six months during capital construction in 2008. However, some costs have been transferred to the General Fund (Private) Budget to maintain a constant level of service.

The County Historical Society spends the County's contribution as follows:

	2006 Actual	2007 Budget	2008 Budget
Expenditures			
Personal Services	$ 183,250	$ 191,227	$ 191,227
Space and Utilities	56,765	48,788	46,288
Office and Administrative Supplies	2,535	2,535	5,035
Total Expenditures	$ 242,550	$ 242,550	$ 242,550

ACTIVITY AND STATISTICAL SUMMARY

	2005 Actual	2006 Actual	2007 Budget	2008 Budget
Meetings/Public Programs	7	13	12	12
Organizational Members	1,421	1,337	1,600	1,700
Research Requests:	3,631	4,083	4,500	4,000
Library - In Person	1,053	1,337	1,500	1,333
Telephone	1,444	1,514	1,500	1,333
Mail/E-mail	1,134	1,232	1,500	1,334
Public Attendance	33,783	36,692	20,000	20,000
Guided Tours:				
Historical Center	51	68	100	40
Period Homes	88	56	100	100
Accessions:				
Library	98	122	130	130
Museum	39	35	60	60
Pages of Publication	131	542	150	150
Staff Program Presentations	23	30	45	50
Slide Shows/Media Appearances	8	12	15	15
Website Visits	101,991	239,335	135,000	300,000

DEPT: VISIT MILWAUKEE **UNIT NO.** 1912
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to the provisions of Section 59.56(10) of the Wisconsin Statutes, the County Board may appropriate funds to advertise the advantages, attractions and resources of the County and to conserve, develop and improve the same. Any county may cooperate with any private agency or group in this work.

BUDGET SUMMARY			
	2006 Actual	2007 Budget	2008 Budget
VISIT Milwaukee	$ 25,000	$ 25,000	$ 25,000

DESCRIPTION

This appropriation represents Milwaukee County's share of support of VISIT Milwaukee. A major function of the organization is the promotion of the County as a major tourist and convention destination.

VISIT Milwaukee assists the County in marketing its facilities and attractions. All County tourism-related institutions are represented by VISIT Milwaukee. Individual fees customarily charged to similar institutions are waived by the County's umbrella investment in VISIT Milwaukee.

VISIT Milwaukee is a non-profit, 501(c)6 equal opportunity organization. It is governed by a 40-member board of directors on which Milwaukee County maintains two seats plus one on the Executive Committee.

VISIT Milwaukee services include:

- All County facilities and attractions receive full VISIT Milwaukee membership and benefits.
- A listing of all County facilities and attractions in 350,000 Official Visitor Guides, 10,000 Destination Guides, 25,000 Multicultural Visitor Guides and Milwaukee Gay & Lesbian Travel Guides.
- A listing of all County sponsored events in the bi-monthly Calendar of Events - 420,000 produced and distributed annually.
- Participation in all VISIT Milwaukee sponsored events, e.g., membership exchanges, education seminars, National Tourism Week events and the new Visitor Services Award Program.
- Travel writer support and sponsored programs.
- Two full-time representatives in Washington, D.C. actively selling Milwaukee County to association executives and one representative developing and selling the multicultural market.
- The development of targeted direct mail programs to reach and sell these markets on Milwaukee County.
- Production and placement of press releases, feature articles and stories in local, regional and national media to increase exposure of, and interest in, Milwaukee County.
- Operation of a Visitor Information Center and a Call Center providing the traveling public with information on Milwaukee County.
- A web site listing general community information as well as membership information, including County history and Milwaukee County facts and attractions.

MISSION

To lead the effort to market greater Milwaukee as a premier destination for conventions, trade shows, and leisure travel through the development of internal organizational excellence and external strategic partners, thereby creating positive economic impact, and to help each Milwaukee guest experience our brand promise.

OBJECTIVES

- INCREASE ECONOMIC IMPACT: Economic impact totals $2.6 billion in direct expenditures from increased convention business and leisure travelers, and these results are promoted to all stakeholders, government leaders and community influencers.

- ENHANCE DESTINATION IMAGE/ PERCEPTION: VISIT Milwaukee's customers rank Milwaukee's image more positively and understand our city's unique competitive advantage. Milwaukee embodies the Brand Promise and there is community awareness of and buy-in to our economic impact and mission.

- INCREASE BUDGET: VISIT Milwaukee's operating budget grows to $8 million.

- DEVELOP PRODUCT: VISIT Milwaukee is a leader in the further development of Milwaukee's destination product.

BUDGET HIGHLIGHTS

- The 2008 contribution to VISIT Milwaukee remains at the 2007 level of $25,000.

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DEPT: CIVIL AIR PATROL **UNIT NO.** 1913
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to the provisions of Section 59.54(18) of the Wisconsin Statutes, the County Board may appropriate funds or donate property and equipment to Civil Air Patrol units in the County for the purpose of enabling such Civil Air Patrol units to perform their assigned missions and duties as prescribed by U.S. Air Force regulations.

BUDGET SUMMARY			
	2006 Actual	2007 Budget	2008 Budget
Civil Air Patrol	$ 7,732	$ 9,500	$ 10,000

NON-DEPARTMENTAL DESCRIPTION

The Civil Air Patrol utilizes a County owned hangar on lease to Youth & Aviation, Inc., at 9393 West Appleton Avenue, Timmerman Field and the second floor of the Tower Building at Timmerman Field. The County provides appropriations for the utility costs (heat, light, insurance and telephone) of these facilities. The County continues to provide office and hangar space at Timmerman Field.

BUDGET HIGHLIGHTS

- The 2008 County contribution to the Civil Air Patrol is $10,000, an increase of $500 from 2007.

ACTIVITY AND STATISTICAL SUMMARY			
	2006 Actual	2007 Budget	2008 Budget
Number of Meetings	340	350	360
Number of Organization Members	675	770	795

Civil Air Patrol mission activities include:

1. A national program of aerospace education for youth and adults.
2. Participation in disaster emergency services and Homeland Security exercises, nationally and locally.
3. Cooperation with, and support of, Civil Defense and American Red Cross disaster and relief programs.
4. Participation in all search and rescue missions authorized by the U.S. Air Force and Coast Guard.
5. Flying shore patrol for the boating public as authorized by the U.S. Coast Guard.
6. Assisting the U.S. Customs Service and Drug Enforcement Administration by patrolling in aircraft to detect illegal drug activity and marijuana fields and reporting such activity to the U.S. Customs Service.

OPERATING AUTHORITY & PURPOSE

Pursuant to Section 45.058 of the Wisconsin Statutes and in accordance with agreements between Milwaukee County War Memorial, Inc. and the County of Milwaukee, Milwaukee County War Memorial, Inc. presently operates the War Memorial Center. The Center is situated at the south end of Lincoln Memorial Drive overlooking Lake Michigan and is directly adjacent to County parkland.

The Center stands as a beautiful memorial to those who have given their lives for our collective freedom. "To Honor the Dead by Serving the Living" is the motto of the Center.

The facility is home to the Milwaukee Art Museum, which boasts major cultural exhibits, including the Peg Bradley Collection. Through tax levy dollars provided by the County, the Center supports the Art Museum by providing building services for the space the Museum occupies in the Saarinen Building and Kahler Addition as well as direct funding.

The Center provides office space to major service groups and veterans' organizations such as the Rotary Club of Milwaukee, Kiwanis Club of Milwaukee, USO of Wisconsin, AMVETS State headquarters, Thurgood Marshall Scholarship Foundation Midwest Regional Office, Chipstone Foundation, International Association for Orthodontics, Creative Sharp Presentation, America's Freedom Center Foundation and the War Memorial Center itself.

To maximize utilization of the facility, the Center is available for general use by the public, use by veterans' groups, art groups and civic groups.

BUDGET SUMMARY			
	2006 Actual	**2007 Budget**	**2008 Budget**
War Memorial	$ 1,433,462	$ 1,504,594	$ 1,504,594

MISSION

To serve as a memorial to the veterans of our armed services, their families, and the community, provide to all people of the community a state of the art facility with attractive meeting space and to recognize and educate, especially the young, of the sacrifice and service made by the veterans of our armed services.

OBJECTIVES

- Increase the number of events and partnerships with veteran/military organizations and other organizations that help promote public awareness on the purpose of our facility thereby enhancing our visibility as a memorial to those who serve(d) our Country.
- Increase the number of revenue generating events to help support building operations.

BUDGET HIGHLIGHTS

- The War Memorial Center will continue to provide quarterly reports of financial status and projections through the fiscal year in accordance with past practice.
- The 2008 contribution to the War Memorial remains at the 2007 level of $1,504,594.
- Expenditures of $693,750 are budgeted in 2008 for the ongoing construction of the War Memorial HVAC Renovation project. For further detail, refer to the 2008 Capital Improvements Budget.

ACTIVITY AND STATISTICAL SUMMARY

	2006 Actual	2007 Budget	2008 Budget
Attendance			
Memorial Hall	27,626	25,000	25,650
Fitch Plaza	4,061	7,000	4,000
Veterans Memorial Gallery	1,185	300	500
Meeting Rooms	6,049	5,000	3,450
Class Rooms	11,600		5,940
Special Events- WMC Grounds/Lakefront	150,300	450,000	50,000
General Public	5,000		5,000
Milwaukee Art Museum	315,978	319,000	300,000
TOTAL	521,799	806,300	394,540
Number of Events			
Memorial Hall	214	185	190
Fitch Plaza	59	20	20
Veterans Memorial Gallery	12	5	10
Meeting Rooms	522	400	230
Class Rooms	759		297
Special Events	4	1	1
TOTAL	1,570	611	748

The War Memorial Center budget consists of the following:

WAR MEMORIAL CENTER BUDGET SUMMARY	2006 Actual	2007 Budget	2008 Budget
Expenditures			
Personal Services	$ 682,630	$ 786,488	$ 791,488
Professional Fees	110,108	119,800	120,240
Advertising and Promotion	46,403	32,000	42,000
Meetings, Travel and Auto Allowance	3,453	5,400	5,400
Space	495,296	294,000	305,000
Utilities	487,521	478,837	579,966
Office and Administrative Supplies	20,010	22,940	23,500
New & Replacement Equipment / Master Plan (2007)	9,895	101,129	0
Milwaukee Art Museum Direct Funding	294,734	250,000	250,000
Total War Memorial Center Expenditures	$ 2,150,050	$ 2,090,594	$ 2,117,594
Revenues			
Parking	$ 316,276	$ 240,000	$ 260,000
Miscellaneous	47,841	45,000	35,000
Catering Commission	21,750	20,000	20,000
Office Rental	161,565	155,000	165,000
Hall and Plaza Rental	135,804	110,000	115,000
Meeting Room Rental	17,928	4,000	6,000
Liquor Commission	15,424	12,000	12,000
Milwaukee County Contribution	1,433,462	1,504,594	1,504,594
Total War Memorial Center Revenues	$ 2,150,050	$ 2,090,594	$ 2,117,594

DEPT: VILLA TERRACE/CHARLES ALLIS ART MUSEUMS **UNIT NO.** 1915
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to Section 45.058 of the Wisconsin Statutes and in accordance with agreements between Milwaukee County War Memorial Center, Inc., and the County of Milwaukee, Villa Terrace Decorative Arts Museum, 2220 North Terrace Avenue and Charles Allis Art Museum, 1801 North Prospect Avenue function as a combined operation under the auspices of the Milwaukee County War Memorial Corporation. The museum partnership "Honors the War Dead by Serving the Living" through community cultural enrichment. Public programming includes monthly changing art exhibits, regularly scheduled concerts, films, workshops, an annual youth concert series and special events. The facilities are available for rent by civic, cultural, veteran, educational, business and private groups. Both museums are on the National Registry of Historic Places.

The Villa Terrace Art Museum is an Italian Renaissance-style home richly decorated with antiques and retains almost all of its original fixtures dating back to the 1920s. The permanent collection features Asian, European and American decorative arts including wrought-iron artistry. The rear terrace area, which overlooks Lake Michigan, extends down a bank to the Renaissance Garden fronting on Lincoln Memorial Drive.

The Charles Allis Art Museum was the home of a Milwaukee industrialist who collected a vast quantity of fine art objects. The building and its contents were originally donated to the City of Milwaukee in 1946 and operated under the auspices of the Milwaukee Public Library System. In 1979, this priceless community asset was transferred to the War Memorial Corporation, again to be held in the public trust. Temporary exhibitions feature primarily Wisconsin art. In 1998, the Margaret Rahill Great Hall was completed.

BUDGET SUMMARY

	2006 Actual	2007 Budget	2008 Budget
Villa Terrace/Charles Allis Art Museums	$ 243,656	$ 243,656	$ 243,656

MISSION

The mission of the Villa Terrace Decorative Arts Museum and Charles Allis Art Museum of Milwaukee County is to fully utilize both museums, gardens and their art collections for community education and cultural enrichment. As a part of the Milwaukee County War Memorial Corporation, the museums honor the war dead by serving the living.

OBJECTIVES

- Increase the well being of area youth through collaborative educational programs.
- Contribute to the quality of life in Milwaukee County by improving the visitor experience at both museums with physical upgrades and creative programming.

BUDGET HIGHLIGHTS

- The 2008 contribution to the Villa Terrace/ Charles Allis Art Museums remains at the 2007 level of $243,656.
- Expenditures of $505,490 are budgeted for replacement of the electrical distribution system at the Charles Allis Art Museum. For further detail, refer to the 2008 Capital Improvements Budget.
- A portion ($3,600) of the tax levy contribution for 2008 will be allocated towards diversity training for staff and volunteers of the Museums. As educational programs are expanded, it is important that representatives of the Museums be sensitive to the cultural backgrounds of all student and adult visitors. This amount is based on figures obtained from the Milwaukee County Department of Administration – Human Resources.

DEPT: MARCUS CENTER FOR THE PERFORMING ARTS **UNIT NO.** 1916
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to Section 45.058 of the Wisconsin Statutes and in accordance with agreements, the Milwaukee County War Memorial Center, Inc. operates the Milwaukee County Ben and Ceil Marcus Center for the Performing Arts (the Marcus Center). The Marcus Center was built with private money in 1969 and deeded to Milwaukee County as a public trust for the preservation and enrichment of the performing arts, including drama, music and dance. The facility is home to the Broadway Series, Milwaukee Symphony Orchestra, Milwaukee Ballet, Florentine Opera, Milwaukee Youth Symphony Orchestra, First Stage Children's Theatre, City Ballet Theatre, Hansberry-Sands Theatre Company and other performing arts groups. The Marcus Center is located at 929 North Water Street. In addition to the Marcus Center providing a first class facility for the performing arts, the Center supports a number of free community events and activities year-round, including ethnic and cultural festivals such as Martin Luther King Day Celebration, Cantos de Las Americas, Get up and Dance!, and KidZ Days children's programming.

BUDGET SUMMARY			
	2006 Actual	**2007 Budget**	**2008 Budget**
Marcus Ctr for the Performing Arts	$ 1,280,000	$ 1,280,000	$ 1,280,000

MISSION

To serve the community, the Marcus Center offers facilities and services of the highest quality, makes available a wide range of the performing arts, and acts as an energizing force for effective collaboration and advocacy in the arts community.

OBJECTIVES

- Provide Marcus Center patrons with a high level of customer service and entertainment value from Marcus Center events.
- Enhance Milwaukee County residents' quality of life through the Marcus Center's diverse offerings of arts, culture and entertainment in a variety of ticket price ranges.
- Provide quality performing art(s) events to Milwaukee County residents in all geographic areas.

OPERATING HISTORY

On May 20, 1993, the County Board of Supervisors adopted a resolution [File No. 93-283(a)(a)] that approved a memorandum of understanding between the County and the Marcus Center, which provided a fixed level of operating support of $1.5 million for the years 1994 through 1998.

The memorandum of understanding was renewed in 1999 and provided an increase of $100,000 for a total funding level of $1,600,000 for the years 1999 through 2003.

In 2004, Milwaukee County's contribution was equivalent to $1,380,000. This included $880,000 from tax levy, $400,000 of debt forgiveness, and a $100,000 major maintenance allocation.

BUDGET HIGHLIGHTS

- The 2008 contribution to the Marcus Center remains at the 2007 level of $1,280,000.
- The Marcus Center will continue to provide quarterly reports of current financial status and projections through the fiscal year in accordance with past practice.

ACTIVITY AND STATISTICAL SUMMARY						
	2006 Actual		2007 Budget		2008 Budget	
	Events	Attend	Events	Attend	Events	Attend
All Events Public & Private	2,225	594,550	2,250	600,000	2,250	600,000

The Marcus Center for the Performing Arts budget consists of the following:

MARCUS CENTER FOR THE PERFORMING ARTS	2006 Actual	2007 Budget	2008 Budget
Expenditures			
Personal Services	$ 3,154,134	$ 3,307,406	$ 3,249,906
Professional Fees	298,419	295,888	323,630
Advertising and Promotion	88,797	107,950	116,950
Meetings, Travel and Auto Allowance	11,092	7,500	11,300
Space	308,648	336,530	361,685
Utilities	486,169	454,510	466,750
Office and Administrative Supplies	58,721	61,000	60,350
New & Replacement Equipment / Master Plan (2007)	0	0	0
Total Marcus Center Expenditures	$ 4,405,980	$ 4,570,784	$ 4,590,571
Revenues			
Hall Rental	$ 1,124,634	$ 1,120,429	$ 1,124,782
Office Rental	58,215	75,000	75,000
Equipment Rentals	216,676	222,200	217,850
Reimbursement Income	1,488,016	1,437,666	1,454,451
Concession Income	171,131	177,000	175,000
Contributed Income	4,000	112,000	100,000
Misc. Income	67,063	146,489	168,000
Milwaukee County Contribution	1,280,000	1,280,000	1,280,000
Total Marcus Center Revenues	$ 4,409,735	$ 4,570,784	$ 4,595,083

DEPT: HUMAN RESOURCE AND PAYROLL SYSTEM **UNIT NO.** 1921
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to the provisions of Section 59.51(2) of the Wisconsin Statutes, the County Board may represent the County and have management of the business and concerns in all cases where no other provision is made.

BUDGET SUMMARY

Account Summary	2006 Actual	2007 Budget	2008 Budget	2007/2008 Change
Services	$ 1,473,179	$ 1,662,145	$ 1,662,145	$ 0
Capital Outlay	2,671	0	0	0
Abatements	(1,675,850)	0	0	0
County Service Charges	1,875,850	0	0	0
Total Expenditures	1,675,850	1,662,145	1,662,145	0
Total Revenue	0	0	1,662,145	1,662,145
Direct Tax Levy	$ 1,675,850	$ 1,662,145	$ 0	$ (1,662,145)

MISSION

This org. unit contains an appropriation for a fully hosted payroll, human resources and benefits management system. Authority for a contract with Ceridian to implement this system was established in 2006 by the County Board and the County Executive (File No. 05-145 (a)(a)).

Under the new human resource and payroll system, Milwaukee County employees will use online self-service tools to report their time. Ceridian will manage the detail of position history, organizational hierarchy, payroll calculations, applicant recruitment, and distribution of deposit notices and related reports. The new system also includes modules to automate and improve employee benefits and recruitment functions

BUDGET HIGHLIGHTS

- In 2008, total operating expenditures remain at the 2007 level of $1,662,145. Included in these are $269,230 in Processing fees, $746,784 in monthly charges, $29,235 for W2 and year end payroll processing, and $616,896 for Benefits Administration.

- The 2008 Budget includes a crosscharge to receiving departments for the Human Resource and Payroll System costs to capture revenue from revenue-producing departments. The estimated revenue off-set for 2008 is $237,374, or 14.3% of total system expenditures. These revenues continue to be recognized within other County departments. In prior years, the crosscharge in receiving departments was abated with the tax levy cost remaining in 1921. That has been discontinued in 2008.

DEPT: MILWAUKEE COUNTY AUTOMATED LAND INFORMATION SYSTEM **UNIT NO.** 1923
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to Sections 15.105(16), 16.971, 20.505(4)(im) and 59.72 of the Wisconsin Statutes and County Board Resolution File 90-707(a), approved on November 8, 1990, the Milwaukee County Automated Land Information System (MCAMLIS) may design, develop and implement a land information system integrating property and ownership records with U.S. Public Land Survey referenced parcel-identified boundary information; prepare boundary-referenced parcel property maps suitable for producing accurate land title or survey boundary line information; and prepare maps with documented accuracy suitable for local planning.

Pursuant to Section 59.43, a $7 surcharge on Recording Fees is collected to fund a land information office, modernization of land records, the State of Wisconsin Land Information Program and the MCAMLIS Board. Of the total $7 surcharge on recording fees, four dollars is retained to develop, implement, and maintain a Countywide plan for land record modernization. One dollar of the surcharge is also retained locally and specifically designated for expenditures associated with initiatives to implement and maintain land information records on the internet including the County's land information records relating to housing. (No portions of the $4 and $1 surcharges are available for general County purposes.) Two dollars of the $7 surcharge are forwarded to the State Department of Administration.

Fee for MCAMLIS	4
Fee for Land Records Modernization Initiatives	1
Fee for State Land Information Program	2
	$ 7

BUDGET SUMMARY

Account Summary	2006 Actual	2007 Budget	2008 Budget	2007/2008Change
Services	$ 1,831,308	$ 710,000	$ 638,315	$ (71,685)
Commodities	219	5,000	5,000	0
Capital Outlay	11,597	8,000	8,000	0
County Service Charges	320,368	328,000	343,685	15,685
Total Expenditures	$ 2,163,492	$ 1,051,000	$ 995,000	$ (56,000)
Direct Revenue	2,163,194	1,051,000	995,000	(56,000)
State & Federal Revenue	300	0	0	0
Total Revenue	$ 2,163,494	$ 1,051,000	$ 995,000	$ (56,000)
Direct Total Tax Levy	(2)	0	0	0

BUDGET HIGHLIGHTS

- This appropriation provides 2008 expenditure authority of $995,000 for the Automated Land Information System. Revenue of $792,000 is projected to be received from the $4 surcharge collected by the Register of Deeds (ROD) earmarked for land information modernization by Section 59.72(5) of the Wisconsin Statues. Revenue of $198,000 is projected to be collected from the $1 surcharge, which is also collected by the ROD. In addition, $5,000 in miscellaneous revenue is budgeted based on prior experience. Milwaukee County is not required to provide tax levy dollars to fund the Automated Land Information System.

- Expenditure authority includes the continued development and maintenance of the automated base map and parcel–based land information system as provided for in the plan approved by the County Board and selected plan development work. More specifically, 2008 expenditures include:

  - o $198,000 to develop and maintain a computerized indexing of the County's land information records related to housing consistent with the requirement of Section 66.100(2)(b) Wisconsin Statues.

  - o $77,175 for surveying services provided by the Southeastern Wisconsin Regional Planning Commission in performance of its duties as the Milwaukee County Surveyor under the requirements of Section 59.635, Wisconsin Statues.

- o $74,000 to replace/upgrade existing computer equipment, software maintenance and upgrades and data processing consulting services.

- o $225,316 to the Architectural, Engineering & Environmental Services (AE&ES) Division of the Department of Transportation and Public Works for project management.

- o $93,369 to the Register of Deeds for MCAMLIS data maintenance.

- o $25,000 to the Department of Administrative Services for fiscal oversight.

- o $6,000 for meetings and other authorized travel.

- In 2008, MCAMLIS contractual services include agreements with the City of Milwaukee Department of Administration-Information and Technology Management Division (ITMD). The City of Milwaukee contract, in the amount of $77,200, is to provide Cadastral and Street Address Database Management.

- In December 2004, the MCAMLIS Steering Committee approved a total appropriation of $3,252,710 in existing MCAMLIS funds for a digital topographic mapping replacement project. This project will provide new topographic mapping and digital orthophotography for the entire county. This appropriation is to be divided over four years from 2005 to 2008.

- MCAMLIS has authorized up to $450,000 for the Register of Deeds to convert microfiche images for the seven-year period 1988-1994 (approximately 2.7 million images). An additional $200,000 is being provided to the ROD for improvements to computerized systems providing bulk access to data, linking multiple databases and eliminating property record verification backlogs.

- All departments are required to operate within their expenditure appropriations and their overall budgets. Pursuant to Section 59.60(12), Wisconsin Statutes, "No payment may be authorized or made and no obligation incurred against the county unless the county has sufficient appropriation for payment. No payment may be made or obligation incurred against an appropriation unless the director first certifies that a sufficient unencumbered balance is or will be available in the appropriation to make the payment or to meet the obligation when it becomes due and payable. An obligation incurred and an authorization of payment in violation of this subsection is void. A county officer who knowingly violates this subsection is jointly and severely liable to the county for the full amount paid. A county employee who knowingly violates this subsection may be removed for cause."

DEPT: OFFSET TO INTERNAL SERVICE CHARGES **UNIT NO.** 1930
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to the provisions of Sections 59.51(2) of the Wisconsin Statutes, the County Board may represent the County and have the management of the business and concerns of the County in all cases where no other provision is made.

BUDGET SUMMARY			
	2007 Budget	2008 Budget	2007/2008 Change
Expenditure			
Offset to Services Departments Charges	$ (30,129,429)	$ (63,471,356)	$ (33,341,927)
Revenues			
Offset to Service Departments Revenue	(30,129,429)	(63,471,356)	(33,341,927)
Property Tax Levy	0	0	0

The purpose of this non-departmental budget is to reduce total County expenditures and revenues by the amount of charges from internal service fund departments to other County departments. Without this adjustment, total County expenditures and revenues would be overstated. Expenditure and revenue offsets of ($63,998,911) reflect the charges from the following departments to other County departments. The increase in 2008 is due to the discontinuation of abating out the IMSD and Courthouse Space Rental Charges in receiving departments.

BUDGET SUMMARY			
	2007 Budget	2008 Budget	2007/2008 Change
Department of Administrative Services (DAS)			
DAS-Risk Management	$ (6,590,404)	$ (6,901,317)	$ (310,913)
DAS-IMSD	0	(17,407,591)	(17,407,591)
Department of Transportation and Public Works (DTPW)			
Transportation Services	(2,274,934)	(2,301,453)	(26,519)
Architectural, Engineering & Environmental Services	(5,573,978)	(4,896,340)	677,638
Fleet Management	(10,296,505)	(10,229,265)	67,240
Facilities Management	(5,393,608)	(21,881,716)	(16,488,108)
Subtotal	$ (30,129,429)	$ (63,617,682)	$ (33,488,253)
Allowance for Undistributed Crosscharges	0	0	0
Total	$ (30,129,429)	$ (63,617,682)	$ (33,488,253)

DEPT: CHARGES TO OTHER COUNTY ORGANIZATION UNITS **UNIT NO.** 1935
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to the provisions of Section 59.51(2) of the Wisconsin Statutes, the County Board may represent the County and have the management of the business and concerns of the County in all cases where no other provision is made.

BUDGET SUMMARY			
	2006 Actual	**2007 Budget**	**2008 Budget**
	$	$	$
Cross-Charges	0	(8,883,144)	0
Abatements	0	8,883,144	(10,195,078)
Charges to Other Organization Units	$ 0	$ 0	$ (10,195,078)

In order to show the full operating cost of many County departments, the costs of certain centralized service departments, such as DAS – Payroll and Department of Audit, are allocated to operating departments using the County's Cost Allocation Plan. From 1997-2007, the Central Service Allocation was not included as expenditure in departments' operating budgets. In 2008, centralized service costs are included as expenditures in departments' operating budgets. As a result, departments receiving grant revenues, indirect revenues (internal service fund departments) or outside (direct) revenues will include the Central Service Allocation, maximizing revenue to the County. In order to avoid double counting centralized service costs, this budget offsets those service costs that are allocated to departments.

The Central Service Allocation amounts for the 2008 budget are based upon the 2008 Cost Allocation Plan. The 2008 Plan uses 2006 actual costs as its base and includes a carryover provision for the difference between the 2006 Plan (which was based on 2005 actual costs) and 2006 actual costs. Reflecting the 2006 carryover in the 2008 budget increases charges to those departments that were undercharged in 2006 and reduces charges to those departments that were overcharged in 2006.

The Central Service Allocation for 2008 reflects the prorated cost for the following services:

Organizational Name	Org. Number	2007 Budget	2008 Budget	2007/2008 Change
Carryover		$ (910,094)	$ 47,979	$ 958,073
County Treasurer	3090	763,036	672,399	(90,637)
County-Wide Audit		284,671	295,461	10,790
DAS-Accounting*	1158	265,762	689,391	423,629
DAS-Accounts Payable	1159	836,842	761,302	(75,540)
DAS-Fiscal	1157	940,009	905,375	(34,634)
Personnel	1110/1120/1140/1135	3,644,459	3,748,481	104,022
DAS-Payroll	1187	367,767	429,979	62,212
DAS-Procurement	1152	673,547	694,681	21,134
Department of Audit	1001	2,017,145	1,950,030	(67,115)
Total		$ 8,883,144	$ 10,195,078	$ 1,311,934

* The budgeted costs for DAS-Accounting increased between 2007 budget and the 2008 budget due to depreciation on recent years accounting capital projects. These projects had not been capitalized and depreciated earlier. Governmental accounting rules for grant reporting allow for the cost allocation of central departments to include all of the costs of those individual departments. The central cost allocation plan includes the direct cost of running the departments, fringe benefits, crosscharges and depreciation expense. Depreciation expense is not a budgeted item within the operating budget of these departments, but is included for purposes of the central cost allocation plan.

ALLOCATION SUMMARY				
		2007 Budget	2008 Budget	2007/2008 Change
1000	County Board	$ 62,096	$ 69,389	$ 7,293
1011	County Executive	33,153	29,000	(4,153)
1019	DAS - Office for Persons with Disabilities	17,203	14,710	(2,493)
1021	Veteran's Services	6,779	6,666	(113)
1040	County Board - Comm Business Dev Partners	21,738	24,073	2,335
1130	Corporation Counsel	29,408	32,160	2,752
1150	DAS - Risk Management	75,221	77,124	1,903
1151	DAS - Fiscal Affairs	12,485	11,994	(491)
1160	DAS - Information Management Services	220,608	235,561	14,953
1192	DAS - Economic & Community Development	205,509	48,560	(156,949)
2000	Combined Court Related Operations	635,186	618,187	(16,999)
2430	Department of Child Support Enforcement	202,043	202,981	938
3010	Election Commission	9,288	10,459	1,171
3270	County Clerk	14,819	15,533	714
3400	Register of Deeds	72,938	72,102	(836)
4000	Sheriff	998,452	1,199,739	201,287
4300	House of Correction	433,275	545,203	111,928
4500	District Attorney	184,560	188,128	3,568
4900	Medical Examiner	44,667	61,780	17,113
5040	Airport	485,492	543,249	57,757
5070	Transportation Services	38,270	3,492	(34,778)
5080	Architectural, Engineering & Environmental Svcs	50,172	79,302	29,130
5100	Highway Maintenance	163,859	172,933	9,074
5300	Fleet Management	225,030	251,621	26,591
5600	Transit/Paratransit Systems	125,024	122,671	(2,353)
5700	Facilities Management	274,754	261,763	(12,991)
5800	Director's Office	124,342	109,685	(14,657)
6300	DHHS - Behavioral Health Division	1,390,167	1,403,821	13,654
7200	DHHS - County Health Programs	139,281	204,932	65,651
7900	Department on Aging	286,752	643,158	356,406
8000	Dept of Health & Human Srvcs	915,740	1,350,999	435,259
9000	Parks, Recreation & Culture	835,729	1,000,509	164,780
9500	Zoological Department	543,427	583,594	40,167
9910	UW Extension Service	5,677	4,683	(994)
	Total Charges to Other Organizational Units	**$ 8,883,144**	**$ 10,199,761**	**$ 1,316,617**

DEPT: APPROPRIATION FOR CONTINGENCIES **UNIT NO.** 1945
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to the provisions of Section 59.60(5)(e) of the Wisconsin Statutes, the Director, Department of Administrative Services may transmit an estimate of funds required as an appropriation for contingencies.

BUDGET SUMMARY				
	2006 Actual	2007 Budget	2008 Budget	2007/2008 Change
Expenditures	$ 0	$ 3,110,427	$ 6,655,758	$ 3,545,331
Revenues	0	0	0	0
Property Tax Levy	$ 0	$ 3,110,427	$ 6,655,758	$ 3,545,331

Contingency Appropriation Analysis

Year	Adopted Budget	Appropriations Transfers In	Appropriations Transfers Out	Year End Balance
2003	$ 4,417,022	$ 8,236	$ (848,477)	$ 3,576,781
2004	4,417,022	3,274,565	(5,748,447)	1,943,140
2005	4,417,022	10,102,596	(1,442,356)	13,077,262
2006	9,310,058	0	(1,097,343)	8,212,715
2007*	3,110,427	3,614,476	(1,204,253)	5,520,650

* Transfer information for 2007 through November 2007

MISSION

Since 2003, it has been the policy of Milwaukee County that any new or unanticipated revenue actually received in the current year that is not identified in that year's budget shall be transferred to the Appropriation for Contingencies (Org. Unit 1945) Budget. This policy shall apply to new revenue sources, unanticipated revenues and revenues from existing sources that are in excess of the amounts included in the current year's budget. The Department of Administrative Services is authorized and directed to process such fund transfer(s) as necessary if and when such new revenue sources or excess revenues are identified.

The first priority for use of any such revenues is to allow the County to achieve a balanced budget in the current year. The second goal will be to achieve a surplus equal to that in the previous year's budget. Finally, if it appears that the first two goals will be achieved, such revenue can be used for emergency needs during the current budget year.

BUDGET HIGHLIGHTS

- In 2008 the Appropriation for Contingencies is budgeted at $6,655,758. Of this amount, $200,000 is specifically reserved for implementing recommendations of the Code of Ethics Study Committee should those recommendations be approved by the County Board and require additional expenditures in 2008.

Additional funding is included in the 2008 Appropriation for Contingencies to help partially mitigate State revenues that were not realized upon passage of the 2007-09 State Budget in late October 2007. The County Executive Recommended Budget anticipated $4,157,246 in additional State aid that was not realized in the approved State Budget. This included $2,099,771 in circuit court support grants, $980,000 in shared revenue and $1,077,475 in youth aids.

In addition, the County Executive's proposal to close the Community Correctional Facility (CCC) and release all of the inmates using global positioning system (GPS) monitoring currently lacks a formal plan or bids as to the monitoring capacity, costs or enforcement violations. The Committee on Judiciary, Safety and General Services will review this initiative and provide further policy and direction that may necessitate additional funding in 2008.

ADOPTED 2008 BUDGET

DEPT: EMPLOYEE FRINGE BENEFITS **UNIT NO.** 1950
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to the provisions of Section 59.51(2) of the Wisconsin Statutes, the County Board may represent the County and have management of the business and concerns in all cases where no other provision is made.

BUDGET SUMMARY

	2006 Actual	2007 Budget	2008 Budget	2007/2008 Change
Health Benefits-Hospital, Professional, Major Medical & Dental	$ 122,883,995	$ 135,110,570	$ 139,130,847	$ 4,020,277
Employee Group Life Insurance	2,258,914	1,767,800	1,693,000	(74,800)
Annuity – County Mandatory Contribution	35,154	42,000	31,500	(10,500)
Retirement System Contribution- OBRA	462,000	529,000	522,000	(7,000)
Retirement System Contribution	27,400,000	49,265,000	39,327,788	(9,937,212)
Medicare Reimbursement to Retired Employees	5,370,131	5,876,000	5,962,000	86,000
Health Benefits and Retirement- Consultant Fees	76,119	350,000	1,244,285	894,285
Local Transportation (Transit Pass Program)	487,772	540,204	542,700	2,496
Other Contributions	1,161,852	1,328,084	1,000,000	(328,084)
Personnel Related Costs	0	128,837	0	(128,837)
Actual Adjustment	0	0	0	0
Total Expenditures	$ 160,135,937	$ 194,937,495	$ 189,454,120	$ (5,483,375)
Abatements	(152,841,725)	(191,244,217)	(183,106,421)	8,137,796
Total Direct Revenue	$ 8,154,698	$ 7,911,590	$ 6,347,699	$ (1,563,891)
Direct Total Tax Levy	$ (860,486)	$ (4,218,312)	$ 0	$ 4,218,312

BUDGET HIGHLIGHTS

County Board and Department of Audit staff, in consultation with the Controller and Director, Department of Administrative Services, conducted a study of alternative options to allocate fringe costs to departmental budgets. A report was submitted to the Committees on Finance and Audit and Personnel for consideration in March 2007, and the following methodology was adopted by both Committees and the County Board for the 2008 Budget process:

2008 Budget Per Eligible FTE Fringe Benefit Cost Detail

	Health Care	Health Care as % of Salary*	Pension % of Salary	Total
Active Employee	$13,898	29.81%	11.84%	41.65%
Legacy Cost	$13,271	28.46%	4.24%	32.70%
TOTAL:	**$27,169**	**58.27%**	**16.08%**	**74.35%**

*Percent of Salary shown for presentation purposes

Five-year comparisons of budget and actual experience are based on adjusted budget figures.

In the 2008 Budget Employee Fringe Benefits are segregated into two components, health care and pension. The health care portion is budgeted as a fixed cost per eligible FTE reflecting the way the costs are incurred. The health care portion includes all health benefits and other non-pension related benefits. The pension component is calculated as a percent of salary and includes all of the retirement system contributions.

5403 - Health Benefits - Hospital, Professional, Major Medical and Dental Expense
Increase $4,020,277, from $135,110,570 to $139,130,847

Projected changes from the 2007 to the 2008 Employee Health Benefits Budget are as follows:

	2007 Budget	2008 Budget	2007/2008 Change	Percent Change
Basic Health Benefits, Including Major Medical	$ 129,529,570	$ 133,779,932	$ 4,250,362	3.28%
Wellness Program Savings	0	(1,059,285)	(1,059,285)	NA
Mental Health/Substance Abuse/EAP Carve-Out	1,312,300	1,377,900	65,600	5.00%
Employee Assistance Program & Health Waiver*	220,000	227,700	7,700	3.50%
County Dental Plan	1,579,400	2,245,800	666,400	42.19%
Dental Maintenance Organizations (DMO)	2,469,300	2,558,800	89,500	3.62%
Total Health Benefit Cost	$ 135,110,570	$ 139,130,847	$ 4,020,277	2.98%

* In 2007, the Employee Assistance Program and Employee Health Plan Waiver were reported separately. These two expenditure components are combined for 2008.

In 2006, the County entered into a four-year contract with Wisconsin Physician Services (WPS), Inc., to provide health insurance coverage. This contract continues in 2008 on a self-insured basis for both the HMO and PPO plan products with estimated expenditures totaling $133,779,932. The expenditure estimate is based on actual health insurance claims data and actual enrollment data for 2007 at the time of publication. The estimate assumes an inflation/growth factor of 10 percent for the overall cost of providing health insurance. Fixed costs such as administration and stop-loss insurance fees are also included in the estimate provided above.

The total cost to the County may rise or fall depending on changes in the number of health care contracts, utilization and price/provider rate structure in the overall health care market. In 2007, a collective bargaining agreement was reached with AFSCME District Council 48, the County's largest union, which extends through the end of 2008 and is captured in the health care expenditure estimate. The County has yet to reach agreements with certain unions, which could further impact health insurance costs in 2008.

The Wellness and Disease Management Program is detailed below under 6000s – Health Benefits and Retirement Contribution – Consultant Fee/Professional Services. The projected savings associated with this program are shown above as a reduction in costs in Health Benefits.

From 2002 through 2005, health care costs rose from $81.5 million to $120.2 million, an increase of 47.5%. Two key variables put the County on a path of continued double-digit increases. The first was failure to resolve health care benefit issues as part of labor negotiations. The second was a decision to move the County's employee and retiree health care program from a self-insured model to a fully-insured model. Labor negotiation was effectively resolved under the leadership of the Committee on Personnel with the support of the Committee on Finance and Audit as well as the Chairman and Members of the County Board. As a result, annual health care costs were reduced by about $12.5 million (assuming a maximum allowable increase of approximately 15.8% under the former fully-insured administrative contract). The second major step in containing health care costs was the action of the Committee on Finance and Audit to create the Health Care Workgroup. The Workgroup was successful in negotiating a return to a self-insured program resulting in approximately $10.5 million in savings to be realized in 2007 (again, compared to increases of 15.8% under the former contract). Combined, these two initiatives put the County in a position to achieve savings of approximately $25.8 million for 2008 when compared to what costs could have been without benefit design changes and without a return to a self-insured program.

Five-year comparisons of budget and actual experience are based on adjusted budget figures.

A five-year comparison of budget and actual experience for all health benefits (including medical, dental, mental health, employee assistance, run outs, etc.) is as follows:

Year	Modified Budget	Actual	% Change of Actual from prior year
2002	$ 76,774,595	$ 81,476,337	--
2003	$ 80,601,606	$ 84,875,417	4.17%
2004	$ 101,269,028	$ 99,630,209	17.38%
2005	$ 112,174,416	$ 120,243,817	20.69%
2006	$ 125,166,827	$ 123,744,481	2.91%
2007*	$ 135,110,570	--	--
2008	$ 139,130,847	--	--

* - Data from 2007 Adopted Budget

5404 - Employee Group Life Insurance
Decrease $74,800, from $1,767,800 to $1,693,000

The group life insurance appropriation is based on the coverage amount, which in turn is based on employees' salaries.

A five-year comparison of budget and actual experience for group life insurance is as follows:

Year	Modified Budget	Actual	% Change of Actual from prior year
2002	$ 1,449,666	$ 1,450,167	--
2003	$ 1,500,598	$ 1,514,694	4.45%
2004	$ 1,486,866	$ 1,799,398	18.80%
2005	$ 1,421,458	$ 2,089,718	16.13%
2006	$ 1,683,661	$ 2,258,914	8.10%
2007*	$ 1,767,800	--	--
2008	$ 1,693,000	--	--

* - Data from 2007 Adopted Budget

5405 - Annuity - County Mandatory Contribution
Decrease $10,500, from $42,000 to $31,500

The budget for the County's mandatory annuity contribution relates to eligible employees who have been members of the pension system prior to January 1, 1971 at the following rates:

8 percent of earnings for Deputy Sheriff
8 percent of earnings for Elected Officials
6 percent of earnings for Other Employees

A five-year comparison of budget and actual experience for the annuity contribution is as follows:

Year	Modified Budget	Actual	% Change of Actual from prior year

Five-year comparisons of budget and actual experience are based on adjusted budget figures.

2002	$	525,000	$	413,645	--
2003	$	496,375	$	349,739	(15.45%)
2004	$	417,000	$	233,178	(33.33%)
2005	$	313,000	$	45,185	(80.62%)
2006	$	42,000	$	35,154	(22.20%)
2007*	$	42,000		--	--
2008	$	31,500		--	--

* - Data from 2007 Adopted Budget

5406 – Retirement System Contribution – OBRA
Decrease $7,000, from $529,000 to $522,000

The OBRA pension contribution was established as a separate account in 2002 to differentiate from the Employee Retirement System contribution made for full-time County employees.

A five-year comparison of budget and actual experience for the Retirement System Contribution - OBRA is as follows:

Year		Modified Budget		Actual	% Change of Actual from prior year
2002	$	274,972	$	274,972	--
2003	$	279,727	$	279,727	1.73%
2004	$	348,000	$	348,000	24.41%
2005	$	365,000	$	365,000	4.89%
2006	$	462,000	$	462,000	26.58%
2007*	$	529,000		--	--
2008	$	522,000		--	--

* - Data from 2007 Adopted Budget

5409 - Retirement System Contribution
Decrease $9,937,212, from $49,265,000 to $39,327,788

The table below, provided by the Department of Audit, provides details on annualized pension payments.

Five-year comparisons of budget and actual experience are based on adjusted budget figures.

Milwaukee County Annualized Pension Payments (May 2007)

Annual Retirement Payments			Number	Percentage	Cumulative Percentage	Average Payment	Total Payments
$0	to	$10,000	1,848	29.6%	29.6%	$5,587	$10,324,675.68
$10,001	to	$20,000	1,919	30.7%	60.3%	$14,966	$28,719,015.72
$20,001	to	$30,000	1,435	23.0%	83.3%	$24,639	$35,356,361.04
$30,001	to	$40,000	621	9.9%	93.2%	$34,111	$21,182,769.72
$40,001	to	$50,000	264	4.2%	97.4%	$44,413	$11,725,023.60
$50,001	to	$60,000	100	1.6%	99.0%	$53,883	$5,388,288.00
$60,001	to	$70,000	39	0.6%	99.6%	$64,587	$2,518,895.16
$70,001	to	$80,000	17	0.3%	99.9%	$74,002	$1,258,036.92
$80,001	to	$90,000	2	0.0%	100.0%	$84,015	$168,030.48
$90,001	to	$100,000	1	0.0%	100.0%	$96,942	$96,942.24
$100,001	to	$110,000	1	0.0%	100.0%	$106,121	$106,120.92
$110,001	to	$120,000	1	0.0%	100.0%	$117,753	$117,752.52
		Total	**6,246**	**100.0%**	**100.0%**	**$18,726**	**$116,961,912.00**

Average	**$18,726**
Median	**$16,601**
Average Years of Service	**24**

Note: A total of $128.1 million in backDROP lump sum payments was issued to 984 individuals upon retirement as of May 2007. Exercising the lump sum payment option reduced subsequent annual pension payments for those individuals. The net actuarial impact of the lump sum backDROP payments and subsequent annual pension reductions has not been calculated.

Source: Department of Audit calculations from May 2007 ERS retired participant checks, annualized.
Does not include payments for disability or beneficiary participants.
Average years of service based on retirees from active service during past nine years.
BackDROP data calculated from ERS monthly retirement reports.

The 2008 Budget provides $39,327,788 for the County's contribution to the Milwaukee County Employees' Retirement System (ERS). This contribution includes $21,931,000 of normal costs, and $16,842,571 for the amortization of the unfunded actuarial accrued liability (UAAL), interest on Pension Obligation Bonds and funding of a pension stabilization fund, for a total of $38,773,571. The 2008 Budget anticipates the use of Pension Obligation Bonds to provide current and long-term savings for the County, plus a significant reduction in the UAAL. In addition, the 2008 budget amount includes $554,217 in active costs relating to position changes that occurred during the fall 2008 budget deliberations.

The County received an updated actuarial report from Buck Consultants, dated June 20, 2007. For 2008, the actuarial report anticipates a UAAL of $329,000,000. Based on this UAAL, the actuary reported a proposed County contribution for 2008 of $49,707,000, which includes $27,776,000 of UAAL amortization and $21,931,000 of normal costs. To provide for a significant reduction in the UAAL, the 2008 Budget anticipates the issuance of $267,000,000 of Pension Obligation Bonds (POB's) to fund the majority of the UAAL. With the issuance of these POB's, the 2008 cost of the amortization of the UAAL would decrease, and the savings would be used to reduce the 2008 budgeted pension contribution, pay for first year interest on the POB's, and make an initial substantial contribution to a pension stabilization fund. A stabilization fund would be established as a future pension reserve against cost increases due to actuarial assumption changes, or market value changes.

Five-year comparisons of budget and actual experience are based on adjusted budget figures.

The proposed POB issue for 2008 would be $267,000,000. The POB issue amount is based on a 2008 UAAL of $329,000,000 less $62,000,000 of deferred market gains that will be realized, on an actuarial basis, over four years. The UAAL represents the difference between actuarial assets and actuarial liabilities. If the UAAL were based on asset market value, the UAAL would only be $267,000,000. This positive variance of $62,000,000 in market value is due to the fact that the actuarial asset value does not recognize all asset gains/losses immediately but instead recognizes these gains or losses over a five-year period. The County has earned approximately $62,000,000 in market value gains that will be recognized on an actuarial basis over a four-year period. Therefore, the proposed POB issue amount recognized this deferred market value gain of $62,000,000 immediately by reducing the POB issue to $267,000,000. If the County realizes 8 percent earnings on the pension fund for the next four years, then all of the deferred market gains will be realized and the pension fund UAAL will be reduced to $0.

The proposed POB issue would be for a 25-year term. A 25-year term was selected because this term most closely approximates the current amortization of the UAAL. The structure includes $175,825,000 in fixed rate bonds and $94,670,000 in floating rate bonds. Total costs for the proposed POB issue consist of total debt service of $540,545,611 over the term of the bonds and the amortization of the remaining UAAL and administrative fees of $29,383,320 for total costs of $616,338,443. If the County did not issue POB debt, the continuing cost of amortizing the UAAL liability would be $706,329,183. Therefore, based on current assumptions, the overall savings for the POB financing would be approximately $90,000,000.

The proposed financing would provide an estimated budgetary savings of $9,937,212 in 2008 and also allow the County to make an interest-only payment of $8,131,021 on POB debt. Typically, the County does not make interest or principal payments on new debt issuances until the year after the debt is issued. The POB debt structure provides level debt service payments of approximately $20,970,000 from 2009 through 2033. The level debt service payment would provide stabilized payments for the County. With an initial deposit of $4,540,322 to the stabilization fund in 2008 and continuing annual contributions of $2,000,000 thereafter, the County could choose to utilize a stabilization fund to retire the balance of the bonds within 21 years. It should be noted that there would be a budgetary increase in 2009 of approximately $8,700,000 based on the current actuarial projection. The projected 2009 payment amount of $25,579,402 includes a debt service payment of $20,970,000, a stabilization fund contribution of $2,000,000 and a UAAL payment of $2,609,402.

As discussed earlier, with the issuance of bonds to finance $267,000,000 of the $329,000,000 UAAL, the County would be left with an unfunded liability of $62,000,000. This unfunded liability will be reduced over the next four years by the deferred market gains. Since this offset will occur over a four-year period, there will be a timing difference in the UAAL amortization of the remaining unfunded liability and the deferred market gain. Therefore, the County will have estimated UAAL amortization payments of $4,171,228 in 2008, $2,609,402 in 2009, $1,789,171 in 2010 and $881,102 in 2012. In addition, the pension plan will continue to pay for the administrative costs of the fund. These administrative costs are charged back to the County as a UAAL amortization payment. The amortization of the future administrative costs and the amortization of the variance between the remaining UAAL and the deferred market gain will result in future total UAAL amortization costs of $29,383,320. Once the deferred market gains are realized and deposited in the pension fund, the County would only have an unfunded liability due to administrative costs.

A change in State Statutes is required in order to use the preferred financing mechanisms to develop a pension obligation bond proposal. This includes, but may not be limited to, the authority to issue 30-year debt (to match the current unfunded liability amortization period) and to use alternative debt instruments (other than general obligation bonds) to develop a proposal that reduces the County's risk and maximizes its financial flexibility. A POB work group ("Work Group") has been authorized and consists of staff from the DAS, Corporation Counsel, Department of Audit, a County Board Fiscal and Budget Analyst, an actuary, outside bond counsel and financial

advisors. Intergovernmental Relations staff, working in conjunction with the Work Group, is seeking State policymaker approval of the financing mechanisms needed to construct a POB proposal.

For 2008, the Recommended Budget anticipates approximately $10.9 million in expected savings from the issuance of $267 million in pension obligation bonds, which is the difference between the total UAAL payment for 2008 and the sum of the debt service payment, stabilization fund and remaining UAAL payment in 2008. The estimated savings for the 2008 budget is an increase of $4.65 million from the 2007 amount. Again, State legislative approval is still necessary in order to issue and potentially realize these budgeted savings. The County Executive first proposed pension obligation bond financing as a means to achieve budgetary savings in the fall of 2004. A Spring 2005 advisory public referendum on whether the County should issue $261 million in pension obligation bonds was defeated by a vote of 57% to 43%. Despite efforts by key County officials and staff, the Legislature has thus far failed to provide the County with the authority to issue pension obligation bonds to enable the County to achieve the anticipated pension contribution savings.

As a safeguard against continued failure to achieve the necessary legislation, the POB Work Group is encouraged to review additional modifications in pension funding that could alleviate potential under funding of the pension contribution if pension obligation bonds are not issued.

For background, the 2007 Recommended Budget assumed a budgetary savings of $6.25 million each year based on the issuance of $455 million in pension obligation bonds. The County Board assumed an additional pension contribution savings of $3.5 million in 2007 based on an expected review and change in current assumptions by the actuaries that impact funding requirements. In 2007, the County was notified that due to changes recommended by the actuaries, the required pension contribution was lowered by $6.6 million. The savings associated with a pension obligation bond financing, however, have not been realized because the State has not provided the County with the authority needed to issue pension obligation bonds for the proposed timeframe.

The Work Group is charged with developing a recommended POB proposal for review and approval by the Committee on Finance and Audit and County Board of Supervisors. It is understood that any proposal will be dependent on securing the needed changes to State law and a credit market that is favorable to the proposed plan. The proposal shall be accompanied by a report by the Work Group that provides a comprehensive assessment of the potential risk to the County, including an actuarial assessment of the impact to the Employees' Retirement System. As part of the due diligence prior to any pension obligation bond issuance, the Pension Board's actuary will also examine all current assumptions related to the calculation of the pension fund's assets and liabilities. This includes, but is not limited to, the assumed rate of investment return, amortization periods, individual employees salary growth assumptions and potential "smoothing" of any previously enacted assumption changes. This due diligence process will be followed with regard to the recommended POB proposal.

5416 - Medicare Reimbursement to Retired Employees
Increase $86,000, from $5,876,000 to $5,962,000

This account provides for County payment of the Medicare Part B premium for retired employees, including their eligible beneficiaries over age 65, who retired with 15 or more years of pension-credited service or are on Disability Medicare. The actual cost of the premium is not yet finalized by Congress.

A five-year comparison of budget and actual experience for Medicare reimbursement to retired employees is as follows:

Year	Modified Budget	Actual	% Change of Actual from prior year
2002	$ 3,320,970	$ 2,930,049	--
2003	$ 3,714,216	$ 3,805,265	29.87%
2004	$ 4,028,728	$ 4,007,933	5.33%

Five-year comparisons of budget and actual experience are based on adjusted budget figures.

2005	$ 4,610,081	$ 4,662,442	16.33%
2006	$ 5,329,377	$ 5,370,131	15.18%
2007*	$ 5,876,000	--	--
2008	$ 5,962,000	--	--

* - Data from 2007 Adopted Budget

Under the Medicare Prescription Drug Improvement and Modernization Act of 2003 and implementing regulations at 42 C.F.R. subpart R (Medicare Part D), the County estimates revenue of approximately $2.8 million in 2008. This revenue will be deposited into a non-departmental account (Org. Unit 1969—Medicare Part D Revenue).

6000s - Health Benefits and Retirement Contribution- Consultant Fees/Professional Services
Increase $894,285, from $350,000 to $1,244,285

An appropriation of $185,000 is included to retain outside consultants to assist the Department of Administrative Services – Employee Benefits (Org. Unit 1180) staff in actuarial analysis, ad hoc reporting, Request For Proposals and contract/rate negotiations, and other areas where an additional expertise in health care advisory services may be needed.

The 2008 Budget includes an appropriation of $1,059,285 for a new Wellness and Disease Management program that will be offered to all active employees and their spouses in 2008. The estimated cost of this new program is based on calculations prepared by Cambridge Advisory Group, assuming 50% participation in the Health Risk Appraisal and $100 incentive payments to all participants. The actual cost will be based on the outcome of a Request for Proposals process and also may be impacted by the outcome of a labor arbitration process. The budget also assumes – based on calculations by Cambridge Advisory Group – that the estimated cost of the initiative will be fully offset by estimated medical savings for no net tax levy impact. It is anticipated that savings will grow as the program gains greater acceptance and participation and as the wellness and disease management strategies have more time to produce results.

6804 - Local Transportation (Transit Pass Program)
Increase $2,496, from $540,204 to $542,700

An appropriation of $542,700 is included to cover the continuation of the County's corporate transit pass program based on approximately 766 enrollees. The County (as the employer) purchases quarterly passes for $177.00 each. For 2008, the employee reimburses the County $30.00 per quarter/$10.00 per month through a payroll deduction.

8299 – Other Contributions
Decrease $328,084, from $1,328,084 to $1,000,000

Costs associated with the County's obligation to United Regional Medical Services in the amount of $1,000,000 for pension-related expenses from the closure of John L. Doyne Hospital are included in this budget for 2008.

Total Direct Revenue
Decrease $1,563,891, from $7,911,590 to $6,347,699

Year	Modified Budget	Actual	% Change of Actual from prior year
2002	$ 7,872,977	$ 7,660,468	--
2003	$ 7,526,764	$ 7,216,382	(5.80%)
2004	$ 7,072,826	$ 8,158,201	13.05%

Five-year comparisons of budget and actual experience are based on adjusted budget figures.

2005	$ 7,307,013	$ 8,055,820	(1.25%)
2006	$ 8,134,045	$ 8,154,698	1.23%
2007*	$ 7,911,590	--	--
2008	$ 6,347,699	--	--

* - Data from 2007 Adopted Budget

Total direct revenue is an offset to employee fringe benefit expenditures. This revenue includes the following items: employee health insurance contributions (active and certain retirees), employee transit pass contributions and Doyne pension offsets.

Five-year comparisons of budget and actual experience are based on adjusted budget figures.

DEPT: LITIGATION RESERVE ACCOUNT **UNIT NO.** 1961
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to the provisions of Section 59.51(2) of the Wisconsin Statutes, the County Board may represent the County and manage the County's business and concerns in all cases where no other provision is made.

BUDGET SUMMARY			
	2006 Actual	**2007 Budget**	**2008 Budget**
Litigation Reserve	$ 507,713	$ 200,000	$ 200,000

BUDGET HIGHLIGHT

- The litigation reserve account is intended to provide a source of funds for anticipated costs arising out of the litigation by Milwaukee County relating to the pension benefit changes from 2000 and 2001 and any ancillary issues related to that litigation or those changes.

DEPT: FEDERATED LIBRARY SYSTEM **UNIT NO.** 1966
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to the provisions of Sections 59.03(1) and 59.51(2) of the Wisconsin Statutes, the County Board may represent the County and have the management of the business and concerns of the County in all cases where no other provision is made.

BUDGET SUMMARY			
	2006 Actual	2007 Budget	2008 Budget
Federated Library System	$ 66,651	$ 66,650	$ 66,650

The 2008 budget appropriation of $66,650 is based upon Section 43.15(2)(b) of the Wisconsin Statutes, which requires County support for library services at a level not lower than the average for the previous three years. The amount is not designated for any specific purpose or special program. It is to be used by the Federated Library System to offset program costs which are determined to be priorities.

MISSION

The mission of the Milwaukee County Federated Library System (MCFLS) shall be to assume a leadership role in facilitating cooperation among its member libraries, improving access to and encouraging sharing of resources, promoting the most effective use of local, County, State and Federal funds and assisting member libraries in the utilization of current and evolving technologies to provide the highest possible level of library service to all residents of Milwaukee County.

OBJECTIVES

- Assume a leadership role in facilitating cooperation among member libraries, i.e. all public libraries in Milwaukee County.
- Improve access to greater quality and quantity of resources for patrons of Milwaukee County by virtue of all public libraries being part of the Milwaukee County Federated Library System.
- Promote the most effective use of local, county, state and federal funds.
- Assist member libraries in the effective utilization of current and evolving technologies.

BUDGET HIGHLIGHTS

- The 2008 funding for MCFLS is $66,650. This is the statutory amount Milwaukee County is required to provide.

DEPT: MILWAUKEE COUNTY FUND FOR THE ARTS (CAMPAC) **UNIT NO.** 1974
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to the provisions of Section 59.17 and 59.51(2) of the Wisconsin Statutes, the County Board may represent the County and have the management of the business and concerns of the County in all cases where no other provision is made.

BUDGET SUMMARY			
	2006 Actual	2007 Budget	2008 Budget
Milwaukee County Funds for The Performing Arts	$ 369,459	$ 377,688	$ 377,688

MISSION

The Milwaukee County Fund for the Arts, through the Milwaukee County Cultural Artistic and Musical Programming Advisory Council (CAMPAC), allocates County property tax dollars to support and encourage cultural and artistic activities which have an important impact on the economic well-being and quality of life of the community.

OBJECTIVES

- To provide Milwaukee County residents, especially underserved populations, with greater access to a full range of arts and cultural experiences.
- To utilize County funding to sustain artistic growth of arts organizations and artists and enhance management capacity.
- To enhance the quality of life in Milwaukee County and encourage investment in Milwaukee County through support of a vibrant and healthy arts community.

NON-DEPARTMENTAL HISTORY

On October 2, 1986, the County Board adopted resolutions (File Nos. 84-466 and 86-463) which specified that a non-departmental account be established for cultural programming to be administered by the County Board, with certain guidelines and criteria for awarding County arts funds. In addition, CAMPAC was created to advise the County Board, through the Committee on Parks, Recreation and Culture, with regard to the cultural, artistic and musical programming and endowment/grant components of County arts funding.

On November 9, 1989, the County Board adopted a resolution (File No. 88-631(a)(a)) that authorized and directed the Director of Parks, Recreation and Culture to have administrative authority and responsibility for all County cultural programs previously administered by the County Board.

To effectuate this authority, the appropriation for County arts funding was transferred from the non-departmental account, Milwaukee County Fund for the Arts (Org. Unit 1974), to the Parks Department (Org. Unit 9000) operating budget.

The 1991 adopted budget re-established a non-departmental appropriation for County arts funding (Org. 1974). The administrative authority, appropriation request and responsibility for County cultural programs, however, remained with the Parks Department.

On January 17, 1991, the County Board adopted a resolution (File No. 91-18(a)(a)) that authorized and awarded matching grants funds, rental subsidies and Artistic Development Program allocations to eligible organizations and individuals. The Board also authorized the Director of Parks, Recreation and Culture to prepare contractual agreements with specific agencies for community cultural events and to enter into an agreement with the Greater Milwaukee Foundation to administer Milwaukee County's performing and visual arts fund. Allocations of the cultural arts funds are recommended by CAMPAC.

CAMPAC funding is allocated among three program areas: Community Cultural Events, Matching Grants, and Administration.

I. COMMUNITY CULTURAL EVENTS

There are three separate components of this funding category:

Parks programming
In 2006, the County Board doubled the allocation for this program from $25,000 to $50,000. The programming is administered by the Parks Department and expenses include performance fees, marketing and technical support. This program provides a wide variety of performances in County Parks at no cost to the public. In 2007 and going forward, the Parks Department is using the funds at a variety of county parks. This is in response to increased sponsorships and requests from Supervisors to expand the programming.

Programming for underserved populations
This program supports arts organizations whose programming is targeted to serve minority and underserved communities, which was the intent of the program at the time it was created.

Milwaukee County High School Theatre Festival
This program was revived in 1995 at the request of the County Board of Supervisors. It is administered by the UWM Peck School of the Arts, whose staff expends much time in its administration, coordination and implementation. The UWM Peck School of the Arts matches the financial commitment of the County with in-kind resources devoted to the project. It serves a broad mix of high school students both inside and outside of Milwaukee County

Community Cultural Events Program

Agency	2006 Actual	2007 Actual
Latino Arts, Inc. (Friends of the Hispanic Community)	$ 6,845	$ 7,697
City Ballet	3,423	
Ko-Thi Dance Company	2,054	7,800
Milwaukee Public Theater	5,476	7,004
Walker's Point Center	3,423	
Milwaukee High School Theater Festival	2,500	2,500
Parks Programming*	50,000	50,000
Total	$ 73,721	$ 75,001

II. MATCHING GRANTS

The Matching Grants program, which served 35 organizations in 2007, continues to be the highest funding priority, as it is critical to sustaining Milwaukee County's arts organizations. This program allows the County to offer a broad variety of artistic experiences to its residents, while providing base support to small and large organizations according to an equitable formula. Support from this program goes to arts organizations with total budgets exceeding $46.5 million. Without this support, organizations would not be in a position to provide high quality artistic programming and presentations to Milwaukee County's residents.

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Matching Grants Program

Expenditures	2006 Grants	2007 Grants
Milwaukee Symphony Orchestra	$ 53,939	$ 61,351
Milwaukee Repertory Theater	33,434	32,430
Milwaukee Ballet	18,994	17,706
Florentine Opera Company	15,777	12,622
First Stage Milwaukee	14,166	13,209
Skylight Opera Theater	13,407	12,129
Wisconsin Conservatory of Music	0	10,382
Milwaukee Shakespeare Co	8,713	8,115
Milwaukee Youth Symphony	7,897	7,670
Ko-Thi Dance Company	7,199	6,516
Milwaukee Chamber Theatre	7,122	6,743
Next Act Theater	6,965	6,478
Danceworks	6,529	6,362
Latino Arts (Friends of Hispanic Community)	6,445	6,430
Modjeska Youth Theatre Company	6,074	5,522
Present Music	6,065	6,193
Milwaukee Public Theatre	5,940	5,851
Bel Canto Chorus	5,742	5,140
Woodland Pattern	5,369	4,907
Festival City Symphony	5,182	5,085
Milwaukee Children's Choir	4,974	4,671
Renaissance Theatreworks	4,916	4,771
Walker's Point Theater for the Arts	4,309	4,172
Early Music Now	4,275	4,044
City Ballet	4,262	0
In Tandem Theatre	4,111	3,857
African American Children's Theatre	4,100	3,572
Wild Space Dance Company	3,847	3,552
Boulevard Ensemble	3,626	3,531
Hansberry Sands Theatre Company	3,435	3,152
Civic Music Association	3,005	2,799
Master Singers of Milwaukee	2,753	2,425
Milwaukee Dance Theatre	2,692	2,550
Dancecircus	2,181	2,191
Concord Chamber Orchestra	1,045	1,078
Milwaukee Coral Artists	1,012	985
TOTAL	$ 289,502	$ 288,191

III. Administrative Services

In 2006, Sarah Schwab was recommended by CAMPAC and approved by the County Board to provide administrative services to the program.

Expenditures	2006 Actual	2007 Allocated
Sarah Schwab	5,271*	$ 14,500

* Reflects a partial year due to administrative transition.

BUDGET HIGHLIGHTS

- The 2008 contribution to CAMPAC remains at the 2007 level of $377,688.

DEPT: CAPITAL OUTLAY/DEPRECIATION CONTRA **UNIT NO.** 1985
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to the provisions of Sections 59.17 and 59.51(2) of the Wisconsin Statutes, the County Board may represent the County and have the management of the business and concerns of the County in all cases where no other provision is made.

BUDGET SUMMARY				
	2006 Actual	2007 Budget	2008 Budget	2007/2008 Change
Expenditures	$ 0	$ (7,127,742)	$ (6,671,212)	$ 456,530
Revenues	0	2,276,703	3,324,178	1,047,475
Property Tax Levy	$ 0	$ (9,404,445)	$ (9,995,390)	$ (590,945)

Proprietary Fund departments include Enterprise Fund departments (e.g., General Mitchell International Airport) and Internal Service Fund departments (e.g., DAS-Information Management Services Division). Budgeting for Proprietary Fund departments in accordance with Generally Accepted Accounting Principles (GAAP) requires that Proprietary Funds expense the cost of fixed assets over the life of the asset through depreciation. Prior to 1997, fixed assets were defined as buildings and equipment with a cost in excess of $500. In 1997, the definitions regarding fixed assets changed. The per unit cost for non-computer equipment must exceed $2,500 and have a useful life greater than one year. Computer related equipment must exceed $1,000 per unit to be considered a fixed asset.

Appropriations for depreciation are included in Proprietary Fund departmental budgets while appropriations for Capital Outlay - Fixed Assets, the original cost for the fixed asset, are excluded from those budgets. To ensure proper budgeting in accordance with GAAP, yet also ensure that these departments retain control over the purchase of fixed assets, Proprietary Fund departments reflect an appropriation for Capital Outlay - Fixed Assets and an offsetting credit appropriation.

However, the cost of Capital Outlay - Fixed Assets for Proprietary Fund Departments should be included in the property tax levy. In order to achieve this, all capital outlay costs for Proprietary Fund Departments are included in this non-departmental budget. The costs for depreciation should not be included in the tax levy, therefore, an offsetting contra for all Proprietary Fund Departments' depreciation costs is included in this non-departmental budget. This budgetary procedure has no County-wide tax levy impact.

The following table depicts the capital outlay by department for 2008 compared to 2007, the amount of depreciation in 2008 compared to 2007 and finally, the combination of these two entries that determines the tax levy amount for this non-departmental budget.

ADOPTED 2008 BUDGET

DEPT: CAPITAL OUTLAY/DEPRECIATION CONTRA **UNIT NO.** 1985
FUND: General - 0001

Org.	Department Name	2007 Capital Outlay	2008 Capital Outlay	2007/2008 Change
1150	DAS-Risk Management	$ 0	$ 0	$ 0
1160	DAS-IMSD	60,000	0	(60,000)
5040	Airport	1,181,550	2,109,100	927,550
5070	Transportation Services	0	0	
5080	Arch., Eng. & Environ Srvs	0	2,500	2,500
5300	Fleet Management	32,500	34,420	1,920
5600	Transit/Paratransit	343,000	370,500	27,500
5700	Facilities Management	0	0	0
6300	DHHS-Behavioral Health Division	0	0	0
TOTAL		$ 1,617,050	$ 2,516,520	$ 899,470

Org.	Department Name	2007 Depreciation Contra	2008 Depreciation Contra	2007/2008 Change
1150	DAS-Risk Management	$ (18,939)	$ (18,939)	$ 0
1160	DAS-IMSD	(1,523,100)	(2,068,301)	(545,201)
5040	Airport	(2,674,432)	(1,877,000)	797,432
5070	Transportation Services	(9,287)	(34,657)	(25,370)
5080	Arch., Eng. & Environ Srvs	(22,000)	0	22,000
5300	Fleet Management	(2,205,433)	(2,262,519)	(57,086)
5600	Transit/Paratransit	(2,224,000)	(2,307,437)	(83,437)
5700	Facilities Management	(2,555,200)	(2,410,179)	145,021
6300	DHHS-Behavioral Health Division	0	0	0
TOTAL		$ (11,232,391)	$ (10,979,032)	$ 253,359

Fund Type:	Org. Department Name	Capital Outlay	Depreciation Contra	Net Total Contra
Internal Service	1150-DAS-Risk Management	$ 0	$ (18,939)	$ (18,939)
Internal Service	1160-DAS-IMSD	0	(2,068,301)	(2,068,301)
Enterprise	5040-Airport	2,109,100	(1,877,000)	232,100
Internal Service	5070-Transportation	0	(34,657)	(34,657)
Internal Service	5080-Arch., Eng. & Environ Srvs	2,500	0	2,500
Internal Service	5300-Fleet Management	34,420	(2,262,519)	(2,228,099)
Enterprise	5600-Transit/Paratransit	370,500	(2,307,437)	(1,936,937)
Internal Service	5700-Facilities Mgmt.	0	(2,410,179)	(2,410,179)
SUBTOTAL		$ 2,516,520	$ (10,979,032)	$ (8,462,512)
Airport Capital Reserve Year-End Closing Entry*				(1,532,878)
TOTAL TAX LEVY IMPACT				$ (9,995,390)

* To accurately budget the effect of the Agreement between General Mitchell International Airport (GMIA) and the carriers serving GMIA, this non-departmental budget reflects the fact that the Airport Capital Reserve will be charged and the general fund balance will be credited for $1,532,878 as a year-end closing entry for the year

2008. This entry includes $1,791,300 for non-terminal depreciation offset by contributions from reserves of $2,109,100 for capitalized operating items and $1,215,078 for principal on non-terminal GMIA and Lawrence J. Timmerman Airport debt, resulting in the net credit of $1,532,878.

EXPENDITURES/REVENUE SUMMARY			
	Expenditure	Revenue	Tax Levy
Capital Outlay-reflects appropriations for Proprietary Fund departments	$ 2,516,520	$	$
Depreciation Contra-offsets depreciation cost in Proprietary Fund departments.	(10,979,032)		
Airport Year-End Closing Entry			
Airport non-terminal depreciation	1,791,300		
Contribution from Capital Improvement Reserves:			
Payment for Airport capitalized operating items		2,109,100	
Non-Terminal Project Principal		1,215,078	
TOTAL	$ (6,671,212)	$ 3,324,178	$ (9,995,390)

DEPT: DEBT ISSUE EXPENSE **UNIT NO.** 1987
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Appropriations are for expenses incurred for issuing bonds by Milwaukee County. The bonds are issued as provided under 67.04 of the Wisconsin Statutes, which authorizes issuing bonds for specific purposes, subject to stated limitations.

BUDGET SUMMARY			
	2006 Actual	2007 Budget	2008 Budget
Debt Issue Expense	$ 7,719	$ 11,500	$ 11,500

STATISTICAL SUPPORTING DATA	2006 Actual	2007 Budget	2008 Budget
Debt Issue Expense (8026)	$ 435,318	$ 71,500	$ 341,500
DAS-Fiscal Affairs Division - Staff Costs (9787)	0	0	202,185
Total Expenditures	435,318	71,500	543,685
General Obligation Bond Proceeds* (4907)	(99,229)	0	202,185
Airport Revenue Bond Proceeds** (4907)	(328,370)	(60,000)	330,000
Total Bond Proceeds	(427,599)	(60,000)	532,185
Property Tax Levy	$ 7,719	$ 11,500	$ 11,500

*The negative amounts for 2006 reflect expenditures that are offset with bond proceeds and therefore do not require County property tax levy.

**According to the Airport Master Lease Agreement, the Airport is required to pay all direct costs associated with the issuance of airport debt. Airport debt issuance costs, totaling $60,000, have been included in the Airport's 2007 operating budget and prior years.

DESCRIPTION

Expenses not eligible to be paid from financing proceeds are reflected in this budgetary appropriation.

In addition, this non-departmental account exists to pay bond counsel, financial advisor fees and other costs associated with issuing debt, including credit rating agency fees, financial auditor fees, printing and distribution costs for the official statement, and fiscal agent and trustee fees.

Currently, a significant portion of debt issue expenses are paid from the proceeds of each financing. Under current Federal law, up to 2% of each financing may be used to cover expenses related to the issue.

Airport Issue Expenses for 2006 totaled $328,370. Included in this amount are fees relating to the issuance of airport revenue bonds totaling $321,083 and a remaining balance of $7,287 relate to costs incurred for trustee fees and updating the feasibility report.

BUDGET HIGHLIGHTS

- Beginning with the 2008 budget, the Department of Administrative Services-Fiscal Affairs Division will crosscharge the debt issue expense budget for costs associated with the preparation and issuance of the bond issues, the preparation of the capital improvements budget as it relates to capital improvements for which bonds will be issued and fiscal monitoring of the expenditure of the bond proceeds. The estimated amount for these costs for 2008 is $202,185.

- Beginning with the 2008 budget, estimated costs of issuance amounts for the general obligation bond and Airport revenue bond issues will be budgeted in the Debt Issue Expense Budget. Any adjustments to the costs of issuance amount, once the financing amounts have been determined, will be done through a DAS-only appropriation transfer. In addition, the revenue to finance the debt issue expense will be budgeted in the Debt Issue Expense budget instead of the General Debt Service Fund budget for a more transparent accounting of revenue and expenses associated with the issuance of debt. In prior years, the expenditure authority for expenses paid with bond proceeds was added through a Department of Administrative Services-only transfer once actual financing amounts were determined and revenues were budgeted in the General Debt Service Fund budget.

- Estimated costs of issuance amounts for 2008 consist of $202,185 for the general obligation bonds and $330,000 for the Airport revenue bond issue. Non-Airport debt issue expenses not eligible to be paid from financing proceeds totaled $11,500 for 2008 and will be financed with property tax levy.

DEPT: INVESTMENT ADVISORY SERVICES **UNIT NO.** 1989
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to the provisions of Section 59.51(2) of the Wisconsin Statutes, the county board may represent the County and have management of the business and concerns in all cases where no other provision is made.

BUDGET SUMMARY				
	2006 Actual	**2007 Budget**	**2008 Budget**	**2007/2008 Change**
Expenditures	$ 161,331	$ 245,000	$ 245,000	$ 0
Revenues	0	0	0	0
Property Tax Levy	$ 161,331	$ 245,000	$ 245,000	$ 0

BUDGET HIGHLIGHT

- A 1997 internal audit recommended a Request for Proposal (RFP) or bid process to contract with investment advisors to make decisions about which investments best meet the County's needs. The RFP for these contracts was re-issued in December 2005. In 2006, the Treasurer's Office entered into service contracts with Dana Investment Advisors, Inc., Marshall & Ilsley Trust Company, and JP Morgan Chase. The term of the contract is one year, with a two-year extension.

- The 2008 budget for Investment Management Services is $245,000, which reflects the contract amount.

COMBINED COURT RELATED OPERATIONS

ELECTORATE
CHIEF JUDGE
CIRCUIT COURT JUDGES
(47 BRANCHES)
CLERK OF CIRCUIT COURT/DIRECTOR, COURT SERVICES
DISTRICT COURT ADMINISTRATOR
ALTERNATIVES TO INCARCERATION
FAMILY COURT COMISSIONER
FAMILY COURT COUNSELING SERVICES
JUDICIAL COURT COMMISSIONERS
REGISTER IN PROBATE
ADMINISTRATION
ADMINISTRATIVE SERVICES
APPEALS PROCESSING
JURY MANAGEMENT
JUDICIAL INFORMATION SYSTEMS
CHILDREN'S SECTION
CIVIL SECTION
CRIMINAL SECTION
JURY SERVICES

OPERATING AUTHORITY & PURPOSE

County-Funded State Court Services Division
Pursuant to Section 8, Article VII, Wisconsin Constitution, and Section 753.03, Wisconsin Statutes, the State Circuit Courts have original jurisdiction in all civil, family, juvenile, criminal and Probate matters. They also conduct administrative reviews. Milwaukee County comprises the First Judicial Administrative District of the State court system and has 47 judges.

Family Court Commissioner Division
The general purpose of this division is to conduct formal hearings in matters relating to marriage and actions affecting the family pursuant to Chapters 765 and 767 of the Wisconsin Statutes. It includes the Family Court Mediation Services Unit. It also handles Chapter 813 matters related to domestic abuse and harassment.

Clerk of Circuit Court
Pursuant to Wisconsin Statutes, the Clerk of Circuit Court maintains the records, books and files of the Circuit Courts – Civil, Family, Criminal and Children's Divisions; collects fees and costs prescribed by law; certifies copies of judgments or other papers or records; receives and disburses payment of trust, bail or other funds pursuant to court orders; invests funds and has custody of securities held for the benefit of minors, as ordered by the Court; furnishes attorneys with legal papers; prepares the daily court calendar; processes termination of parental rights proceedings, agency adoptions and documents filed in all adoption proceedings (Chapters 48 and 882) and processes all cases. Pursuant to Chapter 100 of the Milwaukee County Ordinances and the rules of the County Board of Judges, the Clerk of Circuit Court is also Director of Court Services. Eligible jurors for the County-funded State Court System are summoned by the Clerk of Circuit Court. In addition, the Clerk of Circuit Court manages the Register in Probate Division.

Register in Probate Division
Pursuant to Wisconsin Statutes, the Register in Probate maintains the records and files of all probate proceedings; receives payments of statutory fees; performs administrative services and ministerial duties in connection with mental commitment proceedings (Chapter 51), protective placement proceedings (Chapter 55), will proceedings, contests of claims and other probate proceedings; performs administrative duties directed by the judges designated to hear probate proceedings; reviews documents and makes determinations required for informal administration of estates (Chapter 865); and exercises the powers and duties of a probate court commissioner when designated to do so by a judge assigned probate jurisdiction.

In addition, the 1985 Supreme Court decision in *State ex rel. Watts v. Combined Community Services,* 122 Wis. 2d 65, requires an annual court review of every existing protective placement case to protect the constitutional rights of persons under protective placement. The costs associated with such proceedings and other operating expenses not expressly assumed by the State are obligations of Milwaukee County [Sections 753.19 and Sections 753.016(4), Wisconsin Statutes. and *Romosco v. Milwaukee,* 108 Wis. 2d 32 (1982)]. Currently the Clerk of Circuit Court serves as the Register in Probate.

DEPT: COMBINED COURT RELATED OPERATIONS **UNIT NO.** 2000
FUND: General - 0001

BUDGET SUMMARY				
Account Summary	**2006 Actual**	**2007 Budget**	**2008 Budget**	**2007/2008Change**
Personal Services (w/o EFB)	$ 14,329,087	$ 14,037,779	$ 14,929,120	$ 891,341
Employee Fringe Benefits (EFB)	8,025,116	10,752,201	10,361,399	(390,802)
Services	8,847,859	9,036,119	9,230,962	194,843
Commodities	260,164	270,035	254,450	(15,585)
Other Charges	0	0	0	0
Debt & Depreciation	0	0	0	0
Capital Outlay	15,284	41,905	0	(41,905)
Capital Contra	0	0	0	0
County Service Charges	16,333,434	18,025,611	23,633,517	5,607,906
Abatements	(9,817,025)	(9,450,817)	(9,128,503)	322,314
Total Expenditures	$ 37,993,919	$ 42,712,833	$ 49,280,945	$ 6,568,112
Direct Revenue	4,215,930	4,215,763	4,476,347	260,584
State & Federal Revenue	5,762,698	8,266,526	8,097,177	(169,349)
Indirect Revenue	0	0	0	0
Total Revenue	$ 9,978,628	$ 12,482,289	$ 12,573,524	$ 91,235
Direct Total Tax Levy	28,015,291	30,230,544	36,707,421	6,476,877

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	**2006 Actual**	**2007 Budget**	**2008 Budget**	**2007/2008Change**
Central Service Allocation	$ 635,953	$ 635,186	$ 0	$ (635,186)
Courthouse Space Rental	5,246,976	5,218,958	0	(5,218,958)
Tech Support & Infrastructure	237,409	209,785	0	(209,785)
Distribution Services	62,537	47,285	0	(47,285)
Telecommunications	117,157	87,411	0	(87,411)
Record Center	185,414	125,760	0	(125,760)
Radio	0	0	0	0
Computer Charges	4,848	2,939	0	(2,939)
Applications Charges	120,292	64,332	0	(64,332)
Apps Charges - Network	0	0	0	0
Apps Charges - Mainframe	0	0	0	0
HRIS Allocation	81,344	84,413	0	(84,413)
Total Charges	$ 6,691,930	$ 6,476,069	$ 0	$ (6,476,069)
Direct Property Tax Levy	$ 28,015,291	$ 30,230,544	$ 36,707,421	$ 6,476,877
Total Property Tax Levy	$ 34,707,221	$ 36,706,613	$ 36,707,421	$ 808

** In 2006 and 2007, these costs were included in other charging departmental and non-departmental budgets. They were reflected here to show the "total" amount of tax levy support for this Department. In 2008, these costs are budgeted within the receiving department to show the tax levy cost in the department.

PERSONNEL SUMMARY				
	2006 Actual	**2007 Budget**	**2008 Budget**	**2007/2008Change**
Personal Services (w/o EFB)	$ 14,329,087	$ 14,037,779	$ 14,929,120	$ 891,341
Employee Fringe Benefits (EFB)	$ 8,025,116	$ 10,752,201	$ 10,361,399	$ (390,802)
Position Equivalent (Funded)*	280.7	275.2	277.6	2.4
% of Gross Wages Funded	88.7	91.8	91.8	0.1
Overtime (Dollars)**	$ 96,399	$ 139,627	$ 80,100	$ (59,527)
Overtime (Equivalent to Position)	2.1	3.0	1.6	(1.4)

* For 2006 Actuals, the Position Equivalent is the budgeted amount.
** Delineated for information. (Also included in personal services.)

PERSONNEL CHANGES				
Job Title/Classification	Action	Number of Positions/ Total FTE	Division	Cost of Positions (Excluding Social Security & Fringe)
Clerical Assistant 2	Fund	1/1.0	Family Court Commissioner	35,471
Asst. Family Court Commr.	Unfund	1/0.5	Family Court Commr - IV-D	(65,972)
Clerical Assistant 1	Fund	1/1.0	Family Court Commr - IV-D	33,854
Intake Court Coordinator	Unfund	1/1.0	Chief Judge	(54,964)
Administrative Assistant (NR)	Fund	1/1.0	Register in Probate	36,249
Fiscal Assistant 1	Fund	1/1.0	Register in Probate	38,618
Network Tech. Specialist	Unfund	1/1.0	Administration	(42,649)
			TOTAL	(19,393)

ORGANIZATIONAL COST SUMMARY					
DIVISION		2006 Actual	2007 Budget	2008 Budget	2007/2008Change
Family Court Commisioner	Expenditure	$ 3,549,454	$ 4,537,729	$ 4,676,275	$ 138,546
	Abatement	(2,512,176)	(2,284,836)	(2,705,088)	(420,252)
	Revenue	223,862	284,023	302,917	18,894
	Tax Levy	$ 813,416	$ 1,968,870	$ 1,668,270	$ (300,600)
Register in Probate	Expenditure	$ 2,359,845	$ 2,359,285	$ 2,619,168	$ 259,883
	Abatement	(280,261)	(272,539)	(137,805)	134,734
	Revenue	446,299	502,310	466,340	(35,970)
	Tax Levy	$ 1,633,285	$ 1,584,436	$ 2,015,023	$ 430,587
County Funded State Court Services	Expenditure	$ 41,901,693	$ 45,266,636	$ 51,114,005	$ 5,847,369
	Abatement	(7,024,599)	(6,893,442)	(6,285,610)	607,832
	Revenue	9,308,469	11,695,956	11,804,267	108,311
	Tax Levy	$ 25,568,625	$ 26,677,238	$ 33,024,128	$ 6,346,890

MISSION

The mission of Combined Court Related Operations is to provide judges, attorneys, persons proceeding without an attorney and all other persons involved in Circuit Court proceedings or other functions of the Circuit Court with courteous, proficient and professional services which facilitate the operations of the Circuit Court system.

OBJECTIVES

- Fulfill state constitutional mandates to keep all courts functioning for the benefit and safety of the citizens of this county.
- Manage resources properly and in such a way that instills confidence among the general public, policymakers and State and Federal funding entities.
- Expand and enhance the provision of Court services via the use of technology.
- Provide timely, thorough and accurate court record information and related documents. Statistical reports will provide policymakers with the ability to make sound and informed decisions.

DEPARTMENT DESCRIPTION

The Department of Combined Court Related Operations includes the following three divisions: Family Court Commissioner, Register of Probate and County-funded State Court Services, which includes the Clerk of Circuit Court.

The **Family Court Commissioner Division** has three sections: the General Office Unit, Child

Support Enforcement Unit and Family Court Mediation Services Unit.

The *General Office Unit* conducts hearings for the family matters of separation, divorce, domestic abuse and harassment cases. This unit also provides clerical support for these activities. A portion of salaries for this unit are internally charged to the Child Support Enforcement Unit for services provided to that unit.

The *Child Support Enforcement Unit* provides support to Child Support Enforcement in coordination with the County-funded State Court Services and the Family Courts. This unit conducts the paternity hearings and monitors the job search task for those individuals liable for child support. This unit also receives staff support from the General Office Unit.

The *Family Court Mediation Services Unit* was created in 1989 to provide mediation services and custody studies for the Family Courts as mandated by Section 767.11, Wisconsin Statutes. Costs of mediation and custody studies are funded by user fees, filing fees and from a portion of the fee for marriage licenses.

The **Register in Probate Division** has two sections, the Probate Administration Unit and Probate Court Support Unit.

The *Probate Administration Unit* provides administrative services for the probate system. It maintains all wills deposited for safekeeping or filed for probate, all probate records of estates, trusts, guardianships of persons and estates, conservatorship, protective placements and involuntary commitments; provides information on probate procedures, practices and the status of pending probate proceedings; verifies disbursements and assets in guardianship accounts; collects probate filing fees; issues certified copies of probate records; microfilms probate records and processes originals for destruction; provides the mechanism and direct public services for informal administration of estates; provides legal services associated with procedural requirements for final settlements of estates and enforcement of time limits for filing estate inventories and guardianship accounts and for closing estates; and certifies appeal records to the Court of Appeals.

The *Probate Court Support Unit* assists the courts assigned probate jurisdiction in adjudicating matters involving probate, trusts, guardianships of persons and estates, conservatorship, protective placements, involuntary commitments, temporary restraining orders and injunctions in individuals at risk cases.

The **County-Funded State Court Services Division** consists of three sections; the Chief Judge, Alternatives to Incarceration, and the Clerk of Circuit Court. The Clerk of Circuit includes the following divisions: Administration, Criminal, Civil, and Children's.

The *Chief Judge* is the Administrative Chief of the First Judicial Administrative District which is solely comprised of Milwaukee County. The Chief Judge is responsible for the oversight of administration of judicial activities in the 47 Circuit Courts within the District.

The *Alternatives to Incarceration* section was created in 2001 to recognize the incorporation of the Non-Departmental Alternatives to Incarceration budget (Org. 1940) into the County-funded State Court Services Division of Combined Court Related Operations. The programs under this section are designed to reduce pretrial failure to appear and re-arrest rates, enhance public safety, reduce overcrowding at the Criminal Justice Facility and House of Correction and enhance the processing and adjudication of criminal cases. The Chief Judge and the Judicial Review Coordinator are responsible for managing and monitoring pretrial contracts, programs, and program outcomes. In addition, a Pretrial Services Advisory Board meets regularly to review program activity, outcomes and recommendations regarding program development.

The **Clerk of Circuit Court** has four divisions: Administration, Criminal, Civil and Children's.

The *Administration Division,* under direction of the Clerk of Circuit Court/Court Services Director, plans, directs and coordinates the operations of all the divisions of the Circuit Court. It includes General Administration, Budget and Accounting, Appeals, Jury Management, and Management Information units. The Administration Division coordinates budget preparation, accounting controls, cash management and investments, personnel, courts automation, jury management and the purchase and distribution of equipment and supplies, prepares

statistical reports for the court system, and prepares cases for appeal to the State Appellate Court.

The courts in the *Criminal Division* hear, try and determine all matters for pretrial, trial and post-conviction proceedings in felony, misdemeanor and traffic matters. In addition, the Misdemeanor Courts conduct proceedings on matters in which jury demands have been filed in the municipal courts in Milwaukee County. The Clerk of Circuit Court, Criminal Division, consults with litigants and attorneys on procedural matters; processes the records for the court; receives cases from the municipal courts; accounts for and disburses fees and fines to the County Treasurer; prepares judgment rolls and case records; issues warrants and necessary documents for court actions including the issuance of occupational licenses in operating while intoxicated cases, and maintains records for the automated JUSTIS System.

In the *Civil Division*, the Civil Courts adjudicate small-claims, large claims, replevin and eviction actions. The Clerk of Circuit Court consults with litigants and attorneys on procedural matters, calculates costs and records judgments. This section maintains the central court files for civil and family matters. The Civil Section directs the work of the clerical staff of the court, assigns and calendars all cases in the Civil Division of the Circuit Court and supervises the processing of civil appeals to the State Court of Appeals. The Civil Division includes Family Courts which hear all actions affecting the family as set forth in Chapter 767, Wisconsin Statutes.

The Clerk of Circuit Court, *Children's Division,* consults with petitioners, court-appointed guardians, probation officers and other officials. The Children's Courts exercise jurisdiction over matters involving persons under the age of 18 years regarding delinquency, dependency, neglect, guardianships, detention and termination of parental rights. This section directs the preparation of legal processes, court orders and vouchers and maintains and files Children's Court records, including disposition of cases. This section also processes termination of parental rights proceedings, agency adoptions and documents filed in all adoption proceedings (Chapters 48 and 882).

BUDGET HIGHLIGHTS

DEPARTMENTAL

- Personal Services expenditures without fringe benefits increase $891,341, from $14,037,779 to $14,929,120.

- In the 2008 Budget, 4.0 FTE are re-funded for a total salary and active fringe benefit cost of $227,887.

- 2.5 FTE are unfunded for a total salary and active fringe benefits cost savings of $230,212. These positions are currently vacant.

- Two (2.0 FTE) Clerical Assistant 1 positions in the Register in Probate Division and a 0.5 FTE Assistant Family Court Commissioner position remain unfunded in 2008 as seen in 2007.

- Expenditure authority is budgeted at $49,280,945, partially offset by revenue of $12,573,524. The County provides property tax levy of $36,707,421 to support the State Circuit Court System.

- Expenditures for Services increase $194,843, from $9,036,119 to $9,230,962, primarily due to a shift in the cost for Record Center services and anticipated receipt of a new Treatment and Diversion grant. Record center charges were previously abated but are now a Services expenditure of $118,884. Professional Service contracts increase by $228,357 due to activities associated with a Treatment and Diversion (TAD) grant from the State of Wisconsin.

- The Chief Judge and Clerk of Circuit Court are requested to furnish a report to the County Board for consideration at its March 2008 meetings on the use of temporary staff services. This report should include actual expenditures for 2007 and the steps being taken to reduce reliance on temporary help in 2008.

- Milwaukee County is responsible for certain costs associated with the operation of the State Circuit Court System. Some of these costs are partially reimbursed with revenues from the State of Wisconsin. Fees paid to outside vendors by Combined Court Related Operations

are necessary to support court proceedings as determined by a judicial officer. The fee amounts are determined either by State Statute or local judicial directive, as approved by the Chief Judge of the First Judicial District. The table below highlights the major fees paid by all Milwaukee County court divisions for the State Circuit Court System.

Major Expenses	2007 Budget	2008 Budget	2007/2008 Change
Legal Fees-General	$ 350,000	$ 415,000	$ 65,000
Guardian ad Litem Fees	2,485,000	2,400,743	(84,257)
Adversary Counsel Fees	1,330,000	1,300,000	(30,000)
Psychiatrist Fees	504,000	517,000	13,000
Transcript Fees Outside Services	140,250	125,150	(15,100)
Interpreter Fees	266,500	256,400	(10,100)
Juror Expenses (Meals, Hotel, Fees)	758,500	742,100	(16,400)
TOTAL	$ 5,834,250	$ 5,756,393	$ (77,857)

- The State of Wisconsin appropriates payments to counties under the Circuit Court Support Grant Program. In the 2007-09 State Budget, additional funding and a new allocation methodology is proposed. The 2007 County Budget was based on receipt of three payments, of which $800,000 was the anticipated increase in support. Of the $5,656,291 budgeted in the 2008 County Budget, $2,000,000 is attributable to the recommended increase contained in the Joint Finance Committee's version of the State Budget.

- Guardian ad Litem (GAL) expenditures are estimated to decrease by $84,257, from $2,485,000 to $2,400,743 in 2008. Revenue from the State for GAL services is estimated to increase $21,356, from $965,417 to $986,773.

- In 2007, the Chief Judge and the Sheriff developed a Memorandum of Understanding for provision of bailiff services. In 2008, the sheriff will add 1.0 FTE Deputy Sheriff 1 for an additional post in Family Court and 5.0 FTE Deputy Sheriff 1 positions to increase shift relief from seven to 12 positions offset by an overtime reduction. The crosscharge to the Combined Court Related Operations is $9,499,432. The Bailiff Services Unit is authorized with 87.0 FTE Deputy Sheriff 1 positions, 3.0 FTE Deputy Sheriff Sergeant positions, 1.0 FTE Deputy Sheriff Captain position, and 1.0 FTE Clerical Assistant 1 position. The budgeted positions provide coverage for the following 75 posts:

BAILIFF POSTS	
Felony (including preliminary)	27
Misdemeanor and Traffic	19
Intake Court	2
Small Claims	2
Family Branches & Commissioners	9
Children's Court Judges & Commissioners	15
Traffic Court Commissioner	1
Total Posts	75

- Crosscharges increase $5,607,906. The majority of the increase is due to a new method of allocating administrative overhead within the department in order to properly charge lower divisions receiving grant revenue. These crosscharges are abated out. There is no tax levy change in adopting this method.

- Expenditures of $687,550 are budgeted for capital improvements related to Combined Court Related Operations. This appropriation includes funding installation of bullet resistant glazing walls in misdemeanor courts and replacement of videoconferencing equipment that is compatible with internet protocol technology. For further detail, refer to the 2008 Capital Improvements Budget.

- Departments have the authority to fill unfunded positions provided they do not incur a salary deficit.

- ECP positions are not provided step increases or performance awards in 2008 as allowed in County Ordinance Section 17.265 (3).

- The abatement of Countywide crosscharges is discontinued in 2008. The tax levy previously held in the servicing department is redistributed to the recipient departments in an amount corresponding to the crosscharges. This results in a tax levy redistribution equal to the change in abatements. Due primarily to this change in methodology, direct tax levy for this department increased $6,476,877. The actual change in tax levy for this department from 2007 is an increase of $808.

- All departments are required to operate within their expenditure appropriations and their overall budgets. Pursuant to Section 59.60(12), Wisconsin Statutes, "No payment may be authorized or made and no obligation incurred against the county unless the county has sufficient appropriations for payment. No payment may be made or obligation incurred against an appropriation unless the director first certifies that a sufficient unencumbered balance is or will be available in the appropriation to make the payment or to meet the obligation when it becomes due and payable. An obligation incurred and an authorization of payment in violation of this subsection is void. A county officer who knowingly violates this subsection is jointly and severely liable to the county for the full amount paid. A county employee who knowingly violates this subsection may be removed for cause."

FAMILY COURT COMMISSIONER DIVISION

- Personal Services expenditures without fringe benefits decrease $1,504, from $1,841,403 to $1,839,899.

- One (1.0 FTE) Clerical Assistant 2 position and 1.0 FTE Clerical Assistant 1 position are re-funded in 2008 for a total salary and active fringe benefit cost of $110,632.

- One vacant position (0.5 FTE) of Assistant Family Court Commissioner is unfunded for a salary and active fringe benefit cost savings of $85,778.

- Expenditure authority for this division is budgeted at $1,971,187, partially offset by revenue of $302,917, for a total tax levy cost of $1,668,270.

- The Family Court Commissioner IV-D section provides support to the Department of Child Support Enforcement (CSE) in coordination with the Sheriff, County-funded State Court Services and the Family Courts. The 2008 crosscharge issued from the Family Court Commissioner to CSE is $2,502,139, an increase of $517,112 over 2007. An additional crosscharge is issued to CSE from the Family and Civil Courts in the County-funded State Court Services Division in the amount of $1,460,646, an increase of $470,925 over 2007. The total combined crosscharge from Courts to CSE is $3,962,785 for a total increase of $988,037 from 2007.

- The crosscharges to the Child Support program from the Family Court Commissioner and Clerk of Circuit Court are limited to the 66 percent federal revenue offset. The remaining 34 percent is charged back to Combined Court Related Operations in the amount of $1,340,126.

- The $301,917 cost contained in the Family Court Mediation Services section is offset with revenues collected from filing fees in certain family cases, user fees for mediation and custody study services, and from a portion of marriage licenses. If, during 2008, the actual revenue received from these sources exceeds actual expenditures, the State mandates that the excess revenue be set-aside in a reserve account to offset future operating costs in this section. For 2008, a contribution of $69,417 from the reserve is budgeted for a zero tax levy in this section.

REGISTER IN PROBATE DIVISION

- Personal Services expenditures without fringe benefits increase $36,896, from $930,777 to $967,673.

- One (1.0 FTE) Administrative Assistant position and 1.0 FTE Fiscal Assistant 1 position are re-funded in 2008 for a total salary and active fringe benefit cost of $117,255.

- Expenditure authority for this division is budgeted at $2,481,363, partially offset by revenue of $466,340, for a total tax levy cost of $2,015,023.

- Legal Fees increase $25,000, from $150,000 to $175,000, due to an increase in the number of cases the Legal Aid Society is handling for Milwaukee County.

- Guardian ad Litem fees decrease $26,343, from $185,000 to $158,657, as a result of decreased appointments.

- Revenue from the State to offset GAL court costs for the Register in Probate Division increases $1,440, from $87,370 to $88,810.

COUNTY-FUNDED STATE COURT SERVICES DIVISION

- Personal Services expenditures without fringe benefits increase $855,949, from $11,265,599 to $12,121,548.

- One (1.0 FTE) Intake Court Coordinator position and 1.0 FTE Network Tech Specialist position are unfunded for a salary, social security and active fringe cost savings of $144,434.

- Expenditure authority for this division is budgeted at$44,828,395, partially offset by revenue of $11,804,267, for a total tax levy cost of $33,024,128.

- Expenditure authority of $2,330,516 is budgeted in the Alternatives to Incarceration section for programs developed by the Chief Judge's Work Group on Pretrial Services. Revenue from the State of $109,470 will be received for the Operating While Intoxicated (OWI) program and $228,357 will be received from the State for a Treatment and Diversion (TAD) grant. Contracts with previous vendors continue in 2008. The Chief Judge is responsible for managing and monitoring the pretrial programs developed by the Chief Judge's Work Group for Pretrial Services.

- One (1.0 FTE) position of Audio Visual Technician, created in 1999 for the video conferencing initiative in the Courts, is continued at a salary and active fringe benefit cost of $62,804 and offset with Federal Justice Assistance Grant (JAG) revenue. The initiative allows court participants in certain cases to appear via video and telephone link-ups. The goal is to reduce the cost of transporting inmates, especially from remote facilities, and to lessen the security risk to the community.

- Juror costs are budgeted at $742,100 for 2008, a decrease of 16,400 from 2007. This includes $640,000 for Juror Fees, $92,100 for Juror Meals and $10,000 for Juror Hotel bills.

- For 2008, the Permanency Plan Review Project has expenditure authority of $674,271, which is offset with State revenue. The project provides children in an out-of-home situation with a review every six months by the court. Revenue from the Bureau of Child Welfare funds 6.0 FTE positions.

- Revenues from Interest on Investments have increase $100,000, from $500,000 to $600,000, due to realigning monies at financial institutions and seeking better returns.

- Revenue in Legal Fee Recovery increases $10,000, from $215,000 to $225,000, for GAL reimbursements.

- Bail forfeitures remain at $700,000 in 2008. However, a possible reduction could occur in 2008 as a result of Wisconsin Act 447 and changes to WI Statutes 969.02(2), 969.03(1)(d) and 969.13(1). Forfeited bail may now be applied to court ordered restitution.

- The Children's Court Center space rental increases by $61,762, from $843,107 to $904,869. This amount represents a 7.3 percent increase over 2007.

- The Clerk of Circuit Court is requesting authority to enter into the following Professional Service Contracts in 2008. They are included in this budget for County Board approval in lieu of separate review and approval during the budget year. These contracts are with an identified vendor.

Contract Amount	Description	Provider
$100,361	WCS-Drug Testing	Wis. Community Services
$404,598	WCS-OWI Project	Wis. Community Services
$1,486,978	Mental Health/ AODA Intervention	Justice 2000
$228,357	Treatment and Diversion (TAD)	Justice 2000
$1,671,076	Court Appointed Attorneys	Legal Aid Society
$214,000	Legal Resource Center	State of Wisconsin

DEPARTMENT OF CHILD SUPPORT ENFORCEMENT

COUNTY EXECUTIVE
CHILD SUPPORT ENFORCEMENT
CASE MANAGEMENT
OPERATIONS
LEGAL
FINANCIAL
ENFORCEMENT
ESTABLISHMENT

OPERATING AUTHORITY & PURPOSE

The Department of Child Support implements and administers the Child Support Enforcement Act pursuant to Title IV-D of the Federal Social Security Act and Sections 49.22 and 59.53(5) of the Wisconsin Statutes, under contract with the State Department of Workforce Development. Title IV-D of the Federal Social Security Act applies to custodial parents receiving public assistance. Cases are referred by the Department of Health and Human Services, W-2 agencies and the Milwaukee Bureau of Child Welfare when a custodial parent or child is eligible for any one of a variety of benefits. The Department of Child Support works cooperatively with other County departments to comply with the IV-D program mandates. Title IV-D legislation requires the Department to provide services to locate parents, establish paternity, enforce and establish child support and medical support orders. Non-W-2 custodial parents may also apply to receive the Child Support Services that are provided to IV-D eligible custodial parents.

BUDGET SUMMARY

Account Summary	2006 Actual	2007 Budget	2008 Budget	2007/2008Change
Personal Services (w/o EFB)	$ 7,859,519	$ 8,712,897	$ 7,171,334	$ (1,541,563)
Employee Fringe Benefits (EFB)	4,476,214	7,186,815	5,039,192	(2,147,623)
Services	1,931,900	1,413,178	1,492,456	79,278
Commodities	222,989	117,834	112,741	(5,093)
Other Charges	0	0	0	0
Debt & Depreciation	0	0	0	0
Capital Outlay	896,601	16,484	0	(16,484)
Capital Contra	0	0	0	0
County Service Charges	5,193,432	5,028,370	5,920,109	891,739
Abatements	(1,611,091)	(1,598,969)	0	1,598,969
Total Expenditures	$ 18,969,564	$ 20,876,609	$ 19,735,832	$ (1,140,777)
Direct Revenue	1,217,229	1,519,604	1,571,943	52,339
State & Federal Revenue	18,207,274	18,444,474	15,608,754	(2,835,720)
Indirect Revenue	0	1,012,529	1,340,126	327,597
Total Revenue	$ 19,424,503	$ 20,976,607	$ 18,520,823	$ (2,455,784)
Direct Total Tax Levy	(454,939)	(99,998)	1,215,009	1,315,007

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	**2006 Actual**	**2007 Budget**	**2008 Budget**	**2007/2008Change**
Central Service Allocation	$ 232,994	$ 202,043	$ 0	$ (202,043)
Courthouse Space Rental	413,568	393,126	0	(393,126)
Tech Support & Infrastructure	524,639	500,152	0	(500,152)
Distribution Services	73,105	63,768	0	(63,768)
Telecommunications	44,338	34,333	0	(34,333)
Record Center	57,280	27,201	0	(27,201)
Radio	0	0	0	0
Computer Charges	0	89,656	0	(89,656)
Applications Charges	216,759	233,236	0	(233,236)
Apps Charges - Network	0	0	0	0
Apps Charges - Mainframe	0	0	0	0
HRIS Allocation	48,412	55,454	0	(55,454)
Total Charges	$ 1,611,095	$ 1,598,969	$ 0	$ (1,598,969)
Direct Property Tax Levy	$ (454,939)	$ (99,998)	$ 1,215,009	$ 1,315,007
Total Property Tax Levy	$ 1,156,156	$ 1,498,971	$ 1,215,009	$ (283,962)

** In 2006 and 2007, these costs were included in other charging departmental and non-departmental budgets. They were reflected here to show the "total" amount of tax levy support for this Department. In 2008, these costs are budgeted within the receiving department to show the tax levy cost in the department.

PERSONNEL SUMMARY				
	2006 Actual	**2007 Budget**	**2008 Budget**	**2007/2008Change**
Personal Services (w/o EFB)	$ 7,859,519	$ 8,712,897	$ 7,171,334	$ (1,541,563)
Employee Fringe Benefits (EFB)	$ 4,476,214	$ 7,186,815	$ 5,039,192	$ (2,147,623)
Position Equivalent (Funded)*	193.1	190.8	138.6	(52.2)
% of Gross Wages Funded	95.0	99.6	97.4	(2.2)
Overtime (Dollars)**	$ 34,633	$ 0	$ 0	$ 0
Overtime (Equivalent to Position)	0.9	0.0	0.0	0.0

* For 2006 Actuals, the Position Equivalent is the budgeted amount.
** Delineated for information. (Also included in personal services.)

PERSONNEL CHANGES				
Job Title/Classification	Action	Number of Positions/ Total FTE	Division	Cost of Positions (Excluding Social Security & Fringe)
Office Support Assistant 1	Unfund	5/5.0	Child Support	(157,740)
Office Support Assistant 2	Unfund	9/9.0	Child Support	(275,814)
Clerical Assistant 1	Unfund	8/8.0	Child Support	(270,800)
Clerical Assistant 2	Unfund	2/2.0	Child Support	(68,786)
Child Support Assistant	Unfund	2/2.0	Child Support	(70,438)
Fiscal Assistant 1	Unfund	7/7.0	Child Support	(239,967)
Fiscal Assistant 2	Unfund	1/1.0	Child Support	(35,826)
Child Support Coordinator	Unfund	1/1.0	Child Support	(49,407)
Child Support Supervisor	Unfund	1/1.0	Child Support	(53,859)
Child Support Specialist	Unfund	4/4.0	Child Support	(164,156)
Paralegal CS	Unfund	8/8.0	Child Support	(396,904)
ExDir2 Deputy Director CSE	Unfund	1/1.0	Child Support	(108,388)
			TOTAL	$ (1,892,085)

MISSION

The Department of Child Support Enforcement, through the utilization of community resources, promotes family stability by creating a better quality of life for the children of Milwaukee County.

OBJECTIVES

- Promote family self-sufficiency by the administration of Wisconsin's Child Support Enforcement Program in Milwaukee County using judicial and administrative tools available.
- Efficiently and effectively adapt to the changing Federal funding landscape and the uncertainty of the State budget.
- Maintain performance levels in all four federal performance measures with a reduced workforce. Baseline for measurement is established after the close of the Federal Fiscal Year in September 2007. The four performance areas are: Paternity Establishment, Order Establishment, Collection of Current Support, Collection on Arrears
- Create and maintain a partnership with the State of Wisconsin to develop realistic policy and procedures to implement medical support order enforcement following federal guidelines.
- Scan incoming mail such as postmaster letter responses for increased access to the information and to avoid spending time processing paper.
- Ensure everyone who contacts the Department receives quality customer service, including high levels of accuracy, and short wait times.
- Actively pursue all administrative remedies for non-payment.
- Continue to cultivate relationships with community-based organizations to better serve program participants and educate the general public about Child Support services.

DEPARTMENT DESCRIPTION

The Department has four divisions: Case Management (Establishment and Enforcement), Financial, Legal and Operations.

The **Case Management Division** includes the Establishment and Enforcement areas and monitors approximately 141,000 cases annually for establishment and enforcement of child support obligations. This division responds to customer service inquiries from case participants via the telephone, e-mail, or walk-in services. In addition,

the division also handles medical support orders and works with other states and tribes to establish paternity and support orders as well as enforce existing orders.

Establishment includes multiple functions including: initiation of cases, establishment of paternity, and establishment of case support orders. This area receives referrals from W-2 agencies, the Department of Health and Human Services (DHHS), individuals applying for services, Foster Care and Kinship Care providers. Initiation reviews data and schedules establishment interview appointments. Interviewing mothers and potential fathers to determine whether court action is appropriate is the primary responsibility of establishment paralegals. Interviews take place at the Courthouse, W-2 sites and DHHS.

Enforcement monitors cases to ensure timely payment of child support orders and, if necessary, takes administrative and/or legal action to enforce payment. Staff locates parents who are delinquent in support and find income and assets that may be used to satisfy support orders. This area also monitors automated delinquency reports, sends enforcement warning letters to delinquent payers, and sends income withholding notices to employers when employment is reported by the payer, the payee, or through the Federal or State new-hire directories. Applicants for child support services automatically receive tax intercept services. The Internal Revenue Service (IRS) and the State Department of Revenue (DOR) intercept tax refunds due to support payers who have outstanding support debts. Personnel utilize all enforcement tools to collect child support arrears including: Financial Institution Data Match (FIDM), Lien Docket, and License Suspension.

The **Financial Division** is responsible for maintaining Milwaukee County family court orders on KIDS, the statewide support computer system. Personnel are charged with entering all court orders on KIDS ensuring that support payments properly pay out to the custodian as ordered.

Additionally, staff monitors reports allowing payments to flow through the case accounts and pay out in an accurate, timely manner. Staff are responsible for manually allocating payments to cases which cannot be processed automatically by pulling files and printing payment records for the courts, participants, agencies and co-workers. The division completes financial record reviews for cases that are placed upon the State Support Lien Docket.

The **Legal Division** is responsible for representing the Department of Child Support Enforcement in Family Court hearings in Milwaukee County. The division's attorneys represent the Department and the State of Wisconsin before the County's Family Court judges and Family Court commissioners. They also appear, as needed, in probate and bankruptcy proceedings affecting the Department's cases.

The **Operations Division** provides support services to department managers, including budget preparation and payroll services.

BUDGET HIGHLIGHTS

- Personal Services expenditures without fringe benefits decrease $1,541,563, from $8,712,897 to $7,171,334.

- Federal incentive revenue awarded Milwaukee County and federal matching funds continue to be the major source of support for child support enforcement operations. In 2008, the State will also contribute general purpose revenue (GPR) to maintain these operations and offset a significant loss of federal matching funds that came out of the Federal Deficit Reduction Act of 2005. The following bullets provide the basis of these supports and the 2008 budgeted levels.

- Federal Incentive Payments: The Federal Government allocates money to the State for Child Support Enforcement based upon the following measures:
  - Paternity establishment
  - Establishment of support orders
  - Collection of current support obligations
  - Collection of child support arrears
  - Cost effectiveness

  All of the first $12.34 million of the State's allocation is passed through to the county child support agencies plus 30 percent of any additional remaining balance. Milwaukee has nearly 39 percent of the state's cases and its estimated allocation for 2008 of $3,596,989 represents approximately 29 percent of the total distribution.

- The 2008 Budget is based on the performance funds allocated by the State to county child support agencies. The Department expects to earn incentive revenue of $3,596,989 under the terms of the State/County contract. Of this amount, the Department received early access to $217,882 in 2007, providing $3,379,107 in incentive revenue for the 2008 Budget. The 2008 Budget includes a $217,882 tax levy carryover to make up for the incentive revenue advanced to 2007. The performance revenue in 2008 is based on the following levels of performance standards and begins with a baseline established on September 30, 2007:
  - Maintain paternity performance.
  - Maintain current support and arrears collections.
  - Maintain order establishment rate.

- Resolution 07-332, adopted by the Milwaukee County Board of Supervisors on July 26, 2007 expressed Milwaukee County's support for the passage of Federal legislation to rescind the devastating cuts to child support enforcement activities due to the passage of the Federal Deficit Reduction Act of 2005. The Wisconsin Counties Association (WCA) and National Association of Counties (NACo) have passed similar resolutions in support of restored funding for child support enforcement operations.

- Federal Matching Funds: Most administrative and enforcement costs incurred by child support enforcement agencies are eligible for reimbursement by the federal government at a 66 percent matching rate. In past years, all federal incentive revenue expended on the child support program could draw down additional federal dollars based upon the 66 percent match. Under the terms of the Federal Deficit Reduction Act of 2005, beginning on October 1, 2007, the Department no longer receives federal match for the expenditure of federal incentive revenue.

- Supplemental Incentive Revenue (GPR): During Calendar Year 2008, the State proposes to allocate $5.5 million in GPR to county child support agencies for child support services. Milwaukee's estimated allocation of these funds for 2008 is $1,573,881, approximately 29 percent of the total distribution. This amount is eligible for federal match in the amount of $3,055,178.

- If during 2008 the amount of actual performance revenue exceeds the amount of budgeted revenue, the surplus is to be recorded in a special revenue account, titled Revenue from Other Governmental Units. These funds can only be expended via an appropriation transfer requiring approval of the County Executive and County Board.

- Due to the loss of federal match for expenditure on incentive revenue, 49.0 FTE are unfunded for a $2,941,854 salary and active fringe cost savings.

- The following 10.0 FTE were unfunded in 2007 and remain unfunded in 2008: 4.0 FTE Office Support Assistant 2 positions, 1.0 FTE Clerical Assistant 1 position, 2.0 FTE Fiscal Assistant I positions, 2.0 FTE Child Support Coordinator positions, and 1.0 FTE Human Service Worker.

- In addition to position reductions, the department reduces other expenditures by 12 percent.

- GPR from the Wisconsin Department of Workforce Development (DWD) is budgeted at $1,573,881. If this revenue is not realized, Child Support Enforcement would need to reduce expenditures by the amount of the unrealized revenue plus federal match during 2008 to meet the department budget. This includes the possibility of additional personnel reductions (these reductions are in addition to the 49.0 positions already included in the Personnel Changes table to be unfunded).

- The crosscharges to the Child Support program from the Family Court Commissioner, District Attorney and Clerk of Circuit Court are limited to the 66 percent federal revenue offset. The remaining 34 percent is charged back to Combined Court Related Operations in the amount of $1,340,126.

  The following table details the crosscharges Child Support receives from the serving departments in 2008:

	2007 Budget	2008 Budget	2007/2008 Change
Family Court Commissioner	$1,985,027	$ 2,502,139	$ 517,112
Clerk of Court	989,721	1,460,646	470,925
District Attorney	148,937	157,825	8,888
TOTAL	$3,123,685	$ 4,120,610	$ 996,925

- The Department is increasing the fee it charges on non-IVD cases to produce Income Withholding Notices from $25 to $35, raising revenue from this source from $25,000 budgeted in 2007 to $35,000 in 2008.

- Beginning in 2008, the Department will charge a $10 fee to parties who request that notice of a court date be sent to the other party in non-IVD matters. Anticipated revenue from this fee is $24,000 for 2008.

- Beginning in 2008, the Department will begin charging a $10 fee to parties who request duplicate copies of lien release or satisfactions and a $5 fee to parties who request duplicate motion packets. Anticipated revenue from these fees is $7,600.

- The Department anticipates revenue in the amount of $25,000 in 2008 from its participation in the County's Tax Refund Intercept Program (TRIP). Fees and costs owed to the County on non-IVD cases will be submitted for collection.

- The Department is increasing the fee it charges for payment histories from $5 to $15, raising revenue from this source by $40,000.

- The Department will continue the cooperative agreement to provide telephone customer service for child support in Racine County. The Call Center program began in 2006 as a pilot project and has been successful. For 2008, revenue is budgeted at $65,000, a $40,000 increase from 2007. In addition, the department is currently marketing this service to other counties.

- The cost of one (1.0 FTE) Economic Support Specialist (ESS) is again crosscharged to Child Support from DHHS to reflect the role of a dedicated ESS worker on cases in which Income Maintenance and Child Support issues intersect. Through this initiative, both departments can improve their performance standards by enhancing the accuracy of the data maintained in the KIDS database.

- Departments have the authority to fill unfunded positions provided they do not incur a salary deficit.

- ECP positions are not provided step increases or performance awards in 2008 as allowed in County Ordinance Section 17.265 (3).

- The abatement of Countywide crosscharges is discontinued in 2008. The tax levy previously held in the servicing department is redistributed to the recipient departments in an amount corresponding to the crosscharges. This results in a tax levy redistribution equal to the change in abatements. Due primarily to this change in methodology, direct tax levy for this department increased $1,315,007. The actual change in tax levy for this department from 2007 is a decrease of $283,962.

- All departments are required to operate within their expenditure appropriations and their overall budgets. Pursuant to Section 59.60(12), Wisconsin Statutes, "No payment may be authorized or made and no obligation incurred against the county unless the county has sufficient appropriations for payment. No payment may be made or obligation incurred against an appropriation unless the director first certifies that a sufficient unencumbered balance is or will be available in the appropriation to make the payment or to meet the obligation when it becomes due and payable. An obligation incurred and an authorization of payment in violation of this subsection is void. A county officer who knowingly violates this subsection is jointly and severely liable to the county for the full amount paid. A county employee who knowingly violates this subsection may be removed for cause."

ELECTION COMMISSION

COUNTY EXECUTIVE
BOARD OF ELECTION COMMISSIONERS (3 Members)
ADMINISTRATION

DEPT: ELECTION COMMISSION **UNIT NO.** 3010
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to Sections 7.10, 7.21 and 7.60 of the Wisconsin Statutes, this department prepares, prints, distributes and maintains custody of ballots, including absentee, Braille and sample ballots; canvasses returns and certifies them to the State Elections Board; advertises all elections held on a Federal, State and County-wide basis in community and minority newspapers; distributes, receives and verifies the legality of nomination papers and recall petitions filed; receives Code of Ethics forms; audits campaign finance reports and registration forms of candidates and committees; maintains election records and files; prorates charges to municipalities and school boards for election services provided; reviews election laws; conducts recall elections; conducts recount proceedings and special elections; issues certificates of election to County Supervisors, the County Executive and to five County constitutional officers; provides a statistical election booklet every other year; prints Congressional, Supervisory districts, State Senate and Assembly maps; and attends meetings relative to the office.

BUDGET SUMMARY

Account Summary	2006 Actual	2007 Budget	2008 Budget	2007/2008Change
Personal Services (w/o EFB)	$ 163,119	$ 184,765	$ 207,975	$ 23,210
Employee Fringe Benefits (EFB)	85,098	112,002	105,908	(6,094)
Services	426,943	287,283	686,274	398,991
Commodities	1,392	1,700	2,700	1,000
Other Charges	0	0	0	0
Debt & Depreciation	0	0	0	0
Capital Outlay	0	0	0	0
Capital Contra	0	0	0	0
County Service Charges	99,762	100,986	90,248	(10,738)
Abatements	(96,028)	(95,084)	0	95,084
Total Expenditures	$ 680,286	$ 591,652	$ 1,093,105	$ 501,453
Direct Revenue	31,376	28,010	50,000	21,990
State & Federal Revenue	0	0	0	0
Indirect Revenue	0	0	0	0
Total Revenue	$ 31,376	$ 28,010	$ 50,000	$ 21,990
Direct Total Tax Levy	648,910	563,642	1,043,105	479,463

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	**2006 Actual**	**2007 Budget**	**2008 Budget**	**2007/2008Change**
Central Service Allocation	$ 12,820	$ 9,288	$ 0	$ (9,288)
Courthouse Space Rental	53,556	53,299	0	(53,299)
Tech Support & Infrastructure	9,271	12,219	0	(12,219)
Distribution Services	211	160	0	(160)
Telecommunications	509	415	0	(415)
Record Center	4,398	1,225	0	(1,225)
Radio	0	0	0	0
Computer Charges	2,424	2,939	0	(2,939)
Applications Charges	10,803	13,448	0	(13,448)
Apps Charges - Network	0	0	0	0
Apps Charges - Mainframe	0	0	0	0
HRIS Allocation	2,037	2,091	0	(2,091)
Total Charges	$ 96,030	$ 95,084	$ 0	$ (95,084)
Direct Property Tax Levy	$ 648,910	$ 563,642	$ 1,043,105	$ 479,463
Total Property Tax Levy	$ 744,940	$ 658,726	$ 1,043,105	$ 384,379

** In 2006 and 2007, these costs were included in other charging departmental and non-departmental budgets. They were reflected here to show the "total" amount of tax levy support for this Department. In 2008, these costs are budgeted within the receiving department to show the tax levy cost in the department.

PERSONNEL SUMMARY				
	2006 Actual	**2007 Budget**	**2008 Budget**	**2007/2008Change**
Personal Services (w/o EFB)	$ 163,119	$ 184,765	$ 207,975	$ 23,210
Employee Fringe Benefits (EFB)	$ 85,098	$ 112,002	$ 105,908	$ (6,094)
Position Equivalent (Funded)*	8.1	7.1	7.7	0.6
% of Gross Wages Funded	100.0	100.0	95.4	(4.6)
Overtime (Dollars)**	$ 10,423	$ 13,833	$ 27,562	$ 13,729
Overtime (Equivalent to Position)	0.5	0.6	1.1	0.5

* For 2006 Actuals, the Position Equivalent is the budgeted amount.
** Delineated for information. (Also included in personal services.)

PERSONNEL CHANGES				
Job Title/Classification	Action	Number of Positions/ Total FTE	Division	Cost of Positions (Excluding Social Security & Fringe)
Election Clerk	Fund	1/.48	Election Commission	$ 11,238
			TOTAL	$ 11,238

MISSION

The mission of the Milwaukee County Election Commission is to administer Federal, State, County and Municipal elections in a manner that assures public confidence in the accuracy, efficiency and fairness of the election process and to enforce State election and campaign finance laws.

OBJECTIVES

- To administer and coordinate the four 2008 elections, including the presidential election, with 19 municipalities, for various county offices including the County Executive, 19 County Board of Supervisor seats, County Clerk, County Treasurer, Register of Deeds and the District Attorney. These elections will be administered in a manner that assures public confidence in the election process and to enforce State election and campaign finance laws.

- While administering the elections, to implement recent federal and state mandates ensuring that Milwaukee County's municipalities make voting equipment accessible to those with various disabilities allowing them to vote independently and privately and to utilize the Statewide Voter Registration System (SVRS) for maintaining voter records, all of which are required under the Help America Vote Act (HAVA).

DEPARTMENT DESCRIPTION

The Election Commission budget includes the following two programs:

1. Spring Elections – The primary and general elections, held in the spring, are Judicial, County, municipal and school board elections. Municipalities reimburse the County for their share of expenses. The County must absorb all costs for Federal, State, Judicial and County elections. In presidential election years, there is also a presidential preference election.

2. Fall Elections – The primary and general elections held in the Fall are primarily State and national elections, with the exception of elections for County constitutional officers. Almost all costs of Fall elections are not reimbursed to the County and are, therefore, expenses subsidized by the tax levy.

BUDGET HIGHLIGHTS

- Personal Services expenditures without fringe benefits increase by $23,210, from $184,765 to $207,975. This increase reflects additional funding for 0.48 FTE of an Election Clerk position ($12,098 including salary, social security, and fringe benefits), which was unfunded in 2007, as well as for staff overtime.

- The workload of the Election Commission varies significantly from year to year according to the number and type of elections anticipated. Because 2008 is a four-election year as opposed to a two-election year, including a presidential election, various appropriations increase, including the following:

  - Services increase by $398,991 to a total of $686,274. This is primarily due to an increase in advertising of $29,000, from $46,000 to $75,000, based on the increased number of published election notices, and an increase for ballots and election supplies of $371,029, from $228,971 to $600,000. The increase for ballots and election supplies reflects an additional cost for the programming of State-mandated touch-screen voting machines required under the Help Americans Vote Act (HAVA) to allow persons with disabilities to vote privately and independently.
  -
  - Commodities increase by $1,000, from $1,700 to $2,700, due to a new appropriation for the purchase of replacement computer equipment (4 19-inch flat-screen monitors to replace present CRT monitors).

- Revenues generated from holding elections increase by $21,990 from $28,010 to $50,000, based on actual experience in four-election years.

- All fees remain at the 2007 level. One new fee is added, established by the Wisconsin State Election Board (per Wisconsin Statute Section 6.36(6)), for requested voter lists downloaded from the Statewide Voter Registration System (SVRS) database and burned onto a compact disc. For this service the SEB established the following fee schedule: $25 base fee per report and $5 for the first 1,000 voter records plus $5 for each additional 1,000 records rounded to the nearest thousand.

- Departments have the authority to fill unfunded positions provided they do not incur a salary deficit.

- ECP positions are not provided step increases or performance awards in 2008 as allowed in County Ordinance Section 17.265 (3).

- The abatement of Countywide crosscharges is discontinued in 2008. The tax levy previously held in the servicing department is redistributed to the recipient departments in an amount corresponding to the crosscharges. This results in a tax levy redistribution equal to the change in abatements. Due primarily to this change in methodology, direct tax levy for this department increased $479,463. The actual change in tax levy for this department from 2007 is an increase of $384,379.

- All departments are required to operate within their expenditure appropriations and their overall budgets. Pursuant to Section 59.60(12), Wisconsin Statutes, "No payment may be authorized or made and no obligation incurred against the county unless the county has sufficient appropriations for payment. No payment may be made or obligation incurred against an appropriation unless the director first certifies that a sufficient unencumbered balance is or will be available in the appropriation to make the payment or to meet the obligation when it becomes due and payable. An obligation incurred and an authorization of payment in violation of this subsection is void. A county officer who knowingly violates this subsection is jointly and severely liable to the county for the full amount paid. A county employee who knowingly violates this subsection may be removed for cause."

ACTIVITY AND STATISTICAL SUMMARY

	2006 Budget	2006 Actual	2007 Budget	2008 Budget
Spring				
Elections	2	2	2	2
Referenda	4	0	6	4
Special Elections	1	0	1	1
Candidate Financial Statement	65	51	65	70
Nomination Papers	0	0	0	45
Ballot Set-up and Proofing	2	2	2	3
Statistical Book	0	0	1	0
Braille Conversions	2	2	2	2
Fall				
Elections	2	2	0	2
Recall Elections	2	0	0	0
Recall Petitions	2	0	0	0
Recall Hearings	2	0	0	0
Referenda	0	10	0	2
Special Elections	1	0	0	0
Candidate Financial Statement	70	51	65	65
Nomination Papers	12	7	0	6
Ballot Set-up and Proofing	4	2	0	2
Challenge	1	0	0	0
Braille Conversions	2	1	0	2

Service	Fee
Copies	$ .20/sheet
Copies of Statutes	$ 2.00/copy
Copies of Campaign Finance/Bookkeeping Manuals	$ 2.00/copy
Copies of Statistical Booklet of prior elections	Actual printing cost (varies)
Ballots, programming, election supplies for municipalities and school Boards	Actual costs (varies)
SVRS-generated Voter Lists Burned onto a compact disc	$25.00 base fee per report
	$ 5.00 for first 1,000 records
	$ 5.00 for each addl. records

COUNTY TREASURER

ELECTORATE
COUNTY TREASURER
CASH & INVESTMENT MANAGEMENT
ACCOUNTING CHECK DISTRIBUTION CASH RECEIPTING
PROPERTY TAX COLLECTION & ENFORCEMENT

DEPT: COUNTY TREASURER **UNIT NO.** 3090
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to Section 59.25 of the Wisconsin Statutes, this Department receives all monies which belong to, or are deposited in trust with the County of Milwaukee; pays out all monies on order of the County Board, or as otherwise provided by law or ordinances; transmits State taxes, fees and revenues from other charges to the State Treasurer; collects and enforces the collection of delinquent property taxes; acts as custodian of the Employees' Retirement System; provides for the daily cash requirements of Milwaukee County; and invests County appropriations not needed immediately in low risk short-term and mid-term investments.

BUDGET SUMMARY				
Account Summary	**2006 Actual**	**2007 Budget**	**2008 Budget**	**2007/2008Change**
Personal Services (w/o EFB)	$ 408,766	$ 424,245	$ 419,214	$ (5,031)
Employee Fringe Benefits (EFB)	232,987	336,006	283,072	(52,934)
Services	78,390	211,839	183,896	(27,943)
Commodities	9,113	14,968	10,500	(4,468)
Other Charges	421,102	337,500	437,500	100,000
Debt & Depreciation	0	0	0	0
Capital Outlay	8,966	0	0	0
Capital Contra	0	0	0	0
County Service Charges	176,422	135,980	150,266	14,286
Abatements	(162,666)	(124,452)	0	124,452
Total Expenditures	$ 1,173,080	$ 1,336,086	$ 1,484,448	$ 148,362
Direct Revenue	2,782,443	1,407,000	2,005,000	598,000
State & Federal Revenue	0	0	0	0
Indirect Revenue	0	0	0	0
Total Revenue	$ 2,782,443	$ 1,407,000	$ 2,005,000	$ 598,000
Direct Total Tax Levy	(1,609,363)	(70,914)	(520,552)	(449,638)

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	**2006 Actual**	**2007 Budget**	**2008 Budget**	**2007/2008Change**
Central Service Allocation	$ 0	$ 0	$ 0	$ 0
Courthouse Space Rental	73,236	72,873	0	(72,873)
Tech Support & Infrastructure	41,058	26,034	0	(26,034)
Distribution Services	10,485	4,712	0	(4,712)
Telecommunications	2,540	2,104	0	(2,104)
Record Center	539	309	0	(309)
Radio	0	0	0	0
Computer Charges	6,667	4,899	0	(4,899)
Applications Charges	25,913	10,863	0	(10,863)
Apps Charges - Network	0	0	0	0
Apps Charges - Mainframe	0	0	0	0
HRIS Allocation	2,228	2,658	0	(2,658)
Total Charges	$ 162,666	$ 124,452	$ 0	$ (124,452)
Direct Property Tax Levy	$ (1,609,363)	$ (70,914)	$ (520,552)	$ (449,638)
Total Property Tax Levy	$ (1,446,697)	$ 53,538	$ (520,552)	$ (574,090)

** In 2006 and 2007, these costs were included in other charging departmental and non-departmental budgets. They were reflected here to show the "total" amount of tax levy support for this Department. In 2008, these costs are budgeted within the receiving department to show the tax levy cost in the department.

PERSONNEL SUMMARY				
	2006 Actual	**2007 Budget**	**2008 Budget**	**2007/2008Change**
Personal Services (w/o EFB)	$ 408,766	$ 424,245	$ 419,214	$ (5,031)
Employee Fringe Benefits (EFB)	$ 232,987	$ 336,006	$ 283,072	$ (52,934)
Position Equivalent (Funded)*	8.9	9.0	8.0	(1.0)
% of Gross Wages Funded	98.8	100.0	100.0	0.0
Overtime (Dollars)**	$ 143	$ 0	$ 0	$ 0
Overtime (Equivalent to Position)	0.0	0.0	0.0	0.0

* For 2006 Actuals, the Position Equivalent is the budgeted amount.
** Delineated for information. (Also included in personal services.)

PERSONNEL CHANGES				
Job Title/Classification	Action	Number of Positions/ Total FTE	Division	Cost of Positions (Excluding Social Security & Fringe)
Fiscal Assistant 1	Abolish	2/2.0	Acctg, Ck Distr, Cash/ Rec	$ (72,410)
Accountant 1	Create	1/1.0	Acctg, Ck Distr, Cash/ Rec	38,394
			TOTAL	$ (34,016)

MISSION

The Milwaukee County Treasurer's Office will provide prompt, high-quality services to sustain the overall operation of County government for the benefit of its citizens by carrying out the functions of cash receipt and disbursement, property tax services and investment.

OBJECTIVES

- The implementation of on-line tax payment capability and increased collections efforts will result in increased delinquent property tax collections by this office.

- Efficiencies in the county vendor and employee payments systems will be pursued through increasing the number of employees using direct deposit and the number of vendors using direct deposit or debit cards.

BUDGET HIGHLIGHTS

- Personal Services expenditures without fringe benefits decrease by $5,031, from $424,245 to $419,214. Implementation of enhanced technology, specifically providing internet access to delinquent property tax information and the automation of payroll distribution, allowed the Treasurer to reassess the department's personnel needs. Two (2.0 FTE) Fiscal Assistant 1 positions are abolished for a savings of $114,319, and 1.0 FTE Accountant 1 is created for a cost of $59,775 (position costs include salary, social security and the active portion of fringe benefits).

- Expenditures for Services decrease by $27,943, from $211,839 to $183,896. The decrease is partially attributable to a $15,000 reduction in advertising expenses, due to mandated publishing of unclaimed funds only in odd numbered years.

- The 2008 expenditure for Unpaid Personal Property Tax Chargebacks increase by $100,000, from $300,000 to $400,000, based on actual experience.

- Total revenue increases $598,000, from $1,407,000 to $2,005,000. This is primarily due to a $600,000 increase, for a 2008 total of $2,000,000, in interest collected on delinquent property taxes. The Treasurer plans an aggressive campaign to collect delinquent taxes in 2008.

- The administrative costs remain unchanged at $250 per foreclosure and $150 for delinquent

property listings. The revenue related to these fees has been reduced to $4,500 based on actual experience.

- $75,000 is budgeted for banking fees relative to investment of the County's short-term cash deposits.

- Departments have the authority to fill unfunded positions provided they do not incur a salary deficit.

- ECP positions are not provided step increases or performance awards in 2008 as allowed in County Ordinance Section 17.265 (3).

- The abatement of Countywide crosscharges is discontinued in 2008. The tax levy previously held in the servicing department is redistributed to the recipient departments in an amount corresponding to the crosscharges. This results in a tax levy redistribution equal to the change in abatements. Due primarily to this change in methodology, direct tax levy for this department decreased $449,638. The actual change in tax levy for this department from 2007 is a decrease of $574,090.

- All departments are required to operate within their expenditure appropriations and their overall budgets. Pursuant to Section 59.60(12), Wisconsin Statutes, "No payment may be authorized or made and no obligation incurred against the county unless the county has sufficient appropriations for payment. No payment may be made or obligation incurred against an appropriation unless the director first certifies that a sufficient unencumbered balance is or will be available in the appropriation to make the payment or to meet the obligation when it becomes due and payable. An obligation incurred and an authorization of payment in violation of this subsection is void. A county officer who knowingly violates this subsection is jointly and severely liable to the county for the full amount paid. A county employee who knowingly violates this subsection may be removed for cause."

ACTIVITY AND STATISTICAL SUMMARY

	2006 Actual	2007 Budget	2008 Budget
Checks Issued	246,912	170,000	200,000
Receipts Issued: Property Taxes	4,418	5,000	4,600
Lost Checks and Forgeries Processed	121	200	200
Delinquent Tax Notices Processed	7,539	6,400	8,000
Unpaid Property Taxes Submitted to Treasurer (000's)	3,139	3,400	3,400
Number of Parcels with Bankruptcy Claims, Petitions for Foreclosure	58	200	150
Forms Furnished to Municipalities	856,484	800,000	875,000

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COUNTY CLERK

ELECTORATE
COUNTY CLERK
ADMINISTRATION AND PUBLIC SERVICE
SERVICES TO THE COUNTY BOARD

OPERATING AUTHORITY & PURPOSE

Pursuant to Section 59.20 of the Wisconsin Statutes, and Section 56.09 of the Milwaukee County Ordinances, the County Clerk records the proceedings of the County Board of Supervisors; distributes copies of the printed proceedings; maintains all of the legislative files; produces a continuous index of the ordinances and resolutions presented to the County Board at each meeting; updates existing ordinances and prepares copies of new ordinances for distribution; receives/processes court summons and complaints naming Milwaukee County; maintains the central file of County deeds, contracts, insurance policies, agreements, leases and easements; maintains SARA Title III records for Milwaukee County; administers oaths of office and maintains a file of such oaths as well as public official bonds; maintains a file of qualified public improvement contractors; receives and publicly opens all sealed bids for public improvement projects; receives bids for services and commodities; distributes copies of the Milwaukee County financial reports and statistical reports of property valuations; issues marriage, equestrian, hayride, horse and stable licenses; sells bus tickets and passes, along with issuing passports; processes garnishment actions, tax levies and wage assignments of County employees; processes lien notices against contractors performing County public improvements; maintains the file of certificates of title for all County-owned vehicles; assists the County Treasurer in signing all County checks; and registers all lobbyists and reports quarterly to the County Board on the number of registrants. Finally, the department serves as an informational clearinghouse for corporate Milwaukee County.

BUDGET SUMMARY

Account Summary	2006 Actual	2007 Budget	2008 Budget	2007/2008Change
Personal Services (w/o EFB)	$ 347,236	$ 373,848	$ 390,974	$ 17,126
Employee Fringe Benefits (EFB)	198,373	298,674	266,506	(32,168)
Services	21,056	33,022	30,192	(2,830)
Commodities	5,409	7,425	6,425	(1,000)
Other Charges	0	0	0	0
Debt & Depreciation	0	0	0	0
Capital Outlay	0	0	0	0
Capital Contra	0	0	0	0
County Service Charges	128,537	135,952	142,792	6,840
Abatements	(125,299)	(131,386)	0	131,386
Total Expenditures	$ 575,312	$ 717,535	$ 836,889	$ 119,354
Direct Revenue	490,909	482,400	482,400	0
State & Federal Revenue	0	0	0	0
Indirect Revenue	0	0	0	0
Total Revenue	$ 490,909	$ 482,400	$ 482,400	$ 0
Direct Total Tax Levy	84,403	235,135	354,489	119,354

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	**2006 Actual**	**2007 Budget**	**2008 Budget**	**2007/2008Change**
Central Service Allocation	$ 12,734	$ 14,819	$ 0	$ (14,819)
Courthouse Space Rental	75,252	74,888	0	(74,888)
Tech Support & Infrastructure	15,907	19,232	0	(19,232)
Distribution Services	515	350	0	(350)
Telecommunications	1,309	1,521	0	(1,521)
Record Center	32	2,308	0	(2,308)
Radio	0	0	0	0
Computer Charges	4,849	4,899	0	(4,899)
Applications Charges	12,098	11,704	0	(11,704)
Apps Charges - Network	0	0	0	0
Apps Charges - Mainframe	0	0	0	0
HRIS Allocation	2,605	1,665	0	(1,665)
Total Charges	$ 125,301	$ 131,386	$ 0	$ (131,386)
Direct Property Tax Levy	$ 84,403	$ 235,135	$ 354,489	$ 119,354
Total Property Tax Levy	$ 209,704	$ 366,521	$ 354,489	$ (12,032)

** In 2006 and 2007, these costs were included in other charging departmental and non-departmental budgets. They were reflected here to show the "total" amount of tax levy support for this Department. In 2008, these costs are budgeted within the receiving department to show the tax levy cost in the department.

PERSONNEL SUMMARY				
	2006 Actual	**2007 Budget**	**2008 Budget**	**2007/2008Change**
Personal Services (w/o EFB)	$ 347,236	$ 373,848	$ 390,974	$ 17,126
Employee Fringe Benefits (EFB)	$ 198,373	$ 298,674	$ 266,506	$ (32,168)
Position Equivalent (Funded)*	7.6	7.6	7.6	0.0
% of Gross Wages Funded	83.9	95.7	95.0	(0.7)
Overtime (Dollars)**	$ 12,535	$ 0	$ 0	$ 0
Overtime (Equivalent to Position)	0.3	0.0	0.0	0.0

* For 2006 Actuals, the Position Equivalent is the budgeted amount.
** Delineated for information. (Also included in personal services.)

PERSONNEL CHANGES				
Job Title/Classification	Action	Number of Positions/ Total FTE	Division	Cost of Positions (Excluding Social Security & Fringe)
None				
			TOTAL	$ 0

MISSION

The County Clerk's responsibility is to serve the needs of corporate Milwaukee County as required by State Statutes and County Ordinances. Information and public service are provided to the citizens and employees of the corporation in a responsible and responsive fashion. "The customer always comes first."

OBJECTIVES

- Continue to provide responsible and responsive public services.
- The County Clerk's Office will continue to make efforts to reduce its dependency on the county tax levy.

BUDGET HIGHLIGHTS

- Personal Services expenditures without fringe benefits increase $17,126, from $373,848 to $390,974.

- One (1.0 FTE) Legal Proceedings Clerk and 1.0 FTE Librarian 1 (NR) continue to be unfunded in 2008.

- A minor equipment appropriation in the amount of $1,775 is included for the purchase of a cash register.

- An appropriation for conference expenses of $2,700 is budgeted to enable the County Clerk to attend the Wisconsin County Constitutional Officers conference and the Wisconsin County Clerk's conference, along with NACo.

- Fees are maintained at the 2007 level.

- County Board proceedings and ordinances are now available on the County Clerk's website.

- Departments have the authority to fill unfunded positions provided they do not incur a salary deficit.

- ECP positions are not provided step increases or performance awards in 2008 as allowed in County Ordinance Section 17.265 (3).

- The abatement of Countywide crosscharges is discontinued in 2008. The tax levy previously held in the servicing department is redistributed to the recipient departments in an amount corresponding to the crosscharges. This results in a tax levy redistribution equal to the change in abatements. Due primarily to this change in methodology, direct tax levy for this department increased $119,354. The actual change in tax levy for this department from 2007 is a decrease of $12,032.

- All departments are required to operate within their expenditure appropriations and their overall budgets. Pursuant to Section 59.60(12), Wisconsin Statutes, "No payment may be authorized or made and no obligation incurred against the county unless the county has sufficient appropriations for payment. No payment may be made or obligation incurred against an appropriation unless the director first certifies that a sufficient unencumbered balance is or will be available in the appropriation to make the payment or to meet the obligation when it becomes due and payable. An obligation incurred and an authorization of payment in violation of this subsection is void. A county officer who knowingly violates this subsection is jointly and severely liable to the county for the full amount paid. A county employee who knowingly violates this subsection may be removed for cause."

ACTIVITY AND STATISTICAL SUMMARY	2006 BUDGET	2006 ACTUAL	2007 BUDGET	2008 BUDGET
Marriage Licenses	6,033	5,227	6,033	5,229
Marriage License Waivers	340	234	340	340
Marriage Civil Ceremonies	1,043	1,087	1,043	1,043
Dog/Cat Licenses	36,000	24,602	0	0
County Board Files	1,000	874	1,000	1,000
County Board Citations	550	686	550	550
County Ordinances	25	23	25	25
County Board Proceedings Pages	2,600	2,782	2,600	2,600
County Board Digests, Actions Summarized/Routed	850	953	850	850
Employees Garnishments	6,500	7,850	7,000	7,500
Employee Wage Assignments	28,500	26,950	27,000	27,000
Employee Tax Levies	1,800	1,753	1,800	1,800
Contractor Lien Notices/Vendor Tax Levies	85	93	70	90
Contractor Qualification Statements	510	633	550	650
Claims Processed	1,675	1,486	1,600	1,550
Summons and Complaints Processed	1,600	1,150	1,500	1,200
Construction Bid Notices	300	475	300	450
Procurement Bid Notices Processed	0	0	0	0
Legal Documents Assigned to Central Files	6,000	6,453	5,000	6,500
County Checks Signature Processed	598,000	602,548	598,000	600,000
Lobbyist Registration	50	44	25	40
Passports	1,200	187	2,400	2,400

Service	Fee
Marriage Licenses	$100
Other License/Permits	Varies
Marriage Waiver Fees	$10.00
Copy Fees	$0.20 per page
Notary Fees	$0.50
Marriage Ceremonies	$100
Passports	$97

REGISTER OF DEEDS

ELECTORATE
REGISTER OF DEEDS
DOCUMENT EXAMINING & CASHIER SERVICES
VITAL STATISTICS
REAL ESTATE SERVICES
TAX LISTING SERVICES
ADMINISTRATION
GRANTOR/ GRANTEE INDEXING
DOCUMENT IMAGING
REAL ESTATE RECORDS
GIS TECHNICIAN

DEPT: REGISTER OF DEEDS **UNIT NO.** 3400
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to Sections 59.43, 69.22 and other pertinent sections of the Wisconsin Statutes, the Register of Deeds records, indexes and optically scans real estate documents, corporation papers and military discharges; records informal probate instruments; files and indexes financing statements; files and indexes birth, marriage and death certificates; sells copies of the above described documents; collects the real estate transfer tax; and performs such other functions as provided by law.

BUDGET SUMMARY				
Account Summary	**2006 Actual**	**2007 Budget**	**2008 Budget**	**2007/2008Change**
Personal Services (w/o EFB)	$ 1,822,509	$ 1,838,475	$ 1,909,379	$ 70,904
Employee Fringe Benefits (EFB)	1,031,510	1,680,034	1,466,226	(213,808)
Services	202,816	301,165	289,230	(11,935)
Commodities	28,354	66,418	62,810	(3,608)
Other Charges	0	0	0	0
Debt & Depreciation	0	0	0	0
Capital Outlay	1,453	0	0	0
Capital Contra	0	0	0	0
County Service Charges	762,323	720,570	696,209	(24,361)
Abatements	(709,869)	(664,207)	(12,580)	651,627
Total Expenditures	$ 3,139,096	$ 3,942,455	$ 4,411,274	$ 468,819
Direct Revenue	5,918,704	6,628,000	5,897,194	(730,806)
State & Federal Revenue	0	0	0	0
Indirect Revenue	77,499	0	92,059	92,059
Total Revenue	$ 5,996,203	$ 6,628,000	$ 5,989,253	$ (638,747)
Direct Total Tax Levy	(2,857,107)	(2,685,545)	(1,577,979)	1,107,566

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	**2006 Actual**	**2007 Budget**	**2008 Budget**	**2007/2008Change**
Central Service Allocation	$ 73,460	$ 72,938	$ 0	$ (72,938)
Courthouse Space Rental	328,236	325,657	0	(325,657)
Tech Support & Infrastructure	114,278	110,016	0	(110,016)
Distribution Services	28,500	40,566	0	(40,566)
Telecommunications	4,901	3,484	0	(3,484)
Record Center	7,822	1,830	0	(1,830)
Radio	0	0	0	0
Computer Charges	24,849	19,105	0	(19,105)
Applications Charges	115,407	76,106	0	(76,106)
Apps Charges - Network	0	0	0	0
Apps Charges - Mainframe	0	0	0	0
HRIS Allocation	12,418	14,505	0	(14,505)
Total Charges	$ 709,871	$ 664,207	$ 0	$ (664,207)
Direct Property Tax Levy	$ (2,857,107)	$ (2,685,545)	$ (1,577,979)	$ 1,107,566
Total Property Tax Levy	$ (2,147,236)	$ (2,021,338)	$ (1,577,979)	$ 443,359

** In 2006 and 2007, these costs were included in other charging departmental and non-departmental budgets. They were reflected here to show the “total” amount of tax levy support for this Department. In 2008, these costs are budgeted within the receiving department to show the tax levy cost in the department.

PERSONNEL SUMMARY				
	2006 Actual	**2007 Budget**	**2008 Budget**	**2007/2008Change**
Personal Services (w/o EFB)	$ 1,822,509	$ 1,838,475	$ 1,909,379	$ 70,904
Employee Fringe Benefits (EFB)	$ 1,031,510	$ 1,680,034	$ 1,466,226	$ (213,808)
Position Equivalent (Funded)*	49.5	49.1	47.6	(1.5)
% of Gross Wages Funded	100.0	100.0	97.1	(2.9)
Overtime (Dollars)**	$ 154,885	$ 142,500	$ 149,544	$ 7,044
Overtime (Equivalent to Position)	4.4	4.1	4.0	(0.1)

* For 2006 Actuals, the Position Equivalent is the budgeted amount.
** Delineated for information. (Also included in personal services.)

PERSONNEL CHANGES				
Job Title/Classification	Action	Number of Positions/ Total FTE	Division	Cost of Positions (Excluding Social Security & Fringe)
None				0
			TOTAL	$ 0

ORGANIZATIONAL COST SUMMARY					
DIVISION		2006 Actual	2007 Budget	2008 Budget	2007/2008Change
Administration	Expenditure	$ 900,511	$ 919,613	$ 882,921	$ (36,692)
	Abatement	(383,606)	(346,131)	(12,580)	333,551
	Revenue	77,699	0	1,000	1,000
	Tax Levy	$ 439,206	$ 573,482	$ 869,341	$ 295,859
Cashier Service	Expenditure	$ 582,707	$ 646,209	$ 667,328	$ 21,119
	Abatement	(29,340)	(29,318)	0	29,318
	Revenue	(2,010)	0	0	0
	Tax Levy	$ 555,377	$ 616,891	$ 667,328	$ 50,437
Real Estate Services	Expenditure	$ 1,443,616	$ 1,891,640	$ 1,728,474	$ (163,166)
	Abatement	(182,570)	(176,674)	0	176,674
	Revenue	5,451,549	6,148,000	5,420,194	(727,806)
	Tax Levy	$ (4,190,503)	$ (4,433,034)	$ (3,691,720)	$ 741,314
Vital / Statistics / Identification	Expenditure	$ 568,310	$ 692,352	$ 689,631	$ (2,721)
	Abatement	(76,065)	(72,016)	0	72,016
	Revenue	463,908	470,000	470,000	0
	Tax Levy	$ 28,337	$ 150,336	$ 219,631	$ 69,295
Tax Listing Services	Expenditure	$ 353,830	$ 456,848	$ 455,500	$ (1,348)
	Abatement	(38,290)	(40,068)	0	40,068
	Revenue	5,059	10,000	98,059	88,059
	Tax Levy	$ 310,481	$ 406,780	$ 357,441	$ (49,339)

MISSION

The Milwaukee County Register of Deeds Office provides timely, secure, accurate, archival, accessible and cost-effective record systems and services that are delivered in a prompt and courteous manner.

OBJECTIVES

- Employee security and safety will be increased in the Register of Deeds – Room 103 in the Courthouse with initiatives to secure the front counter area and to monitor the lobby area.

- More efficient and easier public access to Federal Tax Lien (FTL) information will be achieved. Currently FTL information is stored as card images on a stand-alone database terminal. The FTL information will be transformed into data that can be accessed on the public terminals in the ROD Research section in G-7 and will also be made available on the Internet.

- Pre-1988 information and documents currently available only on microfilm and tract books will be converted to digital format. This allows for efficient access by employees and the public on ROD computers and on the Internet.

DEPARTMENT DESCRIPTION

The ***Administration*** Division directs the activities of the Department in its recording, filing and sale of official documents, deeds and certificates; prepares the departmental budget and maintains budgetary controls; presents departmental recommendations to the Judiciary, Safety and General Services Committee of the County Board; analyzes and reports on legislation affecting the Register of Deeds function in Milwaukee County; performs all departmental business functions such as reconciliation of all revenue and statistical reports, all personnel functions, preparation and processing of requisitions, work authorizations, expenditure/revenue transaction forms, receipt and dispersal of office supplies and inventory control; and maintains and controls escrow funds. This division includes the Register of Deeds, the Deputy Register of Deeds, 1.0 FTE Administrative Specialist and 1.0 FTE Fiscal Assistant 2.

The ***Cashier Services*** Division receives all monies required by the Department, determines the recordability and records all documents according to State Statutes. This Division includes 1.0 FTE Clerical Assistant 2, 1.0 FTE Administrative Assistant (Register of Deeds), and 6.0 FTE Fiscal Assistant 1 positions.

The primary responsibility of the ***Real Estate Services*** Division is to comply with State Statutes regarding the indexing and optical scanning of all public real estate indices. The duties include optical imaging of all documents, maintaining the automated real estate tract index, maintaining indices for motor vehicle liens, financing instruments, and military discharges; and validating Department of Commerce weatherization stipulations and waivers. This division includes 2.0 FTE Administrative Assistants, 1.0 FTE Clerical Specialist (Register of Deeds), 3.0 FTE Document Recorders and 14.0 FTE clerical support positions.

The ***Vital Statistics*** Division (formerly the Vital Statistics/Identification Services Division) maintains files on birth, death and marriage records and change of name orders according to State Statute. Records are updated and changed due to legitimization and adoption. Certified copies of these documents are sold to the general public. This Division also conducts genealogical research. This Division includes 1.0 Administrative Assistant, 1.0 FTE Clerical Assistant 2 and 6.0 FTE Clerical Assistant 1 positions.

The ***Tax Listing Services*** Division reviews tax descriptions, assigns new tax key numbers due to real estate boundary changes, maintains plat books and property records, assists in preparation of petitions for foreclosure action and provides copies of real estate document recordings to local assessors. This Division includes 1.0 FTE Administrative Specialist (Register of Deeds) and 3.0 FTE Clerical Specialist (Register of Deeds) positions. One (1.0 FTE) position of Geographic Information Technician (funded by Milwaukee County Automated Mapping and Land Information System (MCAMLIS) – Org. Unit 1923) is also located in this Division.

BUDGET HIGHLIGHTS

- Personal services expenditures without fringe benefits increase by $70,904, from $1,838,475 to $1,909,379.

- Services decrease by $11,935, from $301,165 to $289,230. This is primarily due to a $30,000 increase for the Laredo project, which provides internet access to real estate records, offset by a $20,000 reduction in postage, a $15,200

reduction in microfilm services and a $12,885 reduction in computer equipment.

- An appropriation of $7,000 is included for repair of vital statistics books.

- Total revenue decreases by $638,747, from $6,628,000 to $5,989,253. This decrease is primarily due to a $291,306 reduction in revenues generated by the Real Estate Transfer Fee and a $380,000 reduction in General Recording Fee revenues, which are reduced based on the slowing real estate market. The revenue reductions are offset by new revenue of $100,000 associated with the above mentioned Laredo project.

- All fees remain at the 2007 level with the exception of the Birth/Death/Marriage/Vital Statistics Fee based on a change in the State budget. Milwaukee County does not receive any additional revenue due to the change. A new fee of $400.00 per month for internet access to Real Estate Records is included.

- Departments have the authority to fill unfunded positions provided they do not incur a salary deficit.

- ECP positions are not provided step increases or performance awards in 2008 as allowed in County Ordinance Section 17.265 (3).

- The abatement of Countywide crosscharges is discontinued in 2008. The tax levy previously held in the servicing department is redistributed to the recipient departments in an amount corresponding to the crosscharges. This results in a tax levy redistribution equal to the change in abatements. Due primarily to this change in methodology, direct tax levy for this department increased $1,107,566. The actual change in tax levy for this department from 2007 is an increase of $443,359.

- All departments are required to operate within their expenditure appropriations and their overall budgets. Pursuant to Section 59.60(12), Wisconsin Statutes, "No payment may be authorized or made and no obligation incurred against the county unless the county has sufficient appropriations for payment. No payment may be made or obligation incurred against an appropriation unless the director first certifies that a sufficient unencumbered balance is or will be available in the appropriation to make the payment or to meet the obligation when it becomes due and payable. An obligation incurred and an authorization of payment in violation of this subsection is void. A county officer who knowingly violates this subsection is jointly and severely liable to the county for the full amount paid. A county employee who knowingly violates this subsection may be removed for cause."

REGISTER OF DEEDS 2007 FEE SCHEDULE		
Description	Statutory Authority or Ordinance	Fee
Real Estate Search	Ordinance 56.28	$10.00
Rents/Weatherization	State Statute 101.122	10.00
General Recording Fees	State Statute 59.43(2)	11.00*
Digital Images (fee per image)	State Statute 59.43(2c)	.04
Internet Access (per month)	State Statute 59.43(2c)	400.00
Birth/Death/Marriage/Vital Statistics	State Statute 69.22	20.00**
Vital Statistics – Duplicate Copies	State Statute 69.22	3.00
Certification Filings/Recording Fees	State Statute 59.43(2)	1.00
Other Fees (Vital Check)	State Statute 69.22	8.00
Copy Fees	State Statute 59.43(2)	2.00
Real Estate Transfer (Per $100)	State Statute 77.22	0.30***
Tax Listing Fees (Per Document)	Ordinance 88.473	1.20
Other Service Fees (Vital Statistics)	State Statute 69.22	7.00
Subdivision Plats	State Statute 59.43(2)	50.00
Termination of Joint Tenancy	State Statute 59.43(2)	25.00

* Of the $11.00 Fee, Milwaukee County realizes $4.00 of revenue.
** Of the $20.00 Birth/Death/Marriage/Vital Statistics Record Fee, Milwaukee County realizes $7.00 of revenue.
*** Of this fee, Milwaukee County retains 20% or $0.06 per $100.

RECORDINGS HISTORICAL		
Year	Total Recordings	Recordings per day
2001	186,710	746
2002	226,057	887
2003	291,021	1,141
2004	212,273	832
2005	230,466	911
2006	205,705	807

ACTIVITY AND STATISTICAL SUMMARY				
	2005 Actual	2006 Actual	2007 Budget	2008 Budget
Recording	230,466	205,705	216,000	198,000
Vital Statistics Placed on File	30,885	31,350	35,000	30,000
Certified Copies - Birth, Death, Marriage	92,861	100,250	100,000	100,000
Transfer Tax	23,626	21,082	20,000	18,000
Vital Statistics Corrections - No Fee	12,523	8,472	15,000	7,000
Vital Statistics Certifications - No Fee (VA)	161	321	300	300
Termination of Joint Tenancy	1,863	1,824	2,000	2,000
Genealogy Services	3,949	3,076	5,000	3,000
Real Estate Searches**	444	495	700	500
Marriage Registrations	4,883	4,858	5,000	5,000
DILHR Validation	1,771	1,317	1,600	1,200

** Due to internet accessibility searches have decreased.

OFFICE OF THE SHERIFF

SHERIFF
ADMINISTRATION
OFFICE OF PROFESSIONAL STANDARDS
FISCAL & BUDGET
ADMINISTRATIVE SERVICES
PUBLIC/COMMUNITY RELATIONS
ADMINISTRATIVE SERVICES/ OPEN RECORDS
INSPECTOR
DETENTION
SPECIAL OPERATIONS
POLICE SERVICES
EMERGENCY MANAGEMENT
HUMAN RESOURCES
INMATE TRANSPORTATION
CRIMINAL JUSTICE FACILITY
INMATE HEALTH CARE
INMATE PROGRAMS/VOLUNTEERS
RECORDS & ID
JAIL RECORDS & WARRANTS
SPECIAL PROJECTS
DETENTION ADMIN & OPERATIONS
COMMUNICATIONS
TRAINING ACADEMY
COURTS
CENTRAL RECORDS
CIVIL PROCESS SERVICE
AIRPORT SECURITY
COUNTY GROUNDS SECURITY
PARK PATROL
EXPRESSWAY PATROL
CRIMINAL INVESTIGATIONS UNIT

OPERATING AUTHORITY & PURPOSE

The Sheriff of Milwaukee County is a State constitutional officer and, under Section 59.26 and 59.27 of the Wisconsin Statutes, is responsible for law enforcement, the safety and security of citizens and protection of property throughout the County. Chapter 166, Wisconsin Statutes, provides the authority of counties in matters pertaining to emergency government services.

The Sheriff acts as an arm of the criminal justice system, carrying out criminal investigations, effecting arrests and warrants, detaining prisoners, providing court security, serving process papers, transporting prisoners and patients and extraditing criminals. Security is provided at General Mitchell International Airport and the County Parks. Protection is rendered to County officials and domestic and international visiting dignitaries.

Expressway patrol provides the capability of immediate 24-hour response to emergency situations involving protection, safety and law enforcement throughout Milwaukee County.

The Sheriff provides specialized services to the community, County government and municipal police agencies by means of investigative expertise, photography, fingerprint and document examination, drug investigations, training and emergency response.

BUDGET SUMMARY

Account Summary	2006 Actual	2007 Budget	2008 Budget	2007/2008 Change
Personal Services (w/o EFB)	$ 50,254,689	$ 50,810,727	$ 52,490,088	$ 1,679,361
Employee Fringe Benefits (EFB)	27,772,163	34,700,469	32,372,175	(2,328,294)
Services	3,608,844	2,425,484	2,983,602	558,118
Commodities	2,647,583	3,443,347	3,528,376	85,029
Other Charges	32,759	(1,000,000)	(1,142,837)	(142,837)
Debt & Depreciation	0	0	0	0
Capital Outlay	667,729	273,531	230,231	(43,300)
Capital Contra	0	0	0	0
County Service Charges	17,598,425	18,126,053	17,048,844	(1,077,209)
Abatements	(29,018,408)	(30,969,602)	(19,418,801)	11,550,801
Total Expenditures	$ 73,563,784	$ 77,810,009	$ 88,091,678	$ 10,281,669
Direct Revenue	6,018,767	6,145,485	6,171,169	25,684
State & Federal Revenue	8,834,245	6,663,411	8,505,202	1,841,791
Indirect Revenue	0	0	0	0
Total Revenue	$ 14,853,012	$ 12,808,896	$ 14,676,371	$ 1,867,475
Direct Total Tax Levy	58,710,772	65,001,113	73,415,307	8,414,194

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	**2006 Actual**	**2007 Budget**	**2008 Budget**	**2007/2008 Change**
Central Service Allocation	$ 1,001,382	$ 998,452	$ 0	$ (998,452)
Courthouse Space Rental	5,430,204	5,459,976	0	(5,459,976)
Tech Support & Infrastructure	1,787,343	1,559,833	0	(1,559,833)
Distribution Services	8,946	5,413	0	(5,413)
Telecommunications	89,614	103,910	0	(103,910)
Record Center	29,801	24,966	0	(24,966)
Radio	829,161	771,566	0	(771,566)
Computer Charges	184,855	153,345	0	(153,345)
Applications Charges	1,923,466	2,476,736	0	(2,476,736)
Apps Charges - Network	0	0	0	0
Apps Charges - Mainframe	0	0	0	0
HRIS Allocation	253,382	274,846	0	(274,846)
Total Charges	$ 11,538,154	$ 11,829,043	$ 0	$ (11,829,043)
Direct Property Tax Levy	$ 58,710,772	$ 65,001,113	$ 73,415,307	$ 8,414,194
Total Property Tax Levy	$ 70,248,926	$ 76,830,156	$ 73,415,307	$ (3,414,849)

** In 2006 and 2007, these costs were included in other charging departmental and non-departmental budgets. They were reflected here to show the "total" amount of tax levy support for this Department. In 2008, these costs are budgeted within the receiving department to show the tax levy cost in the department.

PERSONNEL SUMMARY				
	2006 Actual	**2007 Budget**	**2008 Budget**	**2007/2008 Change**
Personal Services (w/o EFB)	$ 50,254,689	$ 50,810,727	$ 52,490,088	$ 1,679,361
Employee Fringe Benefits (EFB)	$ 27,772,163	$ 34,700,469	$ 32,372,175	$ (2,328,294)
Position Equivalent (Funded)*	986.1	951.0	935.2	(15.8)
% of Gross Wages Funded	95.4	92.1	94.1	2.1
Overtime (Dollars)**	$ 2,460,093	$ 3,203,122	$ 2,898,480	$ (304,642)
Overtime (Equivalent to Position)	52.6	63.6	51.3	(12.3)

* For 2006 Actuals, the Position Equivalent is the budgeted amount.
** Delineated for information. (Also included in personal services.)

ADOPTED 2008 BUDGET

DEPT: OFFICE OF THE SHERIFF **UNIT NO.** 4000
FUND: General - 0001

PERSONNEL CHANGES				
Job Title/Classification	Action	Number of Positions/ Total FTE	Division	Cost of Positions (Excluding Social Security & Fringe)
Payroll Assistant	Unfund	1/1.0	Administration	$ (37,602)
Public Safety Fiscal Analyst	Create	1/1.0	Administration	78,503
Deputy Sheriff Sergeant	Abolish	1/1.0	Administration	(65,894)
Deputy Sheriff Captain	Unfund	3/3.0	Administration	(209,001)
Sheriff Dept. Bureau Director	Unfund	2/2.0	Administration	(131,234)
Data Analyst Sheriff	Create	1/1.0	Administration	65,894
Director of Emergency Mgmt.	Unfund	1/1.0	Emergency Management	(64,669)
Deputy Sheriff 1	Unfund	6/6.0	Gen. Investigative Services	(342,222)
Deputy Sheriff 1	Create	5/5.0	Airport Security	274,635
Clerical Assistant 1	Unfund	1/1.0	Criminal Justice Facility	(34,139)
Clerical Assistant 2	Unfund	5/5.0	Criminal Justice Facility	(179,305)
Clerical Assistant 2	Unfund	6/6.0	Criminal Justice Facility	(219,300)
Clerical Specialist (Sheriff)	Unfund	1/1.0	Criminal Justice Facility	(39,262)
Stores Clerk 2	Unfund	1/1.0	Criminal Justice Facility	(35,505)
Deputy Sheriff Captain	Unfund	1/1.0	Criminal Justice Facility	(69,667)
RN 2	Unfund	1/1.0	Medical	(64,140)
Asst. Nursing Director (Sheriff)	Unfund	1/1.0	Medical	(61,455)
Nurse Practitioner	Unfund	2/2.0	Medical	(146,250)
ExDir2 Med & MH Prog. Admin	Unfund	1/1.0	Medical	(108,388)
Deputy Sheriff 1	Create	5/5.0	Courts	258,310
Clerical Assistant 1	Unfund	1/1.0	Central Records	(34,139)
			TOTAL	$ (1,164,830)

ORGANIZATIONAL COST SUMMARY					
DIVISION		2006 Actual	2007 Budget	2008 Budget	2007/2008 Change
Administration	Expenditure	$ 8,009,196	$ 7,156,207	$ 7,496,459	$ 340,252
	Abatement	(3,740,284)	(3,584,186)	(1,132,830)	2,451,356
	Revenue	286,454	284,300	297,000	12,700
	Tax Levy	$ 3,982,458	$ 3,287,721	$ 6,066,629	$ 2,778,908
Emergency Management	Expenditure	$ 1,406,168	$ 1,093,105	$ 1,070,018	$ (23,087)
	Abatement	(181,665)	(178,294)	0	178,294
	Revenue	1,303,350	385,696	415,696	30,000
	Tax Levy	$ (78,847)	$ 529,115	$ 654,322	$ 125,207
Police Services	Expenditure	$ 24,519,749	$ 24,280,318	$ 25,373,140	$ 1,092,822
	Abatement	(6,795,099)	(7,255,094)	(7,094,259)	160,835
	Revenue	8,542,974	8,275,994	8,025,491	(250,503)
	Tax Levy	$ 9,181,676	$ 8,749,230	$ 10,253,390	$ 1,504,160
Detention	Expenditure	$ 52,897,751	$ 59,441,080	$ 56,904,757	$ (2,536,323)
	Abatement	(6,790,677)	(7,479,038)	(214,336)	7,264,702
	Revenue	3,287,757	2,983,750	4,670,684	1,686,934
	Tax Levy	$ 42,819,317	$ 48,978,292	$ 52,019,737	$ 3,041,445
Special Operations	Expenditure	$ 15,617,467	$ 16,808,901	$ 16,666,105	$ (142,796)
	Abatement	(11,510,694)	(12,472,990)	(10,977,376)	1,495,614
	Revenue	1,300,577	879,156	1,267,500	388,344
	Tax Levy	$ 2,806,196	$ 3,456,755	$ 4,421,229	$ 964,474
Sheriff's Forfeiture	Expenditure	$ 131,911	$ 0	$ 0	$ 0
	Abatement	0	0	0	0
	Revenue	131,911	0	0	0
	Tax Levy	$ 0	$ 0	$ 0	$ 0

MISSION

The Milwaukee County Sheriff's Office will partner with the community, forming a circle of trust, dependability, respect and justice. The Sheriff's Office will reach its greatest potential by empowering employees with a supportive and professional environment that encourages innovative leadership guided by uncompromising integrity and values that enhance the quality of life in Milwaukee County.

OBJECTIVES

- Accept individuals arrested by law enforcement agencies into a safe and secure facility to facilitate trial by the State Circuit Court System.
- Provide bailiff services in the various branches of the circuit courts in the Courthouse, Safety Building, Criminal Justice Facility and Children's Court Center and maintain a courtroom environment that is safe and secure for all courtroom participants.
- Keep fatal accidents on the Milwaukee County Freeways at a rate of less than one death per 100 million vehicle miles. Provide for safe travel on roadways patrolled by Deputy Sheriffs.
- Provide a safe and secure environment for travelers through General Mitchell International Airport.
- Provide a safe and secure environment in the Milwaukee County Park System and on the County Grounds.
- Provide specialized services to the community, County government and municipal police agencies such as investigative expertise, drug investigations and emergency response.
- Successfully serve over 80 percent of all civil process papers received.
- Provide uniformed personnel with a level of training and caliber of equipment necessary to deal with law enforcement situations encountered.

AGENCY DESCRIPTION

The following is a departmental summary of functions.

The ***Administration Bureau*** performs management and support functions for the Sheriff and House of Correction as well as community relations activities and public information. Included in these duties are leadership, personnel management, preparation of the annual budget, fiscal monitoring, accounting and payroll functions. Also included in this bureau is the Internal Affairs Division, which investigates all incidents involving Sheriff's Office personnel.

The ***Emergency Management Division*** was created in 1998 by merging the County Executive-Emergency Government Division into the Sheriff's Office. The Emergency Management Division administers a unified, County-wide emergency plan to mitigate all hazards, maintains communications and enhances public awareness campaigns to assure the community has knowledge of typical hazards and outlines preventive measures which can be taken. The Division provides direction and guidance to all County and municipal agencies, as well as the private sector, in the development of individual emergency plans.

The ***Police Services Bureau*** is responsible for patrolling the Airport, the County Grounds, the Parks, and the Expressway. In addition, the Police Services Bureau includes the Criminal Investigations Division, the Drug Enforcement Unit and the High Intensity Drug Trafficking Area (HIDTA). The Criminal Investigations Division investigates physical and property crimes, effects arrests, gathers and processes evidence and testifies in court. Deputies assigned to this division are responsible for completing background investigations on all county law enforcement candidates and civilians applying for positions in the Sheriff's Office. In addition, they serve state-mandated civil writs such as Temporary Restraining Orders, Commitments to Mental Health, Body Attachments, Writs of Restitution/Assistance, Executions and Evictions. This Bureau also houses the SWAT team, the bomb disposal unit and the dive team.

The ***Detention Services Bureau*** includes the County Jail, Inmate Transportation, and Medical and Psychiatric Services for the Sheriff's Office and the House of Correction. The jail is a secure detention facility with a design capacity of 990 beds for holding accused felons, misdemeanants and municipal violators until they are released on a pretrial basis or are adjudicated, and a small number of sentenced offenders awaiting transfers or hearings on new charges. The rated capacity of the County Jail has increased from 798 to 990 due to double bunking. The Sheriff and the Superintendent of the House of Correction have the authority to transfer inmates between the County Jail and the House of Correction in order to maximize the use of available beds.

The ***Special Operations Bureau*** is responsible for providing Bailiff services to the Clerk of Courts, the Communications Center, which handles all cellular 911 phone calls and provides dispatch services for Sheriff's deputies, operates Central Records, the Civil Process Unit and the Training Academy, which provides recruit training, firearms training and in-service training for Sheriff's personnel and outside agencies.

BUDGET HIGHLIGHTS

DEPARTMENTAL

- Personal Services expenditures without fringe benefits increase $1,679,361, from $50,810,727 to $52,490,088.

- In the 2008 Budget, 35.0 FTE are unfunded or abolished for a salary, social security and active fringe benefit savings of $2,687,641. Any and all incumbents will be reallocated to vacancies within the Sheriff's department.

- Expenditure authority for the Sheriff's Office is budgeted at $88,091,678, partially offset by revenue of $14,676,371, for a total tax levy cost of $73,415,307.

- The Sheriff's budget continues to maintain an undistributed lumpsum expenditure reduction. In 2008, this lumpsum expenditure reduction increases by $162,837, from $1,000,000 to $1,162,837.

- Expenditures of $669,760 are budgeted for capital improvements in 2008 for the Office of the Sheriff. This appropriation includes fleet equipment for the Targeted Enforcement Unit (TEU), video cameras for squad cars and an automated vehicle locator system. For further

detail, refer to the 2008 Capital Improvements Budget.

- Departments have the authority to fill unfunded positions provided they do not incur a salary deficit.

- ECP positions are not provided step increases or performance awards in 2008 as allowed in County Ordinance Section 17.265 (3).

- The abatement of Countywide crosscharges is discontinued in 2008. The tax levy previously held in the servicing department is redistributed to the recipient departments in an amount corresponding to the crosscharges. This results in a tax levy redistribution equal to the change in abatements. Due primarily to this change in methodology, direct tax levy for this department increases $8,414,194. The actual change in tax levy for this department from 2007 is a decrease of $3,414,849.

- All departments are required to operate within their expenditure appropriations and their overall budgets. Pursuant to Section 59.60(12), Wisconsin Statutes, "No payment may be authorized or made and no obligation incurred against the county unless the county has sufficient appropriations for payment. No payment may be made or obligation incurred against an appropriation unless the director first certifies that a sufficient unencumbered balance is or will be available in the appropriation to make the payment or to meet the obligation when it becomes due and payable. An obligation incurred and an authorization of payment in violation of this subsection is void. A county officer who knowingly violates this subsection is jointly and severely liable to the county for the full amount paid. A county employee who knowingly violates this subsection may be removed for cause."

ADMINISTRATION

- Personal Services expenditures, without fringe benefits, for this division increase by $337,100, from $2,416,137 to $2,753,237. In the 2008 Budget, 7.0 FTE are unfunded or abolished for a salary, social security and active fringe benefit cost savings of $627,500. Vacancies that exist within the department allow the reallocation of all incumbents.

- One position (1.0 FTE) of Public Safety Fiscal Analyst is created for a salary, social security and active fringe benefit cost of $107,701. These costs are partially offset by an increase of vacancy and turnover. This position will assist with fiscal monitoring, budget analysis, and budget compilation for the Sheriff's Office.

- One position (1.0 FTE) of Data Analyst is created for a salary, social security and active fringe benefit cost of $92,635. This position will track various work volume statistics, analyze data and chart trends to assist command staff in making resource allocation decisions. The cost of this position is completely offset by savings that result from the abolishment of 1.0 FTE vacant Deputy Sheriff Sergeant position.

- Expenditure authority for this division is budgeted at $6,363,629, partially offset by revenue of $297,000, for a total tax levy cost of $6,066,629.

EMERGENCY MANAGEMENT

- Personal Services expenditures, without fringe benefits, for this division increase by $26,068, from $450,183 to $476,251. In the 2008 Budget, 1.0 FTE vacant position of Director of Emergency Management is unfunded for a salary and active fringe benefit cost savings of $91,171.

- The Emergency Management division is staffed with 2.0 FTE Clerical Assistant 2 positions, 4.0 FTE Municipal Emergency Service Coordinator positions, 1.0 FTE Emergency Government Coordinator (SARA) and 1.0 FTE Assistant Director of Emergency Management. Total expenditures of $1,070,018 are offset by revenues of $415,696 for a tax levy cost of $654,322.

POLICE SERVICES

- Personal Services expenditures, without fringe benefits, for this division increase by $771,645, from $13,255,246 to $14,026,891. In the 2008 Budget, 6.0 FTE Deputy Sheriff 1 positions in General Investigative Services are unfunded for a salary, social security and active fringe benefit savings of $492,309. All incumbents are

reallocated to other posts within the Sheriff's department.

- Expenditure authority for this division is budgeted at $18,278,881, partially offset by revenue of $8,025,491, for a total tax levy cost of $10,253,390.

- In 2008, the Sheriff's Office will provide security at General Mitchell International Airport with authorization for an additional 5.0 FTE Deputy Sheriff 1 positions for a total of 59.0 FTE positions (including 4.0 FTE Deputy Sheriff 1 dog handler positions), 6.0 FTE Deputy Sheriff Sergeant positions, 1.0 FTE Deputy Sheriff Captain position and 2.0 FTE Clerical Assistant 1 positions. The operating cost of this program, less citation and grant revenue of $252,500, is charged to the Airport in the amount of $7,035,213.

- The Sheriff provides security to the Zoo at an annual cost of $59,046.

- The 2008 Budget continues sector and parking patrol on the County Grounds, offset by revenue of $32,000 from parking citations and $587,085 from private geographic members located on the County Grounds, for a tax levy cost of $634,404. The security post at the Froedtert Hospital trauma center continues, as do security services for County departments located on the County Grounds. Ten (10.0 FTE) Deputy Sheriff 1 positions, 1.0 FTE Deputy Sheriff Sergeant position and 1.0 FTE Clerical Assistant 1 position provide these services.

- The General Investigative Services Division conducts investigations on County property, serves criminal warrants, processes extradition papers, performs background checks, and serves writs, three party petitions and temporary restraining orders. This unit consists of 25.0 FTE Deputy Sheriff 1 positions, 2.0 FTE Deputy Sheriff Sergeant positions, 1.0 FTE Deputy Sheriff Captain position, 1.0 FTE Administrative Specialist (Sheriff) position and 1.0 FTE Clerical Assistant 1 position. Program expenditures of $4,071,151 are partially offset by revenue of $377,000, resulting in a tax levy cost of $3,694,151.

	2006 Actual	2007 Budget	2008 Budget
Background Checks	238	324	324
Writs of Restitution	2,927	2,885	2,885
Temporary Restraining Orders Received	355	340	340

- For 2008, the Tactical Enforcement Unit consists of 25 Deputy Sheriff 1 positions and 2 Deputy Sheriff Sergeant positions. Expenditures and tax levy for this program are budgeted at $3,044,846. This unit supplements Park Patrol, Expressway Patrol, Bailiff Services and other areas of the Sheriff's Office as needed. In prior years, this unit was staffed with 17.0 FTE Deputy Sheriff 1 positions.

- Expenditures for Park Patrol are budgeted at $416,675, partially offset by parking citation revenue of $30,000 and special event reimbursements of $125,000, resulting in a tax levy cost of $261,675.

- For 2008, the Expressway Patrol unit will consist of 50.0 FTE Deputy Sheriff 1 positions, 5.0 FTE Deputy Sheriff Sergeant positions, 1.0 FTE Deputy Sheriff Captain position and 1.0 FTE Administrative Assistant position. Expenditure appropriations of $7,963,903 are partially offset by citation revenue of $2,750,000, County Trunk Maintenance revenue of $1,999,184, and $1,090,800 in revenue from the State of Wisconsin for patrolling of the expressway – a $250,000 decrease from 2007. Additionally, the Department of Transportation is providing $659,422 for assisting disabled motorists and to help maintain traffic flow, especially during rush hours and in construction zones in 2008. This results in a tax levy contribution of $1,464,497 for the Expressway Patrol Unit.

	2006 Actual	2007 Budget	2008 Budget
Traffic Citations Issued	42,808	44,500	44,500
Auto Accidents Reported and Investigated	4,402	4,220	4,220

- The Milwaukee High Intensity Drug Trafficking Area (HIDTA) grant program continues for 2008 with 1.0 FTE Deputy Sheriff 1 position and 1.0 FTE Deputy Sheriff Captain position. Expenditures for this program are budgeted at $282,715, partially offset by grant funding of $120,000, resulting in a tax levy cost of $162,715.

- The Drug Enforcement Unit continues in 2008 with 4.0 FTE Deputy Sheriff 1 positions and 1.0 FTE Deputy Sheriff Sergeant position. This unit has expenditures and tax levy of $692,704.

DETENTION BUREAU

The 2008 Budget for the House of Correction and Sheriff's Office includes an inmate population control "cap proposal" for the Milwaukee County detention population.

Milwaukee County was a defendant in litigation (Milton Christensen, et al vs. Michael J. Sullivan, et al) wherein plaintiffs allege that overcrowded conditions exist in the County Jail. In recognition of past overcrowded conditions in the County Jail, the Wisconsin Supreme Court has ruled that the State cannot force the County to house State probation and parole violators when, in the opinion of the Milwaukee County Sheriff, overcrowded conditions exist in the County Jail.

The Sheriff and the Superintendent of the House of Correction have advanced a safe and reasonable way of accommodating the incarceration needs of Milwaukee County by proposing a cap for the County Jail of 960 inmates, which is tied to a system-wide cap which includes the County Jail and House of Correction. The capacity of the current system, which is defined as both the original design capacity and the expanded/modified capacity, is as follows: the County Jail has a design capacity of 744. It has an expanded rated capacity of 936. Its total bed space is 990. The House of Correction has a design capacity of 1,858. It has a rated capacity of 2,010. Its total bed space is 2,340. The entire system has a design capacity of 2,602. It has a rated capacity of 2,946. It has total bed space of 3,330. The cap proposal addresses the system's population in levels or thresholds, meaning that when the system reaches certain population levels, these levels would trigger the following necessary and appropriate actions by the criminal justice system in order for the system to operate safely:

LEVEL I: Criminal Justice Facility (CJF) = 960; System Wide (CJF and House of Correction combined) = 3,300

HOC staff would: **(1)** Increase number of administrative modifications to electronic surveillance/home detention; **(2)** begin to identify people sentenced to community access with Operating While Intoxicated (OWI) convictions who have served less than fifty percent (50%) of their sentence; **(3)** add non-violent felons to the pool (it is estimated this action might open approximately 100 beds at the HOC); **(4)** refer persons who would otherwise qualify for electronic surveillance, but do not meet the telephone requirements to the In-House home detention program; and **(5)** request bail review and re-evaluations for everyone with bail of $500 or less, with consideration of the numbers and categories of offenses involved.

LEVEL II: CJF = 960; System Wide = 3,300 (for 5 consecutive days)

(1) Review all unemployed sentenced misdemeanors with community access for administrative modification to electronic surveillance; **(2)** refer anyone identified who cannot meet the telephone requirements to the In-House detention program (approximately 250 people in this category); **(3)** seek bail review and re-evaluations for persons with bails up to $750, with consideration of the numbers and categories of offenses involved; **(4)** give a future date to report and begin serving their sentence to all newly sentenced persons who are not in custody; **(5)** review persons serving municipal commitments and persons who have served a portion of their sentence for possible release; and **(6)** review and modify custody agreements as necessary.

LEVEL III: = CJF 960; System Wide = 3,400

(1) Review all persons with community access sentences for administrative modification of the

sentence to electronic surveillance; **(2)** refer anyone identified who cannot meet the telephone requirements to the In-House detention program; **(3)** continue to give a future report date to anyone out-of-custody and newly-sentenced to a community access sentence; **(4)** seek bail review and re-evaluations for persons with bails up to $1,000, with consideration of the numbers and categories of offenses involved; **(5)** release all municipal commitments; **(6)** seek early release and modification of sentences to time served for persons who have served seventy-five percent (75%) of their sentence with good time; **(7)** seek additional jail space, including utilization of 5 East (located within the Safety Building at 821 W. State St.) as well as renting space in other jails; **(8)** review new admissions, and, where appropriate, cite and release persons from custody; and **(9)** identify vacant buildings for use as custody space.

LEVEL IV: CJF = 960; System Wide = 3,400 (for 5 consecutive days)

(1) Review all straight time misdemeanor sentences for administrative modification to electronic surveillance; **(2)** refer anyone identified who cannot meet the telephone requirements to the In-House detention program; **(3)** identify persons serving community access sentences to have sentences interrupted, to return later to resume serving their sentence; **(4)** seek bail review and re-evaluations for persons with bails up to $2,500, with consideration of the numbers and categories of offenses involved; and **(5)** include in requests for sentence modification all persons who have served up to fifty percent (50%) of their original sentence.

- Personal Services expenditures, without fringe benefits, for this division increase by $869,767, from $26,363,507 to $27,233,274. In the 2008 Budget, 20.0 FTE are unfunded for a salary, social security and active fringe benefit cost savings of $1,421,970. Vacancies that exist within the department allow the reallocation of all incumbents.

- Expenditure authority for this division is budgeted at $56,690,421, partially offset by revenue of $4,670,684, for a total tax levy cost of $52,019,737.

- Five (5.0 FTE) Clerical Assistant 2 positions are unfunded based on anticipated staffing needs. This position reduction results in a salary, social security and active fringe benefit cost savings of $283,742. Vacancies within the department allow the reallocation of all incumbents.

- The 2008 Budget includes 2.0 FTE Deputy Sheriff 1 positions and overtime appropriations totaling $214,336 which are crosscharged to the House of Correction as part of the Milwaukee County Community Justice Resources Center.

- An appropriation of $67,000 is provided to continue the inmate education and jail literacy programs through the Wisconsin Technical College and MATC. Grant revenue is budgeted at $48,700, resulting in a tax levy contribution of $18,300 for these programs.

- Funding for the contract with the Benedict Center for library services of $35,000 is included in 2008.

- Commissary revenue remains at $150,000 based on experience.

- Telephone commission revenue for telephone calls placed by inmates in the CJF is $1,194,684 in 2008, an increase of $65,484. The cost of a collect call increases from $3.30 to $5.55. The debit card calls remain at $3.30.

- Revenue of $3,600,000 and expenditures of $1,080,000 are included in the Sheriff and House of Correction budgets for the operation of three additional dormitories at the HOC as a result of housing 192 additional State inmates at the CJF. The revenue is split between the Sheriff and the House of Correction.

- The 2008 Budget includes Federal revenue for housing inmates for the U.S. Marshal's Service at $1,575,000 based on experience. The 2008 Budget is based on housing an average of 70 inmates per day at a rate of $60 per day plus transportation reimbursement.

- The 2008 Budget includes $58,000 in State Criminal Alien Assistance Program (SCAAP) revenue that will help offset expenditures related to incarcerating undocumented immigrants.

- The Jailer initiative began in 2005 and continues in 2008 with Deputy Sheriff 1 positions being replaced by Correctional Officer 1 positions in the Criminal Justice Facility through attrition.

The 2008 Budget is based on 114 Correction Officers in the CJF.

	2006 Actual	2007 Budget	2008 Budget
Bookings	50,058	48,581	50,000
Daily Average Pop.	864	935	900

- Medical service expenditures for inmates at the County Jail and the House of Correction increased from $6,793,407 in 1999 to $13,471,017 in 2006. This increase was primarily due to increased staffing levels and temporary help expenditures in order to meet the requirements of the Milton Christensen, et al vs. Michael J. Sullivan, et al lawsuit, and an increase in prescription drugs, lab testing fees, medical records expenditures and outside medical service fees at clinics and hospitals. The 2007 Budget provided tax levy of $15,359,849 for inmate medical services. For 2008, outside inmate medical service fees are increased $100,000, from $500,000 to $600,000, and prescription drug appropriations remain at $1,350,000. Total tax levy used to support inmate medical service expenditures at the County Jail and the House of Correction is budgeted at $15,840,836, an increase of $480,987 from 2007.

- Inmate Medical Service co-payment remains at $52,000. Inmates are charged through their inmate trust account and charges are collected if funds are available. No inmate is denied necessary medical services due to an inability to pay. This practice has significantly reduced the number of frivolous requests for services from inmates.

SPECIAL OPERATIONS

- Personal Services expenditures, without fringe benefits, for this division decrease by $325,219, from $8,325,654 to $8,000,435. In the 2008 Budget, 1.0 FTE Clerical Assistant 1 position is unfunded in Central Records for a salary, social security and active fringe benefit cost savings of $54,691. Vacancies that exist within the department allow the reallocation of this incumbent.

- Expenditure authority for this division is budgeted at $5,688,729, partially offset by revenue of $1,267,500, for a total tax levy of $4,421,229.

- The 2008 Budget includes expenditures of $236,176 for various maintenance agreements. This includes agreements for the computer aided dispatch system, the communication voice logger, the mobile radio system and the SBC and Positron Public Safety Answering Point system.

- In 2005, the Sheriff's Office was designated the Public Safety Answering Point (PSAP) for cellular E-911 telephone calls in Milwaukee County. This designation made the Sheriff's Office eligible for State reimbursement of E-911 related expenses from 1999 through 2008. Reimbursements are scheduled to begin in May 2006 and will continue for 36 months. It is estimated that Milwaukee County will receive approximately $2.5 million over this three-year period. The 2008 budget includes PSAP revenue of $800,000, an increase of $467,844 over the $332,156 that was budgeted in 2007.

- The Central Records Division is staffed by 6.0 FTE Clerical Assistant 1 positions who enter all civil process, parking citation and traffic citations into the appropriate computer systems. This Division has expenditures of $547,552, offset by revenue from accident reports of $74,000, for a tax levy cost of $473,552.

- The Process Service Division is staffed with 5.0 FTE Deputy Sheriff 1 positions and has expenditures of $561,922, offset by revenue of $221,000, for a tax levy cost of $340,922.

- The Support Administration Division is staffed by 3.0 FTE Deputy Sheriff 1 positions and 1.0 FTE Administrative Assistant position and has expenditures of $426,432, offset by revenue of $7,500, for a tax levy cost of $418,932.

- The 2008 Budget provides for bailiff services at a cost of $9,499,430. The Bailiff Services Unit is authorized with 87.0 FTE Deputy Sheriff 1 positions, 3.0 FTE Deputy Sheriff Sergeant positions, 1.0 Deputy Sheriff Captain position, and 1.0 Clerical Assistant 1 position. The budgeted positions provide coverage for the following 75 posts:

BAILIFF POSTS	
Felony (including preliminary)	27
Misdemeanor and Traffic	19
Intake Court	2
Small Claims	2
Family Branches & Commissioners	9
Children's Court Judges & Commissioners	15
Traffic Court Commissioner	1
Total Posts	75

- Training academy tax levy costs of $1,456,318 are allocated to other cost centers in the Sheriff's Office based on the number of sworn officers assigned to each low organizational unit.

HOUSE OF CORRECTION

COUNTY EXECUTIVE
HOUSE OF CORRECTION
ADULT CORRECTIONAL CENTER
COMMUNITY CORRECTIONAL CENTER
ADMINISTRATION
INDUSTRIES
FOOD SERVICE

OPERATING AUTHORITY & PURPOSE

The functions of the House of Correction (HOC) are defined in Chapters 302, 303, 304 and 973 of the Wisconsin Statutes. This institution receives and maintains custody of all sentenced prisoners in Milwaukee County committed by authorized courts for periods not exceeding one year and from other jurisdictions as authorized by County ordinance; provides programs of work release, rehabilitation, education, work, recreation and training; provides medical, dental and other necessary services in conjunction with the Detention Bureau of the Sheriff's Department; processes and considers applications for parole; and releases prisoners upon expiration of sentence, parole, or upon orders of the courts or other recognized authorities. Section 302.315 of the Wisconsin Statutes permits this institution to receive and maintain custody of unsentenced prisoners from the Milwaukee County Sheriff. The department also operates a program of home detention using electronic surveillance equipment and other systems of control.

BUDGET SUMMARY

Account Summary	2006 Actual	2007 Budget	2008 Budget	2007/2008Change
Personal Services (w/o EFB)	$ 22,784,054	$ 22,589,114	$ 23,335,308	$ 746,194
Employee Fringe Benefits (EFB)	12,740,153	19,003,014	16,528,821	(2,474,193)
Services	5,378,365	5,558,046	6,660,181	1,102,135
Commodities	1,424,703	1,481,255	1,626,788	145,533
Other Charges	1,017,901	964,700	1,226,764	262,064
Debt & Depreciation	0	0	0	0
Capital Outlay	10,596	57,070	58,185	1,115
Capital Contra	0	0	0	0
County Service Charges	3,880,738	3,994,217	3,910,940	(83,277)
Abatements	(3,709,150)	(3,845,604)	(606,170)	3,239,434
Total Expenditures	$ 43,527,360	$ 49,801,812	$ 52,740,817	$ 2,939,005
Direct Revenue	4,626,840	4,446,230	5,631,242	1,185,012
State & Federal Revenue	1,159,392	166,764	2,519,364	2,352,600
Indirect Revenue	33,024	30,000	30,000	0
Total Revenue	$ 5,819,256	$ 4,642,994	$ 8,180,606	$ 3,537,612
Direct Total Tax Levy	37,708,104	45,158,818	44,560,211	(598,607)

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	**2006 Actual**	**2007 Budget**	**2008 Budget**	**2007/2008Change**
Central Service Allocation	$ 387,414	$ 433,275	$ 0	$ (433,275)
Courthouse Space Rental	793,464	789,575	0	(789,575)
Tech Support & Infrastructure	813,050	791,612	0	(791,612)
Distribution Services	1,414	1,160	0	(1,160)
Telecommunications	56,877	6,582	0	(6,582)
Record Center	0	1	0	(1)
Radio	228,124	197,127	0	(197,127)
Computer Charges	69,700	69,569	0	(69,569)
Applications Charges	522,313	684,498	0	(684,498)
Apps Charges - Network	0	0	0	0
Apps Charges - Mainframe	0	0	0	0
HRIS Allocation	136,754	157,127	0	(157,127)
Total Charges	$ 3,009,110	$ 3,130,526	$ 0	$ (3,130,526)
Direct Property Tax Levy	$ 37,708,104	$ 45,158,818	$ 44,560,211	$ (598,607)
Total Property Tax Levy	$ 40,717,214	$ 48,289,344	$ 44,560,211	$ (3,729,133)

** In 2006 and 2007, these costs were included in other charging departmental and non-departmental budgets. They were reflected here to show the "total" amount of tax levy support for this Department. In 2008, these costs are budgeted within the receiving department to show the tax levy cost in the department.

PERSONNEL SUMMARY				
	2006 Actual	**2007 Budget**	**2008 Budget**	**2007/2008Change**
Personal Services (w/o EFB)	$ 22,784,054	$ 22,589,114	$ 23,335,308	$ 746,194
Employee Fringe Benefits (EFB)	$ 12,740,153	$ 19,003,014	$ 16,528,821	$ (2,474,193)
Position Equivalent (Funded)*	545.6	527.4	512.3	(15.1)
% of Gross Wages Funded	95.9	93.8	97.3	3.5
Overtime (Dollars)**	$ 2,853,292	$ 1,486,104	$ 1,382,750	$ (103,354)
Overtime (Equivalent to Position)	74.9	37.6	32.5	(5.1)

* For 2006 Actuals, the Position Equivalent is the budgeted amount.
** Delineated for information. (Also included in personal services.)

PERSONNEL CHANGES				
Job Title/Classification	Action	Number of Positions/ Total FTE	Division	Cost of Positions (Excluding Social Security & Fringe)
Correctional Officer 1	10/10.0	Unfund	Comm. Correctional Ctr.	(398,580)
Correctional Officer 1 (DOT)	7/7.0	Unfund	Comm. Correctional Ctr.	(293,937)
Correctional Officer 2	8/8.0	Unfund	Comm. Correctional Ctr.	(332,912)
Correctional Officer Lieutenant	4/4.0	Unfund	Comm. Correctional Ctr.	(231,112)
Corrections Manager	1/1.0	Unfund	Comm. Correctional Ctr.	(57,430)
Community Service Coordinator	1/1.0	Create	Comm. Correctional Ctr.	35,501
			TOTAL	$ (1,278,470)

ORGANIZATIONAL COST SUMMARY					
DIVISION		2006 Actual	2007 Budget	2008 Budget	2007/2008Change
Administration	Expenditure	$ 7,823,080	$ 7,959,885	$ 8,047,907	$ 88,022
	Abatement	(1,213,691)	(1,214,518)	0	1,214,518
	Revenue	486,028	431,234	550,700	119,466
	Tax Levy	$ 6,123,361	$ 6,314,133	$ 7,497,207	$ 1,183,074
Food Service	Expenditure	$ 3,352,700	$ 3,434,604	$ 3,944,814	$ 510,210
	Abatement	(3,043)	(2,786)	0	2,786
	Revenue	12,520	0	0	0
	Tax Levy	$ 3,337,137	$ 3,431,818	$ 3,944,814	$ 512,996
Inmate Industries	Expenditure	$ 1,794,098	$ 2,398,875	$ 2,311,724	$ (87,151)
	Abatement	(545,926)	(614,603)	(606,170)	8,433
	Revenue	107,818	88,759	88,759	0
	Tax Levy	$ 1,140,354	$ 1,695,513	$ 1,616,795	$ (78,718)
Adult Correctional Center	Expenditure	$ 28,345,507	$ 33,351,599	$ 34,128,270	$ 776,671
	Abatement	(1,102,589)	(1,174,084)	0	1,174,084
	Revenue	2,429,846	1,537,707	4,696,323	3,158,616
	Tax Levy	$ 24,813,072	$ 30,639,808	$ 29,431,947	$ (1,207,861)
Community Correctional Center	Expenditure	$ 5,921,157	$ 6,502,453	$ 4,914,272	$ (1,588,181)
	Abatement	(843,910)	(839,613)	0	839,613
	Revenue	2,783,050	2,585,294	2,844,824	259,530
	Tax Levy	$ 2,294,197	$ 3,077,546	$ 2,069,448	$ (1,008,098)

MISSION

The Milwaukee County House of Correction is dedicated to providing a safe and secure environment for staff, community and inmates. To this end, all under its employ will display professional conduct, which exemplifies honesty, integrity and personal responsibility. We will meet daily challenges, assuring that all persons are treated fairly with dignity and respect, while afforded the opportunity and encouragement to reach their full potential.

The ***Administration Division*** consists of the Central Administration, Business Office, Inmate Canteen, Maintenance and Power Plant Sections.

The ***Food Service Division*** prepares meals for the inmates at the House of Correction and the County Jail. Aramark Correctional Services, Inc., assumed operation of the inmate food service program on July 1, 2003.

The ***Inmate Industries Division*** employs approximately 200 inmates and consists of a graphics print shop, laundry, welding and recycling center. It provides basic training in vocational jobs and meaningful work experience in business and industrial operations, offsetting expenses with revenues produced by providing useful products and services to public and private agencies.

The expanded ***Adult Correctional Center***, has a design capacity of 1,650 inmates: 400 beds in the main facility, 250 beds in the Franklin Lotter Building and 1,000 beds in the new addition. The 24-bed infirmary and the 58-bed disciplinary/protective custody unit are not counted in the facility capacity. The housing capacity has been increased by placing additional beds in each of the dormitories. The 2008 budget is based on housing 1,910 inmates at the Adult Correctional Center.

The ***Community Correctional Center***, located at 1004 N. 10th Street, has a design capacity of 200 inmates. The housing capacity has been increased to 420 by adding a fifth floor for inmate housing and placing additional beds on each of the other four floors. The majority of inmates at this facility have community access, under court order, to work, attend school, provide childcare, or to receive medical attention. Due to enhanced electronic monitoring available though GPS systems, the department will be able to significantly reduce the number of inmates housed at the CCC in 2008 and move several offenders to an expanded home

detention program. The staff at this facility will manage a program of home detention for up to 710 inmates using a combination of the current method of electronic surveillance (ES) and active global positioning surveillance technology.

HOUSE OF CORRECTION - TOTAL POPULATION
2008 BUDGET

The 2008 budget for the House of Correction and Sheriff's Office includes an inmate population control "cap proposal" for the Milwaukee County detention population.

Milwaukee County was a defendant in litigation (Milton Christensen, et al vs. Michael J. Sullivan, et al) wherein plaintiffs alleged that overcrowded conditions exist in the County Jail. In recognition of past overcrowded conditions in the County Jail, the Wisconsin Supreme Court has ruled that the State cannot force the County to house State Probation and Parole violators when, in the opinion of the Milwaukee County Sheriff, overcrowded conditions exist in the County Jail.

The Sheriff and the House of Correction Superintendent have advanced a safe and reasonable way of accommodating the incarceration needs of Milwaukee County by proposing a cap for the County Jail, which is tied to a system-wide cap which includes the County Jail and House of Correction. The capacity of the current system, which is defined as both the original design capacity and the expanded/modified capacity is as follows: the County Jail has a design capacity of 744. It has an expanded rated capacity of 936. Its total bed space is 990. The House of Correction has a design capacity of 1,858. It has a rated capacity of 2,010. Its total bed space is 2,340. The entire system has a design capacity of

2,602. It has a rated capacity of 2,946. It has total bed space of 3,330. The cap proposal addresses the system's population in levels or thresholds, meaning that when the system reaches certain population levels, these levels would trigger the following necessary and appropriate actions by the criminal justice system in order for the system to operate safely:

LEVEL I: Criminal Justice Facility (CJF) = 960; System wide (CJF and House of Correction combined) = 3,300

House of Correction staff would: **(1)** Increase number of administrative modifications to electronic surveillance/home detention; **(2)** begin to identify people sentenced to community access with Operating While Intoxicated (OWI) convictions who have served less than fifty percent (50%) of their sentence; **(3)** add non-violent felons to the pool (it is estimated this action might open approximately 100 beds at the HOC); **(4)** refer persons who would otherwise qualify for electronic surveillance, but do not meet the telephone requirements, to the In-House home detention program; and **(5)** request bail review and re-evaluations for everyone with bail of $500 or less, with consideration of the numbers and categories of offenses involved.

LEVEL II: CJF = 960; System wide = 3,300 (for 5 consecutive days)

(1) Review all unemployed sentenced misdemeanants with community access for administrative modification to electronic surveillance; **(2)** refer anyone identified who cannot meet the telephone requirements to the In-House detention program (approximately 250 people in this category); **(3)** include in-bail review and re-evaluations of persons with bails up to $750, with consideration of the numbers and categories of offenses involved; **(4)** provide all newly sentenced persons who are not in custody a future date to report and begin serving their sentence; **(5)** review persons serving municipal commitments and persons who have served a portion of their sentence for possible release; and **(6)** review and modify custody agreements as necessary.

LEVEL III: CJF = 960; System wide = 3,400

(1) Review all persons with community access sentences for administrative modification of the sentence to electronic surveillance; **(2)** refer anyone identified who cannot meet the telephone requirements to the In-House detention program; **(3)** continue to give a future report date for anyone out-of-custody and newly-sentenced to a community access sentence; **(4)** include in-bail review and re-evaluations of persons with bails up to $1,000, with consideration of the numbers and categories of offenses involved; **(5)** release all municipal commitments; **(6)** seek early release and modification of sentences to time served for persons who have served seventy-five percent (75%) of their sentence with good time; **(7)** seek additional jail space, including utilization of 5 East (located within the Safety Building at 821 W. State Street) as well as renting space in other jails; **(8)** review new admissions and, where appropriate, individuals would be cited and released from custody; and **(9)** identify vacant buildings for use as custody space.

LEVEL IV: CJF = 960; System wide = 3,400 (for 5 consecutive days)

(1) Review all straight time misdemeanor sentences for administrative modification to electronic surveillance; **(2)** refer anyone identified who cannot meet the telephone requirements to the In-House detention program; **(3)** identify persons serving community access sentences to have sentences interrupted, to return later to resume serving their sentence; **(4)** include in-bail review and re-evaluations of persons with bails up to $2,500, with consideration of the numbers and categories of offenses involved; and **(5)** include in requests for sentence modification all persons who have served up to fifty percent (50%) of their original sentence.

BUDGET HIGHLIGHTS

- Personal Services expenditures without fringe benefits increase $746,194, from $22,589,114 to $23,335,308 in 2008.

- In the 2008 Budget, 30.0 FTE positions are unfunded for a total salary, social security and active fringe benefit cost savings of $1,987,004. These savings stem from the downsizing of the Community Correctional Center and a shift to increased home detention.

- Expenditure authority for this department is budgeted at $52,740,817, partially offset by revenue of $8,180,606, for a total tax levy of $44,560,211.

- Funding for the Community Justice Resource Center (CJRC) continues in 2008 with tax levy funding of $881,377. The CJRC serves as an alternative to incarceration by providing

programming services at a community-based location operated by a private vendor with management oversight provided by House of Correction administrators. Judges or Court Commissioners determine eligibility for inclusion in the CJRC. The total appropriation includes a crosscharge from the Sheriff's Office for the cost of 2.0 FTE Deputy Sheriff 1 positions and a 0.5 FTE Deputy Sergeant position to provide sworn oversight to the participants at a tax levy cost of $214,336, and $601,182 for purchase of services from outside agencies, rent of $76,419 and supplies and bus tickets of $70,440. These expenditures are partially offset by a $81,000 Justice Assistance grant.

- The number of inmates housed at the Community Correctional Center (CCC) will be significantly reduced in 2008. The HOC will instead expand its home detention program to monitor an increased population and to enhance monitoring capabilities with the incorporation of active global positioning surveillance (GPS). Twenty-one positions will continue to manage the home detention program for 710 inmates, an increase of 360 inmates over the 2007 Budget. Expenditure authority for the home detention program is budgeted at $3,609,277, partially offset by revenue of $2,763,824, for a tax levy cost of $$845,453.

- The reduction in inmates housed at the Community Correctional Center and the expansion of the home detention program produce net savings of $1,897,383.

  - Thirty positions (30.0 FTE) that previously served the CCC are unfunded for a salary, social security and active fringe benefit cost savings of $1,987,004: 10.0 FTE Correctional Officer 1 positions, 7.0 FTE Correctional Officer 1 DOT positions, 8.0 FTE Correctional Officer 2 positions, 4.0 FTE Correctional Officer Lieutenant positions and 1.0 FTE Correctional Manager position. Overtime, shift differential, and special premium costs associated with these positions are also eliminated for an additional savings of $173,028. The incumbents of these positions will be reallocated to vacancies within the Adult Correctional Center.

  - Inmate reductions at the CCC produce a savings of $151,819 from a decrease in food service costs. Other minor service and commodity costs are reduced for a savings of $21,500.

  - In order to maintain rehabilitative services to inmates placed in the home detention program, 1.0 FTE Community Services Coordinator is created to assist in matching offenders with programs offered in the community that had previously been unavailable to CCC inmates. The total salary, social security and active fringe benefit cost of this position is $56,318.

  - Appropriations of $439,200 for HOC to enter into a GPS service contract and $30,000 for additional drug testing supplies support the increased population placed in the home detention program.

  - Significant inmate reductions at the CCC and increased use of home detention results in additional revenue of $289,530. Though the downsizing of the CCC entails a loss in Huber Board revenue of $1,082,955 (based on 138 employed inmates paying $21.50 per day in 2007) and a $30,000 loss in beverage revenue, this revenue loss is more than offset by $1,402,485 in additional home detention program revenue. Total home detention program revenue is budgeted at $2,695,460 in 2008. The 2008 Budget anticipates 340 employed inmate participants in the home detention program paying $21.50 per day. The 2007 budget was based on 185 employed inmate participants paying $19.00 per day.

  - An appropriation of $199,980 is budgeted to properly phase-in CCC reductions and to provide for the continued housing of certain offenders currently ineligible for home detention.

  - Consistent with current County policy, offenders sentenced by the Courts with community access privileges for any of the following crimes, will not be eligible for home detention: sexual assault, domestic violence, physical abuse of children, child neglect, possession of a controlled substance with intent to deliver, battery, delivery of a controlled substance, felon in possession of a firearm, carrying a concealed weapon, second degree reckless endangerment of safety, armed robbery, robbery – party to a crime, causing great bodily harm by use of a

vehicle, any charge resulting in a no-contact order and burglary while armed.

- o The Superintendent of the House of Correction is directed to refer the draft implementation plan for this policy to the Community Justice Council Steering Committee for review, with recommendations from that body to be included in the final policy and implementation plan. The resulting final plans shall be submitted for approval to the Committee on Judiciary, Safety and General Services and the full County Board prior to implementation. County Board and House of Correction staff will also review File 01-47 to determine if the offenses listed therein are still appropriate for this program.

- o The County Executive and the Superintendent of the House of Correction shall provide written monthly briefings through October 2008 for the Committee on Judiciary, Safety and General Services on the ongoing development and implementation of this policy. Details to be reported shall include the number of inmates released on GPS, the offenses committed by those inmates, sentence length, any and all system breaches and responses, and overall home detention participation levels.

- An appropriation of $38,500 is provided for the library contract with the current vendor, Susan Harrington.

- An appropriation of $26,667 is provided as the 25 percent local match for the Adult Education and Family Literacy Act (AEFL) funds, which are used to provide basic skills/GED programming at the House of Correction.

- Full funding for operating the Farm and Fish Hatchery continues per the policy adopted by the County Board in 2006 (Res. File. No. 04-414(a)(c)) that identified specific revenue sources for this program.

- The House of Correction anticipates operating with two dorms closed in 2008. The 2007 Adopted Budget anticipated operating with seven dorms closed. The opening of additional dorms is due to an increased inmate population housed at the Criminal Justice Facility (CJF) and HOC and the use of three dormitories to house State inmates.

- Revenue of $3,600,000 and expenditures of $1,080,000 are included in the House of Correction and Sheriff budgets for the operation of three additional dormitories at the HOC as a result of housing 192 additional State inmates at the CJF. The revenue is split between the Sheriff and the House of Correction.

- Due to an increase in inmate population at the Adult Correctional Center, the contract with Aramark Correctional Services, Inc. for food service increases $466,397, from $3,300,000 in 2007 to $3,766,397 in 2008.

- Any inmate released from the HOC shall receive generic prescriptions whenever possible and a maximum three-day prescription supply.

- The House of Correction will continue to provide laundry services to the Behavioral Health Division and the Children's Court Center. The total crosscharge for these services remains at $306,170 in 2008.

- Printing supplies are increased $22,723, from $177,277 to $200,000, to enable the HOC print shop to continue to provide service to County departments and outside customers.

- An appropriation of $48,745 is continued in 2008 to execute a professional services contract with Wisconsin Community Service to provide a part-time instructor for an offset printing training program and job placement services. Program costs are offset by an increase in the personal services lump sum reduction. Any revenue generated above the projected Print Shop revenue of $84,759 will be directed to offset the cost of this program. Print shop revenue continues at $84,759 in 2008 to reflect actual experience.

- Municipal Board revenue decreases $96,026, from $466,857 to $370,831, based on experience.

- Telephone commission revenue increases $902,042 from $997,950 to $1,899,992 in 2008. The cost of a collect call remains at $5.55. The debit card calls remain at $3.30.

- Commissary revenue increases $95,466, from the 2007 level of $399,534 to $495,000.

- Expenditures of $693,280 are budgeted for capital improvements in 2008 at the House of Correction (HOC). This appropriation includes kitchen and laundry equipment as well as fencing and cameras to further enhance security. For additional detail, refer to the 2008 Capital Improvements Budget.

- Departments have the authority to fill unfunded positions provided they do not incur a salary deficit.

- ECP positions are not provided step increases or performance awards in 2008 as allowed in County Ordinance Section 17.265 (3).

- The abatement of Countywide crosscharges is discontinued in 2008. The tax levy previously held in the servicing department is redistributed to the recipient departments in an amount corresponding to the crosscharges. This results in a tax levy redistribution equal to the change in abatements. Due primarily to this change in methodology, direct tax levy for this department decreased $598,607. The actual change in tax levy for this department from 2007 is a decrease of $3,729,133.

- All departments are required to operate within their expenditure appropriations and their overall budgets. Pursuant to Section 59.60(12), Wisconsin Statutes, "No payment may be authorized or made and no obligation incurred against the county unless the county has sufficient appropriations for payment. No payment may be made or obligation incurred against an appropriation unless the director first certifies that a sufficient unencumbered balance is or will be available in the appropriation to make the payment or to meet the obligation when it becomes due and payable. An obligation incurred and an authorization of payment in violation of this subsection is void. A county officer who knowingly violates this subsection is jointly and severely liable to the county for the full amount paid. A county employee who knowingly violates this subsection may be removed for cause."

ACTIVITY AND STATISTICAL SUMMARY

	2006 Actual	2007 Budget	2008 Budget
Average Daily Population:			
Milwaukee County Jail Overflow	664	450	700
Huber/Work Release	638	725	240
Probation and Parole	95	125	280
Municipal Commitments	76	80	65
Sentenced Inmates	550	530	625
Total Population Daily Average	2,023	1,910	1,910
Electronic Surveillance	310	350	710

DISTRICT ATTORNEY

ELECTORATE
DISTRICT ATTORNEY
Chief Deputy District Attorney
TRAINING/ APPEALS INTAKE/HABEAS DIVISON
COMMUNITY PROSECUTION DIVISION
GENERAL CRIMES DIVISION
VIOLENT CRIMES DIVISION
JUVENILE DIVISION
ADMINISTRATIVE DIVISION
INVESTIGATIVE DIVISION LITIGATION SUPPORT DIVISION
INFORMATION TECHNOLOGY DIVISON

OPERATING AUTHORITY & PURPOSE

Pursuant to Wis. Stat. § 978.05, the District Attorney of Milwaukee County has the following duties:

A. In the Circuit Courts of Milwaukee County having jurisdiction for criminal cases – Prosecutes all criminal actions; prosecutes all state forfeiture actions, county traffic actions and actions concerning violations of county ordinances which are in conformity with state criminal laws; participates in John Doe or other investigative proceedings; issues subpoenas and other process to compel the attendance of witnesses; upon the request and under the supervision and direction of the Attorney General, briefs and argues all criminal cases brought by appeal or writ of error to the Court of Appeals or Supreme Court; handles all appeals or proceedings if the case is decided by a single Court of Appeals judge; institutes, commences, or appears in certain civil actions or special proceedings as set forth in Wis. Stat. § 978.05 (6).

B. In the Circuit Courts of Milwaukee County having jurisdiction for juvenile cases – Represents the public's interest at the Children's Court Center for matters including children alleged to be delinquent, to have violated civil laws or ordinances, to be in need of protection or services or who are developmentally disabled, mentally ill, alcoholic or drug dependent; and initiates and defends appeals and prosecutes termination of parental rights actions.

BUDGET SUMMARY

Account Summary	2006 Actual	2007 Budget	2008 Budget	2007/2008Change
Personal Services (w/o EFB)	$ 7,745,549	$ 8,017,321	$ 8,410,801	$ 393,480
Employee Fringe Benefits (EFB)	4,299,098	6,085,420	5,525,294	(560,126)
Services	3,124,309	3,192,788	3,912,661	719,873
Commodities	110,129	143,023	147,330	4,307
Other Charges	0	0	0	0
Debt & Depreciation	0	0	0	0
Capital Outlay	4,225	30,685	53,447	22,762
Capital Contra	0	0	0	0
County Service Charges	2,833,393	2,417,826	2,261,504	(156,322)
Abatements	(2,490,449)	(2,091,350)	(255,087)	1,836,263
Total Expenditures	$ 15,626,254	$ 17,795,713	$ 20,055,950	$ 2,260,237
Direct Revenue	86,563	108,060	109,875	1,815
State & Federal Revenue	8,192,103	8,000,117	8,598,806	598,689
Indirect Revenue	0	0	0	0
Total Revenue	$ 8,278,666	$ 8,108,177	$ 8,708,681	$ 600,504
Direct Total Tax Levy	7,347,588	9,687,536	11,347,269	1,659,733

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	**2006 Actual**	**2007 Budget**	**2008 Budget**	**2007/2008 Change**
Central Service Allocation	$ 190,288	$ 184,560	$ 0	$ (184,560)
Courthouse Space Rental	1,011,000	1,006,041	0	(1,006,041)
Tech Support & Infrastructure	709,681	256,228	0	(256,228)
Distribution Services	15,874	12,726	0	(12,726)
Telecommunications	58,781	49,690	0	(49,690)
Record Center	52,736	30,065	0	(30,065)
Radio	21,882	10,780	0	(10,780)
Computer Charges	0	0	0	0
Applications Charges	160,834	254,045	0	(254,045)
Apps Charges - Network	0	0	0	0
Apps Charges - Mainframe	0	0	0	0
HRIS Allocation	42,125	49,837	0	(49,837)
Total Charges	$ 2,263,201	$ 1,853,972	$ 0	$ (1,853,972)
Direct Property Tax Levy	$ 7,347,588	$ 9,687,536	$ 11,347,269	$ 1,659,733
Total Property Tax Levy	$ 9,610,789	$ 11,541,508	$ 11,347,269	$ (194,239)

** In 2006 and 2007, these costs were included in other charging departmental and non-departmental budgets. They were reflected here to show the "total" amount of tax levy support for this Department. In 2008, these costs are budgeted within the receiving department to show the tax levy cost in the department.

PERSONNEL SUMMARY				
	2006 Actual	**2007 Budget**	**2008 Budget**	**2007/2008 Change**
Personal Services (w/o EFB)	$ 7,745,549	$ 8,017,321	$ 8,410,801	$ 393,480
Employee Fringe Benefits (EFB)	$ 4,299,098	$ 6,085,420	$ 5,525,294	$ (560,126)
Position Equivalent (Funded)*	159.1	145.5	147.2	1.7
% of Gross Wages Funded	96.9	90.6	96.5	5.9
Overtime (Dollars)**	$ 143,329	$ 150,192	$ 174,716	$ 24,524
Overtime (Equivalent to Position)	3.8	3.9	3.6	(0.3)

* For 2006 Actuals, the Position Equivalent is the budgeted amount. For 2007 and 2008, position Equivalent funded excludes 15.75 FTE state prosecutors on the county payroll in org. unit 4503.
** Delineated for information. (Also included in personal services.)

PERSONNEL CHANGES				
Job Title/Classification	Action	Number of Positions/ Total FTE	Division	Cost of Positions (Excluding Social Security & Fringe)
Clerical Assistant 1	Unfund	1/1.0	District Attorney	(34,844)
Clerical Assistant 1	Abolish	1/1.0	District Attorney	(34,844)
Secretary (NR)	Unfund	2/2.0	District Attorney	(68,642)
Admin. Assistant 2 (HIDTA)	Abolish	1/1.0	District Attorney	(43,710)
Victim Witness Advocate	Abolish	2/2.0	District Attorney	(91,284)
Administrative Intern	Unfund	5/0.57	District Attorney	(11,691)
			TOTAL	$ (285,015)

* For Seasonal positions, only the FTE is shown.

MISSION

The mission of the Milwaukee County District Attorney's office is to promote public peace and safety by just and vigorous prosecution; to seek and do impartial justice by ensuring that the guilty are punished and the innocent go free; to protect the health and welfare of children who are victims of child abuse and neglect; and to safeguard the rule of law and promote citizens' participation in law enforcement by treating all persons who come in contact with the criminal justice system with fairness, dignity and respect.

OBJECTIVES

- Target, investigate, successfully prosecute and incarcerate shooters, other illegal gun offenders, and other violent criminals through the coordinated efforts of the community prosecution, general crimes, and violent crimes – firearms units.

- Continue the reorganization of the District Attorney's Office by coordinating the efforts of the Community Prosecution, General Crimes, and Violent Crimes units; and by assigning each general crimes team to one or more Milwaukee police districts and adjoining suburbs to promote accountability and facilitate investigation and prosecution of criminal gangs and violent offenders.

- Continue to work closely with the Courts, the State Public Defender, and Justice 2000 and other community organizations in establishing and maintaining a successful diversion and deferred prosecution program for nonviolent offenders with serious substance abuse and mental health treatment needs.

- Continue the successful operation of the Violent Crimes Courts project, which aims to bring homicide and sexual assault cases to trial within 90 to 120 days of the issuance of criminal charges.

- Continue to carry out the mandate of the crime victims' rights bill, enacted in response to a 1994 amendment to the Wisconsin Constitution that was effective on April 1, 1998, to ensure that all victims and witnesses of crime are treated with dignity, respect, courtesy, and sensitivity; and that the rights extended to victims and witnesses of crime are honored and protected no less vigorously than the protections afforded criminal defendants.

- Continue to enhance the prosecution of felony drug cases through the Milwaukee High Intensity Drug Trafficking Area (HIDTA), the Milwaukee Metropolitan Drug Enforcement Group (MMDEG), the Community Prosecution Unit, and the Violent Crimes – Drug Unit by targeting, investigating and prosecuting major drug dealers; ridding neighborhoods of drug dealers and nuisance properties; and continuing the successful operation of the Speedy Trial Drug Courts project, which aims to bring drug cases to trial within 120 days of the issuance of criminal charges.

- Continue the successful operation with the State Bureau of Milwaukee Child Welfare of the Termination of Parental Rights (TPR) Speedy Resolution project at the Children's Court Center to ensure that children do not languish in substitute care for years without realistic prospect of a return home or adoption by a loving family.

- Continue to implement 2005 Wisconsin Act 60, which mandated electronic recording of statements of adults in custodial interrogation, effective January 1, 2007, and requires the District Attorney to copy, edit, index, provide discovery, and play in court the electronically recorded statements of defendants in felony cases.

DEPARTMENT DESCRIPTION

District Attorney Functions: The District Attorney is responsible for the following duties: plans and organizes the prosecution of all criminal, juvenile and applicable ordinance violations in Milwaukee County; recruitment and staffing of all professional positions and making major assignments of personnel and cases; and coordination and supervision of all department activities and approval and control over all departmental policies, procedures and activities.

Chief Deputy District Attorney Functions: The Chief Deputy District Attorney is responsible for the following duties: supervision of all division functions and oversight of the implementation of all departmental policies and procedures; supervision of liaisons with other county officials and departments, city, state, federal officials, law enforcement agencies and community groups; serving as office liaison to the State Legislature and initiation and review of proposals for criminal and juvenile law legislation; supervision of the Public Integrity Unit; the extradition of defendants from other states on felony charges; and proceedings related to the extradition of uncooperative witnesses on felony cases to or from Milwaukee County.

DA and Chief Deputy DA Program Personnel	
District Attorney	1
Chief Deputy District Attorney	1
County Staff	3
Assistant District Attorneys	4

***General Crimes Division*:** The General Crimes Division staffs all general felony and misdemeanor courts and presents evidence, argues motions, negotiates cases, and conducts jury and court trials for all general felony, misdemeanor and applicable ordinance violations in Milwaukee County. The Division staffs five general felony courts and seven general misdemeanor courts in Milwaukee County Circuit Court, and strives to ensure application of uniform negotiation policies in general felony, misdemeanor, and ordinance cases, and to develop and maintain systems to ensure the highest quality of prosecution and speedy disposition of general felony, misdemeanor, and ordinance violation cases.

General Crimes Division Personnel	
Deputy District Attorney	1
County Staff	5
Assistant District Attorneys	30

***Administrative Division*:** The Administrative Division administers the department's state and county budgets and fiscal systems, develops and coordinates grants and revenues, and controls the expenditure of funds. The Division also supervises internal management, including inventory, purchasing systems and procedures, record management and statistics as well as organizing, staffing, directing and coordinating all clerical functions. The Division is also responsible for long-range planning, and maintaining liaison with the administrative and fiscal personnel of the State, Milwaukee County, law enforcement agencies and other governmental organizations.

Administrative Division Personnel	
Deputy District Attorney	1
County Staff	16.7
Assistant District Attorneys	0

Violent Crimes Division: The Violent Crimes Division staffs the specialized criminal courts for homicide, sexual assault, felony drug, and firearms cases, and presents evidence, argues motions, negotiates cases, and conducts jury and court trials for all felony violations in the specialized felony Milwaukee County felony courts. The Division, which consists of the homicide, sensitive crimes, sensitive crimes victim witness services, violent crimes – drug and violent crimes – firearms units, staffs seven specialized felony courts in Milwaukee County Circuit Court and strives to ensure application of uniform negotiation policies in violent crimes cases, and to develop and maintain systems to ensure the highest quality of prosecution and speedy disposition of violent crimes' cases

Violent Crimes Division Personnel	
Deputy District Attorney	1
County Staff	22.5
Assistant District Attorneys	32.75

Juvenile Division: The Juvenile Division performs the following functions: reviews all referrals for possible delinquency prosecution and orders additional investigation as required; provides legal advice to Children's Court staff; drafts and files petitions to declare juveniles delinquent or in need of protection and services (CHIPS) under Chapters 48 and 938 of Wisconsin Statutes; prepares and argues waivers of jurisdiction from Children's Court to adult court; prosecutes all delinquency and CHIPS actions in the Children's Court of Milwaukee County; reviews and prosecutes all matters involving termination of parental rights in the Children's Court of Milwaukee County; conducts a continuing education and informational program for law enforcement personnel, social services agencies, child protection social workers and citizens on latest developments and practices in juvenile law; and directs the Victim/Witness Services Unit of the Children's Court

Center, including the witness notification and subpoena functions.

Juvenile Division Personnel	
Deputy District Attorney	1
County Staff	34
Assistant District Attorneys	30.5

Training/Appeals and Intake/Habeas Division: The Training/Appeals and Intake/Habeas Division is responsible for training of the legal staff, especially new Assistant District Attorneys; for monitoring legislation and notifying the legal staff of changes in the law; for staffing the in-custody and out-of-custody intake courts for felony and misdemeanor cases; for representing the state on writs of habeas corpus and certiorari in Milwaukee County Circuit Court; for representing the State on one-judge appeals in the Court of Appeals and three-judge appeals in the Court of Appeals and Supreme Court when authorized by the Attorney General; and for the assignment and supervision of the paralegals in the Criminal Division.

Training/Appeals & Intake/Habeas Personnel	
Deputy District Attorney	0
County Staff	7.5
Assistant District Attorneys	2.75

Community Prosecution Division: The Community Prosecution Division supervises the community prosecutors in six Milwaukee police district stations; the Domestic Violence Unit, which prosecutes all domestic violence cases in three specialized courts in Milwaukee County Circuit Court; the Restorative Justice and Family Support Unit; and the Crisis Response Unit, which provides services to crime victims after the commission of a crime. The Division also supervises the Diversion and Treatment Alternatives to Criminal Charges program.

Community Prosecution Personnel	
Deputy District Attorney	0
County Staff	18
Assistant District Attorneys	20

Information Technology Division: The Information Technology Division manages the District Attorney's computer network downtown and at Children's Court, which is part of the statewide District Attorney computer network; manages District Attorney connections to the County mainframe for the CJIS, Advantage, GENESYS, and BRASS applications; trains District Attorney staff in office computer applications; prepares courtroom exhibits and copies and edits electronic media in criminal and juvenile cases; and manages District Attorney facilities in the Safety Building and Criminal Justice Facility.

Information Technology Personnel	
Deputy District Attorney	0
County Staff	2
Assistant District Attorneys	0

Investigation and Litigation Support Division: The Investigation and Litigation Support Division, which is headed by the chief investigator, supervises District Attorney investigators, who investigate police shootings of civilians and deaths in police custody, public corruption, white-collar crime, industrial deaths and injuries, and maintains office security; supervises the Victim/Witness Services Unit in the Criminal Division, which provides comprehensive services to crime victims and witnesses on criminal cases; and supervises the Outreach Process Unit, which serves subpoenas on criminal and juvenile cases.

Investigation & Litigation Support Personnel	
Deputy District Attorney	0
County Staff	46
Assistant District Attorneys	0

***State Prosecutors and the County Payroll and Benefit System*:** The District Attorney's budget includes 15.75 FTE prosecutors who elected to remain in the Milwaukee County Employee Retirement System and retained County fringe benefits when District Attorneys became State employees on January 1, 1990. There are also 13.0 FTE prosecutors on the State payroll that retained County fringe benefits when District Attorneys became State employees. The budget reflects County payments to prosecutors on the County payroll and State reimbursement for these payments as well as the actual County cost of fringe benefits provided to the 28.75 prosecutors with County fringe benefits. The County is reimbursed biweekly for salary, social security, and retirement benefits and semi-annually for health, dental, and life insurance. Wis. Stat. §§ 978.12 (5) & (6) provide that state reimbursement must be based on actual County

fringe benefits' costs or comparable State costs, whichever is less.

CHARGES FROM THE STATE

Charges from the State for prosecutors increase $241,515, from $2,444,285 to $2,685,800, for the salaries and fringe benefits of 34.5 FTE assistant district attorneys whose positions are offset with federal and State grant revenue. The District Attorney receives the revenue for these positions and passes the revenue to the State. Of the $3,052,587 received by the District Attorney for State grants, $2,685,800 is passed to the State for prosecutor costs.

CHARGES FROM THE STATE				
Charges from the State	Number of ADAs	2007 Budget	2008 Budget	2007/2008 Change
MMDEG Grant	8.0	$ 618,200	$ 615,500	$ (2,700)
Prosecution of Drug Crimes Grant	2.0	142,000	143,000	1,000
Child Support Prosecutor	1.0	66,100	71,000	4,900
State CHIPS TPR Grant	8.5	653,500	673,600	20,100
State Violence Against Women Act (VAWA) Grant	1.0	66,700	68,000	1,300
High Intensity Drug Trafficking Area Grant	5.0	414,750	438,200	23,450
Juvenile Accountability Incentive Block Grant	1.0	59,835	64,800	4,965
Office of Juvenile Justice & Delinquency Prevention	0.0	71,800	0	(71,800)
Domestic Violence Congressional Earmark	5.0	351,400	389,600	38,200
Federal VAWA Domestic Violence	3.0	0	222,100	222,100
TOTAL	34.5	$ 2,444,285	$ 2,685,800	$ 241,515

Revenue from state grants for 2008 is comprised of five programs that are detailed in the following table:

STATE GRANTS			
State Revenue Programs	2007 Budget	2008 Budget	2007/2008 Variance
Victim/Witness Program	$ 1,198,300	$ 1,217,000	$ 18,700
Victim of Crimes Act (VOCA)	317,660	290,600	(27,060)
Special Prosecution Courts' Clerks	288,950	306,550	17,600
CHIPS-Termination of Parental Rights State Contract	1,028,050	1,097,500	69,450
State Violence Against Women Act	198,725	140,937	(57,788)
TOTAL	$ 3,031,685	$ 3,052,587	$ 20,902

The Victim/Witness Program, which provides services to victims and witnesses of crimes pursuant to Chapter 950 of the Wisconsin Statutes, will consist of 33.5 FTE positions in 2008: 3.5 FTE Victim/Witness Coordinator positions, 25.0 FTE Victim/Witness Advocate positions, 1.0 FTE Sensitive Crimes Victim Advocate position and 4.0 FTE clerical personnel. Wis. Stat. § 950.06 provides that the State can reimburse counties for up to 90 percent of costs of their Victim/Witness programs. For several years, the reimbursement rate averaged 80 to 85 percent of costs, but the reimbursement rate has been declining in recent years. For 2008, based upon an analysis of the 2007-09 State Budget by the Wisconsin Department of Justice, Office of Crime Victim Services (OCVS) and recent experience, the District Attorney is estimating a reimbursement rate of 50%, a decrease of 2 percent from 2007.

Victims Of Crime Act (VOCA) funding from the Wisconsin Department of Justice, OCVS, will provide funding for 5.0 FTE positions in 2008: 2.0 FTE Victim/Witness Advocate positions assigned to the Crisis Response Unit and 3.0 FTE Assistant Sensitive Crimes Victim Advocate positions in the

Sensitive Crimes Victim Services Unit. OCVS provides 80 percent reimbursement for these positions and operating expenses through VOCA. One (1.0 FTE) position of Victim/Witness advocate in the Crisis Response Unit is abolished due to the loss of grant funding.

The Special Prosecution Courts' Clerks statutory grant provides funding for the salaries and fringe benefits of 6.5 FTE Secretary positions: 1.5 Secretarial Assistant positions and 3.0 Clerical Assistant 1 positions who work on homicide, sexual assault and felony drug cases, and 2.0 FTE Secretarial Assistant positions in the Violent Crimes – Firearms Unit that formerly were part of the Operation Ceasefire State grant. The Clerk of Circuit Court collects the grant revenue from a $3.50 fee levied on civil case filings, only in Milwaukee County, pursuant to Wis. Stat. § 814.86 (1m).

The CHIPS-Termination of Parental Rights grant will provide continuing funding for 8.5 FTE Assistant District Attorney positions, 4.0 FTE Paralegal positions and 2.0 FTE Secretarial Assistant positions under a State contract with the Department of Health and Family Services - Division of Children and Family Services.

The State Violence Against Women Act (VAWA) Formula Grant for Domestic Violence and Sexual Assault Prosecutions will provide funding for 1.0 FTE Assistant District Attorney position and 1.0 FTE Assistant Sensitive Crimes Victim Advocate position. One (1.0 FTE) position of Victim/Witness Advocate, which was vacated on July 1, 2007, is abolished due to loss of grant funding.

Revenue from federal grants for 2008 is comprised of seven programs that are detailed in the following table.

FEDERAL GRANTS			
Federal Revenue Programs	2007 Budget	2008 Budget	2007/2008 Variance
JAG Prosecution of Drug Crimes Grants	$ 142,000	$ 143,000	$ 1,000
HIDTA	782,000	730,500	(51,500)
JAG County MMDEG	600,000	300,000	(300,000)
JAG OJA MMDEG	533,950	845,725	311,775
JAG County Equipment	0	27,547	27,547
OJJDP Community Prosecution	71,800	0	(71,800)
Domestic Violence Congressional Earmark	370,650	389,600	18,950
Federal VAWA Domestic Violence	0	638,300	638,300
TOTAL	$ 2,500,400	$ 3,074,672	$ 574,272

The Byrne Justice Assistance Grant (JAG) Prosecution of Drug Crimes grant will provide approximately $143,000 from the Wisconsin Office of Justice Assistance (OJA) for the salaries and fringe benefits of 2.0 FTE Assistant District Attorney positions assigned to the Milwaukee Metropolitan Drug Enforcement Group (MMDEG).

The Milwaukee High Intensity Drug Trafficking Area (HIDTA) grant provides 100 percent funding from the Federal Office of National Drug Control Policy (ONDCP) for 5.0 FTE Assistant District Attorney positions, 1.0 FTE Clerical Specialist position, the HIDTA Director, and 1.0 FTE Coordinator position that serves as the HIDTA Deputy Director. One (1.0 FTE) Administrative Assistant 2 position and 1.0 FTE Clerical Assistant 1 position are abolished due to the loss of grant funding.

The Domestic Violence Congressional Earmark provides funding for the salaries and fringe benefits of 5.0 Assistant District Attorney position dedicated to domestic violence cases. Funding under this earmark, adopted in the 2005 Federal Budget, is anticipated to end March 1, 2008. The District Attorney seeks an earmark in the 2008 Federal Budget to continue the project for two more years. If continued funding goes unrealized, the positions will be vacated for no tax levy effect.

The 2005 JAG County MMDEG and JAG OJA MMDEG grants will provide funding for 8.0 FTE Assistant District Attorney positions and 3.0 FTE

Secretary positions in the Violent Crimes – Drug Unit; payments to the Milwaukee, South Milwaukee, and West Allis police departments for the salaries and fringe benefits of officers assigned to MMDEG; and reimbursement for confidential funds' expenditures by MMDEG officers.

The 2008 JAG County-Equipment grant will provide funding for the installation of a recording system with a digital video recorder, cameras, and desktop microphones in the Criminal Justice Facility for interviews conducted by Assistant District Attorneys and District Attorney Investigators of adult offenders in custody on felony cases. Additionally, funding will support the replacement of hand-held radios used by the District Attorney's seven investigators.

Funding for the OJJDP Community Prosecution grant, which provides the salary and fringe benefits of 1.0 FTE Assistant District Attorney that serves as a community prosecutor in the Milwaukee Police Department Third Police District, will end on September 30, 2007.

The Federal VAWA Domestic Violence grant will provide funding for the salaries and fringe benefits of 3.0 FTE Assistant District Attorney positions dedicated to domestic violence cases; payments to the project's community partners – the Task Force on Family Violence, Sojourner Truth House, Alma Center, and the State Department of Corrections; and reimbursement for telephone, printing, travel and audit expenses.

CHARGES TO OTHER COUNTY AGENCIES

Department	Program	2007 Budget	2008 Budget	2007/2008 Change
Child Support	Prosecution for Failure to Provide Support to a Child	$ 148,937	$ 157,825	$ 8,888
Health & Human Serv	First Offenders Program	28,606	32,462	3,856
Health & Human Serv	Juvenile Accountability and Incentive Grant (JAIBG)	59,835	64,800	4,965
	TOTAL	$ 237,378	$ 255,087	$ 17,709

Child Support Enforcement
Wis. Stat. § 948.22 provides criminal penalties for failure to support a child. The Milwaukee County Department of Child Support Enforcement (CSE) refers the most egregious cases to the District Attorney for criminal prosecution. The District Attorney crosscharges CSE for services of 1.0 FTE Assistant District Attorney on the State payroll and 1.0 FTE County Paralegal position that prosecute criminal child support cases. CSE receives federal reimbursement of 66 percent for the cost of these positions and charges back the remaining 34 percent to the District Attorney. The State charges the District Attorney for the costs of the Assistant District Attorney position dedicated to child support cases.

Department of Health and Human Services
The costs for 0.5 FTE Paralegal position assigned to the Children's Court Center First Time Offender program are crosscharged to the Milwaukee County Department of Health and Human Services (DHHS) to recover grant funding. In addition, the costs for 1.0 FTE Assistant District Attorney position are charged to DHHS to recoup grant funding from the Juvenile Accountability and Incentive Block Grant (JAIBG). DHHS receives this grant funding in its budget.

BUDGET HIGHLIGHTS

- Personal Services expenditures without fringe benefits increase by $393,480, from $8,017,321 to $8,410,801.

- In the 2008 Budget, due to discontinuation of grant funding, 4.0 FTE positions are abolished: 1.0 FTE position of Administrative Assistant 2 and 1.0 FTE position of Clerical Assistant 1 funded by the HIDTA grant, 1.0 FTE position of Victim/Witness Advocate funded by the State VAWA grant, and 1.0 FTE position of Victim/Witness Advocate in the Crisis Response Unit funded by the VOCA grant. In addition, 3.57 FTE that have been vacant for over a year are unfunded. A $436,466 salary and active fringe cost savings results from these position actions.

- Contractual Services expenditures increase by $719,873, from $3,192,788 to $3,912,661. Of

that increase, $638,300 is offset by federal revenue for the new Federal VAWA Domestic Violence grant. Records Center charges previously abated, are now a Services expenditure of $33,837. Payments for extradition of prisoners from other states increase $21,500, from $98,000 to $119,500, based on previous year actual amounts. Prisoner extraditions are performed by the Sheriff's Office, Transcor, or occasionally the U.S. Marshal.

- The District Attorney's Juvenile Division is a tenant at the Children's Court Center. Rent charges from DHHS increase $22,335, or 7.3 percent, from $304,893 to $327,228.

- 2005 Wisconsin Act 60 mandated electronic recording of statements of adults in custodial interrogation and imposed new requirements for the admissibility in evidence of statements by adults, effective January 1, 2007. This State mandate requires the District Attorney to copy, index, provide discovery, and play in court the electronically recorded statements. This will increase personnel and equipment costs.

- The District Attorney's General Misdemeanor and Felony divisions were combined into a General Crimes Division in February 2007 as part of District Attorney John Chisholm's reorganization of the office.

- Departments have the authority to fill unfunded positions provided they do not incur a salary deficit.

- ECP positions are not provided step increases or performance awards in 2008 as allowed in County Ordinance Section 17.265 (3).

- The abatement of Countywide crosscharges is discontinued in 2008. The tax levy previously held in the servicing department is redistributed to the recipient departments in an amount corresponding to the crosscharges. This results in a tax levy redistribution equal to the change in abatements. Due primarily to this change in methodology, direct tax levy for this department increased $1,659,733. The actual change in tax levy for this department from 2007 is a decrease of $194,239.

- All departments are required to operate within their expenditure appropriations and their overall budgets. Pursuant to Wis. Stat. § 59.60(12), "No payment may be authorized or made and no obligation incurred against the county unless the county has sufficient appropriations for payment. No payment may be made or obligation incurred against an appropriation unless the director first certifies that a sufficient unencumbered balance is or will be available in the appropriation to make the payment or to meet the obligation when it becomes due and payable. An obligation incurred and an authorization of payment in violation of this subsection is void. A county officer who knowingly violates this subsection is jointly and severely liable to the county for the full amount paid. A county employee who knowingly violates this subsection may be removed for cause."

MILWAUKEE COUNTY DISTRICT ATTORNEY'S OFFICE CASELOAD STATISTICS -- FILINGS

	2004	2005	2006
Felony	6,930	6,980	6,776
Misdemeanor	10,050	10,156	9,677
Criminal Traffic	13,694	12,017	8,734
Children in Need of Protective Services (CHIPS)	1,376	1,304	1,760
Juvenile Delinquency	2,483	2,643	2,736
TPR (Termination of Parental Rights)	509	420	382

MEDICAL EXAMINER

COUNTY EXECUTIVE
MEDICAL EXAMINER
AUTOPSY SERVICE
LABORATORY SERVICE
INVESTIGATIVE/ ADMINISTRATIVE SUPPORT SERVICES

DEPT: MEDICAL EXAMINER **UNIT NO.** 4900
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to Sections 59.34, 59.36, 59.38, 69.18, 157.02, and Chapter 979, Wisconsin Statutes, this department investigates all deaths in which there are unexplained, unusual or suspicious circumstances, all homicides, all suicides, all deaths following criminal abortion, poisoning, and accident (whether the injury is or is not the primary cause of death), and all deaths in which there is no physician in attendance, or the attending physician refuses to sign the death certificate; investigates all deaths when the body is to be cremated; reports all deaths immediately to the District Attorney pursuant to Section 979.04(2) Statutes; performs autopsies, histologic studies and toxicological analyses, and testifies in court in regard to all investigative findings; issues death certificates, cremation permits and disinterment permits; takes possession of, stores and disposes of bodies when investigation is required or bodies are unclaimed; locates relatives of deceased persons; safeguards and legally disposes of money and property of deceased persons; and renders scientific aid to various law enforcement agencies in the examination of evidence.

BUDGET SUMMARY

Account Summary	2006 Actual	2007 Budget	2008 Budget	2007/2008Change
Personal Services (w/o EFB)	$ 1,889,267	$ 1,795,279	$ 1,899,088	$ 103,809
Employee Fringe Benefits (EFB)	1,073,513	989,034	1,044,149	55,115
Services	731,643	474,287	496,448	22,161
Commodities	158,727	132,765	143,182	10,417
Other Charges	0	0	0	0
Debt & Depreciation	0	0	0	0
Capital Outlay	11,287	0	0	0
Capital Contra	0	0	0	0
County Service Charges	521,881	505,016	506,808	1,792
Abatements	(469,950)	(446,870)	0	446,870
Total Expenditures	$ 3,916,368	$ 3,449,511	$ 4,089,675	$ 640,164
Direct Revenue	721,788	775,476	960,001	184,525
State & Federal Revenue	6,708	25,000	14,000	(11,000)
Indirect Revenue	0	0	0	0
Total Revenue	$ 728,496	$ 800,476	$ 974,001	$ 173,525
Direct Total Tax Levy	3,187,872	2,649,035	3,115,674	466,639

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	**2006 Actual**	**2007 Budget**	**2008 Budget**	**2007/2008Change**
Central Service Allocation	$ 58,440	$ 44,667	$ 0	$ (44,667)
Courthouse Space Rental	292,488	289,207	0	(289,207)
Tech Support & Infrastructure	49,141	54,168	0	(54,168)
Distribution Services	720	639	0	(639)
Telecommunications	6,040	6,093	0	(6,093)
Record Center	0	0	0	0
Radio	4,209	3,850	0	(3,850)
Computer Charges	1,212	1,469	0	(1,469)
Applications Charges	50,877	39,509	0	(39,509)
Apps Charges - Network	0	0	0	0
Apps Charges - Mainframe	0	0	0	0
HRIS Allocation	6,823	7,268	0	(7,268)
Total Charges	$ 469,950	$ 446,870	$ 0	$ (446,870)
Direct Property Tax Levy	$ 3,187,872	$ 2,649,035	$ 3,115,674	$ 466,639
Total Property Tax Levy	$ 3,657,822	$ 3,095,905	$ 3,115,674	$ 19,769

** In 2006 and 2007, these costs were included in other charging departmental and non-departmental budgets. They were reflected here to show the "total" amount of tax levy support for this Department. In 2008, these costs are budgeted within the receiving department to show the tax levy cost in the department.

PERSONNEL SUMMARY				
	2006 Actual	**2007 Budget**	**2008 Budget**	**2007/2008Change**
Personal Services (w/o EFB)	$ 1,889,267	$ 1,795,279	$ 1,899,088	$ 103,809
Employee Fringe Benefits (EFB)	$ 1,073,513	$ 989,034	$ 1,044,149	$ 55,115
Position Equivalent (Funded)*	27.2	25.0	25.3	0.3
% of Gross Wages Funded	95.7	94.8	95.1	0.3
Overtime (Dollars)**	$ 88,366	$ 56,625	$ 71,212	$ 14,587
Overtime (Equivalent to Position)	1.4	1.0	1.1	0.1

* For 2006 Actuals, the Position Equivalent is the budgeted amount.
** Delineated for information. (Also included in personal services.)

PERSONNEL CHANGES				
Job Title/Classification	Action	Number of Positions/ Total FTE	Division	Cost of Positions (Excluding Social Security & Fringe)
Forensic Investigator I/C	Abolish	1/1.0	Medical Examiner	(52,416)
			TOTAL	$ (52,416)

MISSION

The mission of the Milwaukee County Medical Examiner's Office is to promote and maintain the highest professional standards in the field of death investigation; to provide timely, accurate and legally defensible determination of the cause and manner of death; to enhance public health and safety through reducing the incidence of preventable deaths; to foster public awareness and support the advancement of professional, medical and legal education; and to protect the interests of deceased individuals, their loved ones, and the communities it serves.

OBJECTIVES

- Upgrade hardware and software computer technology to better take advantage of cost savings.
- Aggressively pursue grant funding to offset expenses related to public health issues.
- Maintain current level of service despite budgetary constraints.

BUDGET HIGHLIGHTS

- Personal Services expenditures without fringe benefits increase by $103,809, from $1,795,279 to $1,899,088.
- Total expenditures increase by $640,164, from $3,449,511 to $4,089,675 including increased expenditures for medical service costs ($5,543), medical transportation ($6,919), medical surgical supplies ($6,549), and machinery and equipment maintenance ($8,841).
- Total revenues increase by $173,525, from $800,476 to $974,001.
- The Medical Examiner's budget includes the abolishment of 1.0 FTE vacant Forensic Investigator In-charge position for a $76,530 salary and active fringe cost savings.
- The forensic pathology fellowship program is funded for one-half year, beginning July 1, 2008, for a $30,000 reduction in contractual service expenditures.
- An agreement between the Medical Examiner and the Medical College of Wisconsin continues in 2008, in which a pathologist provides educational services to Medical College housestaff, pathology, residents, and fellows for an annual fee of $95,000.
- Milwaukee County will continue to provide autopsy services to Ozaukee County as part of a referral program that will provide $45,000 in revenue.
- Fees for death certificates increase from $65 to $75, resulting in a revenue increase of $18,763.
- Professional testimony fees increase from $350 per hour to $400 per hour due to increasing salary and fringe benefit costs resulting in a revenue increase of $625.
- The Paul Coverdell National Forensic Science Improvement Act grant provides funding of $14,000, an $11,000 decrease from 2007. These funds will be used to maintain laboratory accreditation and purchase upgrades to existing equipment in the toxicology laboratory.
- Expenditures of $165,594 are budgeted in 2008 for capital improvements related to the office of the Medical Examiner. This appropriation is for replacement of outdated equipment used in the toxicology laboratory. For further detail, refer to the 2008 Capital Improvements Budget.
- Departments have the authority to fill unfunded positions provided they do not incur a salary deficit.
- ECP positions are not provided step increases or performance awards in 2008 as allowed in County Ordinance Section 17.265 (3).
- The abatement of Countywide crosscharges is discontinued in 2008. The tax levy previously held in the servicing department is redistributed to the recipient departments in an amount corresponding to the crosscharges. This results in a tax levy redistribution equal to the change in abatements. Due primarily to this change in methodology, direct tax levy for this department increased $466,639. The actual change in tax levy for this department from 2007 is an increase of $19,769.
- All departments are required to operate within their expenditure appropriations and their overall budgets. Pursuant to Section 59.60(12), Wisconsin Statutes, "No payment may be authorized or made and no obligation incurred against the county unless the county has sufficient appropriations for payment. No payment may be made or obligation incurred against an appropriation unless the director first certifies that a sufficient unencumbered balance is or will be available in the appropriation to make the payment or to meet the obligation when it becomes due and payable. An obligation

incurred and an authorization of payment in violation of this subsection is void. A county officer who knowingly violates this subsection is jointly and severely liable to the county for the full amount paid. A county employee who knowingly violates this subsection may be removed for cause."

ACTIVITY AND STATISTICAL SUMMARY

	2006 Actual	2007 Budget	2008 Budget
Autopsies	1,037	1,050	1,050
Referral Autopsie	0	0	29
Death Certificates	1,904	1,950	1,975
Cremation Permits	3,075	3,100	3,794
Tissue Room Rental	53	0	60
Deaths Investigated	5,080	6,000	5,250

MEDICAL EXAMINER FEES

	2007 Fee	2008 Fee	Change
Cremation permits	$ 175.00	$ 175.00	$ 0.00
Death certificates	$ 65.00	$ 75.00	$ 10.00
Disinterment permits	$ 50.00	$ 50.00	$ 0.00
Certified copies, per page charges:			
Autopsy protocol	$ 0.50	$ 0.50	$ 0.00
Toxicology report	$ 0.50	$ 0.50	$ 0.00
Death report	$ 0.50	$ 0.50	$ 0.00
Duplicate photos	$ 3.50	$ 3.50	$ 0.00
Duplicate 35 mm slide	$ 3.50	$ 3.50	$ 0.00
Duplicate microscopic slide	$ 12.50	$ 12.50	$ 0.00
Duplicate x-ray film	$ 25.00	$ 25.00	$ 0.00
Postage and handling	$ 5.00	$ 5.00	$ 0.00
Body storage - per day, after 1 day	$ 35.00	$ 35.00	$ 0.00
Professional testimony hourly fee	$ 350.00	$ 400.00	$ 50.00
Tissue room rental	$ 1,250.00	$ 1,250.00	$ 0.00

DEPARTMENT OF TRANSPORTATION AND PUBLIC WORKS

COUNTY EXECUTIVE
DEPARTMENT OF TRANSPORTATION AND PUBLIC WORKS - DIRECTOR'S OFFICE
AIRPORT
TRANSPORTATION SERVICES
ARCHITECTURAL, ENGINEERING & ENVIRONMENTAL
HIGHWAY MAINTENANCE
FLEET MANAGEMENT
MILWAUKEE COUNTY TRANSIT/ PARATRANSIT SYSTEM
FACILITIES MANAGEMENT

DEPARTMENT OF TRANSPORTATION AND PUBLIC WORKS – AIRPORT

COUNTY EXECUTIVE
DEPARTMENT OF TRANSPORTATION AND PUBLIC WORKS-DIRECTORS OFFICE
AIRPORT ADMINISTRATION
Airport Parking Operations
GMIA General Maintenance
GMIA General Operations
Environmental & Safety
Timmerman Field
GMIA Seurity
GMIA Fire Protection

DEPT: DEPARTMENT OF TRANSPORTATION AND PUBLIC WORKS - AIRPORT **UNIT NO.** 5040
FUND: Enterprise - 0076

OPERATING AUTHORITY & PURPOSE

Milwaukee County operates and maintains General Mitchell International and Lawrence J. Timmerman Field Airports by authority granted under Chapters 59 and 114 of the Wisconsin Statutes. General Mitchell International Airport provides commercial, military and general aviation services. Timmerman Airport is primarily for general aviation. Under the terms of the negotiated agreement between Milwaukee County and the signatory airlines, all operating expenses and debt service costs are recovered through rates and charges assessed to users (terminal and land rentals, concession fees and landing fees).

BUDGET SUMMARY

Account Summary	2006 Actual	2007 Budget	2008 Budget	2007/2008 Change
Personal Services (w/o EFB)	$ 9,382,711	$ 10,062,441	$ 11,301,448	$ 1,239,007
Employee Fringe Benefits (EFB)	6,124,065	8,934,115	9,601,944	667,829
Services	13,745,287	15,174,230	17,335,450	2,161,220
Commodities	1,998,150	2,130,257	2,589,255	458,998
Other Charges	1,757,371	655,000	743,100	88,100
Debt & Depreciation	17,095,813	17,516,306	19,469,490	1,953,184
Capital Outlay	2,006,877	1,613,550	2,541,100	927,550
Capital Contra	(927,834)	(1,181,550)	(2,109,100)	(927,550)
County Service Charges	10,011,123	10,261,672	11,015,886	754,214
Abatements	(39,171)	(903,917)	(42,024)	861,893
Total Expenditures	$ 61,154,392	$ 64,262,104	$ 72,446,549	$ 8,184,445
Direct Revenue	63,126,452	66,591,100	74,039,245	7,448,145
State & Federal Revenue	215,926	120,000	102,500	(17,500)
Indirect Revenue	314,668	347,196	270,180	(77,016)
Total Revenue	$ 63,657,046	$ 67,058,296	$ 74,411,925	$ 7,353,629
Direct Total Tax Levy	(2,502,654)	(2,796,192)	(1,965,376)	830,816

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	**2006 Actual**	**2007 Budget**	**2008 Budget**	**2007/2008 Change**
Central Service Allocation	$ 403,888	$ 485,492	$ 0	$ (485,492)
Courthouse Space Rental	0	0	0	0
Tech Support & Infrastructure	99,546	100,442	0	(100,442)
Distribution Services	410	5,748	0	(5,748)
Telecommunications	1,642	6,261	0	(6,261)
Record Center	0	0	0	0
Radio	19,361	17,711	0	(17,711)
Computer Charges	0	0	0	0
Applications Charges	125,679	67,167	0	(67,167)
Apps Charges - Network	0	0	0	0
Apps Charges - Mainframe	0	0	0	0
HRIS Allocation	54,485	64,072	0	(64,072)
Total Charges	$ 705,011	$ 746,893	$ 0	$ (746,893)
Direct Property Tax Levy	$ (2,502,654)	$ (2,796,192)	$ (1,965,376)	$ 830,816
Total Property Tax Levy	$ (1,797,643)	$ (2,049,299)	$ (1,965,376)	$ 83,923

* In 2006 and 2007, these costs were included in other charging departmental and non-departmental budgets. They were reflected here to show the "total" amount of tax levy support for this Department. In 2008, these costs are budgeted within the receiving department to show the tax levy cost in the department.

PERSONNEL SUMMARY				
	2006 Actual	**2007 Budget**	**2008 Budget**	**2007/2008 Change**
Personal Services (w/o EFB)	$ 9,382,711	$ 10,062,441	$ 11,301,448	$ 1,239,007
Employee Fringe Benefits (EFB)	$ 6,124,065	$ 8,934,115	$ 9,601,944	$ 667,829
Position Equivalent (Funded)*	217.4	216.4	229.0	12.6
% of Gross Wages Funded	96.0	95.3	97.0	1.7
Overtime (Dollars)**	$ 716,517	$ 403,988	$ 300,008	$ (103,980)
Overtime (Equivalent to Position)	18.0	9.5	6.7	(2.8)

* For 2006 Actuals, the Position Equivalent is the budgeted amount.
** Delineated for information. (Also included in personal services.)

PERSONNEL CHANGES				
Job Title/Classification	Action	Number of Positions/ Total FTE	Division	Cost of Positions (Excluding Social Security & Fringe)
Electrical Mechanic	Create	1/1.0	Airport	59,630
			TOTAL	$ 59,630

ORGANIZATIONAL COST SUMMARY					
DIVISION		2006 Actual	2007 Budget	2008 Budget	2007/2008 Change
GMIA - Administration	Expenditure	$ 20,014,359	$ 17,166,775	$ 20,106,426	$ 2,939,651
	Abatement	7,139	(844,016)	(42,024)	801,992
	Revenue	39,294,854	42,710,736	46,748,964	4,038,228
	Tax Levy	$ (19,273,356)	$ (26,387,977)	$ (26,684,562)	$ (296,585)
GMIA - Parking Operations	Expenditure	$ 11,698,914	$ 15,564,973	$ 15,177,598	$ (387,375)
	Abatement	(689)	(591)	0	591
	Revenue	23,876,527	24,077,000	27,225,800	3,148,800
	Tax Levy	$ (12,178,302)	$ (8,512,618)	$ (12,048,202)	$ (3,535,584)
GMIA - Maintenance	Expenditure	$ 17,596,478	$ 18,858,753	$ 21,924,815	$ 3,066,062
	Abatement	(29,703)	(40,406)	0	40,406
	Revenue	488	0	60,901	60,901
	Tax Levy	$ 17,566,287	$ 18,818,347	$ 21,863,914	$ 3,045,567
GMIA - Environmental / Safety	Expenditure	$ 580,004	$ 652,903	$ 650,409	$ (2,494)
	Abatement	(501)	(590)	0	590
	Revenue	0	0	0	0
	Tax Levy	$ 579,503	$ 652,313	$ 650,409	$ (1,904)
GMIA - Operations	Expenditure	$ 1,694,284	$ 1,916,728	$ 2,605,540	$ 688,812
	Abatement	(5,861)	(6,882)	0	6,882
	Revenue	0	0	0	0
	Tax Levy	$ 1,688,423	$ 1,909,846	$ 2,605,540	$ 695,694
GMIA - Fire Protection	Expenditure	$ 2,052,990	$ 2,666,308	$ 3,003,488	$ 337,180
	Abatement	(7,263)	(8,718)	0	8,718
	Revenue	0	0	0	0
	Tax Levy	$ 2,045,727	$ 2,657,590	$ 3,003,488	$ 345,898
GMIA - Security & Safety	Expenditure	$ 7,033,540	$ 7,889,536	$ 8,425,902	$ 536,366
	Abatement	(1,504)	(1,787)	0	1,787
	Revenue	0	0	0	0
	Tax Levy	$ 7,032,036	$ 7,887,749	$ 8,425,902	$ 538,153
Timmerman Field Airport	Expenditure	$ 523,017	$ 450,045	$ 594,395	$ 144,350
	Abatement	(790)	(927)	0	927
	Revenue	485,180	270,560	376,260	105,700
	Tax Levy	$ 37,047	$ 178,558	$ 218,135	$ 39,577

MISSION

The Airport's mission is to plan, provide, operate, maintain and enhance efficient, cost-effective air transportation facilities that meet the present and future socio-economic needs of the region, airlines and tenants, while maintaining sensitivity to the residents in the environs of the Airports.

OBJECTIVES

- Operate within established budgets while maximizing the quality and timeliness of services provided.
- Provide an operating environment that meets or exceeds the needs of air carriers and the traveling public.
- Provide a level of quality service to all users and customers of the Airport at a reasonable price.
- Increase the use of General Mitchell International Airport by all customers.
- Continue the implementation of the Capital Improvement Plan generated by the needs of the Airport.

- Continue planning for the phased implementation of the revised Master Plan to meet anticipated growth by recognizing the needs of Milwaukee County, Southeastern Wisconsin, and the air transportation industry, while addressing the concerns of parties affected by airport expansion.

DEPARTMENT DESCRIPTION

The Airport has essentially one program: Air Transportation. This includes all activities necessary for the efficient, day-to-day operation of General Mitchell International Airport (GMIA) and Lawrence J. Timmerman Field (LJT). In support of this program, operations are divided into the following areas of responsibility:

Administration is responsible for general administration, planning, marketing and public relations, accounting, payroll, budget, procurement, airside and landside business operations. Administration of the Noise Mitigation program and ongoing noise monitoring and abatement activities is also handled in this section.

Parking Operations records the various expenses of operating the parking structure, debt service and associated interest expense on the parking structure addition. In addition, this group oversees all GMIA ground transportation activities including taxi, shuttle, limousine and bus operators. Parking revenue fees are collected and accounted for by this section.

Maintenance is responsible for keeping the physical plants of the Airports in good condition, including custodial, HVAC, and maintaining the electrical power supply to the terminal and airfields. Snow plowing and grass cutting are also handled by the maintenance staff.

Environmental and Safety is responsible for capturing the costs and activities related to workplace safety, compliance with governmental safety requirements, glycol recovery programs, and wastewater treatment programs.

Operations is responsible for keeping the airfield and ramp areas open for business around the clock. This area oversees the day-to-day activities of the airport and ensures compliance with FAA, TSA, state and local regulations. Operations coordinates emergency responses, construction activities, special events, and snow removal.

Fire Protection maintains round-the-clock staffing to deal with emergency situations on the airfield, within the parking structure and lots. They respond to emergency needs involving patrons, tenants, and Airport Staff.

Safety and Security is responsible for safety and security functions within the airfield perimeters, working closely with other agencies and taking actions necessary to keep the Airports in compliance with Transportation Security Administration (TSA) standards and regulations.

Timmerman (Lawrence J. Timmerman Airport)- is the general aviation reliever airport in the GMIA system. It is located on the Northwest side of Milwaukee. Costs and revenues of this facility are governed by the terms of the signatory airline long-term lease.

BUDGET HIGHLIGHTS

- Personal Services without fringe benefits increase by $1,239,007, from $10,062,441 to $11,301,448.

- The increase in Personal Service expenditures over the 2007 Adopted Budget primarily results from staffing increases approved by the County Board mid-year 2007 for the purpose of improved airfield safety. The personnel actions related to the 2007 safety initiative included the following: the creation of 3.0 FTE positions of Airport Operations Coordinator II, the creation of 2.0 FTE positions of Airport Control Center Operator, the creation of 1.0 FTE position of Assistant Airport Operations Manager, the creation of 3.0 FTE positions of Airport Maintenance Worker – In Charge, and the creation of 8.0 FTE positions of Airport Maintenance Worker Assistant (Hourly). Increased costs related to the creation of these positions were partially offset by the following: the abolishment of 5.0 FTE positions of Airport Maintenance Worker (Temporary Appointment), the abolishment of 1.0 FTE position of Airport Assistant Maintenance Superintendent, and the abolishment of 7.0 FTE positions of Airport Maintenance Worker Assistant (Hourly). The

2008 salary, social security, and active fringe benefit cost for these position actions will be recovered through Airport rates and charges. There is no associated tax levy impact.

- In 2008, 1.0 FTE position of Electrical Mechanic is created in response to the growth of airfield demand for power. This results in an increased salary, social security, and fringe benefit cost of $85,150.

- Security measures put in place after the events of September 11, 2001 will continue for the foreseeable future, and the cost will be included in the rates charged to airlines using the Airport. The cost of security includes staff dedicated to security, towing, maintenance of the perimeter and internal security system. Also included in this org. unit are Sheriff Department costs of $7,035,213.

- Appropriations for Contractual Services increase $2,161,220 to reflect the rising cost of utilities, increased bank service fees due to greater use of credit cards in the parking structure, increased parking structure operator costs for the replacement of revenue control equipment, and increased maintenance expenditures associated with the routine repair of older terminal areas.

- The appropriation for Capital Outlay is increased $927,550, from $1,613,550 in 2007 to $2,541,100 in 2008. Major items include: $110,000 for an improved exhaust system in the firehouse, $100,000 to replace the corporate hangar power line, $250,000 for the replacement of HVAC parts, $134,000 for the replacement of a primary electrical transformer, $85,000 for sliding door replacements, $80,000 for overhead doors at the Combined Maintenance Facility serving the Highway Department, $60,000 to replace several AWD riding lawnmowers, and $75,000 for a new voice recorder system in operations.

- Passenger Facility revenue increases $1,871,300, from $5,353,700 to $7,225,000.

- Interest on Investments increases $405,000, from $95,000 in 2007 to $500,000 in 2008.

- Earnings on revenue bonds increase $267,000, from $583,000 in 2007 to $850,000 in 2008.

- Parking revenue increases $3,564,000, from $22,750,000 in 2007 to $26,314,000 in 2008.

- Car Rental Concessions increases $600,000, from $7,000,000 in 2007 to $7,600,000 in 2008.

- Landing Fees increase $899,711 in 2008.

- Expenditures of $11,302,400 are budgeted for capital improvements in 2008 to the General Mitchell International Airport (GMIA) and Lawrence J. Timmerman Airport (LJT). GMIA improvements include runway and taxiway pavement rehabilitation, continuation of an ongoing HVAC replacement project, noise abatement projects and reconstruction of Air Cargo Way (a heavily traveled roadway owned by GMIA). For further detail, refer to the 2008 Capital Improvements Budget.

- Funding for Other Post Employment Benefits (OPEB) Liability increases $967,690 from $1,223,900 in 2007 to $2,191,590 in 2008.

- Departments have the authority to fill unfunded positions provided they do not incur a salary deficit.

- ECP positions are not provided step increases or performance awards in 2008 as allowed in County Ordinance Section 17.265 (3).

- The abatement of Countywide crosscharges is discontinued in 2008. The tax levy previously held in the servicing department is redistributed to the recipient departments in an amount corresponding to the crosscharges. This results in a tax levy redistribution equal to the change in abatements. Due primarily to this change in methodology, direct tax levy for this department increased $830,816. The actual change in tax levy for this department from 2007 is an increase of $83,923.

- All departments are required to operate within their expenditure appropriations and their overall budgets. Pursuant to Section 59.60(12), Wisconsin Statutes, "No payment may be authorized or made and no obligation incurred against the county unless the county has

sufficient appropriations for payment. No payment may be made or obligation incurred against an appropriation unless the director first certifies that a sufficient unencumbered balance is or will be available in the appropriation to make the payment or to meet the obligation when it becomes due and payable. An obligation incurred and an authorization of payment in violation of this subsection is void. A county officer who knowingly violates this subsection is jointly and severely liable to the county for the full amount paid. A county employee who knowingly violates this subsection may be removed for cause."

ACTIVITY AND STATISTICAL SUMMARY

	2005 Actual	2006 Actual	2007 Budget	2008 Budget
Passengers:				
Enplaned	3,629,554	3,641,503	3,650,000	3,715,000
Deplaned	3,638,446	3,657,791	3,650,000	3,715,000
Total	7,268,000	7,299,294	7,300,000	7,430,000
Revenue Landing Weight (1,000 lbs)	5,991,599	5,701,137	5,940,000	5,800,000
Air Freight (1,000 lbs)	193,281	194,110	195,000	195,000
Aircraft Operations (Takeoffs and Landings)				
Commercial	193,779	179,001	195,000	195,000
Military	2,518	2,559	3,500	1,700
General	22,817	20,945	28,000	25,000
Timmerman	79,054	53,010	71,000	55,000
Total	298,168	255,515	297,500	276,700

DEPARTMENT OF TRANSPORTATION AND PUBLIC WORKS – TRANSPORTATION SERVICES

COUNTY EXECUTIVE
DTPW - DIRECTORS OFFICE
DTPW - TRANSPORTATION SERVICES
TRANSPORTATION PLANNING
TRANSPORTATION ENGINEERING
ADMINISTRATIVE & FISCAL SUPPORT
HIGHWAY ENGINEERING
BRIDGE ENGINEERING
TRAFFIC ENGINEERING
CONSTRUCTION ENGINEERING

DEPT: DEPARTMENT OF TRANSPORTATION AND PUBLIC WORKS – TRANSPORTATION SERVICES

UNIT NO. 5070

FUND: Internal Service - 0028

OPERATING AUTHORITY & PURPOSE

The Transportation Services Division of the Department of Transportation and Public Works (DTPW) is comprised of two section: Transportation Planning and Transportation Engineering.

The Transportation Engineering Section implements projects defined under County policy in accordance with the guidelines provided by grantor agencies and/or as prescribed by law. The projects are funded through state and/or federal grants, with local funds provided by the County, cities or villages and private developers.

The Transportation Planning Section represents Milwaukee County interests in pertinent safety and multimodal transportation planning, prepares related transportation plans, and aggressively seeks out, applies for and professionally manages State and Federal grant funds which reduce tax levy support for County transportation projects while maintaining and applying its technical capacity for competent project management. The Transportation Planning Section provides technical and professional expertise for multimodal and transit planning and coordination, grant preparation and development, as well as transit system development and oversight.

BUDGET SUMMARY

Account Summary	2006 Actual	2007 Budget	2008 Budget	2007/2008Change
Personal Services (w/o EFB)	$ 1,259,939	$ 1,321,639	$ 1,352,115	$ 30,476
Employee Fringe Benefits (EFB)	852,405	733,346	764,598	31,252
Services	34,240	36,080	31,142	(4,938)
Commodities	7,346	18,235	15,969	(2,266)
Other Charges	0	1,000	0	(1,000)
Debt & Depreciation	22,891	9,287	10,850	1,563
Capital Outlay	52,256	278,810	2,500	(276,310)
Capital Contra	(1,370)	0	(2,500)	(2,500)
County Service Charges	1,470,215	989,289	786,683	(202,606)
Abatements	(1,252,478)	(789,427)	(361,533)	427,894
Total Expenditures	$ 2,445,444	$ 2,598,259	$ 2,599,824	$ 1,565
Direct Revenue	131,065	80,600	85,400	4,800
State & Federal Revenue	46,040	250,920	13,000	(237,920)
Indirect Revenue	2,460,369	2,274,934	2,301,453	26,519
Total Revenue	$ 2,637,474	$ 2,606,454	$ 2,399,853	$ (206,601)
Direct Total Tax Levy	(192,030)	(8,195)	199,971	208,166

DEPT: DEPARTMENT OF TRANSPORTATION AND PUBLIC WORKS – TRANSPORTATION SERVICES

UNIT NO. 5070

FUND: Internal Service - 0028

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	**2006 Actual**	**2007 Budget**	**2008 Budget**	**2007/2008Change**
Central Service Allocation	$ 66,384	$ 38,270	$ 0	$ (38,270)
Courthouse Space Rental	156,504	136,020	0	(136,020)
Tech Support & Infrastructure	27,862	35,062	0	(35,062)
Distribution Services	640	589	0	(589)
Telecommunications	4,668	5,477	0	(5,477)
Record Center	2,198	654	0	(654)
Radio	0	0	0	0
Computer Charges	7,273	8,328	0	(8,328)
Applications Charges	24,113	21,418	0	(21,418)
Apps Charges - Network	0	0	0	0
Apps Charges - Mainframe	0	0	0	0
HRIS Allocation	5,474	5,538	0	(5,538)
Total Charges	$ 295,116	$ 251,356	$ 0	$ (251,356)
Direct Property Tax Levy	$ (192,030)	$ (8,195)	$ 199,971	$ 208,166
Total Property Tax Levy	$ 103,086	$ 243,161	$ 199,971	$ (43,190)

** In 2006 and 2007, these costs were included in other charging departmental and non-departmental budgets. They were reflected here to show the "total" amount of tax levy support for this Department. In 2008, these costs are budgeted within the receiving department to show the tax levy cost in the department.

PERSONNEL SUMMARY				
	2006 Actual	**2007 Budget**	**2008 Budget**	**2007/2008Change**
Personal Services (w/o EFB)	$ 1,259,939	$ 1,321,639	$ 1,352,115	$ 30,476
Employee Fringe Benefits (EFB)	$ 852,405	$ 733,346	$ 764,598	$ 31,252
Position Equivalent (Funded)*	20.4	17.8	17.7	(0.1)
% of Gross Wages Funded	99.0	100.0	100.0	0.0
Overtime (Dollars)**	$ 13,310	$ 43,516	$ 43,246	$ (270)
Overtime (Equivalent to Position)	0.2	0.7	0.6	(0.1)

* For 2006 Actuals, the Position Equivalent is the budgeted amount.
** Delineated for information. (Also included in personal services.)

PERSONNEL CHANGES				
Job Title/Classification	Action	Number of Positions/ Total FTE	Division	Cost of Positions (Excluding Social Security & Fringe)
None				
			TOTAL	$ 0

MISSION

The mission of Transportation Services is to cost-effectively plan, design and implement projects necessary to maintain and enhance the safety and efficiency of the County's highways, bridges, traffic control facilities and transit systems.

OBJECTIVES

- Operate within established budgets while maximizing the quality and timeliness of services provided.
- Maintain a safe and effective roadway, bridge, and traffic system for the traveling public.

- Ensure that projects and commitments to our customers and the public are delivered on time and within established costs.

- Continue process review of all areas of operations.

DEPARTMENT DESCRIPTION

The Transportation Services Division includes the two sections of: Transportation Planning and Transportation Engineering.

Transportation Planning

Transportation Planning provides multimodal transportation planning, development, grant administration and project and asset management and performs required duties as owner's representative in the County's mass transit development and coordination. Those duties include providing transit management oversight as required by the federal and state governments, providing transit grant application and administration, as well as transit planning and transit facility development.

Transportation Engineering is divided into the following functional areas:

Highway Engineering provides planning and design activities for highway capital improvement projects, County Highway Action Program projects and coordination of the Local Road Improvement Program projects.

Construction Management is responsible for field inspection, construction engineering, construction management, and contract administration of highway and transportation projects. Projects include, but are not limited to, intersection improvements and road and bridge rehabilitation or reconstruction.

Bridge Engineering provides planning, design and construction of new bridges and for the rehabilitation of existing County-owned bridges. This group, as mandated by state law, conducts biennial bridge inspections of all County-owned bridges and administers the Local Bridge Program for all municipalities' local bridges in Milwaukee County.

Traffic Engineering provides planning, design and implementation of projects needed to maintain and improve the safety, operational efficiency and functional integrity of the County's highway network, including projects in the Congestion Mitigation and Air Quality Program and Hazard Elimination Program.

BUDGET HIGHLIGHTS

- Personal Services expenditures without fringe benefits increase $30,476, from $1,321,639 to $1,352,115.

- Unabated crosscharges increase by $14,092. The increase of $14,000 is due to a cross charge from the Highway Maintenance Division for the implementation of a permit inspection program. Under this program, Highway Maintenance supervisory staff will assist in performing permit inspections on County Trunk Right of Ways, allowing more highly compensated Transportation Engineering staff to work on capital projects.

- Professional Service revenue increases $26,519, from $2,274,934 to $2,301,453, to reflect the recovery of increased direct labor and fringe benefit costs charged to bonded capital projects and serviced divisions.

- Revenue is approximately 81% of expenditures, which is 4% higher than 2007. Transportation Services performs duties that cannot be charged to capital projects or other agencies, requiring direct tax levy support. Duties that are tax levy funded include the investigation of constituent concerns on County trunk highways as well as various administrative functions within the Division.

- In 2008, Capital Outlays decrease in the amount of $276,310, from $278,810 to $2,500, reflecting the anticipated completion of the federally funded two-year Hazard Elimination Safety Project (HES). The HES project included a lighting retrofit of county traffic signals for greater visibility and improved energy efficiency. Federal grant revenue provided for this project is similarly discontinued in 2008, representing a grant revenue decrease of $250,920.

- State revenues of $13,000 are included for the administration of the Local Road Improvement Program (LRIP). These funds are received biennially in even numbered years.

- Revenue from permits is increased by $10,000, from $75,000 to $85,000.

- Expenditures of $15,370,850 are budgeted for capital improvements related to roadways and non-parkway bridges maintained by the County. This appropriation includes funding for construction related to bridge replacements. In addition, the appropriation provides for some construction related to rehabilitation along segments of roadways, to include West Hampton Avenue near the Waukesha County border, West Mill Rd. between North 91st Street and State Trunk Highway 45 and West Good Hope Rd. For further detail, refer to the 2008 Capital Improvements Budget.

- Funding for Other Post Employment Benefits (OPEB) Liability increases $33,808, from $136,000 in 2007 to $169,808 in 2008.

- Departments have the authority to fill unfunded positions provided they do not incur a salary deficit.

- ECP positions are not provided step increases or performance awards in 2008 as allowed in County Ordinance Section 17.265 (3).

- The abatement of Countywide crosscharges is discontinued in 2008. The tax levy previously held in the servicing department is redistributed to the recipient departments in an amount corresponding to the crosscharges. This results in a tax levy redistribution equal to the change in abatements. Due primarily to this change in methodology, direct tax levy for this department increased $208,166. The actual change in tax levy for this department from 2007 is a decrease of $43,190.

- All departments are required to operate within their expenditure appropriations and their overall budgets. Pursuant to Section 59.60(12), Wisconsin Statutes, "No payment may be authorized or made and no obligation incurred against the county unless the county has sufficient appropriations for payment. No payment may be made or obligation incurred against an appropriation unless the director first certifies that a sufficient unencumbered balance is or will be available in the appropriation to make the payment or to meet the obligation when it becomes due and payable. An obligation incurred and an authorization of payment in violation of this subsection is void. A county officer who knowingly violates this subsection is jointly and severely liable to the county for the full amount paid. A county employee who knowingly violates this subsection may be removed for cause."

DEPARTMENT OF TRANSPORTATION AND PUBLIC WORKS -
ARCHITECTURAL, ENGINEERING & ENVIRONMENTAL SERVICES DIVISION

COUNTY EXECUTIVE
DEPARTMENT OF TRANSPORTATION AND PUBLIC WORKS - DIRECTOR'S OFFICE
ARCHITECTURAL, ENGINEERING & ENVIRONMENTAL SERVICES
SUPPORT SERVICES
ARCHITECHTURAL SERVICES
CIVIL ENGINEERING & SITE DEVELOPMENT
AIRPORT ENGINEERING
ENVIRONMENTAL SERVICES - LAND CONSERVATION

DEPT: DEPARTMENT OF TRANSPORTATION AND PUBLIC WORKS – ARCHITECTURAL ENGINEERING AND ENVIRONMENTAL SERVICES **UNIT NO.** 5080

FUND: Internal Service - 0028

OPERATING AUTHORITY & PURPOSE

The Architectural, Engineering and Environmental Services Division of the Department of Transportation and Public Works (DPTW) provides a core competency of professional and technical services for Milwaukee County. The division is comprised of five sections: Architectural, Airport Engineering, Site Development Engineering, Environmental Services and Support Services. Through the Division employees' efforts and extended staff provided by consultants, these sections research, design, administer and implement a diverse combination of programs and projects.

BUDGET SUMMARY

Account Summary	2006 Actual	2007 Budget	2008 Budget	2007/2008 Change
Personal Services (w/o EFB)	$ 3,091,308	$ 3,007,722	$ 2,834,892	$ (172,830)
Employee Fringe Benefits (EFB)	2,192,303	1,948,982	1,958,800	9,818
Services	182,417	176,850	313,531	136,681
Commodities	45,624	40,733	51,249	10,516
Other Charges	21,730	50,000	50,000	0
Debt & Depreciation	46,432	22,000	23,807	1,807
Capital Outlay	449,787	512,864	261,364	(251,500)
Capital Contra	0	0	0	0
County Service Charges	1,641,135	2,152,581	2,248,875	96,294
Abatements	(1,527,378)	(1,857,328)	(1,637,563)	219,765
Total Expenditures	$ 6,143,358	$ 6,054,404	$ 6,104,955	$ 50,551
Direct Revenue	132,757	155,000	168,750	13,750
State & Federal Revenue	229,315	243,050	225,316	(17,734)
Indirect Revenue	5,255,421	5,573,978	4,896,340	(677,638)
Total Revenue	$ 5,617,493	$ 5,972,028	$ 5,290,406	$ (681,622)
Direct Total Tax Levy	525,865	82,376	814,549	732,173

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	**2006 Actual**	**2007 Budget**	**2008 Budget**	**2007/2008 Change**
Central Service Allocation	$ 80,562	$ 50,172	$ 0	$ (50,172)
Courthouse Space Rental	344,868	323,924	0	(323,924)
Tech Support & Infrastructure	65,073	109,680	0	(109,680)
Distribution Services	1,267	733	0	(733)
Telecommunications	10,778	16,099	0	(16,099)
Record Center	7,763	4,734	0	(4,734)
Radio	0	0	0	0
Computer Charges	16,970	30,865	0	(30,865)
Applications Charges	55,284	76,628	0	(76,628)
Apps Charges - Network	0	0	0	0
Apps Charges - Mainframe	0	0	0	0
HRIS Allocation	15,761	12,080	0	(12,080)
Total Charges	$ 598,325	$ 624,915	$ 0	$ (624,915)
Direct Property Tax Levy	$ 525,865	$ 82,376	$ 814,549	$ 732,173
Total Property Tax Levy	$ 1,124,190	$ 707,291	$ 814,549	$ 107,258

** In 2006 and 2007, these costs were included in other charging departmental and non-departmental budgets. They were reflected here to show the "total" amount of tax levy support for this Department. In 2008, these costs are budgeted within the receiving department to show the tax levy cost in the department.

PERSONNEL SUMMARY				
	2006 Actual	**2007 Budget**	**2008 Budget**	**2007/2008 Change**
Personal Services (w/o EFB)	$ 3,091,308	$ 3,007,722	$ 2,834,892	$ (172,830)
Employee Fringe Benefits (EFB)	$ 2,192,303	$ 1,948,982	$ 1,958,800	$ 9,818
Position Equivalent (Funded)*	48.9	40.9	40.2	(0.7)
% of Gross Wages Funded	96.0	100.0	96.8	(3.2)
Overtime (Dollars)**	$ 15,397	$ 0	$ 0	$ 0
Overtime (Equivalent to Position)	0.3	0.0	0.0	0.0

* For 2006 Actuals, the Position Equivalent is the budgeted amount.
** Delineated for information. (Also included in personal services.)

PERSONNEL CHANGES

Job Title/Classification	Action	Number of Positions/ Total FTE	Division	Cost of Positions (Excluding Social Security & Fringe)
Office Support Asst. 2 (Hrly)	Create	1/1.0	Architecht/Eng Services	$ 26,929
Clerical Asst. 1	Abolish	2/2.0	Architecht/Eng Services	0*
Records Center Tech (DPW)	Abolish	1/1.0	Architecht/Eng Services	0*
Facilities Assessment Analyst	Abolish	1/1.0	Architecht/Eng Services	0*
Contract Payment Analyst	Abolish	1/1.0	Architecht/Eng Services	0*
Specification Writer	Abolish	1/1.0	Architecht/Eng Services	0*
Architectural Designer	Abolish	1/1.0	Architecht/Eng Services	0*
Managing Engineer Design	Abolish	1/1.0	Architecht/Eng Services	(81,714)
Engineer	Unfund	1/1.0	Architecht/Eng Services	(68,111)
Engineering Tech	Fund	1/1.0	Architecht/Eng Services	61,003
Records Center Tech (DPW)	Fund	1/1.0	Architecht/Eng Services	38,292
Ex. Dir. 2 - Environ. & Engineer	Abolish	1/1.0	Architecht/Eng Services	(108,388)
Dir. Of Sustain. & Env. Svcs.	Create	1/1.0	Architecht/Eng Services	108,388
			TOTAL	$ (23,601)

*These positions were unfunded in 2007, so the abolishment in 2008 does not have a net fiscal effect.

ORGANIZATIONAL COST SUMMARY

DIVISION		2006 Actual	2007 Budget	2008 Budget	2007/2008 Change
Architectural / Engineering Services	Expenditure	$ 6,139,324	$ 6,171,039	$ 5,918,136	$ (252,903)
	Abatement	(1,039,466)	(1,243,954)	(713,126)	530,828
	Revenue	5,434,845	5,546,858	4,904,356	(642,502)
	Tax Levy	$ (334,987)	$ (619,773)	$ 300,654	$ 920,427
Environment / Energy	Expenditure	$ 1,531,418	$ 1,740,693	$ 1,824,382	$ 83,689
	Abatement	(487,914)	(613,374)	(924,437)	(311,063)
	Revenue	182,651	425,170	386,050	(39,120)
	Tax Levy	$ 860,853	$ 702,149	$ 513,895	$ (188,254)

MISSION

The mission of Architectural, Engineering and Environmental Services is to provide technical services to plan, design, construct, manage, operate and preserve Milwaukee County's natural resources and public facilities.

OBJECTIVES

- Operate within established budgets while maximizing the quality and timeliness of services provided.
- Implement Guaranteed Energy Savings Performance Contracting (GESPC) and other provisions of the Green Print resolution adopted by the County Board in 2007.
- Publicize successful projects and initiatives in APWA and other trade newsletter articles.
- Increase accountability for contract change orders.
- Commence Countywide Sanitary Sewer Monitoring and Maintenance Program implementation within the AE&ES operating budget and explore a transition to jurisdictional departments as program progresses.
- Initiate the Countywide Stormwater Management NR-216 Permit Administration

within the AE&ES operating budget and explore transition to jurisdictional departments as program progresses.

- Establish a standard overhead rate acceptable to the Department of Administrative Services which is competitive with the private sector while maximizing the revenue collection for the Division.

DEPARTMENT DESCRIPTION

Architectural, Engineering and Environmental Services provides a core competency of professional and technical services for Milwaukee County. The Architectural, Engineering and Environmental Services Division is comprised of the Architectural Services Section, Civil Engineering/Site Development Section, Airport Engineering Section, Environmental Services Section, and Support Services Section.

Architectural, Engineering and Environmental Services is comprised of the following sections:

1. The ***Architectural Services Section*** provides technical services in building maintenance, remodeling, additions and new construction for all County departments. Specific tasks performed include project program and budget development, cost estimating, formation of the design team; including consultants, design development, development of bid documents, procurement and evaluation of competitive bids; contract award, project management, verification of installation quality and final acceptance of completed construction.

2. The ***Airport Engineering Section*** provides planning, design and construction management services for all major maintenance and passenger facility charge projects at General Mitchell International and Lawrence J. Timmerman Airports. In addition, this section coordinates planning and administration of projects with State and Federal agencies, and those sponsored by the airlines and other Airport tenants.

3. The ***Civil Engineering and Site Development Section*** provides civil engineering and land surveying services on public works projects for County departments. Projects include parking lots, roadways, grading, land improvements, water resources and underground utilities. Specific services include project management utilizing the DTPW cost and scheduling system, in-house design staff and professional services consultants, design, preparation of drawings, technical specifications and bidding documents, administration of the competitive bidding process, engineering feasibility studies, needs assessment and programming for existing and proposed facilities, certified survey maps, site surveys and construction staging.

4. The ***Environmental Services Section*** provides technical and managerial services concerning environmental issues of all County departments. Environmental issues include stormwater management, hazardous substance control (asbestos, lead, PCBs, mercury, etc.), underground storage tanks, landfills, air quality, recycling, solid wastes, water quality, brownfields, pesticides/herbicides and environmental due diligence for property acquisition/disposal.

5. The ***Support Services Section*** provides County facilities records management, County facilities assessment, administration of the DTPW cost and scheduling system used for project management and administration of a Geographic Information System (GIS) and the Milwaukee County Automated Mapping and Land Information System (MCAMLIS). Services include development and maintenance the County property assets inventory, including land, utilities, roads, bridges, buildings and facilities; management of asset records archive; development and quality assurance and control of all architectural and project record drawings and system/equipment inventory of County buildings; condition assessment of all County facilities used for the development of a five-year major maintenance and capital improvement plan.

BUDGET HIGHLIGHTS

- Personal Services expenditures without fringe benefits decrease $172,830, from $3,007,722 to $2,834,892.

- The 2008 Budget includes the following position actions for the Architectural, Engineering and Environmental Services Division:
  - Abolish 2.0 FTE Clerical Assistant 1 positions, abolish 1.0 FTE Record Center Technician position, abolish 1.0 FTE position of Facilities Assessment Analyst, abolish 1.0 FTE Contract Payment Analyst position, abolish 1.0 FTE Specification Writer position, abolish 1.0 FTE Managing Engineer Design position, abolish 1.0 FTE Architectural Designer position.
  - Unfund 1.0 FTE position of Engineer.
  - Fund 1.0 FTE position of Engineering Tech and fund 1.0 position of Record Center Tech (DPW).
  - Create 1.0 FTE Office Support Assistant 2 (Hourly).
  - The above position actions result in an salary, social security and active fringe benefit savings of $68,994.

- The abolishment of 1.0 FTE Ex. Dir 2 – Director of Energy & Environmental Services will be replaced with the creation of 1.0 FTE of Director of Sustainability and Environmental Services. The new position will be responsible for the management of current environmental services work performed by the Division as well as new Green Print initiatives for the purpose of improved environmental sustainability throughout the County. The budgeted salary, social security, and active fringe benefit cost of this position is $143,411.

- 1.0 FTE position of Construction Coordinator and 1.0 FTE position of Architectural Designer were unfunded in 2007 and remain unfunded in 2008.

- Abolished positions in 2008, excluding 1.0 FTE of Managing Engineer Design and 1.0 FTE of Ex. Dir 2 – Director of Energy & Environmental Services, were previously unfunded in 2007. All abolished and unfunded positions in the Division are currently vacant.

- Funding for Other Post Employment Benefits (OPEB) liability increases $759 from $455,600 in 2007 to $456,359 in 2008.

- Indirect Revenue decreases $677,638, from $5,573,978 to $4,896,340. The Division's source of Indirect Revenue represents billable staff time devoted to capital projects and capitalized major maintenance projects. The decrease in Indirect Revenue primarily reflects a reduced level of capital project work performed by the Division in 2008. The reduction in billable revenue is offset by an increase in levy.

- The Wisconsin Department of Natural Resources/Department of Agriculture, Trade and Consumer Protection-Land Conservation Program grant is budgeted at $105,000, an increase of $20,000 over 2007. This grant is used to offset the cost of salaries in the Environmental/Energy Section.

- In 2008, AE&ES receives $225,316 in revenue for Milwaukee County Automated Mapping and Land Information System (MCAMLIS) project management. The project administration includes conceptual development of individual projects, development of project specifications, writing contracts, preparation of invoices to draw down funds as expended, payment of subcontractors, record keeping and general maintenance of MCAMLIS data holding. In addition, this effort will merge the County's internal GIS functions with MCAMLIS. The MCAMLIS project is managed in accordance with Milwaukee County procurement and contracting policies and ordinances. MCAMLIS provides County government, municipal governments within the County and private citizens with improved access to mapping and land information.

- The 2008 Budget provides $125,000 in contractual service dollars for the purpose of stormwater permit compliance project work. As stipulated by the Wisconsin Department of Natural Resources (WDNR), Milwaukee County is required to meet various conditions mandated by the WDNR's NR-216 Stormwater Permit Compliance Schedule, which include the submission of various environmental monitoring procedures and the implementation of a program to reduce total suspended solids from entering waterways.

- The contractual service appropriations for the building inventory and assessment program is eliminated in 2008 for a tax levy savings of $150,000. The program has two phases that run concurrently: phase one is the digitization of the building plans and building systems inventory; phase two is the assessment of each building system and the equipment discovered during phase one investigation. In 2008, phase one work will continue using Division staff and will concentrate on the remaining Parks Department buildings in addition to Fleet Maintenance and the Public Museum.

- Departments have the authority to fill unfunded positions provided they do not incur a salary deficit.

- ECP positions are not provided step increases or performance awards in 2008 as allowed in County Ordinance Section 17.265 (3).

- The abatement of Countywide crosscharges is discontinued in 2008. The tax levy previously held in the servicing department is redistributed to the recipient departments in an amount corresponding to the crosscharges. This results in a tax levy redistribution equal to the change in abatements. Due primarily to this change in methodology, direct tax levy for this department increased $732,173. The actual change in tax levy for this department from 2007 is an increase of $107,258.

- All departments are required to operate within their expenditure appropriations and their overall budgets. Pursuant to Section 59.60(12), Wisconsin Statutes, "No payment may be authorized or made and no obligation incurred against the county unless the county has sufficient appropriations for payment. No payment may be made or obligation incurred against an appropriation unless the director first certifies that a sufficient unencumbered balance is or will be available in the appropriation to make the payment or to meet the obligation when it becomes due and payable. An obligation incurred and an authorization of payment in violation of this subsection is void. A county officer who knowingly violates this subsection is jointly and severely liable to the county for the full amount paid. A county employee who knowingly violates this subsection may be removed for cause.

DEPARTMENT OF TRANSPORTATION AND PUBLIC WORKS
HIGHWAY MAINTENANCE

COUNTY EXECUTIVE
DEPARTMENT OF TRANSPORTATION AND PUBLIC WORKS - DIRECTOR'S OFFICE
HIGHWAY MAINTENANCE
MANAGER OF THE HIGHWAY MAINTENANCE DIVISION
HIGHWAY MAINTENANCE STAE HIGHWAY/COUNTY TRUNK HIGHWAY
BRIDGE PAINTING & SIGN MAINTENANCE
ELECTRICAL MAINTENANCE
HIGHWAY ADMINISTRATION & FISCAL SUPPORT

ADOPTED 2008 BUDGET

DEPT: DEPARTMENT OF TRANSPORTATION AND PUBLIC WORKS – HIGHWAY MAINTENANCE

UNIT NO. 5100
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

The Highway Maintenance section of the Department of Transportation and Public Works maintains all County trunk highways, parkways, State trunk highways and expressways. It is responsible for maintaining vacant freeway lands and the North Shore right-of-way.

BUDGET SUMMARY				
Account Summary	**2006 Actual**	**2007 Budget**	**2008 Budget**	**2007/2008 Change**
Personal Services (w/o EFB)	$ 5,135,677	$ 5,528,390	$ 5,847,828	$ 319,438
Employee Fringe Benefits (EFB)	2,855,137	4,386,767	4,306,557	(80,210)
Services	276,727	390,550	319,050	(71,500)
Commodities	482,142	1,455,181	1,507,801	52,620
Other Charges	0	0	0	0
Debt & Depreciation	0	0	0	0
Capital Outlay	31,272	23,100	23,100	0
Capital Contra	0	0	0	0
County Service Charges	6,913,581	5,312,723	5,282,886	(29,837)
Abatements	(1,889,975)	(596,679)	(169,354)	427,325
Total Expenditures	$ 13,804,561	$ 16,500,032	$ 17,117,868	$ 617,836
Direct Revenue	44,722	25,940	26,800	860
State & Federal Revenue	14,292,749	15,701,775	16,084,580	382,805
Indirect Revenue	0	0	0	0
Total Revenue	$ 14,337,471	$ 15,727,715	$ 16,111,380	$ 383,665
Direct Total Tax Levy	(532,910)	772,317	1,006,488	234,171

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	**2006 Actual**	**2007 Budget**	**2008 Budget**	**2007/2008 Change**
Central Service Allocation	$ 168,304	$ 163,859	$ 0	$ (163,859)
Courthouse Space Rental	0	0	0	0
Tech Support & Infrastructure	27,850	40,269	0	(40,269)
Distribution Services	5	8	0	(8)
Telecommunications	2,865	8,342	0	(8,342)
Record Center	0	0	0	0
Radio	148,996	137,065	0	(137,065)
Computer Charges	7,273	10,288	0	(10,288)
Applications Charges	34,022	28,272	0	(28,272)
Apps Charges - Network	0	0	0	0
Apps Charges - Mainframe	0	0	0	0
HRIS Allocation	29,545	33,722	0	(33,722)
Total Charges	$ 418,860	$ 421,825	$ 0	$ (421,825)
Direct Property Tax Levy	$ (532,910)	$ 772,317	$ 1,006,488	$ 234,171
Total Property Tax Levy	$ (114,050)	$ 1,194,142	$ 1,006,488	$ (187,654)

** In 2006 and 2007, these costs were included in other charging departmental and non-departmental budgets. They were reflected here to show the "total" amount of tax levy support for this Department. In 2008, these costs are budgeted within the receiving department to show the tax levy cost in the department.

DEPT: DEPARTMENT OF TRANSPORTATION AND PUBLIC WORKS – HIGHWAY MAINTENANCE

UNIT NO. 5100
FUND: General - 0001

PERSONNEL SUMMARY				
	2006 Actual	**2007 Budget**	**2008 Budget**	**2007/2008 Change**
Personal Services (w/o EFB)	$ 5,135,677	$ 5,528,390	$ 5,847,828	$ 319,438
Employee Fringe Benefits (EFB)	$ 2,855,137	$ 4,386,767	$ 4,306,557	$ (80,210)
Position Equivalent (Funded)*	117.9	114.2	112.1	(2.2)
% of Gross Wages Funded	85.6	100.0	100.0	0.0
Overtime (Dollars)**	$ 370,066	$ 250,520	$ 250,805	$ 285
Overtime (Equivalent to Position)	8.5	5.6	5.2	(0.4)

* For 2006 Actuals, the Position Equivalent is the budgeted amount.
** Delineated for information. (Also included in personal services.)

PERSONNEL CHANGES				
Job Title/Classification	Action	Number of Positions/ Total FTE	Division	Cost of Positions (Excluding Social Security & Fringe)
Painter Bldgs	Abolish	1/1.0	Highway Maintenance	$ 0*
Highway Maintenance Wkr 3	Unfund	5/5.0	Highway Maintenance	0*
Highway Maintenance Wkr 3	Fund	4/4.0	Highway Maintenance	187,292
Highway Operations Manager	Unfund	1/1.0	Highway Maintenance	0*
			TOTAL	$ 187,292

*These positions were unfunded in 2007 so there is no fiscal effect in 2008.

MISSION

Highway Maintenance will maintain County trunk highways and parkways in a manner that will provide citizens of the County with a safe, usable roadway system at a level of service acceptable to a majority of its citizens and at the lowest possible cost.

OBJECTIVES

- Operate within established budgets while maximizing the quality and timeliness of services provided.
- Maintain a safe and effective roadway system for the traveling public.
- Strive to modernize and improve methods used in winter operations.
- Promote cross-training to make better use of resources.
- Implement enhanced technology to better deliver services.

DEPARTMENT DESCRIPTION

The ***State Highway Maintenance Unit*** provides general and winter maintenance on the expressways and State trunk highways within Milwaukee County. The State reimbursement for this program is based on actual labor, including incidental labor costs, machinery allowances as specified in the current State Highway Maintenance Manual's actual cost provision, and material purchases authorized by the State Department of Transportation. State Highway Maintenance program costs are 100% offset by State reimbursement revenue.

The ***County Highway Maintenance Unit*** provides general and winter maintenance on the Milwaukee County Highway system and parkways. This includes pavement repair and resurfacing, shoulder maintenance, vegetation control, safety appurtenances, road drainage, litter pickup, bridge maintenance, ice and snow control, traffic signal maintenance, highway signing and pavement marking.

BUDGET HIGHLIGHTS

- Personal Services expenditures without fringe benefits increase $319,438, from $5,528,390 to $5,847,828.

- The Highway Maintenance Division budget includes the following position actions: unfund 1.0 FTE vacant Highway Operations Manager position; abolish 1.0 FTE vacant Building Painter position; unfund 5.0 FTE vacant Highway Maintenance Worker 3 positions; and fund 4.0 FTE vacant Highway Maintenance Worker 3 positions for a salary, social security and active fringe benefit cost of $279,387. Unfunded positions in 2008 were previously unfunded in 2007.

- Roadway materials are increased $81,800, from $630,000 to $711,800 in 2008.

STATE HIGHWAY MAINTENANCE

- The State reimburses the Highway Division for 100 percent of eligible costs associated with the State Trunk Highways (STH) and the freeway system. For 2008, reimbursement revenue from the State will cover 77.3 percent of the Central Services Allocation and other overhead costs. This revenue is increased $527,016.

COUNTY HIGHWAY MAINTENANCE

- General Transportation Aids for 2008 are budgeted at $2,547,189, a decrease of $208,096 from 2007, reflecting the anticipated allocation from the Wisconsin Department of Transportation (WISDOT).

- Funding of $23,100 is provided for one set of winches for confined space safety ($4,400), one Toughbook lap-top ($5,600), building maintenance ($8,000) and salt conveyor maintenance equipment ($5,100).

- Departments have the authority to fill unfunded positions provided they do not incur a salary deficit.

- ECP positions are not provided step increases or performance awards in 2008 as allowed in County Ordinance Section 17.265 (3).

- The abatement of Countywide crosscharges is discontinued in 2008. The tax levy previously held in the servicing department is redistributed to the recipient departments in an amount corresponding to the crosscharges. This results in a tax levy redistribution equal to the change in abatements. Due primarily to this change in methodology, direct tax levy for this department increased $234,171. The actual change in tax levy for this department from 2007 is a decrease of $187,654.

- All departments are required to operate within their expenditure appropriations and their overall budgets. Pursuant to Section 59.60(12), Wisconsin Statutes, "No payment may be authorized or made and no obligation incurred against the county unless the county has sufficient appropriations for payment. No payment may be made or obligation incurred against an appropriation unless the director first certifies that a sufficient unencumbered balance is or will be available in the appropriation to make the payment or to meet the obligation when it becomes due and payable. An obligation incurred and an authorization of payment in violation of this subsection is void. A county officer who knowingly violates this subsection is jointly and severely liable to the county for the full amount paid. A county employee who knowingly violates this subsection may be removed for cause."

ACTIVITY AND STATISTICAL SUMMARY			
	2006 Actual	2007* Budget	2008 Budget
HIGHWAY MAINTENANCE PROGRAM			
Lane Miles (Maintenance)			
County Trunk Highways	342.96	342.96	342.96
State Trunk Highways	633.80	633.80	633.80
Expressways	1,134.67	1,134.67	1,134.67
County Parkways	120.00	120.00	120.00
Total	2,231.43	2,231.43	2,231.43
Acres (Grass Mowing)			
County Trunk Highways	665.41	665.41	665.41
State Trunk Highways	781.51	781.51	781.51
Expressways	1,875.87	1,875.87	1,875.87
Total	3,322.79	3,322.79	3,322.79

* The Wisconsin Department of Transportation revamped their Level of Service model (LOS) statewide by measuring the number of lane miles to be maintained. Updating their LOS model resulted in a gain of 640.51 miles over the 2006 budgeted miles.

DEPARTMENT OF TRANSPORTATION AND PUBLIC WORKS
FLEET MANAGEMENT

COUNTY EXECUTIVE
DEPARTMENT OF TRANSPORTATION AND PUBLIC WORKS - DIRECTOR'S OFFICE
FLEET MANAGEMENT
FLEET ADMINISTRATIVE SUPPORT
EQUIPMENT REPAIRS
INVENTORY MANAGEMENT
EQUIPMENT PROCUREMENT & COORDINATION

DEPT: DEPARTMENT OF TRANSPORTATION AND PUBLIC WORKS – FLEET MANAGEMENT

UNIT NO. 5300

FUND: Internal Service - 0030

OPERATING AUTHORITY & PURPOSE

The Fleet Management Division of the Department of Transportation and Public Works (DTPW) provides a broad array of services to the County and its customers, including vehicle replacement programs; developing vehicle specifications; managing the County's fuel system; assigning vehicles and equipment to users based on needs and requirements; coordinating vehicle and equipment disposal through periodic auctions; managing and maintaining all automotive equipment owned by the County; authorizing and acquiring all vehicles and equipment in the Fleet Equipment Acquisition Capital Budget. Fleet Management manages and maintains all automotive equipment owned by the County.

BUDGET SUMMARY

Account Summary	2006 Actual	2007 Budget	2008 Budget	2007/2008 Change
Personal Services (w/o EFB)	$ 2,594,322	$ 2,687,704	$ 2,589,437	$ (98,267)
Employee Fringe Benefits (EFB)	1,741,467	2,366,196	2,386,082	19,886
Services	688,712	845,934	797,951	(47,983)
Commodities	2,571,812	1,285,959	1,283,478	(2,481)
Other Charges	0	0	0	0
Debt & Depreciation	2,329,560	2,176,776	2,262,519	85,743
Capital Outlay	35,087	39,500	40,320	820
Capital Contra	(31,795)	(32,500)	(34,420)	(1,920)
County Service Charges	1,522,515	1,411,646	1,484,667	73,021
Abatements	(568,764)	(486,954)	(332,613)	154,341
Total Expenditures	$ 10,882,916	$ 10,294,261	$ 10,477,421	$ 183,160
Direct Revenue	235,978	48,300	230,456	182,156
State & Federal Revenue	18,972	17,700	17,700	0
Indirect Revenue	11,228,526	10,296,505	10,229,265	(67,240)
Total Revenue	$ 11,483,476	$ 10,362,505	$ 10,477,421	$ 114,916
Direct Total Tax Levy	(600,560)	(68,244)	0	68,244

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	**2006 Actual**	**2007 Budget**	**2008 Budget**	**2007/2008 Change**
Central Service Allocation	$ 211,741	$ 225,030	$ 0	$ (225,030)
Courthouse Space Rental	0	0	0	0
Tech Support & Infrastructure	63,167	71,930	0	(71,930)
Distribution Services	0	0	0	0
Telecommunications	3,895	3,640	0	(3,640)
Record Center	0	0	0	0
Radio	0	0	0	0
Computer Charges	42,658	18,127	0	(18,127)
Applications Charges	78,996	48,587	0	(48,587)
Apps Charges - Network	0	0	0	0
Apps Charges - Mainframe	0	0	0	0
HRIS Allocation	15,953	15,494	0	(15,494)
Total Charges	$ 416,410	$ 382,808	$ 0	$ (382,808)
Direct Property Tax Levy	$ (600,560)	$ (68,244)	$ 0	$ 68,244
Total Property Tax Levy	$ (184,150)	$ 314,564	$ 0	$ (314,564)

** In 2006 and 2007, these costs were included in other charging departmental and non-departmental budgets. They were reflected here to show the "total" amount of tax levy support for this Department. In 2008, these costs are budgeted within the receiving department to show the tax levy cost in the department.

PERSONNEL SUMMARY				
	2006 Actual	**2007 Budget**	**2008 Budget**	**2007/2008 Change**
Personal Services (w/o EFB)	$ 2,594,322	$ 2,687,704	$ 2,589,437	$ (98,267)
Employee Fringe Benefits (EFB)	$ 1,741,467	$ 2,366,196	$ 2,386,082	$ 19,886
Position Equivalent (Funded)*	63.6	57.5	53.1	(4.4)
% of Gross Wages Funded	96.0	96.0	97.0	1.0
Overtime (Dollars)**	$ 46,497	$ 126,432	$ 70,967	$ (55,465)
Overtime (Equivalent to Position)	1.1	3.0	1.3	(1.7)

* For 2006 Actuals, the Position Equivalent is the budgeted amount.
** Delineated for information. (Also included in personal services.)

PERSONNEL CHANGES				
Job Title/Classification	Action	Number of Positions/ Total FTE	Division	Cost of Positions (Excluding Social Security & Fringe)
Administrative Asst (NR)	Abolish	1/1.0	Fleet Management	$ 0*
Auto & Equip Service Tech (DOT)	Unfund	1/1.0	Fleet Management	(46,373)
Auto & Equipment Attendant	Unfund	1/1.0	Fleet Management	0*
Fleet Maintenance Worker	Abolish	1/1.0	Fleet Management	0*
Ironworker - DPW	Abolish	1/1.0	Fleet Management	0*
Exec. Director 2 - Fleet Mgmt.	Unfund	1/1.0	Fleet Management	(95,099)
Auto & Equip Srv Tech In Chg	Unfund	1/1.0	Fleet Management	(44,671)
			TOTAL	$ (186,143)

* These positions were unfunded in 2007, so the abolishment in 2008 does not have a net fiscal effect.

MISSION

Fleet Management will provide prompt, competitive, quality services to its customers and will effectively manage all County vehicles and equipment through a diversified workforce of skilled, experienced and professional employees.

OBJECTIVES

- Operate within established budgets while maximizing the quality and timeliness of services provided.
- The Fleet Management Division will strive to provide prompt, competitive, quality services to its customers and to effectively manage all County vehicles and equipment through a diversified workforce of skilled, experienced and professional employees.
- Provide training in current automotive technology for all mechanics to ensure that Fleet technicians keep pace with manufacturers' changes to vehicle operating requirements.
- Provide technical and management training for selected auto & equipment supervisors and office staff.

BUDGET HIGHLIGHTS

- Personal Services without fringe benefits decrease $98,267, from $2,687,704 to $2,589,437.
- For 2008, Fleet Management has the following position actions: abolish 1.0 FTE position of Administrative Assistant (NR), unfund 1.0 FTE Auto & Equipment Service Tech (DOT) position, unfund 1.0 FTE of Auto & Equipment Attendant position, abolish 1.0 FTE Fleet Maintenance Worker position, abolish 1.0 FTE Ironworker – DPW position, unfund 1.0 position of Auto & Equipment Service Tech In Charge position, and unfund 1.0 FTE Executive Director 2 – Director of Fleet position for a total salary, social security and active fringe benefit savings of $264,116. Of the above positions, only the position of Auto & Equipment Attendant is currently filled. The remaining abolished or unfunded positions are currently vacant. All position abolishments were previously unfunded in 2007.
- Funding for Other Post Employment Benefits (OPEB) Liability increases $281,472, from $312,800 in 2007 to $594,272 in 2008.
- In 2008, a direct charge in the amount of $290,000 is budgeted for service provided to vehicles damaged either through accidents or misuse. These charges have not previously been budgeted. This initiative is intended to allow departments to identify what they spend on accidents, abuse or misuse.
- For 2008, funding for motor vehicle parts increases $38,085, from $1,162,154 to $1,200,239.
- Depreciation for Fleet equipment increases $85,743, from $ 1,857,198 to $1,942,941.
- Bond interest decreases $3,065, from $336,725 to $333,660, resulting from the re-financing of bond funding used for vehicle acquisitions and a reduction in new units purchased.
- Budgeted revenue from the sale of fixed assets associated with the Fleet auto auction increases $175,656, from $25,000 to $200,656. This adjustment is intended to bring budgeted revenue closer to actual experience.
- In 2007, Replacement Fleet equipment is budgeted in the Capital Improvements Budget. Replacement equipment is budgeted for the Sheriff's Department, Parks and other County Departments. All departments receiving replacement equipment will be required to turn in their used equipment unless, as required, the department has obtained County Board approval to retain the old vehicles. This will keep Fleet Management's total equipment count at the approved total. Any costs associated with the repair and maintenance of vehicles retained will be the sole responsibility of the using department. (See 2008 Capital Budget for further detail).

- Departments have the authority to fill unfunded positions provided they do not incur a salary deficit.

- ECP positions are not provided step increases or performance awards in 2008 as allowed in County Ordinance Section 17.265 (3).

- The abatement of Countywide crosscharges is discontinued in 2008. The tax levy previously held in the servicing department is redistributed to the recipient departments in an amount corresponding to the crosscharges. This results in a tax levy redistribution equal to the change in abatements. Due primarily to this change in methodology, direct tax levy for this department increased $68,244. The actual change in tax levy for this department from 2007 is a decrease of $314,564.

- All departments are required to operate within their expenditure appropriations and their overall budgets. Pursuant to Section 59.60(12), Wisconsin Statutes, "No payment may be authorized or made and no obligation incurred against the county unless the county has sufficient appropriations for payment. No payment may be made or obligation incurred against an appropriation unless the director first certifies that a sufficient unencumbered balance is or will be available in the appropriation to make the payment or to meet the obligation when it becomes due and payable. An obligation incurred and an authorization of payment in violation of this subsection is void. A county officer who knowingly violates this subsection is jointly and severely liable to the county for the full amount paid. A county employee who knowingly violates this subsection may be removed for cause."

FUEL PRICING AND PURCHASES

		2005 Actual	2006 Actual	2007 Budget	2008 Budget
Lead Free -	Gallons	436,496	420,012	12,978	10,305
	Average Price	$2.07	$2.41	$2.69	$3.00
	Purchase	$902,116	$1,013,925	$34,911	$30,915
Diesel #2 -	Gallons	311,205	273,238	3,966	3,149
	Average Price	$1.22	$1.50	$2.69	$3.00
	Purchase	$648,806	$655,766	$10,669	$9,447
Diesel #1 -	Gallons	63,562	43,985		
	Average Price	$1.39	$1.55		
	Purchase	$132,693	$108,425		
Propane	Gallons	1,402	278		
	Average Price	$1.05	$1.17		
	Purchase	$1,696	$445		
Total Gallons Used Per Year		812,665	737,513	16,944	13,454
Total Fuel Dollars Purchased Per Year		$1,685,311	$1,778,561	$45,580	$40,362
Less: Fuel Parks Department		($230,159)	($210,380)		
Less: Fuel Non Fleet Equipment &		($169,564)	($232,879)		
Net Fuel for Fleet Equipment		$1,285,588	$1,335,302	$45,580	$40,362

Starting with 2007, costs of fuel and infrastructure have been moved into individual departments. The history of total fuel purchases is reflected in the above table. Fuel for 2008 is again budgeted in the individual using departments. Fleet Management recommends that the fuel price per gallon be budgeted at $ 3.00 for 2008.

The fuel prices in the table above are inclusive of Federal and State Taxes, which is included in the purchase price of fuel. Fleet subsequently is reimbursed by the State for fuel used in off road equipment.

ACTIVITY AND STATISTICAL SUMMARY

	2006 Budget	2006 Actual	2007 Budget	2008 Budget
Highway Patrol (Miles)	2,083,000	2,176,228	2,220,000	2,220,000
Other Cars (Miles)	892,000	926,172	915,000	926,000
Trucks (Miles)	2,935,000	2,680,521	2,550,000	2,680,000
Motorcycles (Miles)	20,000	215	20,000	0
Fire Trucks (Miles)	7,000	8,776	7,000	8,800
Other Equipment (Miles)	38,800	66,603	40,000	65,000
Total (Miles)	5,975,800	5,858,515	5,752,000	5,899,800

MILWAUKEE COUNTY TRANSIT/PARATRANSIT SYSTEM

DEPT: MILWAUKEE COUNTY TRANSIT/PARATRANSIT SYSTEM **UNIT NO.** 5600
FUND: Enterprise - 0083

OPERATING AUTHORITY & PURPOSE

The Department of Transportation & Public Works provides public transit services through the Milwaukee County Transit System. Direct management and operation of the transit system, including paratransit services, is provided by Milwaukee Transport Services, Inc. (MTS), a private nonprofit corporation under contract to the County. The corporation uses transit facilities and equipment owned and provided by Milwaukee County.

Paratransit operations include the provision of demand responsive transportation and orientation to transportation services. These services provide a complement to the fixed-route services of MCTS and are available to those who are Americans with Disabilities Act (ADA) Paratransit eligible.

The Transportation Planning Division of the Department of Transportation & Public Works provides County oversight as well as conducts various transit related studies, and prepares and administers federal and state transit grants. Division personnel also facilitate the acquisition of capital equipment, and provide design and construction services for capital facilities.

BUDGET SUMMARY

Account Summary	2006 Actual	2007 Budget	2008 Budget	2007/2008Change
Personal Services (w/o EFB)	$ 0	$ 0	$ 0	$ 0
Employee Fringe Benefits (EFB)	0	0	0	0
Services	543,790	436,204	434,204	(2,000)
Commodities	486,533	490,000	490,000	0
Transit Operations	128,208,127	132,714,898	136,084,896	3,369,998
Other Charges	21,388,693	21,358,859	24,376,642	3,017,783
Capital Outlay	491,734	576,596	540,396	(36,200)
County Service Charges	2,329,304	1,829,667	1,846,358	16,691
Abatements	(323,957)	(175,550)	(12,024)	163,526
Total Expenditures	$ 153,124,224	$ 157,230,674	$ 163,760,472	$ 6,529,798
State & Federal Revenue	79,124,259	82,596,381	87,719,762	5,123,381
Other Direct Revenue	3,861,654	1,313,421	3,303,730	1,990,309
Transit Revenue	50,143,665	52,161,308	50,565,522	(1,595,786)
Total Revenue	$ 133,129,578	$ 136,071,110	$ 141,589,014	$ 5,517,904
Direct Total Tax Levy	19,994,646	21,159,564	22,171,458	1,011,894

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	**2006 Actual**	**2007 Budget**	**2008 Budget**	**2007/2008Change**
Central Service Allocation	$ 268,657	$ 125,024	$ 0	$ (125,024)
Courthouse Space Rental	0	0	0	0
Tech Support & Infrastructure	0	0	0	0
Distribution Services	0	0	0	0
Telecommunications	0	0	0	0
Record Center	0	0	0	0
Radio	42,931	38,502	0	(38,502)
Computer Charges	0	0	0	0
Applications Charges	0	0	0	0
Apps Charges - Network	0	0	0	0
Apps Charges - Mainframe	0	0	0	0
HRIS Allocation	0	0	0	0
Total Charges	$ 311,588	$ 163,526	$ 0	$ (163,526)
Direct Property Tax Levy	$ 19,994,643	$ 21,159,564	$ 22,171,458	$ 1,011,894
Total Property Tax Levy	$ 20,306,231	$ 21,323,090	$ 22,171,458	$ 848,368

** In 2006 and 2007, these costs were included in other charging departmental and non-departmental budgets. They were reflected here to show the "total" amount of tax levy support for this Department. In 2008, these costs are budgeted within the receiving department to show the tax levy cost in the department.

MISSION

The Milwaukee County Transit/Paratransit System exists to provide reliable, convenient and safe public transportation services that efficiently and effectively meet the varied travel needs of the community and contribute to its quality of life.

OBJECTIVES

- Operate within established budgets while maximizing the quality and timeliness of services provided.
- Work with service providers to ensure that high quality paratransit service is provided cost effectively while meeting the needs of individuals with disabilities.
- Improve delivery of information to customers and reduce costs via implementation of a new voice response system (IVS/VRU) in the telephone information center.
- Provide a safe and dependable transit system for the traveling public.
- Implement cost control measures while working with executive and legislative bodies toward improved fiscal sustainability.

DEPARTMENT DESCRIPTION

The ***Transit Operations Program*** includes all activities necessary for the efficient, day-to-day management and operation of the Milwaukee County Transit System, and the related Transit Plus paratransit service by Milwaukee Transport Services, Inc., a private nonprofit corporation under contract with Milwaukee County. The corporation employs a work force totaling approximately 1,100 employees.

The ***Transit Policy and Capital Acquisition*** program is staffed by four positions in the Transportation Planning Division and is responsible for studies related to transit planning, oversight of the replacement and acquisition of transit capital assets, and providing design and construction services for capital facilities. In addition, this division develops and submits grant applications and administers all approved state and federal grants.

Transit Operations

- The 2008 Adopted Budget includes route modifications and segment eliminations to reduce operating costs and service duplications. Route changes are as follows:

- o Route 53 segment east of Kinnickinnic Avenue is eliminated.
- o Routes 11, 14, 19, and 20 are reorganized. Service is eliminated entirely on Route 11 from Water Street to 47th Street. Route 31 service is moved from Washington Blvd. to Vliet Street between 47th and 60th Streets.
- o Routes 12 and 80 are reorganized. Route 80 service on the Locust/Hopkins Branch is eliminated. The Route 12 Hampton Ave. Branch becomes a branch of Route 80.

- The 2008 Adopted Budget provides changes to transit fares as follows:

2008 Transit Fares			
	2007	2008	Change
Adult Cash Fare	1.75	2.00	0.25
Half Fare Cash Fare	0.85	1.00	0.15
Half Fare Ticket Book	8.50	10.00	1.50
Premium Cash Fare	2.25	2.75	0.50
Premium Ticket Book	21.00	22.00	1.00

- In 2008, the following fares remain at the 2007 level: Adult Weekly Pass $16.00; Adult Ticket Book $16.00; Student Special Weekly Pass $15.00; UPASS $41.00; Commuter Value Pass $177.00; and Paratransit Cash Fare $3.25.

- The MATC student government and administration has committed to working toward the passage of UPASS equal to the amount charged for UWM and Marquette. The UPASS will cover student fares for the current Milwaukee County based locations. If the UPASS initiative is passed by June 30, 2008, a study group consisting of MCTS staff, MATC staff, the MATC student government and Ozaukee County officials will be formed to discuss the feasibility of expanding transit service to the MATC North Campus.

- In 2008, overall expenditures for the Transit/Paratransit Division are budgeted to increase $6,529,798, from $157,230,674 to $163,760,472, while revenues are budgeted to increase $5,517,904, from $136,071,110 to $141,589,014.

- Overall fixed route bus hours are projected to decrease 5.6% and bus passenger revenues are projected to decrease $1,595,786 due to proposed service adjustments.

- Overall productivity for paratransit van service is projected to be 2.02 rides per hour in 2008.

- Based on anticipated increases for paratransit operator costs and an increasing amount of paratransit van ridership, the average cost per paratransit ride is projected to increase to $21.32 in 2008.

- This budget assumes that MCTS will continue to receive full reimbursement for Title XIX trips provided by paratransit.

- Budgeted 2008 state operating assistance is $63,785,000, an increase of $4,678,000 (7.9%) compared to the 2007 budget. In recognition of additional transit aid for the Tier 1-A transit systems in the State Budget, an additional $3.2 million of revenue is included in the Transit/Paratransit section of the adopted budget.

- State specialized transportation assistance is budgeted to increase $35,972 (2.5%) to $1,477,000.

- Federal formula funds used for transit operations (capitalized maintenance) will be $18,700,000, an increase of $400,000 compared to the 2007 budget.

- Federal cost of contracting funds (FTA formula funds) in the amount of $1,750,000 will be used for paratransit operations, an increase of $100,000 over 2007.

- The Department of Audit is directed to conduct an audit of transit system fare payment and data collection systems as they relate to revenues collected, as well as passenger, rate setting and route information used in making management decisions and policy recommendations.

- The abatement of Countywide crosscharges is discontinued in 2008. The tax levy previously held in the servicing department is redistributed to the recipient departments in an amount corresponding to the crosscharges. This results in a tax levy redistribution equal to the change in abatements. Due primarily to this change in

methodology, direct tax levy for this department increased $1,011,894. The actual change in tax levy for this department from 2007 is an increase of $848,368.

ACTIVITY & STATISTICAL SUMMARY

	2006 Actual	2007 Budget	2008 Budget
Buses Assigned	483	483	483
Buses Operated	431	423	394
Bus Miles	18,934,841	18,955,787	17,903,359
Bus Hours	1,419,603	1,419,571	13,393,612
Revenue Passengers	46,627,247	47,690,640	41,714,875
Cost per Mile	$ 6.56	$ 6.97	$ 7.51
Cost per Revenue Passenger	$ 2.67	$ 2.84	$ 3.22
Revenue per revenue passenger	$ 0.88	$ 0.94	$ 1.04
Farebox Recovery Ratio	32.23%	32.60%	32.40%
Transit Plus Van trips/Hour	1.98	2.03	2.02
Transit Plus Ridership	1,032,970	1,026,320	1,076,751

DEPARTMENT OF TRANSPORTATION AND PUBLIC WORKS
FACILITIES MANAGEMENT

COUNTY EXECUTIVE
DEPARTMENT OF TRANSPORTATION AND PUBLIC WORKS - DIRECTOR'S OFFICE
FACILITIES MANAGEMENT
HOUSEKEEPING & MAINTENANCE
SKILLED TRADES
SECURITY
FACILITIES ADMINISTRATION

DEPT: DEPARTMENT OF TRANSPORTATION AND PUBLIC WORKS – FACILITIES MANAGEMENT

UNIT NO. 5700

FUND: Internal Service Fund - 0031

OPERATING AUTHORITY & PURPOSE

The Facilities Management section of the Department of Transportation and Public Works (DTPW) provides property management, tenant services and maintenance, housekeeping, security and skilled trades services to various private entities and County departments. Facilities Management is the steward of such County owned properties as the Courthouse Complex (Courthouse, Safety Building, Criminal Justice Facility, St. Anthony's, 6th & State Parking Area and the surface lot located at the former Annex site), County Grounds buildings (Child Adolescent Treatment Center (CATC) and Children's Court), City Campus, Muirdale Building, Eschweiler Buildings and the electric, sanitary water & sewer and storm systems on the County Grounds.

BUDGET SUMMARY

Account Summary	2006 Actual	2007 Budget	2008 Budget	2007/2008 Change
Personal Services (w/o EFB)	$ 7,448,296	$ 6,917,827	$ 8,036,324	$ 1,118,497
Employee Fringe Benefits (EFB)	5,518,516	8,482,501	7,129,765	(1,352,736)
Services	6,438,704	5,521,730	5,865,618	343,888
Commodities	734,534	659,691	760,050	100,359
Other Charges	1,182,377	1,231,862	1,285,639	53,777
Debt & Depreciation	3,898,538	2,555,200	2,410,179	(145,021)
Capital Outlay	927,824	800,000	600,000	(200,000)
Capital Contra	(292,305)	0	0	0
County Service Charges	16,621,011	16,413,972	16,476,252	62,280
Abatements	(14,634,134)	(14,399,792)	(14,122,375)	277,417
Total Expenditures	$ 27,843,361	$ 28,182,991	$ 28,441,452	$ 258,461
Direct Revenue	4,562,398	5,390,679	5,560,605	169,926
State & Federal Revenue	0	0	0	0
Indirect Revenue	5,436,086	5,393,608	21,881,716	16,488,108
Total Revenue	$ 9,998,484	$ 10,784,287	$ 27,442,321	$ 16,658,034
Direct Total Tax Levy	17,844,877	17,398,704	999,131	(16,399,573)

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	**2006 Actual**	**2007 Budget**	**2008 Budget**	**2007/2008 Change**
Central Service Allocation	$ 308,271	$ 274,754	$ 0	$ (274,754)
Courthouse Space Rental	0	0	0	0
Tech Support & Infrastructure	38,449	42,411	0	(42,411)
Distribution Services	115	44	0	(44)
Telecommunications	32,486	24,184	0	(24,184)
Record Center	0	0	0	0
Radio	246,643	211,977	0	(211,977)
Computer Charges	9,091	9,308	0	(9,308)
Applications Charges	31,207	36,329	0	(36,329)
Apps Charges - Network	0	0	0	0
Apps Charges - Mainframe	0	0	0	0
HRIS Allocation	67,196	32,226	0	(32,226)
Total Charges	$ 733,457	$ 631,233	$ 0	$ (631,233)
Direct Property Tax Levy	$ 17,844,877	$ 17,398,704	$ 999,131	$ (16,399,573)
Total Property Tax Levy	$ 18,578,334	$ 18,029,937	$ 999,131	$ (17,030,806)

** In 2006 and 2007, these costs were included in other charging departmental and non-departmental budgets. They were reflected here to show the "total" amount of tax levy support for this Department. In 2008, these costs are budgeted within the receiving department to show the tax levy cost in the department.

PERSONNEL SUMMARY				
	2006 Actual	**2007 Budget**	**2008 Budget**	**2007/2008 Change**
Personal Services (w/o EFB)	$ 7,448,296	$ 6,917,827	$ 8,036,324	$ 1,118,497
Employee Fringe Benefits (EFB)	$ 5,518,516	$ 8,482,501	$ 7,129,765	$ (1,352,736)
Position Equivalent (Funded)*	172.0	148.9	159.2	10.3
% of Gross Wages Funded	96.0	75.2	95.3	20.1
Overtime (Dollars)**	$ 292,219	$ 67,045	$ 67,057	$ 12
Overtime (Equivalent to Position)	6.1	1.4	1.5	0.0

* For 2006 Actuals, the Position Equivalent is the budgeted amount.
** Delineated for information. (Also included in personal services.)

PERSONNEL CHANGES				
Job Title/Classification	Action	Number of Positions/ Total FTE	Division	Cost of Positions (Excluding Social Security & Fringe)
Facility Wkr IV	Unfund	9/9.0	Housekeeping	(349,803)
Facility Wkr IV	Abolish	5/5.0	Housekeeping	(194,335)
Facility Wkr IV (HRLY)	Create	10/5.0	Housekeeping	150,800
Painter Bldgs	Unfund	2/2.0	Trades	(105,878)
Electrical Mech (DOT)	Unfund	1/1.0	Trades	(59,634)
Stone Mason	Unfund	1/1.0	Trades	(63,326)
Plumber	Unfund	1/1.0	Trades	(64,936)
Facility Wkr Secr (HRLY)	Unfund	5/5.0	Trades	(152,830)
Facility Wkr Secr	Unfund	4/4.0	Security	(122,260)
			TOTAL	$ (962,202)

MISSION

To provide services focused on asset management and the preservation of County owned property, and to ensure that all County owned buildings are clean, safe, user-friendly, and meet the needs of all tenants, employees and the general public.

OBJECTIVES

- Operate within established budgets while maximizing the quality and timeliness of services provided.
- Facilities Management will strive to maintain core services currently provided to its end-users.
- Facilities Management will continue to expand and enhance the use of technology within the Division in order to improve efficiency, communications and responsiveness.
- Facilities Management will continue to look for ways to deliver its services that create savings through energy conservation initiatives.

DEPARTMENT DESCRIPTION

DTPW – Facilities Management provides services and performs functions in two areas: maintenance operations and property management.

The Maintenance Operations Unit is responsible for approximately 3.7 million square feet of building space and associated grounds and mechanical systems for all facilities under the stewardship of Facilities Management. The functions include daily custodial and repair services, grounds care and snow removal, provision of centralized electrical, mechanical and engineering services, security operations, and maintenance of the various utility distribution systems.

The Management Services Unit is responsible for property management and lease administration functions for Facilities Management. Unit functions include management of land and building leases for the Courthouse, Criminal Justice Facility, Safety Building, St. Anthony's, City Campus, Children's Court Center and Child & Adolescent Treatment Center (CATC). In addition, this unit acts as a liaison between the County and major tenants, such as the Milwaukee Regional Medical Center (MRMC) and We Energies.

Facilities Management is responsible for operating all buildings on a 24/7 basis, especially County facilities (i.e. Criminal Justice Facility, Community Corrections, Children's Court and CATC) that have service activity on a constant basis.

BUDGET HIGHLIGHTS

- Personal Services expenditures without fringe benefits increase $1,118,497, from $6,917,827 to $8,036,324, primarily due to the restoration of funding for Security and Housekeeping positions.

- Facilities Management's budget includes the following position actions related to vacant positions: unfund 9.0 FTE Facility Worker IV positions, abolish 5.0 FTE Facility Worker IV positions and replace with the creation of 5.0 FTE Facility Worker IV (Hourly) positions, unfund 2.0 FTE Painter Buildings positions, unfund 1.0 FTE Electrical Mechanic DOT position, unfund 1.0 FTE Stone Mason position, unfund 1.0 FTE Plumber position, unfund 5.0 FTE Facility Worker Security (Hourly) positions and unfund 4.0 FTE Facility Worker Security positions for a total salary, social security and active fringe benefit savings $1,469,149.

- The 2008 Budget restores funding for 16.0 FTE Facility Worker IV housekeeping positions and 6.5 FTE Facility Worker Security positions that were unfunded or partially funded in the 2007 Budget for an additional salary, social security and active fringe benefit cost of $991,673.

- Contractual Services increase by $343,888, from $5,521,730 to $5,865,618, primarily due to projected increases for utility costs associated with heat, steam, and electricity expenditures.

- In 2008, the Facilities Management Division will participate in the implementation of a Guaranteed Energy Savings Performance Contract (GESPC) pilot project to improve the County's energy efficiency and promote environmental sustainability. As part of the pilot, the Division will work with an approved vendor to retrofit light fixtures throughout the Courthouse Complex in order to reduce electricity consumption and realize utility cost savings. The budgeted cost of the Facilities Management GESPC project is $200,000, offset by a reduction in equal amount to the Facilities 2008 budget request for electricity. This cost represents the approximate amount of debt service that will be paid in 2008 on a loan for the new fixtures and equipment.

- Commodities increase in the amount of $100,359 for the restoration of housekeeping supplies partially funded in the 2007 Adopted Budget.

- Capital Outlay is reduced by $200,000, from $800,000 to $600,000, to offset the cost of restoring funding for previously unfunded positions.

- Other Charges increase $53,777, from $1,231,862 to $1,285,639, to reflect the estimated increase from the City of Wauwatosa for Fire Protection on the County Grounds.

- Parking revenues decrease $131,087, from $662,516 in 2007 to $531,429 in 2008. The reduction reflects a technical correction from the 2007 Adopted Budget. The revenue sources are represented by the following lots:
  - Annex Surface lot of $87,896 ($80/month).
  - 6th & State monthly parking of $136,364 ($75/month).
  - 6th & State Daily Parking of $26,515 (35 slots at $4/day for 200 days).
  - 6th & State Special Event Parking of $122,471.
  - Museum lot of $30,909 ($75/month),
  - Code 10 Garage, Medical Examiner area and the St. Anthony's dock area of $19,318 ($80/month).
  - MacArthur Square parking of $107,955 ($90/month). The MacArthur Square parking is directly offset with an expense of $107,955, which Milwaukee County pays the City of Milwaukee to rent the stalls.

- Facilities Management is responsible for the oversight of the Milwaukee County Grounds including: reviews and approvals for current and future grounds development, oversight of the electric, water and sanitary sewer systems, contractor monitoring, and the management of the storm water basins.

- Departments have the authority to fill unfunded positions provided they do not incur a salary deficit.

- ECP positions are not provided step increases or performance awards in 2008 as allowed in County Ordinance Section 17.265 (3).

- The abatement of Countywide crosscharges is discontinued in 2008. The tax levy previously held in the servicing department is redistributed to the recipient departments in an amount corresponding to the crosscharges. This results in a tax levy redistribution equal to the change in abatements. Due primarily to this change in methodology, tax levy for the Facilities Management Division is reduced by $16,399,573, from $17,398,583 to $999,010. Revenue for facility space rental in the amount of $16,523,098 is provided to offset the tax levy reduction. Total tax levy support for Facilities services Countywide decreases $507,708 over 2007 to total $17,522,229.

- All departments are required to operate within their expenditure appropriations and their overall budgets. Pursuant to Section 59.60(12), Wisconsin Statutes, "No payment may be authorized or made and no obligation incurred against the county unless the county has sufficient appropriations for payment. No payment may be made or obligation incurred against an appropriation unless the director first certifies that a sufficient unencumbered balance is or will be available in the appropriation to make the payment or to meet the obligation when it becomes due and payable. An obligation incurred and an authorization of payment in violation of this subsection is void. A county officer who knowingly violates this subsection is jointly and severely liable to the county for the full amount paid. A county employee who knowingly violates this subsection may be removed for cause."

ACTIVITY AND STATISTICAL SUMMARY

	2006 Actual	2007 Budget	2008 Budget
Work Orders Logged on System*	20,000	35,400*	30,000*
Time and Materials Orders - Facilities Related	66	100	100
Time and Materials Orders - Non-Facilities Related	40	50	50

*Includes Building Trades and Maintenance Work Orders

DEPARTMENT OF TRANSPORTATION AND PUBLIC WORKS
DIRECTOR'S OFFICE

COUNTY EXECUTIVE
DEPARTMENT OF TRANSPORTATION AND PUBLIC WORKS
DIRECTOR'S OFFICE - ADMINISTRATION
FISCAL ADMINISTRATION/ ACCOUNTING
HUMAN RESOURCES

ADOPTED 2008 BUDGET

DEPT: DEPARTMENT OF TRANSPORTATION AND PUBLIC WORKS – DIRECTOR'S OFFICE

UNIT NO. 5800
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

The Director's Office is charged with the general management of the Department of Transportation and Public Works (DTPW).

The DTPW - Director's Office provides supportive services to the DTPW divisions through oversight, coordination and technical assistance..

BUDGET SUMMARY				
Account Summary	**2006 Actual**	**2007 Budget**	**2008 Budget**	**2007/2008Change**
Personal Services (w/o EFB)	$ 211,430	$ 321,349	$ 264,302	$ (57,047)
Employee Fringe Benefits (EFB)	194,096	149,410	159,521	10,111
Services	5,633	21,035	12,461	(8,574)
Commodities	7,806	11,000	8,250	(2,750)
Other Charges	297	3,000	1,000	(2,000)
Debt & Depreciation	0	0	0	0
Capital Outlay	0	0	0	0
Capital Contra	0	0	0	0
County Service Charges	306,537	443,199	422,604	(20,595)
Abatements	(680,072)	(742,689)	(522,500)	220,189
Total Expenditures	$ 45,727	$ 206,304	$ 345,638	$ 139,334
Direct Revenue	179,668	187,920	203,652	15,732
State & Federal Revenue	0	0	0	0
Indirect Revenue	0	0	0	0
Total Revenue	$ 179,668	$ 187,920	$ 203,652	$ 15,732
Direct Total Tax Levy	(133,941)	18,384	141,986	123,602

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	**2006 Actual**	**2007 Budget**	**2008 Budget**	**2007/2008Change**
Central Service Allocation	$ 66,833	$ 124,342	$ 0	$ (124,342)
Courthouse Space Rental	12,540	45,363	0	(45,363)
Tech Support & Infrastructure	27,876	25,111	0	(25,111)
Distribution Services	116	131	0	(131)
Telecommunications	19	0	0	0
Record Center	464	181	0	(181)
Radio	0	0	0	0
Computer Charges	10,303	6,369	0	(6,369)
Applications Charges	25,336	17,511	0	(17,511)
Apps Charges - Network	0	0	0	0
Apps Charges - Mainframe	0	0	0	0
HRIS Allocation	2,125	1,181	0	(1,181)
Total Charges	$ 145,612	$ 220,189	$ 0	$ (220,189)
Direct Property Tax Levy	$ (133,941)	$ 18,384	$ 141,986	$ 123,602
Total Property Tax Levy	$ 11,671	$ 238,573	$ 141,986	$ (96,587)

** In 2006 and 2007, these costs were included in other charging departmental and non-departmental budgets. They were reflected here to show the "total" amount of tax levy support for this Department. In 2008, these costs are budgeted within the receiving department to show the tax levy cost in the department.

PERSONNEL SUMMARY				
	2006 Actual	**2007 Budget**	**2008 Budget**	**2007/2008Change**
Personal Services (w/o EFB)	$ 211,430	$ 321,349	$ 264,302	$ (57,047)
Employee Fringe Benefits (EFB)	$ 194,096	$ 149,410	$ 159,521	$ 10,111
Position Equivalent (Funded)*	46.9	3.9	3.3	(0.6)
% of Gross Wages Funded	97.7	100.0	84.1	(15.9)
Overtime (Dollars)**	$ 439	$ 0	$ 0	$ 0
Overtime (Equivalent to Position)	0.0	0.0	0.0	0.0

* For 2006 Actuals, the Position Equivalent is the budgeted amount.
** Delineated for information. (Also included in personal services.)

PERSONNEL CHANGES				
Job Title/Classification	Action	Number of Positions/ Total FTE	Division	Cost of Positions (Excluding Social Security & Fringe)
Clerical Assistant I	Abolish	1/1.0	DTPW - Director's Office	0*
			TOTAL	$ 0

*This position was unfunded in 2007, so the abolishment in 2008 does not have a net fiscal effect.

MISSION

The mission of the DTPW - Director's Office is to provide essential supportive services to DTPW divisions through oversight, coordination and technical assistance.

OBJECTIVES

- Strive to maintain all core services provided by all of the divisions within the Department of Transportation and Public Works.
- Continue to expand and enhance the use of technology throughout the department in order to improve efficiency and responsiveness.
- Continue to look for ways to deliver services that create savings through energy conservation initiatives.
- Ensure that projects and commitments to our customers and the public are delivered on time and within established cost.
- Look for ways to expand and create new opportunities to increase and/or secure new revenue sources within all areas of operations.
- Continue to review and assess how, when, and why things are done and look for process improvements to eliminate duplication, create efficiencies, and maximize resources.
- Ensure all divisions develop and work towards written policies and procedure manuals, succession planning, and cross training for all critical positions.
- Ensure that all divisions operate within their established budgets while maximizing the quality and timeliness of services provided.

DEPARTMENT DESCRIPTION

The DTPW – Director's Office is responsible for the management of the Department of Transportation and Public Works administrative functions, including establishment and implementation of Department policies and procedures, personnel administration, accounting, safety and training, and general public information services. Human resources and budgeting functions will continue to be provided for the department through the Department of Administrative Services – Fiscal Affairs and Human Resources Divisions. The function of security operations was transferred to Facilities Management in 2006.

BUDGET HIGHLIGHTS

- Personal Services without fringe benefits decrease $57,047, from $321,349 to $264,302.

- The currently vacant position of Clerical Assistant I, which was previously unfunded in 2007, is abolished in the 2008 Budget.

- The Director's Office budget reflects a 2008 department initiative to review and implement staffing efficiencies throughout the Department of Transportation and Public Works. A salary reduction of approximately $50,000 is budgeted in the Director's Office for projected vacancy and turnover resulting from this initiative.

- The Department of Administrative Service (DAS) will continue to provide the following positions to the DTPW – Director's Office: 1.0 FTE position of Fiscal Administrator, 1.0 FTE position of Human Resources Coordinator, and 1.0 FTE position of Management Assistant (Human Resources). The cost of the Fiscal Administrator and Human Resources Coordinator positions are reflected as a cross-charge to the division.

- Departments have the authority to fill unfunded positions provided they do not incur a salary deficit.

- ECP positions are not provided step increases or performance awards in 2008 as allowed in County Ordinance Section 17.265 (3).

- The abatement of Countywide crosscharges is discontinued in 2008. The tax levy previously held in the servicing department is redistributed to the recipient departments in an amount corresponding to the crosscharges. This results in a tax levy redistribution equal to the change in abatements. Due primarily to this change in methodology, direct tax levy for this department increased $123,602. The actual change in tax levy for this department from 2007 is a decrease of $96,587.

- All departments are required to operate within their expenditure appropriations and their overall budgets. Pursuant to Section 59.60(12), Wisconsin Statutes, "No payment may be authorized or made and no obligation incurred against the county unless the county has sufficient appropriations for payment. No payment may be made or obligation incurred against an appropriation unless the director first certifies that a sufficient unencumbered balance is or will be available in the appropriation to make the payment or to meet the obligation when it becomes due and payable. An obligation incurred and an authorization of payment in violation of this subsection is void. A county officer who knowingly violates this subsection is jointly and severely liable to the county for the full amount paid. A county employee who knowingly violates this subsection may be removed for cause."

DEPARTMENT OF HEALTH AND HUMAN SERVICES –
BEHAVIORAL HEALTH DIVISION

COUNTY EXECUTIVE
DEPARTMENT OF HEALTH AND HUMAN SERVICES DIRECTOR
BEHAVIORAL HEALTH DIVISION ADMINISTRATOR
ADULT COMMUNITY SERVICES
*COMMUNITY EDUCATION/ PREVENTION
*CONTRACT DEVELOPMENT/ MONITORING
*CONSUMER SATISFACTION TEAM
*COP ADMINISTRATION
*SERVICE ACCESS UNIT
*GRANT DEVELOPMENT
*DAY TREATMENT
*COMMUNITY SUPPORT PROGRAM
*TARGETED CASE MANAGEMENT
*COMMUNITY RESIDENTIAL
*HOMELESS OUTREACH
*PSYCHO-SOCIAL REHABILITATION
*DROP-IN CENTERS
*REPRESENTATIVE PAYEESHIPS
*EMPLOYMENT SERVICES
*OUTPATIENT TREATMENT
*COURT INTERVENTION
*FORENSIC EVALUATION/ TREATMENT SERVICES
ADULT CRISIS & ACUTE INPATIENT SERVICES
*PCS
*MOBILE CRISIS TEAMS
*CWIC
*CRISIS LINE
*CRISIS OBSERVATION AREA
*CRISIS RESPITE
*GERIATRIC MOBILE TEAM
*A-TEAM (AODA SERVICES)
*ACUTE INPATIENT (ADULT & CHILD)
NURSING HOME SERVICES
*REHABILITATION CENTERS
- HILLTOP (MR/DD)
-CENTRAL
CHILD & ADOLESCENT COMMUNITY SERVICES
*MOBILE URGENT TREATMENT TEAM
*WRAPAROUND MILWAUKEE
*SAFE NOW
*PROVIDER NETWORK
*JUVENILE CORRECTIONS PILOT
CLINICAL DISCIPLINES
*NURSING SERVICES
*PSYCHOLOGY SERVICES
*REHABILITATIVE SERVICES
*SOCIAL WORK SERVICES
*MEDICAL SERVICES
*LEGAL SERVICES
*PHARMACY
*CLINICAL DIETARY CONSULTATION
HUMAN RESOURCE DEVELOPMENT
*HUMAN RESOURCES
*HUMAN RESURCES- NURSING
*CLINICAL RISK MANAGEMENT
*EDUCATIONAL SERVICES
*OFFICE OF CONSUMER AFFAIRS
*PROGRAM EVALUATION
*AFFIRMATIVE ACTION
*CULTURAL DIVERSITY/ COMPETENCE
*UTILIZATION MANAGEMENT
-INFECTION CONTROL
*ORGANIZATIONAL DEVLEOPMENT
FISCAL & BUDGET SERVICES
*BUDGET DEVELOPMENT/MONITORING
*SYSTEMS UNIT
- FISCAL PLANNING
-MIS MANAGEMENT
*INPATIENT UNIT:
-PATIENT BILLING/ACCOUNTS
-ADMISSIONS
*MEDICAL RECORDS
*COMMUNITY SERVICES UNIT:
-FISCAL CONTRACT MANAGEMENT
-FISCAL TA TO DIRECT SERVICE PROVIDERS
*MH/AODA MANAGED CARE
SUPPORT/ENVIRONMENTAL SERVICES
*ENGINEERING & ENVIRONMENTAL SERVICES
*SECURITY
*DIETARY
*PURCHASING/ACCOUNTS PAYABLE
*INTERNAL INFORMATION & COMMUNICATION SERVICES
*PROFESSIONAL SERVICE CONTRACTS
*CAPITAL BUDGET GENERATION & MONITORING
*STOREROOM/CENTRAL SUPPLY
*PARKING
*COUNTY CREDIT CARD CORDINATION

DEPT: DEPARTMENT OF HEALTH AND HUMAN SERVICES – BEHAVIORAL HEALTH DIVISION

UNIT NO. 6300
FUND: General - 0077

OPERATING AUTHORITY & PURPOSE

Pursuant to Sections 46.03(1), 46.21, 51.08, 51.35, 51.42 and 51.437 of the Wisconsin Statutes, the Milwaukee County Department of Health and Human Services-Behavioral Health Division provides care and treatment of persons with disorders related to alcohol and substance abuse and developmentally, emotionally and mentally ill adults, children and adolescents through contracts with community agencies, outpatient care, day treatment services and inpatient care. Services include intensive short-term treatment, as well as extended care of persons with serious mental illness. Acute hospital admissions are initiated by voluntary application or through legal detention methods such as court commitment. The Adult and Child Inpatient Services require Title-XIX certification and appropriate State licensing to capture Title-XIX and other third-party reimbursement. The extended care portions of this agency require Federal certification as a Skilled Nursing Facility and Facility for the Developmentally Disabled, allowing for State reimbursement. Day treatment is offered to patients who have progressed to the stage where inpatient hospitalization is no longer indicated, but who require more intensive treatment than is available in an outpatient facility. The Community Services Branch provides both mental health and AODA services through contracts with community service providers or at community clinics. Programs are managed by the Behavioral Health Division Administrator under the jurisdiction of the Director of the Department of Health and Human Services, the Combined Community Services Board, the County Executive and the Milwaukee County Board of Supervisors.

BUDGET SUMMARY

Account Summary	2006 Actual	2007 Budget	2008 Budget	2007/2008 Change
Personal Services (w/o EFB)	$ 44,921,839	$ 43,495,918	$ 46,749,011	$ 3,253,093
Employee Fringe Benefits (EFB)	28,266,272	31,969,136	29,662,735	(2,306,401)
Services	8,967,060	8,457,728	9,157,622	699,894
Commodities	7,706,666	6,774,456	7,461,072	686,616
Other Charges	75,752,660	76,133,427	71,676,569	(4,456,858)
Debt & Depreciation	1,609,110	0	0	0
Capital Outlay	138,318	163,295	237,500	74,205
Capital Contra	(252,116)	0	0	0
County Service Charges	36,945,113	37,634,451	39,292,726	1,658,275
Abatements	(32,989,608)	(34,565,349)	(33,069,579)	1,495,770
Total Expenditures	$ 171,065,314	$ 170,063,062	$ 171,167,656	$ 1,104,594
Direct Revenue	52,517,903	65,616,704	55,704,025	(9,912,679)
State & Federal Revenue	69,134,968	65,332,359	60,681,757	(4,650,602)
Indirect Revenue	10,356,269	343,750	10,201,323	9,857,573
Total Revenue	$ 132,009,140	$ 131,292,813	$ 126,587,105	$ (4,705,708)
Direct Total Tax Levy	39,056,174	38,770,249	44,580,551	5,810,302

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	**2006 Actual**	**2007 Budget**	**2008 Budget**	**2007/2008 Change**
Central Service Allocation	$ 1,410,748	$ 1,390,167	$ 0	$ (1,390,167)
Courthouse Space Rental	0	0	0	0
Tech Support & Infrastructure	577,859	785,985	0	(785,985)
Distribution Services	5,919	6,954	0	(6,954)
Telecommunications	134,554	127,895	0	(127,895)
Record Center	9,326	6,089	0	(6,089)
Radio	15,153	13,860	0	(13,860)
Computer Charges	115,156	124,915	0	(124,915)
Applications Charges	541,800	597,823	0	(597,823)
Apps Charges - Network	0	0	0	0
Apps Charges - Mainframe	0	0	0	0
HRIS Allocation	307,192	262,276	0	(262,276)
Total Charges	$ 3,117,707	$ 3,315,964	$ 0	$ (3,315,964)
Direct Property Tax Levy	$ 39,056,174	$ 38,770,249	$ 44,580,551	$ 5,810,302
Total Property Tax Levy	$ 42,173,881	$ 42,086,213	$ 44,580,551	$ 2,494,338

** In 2006 and 2007, these costs were included in other charging departmental and non-departmental budgets. They were reflected here to show the "total" amount of tax levy support for this Department. In 2008, these costs are budgeted within the receiving department to show the tax levy cost in the department.

PERSONNEL SUMMARY				
	2006 Actual	**2007 Budget**	**2008 Budget**	**2007/2008 Change**
Personal Services (w/o EFB)	$ 44,921,839	$ 43,495,918	$ 46,749,011	$ 3,253,093
Employee Fringe Benefits (EFB)	$ 28,266,272	$ 31,969,136	$ 29,662,735	$ (2,306,401)
Position Equivalent (Funded)*	877.3	886.8	890.9	4.1
% of Gross Wages Funded	97.1	94.7	93.2	(1.6)
Overtime (Dollars)**	$ 4,021,861	$ 2,398,704	$ 2,776,793	$ 378,089
Overtime (Equivalent to Position)	90.8	53.9	51.4	(2.5)

* For 2006 Actuals, the Position Equivalent is the budgeted amount.

** Delineated for information. (Also included in personal services.)

PERSONNEL CHANGES

Job Title/Classification	Action	Number of Positions/ Total FTE	Division	Cost of Positions (Excluding Social Security & Fringe)
Clinical Nurse Specialist	Abolish	1/1.0	Acute Adult	$ (61,213)
Clinic Safety/Risk Mgmt Nurse	Abolish	1/1.0	Acute Adult	(65,203)
Research Coordinator	Abolish	1/1.0	Administration	(50,128)
Clerical Assistant 2	Abolish	1/1.0	AODA - ATR	(36,550)
Quality Assurance Coordinator	Abolish	1/1.0	AODA - ATR	(54,964)
Quality Assurance Specialist	Unfund	1/1.0	AODA - ATR	(42,887)
Admin Coordinator (BH)	Abolish	1/1.0	AODA - TANF	(58,313)
Integrated Service Coordinator	Unfund	1/1.0	AODA - SAIL	(77,170)
Nursing Assistant MH Pool	Create	7/7.0	Acute Adult	299,999
Office Support Assistant 2	Abolish	1/1.0	Wraparound	(33,134)
Staff Psychiatrist	Create	1/1.0	Psychiatric Crisis	163,081
Unit Clerk	Create	1/1.0	Psychiatric Crisis	31,289
Registered Nurse 1	Create	4/4.0	Psychiatric Crisis	230,292
Nurse Practicioner	Create	1/0.5	Psychiatric Crisis	36,562
Human Service Worker	Create	3/2.6	Psychiatric Crisis	127,668
Clinical Psych 3	Create	1/1.0	Psychiatric Crisis	73,111
OCC Therapist 2	Create	1/1.0	Psychiatric Crisis	51,781
Housing Program Manager (BHD)	Transfer-Out	1/1.0	Special Needs Housing	(66,889)
Housing & ComDev CD Spec ND	Transfer-Out	1/1.0	Special Needs Housing	(63,039)
Asst Housing Prog Coord SN	Transfer-Out	1/1.0	Special Needs Housing	(55,530)
Housing Program Assistant SN	Transfer-Out	4/4.0	Special Needs Housing	(186,924)
Secretary	Transfer-Out	1/1.0	Special Needs Housing	(39,456)
Clerical Assistant 1	Abolish	1/1.0	Wraparound	(34,212)
Case Assesment Specialist CATC	Abolish	2/2.0	Wraparound	(88,278)
			TOTAL	$ (107)

ORGANIZATIONAL COST SUMMARY					
DIVISION		2006 Actual	2007 Budget	2008 Budget	2007/2008 Change
Management / Support Services	Expenditure	$ 33,272,693	$ 34,246,311	$ 34,696,038	$ 449,727
	Abatement	(32,139,391)	(33,481,700)	(33,068,791)	412,909
	Revenue	674,148	903,738	964,100	60,362
	Tax Levy	$ 459,154	$ (139,127)	$ 663,147	$ 802,274
Inpatient Services: Nursing Facility Services	Expenditure	$ 24,850,701	$ 25,345,458	$ 25,637,082	$ 291,624
	Abatement	(136,047)	(118,550)	0	118,550
	Revenue	9,315,633	9,246,918	9,270,013	23,095
	Tax Levy	$ 15,399,021	$ 15,979,990	$ 16,367,069	$ 387,079
Inpatient Services: Acute Adult / Child Services	Expenditure	$ 34,461,502	$ 32,540,215	$ 34,208,208	$ 1,667,993
	Abatement	(86,558)	(90,308)	0	90,308
	Revenue	17,743,496	15,600,000	15,600,000	0
	Tax Levy	$ 16,631,448	$ 16,849,907	$ 18,608,208	$ 1,758,301
Adult Community Services	Expenditure	$ 33,641,016	$ 36,205,752	$ 31,907,544	$ (4,298,208)
	Abatement	(350,179)	(458,054)	0	458,054
	Revenue	33,277,084	36,648,559	32,436,664	(4,211,895)
	Tax Levy	$ 13,753	$ (900,861)	$ (529,120)	$ 371,741
Child and Adolescent Services	Expenditure	$ 37,942,850	$ 42,044,288	$ 42,799,009	$ 754,721
	Abatement	(89,365)	(154,475)	0	154,475
	Revenue	39,096,749	41,984,961	42,777,336	792,375
	Tax Levy	$ (1,243,264)	$ (95,148)	$ 21,673	$ 116,821
Adult Crisis Services	Expenditure	$ 13,273,692	$ 13,153,152	$ 16,217,155	$ 3,064,003
	Abatement	(112,080)	(126,026)	(788)	125,238
	Revenue	8,026,591	7,433,822	8,553,022	1,119,200
	Tax Levy	$ 5,135,021	$ 5,593,304	$ 7,663,345	$ 2,070,041
AODA Services	Expenditure	$ 26,612,580	$ 21,093,235	$ 18,772,199	$ (2,321,036)
	Abatement	(76,011)	(136,236)	0	136,236
	Revenue	23,875,450	19,474,815	16,985,970	(2,488,845)
	Tax Levy	$ 2,661,119	$ 1,482,184	$ 1,786,229	$ 304,045

* Due to account realignments among the program areas within BHD, Tax Levy increases in 2006 in non-management areas due to internal cost allocations being included in the budgeting software system for the first time in 2006. This continues in 2007.

MISSION

The mission of the Milwaukee County Behavioral Health Division is for the empowerment and recovery of all people with behavioral health needs in our community.

OBJECTIVES

Please see Org. Unit 8000 – Department of Health and Human Services (DHHS) for a Department-wide listing of objectives.

VISION

The Milwaukee County Behavioral Health Division will be a premier system of mental health and AODA services in the State of Wisconsin. It will ensure that individuals and families who have mental health needs or alcohol or substance abuse disorders strive to function at optimal levels of physical and behavioral health and that they are full and equal members of the community. As such, the Division shall provide individuals who have behavioral health needs the support and means to pursue success in the ways they choose to live, learn, love, work and play because:

- Our vision is for a behavioral health system that recognizes the partnership with consumers, providers and the community and the accountability to stakeholders for the effective development and efficient use of resources.

- Our vision is for a recovery oriented behavioral health system that focuses on the rebuilding of full productive lives for children, adults and their families, and supports a full spectrum of services including primary prevention and early intervention.

- Our vision is for a behavioral health system that attracts, retains and supports employees/other service providers who are competent and provide excellent quality and culturally and linguistically relevant behavioral health treatment and support services.

- Our vision is for a behavioral health system that acknowledges the abundance and limitations of our human and financial resources and commits to responsible stewardship of its resources.

- Our vision is for consumers and families to be equal stakeholders in service system governance, planning and delivery.

- Our vision is for a behavioral health system where every consumer has access to strengths-based, individualized and integrated services that promote health and recovery.

- Our vision is for a behavioral health system where cultural, ethnic and socioeconomic diversity is valued by providers and consumers.

- Our vision is for a behavioral health system where strategies to eradicate stigma, including education of consumers, family members, providers and the Milwaukee County community, are implemented and effective.

- Our vision is for behavioral health services and supports to be community based and not institution based; when residential treatment or hospitalization is accessed, those services will be used as resources and not as placements.

- Our vision is for a behavioral health system that can measure its success in the care of children and adults by establishing and producing clear, quantifiable outcomes.

The Department of Health and Human Services – Behavioral Health Division (BHD) budget is presented in a programmatic format based on seven major programs or service areas:

a. Management/Support Services
b. Inpatient Services
   - Nursing Facility Services
   - Acute Adult /Child Services
c. Adult Community Services
d. Child and Adolescent Community Services
e. Adult Crisis Services
f. AODA Services

Under this format, program costs consist of both direct expenditures and allocated costs that are attributable to the operation of the program. All costs not directly offset by revenue in the Management/Support Sections are distributed to the other six program areas. The allocated or indirect costs are distributed to the program areas using a step-down methodology that operates under Medicare Cost Reporting principles. Those principles involve the use of statistical parameters that represent measures to allocate costs based on resources consumed by a program. For example, the number of patients served, space, number of staff, etc., are parameters.

Revenues for each program consist of both charges directly associated with the provision of services to patients and other operating revenues that are not directly related to patient services.

BUDGET OVERVIEW

- Personal Services expenditures, excluding fringe benefits, increase $3,253,093, from $43,495,918 to $46,749,011.

- Total expenditures increase $1,104,594, from $170,063,062 to $171,167,656, due in part to increased overhead costs including food and utilities. Total revenues decrease $4,705,708, from $131,292,813 to $126,587,105, due primarily to the removal of revenues associated with the Abri Health program.

- BHD continues and will put increased focus on its practice of encouraging current clients eligible for Family Care benefits to enroll in that program. For clients who are receiving residential or other purchased services in the community, this results in the transfer of the

contractual relationship from BHD to the Family Care program. It is projected that these efforts will allow BHD to reduce its related Purchase of Service expenditures by $450,000 in 2008.

- The 2008 Budget contains a series of new housing initiatives for persons with mental illness that build off of the package of housing initiatives that was included in the 2007 Budget. Details on these initiatives are contained in the Department of Health and Human Services budget and the Capital Improvements Budget.

- BHD, via the State of Wisconsin, successfully applied for and received a three-year Access to Recovery (ATR) grant totaling approximately $22 million in late 2004, which has provided approximately $7 million in grant revenue during each of the past three years. Nationwide funding for ATR recently has diminished, and BHD's ATR grant is expected to be reduced to approximately $4.8 million for 2008.

- Due to this significant reduction in Access to Recovery funding, an additional $600,000 in tax levy funding is allocated for maintenance of effort for AODA prevention and intervention services in 2008.

- The 2008 Budget includes $1,035,566 in property tax levy and $766,500 in reimbursement revenue for a series of initiatives designed to address the significant surge in volume at BHD's Psychiatric Crisis Service and increased safety concerns caused largely by the increased volume and increased acuity of patients being served at the Mental Health Complex.

- BHD will work with DAS – Human Resources as part of their Recruitment and Family and Medical Leave Act initiatives, as well as pursue internal strategies to reduce departmental use of overtime whenever possible.

- In July 2007, the County Board authorized BHD and DAS – Economic and Community Development to begin negotiations for the possible purchase or long-term lease of the St. Michael Hospital facility in order to determine the feasibility and desirability of moving BHD operations from the County Grounds to that facility. BHD and DAS will continue to work on this issue in 2008.

- Departments have the authority to fill unfunded positions provided they do not incur a salary deficit.

- ECP positions are not provided step increases or performance awards in 2008 as allowed in County Ordinance Section 17.265 (3).

- The abatement of Countywide crosscharges is discontinued in 2008. The tax levy previously held in the servicing department is redistributed to the recipient departments in an amount corresponding to the crosscharges. This results in a tax levy redistribution equal to the change in abatements. Due primarily to this change in methodology, direct tax levy for this department increased $5,810,302. The actual change in tax levy for this department from 2007 is an increase of $2,494,338.

- All departments are required to operate within their expenditure appropriations and their overall Budgets. Pursuant to Section 59.60(12), Wisconsin Statutes, "No payment may be authorized or made and no obligation incurred against the county unless the county has sufficient appropriations for payment. "No payment may be made or obligation incurred against an appropriation unless the director first certifies that a sufficient unencumbered balance is or will be available in the appropriation to make the payment or to meet the obligation when it becomes due and payable. An obligation incurred and an authorization of payment in violation of this subsection is void. A county officer who knowingly violates this subsection is jointly and severely liable to the county for the full amount paid. A county employee who knowingly violates this subsection may be removed for cause."

INPATIENT SERVICES/ NURSING FACILITY SERVICES

Program Description

The Nursing Home Facilities are licensed Rehabilitation Centers that provide long-term, non-

acute care to patients who have a serious mental illness.

The Rehabilitation Center-Central is a 70-bed, Title XIX certified, skilled-care licensed nursing home. The facility consists of three units, which serve geriatric, as well as young, physically aggressive persons with serious mental illness. The primary source of admission to the program is the Behavioral Health Division Acute Adult Hospital. The facility is one of the few long-term care settings in Southeastern Wisconsin that provides locked-unit settings for extremely aggressive persons with serious mental illness.

The Rehabilitation Center-Hilltop is a 72-bed Title XIX certified facility licensed as a Facility for the Developmentally Disabled (FDD). The facility provides programs and an environment specially designed for residents with a primary diagnosis of developmental disability and secondary psychiatric diagnoses. The majority of the facility's residents are referred from the Behavioral Health Division Acute Adult Hospital.

BUDGET HIGHLIGHTS

- The 2008 budget anticipates no major changes in the Nursing Facilities Services programs. However, BHD and the Disabilities Services Division will assign the highest priority to planning for the discharge of long-term cognitively disabled patients from the Nursing Facilities and acute inpatient hospital to more appropriate community-based care settings.

INPATIENT SERVICES
ACUTE ADULT / CHILD SERVICES

Program Description

Hospital inpatient services are provided in five 24-bed units. Four units include specialized programs in geropsychiatry and acute adult. One unit includes specialized programs for children & adolescents.

The acute adult units provide inpatient care to individuals over age 18 who require secure short-term or occasionally extended hospitalization. Psychiatry, psychology, nursing, social service and rehabilitation therapy provide assessment and treatment designed to return the patient to his or her own community as rapidly as possible.

The child and adolescent units provide inpatient care to individuals age 18 and under who require secure short term or occasionally extended hospitalization. While utilization of child and adolescent inpatient services has declined with the emphasis on community-based care through the Wraparound Program, there is still a significant need for short-term assessment and treatment provided by the inpatient services. Child and adolescent units continue to provide all emergency detention services for Milwaukee County as well as inpatient screening for Children's Court.

BUDGET HIGHLIGHTS

- Pharmaceutical service expenditures increase $400,000, from $2,800,000 to $3,200,000, based on the continued increasing cost of medications. The total BHD pharmaceutical budget is $4,120,000.

- In 2008, BHD will work with other County departments to determine the efficacy of developing a County-wide formulary plan or a coordinated pharmaceutical purchasing strategy with the intent of capturing economies of scale. Consideration will be given to partnering with other governmental entities or existing drug consortia if feasible and advantageous.

- One (1.0 FTE) vacant position of Clinical Nurse Specialist is abolished for a salary, social security and active fringe savings of $96,095.

ADULT COMMUNITY SERVICES

Program Description

Adult Community Services is composed of community-based services for persons having a serious and persistent mental illness and for persons having substance abuse problems or a substance dependency. The majority of services in the mental health program area are provided through contracts with community agencies. However, the Behavioral Health Division (BHD) also directly operates several community-based mental health programs. Access to all long-term community-based mental health services is managed centrally by the Service Access to Independent Living unit (SAIL). Access to all community-based substance abuse treatment services is managed by several independently contracted central intake units.

The mental health program area is composed of several major program areas for the medical and non-medical care of consumers in the community. These program areas are Community Support Programs, Community Residential, Targeted Case Management, Outpatient Treatment and Prevention and Intervention services. The services provided in these program areas include both those directly provided by Milwaukee County and those purchased from community agencies. Services are designed to provide for a single mental health delivery system that reduces institutional utilization and promotes consumer independence and recovery. The Community Services area is dedicated to providing all services in the least restrictive and most therapeutically appropriate cost-effective setting.

BUDGET HIGHLIGHTS

- The Adult Community Service Mental Health Purchase of Service budget is reduced by $450,000. This reduction will have minimal impact on BHD community-based services, as it is projected that the reduction will be offset via the conversion of eligible clients who receive residential, Community Support Program and Targeted Case Management purchased services to the Family Care program. This will reduce BHD's purchase of service budget because the contractual relationship for the services received by these clients will be between the Care Management Organization and the provider. This will not result in a change or reduction of services for these clients.

Housing Section

- The Special Needs Housing section is transferred in 2008 as part of the consolidation of several housing programs from around the County into the newly created Department of Health and Human Services Housing Division. This section consists of two HUD-funded programs: Shelter Plus Care, which links rental subsidies with supportive services for homeless individuals with serious and persistent mental illness; and Safe Haven, which provides a home-like environment to seriously mentally ill homeless individuals. Service expenditures and corresponding revenues are transferred along with the following eight positions:
  - 1.0 FTE Housing Program Manager (BHD)
  - 1.0 FTE Housing & Comm Dev CD Spec ND
  - 1.0 FTE Asst Hous Prog Coord (SN)
  - 4.0 FTE Housing Program Assistant (SN)
  - 1.0 FTE Secretary

- The Mental Health Housing Initiative, which provides funding for services and capacity-building measures focused on providing and enhancing permanent housing for persons with mental illness, is also transferred. The total property tax levy transferred is $1,051,379.

ADULT CRISIS SERVICES

Program Description

The Adult Crisis Services function is composed of multiple programs that assist individuals in need of immediate mental health intervention to assess their problems and develop mechanisms for stabilization and linkage. The Psychiatric Crisis Service/Admission Center (PCS) serves between 12,000 and 13,000 patients each year. Approximately 65 percent of the persons receiving services are brought in by police on an Emergency Detention. The rest of the individuals seen are Milwaukee County residents who walk in and receive services on a voluntary basis. In addition to PCS, Adult Crisis Services runs a Mental Health Walk-In Outpatient Clinic, an Observation Unit, the

Crisis Line, Mobile Crisis Teams, an Alcohol and Drug Abuse Team, a Geriatric Psychiatry Team and two eight-bed Crisis Respite houses. These services are provided by a multi-disciplinary team of mental health professionals.

BUDGET HIGHLIGHTS

- The 2008 Budget includes $1,035,566 in property tax levy – and $1,802,066 overall – for a series of initiatives designed to address the significant surge in volume at BHD's Psychiatric Crisis Service and increased safety concerns caused largely by the increased volume and increased acuity of patients being served at the Mental Health Complex. Those initiatives are summarized as follows:

  - An appropriation of $441,779 is provided to allow BHD to increase its observation (Obs) beds in the Crisis Service from 11 to 18, which will represent a significant expansion of essential treatment capacity for PCS. This action will require the creation of 8.6 FTE's at a salary, social security and active fringe cost of $856,399, an additional appropriation of $31,200 for a peer support specialist, and budgets $320,680 for overtime to ensure 24/7, 365-day coverage. These costs are offset by $766,500 of reimbursement revenue. The positions to be created are as follows:
    - 4.0 FTE Registered Nurse 1
    - 2.6 FTE Human Service Workers
    - 1.0 FTE OCC Therapist 2
    - 1.0 FTE Staff Psychiatrist
    - 1.0 FTE Unit Clerk

  - An appropriation of $52,056 is provided for 20 hours per week of Nurse Practitioner time for the Crisis Resource Center, which is scheduled to begin operation in October 2007. The Crisis Resource Center is a grant-funded initiative developed by the Mental Health Task Force, community-based providers and BHD that is designed to provide early intervention and sub-acute treatment to individuals who are at risk of, but not in, psychiatric crisis. Every individual who can be kept away from PCS and still receive appropriate treatment enables PCS and BHD's acute inpatient hospital to serve those who need crisis intervention and hospitalization.

  - An appropriation of $73,204 is provided to fund a Utilization Review Nurse created per the recommendation of BHD in mid-2007 to work exclusively in PCS to divert patients on emergency detention and voluntary insured patients to private hospitals.

  - An appropriation of $101,258 is provided to create 1.0 FTE Psychologist to help staff the Mobile Crisis Team (MCT) during evening shifts. The psychologist would augment the work of the current MCT by being available 7 days a week working an evening shift concurrent with MCT

  - One 1.0 FTE position of Human Service Worker Supervisor is transferred from the Wraparound program to enable seven-day process serving capability, which would reduce court-related dismissals of patients and lead to shorter inpatient hospital stays. This produces an increased appropriation of $82,696 in crisis services, which is fully offset by a reduction of the same amount in the Wraparound program.

  - An additional appropriation of $224,573 is added to BHD's security budget to sustain increased security staff added in the fall of 2007 in response to increased incidents of patient-to-staff violence.

  - An appropriation of $60,000 is provided to allow all clinical staff in PCS, inpatient and long-term operations to receive Challenging Behavior Training.

  - The BHD Administrator is directed to convene a task force including BHD clinical staff, managers, nurses union representatives and community mental health advocates to discuss the pros and cons associated with creation of an intensive management unit within the acute inpatient hospital and/or Rehab Central to address the myriad of issues associated with patients who present difficult and sometimes violent behavior, and to also consider alternative approaches. The BHD Administrator shall

provide a report to the County Executive and Health and Human Needs Committee by February 1, 2008, with recommendations on this issue.

- In addition to these actions, BHD and the Disabilities Services Division have assigned the highest priority to planning for the discharge of long-term cognitively disabled patients from acute inpatient hospital beds they occupy to more appropriate community-based care settings.

- It is assumed, based on the extension of the existing agreement between DHHS and the four major hospital system partners through 2008, that the hospital systems again will provide $500,000 to offset the costs associated with 16 crisis respite beds in the Adult Crisis Services area. The availability of these crisis resources -- along with other initiatives undertaken by BHD, including cooperative agreements with Rogers Memorial Hospital and Aurora Psychiatric Hospital, and ongoing improvements in systematic internal review of lengths of stay – have allowed BHD to effectively manage censuses on the adult psychiatric inpatient hospital units. This, in turn, has alleviated delays in transferring individuals in psychiatric crisis from local general hospital emergency rooms to the BHD Psychiatric Crisis Service.

ALCOHOL AND OTHER DRUG ABUSE (AODA) SERVICES

Program Description

The Alcohol and Other Drug Abuse (AODA) Services area includes detoxification, residential, day treatment, outpatient clinical treatment services, prevention, intervention, and recovery support services. Services are paid through both purchase of service contracts and a fee-for-service payment mechanism.

In August 2007, the federal "Access to Recovery" (ATR) grant received from the Substance Abuse and Mental Health Services Administration expired. This grant represented approximately 40% of available AODA treatment funds. ATR funds were a major component of the redesigned AODA system, which is now called WIser Choice. The WIser Choice AODA services system provides a range of service access, clinical treatment, recovery support coordination (case management) and recovery support services.

The Behavioral Health Division, through the State of Wisconsin, anticipates receiving a new ATR grant in the annual amount of $4,803,000. This includes $483,000 in administrative support, with the remaining funds being available for treatment. The ATR grant is intended to maintain the existing WIser Choice system. The target populations include: 1) the general population, which includes adults seeking assistance in addressing their substance abuse disorder; 2) a population that is involved with the state correctional system, which includes Milwaukee County residents returning to the community from the prison system and individuals on probation or parole and facing revocation; and 3) a population that is involved in the local, Milwaukee County correctional system, i.e., HOC, Jail. Within these three populations are two priority sub-populations: pregnant women and women with children. Revenues derived from the new ATR grant are included in BHD's 2008 budget.

The majority of funds provided to community agencies are through a fee-for-service voucher system. Purchase of service contracts that remain are specifically for detoxification, prevention, intervention and central intake unit services. The AODA provider network continued to expand in 2007, with nearly 170 participating agencies providing a wide variety of clinical, recovery support and recovery support coordination services.

BUDGET HIGHLIGHTS

- The total AODA expenditure budget for 2008 is $18,772,199. This total includes an anticipated ATR grant award of $4,803,000.

- Federal funding of the Access to Recovery (ATR) grant is reduced by $2,488,845, from $7,291,845 to $4,803,000. A corresponding reduction of purchase of service and professional service contracts is taken in the amount of $2,166,332. In addition, 1.0 FTE position of Quality Assurance Coordinator (ATR) is abolished for a salary, social security and active fringe savings of $79,574, 1.0 FTE position of Clerical Assistant 2 is abolished for a

salary, social security and active fringe savings of $57,572, and 1.0 FTE position of Quality Assurance Specialist (AODA) is unfunded for a salary, social security and active fringe savings of $65,144.

- The budget includes a total of $302,016 in the purchase of service contracts with the AIDS Resource Center and Fighting Back, Inc. for AODA prevention activities.

- The budget includes $100,000 for the 211 Human Services phone line operated by IMPACT Alcohol and Drug Abuse Services, an increase of $20,000 from 2007. DHHS budgets $380,000 and the Department on Aging budgets $20,000 for a total County commitment of $500,000.

- BHD continues to purchase AODA client services through the Wiser Choice network in 2008. This framework provides increased access, efficiency, capacity and services to individuals to support their recovery from substance abuse.

- An appropriation of $5,000 is budgeted for the Safe Ride of Milwaukee County program, whose other sponsors include the Tavern League of Wisconsin and Business Against Drunk Driving.

CHILD AND ADOLESCENT COMMUNITY SERVICES

Program Description

The Child and Adolescent Community Services Branch of the Behavioral Health Division functions as a purchaser and manager for the mental health services system for Milwaukee County youth through the Wraparound Milwaukee Program and FISS Services Program. Additionally, it provides mental health crisis intervention services to the Milwaukee Public School System, Child Welfare System and to all Milwaukee County families in need of the services.

The Wraparound Milwaukee Program contracts with the Wisconsin Medicaid Program, the Bureau of Milwaukee Child Welfare and the DHHS Delinquency and Court Services Division to function as the managed care, HMO entity for Milwaukee County children with severe emotional and behavioral problems who are involved with two or more child serving systems and at risk of residential treatment, correctional or psychiatric inpatient placement.

The Child and Adolescent Community Services Bureau also operates the FISS Services Program for adolescents who have a history of truancy, parent/child conflicts and runaway behaviors. The program, which is funded by the Bureau of Milwaukee Child Welfare and Medicaid, provides mental health and support services to divert youth from formal court intervention.

Besides providing general crisis intervention to all Milwaukee County families, the Mobile Urgent Treatment Team (MUTT) has separate contracts with the Milwaukee Public Schools to provide six crisis intervention workers for youth whose disruptive behavior and emotional needs threaten their school placement. MUTT also has an agreement with the Bureau of Milwaukee Child Welfare to provide crisis services to foster families to maintain the stability of foster homes and reduce “failed foster” placements.

BUDGET HIGHLIGHTS

- The 2008 Budget for Wraparound Milwaukee includes more than $19.7 million in Medicaid capitation and crisis payments, in addition to the case rate funding from Child Welfare and fixed payments from Juvenile Justice, to serve a projected daily enrollment of 620 children (1,000 annually) in its regular, existing wraparound.

- Wraparound Milwaukee revenues for the Mobile Urgent Treatment Team for the foster care system in 2008 are $482,179 and for MPS $426,458.

- Total State Child Welfare and Medicaid funding for the FISS Program is budgeted at $440,000 to serve approximately 40 families per month in 2008.

- In 2008, the DHHS-Delinquency and Court Services Division and Wraparound Milwaukee will continue to collaborate on the highly

successful FOCUS program for youth who would otherwise be committed to Juvenile Corrections. DCSD provides $1,786,416 in funding for these services.

- The $4,875,000 in Medicaid revenues and corresponding expenses from an anticipated arrangement under which BHD would provide mental health services to participants in Abri Health Plan, Inc. is removed from the budget due to the State's decision to cancel the Abri contract in 2007.

- Medicaid revenues increase by $3,788,314 for non-court ordered youth enrolled in the Wraparound Managed Care System. For 2008, Wraparound Milwaukee has received Medicaid approval to increase its enrollment from 600 to 800 Medicaid eligible SED youth. This increase is to target youth from the Milwaukee Public Schools or other agencies with serious emotional needs who are not currently under a Child Welfare or Juvenile Justice court order. All funds to serve these youth will be state or federal Medicaid funds.

- Due to changing program requirements, 1.0 FTE vacant Office Support Assistant 2, 1.0 FTE vacant Clerical Assistant 1, and 2.0 FTE vacant Case Assessment Specialists (CATC) are abolished for a salary, social security and active fringe savings of $245,629.

MANAGEMENT/SUPPORT SERVICES

Program Description

The Management/Support Services Section includes costs associated with the overall operation of the Behavioral Health Division. These include General & Administrative, Fiscal, Patient Accounts & Admissions, Management Information Systems, Personnel, Maintenance, Security, Medical Records, Library, Pharmacy, Quality Assurance and Utilization Review, Dietary, Housekeeping, Linen, Stores, Clinical Administration, Medical Officer of the Day and Professional Education. Expenditures are allocated to the Inpatient Services/Nursing Facility, Inpatient Services/Acute Adult/Child, Adult Community, Adult Crisis and Child and Adolescent programs, according to Medicare and Medicaid cost allocation methodologies reflective of services consumed by the programs.

BUDGET HIGHLIGHTS

- The utilities budget is increased by $200,000 based on experience.

- One (1.0 FTE) position of Research Coordinator and 1.0 FTE position of Clinical Safety/Risk Mgmt Nurse are abolished for a salary, social security and active fringe savings of $165,605.

- $50,000 is budgeted for computer replacements. In past years, this cost has been included in IMSD's budget.

- A $724,128 increase is budgeted in Commodity/Service Account budgets ($424,574 in security costs, inclusive of the $224,573 of security associated with the Psychiatric Crisis Service Safety initiative, $212,827 in food, and $86,727 in household supplies) based on actual experience.

EXPENDABLE TRUST ACCOUNTS

The following, for informational purposes, are expendable trust accounts, which may be utilized only for purposes which are legally mandated or where a formal trust relationship exists. The expenditures from these organizational units are limited to the purpose specifically designated by the donor. These trusts are not included as part of the BHD operating budget.

Org. Unit	Description of Expendable Trust	Projected Balances as of 12/31/07
0701	BHD – Research Fund	$360,000
	Referred to as the Frieda Brunn Mental Health Research Fund, this fund was created in 1970 for the purpose of supporting mental health research. Expenditure recommendations from this fund are made by the Research Committee at BHD.	
	Expenditure: $25,000 — Revenue: $25,000	
0702	BHD – Patient Activities and Special Events	$157,000
	This fund is comprised of various trusts, which stipulate the expenditures should be made to provide for patient activities and special events.	
	Expenditure: $10,100 — Revenue: $10,100	

DEPARTMENT OF HEALTH AND HUMAN SERVICES – COUNTY HEALTH PROGRAMS

DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF COUNTY HEALTH PROGRAMS (CHP)
ADMINISTRATION
EMERGENCY MEDICAL SERVICES (EMS) (PARAMEDICS)
GENERAL ASSISTANCE MEDICAL PROGRAM (GAMP)

DEPT: DEPARTMENT OF HEALTH AND HUMAN SERVICES – COUNTY HEALTH PROGRAMS

UNIT NO. 7200

FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

The Emergency Medical Services (Paramedics) Program operates under Chapter 97 of the Milwaukee County Ordinances pertaining to comprehensive emergency medical care services. The EMS Program is responsible for managing all EMS-related functions.

The General Assistance Medical Program (GAMP) is the County's health care financing/delivery system for medically indigent persons residing within Milwaukee County. GAMP operates under the guidelines established by Chapter 49 of the Wisconsin Statutes and Section 32.90 of the Milwaukee County Ordinances. Other County Health Programs are reviewed and approved by the County Executive and County Board of Supervisors.

BUDGET SUMMARY

Account Summary	2006 Actual	2007 Budget	2008 Budget	2007/2008 Change
Personal Services (w/o EFB)	$ 2,285,698	$ 2,528,596	$ 2,629,282	$ 100,686
Employee Fringe Benefits (EFB)	1,242,369	1,754,698	1,678,149	(76,549)
Services	11,275,918	11,915,328	5,851,412	(6,063,916)
Commodities	501,503	575,847	576,267	420
Other Charges	19,459,640	45,283,906	56,741,921	11,458,015
Debt & Depreciation	0	0	0	0
Capital Outlay	17,968	25,140	26,500	1,360
Capital Contra	0	0	0	0
County Service Charges	1,216,398	1,070,793	1,075,995	5,202
Abatements	(718,671)	(793,255)	(273,724)	519,531
Total Expenditures	$ 35,280,823	$ 62,361,053	$ 68,305,802	$ 5,944,749
Direct Revenue	10,768,203	10,518,207	53,981,239	43,463,032
State & Federal Revenue	5,711,413	32,824,745	0	(32,824,745)
Indirect Revenue	0	0	0	0
Total Revenue	$ 16,479,616	$ 43,342,952	$ 53,981,239	$ 10,638,287
Direct Total Tax Levy	18,801,207	19,018,101	14,324,563	(4,693,538)

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	**2006 Actual**	**2007 Budget**	**2008 Budget**	**2007/2008 Change**
Central Service Allocation	$ 203,844	$ 139,281	$ 0	$ (139,281)
Courthouse Space Rental	0	0	0	0
Tech Support & Infrastructure	91,513	117,070	0	(117,070)
Distribution Services	3,427	2,812	0	(2,812)
Telecommunications	18,591	15,546	0	(15,546)
Record Center	9,930	6,275	0	(6,275)
Radio	66,836	61,603	0	(61,603)
Computer Charges	20,607	23,025	0	(23,025)
Applications Charges	92,724	72,504	0	(72,504)
Apps Charges - Network	0	0	0	0
Apps Charges - Mainframe	0	0	0	0
HRIS Allocation	12,806	14,693	0	(14,693)
Total Charges	$ 520,278	$ 452,809	$ 0	$ (452,809)
Direct Property Tax Levy	$ 18,801,207	$ 19,018,101	$ 14,324,563	$ (4,693,538)
Total Property Tax Levy	$ 19,321,485	$ 19,470,910	$ 14,324,563	$ (5,146,347)

** In 2006 and 2007, these costs were included in other charging departmental and non-departmental budgets. They were reflected here to show the "total" amount of tax levy support for this Department. In 2008, these costs are budgeted within the receiving department to show the tax levy cost in the department.

PERSONNEL SUMMARY				
	2006 Actual	**2007 Budget**	**2008 Budget**	**2007/2008 Change**
Personal Services (w/o EFB)	$ 2,285,698	$ 2,528,596	$ 2,629,282	$ 100,686
Employee Fringe Benefits (EFB)	$ 1,242,369	$ 1,754,698	$ 1,678,149	$ (76,549)
Position Equivalent (Funded)*	51.1	49.8	49.2	(0.6)
% of Gross Wages Funded	97.3	95.2	95.0	(0.2)
Overtime (Dollars)**	$ 57,793	$ 30,037	$ 31,568	$ 1,531
Overtime (Equivalent to Position)	1.3	0.6	0.6	0.0

* For 2006 Actuals, the Position Equivalent is the budgeted amount.
** Delineated for information. (Also included in personal services.)

PERSONNEL CHANGES				
Job Title/Classification	Action	Number of Positions/ Total FTE	Division	Cost of Positions (Excluding Social Security & Fringe)
Quality Assur Spec (EMS)	Create	1/.5	EMS	$ 18,558
Emerg Med Serv Instr	Abolish	1/.5	EMS	(32,750)
EMS Communicator	Abolish	1/.5	EMS	(19,607)
			TOTAL	$ (33,799)

ORGANIZATIONAL COST SUMMARY					
DIVISION		2006 Actual	2007 Budget	2008 Budget	2007/2008 Change
Administration	Expenditure	$ 1,161,515	$ 1,050,971	$ 832,051	$ (218,920)
	Abatement	(180,423)	(134,519)	0	134,519
	Revenue	141	0	5,642,535	5,642,535
	Tax Levy	$ 980,951	$ 916,452	$ (4,810,484)	$ (5,726,936)
Emergency Medical Services (Paramedics)	Expenditure	$ 12,451,227	$ 13,136,751	$ 7,200,499	$ (5,936,252)
	Abatement	(259,239)	(296,664)	(109,248)	187,416
	Revenue	7,072,910	7,055,806	489,000	(6,566,806)
	Tax Levy	$ 5,119,078	$ 5,784,281	$ 6,602,251	$ 817,970
General Assistance - Medical Program	Expenditure	$ 22,322,468	$ 48,815,060	$ 60,396,962	$ 11,581,902
	Abatement	(277,652)	(360,546)	(164,476)	196,070
	Revenue	9,406,569	36,137,146	47,699,704	11,562,558
	Tax Levy	$ 12,638,247	$ 12,317,368	$ 12,532,782	$ 215,414
Healthier Community Programs	Expenditure	$ 61,398	$ 150,203	$ 150,000	$ (203)
	Abatement	0	(203)	0	203
	Revenue	0	150,000	150,000	0
	Tax Levy	$ 61,398	$ 0	$ 0	$ 0

MISSION

The Division of County Health Programs (CHP), through the programs and staff for which it is responsible, provides leadership, coordination, education and operational programs related to the provision of health services for the benefit of Milwaukee County citizens, employees and visitors, especially those most in need in our community.

The Division develops, implements and evaluates programs, opportunities and partnerships related to improving or providing for the health of Milwaukee County citizens. The Division creates and maintains innovative, high-quality, community-based services which serve target populations in a cost-effective/efficient, customer-focused manner through a variety of partnerships by utilizing a systematic approach for service integration and delivery.

DEPARTMENTAL PROGRAM DESCRIPTION

The Department of Health and Human Services (DHHS) Division of County Health Programs (CHP) is comprised of programs that pertain to health services for County residents or visitors. The Division is comprised of three areas of service: Administration, Emergency Medical Services (EMS) and the General Assistance Medical Program (GAMP).

BUDGET HIGHLIGHTS

- Overall expenditures for 2008 have increased by $5,944,749, from $62,361,053 to $68,305,802, with a corresponding increase in revenue of $10,638,287, from $43,342,952 to $53,981,239, for a total tax levy decrease of $4,693,538. The increased expenditures are due primarily to the larger local match required for an increased claim in the GAMP program of federal Disproportionate Share Hospital (DSH) dollars. The increased revenues are due primarily to an anticipated increase in hospital donations to County Health Programs. These are offset by a decrease in expenditures and revenues in the EMS program based on the new market-based paradigm where municipalities collect their own revenues for ALS services. Previously, Milwaukee County collected the revenue directly and paid the municipalities based on a formula developed by the Intergovernmental Cooperation Council (ICC).

- Personal Services expenditures without fringe benefits increase $100,686, from $2,528,596 to $2,629,282.

- Per a two-year agreement (2006-2007) reached in late 2005, which has now been extended for an additional year, total funding committed for GAMP administrative costs by the four GAMP hospital system partners is $1,845,248. In

addition, the hospital system partners again have agreed to provide $500,000 to offset the costs associated with 16 crisis respite beds in the Behavioral Health Division, and Aurora Health Care has agreed to donate approximately $80,000 of Occupational Health and Safety services for County employees and $65,000 for the Nurse Call-Line in 2008. Also, the hospital systems have agreed to make an additional contribution of $5,642,535 to the general operation of County Health Programs in 2008. These donations by the hospital system partners are contingent upon GAMP maintaining its hospital medical expenditure budget in 2008 at the 2007 level.

- Departments have the authority to fill unfunded positions provided they do not incur a salary deficit.

- ECP positions are not provided step increases or performance awards in 2008 as allowed in County Ordinance Section 17.265 (3).

- The abatement of Countywide crosscharges is discontinued in 2008. The tax levy previously held in the servicing department is redistributed to the recipient departments in an amount corresponding to the crosscharges. This results in a tax levy redistribution equal to the change in abatements. Due primarily to this change in methodology, direct tax levy for this department decreased $4,693,538. The actual change in tax levy for this department from 2007 is a decrease of $5,146,347.

- All departments are required to operate within their expenditure appropriations and their overall budgets. Pursuant to Section 59.60(12), Wisconsin Statutes, "No payment may be authorized or made and no obligation incurred against the county unless the county has sufficient appropriations for payment. No payment may be made or obligation incurred against an appropriation unless the director first certifies that a sufficient unencumbered balance is or will be available in the appropriation to make the payment or to meet the obligation when it becomes due and payable. An obligation incurred and an authorization of payment in violation of this subsection is void. A county officer who knowingly violates this subsection is jointly and severely liable to the county for the full amount paid. A county employee who knowingly violates this subsection may be removed for cause."

ADMINISTRATION			
	2007 Budget	2008 Budget	2007/2008 Change
Expenditures	$ 1,050,971	$ 832,051	$ (218,920)
Abatements	(134,519)	0	134,519
Revenues	0	5,642,535	5,642,535
Tax Levy	$ 916,452	$ (4,810,484)	$ (5,726,936)

DESCRIPTION

The Division of County Health Programs includes an administration section which contains costs associated with the overall management of the Division and the provision of coordinated employee health services. Administration costs include charges from other County departments and general operating expenses not allocated directly to other sections of the Division.

BUDGET HIGHLIGHTS

- Total expenditures decrease by $84,401, from $916,452 to $832,051. Expenditures decrease due to a change in the building space rental cost allocation. The building space rental cost is now budgeted down to the department level, instead of budgeting all of the costs in Administration.

- Revenues in the amount of $5,642,535 are budgeted in CHP Administration. This represents an increased voluntary contribution from hospital partners to County Health Programs. GAMP, the State Department of Health and Family Services and the hospital partners also have worked successfully to increase the claim of federal Disproportionate Share Hospital dollars associated with GAMP.

- The appropriation for Professional Consulting services for Information Technology (IT) has been maintained at the 2007 level of $8,900, to reflect anticipated IT maintenance services for CHP Administration.

- It is assumed that an agreement reached with Aurora Health Care to donate approximately $80,000 of Occupational Health and Safety services for County employees will be continued in 2008. This assumption is based on continued funding of GAMP hospital medical expenditures in the 2008 budget.

EMERGENCY MEDICAL SERVICES (PARAMEDICS)

	2007 Budget	2008 Recommended	2007/2008 Change
Expenditures			
Community Support (Municipalities)	$ 9,604,909	$ 4,072,646	$ (5,532,263)
Education/Training	764,141	816,135	51,994
Communications Center (CTC Training)	2,471,037	2,202,484	(268,553)
Total Expenditures	$ 12,840,087	$ 7,091,265	$ (5,748,822)
Revenues			
Paramedic Cost Recovery and Tax Intercept Prog.	$ 6,667,806	$ 299,000	$ (6,368,806)
Other	388,000	190,000	(198,000)
Total Revenue	$ 7,055,806	$ 489,000	$ (6,566,806)
Tax Levy	$ 5,784,281	$ 6,602,265	$ 817,984

DESCRIPTION

The Emergency Medical Services (EMS) Program (Paramedics) is a Milwaukee County-managed and sponsored program designed to benefit the entire community. There are seven major components to the area-wide service: the Community Support component which provides a County property tax levy allocation to municipalities that provide the paramedic transport units serving Milwaukee County; the Education/Training Center for initial and refresher paramedic education and other EMS-related courses; a Quality Assurance program which reviews and monitors service delivery; the Health Information Center which collects, enters and maintains patient care data; the Communication Center which is staffed with emergency medical communicators to coordinate on-line medical control and hospital notification for local and regional emergency calls; the Equipment and Supplies Center which orders and delivers supplies, monitors controlled substances, facilitates equipment repair and maintains compliance with Trans 309; and the AHA Community Training Center (CTC), which provides and coordinates Milwaukee County employee and public education for Cardio-Pulmonary Resuscitation (CPR), Automatic External Defibrillator (AED), Advanced Life Support (ALS) and Pediatric Advanced Life Support (PALS) courses. Medical direction and control for the EMS Division is provided through a professional services contract with the Medical College of Wisconsin (MCW).

The Emergency Medical Services Division is a broad-based community partnership system with various municipalities and private providers. These services are funded by property tax levy and are partially offset with revenues from the Paramedic Cost Recovery Program and revenues generated from the delivery of education services as well as

paramedic services at the Bradley Center or other activities.

BUDGET HIGHLIGHTS

- EMS Expenditures decrease by $5,748,822 to $7,091,265 and revenues decrease by $6,566,806 to $489,000. The decrease in expenditures and revenues is due to the new market-based funding paradigm described below.

- The 2008 Budget includes a supplemental payment of $3.0 million for participating municipalities.

- The 2008 Budget includes $2,844,560 million for infrastructure support for the EMS Program.

- Expenditures of $539,979 are budgeted in the 2008 Capital Improvements Budget to replace 30 defibrillators that are used by municipal emergency service providers. For further detail, refer to the 2008 Capital Improvements Budget.

- One .50 FTE position of Quality Assurance Specialist (EMS) is created in Medical Records for an increase of $29,125, which is offset by the abolishment of one half-time position of Emergency Medical Service Instructor for a savings of $46,082, resulting in an overall tax levy savings of $16,957. This newly created half-time position will be combined with the current half-time position to create one full-time Quality Assurance Specialist (EMS).

- One half (0.5 FTE) position of EMS Communicator is abolished for a salary, social security and fringe benefits savings of $30,377.

- Flight For Life (FFL) discontinues its contract with the EMS program for dispatching and tracking FFL aircraft, resulting in a revenue reduction of $200,000. This reduction is partially offset by an increase in Children's Hospital revenue of $2,000 for a total revenue reduction of $198,000.

- EMS implemented a new funding paradigm that uses a market-based approach approved by the County Board in November 2006 for 2007 and forward. Host municipalities retain the reimbursement revenue directly for Advanced Life Support (ALS) services; previously, Milwaukee County collected the revenue directly and paid the municipalities based on a formula developed by the Intergovernmental Cooperation Council (ICC). Municipalities are now paid based on the number of paramedic runs and also receive a supplemental payment from the County distributed based on a formula developed by the ICC. The 2007-2008 contracts with the municipalities reflect this new reimbursement model. In addition, the entire administrative cost of the EMS program is included in the County's budget. It is assumed for the 2008 Budget that the existing contractual arrangement will continue and that the ICC will approve the same reimbursement model. As a result of these changes, the contractual dollars related to the collection and disbursement of these funds by Milwaukee County have been decreased by $5,483,803.

- Paramedic Recovery revenue is decreased by $6,297,806, from $6,297,806 to $0, with a corresponding decrease in contract payments to host municipalities per the new market-based approach described above.

- The net revenue collected for 2004 dates of service and beyond from the Tax Refund Intercept Program (TRIP) will be forwarded to host municipalities per the 2004-2006 municipal contracts. Net TRIP revenue for 2004 dates of service and beyond increases by $162,026 with a corresponding increase in contract payments to host municipalities per the revenue sharing arrangement.

- The 2006 Budget included Tax Refund Intercept Program (TRIP) net Paramedic Recovery revenue of $74,460. This revenue was included in the EMS budget for the first time in 2005. Net revenue from TRIP recoveries for 2008 will be budgeted at the 2007 level of $179,914. As noted above, all TRIP revenue collected for 2004 dates of service and beyond will be forwarded to host municipalities per the 2004-2006 municipal contracts. CHP has also budgeted cross-charges for TRIP-related expenditures in 2008. TRIP is housed in the DAS budget and was initiated in 2003.

- Funding for the Professional Service contract for Paramedic Billing has been decreased by $594,000, from $594,000 to $0. This decrease is a direct result of the new market-based approach whereby host municipalities retain the reimbursement revenue for ALS services and also select and pay their own billing company. As such, the County no longer retains the services of a billing company for ALS billing. However, because municipal partners now pay the Paramedic billing fee, an additional $500,000 has been factored into the supplemental payment.

- EMS Information Technology (IT) expenditures remain the same as 2007.

- New fees are established in the 2008 budget for services offered to other BLS/ALS systems. The new services offered by the Emergency Services Department are for Quality Assurance, Data Management, and Medical Direction. The fees will be assessed to the participating systems per every 1,000 runs. As such, if the system has 1,500 runs they will be charged 1.5 times the fee for each service provided plus an additional 20% of the total for administration. For example, a system with 1,500 runs using only the medical director would be charged 1.5 times $9,000 plus 20%, or $16,200. The EMS training fee schedule has been revised in the 2008 budget. All other fees remain unchanged from 2007 levels. Following is the revised fee schedule, which will be implemented January 1, 2008:

AHA Courses Offered by the Community Training Center

Service	2007 Fee	2008 Fee	2007/2008 Change
Basic Life Support (CPR) Health Care Provider	$65	$65	$0
Basic Life Support (CPR) Health Care Provider (skill testing only)	$50	$50	$0
Basic Life Support (CPR) in conjunction with ACLS	$40	$40	$0
Advanced Cardiac Life Support (per person)	$225	$225	$0
Advanced Cardiac Life Support (per person) (Skill testing only)	$115	$115	$0
Pediatric Advanced Life Support (per person)	$270	$270	$0
Advanced Life Support Instructor (per person)	$160	$160	$0
Pediatric Advanced Life Support Instructor/Person	$160	$160	$0
Basic Life Support (CPR) Instructor/Person	$110	$110	$0
Automatic Electronic Defibrillator (per person)	$40	$40	$0
Heartsaver CPR	$40	$40	$0
Children and Infant CPR	$40	$40	$0
Heartsaver/First Aid	$60	$60	$0

EMS Courses Offered by the Education Center Service

Service	2007 Fee	2008 Fee	2006/2007 Change
Paramedic Course (per person)	$7,000	$7,000	$0
Paramedic Refresher Course (8 Hour Block)	$100	$100	$0
Paramedic Continuing Education Units per person (per hr)	$25	$25	$0
National Registry Exam	***	***	***
Written only	***	***	***
Practical only	$250	$250	$0
Practical Retakes per station	$35	$35	$0
Basic IV Tech Course	$450	$450	$0
Basic IV Refresher Course	$100	$100	$0
First Responder Course	$300	$300	$0
First Responder Refresher Course	$180	$180	$0
Observational Ride along/8 hour day**	$60	$60	$0

Other Services Offered by the Emergency Medical Department

Service	2007 Fee	2008 Fee	2007/2008 Change
Quality Assurance-fee is based on every 1,000 runs in system	TBD*	$2,700	$2,700
Data Management-fee is based on every 1,000 runs in system	TBD*	$6,000	$6,000
Medical Director-fee is based on every 1,000 runs in system	TBD*	$9,000	$9,000
Administrative Fee-system charged at 20% of total system run fees above	TBD*	20%	20%

** Activities offered by Emergency Medical Services (EMS)
***Class no longer offered

GENERAL ASSISTANCE - MEDICAL PROGRAM

	2007 Budget	2008 Budget	2007/2008 Change
Expenditures			
Administration	$ 3,170,608	$ 3,490,565	$ 319,957
Medical Expenses	45,283,906	56,741,921	11,458,015
Total Expenditures	$ 48,454,514	$ 60,232,486	$ 11,777,972
Revenues			
Other Health Revenues	$ 36,137,146	$ 41,089,704	$ 4,952,558
Total Revenues	$ 36,137,146	$ 47,699,704	$ 11,562,558
Tax Levy	$ 12,317,368	$ 12,532,782	$ 215,414

DESCRIPTION

The General Assistance Medical Program (GAMP) is the health care financing system for medically indigent persons currently residing within Milwaukee County. In 1995, the State of Wisconsin developed a medical relief block grant for Milwaukee County, with State reimbursement limited to 45% of GAMP medical expenditures up to a maximum amount of $16.6 million. In 1999, the State of Wisconsin established an Intergovernmental Transfer Program (ITP) that captured additional Federal funds. This program was expanded in 2002 and again in 2003 for the purpose of increasing funds for medical providers. Under the expanded ITP program, the County issues a payment to the State of Wisconsin Bureau of Healthcare Financing that is used as a match for Federal supplemental payments and disproportionate share payments for hospital services. In separate Memoranda of Agreement the hospital systems donate funding to support the GAMP program.

BUDGET HIGHLIGHTS

- GAMP expenditures increase $11,777,972, from $48,454,514 to $60,232,486, due primarily to the increase in the local match provided to increase the claim of federal Disproportionate Share Hospital (DSH) dollars.

- New agreements reached by GAMP with its hospital system partners will result in hospital revenue of $62,895,428. Total GAMP revenues increase by $11,562,558.

- Based on the recommendation of the Health Care Policy Task Force, GAMP and the State of Wisconsin began working together and with the GAMP hospital system partners in 2007 to increase the federal claim for uncompensated hospital expenditures associated with GAMP. Those efforts are anticipated to yield a claim of $60.5 million in 2008. In order to draw down these funds, the County provides match dollars and sends those to the State, which provides a match of its own, and then submits a claim to the federal government for these funds. The

amount of funding able to be claimed through the ITP program is directly linked to the expenditure amount of GAMP-associated hospital costs for medical claims of GAMP clients, which in recent years are high enough to substantiate this larger amount. The amount of funding available to be drawn down is contingent on the amount of local match that is provided. In 2007, the GAMP program requested a fund transfer to increase the local match by $7,300,000, to a total amount of $14,182,326, in order to provide the necessary match to draw down this larger sum. The 2008 Budget continues this process, providing match dollars of $18,791,935. Implementation of this approach is contingent upon Federal approval, which is expected to occur in 2007. Should Federal approval not be obtained, $11,992,535 of the $18,791,935 in the 2008 match dollar appropriation will not be spent, although the remaining $6,799,400 will be submitted in order to claim the $32.6 million as claimed in past years.

- The GAMP income eligibility criteria will remain at the 2003 level and are summarized in the following chart:

Family Size	2003 Monthly Gross Income Limitations
1	$ 902
2	1,166
3	1,429
4	1,697
5	1,966
6	2,218
7	2,484
8	2,758
9	3,033
10	3,306

- The 2008 Budget maintains the T-19 Recoupment Revenue at the 2007 level of $315,153.

- The 2008 Budget includes new revenue and expenditure cross charges for collections due to GAMP Subrogation claims. The DHHS Business Office works the claims and forwarded the revenues to GAMP starting in 2006. Previously, the DHHS Business Office kept the revenues to fund their activities. Projected 2008 revenues are $500,000.

- The ITP County payment is increased by $11,909,609, from $6,882,326 to $18,791,935, which is matched with State GPR of $7,000,000 in order to increase the drawdown of the federal DSH dollars of $60,550,000.

- GAMP receives most of its revenue per voluntary Memoranda of Agreement reached with area hospital systems. In 2008, it is anticipated that revenue received under those agreements will total $62,895,428. These payments to GAMP reflect benefits acquired by the systems through the reduction in inappropriate utilization of their emergency departments, severity of inpatient admissions of persons served by the hospital systems, and costs for uncompensated care.

- The 2008 budget assumes the hospital systems' same level of support as 2007 of $319,080 to offset a portion of the salary and fringe benefit costs associated with nine and one half Health Care Plan Specialists (HCPS) that provide case management and determine client eligibility for GAMP. Four of the HCPS's are out-stationed at certain clinics to process GAMP applications on site, allowing clients to receive immediate service. GAMP-affiliated hospital systems agreed to pay for this service in 2006, and it is assumed – based on continued funding for GAMP hospital medical expenditures in the budget – that this commitment will continue in 2008, particularly in light of the positive impact it has on reducing Emergency Room visits.

- GAMP Medical Service Expenditures reimbursed by the hospital systems for home health care services again total $301,168 per an agreement reached with GAMP-affiliated hospital systems. It is assumed that this agreement will continue in 2008, and that home health care services will continue to be provided to homebound GAMP clients who are determined to require such services upon release from the hospital.

- GAMP administrative revenue associated with the application fee for processing client

applications decreases $150,000, based on a decreasing number of GAMP applications in 2006-2007. This is partially offset by an increase in the GAMP application fee from $45 to $50 for an increase of $100,000, resulting in a total revenue reduction of $50,000.

- It is assumed that an agreement with Aurora Health Care to fund the Nurse Call-Line will continue in 2008 based on continued funding of GAMP hospital medical expenditures in the 2008 budget. Funding of $65,000 for the Nurse Call-Line was provided by Aurora in 2005 after the expiration of a Federal CAP Grant. The Nurse Call-Line is a valuable resource for clients in need of immediate medical advice and/or assistance in non-life threatening situations. Nurse Call-Line services can reduce medical expenditures by eliminating the need for costly Emergency Room visits.

- It is assumed that the four major hospital systems will continue to pay for the cost associated with CHP's contract with Wisconsin Physician Services, Inc. (WPS) for claims processing and other administrative fiscal services. The anticipated hospital system commitment for this contract is $1,225,000 in 2008, which is the same amount as 2007. WPS signed a three-year contractual agreement that ends on December 31, 2008.

- The Healthier Wisconsin Partnership Program awarded GAMP a three-year grant for the years 2006-2008. The grant will be used to study and improve GAMP's Chronic Disease Management Program. The 2008 budget includes $150,000 in expenses and revenue to cover the grant activities.

- The 2008 budget decreases the GAMP Medical Services expenditures by $451,594 from $38,401,580 to $37,949,986. The decrease is expected through a proposed reduction in the GAMP pharmacy dispensing fee from $4.38 per script to $2.50 for generic drugs and $2.00 for brand drugs.

DEPARTMENT ON AGING

COUNTY EXECUTIVE
DEPARTMENT ON AGING
FISCAL AND SUPPORT SERVICES DIVISION
AREA AGENCY SERVICES DIVISION
RESOURCE CENTER
CARE MANAGEMENT ORGANIZATION
COMMUNITY ALTERNATIVES
INTERVENTION SERVICES

ADOPTED 2008 BUDGET

DEPT: DEPARTMENT ON AGING **UNIT NO.** 7900
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Under the Older Americans Act, the Milwaukee County Department on Aging is a Federal/State designated Area Agency on Aging for Milwaukee County. The Department on Aging's responsibilities are outlined in Chapter 53 of the General Ordinances of Milwaukee County and include planning, developing, providing, purchasing and coordinating services for the County's older adult population. The Department reports directly to the County Executive and provides staff support to the Milwaukee County Commission on Aging.

This Department provides a single entry point for older adults and their caregivers who are in need of elderly service information and assistance throughout Milwaukee County. Services provided by the Department on Aging are designed to provide an appropriate mix of community-based care and direct services to prevent the inappropriate and costly institutionalization of older adults. The Department is the designated Resource Center and Care Management Organization for older people in Milwaukee County under the State of Wisconsin's Family Care initiative.

BUDGET SUMMARY

Account Summary	2006 Actual	2007 Budget	2008 Budget	2007/2008Change
Personal Services (w/o EFB)	$ 4,534,959	$ 4,570,036	$ 4,843,480	$ 273,444
Employee Fringe Benefits (EFB)	2,595,621	3,248,090	3,216,807	(31,283)
Services	478,684	803,744	834,479	30,735
Commodities	1,154,994	1,278,899	1,214,483	(64,416)
Other Charges	6,746,517	6,837,918	6,683,912	(154,006)
Debt & Depreciation	0	0	0	0
Capital Outlay	85,686	300,000	304,325	4,325
Capital Contra	0	0	0	0
County Service Charges	5,105,697	4,162,440	4,958,762	796,322
Abatements	(3,229,584)	(2,020,117)	(2,310,581)	(290,464)
Total Expenditures	$ 17,472,574	$ 19,181,010	$ 19,745,667	$ 564,657
Direct Revenue	1,455,454	1,680,388	1,206,775	(473,613)
State & Federal Revenue	14,851,923	14,456,604	14,893,068	436,464
Indirect Revenue	0	0	0	0
Total Revenue	$ 16,307,377	$ 16,136,992	$ 16,099,843	$ (37,149)
Direct Total Tax Levy	1,165,197	3,044,018	3,645,824	601,806

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	**2006 Actual**	**2007 Budget**	**2008 Budget**	**2007/2008Change**
Central Service Allocation	$ 323,441	$ 0	$ 0	$ 0
Courthouse Space Rental	0	0	0	0
Tech Support & Infrastructure	337,945	299,393	0	(299,393)
Distribution Services	8,412	6,571	0	(6,571)
Telecommunications	32,855	24,468	0	(24,468)
Record Center	8,740	7,656	0	(7,656)
Radio	0	0	0	0
Computer Charges	3,636	979	0	(979)
Applications Charges	289,254	181,698	0	(181,698)
Apps Charges - Network	0	0	0	0
Apps Charges - Mainframe	0	0	0	0
HRIS Allocation	24,209	26,067	0	(26,067)
Total Charges	$ 1,028,493	$ 546,832	$ 0	$ (546,832)
Direct Property Tax Levy	$ 1,165,197	$ 3,044,018	$ 3,645,824	$ 601,806
Total Property Tax Levy	$ 2,193,690	$ 3,590,850	$ 3,645,824	$ 54,974

** In 2006 and 2007, these costs were included in other charging departmental and non-departmental budgets. They were reflected here to show the "total" amount of tax levy support for this Department. In 2008, these costs are budgeted within the receiving department to show the tax levy cost in the department.

PERSONNEL SUMMARY				
	2006 Actual	**2007 Budget**	**2008 Budget**	**2007/2008Change**
Personal Services (w/o EFB)	$ 4,534,959	$ 4,570,036	$ 4,843,480	$ 273,444
Employee Fringe Benefits (EFB)	$ 2,595,621	$ 3,248,090	$ 3,216,807	$ (31,283)
Position Equivalent (Funded)*	1.0	88.3	89.4	1.1
% of Gross Wages Funded***	95.6	100.0	97.0	(3.0)
Overtime (Dollars)**	$ 50,024	$ 43,738	$ 43,738	$ 0
Overtime (Equivalent to Position)	1.0	1.2	3.0	1.8

* For 2006 Actuals, the Position Equivalent is the budgeted amount.
** Delineated for information. (Also included in personal services.)
*** Prior to 2008, Aging and Care Mangement Organization were reported together. This table reflects the change in reporting.

PERSONNEL CHANGES				
Job Title/Classification	Action	Number of Positions/ Total FTE	Division	Cost of Positions (Excluding Social Security & Fringe)
Human Srvc Wrkr (Aging)	Abolish	11/11.0	Resource Center	$ 0*
Human Srvc Wrkr Aging B/L Sp	Abolish	1/1.0	Resource Center	0*
RN 2 Dept on (Aging)	Abolish	1/1.0	Resource Center	0*
Prog Coord (Resource Center)	Create	1/1.0	Resource Center	0**
			TOTAL	$ 0

* These positions were unfunded in 2007, and are abolished in 2008 for no fiscal effect.
** This position is created without funding in 2008, and will not be filled unless funding is identified.

ORGANIZATIONAL COST SUMMARY					
DIVISION		2006 Actual	2007 Budget	2008 Budget	2007/2008Change
Administration	Expenditure	$ 2,324,371	$ 1,864,153	$ 2,310,581	$ 446,428
	Abatement	(2,284,472)	(1,866,776)	(2,310,581)	(443,805)
	Revenue	1,535	162,000	0	(162,000)
	Tax Levy	38,364	$ (164,623)	$ 0	$ 164,623
Area Agency: Elderly Services	Expenditure	$ 3,827,769	$ 3,631,256	$ 3,400,962	$ (230,294)
	Abatement	(143,829)	(9,005)	0	9,005
	Revenue	3,191,401	3,262,972	2,964,689	(298,283)
	Tax Levy	$ 492,539	$ 359,279	$ 436,273	$ 76,994
Area Agency: Senior Meal Program	Expenditure	$ 4,605,547	$ 4,686,219	$ 4,729,781	$ 43,562
	Abatement	(136,307)	(2,090)	0	2,090
	Revenue	4,686,270	4,691,121	4,766,262	75,141
	Tax Levy	$ (217,030)	$ (6,992)	$ (36,481)	$ (29,489)
Area Agency: Senior Centers	Expenditure	$ 1,375,137	$ 1,643,528	$ 1,647,359	$ 3,831
	Abatement	0	0	0	0
	Revenue	0	0	0	0
	Tax Levy	$ 1,375,137	$ 1,643,528	$ 1,647,359	$ 3,831
Resource Center: Community Alternatives & Intervention Services	Expenditure	$ 8,480,609	$ 9,243,626	$ 9,799,597	$ 555,971
	Abatement	(664,983)	(142,246)	0	142,246
	Revenue	8,347,791	7,888,554	8,174,797	286,243
	Tax Levy	$ (532,165)	$ 1,212,826	$ 1,624,800	$ 411,974

MISSION

The mission of the Milwaukee County Department on Aging is to affirm the dignity and value of older adults of this County by supporting their choices for living in or giving to our community.

DEPARTMENT DESCRIPTION

The Milwaukee County Department on Aging was created in the 1991 budget to serve as Milwaukee County's designated Area Agency on Aging under the Older Americans Act and as the County's designated unit to administer aging programs. The Department plans for and services the growing needs of Milwaukee County's large and diverse older adult population. It is the one dedicated, specialized agency within Milwaukee County government to represent and serve the needs of the elderly.

The Department integrates several Federal and State revenue streams including the Older Americans Act, the Senior Community Services Program, Specialized Transportation Assistance Program for Counties (S85.21), the Alzheimer's Family and Caregiver Support Program (AFCSP), Base Community Aids (BCA) and Family Care.

The Department is the designated Aging Resource Center and Care Management Organization (CMO) for older people in Milwaukee County under the State of Wisconsin's Family Care initiative. Family Care replaces the state's numerous Long Term Support programs, including the Community Options Program (COP), COP Waiver, and Community Integration Program (CIP) with a single, integrated Long Term Care entitlement program.

The Department on Aging consists of four service areas:

Administration includes the Director's Office and the Fiscal and Support Services Division. The major functions of the Fiscal and Support Services Division include budget development and management, accounting and personnel administration. The Division monitors Departmental expenditures and revenues, reviews audits, reports service utilization and expenditures to County and State agencies, projects revenues and expenditures and monitors compliance with funding source requirements. This Division also develops the Department's fiscal

policies and assesses operations for effectiveness and efficiency.

Area Agency Services provide a comprehensive network of support services through community-based agencies that assist older adults to remain independent in their homes as long as possible. These programs are funded through the Older Americans Act and State revenue earmarked for elderly services. The Division is responsible for planning, research and program development. In addition, unit staff solicit, monitor, evaluate and administer contracts for a variety of services in the community. Staff assist with contract development and coordinate the request for proposals process with other County departments.

The Area Agency Services Division provides staff support to the Milwaukee County Commission on Aging, its five standing committees and its Advisory Council. Division staff assist the Commission in conducting public hearings and needs assessments as required under Federal statute, provide technical assistance and serve as a resource for businesses, universities and voluntary organizations interested in meeting the needs of older adults in the community.

The Senior Meal Program part of the Area Agency Services Division, is funded under Titles III-C-1 and III-C-2 of the Older Americans Act and other State and Federal funds received from the State of Wisconsin Bureau on Aging and Long Term Care Resources. The program receives reimbursement for eligible elderly meals from the United States Department of Agriculture (USDA).

The purposes of the Senior Meal Program are:

1. To provide older persons, particularly those with low incomes, low-cost, nutritionally sound meals in strategically located congregate sites. One of the 31 meal sites offers weekend meals to program participants. The program also seeks to reduce the social isolation of participants by providing supportive services including recreation, transportation, education and information about other programs and services available to older adults.

2. To provide home-delivered meals five to seven days a week to eligible frail, homebound, older adults. The program assists older adults in remaining independent and living within their own homes and provides limited gap-filling services in addition to meals.

The **Resource Center** Division acts as the entry point for the Department's Family Care and all other benefits and is responsible for arranging short-term assistance for older adults with immediate or pressing needs. It is the primary source of quality information and services for persons 60 years of age and older.

As a major component of the State of Wisconsin Family Care initiative, this Division has four primary functions: (1) to provide Milwaukee County's older adults, their caregivers and the general public one central number to call for information about programs and services 24 hours a day; (2) to provide pre-admission counseling to elders seeking residential placements; (3) to determine eligibility for the Family Care benefit; and (4) to provide community education to older adults, their families, and caregivers on a broad range of subjects, including wellness and prevention of functional decline. The Resource Center's other major responsibilities include investigating allegations of elder abuse and providing protective services, guardianships and protective placement services to vulnerable older adults.

The **Care Management Organization (CMO)** Division operates the Family Care Program in Milwaukee County. This Division is detailed in a separate narrative in 2008.

BUDGET HIGHLIGHTS

- Personal Services expenditures without fringe benefits increase by $273,444, from $4,570,036 to $4,843,480.

- Total expenditures increase by $564,657, from $19,181,010 to $19,745,667, due primarily to increases in Personal Service costs and as a reflection of tax levy being distributed to departments for charges that were formerly abated. Total revenues decrease by $37,149, from $16,136,992 to $16,099,843.

- In 2008, the CMO budget is presented in a separate narrative. This change recognizes the CMO's continued growth and distinctive programming, and addresses the potential expansion of the Family Care program to include

persons with disabilities under the age of 60, which may result in the creation of a new department or division in the 2009 Budget. The CMO remains under the authority of the Department on Aging in 2008.

- Departments have the authority to fill unfunded positions provided they do not incur a salary deficit.

- ECP positions are not provided step increases or performance awards in 2008 as allowed in County Ordinance Section 17.265 (3).

- Expenditures of $182,013 are budgeted for capital improvements in 2008 related to senior centers. For further detail, refer to the 2008 Capital Improvements Budget.

- The abatement of Countywide crosscharges is discontinued in 2008. The tax levy previously held in the servicing department is redistributed to the recipient departments in an amount corresponding to the crosscharges. This results in a tax levy redistribution equal to the change in abatements. Due primarily to this change in methodology, direct tax levy for this department increased $601,806. The actual change in tax levy for this department from 2007 is an increase of $54,974.

- All departments are required to operate within their expenditure appropriations and their overall budgets. Pursuant to Section 59.60(12), Wisconsin Statutes, "No payment may be authorized or made and no obligation incurred against the county unless the county has sufficient appropriations for payment. No payment may be made or obligation incurred against an appropriation unless the director first certifies that a sufficient unencumbered balance is or will be available in the appropriation to make the payment or to meet the obligation when it becomes due and payable. An obligation incurred and an authorization of payment in violation of this subsection is void. A county officer who knowingly violates this subsection is jointly and severely liable to the county for the full amount paid. A county employee who knowingly violates this subsection may be removed for cause."

ADMINISTRATION

- Rental space expenditures increase $63,737 due to a contractually negotiated five-year lease. 2008 is the third year of this lease.

- Telephone charges increase $29,800 based on actual expenditures.

AREA AGENCY SERVICES

The Area Agency Services Division consists of three major program areas: Elderly Services, the Senior Meal Program and the Senior Centers.

- 1.0 FTE vacant position of Program Coordinator – Aging unfunded in 2007 remains unfunded in 2008.

- Department on Aging Area Agency Services Division continues to plan, implement and monitor private fund-raising strategies in collaboration with the Commission on Aging and its Advisory Council.

Elderly Services

- Revenues decrease $298,283, primarily due to the end of a 4-year grant of $276,566 for the Robert Wood Johnson Foundation Community Partnerships for Older Adults, including local community match from the Helen Bader, Faye McBeath and Greater Milwaukee foundations for the Connecting Caring Communities project. Work continues through the strengthening of the system of long term care resulting from implementation of multiple program innovations developed, nurtured and supported through partnerships provided under this project grant. Robert Wood Johnson and related matching revenue reductions are completely offset with expenditure reductions primarily related to conferences, printing, and elimination of $243,251 for related contracts in purchase of services and $23,100 in professional services.

- Other purchase of service decreases include $9,000 for housing inventory and $34,220 in state Medicare Modernization funds, partially offset by increases of $4,500 for outreach, counseling and advocacy services, $28,628 for individualized transportation and $7,099 for senior center program services.

Senior Meal Program

	2007 Budget	2008 Budget	2007/2008 Change
Number of Meal Sites Open	31	31	0
Meals Served at Meal Sites	365,672	348,522	(17,150)
Home-Delivered Meals	284,556	272,945	(11,611)
Total Meals Served	650,228	621,467	(28,761)

- Meal sites remain at 31 in 2008, unchanged since 2006. The Department, in conjunction with the Advisory Council of the Commission on Aging, will evaluate the Senior Meal Program to determine the appropriateness of the number and the current locations of meal sites and will make recommendations concerning future site adjustments as part of the 2007-2008 Milwaukee County Area Plan for Older People, for implementation in 2009.

- Home-delivered and congregate meals continue to project a slight decline in 2008 based on 2006 and 2007 experience.

- Revenues increase $75,141, primarily due to an increase of $146,087 in Title III C1 and $31,212 in NSIP funds, partially offset by reductions of $5,361 in Title III C2, $42,377 in other program reimbursements, and $54,420 in participant donations.

- The Senior Meal Program continues, at no additional cost to seniors, the Commodity Supplemental Food Program (administered by the Hunger Task Force) and the Reach Program (administered by Second Harvest). These programs enable participants at various meal sites to receive food boxes each month.

Senior Centers

- In 2008, a $300,000 appropriation is continued to address the maintenance needs of the County-owned Senior Centers. Projects will be funded based on long-range capital and operating plans as established in 2006 and updated on an annual basis. The Committee on Finance and Audit shall continue to review and approve facility maintenance plans prior to the expenditure of these funds.

- The Department continues to fund a Purchase of Service contract for the operations of the Senior Centers in the amount of $1,258,867, the same amount as 2007.

- The Department on Aging continues to seek grant funding and partnerships to sustain and expand fitness and physical activity programming at the Senior Centers.

RESOURCE CENTER:
COMMUNITY ALTERNATIVES &
INTERVENTION SERVICES DIVISIONS

	2007 Budget	2008 Budget
Family Care Applications	2,000	2,000
Functional Screens	3,500	3,500
Information Contacts	160,000	120,000

- Expenditures increase $698,217, primarily due to an increase of $90,485 in personal services, $21,000 in purchase of services and the reallocation of County charges previously abated in Department budgets.

- Two (2.0 FTE) Human Service Workers unfunded in 2007 remain unfunded in 2008. The Department also creates 1.0 FTE unfunded Program Coordinator (Aging). The Department retains authority to hire these positions should additional revenue for outreach expansion be identified in 2008.

- Eleven (11.0 FTE) positions of Human Service Worker (Aging), 1.0 FTE position of Human Service Worker Bilingual Spanish, and 1.0 FTE position of Registered Nurse 2 (Aging) unfunded in 2007 are abolished in 2008. These positions are all vacant.

- Revenues increase $286,243, due primarily to an increase in 100% time reporting for Functional Screens and I&A revenues, offset by a slight decrease in Income Maintenance reimbursement of $1,721.

- DHHS – Economic Support Staff will deploy 20.0 FTE Economic Support Specialists, two Office Support Assistant 2 positions, and two ESS Supervisors to perform eligibility and related functions for the Family Care Program.

- Departmental grant funding increases $61,750 due to a grant from Blue Cross Blue Shield to develop a collaborative relationship between the Resource Center and Medical College of Wisconsin for development of innovative, education/information modules to promote timely recognition, response and referral of suspected cases of elder abuse and neglect. Project results will serve as a model, reflecting evidence based programs that can be adapted to other providers and counties for replication in other communities and institutions. The project will develop and test tools to help clinicians reliably detect elders who are at high risk or are victims of maltreatment.

CARE MANAGEMENT COORDINATED SERVICES DIVISION (CARE MANAGEMENT ORGANIZATION)

- In 2008, the Care Management Organization (CMO) is reported in a separate budget narrative. The CMO remains under the authority of the Department on Aging in 2008.

DEPARTMENT ON AGING – CARE MANAGEMENT ORGANIZATION

DEPT: DEPARTMENT ON AGING – CARE MANAGEMENT ORGANIZATION **UNIT NO.** 7990
FUND: Fund 0002

OPERATING AUTHORITY & PURPOSE

The Care Management Organization (CMO) Division was created in response to the Family Care initiative. In accordance with authorization initially granted by the County Board in 1997 (Resolution File No. 96-630) and 1998 (Resolution File No. 98-893), under Family Care, the Department's Care Management Organization coordinates all long term care services, including home and community based services and institutional services for eligible elders who require publicly funded long term care services.

BUDGET SUMMARY				
Account Summary	**2006 Actual**	**2007 Budget**	**2008 Budget**	**2007/2008Change**
Personal Services (w/o EFB)	$ 2,840,471	$ 3,375,734	$ 3,621,274	$ 245,540
Employee Fringe Benefits (EFB)	1,583,081	2,128,050	2,103,868	(24,182)
Services	3,050,462	3,399,453	4,355,201	955,748
Commodities	35,487	31,896	57,000	25,104
Other Charges	150,606,081	151,080,944	176,112,950	25,032,007
Debt & Depreciation	0	0	0	0
Capital Outlay	60,444	36,207	19,400	(16,807)
Capital Contra	0	0	0	0
County Service Charges	1,458,560	1,970,350	2,302,816	332,466
Abatements	(636,613)	(356,771)	0	356,771
Total Expenditures	$ 158,997,973	$ 161,665,862	$ 188,572,509	$ 26,906,647
Direct Revenue	164,303,843	163,302,558	188,560,759	25,258,201
State & Federal Revenue	0	303,648	377,707	74,059
Indirect Revenue	0	0	0	0
Total Revenue	$ 164,303,843	$ 163,606,206	$ 188,938,466	$ 25,332,260
Direct Total Tax Levy	(5,305,870)	(1,940,344)	(365,957)	1,574,387

* In previous years, Department on Aging costs were reported in a single narrative. In 2008, these costs are reported in separate narratives: Org Unit 7900 – Department on Aging and Org Unit 7990 – Department on Aging – Care Management Organization.

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	**2006 Actual**	**2007 Budget**	**2008 Budget**	**2007/2008Change**
Central Service Allocation	$ 264,706	$ 286,752	$ 0	$ (286,752)
Courthouse Space Rental	0	0	0	0
Tech Support & Infrastructure	18,433	12,471	0	(12,471)
Distribution Services	14,750	20,531	0	(20,531)
Telecommunications	668	6,704	0	(6,704)
Radio	0	0	0	0
Applications Charges	4,624	12,728	0	(12,728)
Apps Charges - Mainframe	0	0	0	0
HRIS Allocation	16,048	17,585	0	(17,585)
Total Charges	$ 319,229	$ 356,771	$ 0	$ (356,771)
Direct Property Tax Levy	$ (5,305,870)	$ (1,940,344)	$ (365,957)	$ 1,574,387
Total Property Tax Levy	$ (4,986,641)	$ (1,583,573)	$ (365,957)	$ 1,217,616

* In 2006 and 2007, these costs were included in other charging departmental and non-departmental budgets. They were reflected here to show the "total" amount of tax levy support for this Department. In 2008, these costs are budgeted within the receiving department to show the tax levy cost in the department.

PERSONNEL SUMMARY				
	2006 Actual	**2007 Budget**	**2008 Budget**	**2007/2008Change**
Personal Services (w/o EFB)	$ 2,840,471	$ 3,375,734	$ 3,621,274	$ 245,540
Employee Fringe Benefits (EFB)	$ 1,583,081	$ 2,128,050	$ 2,103,868	$ (24,182)
Position Equivalent (Funded)*	64.0	59.5	60.4	0.9
% of Gross Wages Funded***	97.2	100.0	100.0	0
Overtime (Dollars)**	$ 46,826	$ 70,967	$ 70,953	$ (14)
Overtime (Equivalent to Position)	0.0	1.5	1.4	0.0

* For 2006 Actuals, the Position Equivalent is the budgeted amount.
** Delineated for information. (Also included in personal services.)
*** Prior to 2008, Aging and Care Mangement Organization were reported together. This table reflects the change in reporting.

PERSONNEL CHANGES				
Job Title/Classification	Action	Number of Positions/ Total FTE	Division	Cost of Positions (Excluding Social Security & Fringe)
RN 2 Dept on Aging	Unfund	1/1.0	CMO	(64,936)
Human Srvc Wrkr (Aging)	Unfund	1/1.0	CMO	(50,390)
Prog Coord Aging	Abolish	1/1.0	CMO	0*
RN 2 Dept on Aging	Abolish	1/1.0	CMO	0*
Human Srvc Wrkr (Aging)	Abolish	5/5.0	CMO	0*
Human Srvc Wrkr (Aging)	Abolish	1/1.0	CMO	(50,390)
OCC Therapist 3	Abolish	1/1.0	CMO	(56,326)
Performance Evaluator 3	Create	1/1.0	CMO	52,102
Quality Assr Spec (Bill & Pay)	Create	1/1.0	CMO	44,492
Contact Svs Coor (Qual Surv)	Create	1/1.0	CMO	61,037
			TOTAL	$ (64,411)

*These positions were unfunded in 2007, and are abolished in 2008 for no fiscal effect.

MISSION

Using inter-disciplinary teams of nurses, human service workers, other professionals and volunteers, the Division oversees the provision of a comprehensive package of service benefits. These include Adult Day Care, Supportive Home Care, transportation, accessibility equipment and home modifications, residential care services, money management, durable medical equipment, home health care, personal care, skilled nursing services and skilled nursing home care. In return for coordinating and managing these services, the Department's CMO receives a capitated rate payment per member per month from the State.

BUDGET HIGHLIGHTS

- In 2008, the CMO begins reporting its activities in a separate budget narrative. This is to recognize its continued expansion and distinctive programming, as well as to address the potential expansion of the Family Care program to include persons with disabilities under the age of 60, which may result in the creation of a new department or division in the 2009 Budget. The CMO remains under the authority of the Department on Aging in 2008.

- In 2007, the Department on Aging was awarded the sole contract to operate the Care Management Organization in Milwaukee County. The CMO is operated as an enterprise fund in accordance with State of Wisconsin requirements. The contract includes optional renewals through 2009.

- Personal Services expenditures without fringe benefits increase by $245,540 from $3,375,734 to $3,621,274.

- Total expenditures increase by $26,906,635, from $161,665,862 to $188,572,497. Total revenues increase by $25,332,260, from $163,606,206 to $188,938,466. Expenditures and revenues increase primarily due to projected growth in Care Management Organization enrollments and corresponding capitation rate receipts from the State of Wisconsin.

- Contractual services increase $955,748, from 3,399,453 to 4,355,201, due primarily to an increase in a required third party contract for implementation of Best Practices, and an increase in contractual IT dollars to develop and maintain the MIDAS system.

- The CMO's capitated rate in 2008 is budgeted at the 2007 comprehensive, intermediate and non-MA payment rates. Preliminary rate data has not yet been provided to the CMO.

- The CMO will continue to work with the Behavioral Health Division to assist in the transition of BHD clients over the age of 60 into the Family Care program when appropriate, as well as increase its utilization of services provided by BHD to provide additional resources to CMO members.

- Due to a successful realignment of functions, the Division abolishes 1.0 FTE Program Coordinator Aging position, 1.0 FTE Registered Nurse 2 Aging position, and 5.0 FTE positions of Human Service Worker (Aging) that were unfunded in 2007, for no fiscal effect. The Division abolishes an additional 1.0 FTE Human Service Worker (Aging) and 1.0 FTE OCC Therapist 3 position for a savings of $155,311, and unfunds an additional 1.0 FTE position of Human Service Worker (Aging) and 1.0 FTE positions of Registered Nurse 2 (Aging) for a savings of $165,599. These actions are partially offset by the creation of 3.0 FTE positions to assist with contract compliance. 1.0 FTE Performance Evaluator 3, 1.0 FTE Quality Assurance Specialist (Billing and Payment) and 1.0 FTE Contract Service Coordinator (Quality Surveyor) are created for a salary, social security and active fringe cost of $230,047.

- In 2005, the CMO restructured its fiscal management staff to ensure that CMO operations and finances were closely monitored. Beginning in 2007, the CMO split the functions of the Chief Operating Officer and Chief Clinical Officer. It has now become clear that both functions require full-time attention. Contractual services are increased $125,000 to $625,000 for this purpose.

- The Department of Health and Family Services now requires the CMO to establish a separate professional services contract with the Best Practices Team rather than include this service in the provider expense package. The 2008 budgeted contract amount increases $330,531 to accommodate this requirement.

- Contractual Services for Data Processing increases $481,491. In 2007, the CMO began an initiative to fund two IMSD employees in place of contracted employees in order to retain operational knowledge of the MIDAS system in the County. Due to difficulty in hiring qualified staff for the management and development of the MIDAS system, this initiative is discontinued in 2008. As part of this decision, the CMO has agreed to continue to increase its efforts to document the MIDAS system. The additional funding is for two additional web developers to maintain, support and document the MIDAS system. The cost is offset by an equal decrease in crosscharges from IMSD for internal staff. IMSD will maintain all other non-MIDAS IT systems in the CMO.

- In 2008, the CMO will increase the co-pay paid to Paratransit for clients who use that service from $3.25 to $7. This is still well below the actual cost of a Paratransit ride, which exceeds $20. This results in increased revenue of $825,000 in the Paratransit budget. The Department of Health and Human Services Disabilities Services Division undertakes a similar initiative for a revenue increase of $1,240,264, for a total revenue increase of $2,065,264 in the Paratransit budget.

- In 2005, the CMO and the County entered into a Commitment Agreement which establishes that,

after meeting the State contract requirements for required working capital reserve, the County receives 50% of any surpluses generated by the CMO up to the total of the accumulated deficit. It is anticipated that at the completion of 2007, the CMO will have completely honored the Commitment Agreement with the County by paying back the full sum of $12,217,786 for past deficits incurred.

- The CMO has established a network of providers to provide and manage care for its members. All providers must be HIPPA compliant. The CMO's contract with the Wisconsin Department of Health and Family Services requires the CMO to continually monitor the provider network to ensure service capacity and access are managed in accordance with current and anticipated member service demands.

- The 2007 Budget projected a CMO surplus of $1,940,344. In 2008, the surplus is projected to be $365,969.

- Departments have the authority to fill unfunded positions provided they do not incur a salary deficit.

- ECP positions are not provided step increases or performance awards in 2008 as allowed in County Ordinance Section 17.265 (3).

- The abatement of Countywide crosscharges is discontinued in 2008. The tax levy previously held in the servicing department is redistributed to the recipient departments in an amount corresponding to the crosscharges. This results in a tax levy redistribution equal to the change in abatements. Due primarily to this change in methodology, direct tax levy for this department increased $1,574,375. The actual change in tax levy for this department from 2007 is an increase of $1,217,604.

- All departments are required to operate within their expenditure appropriations and their overall budgets. Pursuant to Section 59.60(12), Wisconsin Statutes, "No payment may be authorized or made and no obligation incurred against the county unless the county has sufficient appropriations for payment. No payment may be made or obligation incurred against an appropriation unless the director first certifies that a sufficient unencumbered balance is or will be available in the appropriation to make the payment or to meet the obligation when it becomes due and payable. An obligation incurred and an authorization of payment in violation of this subsection is void. A county officer who knowingly violates this subsection is jointly and severely liable to the county for the full amount paid. A county employee who knowingly violates this subsection may be removed for cause."

DEPARTMENT OF HEALTH AND HUMAN SERVICES

COUNTY EXECUTIVE
DEPARTMENT OF HEALTH AND HUMAN SERVICES DIRECTOR'S OFFICE
MANAGEMENT SERVICES DIVISION
ECONOMIC SUPPORT DIVISION
BEHAVIORAL HEALTH DIVISION
DELINQUENCY & COURT SERVICES DIVISION
DISABILITIES SERVICES DIVISION
COUNTY HEALTH PROGRAMS DIVISION
HOUSING DIVISION

DEPT: DEPARTMENT OF HEALTH AND HUMAN SERVICES **UNIT NO.** 8000
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

The Department of Health and Human Services (DHHS) operates under Chapters 46 (Social Services), 48 (Children's Code), 49 (Public Assistance), 51 (Mental Health), 55 (Protective Services) and 938 (Juvenile Delinquency) of the Wisconsin State Statutes.

DHHS provides a wide range of life-sustaining, life-saving and life-enhancing services to children and adults through age 60. Programs focus on providing services for delinquent children, dysfunctional families, developmentally disabled persons, physically disabled persons, mentally ill persons, homeless persons, and those in need of financial assistance. Many of the services provided are mandated by State Statute and/or provided through a State/County contract.

BUDGET SUMMARY

Account Summary	2006 Actual	2007 Budget	2008 Budget	2007/2008 Change
Personal Services (w/o EFB)	$ 32,416,529	$ 31,723,981	$ 34,273,450	$ 2,549,469
Employee Fringe Benefits (EFB)	18,261,765	28,545,657	26,222,620	(2,323,037)
Services	16,281,784	15,401,250	15,441,588	40,338
Commodities	722,501	536,655	582,990	46,335
Other Charges	114,292,769	114,738,594	133,175,381	18,436,787
Debt & Depreciation	0	0	0	0
Capital Outlay	338,045	157,000	97,502	(59,498)
Capital Contra	0	0	0	0
County Service Charges	18,181,842	17,420,456	18,576,530	1,156,074
Abatements	(17,687,143)	(17,360,223)	(13,402,169)	3,958,054
Total Expenditures	$ 182,808,092	$ 191,163,370	$ 214,967,892	$ 23,804,522
Direct Revenue	10,544,231	8,421,893	9,028,637	606,744
State & Federal Revenue	156,704,318	162,947,148	179,760,566	16,813,418
Indirect Revenue	733,217	708,557	663,600	(44,957)
Total Revenue	$ 167,981,766	$ 172,077,598	$ 189,452,803	$ 17,375,205
Direct Total Tax Levy	14,826,326	19,085,772	25,515,089	6,429,317

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	**2006 Actual**	**2007 Budget**	**2008 Budget**	**2007/2008 Change**
Central Service Allocation	$ 1,378,591	$ 915,740	$ 0	$ (915,740)
Courthouse Space Rental	0	0	0	0
Tech Support & Infrastructure	1,510,622	1,444,872	0	(1,444,872)
Distribution Services	13,879	14,649	0	(14,649)
Telecommunications	158,442	96,818	0	(96,818)
Record Center	16,930	7,129	0	(7,129)
Radio	57,241	52,362	0	(52,362)
Computer Charges	245,464	214,574	0	(214,574)
Applications Charges	1,444,608	1,305,983	0	(1,305,983)
Apps Charges - Network	0	0	0	0
Apps Charges - Mainframe	0	0	0	0
HRIS Allocation	204,065	212,688	0	(212,688)
Total Charges	$ 5,029,842	$ 4,264,815	$ 0	$ (4,264,815)
Direct Property Tax Levy	$ 14,826,326	$ 19,085,772	$ 25,515,089	$ 6,429,317
Total Property Tax Levy	$ 19,856,168	$ 23,350,587	$ 25,515,089	$ 2,164,502

* In 2006 and 2007, these costs were included in other charging departmental and non-departmental budgets. They were reflected here to show the "total" amount of tax levy support for this Department. In 2008, these costs are budgeted within the receiving department to show the tax levy cost in the department.

PERSONNEL SUMMARY				
	2006 Actual	**2007 Budget**	**2008 Budget**	**2007/2008 Change**
Personal Services (w/o EFB)	$ 32,416,529	$ 31,723,981	$ 34,273,450	$ 2,549,469
Employee Fringe Benefits (EFB)	$ 18,261,765	$ 28,545,657	$ 26,222,620	$ (2,323,037)
Position Equivalent (Funded)*	795.1	745.4	745.6	0.2
% of Gross Wages Funded	95.6	94.6	94.8	0.3
Overtime (Dollars)**	$ 1,597,865	$ 930,790	$ 954,082	$ 23,292
Overtime (Equivalent to Position)	40.8	23.6	22.5	(1.1)

* For 2006 Actuals, the Position Equivalent is the budgeted amount.
** Delineated for information. (Also included in personal services.)

PERSONNEL CHANGES

Job Title/Classification	Action	Number of Positions/ Total FTE	Division	Cost of Positions (Excluding Social Security & Fringe)
Office Support Assistant 2	Abolish	1/1.0	Delinquency & Court	$ (29,067)
Human Service Supervisor	Abolish	1/1.0	Delinquency & Court	(51,990)
Intake Specialist CCC	Abolish	1/1.0	Delinquency & Court	(42,054)
Fiscal Analyst Supervisor	Unfund	1/1.0	Disabilities	(54,252)
RN 2 Adult Svs Div	Unfund	2/2.0	Disabilities	(122,444)
Human Service Worker	Abolish	1/1.0	Disabilities	(54,985)
Quality Assurance Spec (ASD)	Unfund	1/1.0	Disabilities	(54,342)
Office Support Assistant 2	Abolish	4/4.0	Economic Support	(126,548)
Administrative Assistant NR	Abolish	1/1.0	Economic Support	(36,157)
Clerical Assistant 1	Abolish	2/2.0	Economic Support	(72,410)
Quality Assurance Technician	Create	4/4.0	Economic Support	158,996
Econ Supp Supv 1	Abolish	1/1.0	Economic Support	(43,710)
Econ Supp Supv 1	Create	1/1.0	Economic Support	43,710
Child Care Prog Spec	Create	2/2.0	Economic Support	83,638
Energy Asst Prog Spec	Abolish	4/3.98	Economic Support	(124,864)
Economic Support Specialist	Unfund	17/17.0	Economic Support	(637,427)
Economic Support Specialist	Create	2/2.0	Economic Support	70,825
Quality Assurance Coordinator	Abolish	1/1.0	Economic Support	(47,349)
Clerical Assistant 2	Transfer-In	1/1.0	Housing	38,661
Secretary	Transfer-In	1/1.0	Housing	39,676
Fiscal Assistant 2	Transfer-In	1/1.0	Housing	38,661
Accountant 4	Transfer-In	1/1.0	Housing	58,923
Housing Insp Rent Asst	Transfer-In	2/2.0	Housing	97,780
Housing Program Asst (SN)	Transfer-In	4/4.0	Housing	186,924
Housing Program Asst Rehab	Transfer-In	2/2.0	Housing	78,160
Housing Program Assistant Rent Asst	Transfer-In	9/9.0*	Housing	333,248
Housing Program Assistant Rent Asst	Unfund	1/1.0	Housing	(47,607)
Housing Program Mgr - BHD	Transfer-In	1/1.0	Housing	66,889
Housing Rehab Analyst	Transfer-In	1/1.0	Housing	45,495
Housing & Comm Dev Prog Co	Transfer-In	2/2.0	Housing	126,074
Asst Housing Prog Coord	Transfer-In	1/1.0	Housing	54,964
Housing & ComDev Cd Spec N	Transfer-In	1/1.0	Housing	63,038
Asst Housing Prog Coord SN	Transfer-In	1/1.0	Housing	55,530
Admin Asst 2 - Accts Rec	Transfer-In	1/1.0	Housing	47,349
Office Support Assistant 2	Transfer-In	2/2.0	Housing	68,130
Exec Dir 2	Create	1/1.0	Housing	102,000
Accountant 4 NR	Unfund	1/1.0	Management Services	(54,964)
Accounting Supv - MCHCP	Unfund	1/0.5	Management Services	(28,788)
Quality Assurance Spec (DHHS)	Unfund	1/1.0	Management Services	(33,922)
Accountant 4 - Fiscal	Unfund	1/0.5	Management Services	(33,024)
			TOTAL	$ 162,768

ORGANIZATIONAL COST SUMMARY					
DIVISION		2006 Actual	2007 Budget	2008 Budget	2007/2008 Change
Director's Office	Expenditure	$ 483,506	$ 351,225	$ 555,826	$ 204,601
	Abatement	(634,067)	(377,928)	(555,826)	(177,898)
	Revenue	0	0	0	0
	Tax Levy	$ (150,561)	$ (26,703)	$ 0	$ 26,703
Economic Support Division	Expenditure	$ 49,906,971	$ 53,954,859	$ 52,399,167	$ (1,555,692)
	Abatement	(3,257,264)	(3,561,379)	(2,340,924)	1,220,455
	Revenue	44,694,226	47,447,515	45,851,870	(1,595,645)
	Tax Levy	$ 1,955,481	$ 2,945,965	$ 4,206,373	$ 1,260,408
Delinquency & Court Services Division	Expenditure	$ 37,730,132	$ 40,901,600	$ 41,699,915	$ 798,315
	Abatement	(914,222)	(1,014,263)	0	1,014,263
	Revenue	25,111,399	25,597,705	24,733,478	(864,227)
	Tax Levy	$ 11,704,511	$ 14,289,632	$ 16,966,437	$ 2,676,805
Disabilities Services	Expenditure	$ 102,598,095	$ 104,487,603	$ 106,028,148	$ 1,540,545
	Abatement	(2,639,508)	(3,156,724)	(1,940,795)	1,215,929
	Revenue	97,833,667	98,478,378	102,098,475	3,620,097
	Tax Levy	$ 2,124,920	$ 2,852,501	$ 1,988,878	$ (863,623)
Housing Division	Expenditure	$ 0	$ 0	$ 18,511,605	$ 18,511,605
	Abatement	0	0	(49,000)	(49,000)
	Revenue	0	0	16,588,998	16,588,998
	Tax Levy	$ 0	$ 0	$ 1,873,607	$ 1,873,607
Management Services Division	Expenditure	$ 9,776,669	$ 8,828,306	$ 9,175,400	$ 347,094
	Abatement	(10,242,115)	(9,249,929)	(8,515,624)	734,305
	Revenue	342,491	554,000	179,982	(374,018)
	Tax Levy	$ (807,937)	$ (975,623)	$ 479,794	$ 1,455,417

MISSION

The mission of the Milwaukee County Department of Health and Human Services is to secure human services for individuals and families who need assistance in living a healthy, independent life in our community.

OBJECTIVES

- Continue planning efforts with the Milwaukee County Department on Aging in anticipation of the State's expansion of the Family Care Program that will serve persons with developmental and physical disabilities under the age of 60, including further refinement of the business plan and actuarial analysis.

- Implement an initiative that will focus on empowering potential and existing customers to conduct their Food Share, Medical Assistance, and Child Care transactions through the use of the internet and a network of community partners.

- Maintain staffing levels in the Department's 24-hour, institutional operations sufficient to reduce overtime significantly in those areas compared to 2007 projected levels.

- Expand collaborative efforts between the Behavioral Health Division (BHD) and private hospitals, and make other internal operational changes in BHD's crisis service and acute inpatient operations, sufficient to reduce the incidents of PCS "standby" compared to 2007 incidents.

- Complete training of direct patient care staff within BHD on working effectively with individuals with challenging behaviors and significantly reduce patient-to-patient and patient-to-staff injuries housewide.

- Coordinate with the Wisconsin Department of Health and Family Services to develop a

transition plan for BadgerCare Plus in Milwaukee County (if approved by the Federal government and the state legislature), or implement a plan to redesign, enhance, and sustain the General Assistance Medical Program if BadgerCare Plus is not approved.

DEPARTMENT DESCRIPTION

The Department of Health and Human Services (DHHS) previously included the following six divisions: Economic Support Division, Delinquency and Court Services Division, Disabilities Services Division, Management Services Division, Behavioral Health Division, and County Health Programs Division. In 2008, a Housing Division is created, bringing the total number of divisions to seven.

The DHHS Behavioral Health Division appears as a separate organizational unit in the County budget (Org. 6300). The County Health Programs Division also operates under a separate budget (Org. 7200).

The ***Director's Office*** consists of the DHHS Director and an Administrative Assistant and provides guidance, support and administrative direction to all DHHS divisions. The DHHS Director reports directly to the County Executive as a cabinet officer.

The ***Economic Support Division***, pursuant to State Statutes, is charged with the responsibility of assisting eligible people to obtain Food Share (formerly called Food Stamps), Medical Assistance (Title 19) and Child Day Care benefits. In addition, the Economic Support Division is responsible for administering the State's Badger Care health program and specialized financial assistance programs such as Fraud Detection and Benefit Repayment, Wisconsin Home Energy Assistance and Burials.

The ***Delinquency and Court Services Division*** administers a 120-bed Juvenile Detention Center, juvenile court intake, custody intake and probation services, support staff for the operation of the Children's Court, pre-dispositional secure/non-secure out-of-home placement resources, the First Time Offender program and post-dispositional placement resources for adjudicated delinquents. The Division is also charged by the State for the cost of juveniles sentenced to a State Juvenile Correctional facility. Purchased programs that serve alleged and adjudicated delinquent youth, including programs that are designed to divert such youth from State facilities, are administered in this Division. The Juvenile Detention Center is staffed and maintained as a 24-hour, secure correctional facility, which primarily houses juveniles being held pending trial who are a threat to the community. Custody Intake staff screen Children's Court intake referrals from police for the Juvenile Detention Center. Court Intake staff prepares case reports and histories for the Children's Court judges, and Probation staff supervises youth adjudicated for delinquent behavior in the community.

The ***Disabilities Services Division*** provides human services that are targeted at populations with special needs, including adults and children with physical and developmental disabilities. A wide variety of services are provided, including case management for long-term support, residential services, work and day services, community living support services, community treatment, community support, adult day care, fiscal agent services and service access and prevention. Many of these services enable persons to live in the community and avoid institutional placements. The Division also utilizes a Resource Center to serve as a source of information, assessment and referral for persons with disabilities.

The ***Management Services Division*** provides contract administration and quality assurance, building operations and procurement services to the Director's Office, Delinquency and Court Services, Economic Support and Disabilities Services Divisions. In addition, this Division provides accounting, business office, collections and payroll services to the above entities as well as to the Behavioral Health Division and the County Health Programs Division. The Division also includes the costs for Countywide services such as Risk Management, Audit, Payroll and other functions. Budgeting and human resources functions previously provided under this Division are now provided in cooperation with the Department of Administrative Services (DAS).

The ***Housing Division*** consolidates several housing programs from the County into a single division in order to better integrate housing programs with social services provided by DHHS, and to provide a strategic focus on prioritizing the use of County housing resources to address the needs of persons with mental illness or other special needs. The new

Division contains the Housing and Urban Development (HUD) funded Special Needs, Housing Choice Voucher and HOME/Home Repair Programs.

The Special Needs Homeless Section manages the Safe Haven and Shelter Plus Care Programs. The Safe Haven Program provides a home-like environment to seriously mentally ill homeless individuals who might otherwise be institutionalized. The Shelter Plus Care Program links supportive services with rental subsidies for homeless individuals who are seriously mentally ill, AIDS-HIV infected or alcohol/drug dependent.

The Housing Choice Voucher Section manages the Housing Choice Voucher (Section 8) Program. This Federally funded program subsidizes the rent of nearly 2,000 eligible low-income households living in privately owned housing throughout Milwaukee County. The program participant chooses the type and location of housing, and the rental unit is inspected to ensure it meets certain quality and safety standards. Program participants are annually re-certified to verify continued eligibility.

The Home/Home Repair Section administers the HOME Investment Partnership Program. This Federal entitlement grant provides funding for the production of affordable housing and the rehabilitation of existing housing, as well as down payment and closing cash assistance for eligible first-time homebuyers. This Section manages the Home Repair Loan Programs that provide low or no interest loans to limited income homeowners to repair their homes. Loans are available for structural repairs, furnace problems, siding, sewer connections, plumbing, electrical repairs, exterior painting, energy or heat loss problems and code violations. This Section provides assistance to homeowners in determining the best method of home repair, selecting reputable contractors and proper inspections to ensure that quality work is performed at a reasonable cost.

BUDGET HIGHLIGHTS

DEPARTMENTAL

- Personal Services expenditures, excluding fringe benefits, increase $2,549,469, from $31,723,981 to $34,273,450. Fringe Benefit expenditures decrease $2,323,037, from $28,545,657 to $26,222,620.

- Total expenditures increase $23,804,534, from $191,163,370 to $214,967,904, and total revenues increase $17,375,205, from $172,077,598 to $189,452,803. This is due primarily to the creation of the Housing Division.

- A new Housing Division is created in DHHS in 2008. This initiative consolidates all housing programs currently spread across the County into a single division. DHHS was chosen to house this new division to reflect the County's desire to integrate housing programs with other social service programs and to prioritize the use of housing resources to address the needs of persons with mental illness or other special needs. The Special Needs Program is transferred from DHHS – BHD, and the Housing Choice Voucher and the HOME/Home Repair programs are transferred from DAS - Economic and Community Development. All three programs receive funding from the federal Department of Housing and Urban Development (HUD).

- The total expenditure and revenue amounts in the DHHS budget do not include $25,852,346 of State Department of Corrections charges and Youth Aids revenue. This is a result of the State paying itself first from the County's Youth Aids allocation.

- The State of Wisconsin Department of Administration continues the practice of intercepting $20,101,300 from State Shared Revenue and intercepts $38,792,200 of Community Aids revenue to fund the operation of the State Bureau of Milwaukee Child Welfare.

- An appropriation of $51,150 is included for the McClears information system, which was originally developed for the General Assistance Medical Program (GAMP). The 2008 Budget reflects a reduction of $73,400 and includes funding for continued system maintenance only for ESD's Child Day Care and Burials Programs and consulting assistance for the Disabilities Services Division's Medical Assistance Personal Care (MAPC) program.

- Departments have the authority to fill unfunded positions provided they do not incur a salary deficit.

- ECP positions are not provided step increases or performance awards in 2008 as allowed in County Ordinance Section 17.265 (3).

- The abatement of Countywide crosscharges is discontinued in 2008. The tax levy previously held in the servicing department is redistributed to the recipient departments in an amount corresponding to the crosscharges. This results in a tax levy redistribution equal to the change in abatements. Due primarily to this change in methodology, direct tax levy for this department increased $6,429,296. The actual change in tax levy for this department from 2007 is an increase of $2,164,481.

- All departments are required to operate within their expenditure appropriations and their overall budgets. Pursuant to Section 59.60(12), Wisconsin Statutes, "No payment may be authorized or made and no obligation incurred against the county unless the county has sufficient appropriations for payment. No payment may be made or obligation incurred against an appropriation unless the director first certifies that a sufficient unencumbered balance is or will be available in the appropriation to make the payment or to meet the obligation when it becomes due and payable. An obligation incurred and an authorization of payment in violation of this subsection is void. A county officer who knowingly violates this subsection is jointly and severally liable to the county for the full amount paid. A county employee who knowingly violates this subsection may be removed for cause."

DIRECTOR'S OFFICE

- Total expenditures increase $26,703, due primarily to the elimination of abated charges in the Division budget. The Department continues its practice of distributing all charges to its Divisions as part of the Department cost allocation plan, thereby showing zero levy in the Division.

ECONOMIC SUPPORT DIVISION

- Economic Support Division (ESD) expenditures decrease by $335,228, primarily due to a reduction in personal services and purchase of service costs. Revenues decrease by $1,595,645, primarily due to adjusting the Federal match revenue for Income Maintenance (IM) as a result of less property tax levy being budgeted to support IM operations. The 2008 Recommended Budget still contains $2,417,288 in property tax levy "overmatch" to supplement IM operations.

- The 2008 Budget reflects the eleventh full year of Wisconsin Works, or W-2, implementation in Milwaukee County. ESD does not administer W-2, but complements it by offering access to Food Stamps, Child Day Care and Medical Assistance. The costs incurred by ESD that are associated with W-2 are funded by revenues from the State of Wisconsin that come to Milwaukee County through contractual agreements with private W-2 agencies. The 2008 Budget includes $1,643,201 of revenue from W-2 agencies for Child Care eligibility and other functions performed by ESD staff in support of W-2. This is an increase of $121,721 (8%) above the amount budgeted in 2007.

- Based on preliminary written notification from the State of Wisconsin, ESD projects Income Maintenance (IM) revenue of $16,058,198, which is the same as the actual 2007 State IM contract. Because this flat funding amount from the State does not keep pace with the rising cost of IM operations, a total of 23.0 FTE IM positions are either unfunded or abolished. This includes 17.0 FTE unfunded Economic Support Specialist and 1.0 FTE Quality Assurance Coordinator and the abolishment of 2.0 FTE Office Support Assistant II, 1.0 FTE Administrative Assistant (NR) and 2.0 FTE Clerical Assistant I, for a total salary, social security and active fringe benefit savings of $1,337,288. All of these positions are currently vacant

- In 2008, ESD will begin an initiative that will focus on empowering potential and existing customers to conduct their Food Share transactions through the use of the internet and a network of community partners. The ultimate goals of the initiative are:

  - Optimizing technologies currently in use to allow clients to complete applications and re-certifications through ACCESS, the

State's online Food Share application system.
- o Identifying and establishing partner organizations within the community to assist with the application and re-certification process for customers.
- o Redeployment of agency staff to be more responsive to customer needs

This Food Share modernization initiative will not only lead to fewer people waiting in long lines for food stamps at ESD facilities, but, more importantly, will produce more streamlined and effective processes, and real customer empowerment via true choice in service delivery.

- The budget includes $226,380 in Citizenship and Identity revenue, which will be utilized to continue the implementation of federal citizenship and identity documentation requirements. This reflects a reduction of $315,461 compared to the 2007 actual contract amount of $541,841. Most of the costs associated with this policy were anticipated to occur in 2007, with staff being required to verify citizenship for both new applicants and current recipients of Medicaid. In 2008 and subsequent years, funds are expected to cover only new Medicaid applicants.

- Funding of $144,000 is included in the budget for outside contractual services to support an electronic case file system as part of an ongoing effort to improve payment accuracy in ESD's Food Share and Medical Assistance Programs. This represents an increase of $12,000 over 2007. This project is responsible for converting thousands of paper files to an electronic format in order to achieve electronic case files that are error free. This initiative will also serve to reduce liability associated with the State mandated fine for each missing case file requested during its review of ESD activities.

- For the second year, the Call Center located at the Coggs Center will receive full-time technical support from the Information Management Services Division (IMSD). One Network Application Specialist is crosscharged to the Economic Support Division at a cost of $113,592.

- ESD will continue to deploy 20.0 FTE Economic Support Specialists, 2.0 FTE Office Support Assistant II positions, 2.0 FTE ESS Supervisors and one Quality Assurance Technician to perform eligibility and related functions for the Family Care program. The Department on Aging will be cross-charged for all personal services costs related to this unit, with the exception of the Quality Assurance Technician position, which is covered with regular IM revenue. IM revenue also funds a Section Manager position that dedicates a significant percentage of its time to overseeing the Family Care unit.

- The cost of 1.0 FTE Economic Support Specialist is again cross-charged to the Department of Child Support Enforcement to reflect the role of a dedicated ESS worker on cases in which Income Maintenance and Child Support issues intersect. Through this initiative, both departments can improve their performance standards by enhancing the accuracy of the data maintained in the Wisconsin Kids Information Data System (KIDS) database.

- Child Day Care Administration revenue from the State of Wisconsin totals $8,080,134 in 2008. This is a decrease of $531,068 from the 2007 contract of $8,611,202. A reduction has been included in the 2008 Recommended Budget as a result of the State Department of Workforce Development (DWD) reporting to ESD that the budget action taken to date by the State has effectively reduced the Child Day Care Budget by a total of $2 million statewide. Until the final 2007-2009 State Budget is adopted, the extent of the potential cut is unknown. However, in anticipation of this possible cut as well as the enhanced fraud and customer service initiative explained below, ESD has reduced contractual and professional services by $670,195 from 2007.

- Beginning in 2007 and continuing with the 2008 Budget, ESD and DWD will focus more resources on program integrity, fraud, monitoring and customer service within the Child Care program. DWD has identified these items as priorities for the 2008 contract. As a result, ESD's budget request includes the creation of a

Child Care Fraud Unit to strengthen the division's current fraud intervention efforts.

Nine (9.0 FTE) positions are created to staff the Child Care Fraud Unit. These employees will investigate and process child care fraud as well as improve customer service for parents seeking child care authorization or changes through the Call Center and Verification Center. DWD has authorized ESD to utilize childcare administration funding to support 100% of the cost of these new positions.

The following positions are created at a cost of $557,411:

4.0 FTE Quality Assurance Technicians
1.0 FTE Economic Support Supervisor 1
2.0 FTE Child Care Program Specialists
2.0 FTE Economic Support Specialists

- The anticipated decrease in total State Day Care Administration revenue requires ESD to reduce professional and purchase of service contracts by $670,195, from $1,116,915 in 2007 to $446,720 in 2008. ESD has allocated contract funding for three service categories: Health and Safety, Certification, and Training and Technical Assistance.

- Health and Safety funding decreases by $238,809, from $422,679 to $183,870. This includes a $128,750 allocation for the Coggs Center Child Care Drop-off Center, which serves as a best practices training model as well as an important service for Coggs Center clients.

- Certification funding is reduced by $70,263, from $233,113 to $162,850.

- Training and Technical Assistance is reduced by $361,123, from $461,123 to $100,000 in 2008, in part due to enhanced efforts to conduct these activities in-house.

- The Home Energy Assistance program is restructured in 2008 to provide enhanced customer service to clients in areas around the community. Energy Assistance Program Specialists working in the Marcia P. Coggs Center will be redeployed to sites throughout the community in order to better meet the needs of clients. The following 6.98 vacant FTEs are abolished in 2008: 2.0 FTE Office Support Assistant 2's, 1.0 FTE Economic Support Supervisor and 3.98 FTE Energy Assistance Program Specialists, for a total salary, social security and active fringe savings of $361,953. In order to provide capacity for the community partners to participate in the restructuring, outside Energy contracts are increased $547,771. Since the Energy Assistance Program is 100% funded by State Energy Assistance dollars, there is no tax levy impact from this action.

- Funding for the Community Information (211) line in DHHS remains at the 2007 level of $380,000. The BHD budget contains an appropriation of $100,000, and the Department on Aging budget contains an additional $20,000 for a total County commitment of $500,000.

- An allocation of $325,000 is included for indigent burials, which represents level funding compared to 2007. This amount is based on actual expenditures, and is linked to cost containment strategies including establishment of maximum allowable reimbursement for funeral expenses, burials and cremations.

- An appropriation of $2,280,000 for W2 and Supplemental Security Income (SSI) burials is included and reflects an increase of $100,000 based on 2006 actual expenditures. This program is completely offset by State burial aid revenue.

- The 2008 Budget continues the Interim Disability Assistance Program (IDAP).

DELINQUENCY & COURT SERVICES DIVISION

- Delinquency and Court Services Division (DCSD) expenditures increase $1,812,578, from $39,887,337 to $41,699,915, due to increased Personal Services and cross-charge costs. Revenues decrease $864,227, from $25,597,705 to $24,733,478. These totals do not include State Department of Corrections charges and associated revenues.

- DHHS receives Youth Aids to fund State Juvenile Correctional Charges and community-based services. Total Youth Aids revenue for

2008 is estimated to be $38,248,422 based on the State Budget passed by the Legislature's Joint Committee on Finance. This is an increase of $5,980,595 from the $32,267,827 budgeted in 2007. The State budget is estimated to increase revenue by $6,349,999. This offsets a reduction of $369,404 in the 2007 State Contract compared to the 2007 adopted budget for the net revenue increase of $5,980,595.

- Total State Department of Corrections (DOC) charges for juveniles placed into State custody by the Children's Court Judges are projected at $25,852,346, an increase of $7,031,836 compared to 2007. This increase in charges also is based on the State Budget passed by the Joint Finance Committee and an increase in institutional population. This increase is funded by a reduction in the amount of Youth Aids revenue for community-based programs of $1,051,241 and the increased State budget revenue of $5,980,595. Correctional Institution costs are projected to increase $7,662,812, from $15,893,718 to $23,556,530, due to the projected rate increases in the 2007-2009 State Budget and an increased census. This estimate assumes an average daily census of 245 placements, an increase of 40 from the 2007 budget. Child Caring Institution (CCI) average daily placements are decreased by two to 12 in 2008, which leads to a projected decrease in DOC-CCI placement costs of $40,861, from $1,290,054 to $1,249,193. State charges for Aftercare programs are projected to decrease $180,780, from $698,928 to $518,148 in 2008, and the Corrective Sanctions Program decreases $409,335, from $937,810 to $528,475.

- Prior-year State contract reconciliation revenue is budgeted at $2,100,000 in the DHHS budget, an increase of $250,000 over 2007. This includes $1,050,000 in DCSD, the same as in 2007. An additional $1,050,000 of prior-year revenue is budgeted in the Disabilities Services Division, which represents an increase of $250,000 over 2007.

- An appropriation of $201,320 in Potawatomi Revenue is maintained in DCSD's 2008 Budget.

- The Firearm Offender Supervision program is a highly regarded program that helps divert adjudicated delinquents from placement in State facilities. Expenditures in this program are increased by $144,965, to $946,640. This supports a total of 70 slots, which is an increase of 10 slots from 2007. Federal grant revenues decrease by $109,726, resulting in a tax levy increase for this program of $254,691 to a total of $819,815.

- DCSD purchases community-based treatment and supervision services from BHD's Wraparound Program as an alternative to more costly institutional care. DHHS will pay $8,032,174 for 350 slots in the basic Wraparound Program, which is the same amount as 2007.

- DCSD will pay $1,768,416 for 47 slots in BHD's intensive Wraparound Program known as FOCUS, the same as the 2007 amount, to provide more intensive services for clients. FOCUS is one of the components of the Disproportionate Minority Confinement (DMC) grant.

- DCSD will receive $663,600 in revenue from the Wraparound Program to pay for Temporary Shelter, Group Home and Day Treatment slots that Wraparound buys from DCSD. This is a decrease of $44,957 from 2007.

- The post disposition program for girls that was initiated in 2004 will continue in 2008 but at a reduced level. Female delinquent youth present several unique issues, such as those related to health and sexuality, and there is a need for unique programming to serve these youth and provide alternatives to group homes. Expenditures decrease $120,610, from $170,610 to $50,000. Grant revenue of $50,000 from the State of Wisconsin funds this program.

- The 2008 Budget maintains funding to purchase 105 slots in the Level II Supervision Program, 66 beds of shelter care, and 45 slots in the Serious Chronic Offender Program. These purchase of service programs provide for and support community treatment options as an alternative to placement at State corrections facilities.

- A new initiative to utilize T-19 Crisis billing is projected to generate $264,206 in Federal/State

Medicaid revenue to help offset the cost of group home services provided by DCSD.

- A $150,000 appropriation is included to continue funding of the Safe Alternatives for Youth (SAY) program in 2008. This program was initially established with a $150,000 appropriation in the 2003 County Budget to provide community-based services to young people living in low-income areas of Milwaukee County who were exposed to barriers that placed them at risk in their community. Since 2003, under the direction of the SAY Oversight Committee and the administration of the Milwaukee Urban League as fiscal agent, SAY has distributed more than 80 small grants for one-time educational, cultural, recreational and other activities, which have enhanced life experiences of disadvantaged youth and have positively impacted 3,000 youth.

  In 2008, the SAY program will continue to operate under the provisions of Adopted County Board Resolution File No. 03-247, which established the Safe Homes (subsequently re-named Safe Alternatives for Youth) Oversight Committee. Consistent with the terms of the Adopted Resolution, the SAY Oversight Committee, appointed by the County Board Chairman, will continue to oversee the program and direct the distribution of small SAY grants, and the Milwaukee Urban League will continue to serve as SAY fiscal agent. The Director of the Department of Health and Human Services shall execute a contract in the amount of $12,000 with the Milwaukee Urban League for fiscal agent services, including serving as depository for the funds to be allocated, distributing the funds as directed by the SAY Oversight Committee, preparing and distributing tax forms for grantees, and providing quarterly reports on the distribution of funds and remaining balances to the SAY Oversight Committee. In addition, the Director of the Department of Health and Human Services is authorized to deposit $138,000 in SAY appropriations with the Milwaukee Urban League as fiscal agent, from which identified activities under the program will be funded.

- Due to fiscal constraints, 1.0 FTE Office Support Assistant 2, 1.0 FTE Intake Specialist CCC and 1.0 FTE Human Service Supervisor are abolished for a salary, social security and active fringe benefit savings of $195,074.

- Funding for the Youth Sports Authority in 2008 is $200,000.

DISABILITIES SERVICES DIVISION

- Disabilities Services Division (DSD) expenditures increase $2,756,478, from $101,330,879 to $104,087,357, primarily due to increased Long Term Support (LTS) client services and increased Personal Services costs. Total revenues increase $3,620,097, from $98,478,378 to $102,098,475, primarily due to increased LTS revenue and projected growth of the Medical Assistance-Personal Care (MAPC) program, as well as the use of the DSD Risk Reserve as a one-time revenue source for 2008.

- An appropriation of $350,000 in Potawatomi Revenue is maintained in the 2008 Budget for DSD.

- The appropriations for client services in DSD's LTS programs are increased by $2,628,605 based on the LTS projection, from $80,082,250 to $82,710,855. The projection starts with actual 2006 costs which are adjusted based on known changes in 2007 and 2008 to better reflect actual expenditure needs and in recognition of an increase in program participants due to a significant number of relocations from nursing homes and intermediate care facilities that has occurred in recent years. Total LTS revenues, including MAPC and the Risk Reserve, increase $2,908,053, from $76,537,987 to $79,446,040.

- In 2008, DSD will increase the co-pay paid to Paratransit for clients who use that service from $3.25 to $7. This increase is justified based on the true cost of each ride to Paratransit, which exceeds $20. Expenditures increase $1,786,815, and revenues increase $1,240,264, for a tax levy increase in DSD of $546,551. This results in a Countywide reduction in tax levy of $1,240,264, due to increased revenue received by Paratransit from this initiative. The Department on Aging Care Management Organization undertakes a similar initiative for a revenue increase of $825,000, producing a total revenue increase of $2,065,264 in the Paratransit budget.

- The DSD Risk Reserve that was established in 2005 provides $500,000 of revenue to support the LTS program in 2008.

- DSD will continue efforts to maximize the generation of MAPC revenue, including requiring MAPC billing to be done by major residential providers and implementation of additional business process and Information Technology improvements. Based on 2006 actual MAPC revenue and 2007 year-to-date projections, the 2008 Budget projects total MAPC revenue of $4,505,276, an increase of $650,000 over the $3,855,276 budgeted in 2007.

- One (1.0 FTE) Fiscal Analyst Supervisor, 1.0 FTE Quality Assurance Specialist (ASD), and 2.0 FTE Registered Nurse 2 – Adult Services are unfunded, and 1.0 FTE Human Service Worker is abolished for a salary, social security and active fringe savings of $407,325.

- The 2008 Budget again includes $250,000 to fund a Crisis Residential Service for LTS clients. The need for such a service emerged from the growing number of LTS clients receiving care in the community that has resulted from recent ICF-MR downsizing initiatives and nursing home closures, as well as the lack of emergency services system capacity in Milwaukee County.

- Prior-year State contract reconciliation revenue is budgeted at $2,100,000 in the DHHS budget, an increase of $250,000 over 2007. This includes $1,050,000 in DSD, which represents an increase of $250,000 over 2007. An additional $1,050,000 of prior-year revenue is budgeted in the Delinquency and Court Services Division, the same as in 2007.

- In the fall of 2005, DSD began working on a Department of Health and Family Services (DHFS) planning initiative to redesign the system of long-term care services in Milwaukee County for persons with developmental and physical disabilities under the age of 60. DSD's efforts resulted in the award of a $150,000 planning grant from DHFS, which has been supplemented with local funds during the previous two years. The goal of this planning project is to expand the Milwaukee County Department on Aging (MCDA) Family Care program to serve individuals with disabilities under the age of 60 and to eliminate the waiting list for services for those individuals. The current MCDA Family Care program serves persons age 60 and above. Through a joint planning initiative with MCDA's Family Care program, DSD anticipates that implementation of this expansion plan could take place in late 2008 or early 2009. The expanded Family Care CMO would serve an additional 5,000 individuals in Milwaukee County.

- As a preliminary step to expanded Family Care implementation, DSD is procuring actuarial consulting services to determine financial risks to the County before seeking authorization to proceed with implementation from the County Board and County Executive. After the analysis is completed, a business plan will be submitted which will include a proposed operating budget, and the necessary implementation plan to enroll both individuals over age 18 currently receiving services from DSD as well as those individuals on the waiting list. It is anticipated that a business and implementation plan will be developed and submitted for approval by late 2007.

MANAGEMENT SERVICES DIVISION

- The DHHS Accounting unit has the same number of positions (5.0 FTE) as in the 2007 adopted budget. One (1.0 FTE) position abolished in the 2007 budget, but maintained by DAS Human Resources as a result of the DC 48 contract settlement, is not re-created or funded in the 2008 budget.

- One (1.0 FTE) Quality Assurance Specialist (DHHS), 1.0 FTE Accountant 4 NR, .50 FTE Accountant Supervisor (MCHCP) and .50 FTE Accountant 4 (Fiscal) are unfunded for a savings of $221,775.

- In 2008, the DHHS will participate in the implementation of a Guaranteed Energy Performance Contracting initiative (GESPC) designed to improve energy efficiency and promote environmental sustainability throughout Milwaukee County. As part of the pilot, DHHS will work with an approved vendor to retrofit or replace energy-consuming equipment in the Marcia P. Coggs Center to reduce consumption and realize utility cost savings. The budgeted

cost of the Parks GESPC project is $200,000, offset by an energy reduction in the same amount. This cost represents the approximate amount of debt service that will be paid in 2008 on a loan for the new fixtures and equipment.

HOUSING DIVISION

- A new Housing Division is created in DHHS in 2008. This initiative consolidates all housing programs currently spread across the County into a single division. DHHS was chosen to house this new division to reflect the County's desire to integrate housing programs with other social service programs and to prioritize the use of housing resources to address the needs of persons with mental illness or other special needs. The Special Needs Program is transferred from DHHS – BHD, and the Housing Choice Voucher and the HOME/Home Repair programs are transferred from DAS - Economic and Community Development. All three programs receive funding from the federal Department of Housing and Urban Development (HUD).

- Total expenditures of $18,462,587, including $2,520,130 in Personal Services, $16,588,998 in revenues and $1,873,589 in property tax levy, are transferred into the new Division. The following positions are transferred:

  - **Special Needs Program (from DHHS – Behavioral Health Division)**
    1.0 FTE Housing Program Manager - BHD
    1.0 FTE Secretary
    1.0 FTE Housing and Community Development Coordinator
    1.0 FTE Asst. Housing and Community Development Coordinator
    4.0 FTE Housing Program Assistants - Special Needs

  - **Housing Choice Voucher Program (from DAS - Economic & Community Development)**
    1.0 FTE Housing and Community Development Coordinator
    1.0 FTE Assistant Housing and Community Development Coordinator
    2.0 FTE Office Support Assistant 2
    2.0 FTE Housing Inspector Rent Assistance
    7.0 FTE Housing Program Assistants

  - **HOME/Home Repair (from DAS - Economic & Community Development)**
    1.0 FTE Housing and Community Development Coordinator
    1.0 FTE Housing Rehab Analyst
    2.0 FTE Housing Program Assistant Rehab
    1.0 FTE Clerical Assistant 2

  - **Clerical/Fiscal Staff (from DAS - Economic & Community Development)**
    1.0 FTE Fiscal Assistant 2
    1.0 FTE Accountant 4
    1.0 FTE Admin Assistant 2 - Accounts Receivable

- This initiative also creates 1.0 FTE position of Executive Director 2, offset by the abolishment of 1.0 FTE Assistant Housing and Community Development Coordinator in the Community Development Block Grant program in DAS – Economic & Community Development for a salary, social security and active fringe benefit cost of $57,054.

- The Housing Division will assume administration and oversight of the Mental Health Housing Initiative initiated in 2007 and formerly located in the Behavioral Health Division. This package of initiatives focuses on enhancing permanent housing for persons with mental illness. A total of $221,500 in tax levy is appropriated in the following manner:

  - An appropriation of $72,500 is budgeted to provide additional on-site staff at West Samaria to ensure better living conditions for BHD clients who reside there.

  - A contribution of $50,000 to the Continuum of Care (COC) is budgeted. The COC is a consortium of local governmental entities and non-profit organizations charged with

the responsibility of securing HUD funds to provide housing assistance to the homeless population of Milwaukee County. This contribution, with the stipulation that the funds be used towards the goal of increasing permanent housing, will assist in providing administrative capacity to the organization to achieve this objective. This increased contribution reflects a recommendation from the Special Needs Housing Action Team formed by the County Executive and Mayor of Milwaukee in late 2006.

- An appropriation of $55,000 is budgeted for on-site support services for the United Christian Church/Cardinal Capital Management project. This development will house 24 BHD consumers. The building is scheduled to open in June 2008.

- An appropriation of $19,000 is budgeted for on-site support services for the Guest House/Heartland Housing project. This development will house a mixture of BHD consumers, homeless individuals, and low-income households. This development will begin outreach activities needing case management in July 2008.

- A contribution of $25,000 is budgeted to assist in the activities of the newly created Supportive Housing Development Committee (SHDC). The SHDC is a committee appointed by the County Executive and the Mayor of Milwaukee consisting of senior housing and administrative staff from each government that will be responsible for coordinating countywide efforts to develop and support selected supportive housing projects, and ensure timely delivery of financial commitments from local governments. The establishment of this Committee and the $25,000 appropriation to support it reflect a recommendation from the Special Needs Housing Action Team.

- The Housing Division also will administer a $1,000,000 loan from the State Trust Fund Loan Program to fund capital projects aimed at providing permanent, affordable housing for persons with serious and persistent mental illness, which is included in the Recommended Capital Improvements Budget. The County applied for and received a $1,000,000 loan for this purpose in 2007.

- In 2007, the Behavioral Health Division applied for and expects to receive a new HUD funded Shelter Plus Care Sponsor Based grant in the amount of $1,009,800 over the next five years. This is a partnership between BHD and Mercy Housing Lakefront to develop a subsidy for newly developed supported housing units. Expected implementation is in July 2008. Due to timing issues, the revenues and expenditures associated with this grant are not included in the 2008 Budget, and will be recognized through a fund transfer should the grant be awarded.

COMMUNITY AIDS FOR THE DEPARTMENT OF HEALTH AND HUMAN SERVICES

I. Programs Requiring Match	2007 Adopted	2008 Request	2007/2008 Change
Base Community Aids			
Disabilities Services Division	$ 12,605,025	$ 12,605,025	$ 0
Delinquency Services Division	7,461,329	7,461,329	0
SUB-TOTAL	$ 20,066,354	$ 20,066,354	$ 0
Mental Health Division	24,250,844	24,250,844	0
State Juvenile Corrections	0	0	0
GRAND TOTAL	$ 44,317,198	$ 44,317,198	$ 0
II. Other Programs			
Birth to Three Year Old	3,034,838	2,996,882	(37,956)
Community Integration Program IA	13,762,856	12,699,554	(1,063,302)
Community Integration Program IB	35,703,138	38,037,500	2,334,362
COP - Waiver	7,202,933	7,118,638	(84,295)
Community Integration Program II	5,156,125	5,227,243	71,118
Community Options Program	$ 7,022,595	$ 7,022,595	$ 0
Brain Injury Waiver	2,240,727	2,174,644	(66,083)
Foster Care Continuation	79,224	79,224	0
DD Family Support	852,668	852,668	0
Community Intervention	1,553,310	1,426,350	(126,960)
Prior Year Reconciliation	1,850,000	2,100,000	250,000
Juvenile Court AODA	453,554	453,554	0
Mental Health Block Grant	50,000	50,000	0
Youth Aids			
State Juvenile Corrections	18,820,510	25,852,346	7,031,836
Community Programs	13,232,700	12,082,354	(1,150,346)
Youth Aids - AODA	214,617	313,723	99,106
SUB TOTAL YOUTH AIDS	$ 32,267,827	$ 38,248,423	$ 5,980,596
TOTAL OTHER PROGRAMS	$ 111,229,795	$ 118,487,275	$ 7,257,480

ECONOMIC SUPPORT REVENUE IN THE DEPARTMENT OF HEALTH AND HUMAN SERVICES

Program	2007 Budget	2008 Request	2007/2008 Change
Income Maintenance Administration	$ 16,058,198	$ 16,284,578	$ 226,380
Day Care Administration	8,591,202	7,988,630	(602,572)
W2 and Other Private Agencies	2,167,442	2,331,629	164,187
Energy Assistance Administration	2,801,959	2,692,230	(109,729)
Program Integrity	335,150	335,150	0
TOTAL	$ 29,953,951	$ 29,632,217	$ (321,734)

ACTIVITY AND STATISTICAL SUMMARY

	2006 Actual	2007 Budget	2008 Budget
ECONOMIC SUPPORT DIVISION			
Average Monthly Cases Served			
Food Stamps	59,910	58,913	57,911
Medicaid	208,084	205,651	205,627
Child Day Care Families Per Month	13,141	13,302	13,462
Interim Disability Assistance Program	79	135	0
Maximum Monthly Grant	$201	$231	$0
DELINQUENCY & COURT SERVICES DIVISION			
Detention and Caseloads			
Staffed Capacity of Juvenile Detention	103	109	109
Annual Detention Admissions	3,507	3,700	3,600
Average Monthly Probation/Court Intake Cases	2,993	3,100	3,300
Average Monthly Delinquency Referrals	326	380	340
State Division of Corrections			
Average Monthly Cases:			
DOC-Corrections	198	208	245
DOC-Child Care Institution	13	14	12
DOC Subtotal	211	222	257
Juveniles Served in a Year by Program			
Pre-dispositional			
Temporary Shelter Care	1,110	1,170	1,200
Level II Monitoring	963	1,140	1,100
In-Home Monitoring	198	240	200
First Time Juvenile Offender Program	557	654	680
Pre-dispositional Subtotal	2,828	3,204	3,180
Post-dispositional			
FOCUS	101	82	100
Wraparound	581	450	600
Group Home Care	79	65	93
Foster Care	8	10	8
Sex Offender	61	130	130
Day Treatment	231	260	260
Serious Chronic Offender	60	83	80
Probation Network Services	332	300	500
Girls Program - Family Connections	66	120	70
Firearm Project	113	121	146
Post-dispositional Subtotal	1,632	1,621	1,987
Total Juveniles Served in a Year (Excludes Detention and DOC)	4,460	4,825	5,167

ACTIVITY AND STATISTICAL SUMMARY

	2006 Actual	2007 Budget	2008 Budget
DISABILITIES SERVICES DIVISION			
DD Service Bureau - Adults			
Community Residential	8	10	8
Community Living Support Services	687	800	687
Work and Day Services (Adult)	171	150	171
Long Term Support	1,726	1,733	1,726
TOTAL	2,592	2,693	2,592
DD Service Bureau - Children			
Children's Long Term Support Waiver (Autism)	222	27	222
Children's Long Term Support Pilot Re-Design	25	200	25
Work and Day Program	3,357	3,100	3,357
Family Support	321	370	321
TOTAL	3,925	3,697	3,925
Physical Disabilities			
Long Term Support Services	803	875	803
Resource Center			
WATTS Reviews	945	900	945
Phone Calls	12,055	12,000	12,055
COP Assessments/Competency Evaluations	1,253	608	1,253
Referrals Processed	1,848	1,848	1,848
TOTAL	16,101	15,356	16,101

DEPARTMENT OF PARKS, RECREATION AND CULTURE

DEPARTMENT OF PARKS, RECREATION AND CULTURE

COUNTY EXECUTIVE
DEPARTMENT OF PARKS, RECREATION, & CULTURE
DIRECTOR'S OFFICE
FINANCE
PAYROLL
SAFETY, SECURITY, & TRAINING
HUMAN RESOURCES
CONTRACT SERVICES
MARKETING
RECREATION SERVICES
PUBLIC SERVICES
GOLF COURSE SYSTEM
RESTAURANTS & CLUBHOUSE
COMMUNITY CENTERS & AQUATICS
PLANNING & DEVELOPMENT
TRAILS, PLAYGROUNDS, & NATURAL AREAS
LANDSCAPE & FORESTRY SERVICES
PARK MAINTENANCE
PLANNING
PARK OPERATIONS
NORTH REGION
BROWN DEER UNIT
DINEEN UNIT
CURRIE UNIT
LINCOLN UNIT
WASHINGTON UNIT
LAKE UNIT
SOUTH REGION
BOTANICAL GARDEN
CONSERVATORY
O'DONNELL UNIT
MCKINLEY UNIT
HUMBOLDT UNIT
KOSCIUSZKO UNIT
JACKSON UNIT
GRANT UNIT
GREENFIELD UNIT
GREENHOUSES
WHITNALL UNIT
WEHR NATURE CENTER

OPERATING AUTHORITY & PURPOSE

The Department of Parks, Recreation and Culture administers and operates the Milwaukee County Park System. Residents and visitors are offered approximately 15,000 acres of parkland that includes: 150 parks and parkways, 15 golf courses, two community/recreation centers, two indoor pools, nine outdoor pools, numerous wading pools and splash pads, two family aquatic centers, five beaches, 117 tennis courts, 178 picnic areas, 23 major pavilions, over 178 athletic fields, 108-mile Oak Leaf Trail, Nature Trails, Mitchell Park Horticultural Conservatory (the Domes), Boerner Botanical Gardens, McKinley Marina, Wehr Nature Center, and the O'Donnell Park Parking Structure.

BUDGET SUMMARY

Account Summary	2006 Actual	2007 Budget	2008 Budget	2007/2008Change
Personal Services (w/o EFB)	$ 17,857,141	$ 17,403,342	$ 20,177,311	$ 2,773,969
Employee Fringe Benefits (EFB)	6,567,644	10,098,837	9,569,781	(529,056)
Services	4,981,474	5,172,820	5,079,583	(93,237)
Commodities	2,294,348	2,642,841	2,653,348	10,507
Other Charges	12,000	12,750	12,750	0
Debt & Depreciation	0	0	0	0
Capital Outlay	228,106	1,146,718	918,021	(228,697)
Capital Contra	0	0	0	0
County Service Charges	8,853,338	8,230,710	8,167,737	(62,973)
Abatements	(3,824,891)	(4,564,359)	(3,076,838)	1,487,521
Total Expenditures	$ 36,969,160	$ 40,143,659	$ 43,501,693	$ 3,358,034
Direct Revenue	16,480,314	18,047,295	18,680,768	633,473
State & Federal Revenue	60,642	60,500	60,500	0
Indirect Revenue	1,652,689	21,706	21,706	0
Total Revenue	$ 18,193,645	$ 18,129,501	$ 18,762,974	$ 633,473
Direct Total Tax Levy	18,775,515	22,014,158	24,738,719	2,724,561

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*

Account Summary	2006 Actual	2007 Budget	2008 Budget	2007/2008Change
Central Service Allocation	$ 727,784	$ 835,729	$ 0	$ (835,729)
Courthouse Space Rental	0	0	0	0
Tech Support & Infrastructure	283,889	286,882	0	(286,882)
Distribution Services	2,125	2,886	0	(2,886)
Telecommunications	27,083	111,454	0	(111,454)
Record Center	618	346	0	(346)
Radio	14,310	13,090	0	(13,090)
Computer Charges	59,396	47,028	0	(47,028)
Applications Charges	265,939	206,071	0	(206,071)
Apps Charges - Network	0	0	0	0
Apps Charges - Mainframe	0	0	0	0
HRIS Allocation	167,930	136,520	0	(136,520)
Total Charges	$ 1,549,074	$ 1,640,006	$ 0	$ (1,640,006)
Direct Property Tax Levy	$ 18,775,515	$ 22,014,158	$ 24,738,719	$ 2,724,561
Total Property Tax Levy	$ 20,324,589	$ 23,654,164	$ 24,738,719	$ 1,084,555

* In 2006 and 2007, these costs were included in other charging departmental and non-departmental budgets. They were reflected here to show the "total" amount of tax levy support for this Department. In 2008, these costs are budgeted within the receiving department to show the tax levy cost in the department.

PERSONNEL SUMMARY				
	2006 Actual	**2007 Budget**	**2008 Budget**	**2007/2008Change**
Personal Services (w/o EFB)	$ 17,857,141	$ 17,403,342	$ 20,177,311	$ 2,773,969
Employee Fringe Benefits (EFB)	$ 6,567,644	$ 10,098,837	$ 9,569,781	$ (529,056)
Position Equivalent (Funded)*	548.0	485.5	542.2	56.7
% of Gross Wages Funded	97.6	86.9	96.2	9.3
Overtime (Dollars)**	$ 152,378	$ 526	$ 0	$ (526)
Overtime (Equivalent to Position)	5.0	0.0	0.0	0.0

* For 2006 Actuals, the Position Equivalent is the budgeted amount.
** Delineated for information. (Also included in personal services.)

PERSONNEL CHANGES				
Job Title/Classification	Action	Number of Positions/ Total FTE	Division	Cost of Positions (Excluding Social Security & Fringe)
Park Maintenance Worker	Abolish	15/15.0	Recreation	$ (605,136)
Park Maint Worker 2 In-Charge	Create	5/5.0	Operations	222,839
Park Maint Worker 2 In-Charge	Create	1/1.0	Recreation	44,929
Forestry Worker DOT	Create	4/4.0	Recreation	165,576
Forestry Worker DOT	Create	10/10.0	Planning & Development	421,296
Park Unit Coord 2 - Horticulturist	Abolish	3/3.0	Operations	(162,756)
Horticulturist 2 In-Charge	Create	3/3.0	Operations	129,207
Park Maintenance Worker Asst.	Unfund	2/2.0	Recreation	(66,782)
Office Assistant 3	Abolish	1/1.0	Planning & Development	(34,419)
Office Assistant 3	Abolish	2/2.0	Operations	(73,639)
Park Patrol	Create	2/2.0	Finance	35,400
Park Patrol (Seas)	Create	6/6.0	Finance	66,375
Head Lifeguard	Abolish	3/3.0	Recreation	(96,321)
Park Intern - Athletics	Abolish	1.04	Recreation	(36,000)
Park Worker 3 (Seas)	Abolish	1.08	Recreation	(23,568)
			TOTAL	$ (12,999)

*For seasonal positions, only FTE is shown.

MISSION

Pursuant to the budget and policy guidelines established by the Milwaukee County Board of Supervisors, the Parks Department serves Milwaukee County citizens and visitors by preserving and protecting the all-natural environments, providing open space for public recreation, and providing a variety of safe and active recreation opportunities to the public.

OBJECTIVES

- Preserve and maintain Park assets to ensure safe recreational opportunities to Milwaukee County citizens.
- Work with the Sheriff's Office to support a program of law enforcement presence and regulation enforcement in the Parks.
- Develop and maintain recreational partnerships that meet the needs of area youth.
- Develop a long-term plan for use of current, new and replacement assets to meet future needs.
- Reallocate staff resources, invest in training, and promote education for greatest efficiency and skill and to support the team concept.

- Create mutually beneficial revenue producing opportunities in the Parks.
- Apply for the Gold Medal Award Program through the National Recreation and Park Association and be recognized as a top four finalist.

GENERAL DESCRIPTION

The Department of Parks, Recreation and Culture is organized into four divisions (Director's Office, Operations, Planning and Development, and Recreation Services)

PROGRAM DESCRIPTIONS

Director's Office/Administration Division. The Parks Director directly oversees operations, planning and recreation functions and staff (see attached organizational chart). The Director's Office is also directly responsible for administrative functions including finance, human resources, contracts, marketing, safety, security and training.

The Finance Section provides oversight of budget, revenue tracking, contract coordination, centralized purchasing, and accounting. This section ensures adherence to revenue and expenditure targets through responsible budget management and centralized purchasing. In addition, the Finance Section is also responsible for the Parks' point of sale system.

The Marketing Section provides media connections and promotion services for parks related events, activities and programs (e.g., golf, concerts, special events, etc.). Marketing activities are conducted through the use of cross-promotion, printed materials, website, radio, television, and partnerships. This section is also responsible for writing and distributing press releases, constructing and staffing vendor booths and designing displays for use at various locations.

The Safety, Security and Training Section provides training for full-time and seasonal employees. This unit establishes safety procedures and works with the Milwaukee County Sheriff's Office, municipal police departments and internal staff to address and ensure security throughout the County parks. This section also coordinates insurance reimbursement and restitution relating to property damage, vandalism and theft.

The Planning and Development Division is responsible for overseeing the daily operation of the Planning and Development Section, Parks Maintenance Section, Landscape, Construction, and Forestry Services Section, Trails and Natural Areas Management Section, and the Playground Safety and Maintenance Section.

The Planning and Development Section prepares the capital budget, provides in-house design and master planning for park facilities, reviews the plans provided by consultants, conducts long and short range system planning including setting goals and priorities relating to the future development of the Parks System, manages and oversees the Department's land assets including land acquisitions and dispositions, easements, and right-of-entry permitting, develops and maintains the geographic information system (GIS) which includes an inventory of park facilities and assets, provides mapping and analysis, identifies grants, selects projects, prepares applications and implements grant projects, coordinates and oversees department activities relating to the legislative function of the County Board of Supervisors, and maintains historical records and archives.

The Park Maintenance Section provides professional skilled trades in the areas of plumbing, electrical, carpentry, heating and cooling, ironwork, and other skilled trades services for the maintenance operations of the park system to ensure public health and safety, and code compliance.

The Landscape, Construction, and Forestry Services Section provides tree trimming, removal and planting throughout the parks to both the Recreation and Operations Divisions. In some cases these crews have worked on other projects to help other departments, such as the Zoo. These crews have been integral in constructing new play units, excavation work, pavement patching and repair (walks/parking lots), turf restoration, and other landscape projects.

The Trails/Naturals Areas Management Section is primarily responsible for creation and maintenance of natural areas, nature trail construction and maintenance, mapping existing and new trails, as

well as installation of trail signage. This crew assists forestry in maintaining the 108-mile Oak Leaf Trail, lead erosion control/bioengineering projects, and remove invasive plant species. Americorps Crew, Scout Troops, and the Milwaukee Conservation Leadership Corps work cooperatively with the Trails/Natural Areas Crew annually on several projects.

The Playground Safety and Maintenance Section is responsible for Tier II safety inspections and Park Unit staff is responsible for weekly Tier I safety inspections. The playground crew pressure washes and cleans the 112 play units in spring and fall. Responsibilities also include graffiti removal, general maintenance of play structures, delivery of sand and fibar, and replacement of worn parts.

Operations Division oversees Horticulture and individual parks throughout Milwaukee County. This division is organized into two sections: North Region and South Region.

The North and South regions are responsible for 14 park units and 17 service yards that provide maintenance to 150 parks and parkways throughout Milwaukee County.

The South Region includes the oversight of the horticulture operations. This unit is responsible for the cultivation of all plant life located in County parks, parkways, and building landscapes. It also oversees a contract with the University of Wisconsin Extension for the Nature in the Parks (NIP) program, which provides services to the WEHR Nature Center, and participates in the "Keep Milwaukee Beautiful" program.

Recreation Services Division is organized into four sections: Recreation and Aquatics, Golf and Turf Maintenance, Concessions and Clubhouse Operations and Public Services. The Recreation Services Division provides a variety of recreational opportunities to the citizens of Milwaukee County, including the maintenance of parks and athletic fields.

The Recreation and Aquatic Section is responsible for daily operation of two community centers, two recreation centers, nine outdoor deep well pools, two family aquatic centers and two indoor pools. Recreation Services offers programs such as aerobics, water exercise, athletics, boxing, martial arts, football, soccer, disc golf, nature education, art, theater and gymnastics.

The Golf and Turf Maintenance Section is responsible for the operation of 15 golf courses within the park system. This includes turf maintenance, programming, promotional development and tournament preparation for the US Bank Championship. The Golf and Turf Manager also provides expertise to the Operations Division with general turf and field maintenance.

The Concessions and Clubhouse Operations Section manages the County's golf courses and concessions across the Parks System. The clubhouse operations program manages 15 clubhouse operations, including golf starter and marshaling operations. Total revenue collected by this program is approximately $6 million annually.

The Concessions program manages 40 locations ranging in complexity from vending machines to concession stands, ice skate rentals, convenience stores, special events, full service restaurants and catering operations. Total revenue collected by the Concessions program is approximately $1.5 million annually.

The Public Services Section operates 37 organized sports leagues, provides permits for 175 athletic fields, and provides reservations of all 178 picnic areas and 25 pavilions and other facilities.

BUDGET HIGHLIGHTS

- Personal Services expenditures without fringe benefits increase from $17,403,342 in 2007 to $20,177,311 in 2008.

- Operating Capital Outlay is reduced by $228,697, primarily due to the deletion of $300,000 in one-time funding for Bender Park boat launch dredging and $182,018 in one-time major maintenance projects at pools included in the 2007 Budget.

- The Department is restructuring its maintenance staff to take advantage of efficiencies and labor cost reductions that will be achieved through equipment purchases in the capital budget of $1,143,000. For instance, the Department is requesting equipment that can groom three

times more parkland in a day than its current inventory. The equipment includes: mowing units (36 units), trailers (3 units), ball-diamond and golf trap rakes (10 units), and a tractor (1 unit). See 2008 Capital Budget for more detail.

The utilization of more efficient equipment allows for the reduction of professional maintenance workers. These workers will be replaced with seasonal and supervisory maintenance staff to be utilized as necessary, increasing flexibility and generating labor cost savings.

The maintenance staff is restructured as follows in 2008 for a salary, social security and active fringe benefit cost of $3,076,283:

- o Provide funding for 50.0 FTE Park Maintenance Worker positions and continue to unfund 16.0 FTE as in 2007 for a salary, social security and active fringe benefit cost $3,076,283.

- o Create 14.0 FTE Forestry Worker DOT positions, including 4.0 FTE in the Recreation Division Golf program and 10.0 FTE in the Planning and Development Division for salary, social security and active fringe benefit cost of $895,825.

- o Create 6.0 FTE Park Maintenance Worker 2 In-Charge positions, including one FTE in the Recreation Division and 5.0 FTE in the Operations Division, for salary, social security and active fringe benefits costs of $403,344.

- Operation of the King and Kosciuszko Community Centers is maintained with staffing provided as follows: 2.0 FTE Community Center Manager positions, 2.0 FTE Park Maintenance Worker Assistant positions that are unfunded and 2.0 FTE Community Center Supervisor positions for salary, social security and active fringe benefit costs of $272,399.

- As part of the Comprehensive Wading Pool Replacement and Modernization Program, the Department will replace three wading pools with three splash pads in 2008.

- The Parks Department shall staff the Milwaukee County wading pools at staggered hours to ensure that some wading pools will open at 10:00 a.m. and some will remain open until 7:00 p.m. during the entire aquatics season. The Parks Director shall report back to the County Board with a 2008 wading pool schedule prior to the opening of the aquatics season.

- The 2008 Budget creates 8.0 FTE Park Patrol positions, comprised of 2.0 FTE and 6.0 FTE seasonal Park Patrol positions, for salary, social security and active fringe costs of $128,168. The start date for these positions is May 1, 2008. In order to maximize patrol coverage, the 6.0 FTE (seasonal) positions will be split into twelve half-time positions to be utilized in the higher-use summer months. The budget also includes equipment costs of $41,700, including 14 hand-held radios/ accessories ($35,000), 14 bicycles and helmets ($4,200), and uniforms ($2,500).

  The Park Patrol will:

  - o Provide informational, educational, and safety services to the general public (including Park Watch groups).

  - o Coordinate with local law enforcement and the Sheriff's Department when enforcement action is required.

  - o Monitor activities of parks to ensure patron safety and voluntary compliance with parks rules and regulations (excessive noise, animals in parks, destruction of parks equipment, inappropriate skateboarding, hunting, solicitation, boating, parking, operating without permits, swimming regulations, camping regulations, etc.) per County Ordinance.

- The Parks Director is authorized to continue to negotiate with the Friends of Hoyt Park and community-based organizations interested in re-opening the Hales Corners pool, to allow for continued community-based funding and management of both the Hoyt Park and Hales Corners pools.

- A new Golf Course Enhancement fee of $.50 (per 9 hole round) is proposed for all golf courses, producing a revenue increase of $300,000. This revenue is budgeted in General

Debt Service Fund Budget (Unit 9960) and is dedicated to debt service expenditures for capital improvements related to golf courses.

- In 2008, the Parks Department will participate in the implementation of a Guaranteed Energy Performance Contracting initiative (GESPC) designed to improve energy efficiency and promote environmental sustainability throughout Milwaukee County. As part of the pilot, Parks Department facilities will work with an approved vendor to retrofit or replace energy-consuming equipment to reduce consumption and realize utility cost savings. The budgeted cost of the Parks GESPC project is $200,000, offset by an energy reduction in the same amount. This cost represents the approximate amount of debt service that will be paid in 2008 on a loan for the new fixtures and equipment.

- 3.0 FTE filled Park Unit Coordinator 2–Horticulturist positions are abolished upon vacancy, and 3.0 FTE Horticulturalist 2 In-charge positions are created to perform work as well as supervise staff, improving efficiency and flexibility. This will produce salary, social security, and active fringe benefits savings of $40,088.

- The following positions are abolished: 1.0 FTE vacant Office Assistant 3 position ($55,025); 3.0 vacant FTE Head Lifeguard positions ($156,788) with duties to be performed by existing seasonal staff; 1.0 vacant FTE Office Assistant 3 position ($56,938); 1.0 vacant FTE Office Assistant 3 position ($58,849); 1.04 FTE Park Intern – Athletics positions (seasonal) ($38,754).

- Proceeds of $570,000 from the granting of a permanent easement for the Metropolitan Milwaukee Sewerage District's Canal Street Wet Weather project are budgeted within the Department for general operations.

- Repair and maintenance of buildings is maintained at the 2007 level of $165,888.

- Expenditures of $12,403,931 are budgeted for capital improvements in 2008 for the Department of Parks, Recreation and Culture. This appropriation includes funding for construction at the Lincoln Park Family Aquatic Center, two splash pads, marina improvements, as well as playground and golf improvements. In addition, the appropriation provides for funding of maintenance on parkway drives, parkway bridges and fleet equipment designated for parks use. For further detail, refer to the 2008 Capital Improvements Budget.

- Departments have the authority to fill unfunded positions provided they do not incur a salary deficit.

- ECP positions are not provided step increases or performance awards in 2008 as allowed in County Ordinance Section 17.265 (3).

- The abatement of Countywide crosscharges is discontinued in 2008. The tax levy previously held in the servicing department is redistributed to the recipient departments in an amount corresponding to the crosscharges. This results in a tax levy redistribution equal to the change in abatements. Due primarily to this change in methodology, direct tax levy for this department increased $2,724,605. The actual change in tax levy for this department from 2007 is an increase of $1,084,599.

- All departments are required to operate within their expenditure appropriations and their overall budgets. Pursuant to Section 59.60(12), Wisconsin Statutes, "No payment may be authorized or made and no obligation incurred against the county unless the county has sufficient appropriations for payment. No payment may be made or obligation incurred against an appropriation unless the director first certifies that a sufficient unencumbered balance is or will be available in the appropriation to make the payment or to meet the obligation when it becomes due and payable. An obligation incurred and an authorization of payment in violation of this subsection is void. A county officer who knowingly violates this subsection is jointly and severely liable to the county for the full amount paid. A county employee who knowingly violates this subsection may be removed for cause."

ZOOLOGICAL DEPARTMENT

COUNTY EXECUTIVE
ZOOLOGICAL DEPARTMENT
ADMINISTRATION AND FINANCE DIVISION
OPERATIONS DIVISION
PUBLIC AFFAIRS AND SERVICES DIVISION
ANIMAL MANAGEMENT AND HEALTH DIVISION
Accounting & Budget
General Office
General Accounting
Accounts Payable/ Receivable
Cashroom
Warehousing
Admissions & Transportation
Concessions
Merchandising
Grounds & Maintenance
Facilities
Grounds
Building Maintenance
Public Relations
Group Sales
Special Events
Special Programs
Records
Reptiles & Aquarium
Pachyderms
Animal Health
Large Mammals
Primates & Small Mammals
Birds

DEPT: ZOOLOGICAL DEPARTMENT **UNIT NO.** 9500
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

The Zoological Department is charged with the general management of the Zoo facility. Included are business operations, management of the animal collection, maintenance of buildings and grounds, visitor services, education, planning/oversight of construction related to the capital master plan and marketing of the Zoo.

The Zoo originally opened in the 1890s as an animal and bird display in Washington Park. It was acquired by the County in 1937 and operated under the Park Commission until 1981 when it became an independent department. The Zoo moved to its present 200-acre site in 1960. The Zoo's animal collection and exhibits are acquired with the assistance of private funding. There are presently 16 animal groupings at the Zoo, including the Reptile and Aquarium group, Australian group, Asiatic group and the Family Farm.

BUDGET SUMMARY				
Account Summary	**2006 Actual**	**2007 Budget**	**2008 Budget**	**2007/2008 Change**
Personal Services (w/o EFB)	$ 7,563,187	$ 7,689,176	$ 8,247,167	$ 557,991
Employee Fringe Benefits (EFB)	3,161,737	4,508,094	4,151,578	(356,516)
Services	4,979,799	5,166,927	5,232,869	65,942
Commodities	2,668,446	2,928,254	3,032,730	104,476
Other Charges	0	(51,250)	0	51,250
Debt & Depreciation	0	0	0	0
Capital Outlay	188,007	203,678	271,415	67,737
Capital Contra	0	0	0	0
County Service Charges	2,146,691	1,914,470	1,891,471	(22,999)
Abatements	(1,246,027)	(952,009)	(25,000)	927,009
Total Expenditures	$ 19,461,840	$ 21,407,340	$ 22,802,230	$ 1,394,890
Direct Revenue	13,911,576	15,774,223	16,925,532	1,151,309
State & Federal Revenue	0	0	0	0
Indirect Revenue	0	0	0	0
Total Revenue	$ 13,911,576	$ 15,774,223	$ 16,925,532	$ 1,151,309
Direct Total Tax Levy	5,550,264	5,633,117	5,876,698	243,581

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	**2006 Actual**	**2007 Budget**	**2008 Budget**	**2007/2008 Change**
Central Service Allocation	$ 543,388	$ 543,427	$ 0	$ (543,427)
Courthouse Space Rental	0	0	0	0
Tech Support & Infrastructure	256,510	164,311	0	(164,311)
Distribution Services	4	0	0	0
Telecommunications	30,537	30,095	0	(30,095)
Record Center	4	2	0	(2)
Radio	841	770	0	(770)
Computer Charges	53,335	35,763	0	(35,763)
Applications Charges	291,523	103,970	0	(103,970)
Apps Charges - Network	0	0	0	0
Apps Charges - Mainframe	0	0	0	0
HRIS Allocation	63,431	73,671	0	(73,671)
Total Charges	$ 1,239,573	$ 952,009	$ 0	$ (952,009)
Direct Property Tax Levy	$ 5,550,264	$ 5,633,117	$ 5,876,698	$ 243,581
Total Property Tax Levy	$ 6,789,837	$ 6,585,126	$ 5,876,698	$ (708,428)

** In 2006 and 2007, these costs were included in other charging departmental and non-departmental budgets. They were reflected here to show the "total" amount of tax levy support for this Department. In 2008, these costs are budgeted within the receiving department to show the tax levy cost in the department.

PERSONNEL SUMMARY				
	2006 Actual	**2007 Budget**	**2008 Budget**	**2007/2008 Change**
Personal Services (w/o EFB)	$ 7,563,187	$ 7,689,176	$ 8,247,167	$ 557,991
Employee Fringe Benefits (EFB)	$ 3,161,737	$ 4,508,094	$ 4,151,578	$ (356,516)
Position Equivalent (Funded)*	253.1	250.3	246.3	(4.0)
% of Gross Wages Funded	96.0	96.1	97.0	0.9
Overtime (Dollars)**	$ 308,106	$ 355,593	$ 379,672	$ 24,079
Overtime (Equivalent to Position)	10.1	11.4	11.5	0.1

* For 2006 Actuals, the Position Equivalent is the budgeted amount.
** Delineated for information. (Also included in personal services.)

PERSONNEL CHANGES				
Job Title/Classification	Action	Number of Positions/ Total FTE	Division	Cost of Positions (Excluding Social Security & Fringe)
Executive Assistant (Zoo)	Unfund	1/1.0	Administration	(36,248)
Custodial Worker 2	Unfund	2/2.0	Operations	(65,782)
Zoo Worker 2 (seasonal)	Create	0.9	Operations	17,039
Zoo Worker 3 (seasonal)	Create	0.57	Operations	13,045
			TOTAL	$ (71,946)

* For seasonal positions, only the FTE is shown.

ORGANIZATIONAL COST SUMMARY					
DIVISION		2006 Actual	2007 Budget	2008 Budget	2007/2008 Change
Animal Health and Management	Expenditure	$ 5,725,526	$ 6,601,328	$ 6,719,426	$ 118,098
	Abatement	(19,414)	(47,797)	0	47,797
	Revenue	39,289	81,000	81,000	0
	Tax Levy	$ 5,666,823	$ 6,472,531	$ 6,638,426	$ 165,895
Operations	Expenditure	$ 7,130,291	$ 7,771,972	$ 7,908,344	$ 136,372
	Abatement	(41,605)	(41,808)	0	41,808
	Revenue	10,005,106	11,402,102	12,010,046	607,944
	Tax Levy	$ (2,916,420)	$ (3,671,938)	$ (4,101,702)	$ (429,764)
Administration and Finance	Expenditure	$ 5,305,361	$ 5,338,572	$ 5,485,219	$ 146,647
	Abatement	(1,179,866)	(856,409)	(25,000)	831,409
	Revenue	858,123	764,918	804,918	40,000
	Tax Levy	$ 3,267,372	$ 3,717,245	$ 4,655,301	$ 938,056
Public Affairs and Services	Expenditure	$ 2,546,746	$ 2,647,477	$ 2,714,241	$ 66,764
	Abatement	(5,158)	(5,995)	0	5,995
	Revenue	3,009,065	3,526,203	4,029,568	503,365
	Tax Levy	$ (467,477)	$ (884,721)	$ (1,315,327)	$ (430,606)

MISSION

The Milwaukee County Zoo will inspire public understanding, support and participation in global conservation of animal species and their environment by creating a unifying bond between visitors and the living earth and provide an environment for personal renewal and enjoyment for guests by:

- Contributing to world-wide animal management, conservation and research efforts;
- Fostering sound physical, psychological and social development for the animal groups in our care;
- Sharing our knowledge with the intent to reinforce the human-animal-earth bond;
- Improving the quality of our professional development, administration and operating environment;
- Striving for the financial self-sufficiency of the organization;
- Continuing the public-private partnership with the Zoological Society of Milwaukee County.

OBJECTIVES

- Successfully maintain the Zoo's Association of Zoos and Aquariums (AZA) Accreditation.
- Successfully host the 2008 AZA Annual Conference.
- Complete the construction and opening of the Gathering Place.
- Make significant contributions to the improvement of animal care and the global conservation of animal species and their natural habitat.
- Make significant contributions to the body of scientific knowledge applied towards animal care and the global conservation of animal species.

DEPARTMENT DESCRIPTION

The Zoo's organizational structure is designed to maximize efficiency of operations, facilities, animal management and human resources. The Zoo includes four divisions: Animal Management and Health, Operations, Administration and Finance, and Public Affairs and Services. These divisions provide a work force organized to address the seasonal nature of operations, increase attendance and

revenue-earning opportunities and provide optimal animal care.

The ***Animal Management and Health Division*** is responsible for the care and management of the extensive animal collection, which means maintaining fish, amphibians, reptiles, birds, mammals and invertebrates in good health to allow their conservation, propagation and display. This includes providing a well-balanced, nutritious diet, a preventive medicine program and routine physical exam programs for such animals as the great apes and the large cats. Specialized medical health services such as surgery, immunology, parasite control and drug and physical therapy are also performed. The animal facilities are designed and maintained to provide the proper environment for the animals and to provide an educational and entertaining experience to the visitor.

The ***Operations Division*** includes business and concessions functions related to the Zoo's major revenue sources such as admissions, parking lot, two restaurants with a patio complex, three major food concession facilities and various food stands, gift, novelty and souvenir stores, a miniature train ride, a Zoomobile ride and a carousel ride. In addition, this division also provides for the maintenance, improvement and overall grooming of the grounds, which are critical to visitor satisfaction and return trade. Included in this area are mechanical and preventive maintenance programs for equipment, ventilating, air-conditioning and heating systems, and minor electrical and plumbing repairs. Also included are housekeeping and general cleaning of the entire Zoo.

The ***Administration and Finance Division*** support functions include cash management, financial and capital project planning and control, accounts payable and receivable, personnel and payroll, reception, switchboard, radio dispatch, other general office services and all clerical support. This division provides the Zoo with planning direction, goals for all divisions, and daily financial and administrative management oversight control.

The ***Public Affairs and Services Division*** is responsible for public relations, promotional activities, special events and programs, group sales and entertainment program development to increase public use, enjoyment and awareness of the Zoo facility.

This division consolidates efforts and activities of marketing, special programs such as the sea lion and raptor shows, and group sales rentals into a single division for improved coordination of promotional efforts. Through news releases, interviews and other promotional activities, the Zoo attempts to attract residents of major Wisconsin and northern Illinois markets. The Zoo engages in cross-promotions with other cultural and tourist attractions to increase attendance and encourage return visitation.

Included among annual special events activities held at the Zoo are "Milwaukee a la Carte," Sunset Zoofaris, Halloween Spooktacular, Family Farm Weekend, Egg Days and the Samson Stomp.

BUDGET HIGHLIGHTS

- Personal Services without fringe benefits increase $557,991, from $7,689,176 in 2007 to $8,247,167 in 2008.

- The following vacant positions are unfunded in 2008: 1.0 FTE Executive Assistant (Zoo) position and 2.0 FTE Custodial Worker 2 positions for a salary, social security and active fringe benefit savings of $163,610.

- The following vacant positions that were unfunded in 2007 remain unfunded in 2008: 2.0 FTE Custodial Worker 2 positions, 1.0 FTE Assistant Zoo Maintenance & Grounds Coordinator position, and 2.0 FTE Zoo Vehicle Machine Operator positions.

- The Gathering Place, which is the final project of the joint $29.6 million capital campaign between Milwaukee County and the Zoological Society, will open in 2008. The Gathering Place joins the existing North and South Administration Buildings. This project remodels the Flamingo Café, adds a sundries shop and provides for additional rental opportunities. Additional operating expenditures are budgeted at $85,514 and revenues at $124,000 for a net tax levy reduction of $38,486. The following seasonal positions are created to support the new Gathering Place:

  - $17,286 Zoo Worker 2 (.90 FTE)
  - $13,234 Zoo Worker 3 (.57 FTE)

- Zoo attendance is expected to be at the 2007 budgeted level of 1,350,000 visitors. However, the mix of free and paid admissions is adjusted to reflect an increase of 24,842 in free admissions, or 1.8%, from 48.9% to 50.8%.

- Zoo admission fees increase $.75 to generate an additional $442,988 in revenue in 2008. The detail regarding Zoo fees can be found in the fee schedule.

- The 2008 Budget includes a $1.00 parking fee increase, from $9.00 to $10.00 per car, increasing revenue $249,167 to $2,466,948.

- Revenue from the Skyride is reduced $150,000 to $250,000 based on experience.

- The Sting Ray and Sharks special exhibit will continue in 2008 to help achieve an attendance level of 1,350,000 visitors. Admission for the exhibit is $2.00 for adults and children.

- The Flamingo birds are returning in 2008. Visitors will have a new scenic overlook to view the birds. The Zoological Society of Milwaukee County funded $600,000 for the construction of the bird holding facility. An appropriation of $9,000 is included in 2008 for utility and food costs.

- The Zoological Department is requesting authority to enter into the following Professional Service Contracts in 2008. They are included in this budget for County Board approval in lieu of separate review and approval during the budget year. These contracts are with an identified vendor.

Contract Amount	Description	Provider
$155,868	Sea Lion Show	Oceans of Fun, Inc.
$113,107	Mold-a-Ramas	William A. Jones Co.

- The Zoological Department is requesting that the Milwaukee County Purchasing Administrator be authorized to issue and deliver letters of intent to overseas vendors at a cost not to exceed $400,000 in aggregate for advance ordering of the Zoo's 2008 and 2009 resale purchases for novelties and souvenirs in October of 2007 and October 2008, respectively. This amount is approximately 57% of the total requested appropriation for resale novelties and souvenirs. A substantial portion of resale merchandise sold at the Milwaukee County Zoo is purchased from import vendors to provide the quantity and variety of items desired by the general public visiting the Zoo. Due to the distance and travel time required for overseas shipments, the Zoo must order resale merchandise in the fall for spring delivery. Precedent exists in past County Board authorization for the Zoo to purchase resale items for the upcoming year. Budget authority is included in the 2008 Zoo budget in lieu of separate review and approval during the budget year. The County Board of Supervisors may revoke this authority if 2009 funds are not appropriated for Zoo novelties and souvenirs during the 2009 budget deliberations in October 2008.

- The following table identifies expenditures, revenues and gross profit for novelties and concessions.

	2007	2008	2007/2008 Change
Novelties			
Revenues	$ 1,926,128	1,926,128	0
Labor	278,890	$ 278,890	$ 0
CGS	698,822	698,822	0
Gross Profit	$ 948,416	$ 948,416	$ 0
Concessions			
Revenues	$ 3,985,398	$ 4,077,898	$ 92,500
Labor	736,880	825,782	88,902
CGS	1,128,866	1,163,866	35,000
Gross Profit	$ 2,119,652	$ 2,088,250	$ (31,402)

- Expenditures for utilities, including electricity, natural gas, sewer, outside telephone service and water, increase $116,658, from $1,936,336 to $2,052,994. This amount reflects a $142,399 increase for electricity due to an anticipated price increase and $23,000 for new construction requirements for the Gathering Place and Flamingo Exhibit. Offsetting a portion of this increase is a net reduction of $37,225 in natural gas based on current year projections.

- The animal food budget increases $38,495, from $420,000 to $458,495, based on projected food cost increases and actual experience.

- Operating Capital outlay increases $67,737, from $203,678 to $271,415. The increase in major maintenance is to be used for the Zoo's accreditation process in 2008 and for the Association of Zoos and Aquariums (AZA) annual conference, which the Zoo is hosting in September 2008.

- The Zoo will continue the following initiatives through 2008:

  - The flexibility to reallocate major maintenance projects and equipment purchases while remaining within the total appropriation.

  - Discounted admission fees of $6.00 for adults and $3.50 for juniors and school groups for Milwaukee County residents on Wednesdays.

  The Zoo Director's authorization is continued to discount or waive admission fees and to provide one free admission day per month during the months of January through April, and November and December.

- Expenditures of $1,501,978 are budgeted for capital improvements in 2008 for capital improvements at the Zoological Department (the Zoo). This appropriation includes infrastructure projects that contribute to the continued health and safety of animals housed at the Zoo. In addition, funds are appropriated to design and construct new admission booths. For further detail, refer to the 2008 Capital Improvements Budget.

- Departments have the authority to fill unfunded positions provided they do not incur a salary deficit.

- ECP positions are not provided step increases or performance awards in 2008 as allowed in County Ordinance Section 17.265 (3).

- The abatement of Countywide crosscharges is discontinued in 2008. The tax levy previously held in the servicing department is redistributed to the recipient departments in an amount corresponding to the crosscharges. This results in a tax levy redistribution equal to the change in abatements. Due primarily to this change in methodology, direct tax levy for this department increased $243,581. The actual change in tax levy for this department from 2007 is a decrease of $708,428.

- All departments are required to operate within their expenditure appropriations and their overall budgets. Pursuant to Section 59.60(12), Wisconsin Statutes, "No payment may be authorized or made and no obligation incurred against the county unless the county has sufficient appropriations for payment. No payment may be made or obligation incurred against an appropriation unless the director first certifies that a sufficient unencumbered balance is or will be available in the appropriation to make the payment or to meet the obligation when it becomes due and payable. An obligation incurred and an authorization of payment in violation of this subsection is void. A county officer who knowingly violates this subsection is jointly and severely liable to the county for the full amount paid. A county employee who

knowingly violates this subsection may be removed for cause."

ECONOMIC IMPACT OF THE MILWAUKEE COUNTY ZOO

In 2006, the Milwaukee County Zoo retained the Institute of Survey and Policy Research of the University of Wisconsin-Milwaukee to conduct a study of the Zoo's economic impact on the four-county area that includes Milwaukee, Ozaukee, Washington, and Waukesha. The Institute used statistics and formulas from the Bureau of Economic Analysis of the US Department of Commerce and Wisconsin Department of Tourism.

For a $5.633 million annual direct tax levy contribution from Milwaukee County in 2007, the annual economic impact of the Milwaukee County Zoo from the study is as follows:

- Direct economic contributions from out-of-area visitors' expenditures are estimated to be $56.7 million in output (ten times the tax levy), $18 million in earnings and 795 jobs.

- Direct economic contributions from future construction are estimated to be $10.7 million in output, $3 million in earnings and 105 jobs.

- Indirect economic contributions from operating expenses are estimated to be $44.7 million in output, $16.9 million in earnings and approximately 397 jobs.

- Induced economic contributions are estimated to be $4.5 million in State revenues, $1.7 million in local revenues and 968 jobs.

- Total estimated direct and indirect impact of the Milwaukee County Zoo on the four-county area is $112.1 million in output (20 times the tax levy), $38.1 million in earnings and 1,297 jobs. As impact of construction on output, earnings and employment are only during the phase of construction, they must be excluded to obtain annual impacts. Assuming that operating expenses and revenue from tourism stay steady over time, annual impacts are $101.4 million in output, $35.1 million in earnings and 1,192 jobs.

- The Milwaukee County Zoo is a major contributor to the economy of the four county Milwaukee-Waukesha PMSA (Primary Metropolitan Statistical Area). Milwaukee County Zoo is a vital quality-of-life institution with a significant positive economic impact on the entire four-county region.

ZOOLOGICAL SOCIETY SUPPORT

- The relationship between Milwaukee County and the Zoological Society began in 1910 when the Washington Park Zoological Society, now the Zoological Society of Milwaukee County, was organized to help raise funds for animal acquisition. The Society has functioned for many years for the purpose of aiding the County in the operation, maintenance and development of the Zoo and its animal collection. Its mission is to promote conservation, education, exhibition of animals, research and recreation through fundraising and volunteerism.

- In February 1989, the relationship was formalized with a Memorandum of Understanding, thus forging a strong public/private partnership for the continuing support of the Milwaukee County Zoo. The Memorandum of Understanding was renewed in 1992 and again in 1996. The agreement provides office space for the Society on the Zoo grounds, including utilities, custodial and maintenance services and staff parking. To assure continued support for the Zoo, the County provides free admission for Society members throughout the term of the Memorandum of Understanding.

- The cost of the capital improvement program contained in the 2000-2009 Nine-Year Plan is $29.6 million, which will be split equally between Milwaukee County and the Zoological Society.

- For 2008, the Zoological Society support of $533,750 consists of:

  - $310,750 in sponsorship revenue.
  - $74,288 for various ticket reimbursement.
  - $55,000 of summer exhibit support.
  - $93,712 of miscellaneous support.

  Reimbursement revenue from the Parking Plus Program increases $131,806 to $1,179,378 due to the Zoo parking fee increase.

In addition to the $533,750 contribution, the Zoological Society will also provide additional support of $428,365 which is comprised of:

- o $424,865 in revenue from Zoo Pass and Zoo Pass Plus Memberships increases.
- o $3,500 in website maintenance and management.

ACTIVITY AND STATISTICAL SUMMARY

	2006 Budget	2006 Actual	2007 Budget	2008 Budget
Attendance				
Paid Adult	465,245	423,417	460,318	438,326
Paid Junior	240,224	217,978	228,503	225,653
Free	644,531	662,688	661,179	686,021
Total Attendance	1,350,000	1,304,083	1,350,000	1,350,000
Activities - Revenues				
Parking Sales	$ 1,946,000	$ 1,891,632	$ 2,217,781	$ 2,466,948
Admission Sales	$ 4,621,000	$ 4,099,916	$ 4,918,870	$ 5,361,858
Food Concession Sales	$ 3,540,000	$ 3,716,556	$ 3,819,398	$ 3,911,898
Gift Sales	$ 1,907,000	$ 1,823,397	$ 1,926,128	$ 1,926,128
Sea Lion Show Sales	$ 196,300	$ 144,370	$ 182,018	$ 182,018
Carousel	$ 255,539	$ 167,069	$ 200,000	$ 200,000
Train Ride Sales	$ 732,000	$ 597,622	$ 732,000	$ 650,000
Zoomobile Ride Sales	$ 88,000	$ 66,371	$ 88,000	$ 80,000
SkyGlider	$ 400,000	$ 223,435	$ 400,000	$ 250,000

RAILROAD EXPENDABLE TRUST ACCOUNT (Org. 0320)

The Railroad Fund exists for the purpose of recording the receipt of all revenue derived from the operation of the Zoo's miniature passenger railroad.

Expenditure	Revenue	Tax Levy
$1,075,523	$1,075,523	$ 0

Total 2008 expenditures and revenues for the Railroad Fund are $1,075,523 and include the following:

Expenditures

$443,598 Reflects personal service charges from the Zoological Department for services provided by four Locomotive Engineers, eight Trackless Train Operators and various seasonal and other support staff.

$261,467 Appropriation for the operation and repair of locomotives, track, ties, coaches and Zoomobiles, as well as train or coach purchases and train station improvements.

$ 28,000 Appropriation for animal purchases.

$192,458 Other commodities and supplies, expenses for conservation programs and grants, library operators and staff training, travel and conference expenses.

$150,000 Appropriation for expenses related to the Association of Zoos and Aquariums annual conference, which is hosted by the Zoo in September of 2008.

Revenue

$1,075,523 Reflects revenue of $767,500 from operation of the train and Zoomobile, $52,763 from miscellaneous revenue, a $105,260 contribution from reserves and

$150,000 in registration and sponsorship revenues from hosting the annual Association of Zoos and Aquariums (AZA) annual conference in September of 2008.

SPECIMEN EXPENDABLE TRUST ACCOUNT (Org. 0319)

The Specimen Fund exists for the purpose of recording receipts from the sale of animals. Disbursements are to be made for the purchase of animals and related expenditures such as freight and express charges on the shipment of animals.

Expenditure	Revenue	Tax Levy
$ 47,235	$ 47,235	$ 0

Total 2008 expenditures and revenues for the Specimen Fund are $47,235 and include the following:

Expenditures

$ 34,970 Freight charges and travel expenses related to animal shipments.

$ 12,265 Appropriation for animal replacement and miscellaneous commodity purchases.

Revenue

$ 47,235 Revenue from animal sales, miscellaneous investment earnings and giraffe feedings.

GENERAL ZOO VISITOR FEE SCHEDULE			
	2007 Rate	2008 Rate	Change
Admissions			
Adult summer-County	$8.75	$9.50	$0.75
Junior summer-County	$5.75	$6.50	$0.75
Adult summer-Non-County	$10.50	$11.25	$0.75
Junior summer-Non-County	$7.50	$8.25	$0.75
Adult winter-County	$7.25	$8.00	$0.75
Junior winter-County	$4.25	$5.00	$0.75
Adult winter-Non-County	$9.00	$9.75	$0.75
Junior winter-Non-County	$6.00	$6.75	$0.75
Adult discount day	$5.25	$6.00	$0.75
Junior discount day	$2.75	$3.50	$0.75
Adult education-County	$6.75	$7.50	$0.75
Junior education-County	$3.75	$4.50	$0.75
Adult education-Non-County	$8.50	$9.25	$0.75
Junior education-Non-County	$5.50	$6.25	$0.75
Adult group-County	$7.75	$8.25	$0.50
Junior group-County	$4.75	$5.25	$0.50
Adult group-Non-County	$9.50	$10.00	$0.50
Junior group-Non-County	$6.50	$7.00	$0.50
Senior summer-County	$7.75	$8.50	$0.75
Senior winter-County	$5.75	$6.50	$0.75
Senior summer-Non-County	$9.50	$10.25	$0.75
Senior winter-Non-County	$7.50	$8.25	$0.75
Attractions			
Camel Ride*	$4.00	$4.00	$0.00
Carousel	$2.00	$2.00	$0.00
Pony Ride*	$4.00	$4.00	$0.00
Sea Lion	$2.00	$2.00	$0.00
SkyGlider*	$3.00	$3.00	$0.00
Special Exhibit**	$2.00	$2.00	$0.00
Train-Adult	$2.50	$2.50	$0.00
Train-Child	$1.50	$1.50	$0.00
Zoomobile-Adult	$1.50	$1.50	$0.00
Zoomobile-Child	$1.00	$1.00	$0.00
Zoomobile-Sr Citizen	$1.25	$1.25	$0.00
Parking Fees			
Cars	$9.00	$10.00	$1.00
Buses	$14.00	$14.00	$0.00
Other Fees			
Stroller-Single*	$6.00	$6.00	$0.00
Stroller-Double*	$8.00	$8.00	$0.00

* Fee set by contract

** Fee determined by type of special exhibit

MILWAUKEE PUBLIC MUSEUM

OPERATING AUTHORITY & PURPOSE

Pursuant to Wisconsin Statute 59.56(2), Milwaukee County may acquire, own, operate and maintain a public museum in the County and appropriate money for such purposes. As a museum of human and natural history, it provides a dynamic and stimulating environment for learning. The Museum interprets the world's cultural and natural heritage through collections, research, education and exhibits. It holds its collections as a public trust and is dedicated to their preservation for the enrichment of present and future generations.

BUDGET SUMMARY			
	2006 Actual	**2007 Budget**	**2008 Budget**
Property Tax Levy Contribution to Milwaukee Public Museum	$ 3,502,376	$ 3,327,257	$ 3,502,376

MISSION

The Milwaukee Public Museum (MPM) is an educational and research institution that focuses on the natural sciences, anthropology and history. Beginning in 2007, MPM opened a planetarium and included astronomy in its program offering.

MPM preserves and cares for its collections in the public trust. Through its research and collections, the Museum seeks knowledge and understanding of global change and diversity from geological, biological, cultural and historical perspectives. MPM interprets these themes to diverse audiences through its renowned exhibits, programs and publications.

MPM's mission is best accomplished through the coordinated use of its public exhibits, research capabilities, collections and educational programs.

OPERATING HISTORY

Milwaukee County acquired the MPM from the City of Milwaukee in 1976. In its 125 years as a public institution, the Museum has grown to be one of the leading natural history museums in the nation, providing a valuable educational opportunity to visitors.

Based on the recommendations of a Blue Ribbon Task Force created in 1990 to study alternative funding of the Museum, County Board Resolution (File No. 91-775), adopted November 12, 1991, created a not-for-profit Museum Corporation with a Board of Directors providing management of the facility, effective March 31, 1992. In this arrangement, the County retains ownership of the collection, building, and land while MPM provides operational management of the Museum. A fixed base level funding amount of $4.3 million was established for MPM during the initial five-year period of the Lease and Management Agreement.

The Lease and Management Agreement was re-negotiated in 1997 to continue the County's annual $4.3 million payment to the MPM for five years, unless the County or MPM requested that base support levels be modified after March 31, 1999.

As a result of the re-negotiation, the Museum Endowment Funds were transferred to MPM in August 1997.

In 1999, the County extended the current term of the MPM Lease Agreement for an additional 33 months through December 31, 2004 (File No. 99-28(a)(a)) to facilitate the Museum Corporation's ability to sell long-term revenue bonds and to facilitate a capital campaign to raise charitable donations in support of the Museum Corporation's Butterfly Garden capital improvement project. This agreement remains in effect with a five-year renewal in perpetuity for 35 years, or until a new agreement is negotiated and signed.

In 2005, the County guaranteed the repayment of up to a $6 million loan package in order for MPM to be eligible for working capital resources from JPMorgan Chase and Marshall & Ilsley Banks, the "Lenders." MPM required a loan to remain solvent because of severe cash flow problems resulting from overly

aggressive expansion, financial mismanagement, and lax Museum Board oversight. Milwaukee County entered into an agreement with the Lenders, approved by the County Board on June 30, 2005, guaranteeing the amount of the loan plus interest. The guarantee amount is reduced dollar-for-dollar as MPM repays the debt. The guarantee is called if MPM cannot make scheduled debt payments, and thus the County will pay the debt as it becomes due. The Lenders and the County also required the following actions from MPM to ensure additional fiscal responsibility: an independent five-person financial oversight committee appointed by the County Executive and County Board Chairman to review and approve loan advance requests by MPM management as well as monitor the implementation of the break-even business plan; and the establishment of an unrestricted reserve account to deposit cash flow surplus to be used as a first resource to pay off the loan. The term of this loan is for five years until August 31, 2010 at a mix of flat and variable rates.

In January 2007, a Museum Recovery Committee was formed, including all major MPM stakeholders, to determine and recommend a comprehensive financial recovery plan to ensure the long-term financial viability of the museum. The recommended and County Board approved recovery plan includes major donor gifts, lender concessions and debt restructuring, MPM fund raising commitments and operating efficiencies, reduced purchase price of the former Discovery World building, and a 10-year funding commitment to MPM from Milwaukee County. The commitments/actions of each of the stakeholders, conditional upon the commitments/actions of the others, resulted in a substantial multi-million dollar package of financial improvements for the museum. Milwaukee County's commitments in the recovery plan include maintaining the 2006 level of annual operating support for a 10-year period beginning in 2008 at approximately $3.5 million. The agreement also includes a minimum of $4.0 million in capital improvement project funding over a 5-year period. The proceeds from the donor committed $5.0 million challenge grant will be used to pay off and extinguish the County guaranteed debt that was established in the 2005 loan package.

CAPITAL BUDGET HISTORY

In 1994, Milwaukee County issued $8.9 million in bonds for the addition of a large screen theater (IMAX) to the Museum Complex. In 1996, MPM and Discovery World Museum jointly opened the theater and shared operating expenses and revenues. In 1999, the County and MPM refunded the remaining outstanding debt for the IMAX Theater of approximately $8.0 million. In March of 2000, Milwaukee County, acting as a conduit for MPM, issued $4.2 million in revenue bonds for MPM to fund the Pulicher Butterfly Wing and purchase Discovery World's interest in, and assume full operation of, the IMAX Theater. The purchase was completed in April 2000.

BUDGET HIGHLIGHTS

- County Board Resolution (File No. 07-260), adopted June 21, 2007, states that Milwaukee County's contribution to MPM increases $175,119, from $3,327,257 in 2007 to $3,502,376 in 2008, equivalent to the 2006 funding level per the approved Recovery Plan and Amendment 10 to the Lease and Management Agreement. This amount is based on the funding agreement as stipulated in the amended Lease and Management Agreement, which states that annual funding is fixed for a 10-year period beginning in 2008.

- Expenditures of $803,760 are budgeted in 2008 for capital improvements at the Milwaukee Public Museum. For further detail, refer to the 2008 Capital Improvements Budget.

MILWAUKEE COUNTY UNIVERSITY EXTENSION SERVICE

DEPT: MILWAUKEE COUNTY UNIVERSITY EXTENSION SERVICE **UNIT NO.** 9910
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to Section 59.56(3) of the Wisconsin Statutes, Milwaukee County UW-Extension provides a Cooperative Extension Service by joint agreement between Milwaukee County and the University of Wisconsin. The UW-Extension identifies and responds to family and community needs for practical education, research and knowledge. It provides Milwaukee County access to the research and resources of the University of Wisconsin System. Its educational programs promote community collaborations focused on youth and family development, community and economic development and the environment. It strives to empower individuals, families, and communities through the development of critical skills in leadership, strategic planning, problem solving and decision-making.

BUDGET SUMMARY				
Account Summary	**2006 Actual**	**2007 Budget**	**2008 Budget**	**2007/2008Change**
Personal Services (w/o EFB)	$ 0	$ 29,103	$ 29,699	$ 596
Employee Fringe Benefits (EFB)	0	27,998	13,717	(14,281)
Services	279,756	275,007	274,695	(312)
Commodities	1,092	0	0	0
Other Charges	0	0	0	0
Debt & Depreciation	0	0	0	0
Capital Outlay	500	0	0	0
Capital Contra	0	0	0	0
County Service Charges	16,100	12,312	13,009	697
Abatements	(15,783)	(11,947)	0	11,947
Total Expenditures	$ 281,665	$ 332,473	$ 331,120	$ (1,353)
Direct Revenue	73,975	122,433	121,080	(1,353)
State & Federal Revenue	0	0	0	0
Indirect Revenue	0	0	0	0
Total Revenue	$ 73,975	$ 122,433	$ 121,080	$ (1,353)
Direct Total Tax Levy	207,690	210,040	210,040	0

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	**2006 Actual**	**2007 Budget**	**2008 Budget**	**2007/2008Change**
Central Service Allocation	$ 5,965	$ 5,677	$ 0	$ (5,677)
Courthouse Space Rental	0	0	0	0
Tech Support & Infrastructure	5,294	4,870	0	(4,870)
Distribution Services	0	0	0	0
Telecommunications	0	0	0	0
Record Center	0	0	0	0
Radio	0	0	0	0
Computer Charges	605	0	0	0
Applications Charges	3,669	1,178	0	(1,178)
Apps Charges - Network	0	0	0	0
Apps Charges - Mainframe	0	0	0	0
HRIS Allocation	251	222	0	(222)
Total Charges	$ 15,784	$ 11,947	$ 0	$ (11,947)
Direct Property Tax Levy	$ 207,690	$ 210,040	$ 210,040	$ 0
Total Property Tax Levy	$ 223,474	$ 221,987	$ 210,040	$ (11,947)

* In 2006 and 2007, these costs were included in other charging departmental and non-departmental budgets. They were reflected here to show the "total" amount of tax levy support for this Department. In 2008, these costs are budgeted within the receiving department to show the tax levy cost in the department.

PERSONNEL SUMMARY				
	2006 Actual	**2007 Budget**	**2008 Budget**	**2007/2008Change**
Personal Services (w/o EFB)	$ 0	$ 29,103	$ 29,699	$ 596
Employee Fringe Benefits (EFB)	$ 0	$ 27,998	$ 13,717	$ (14,281)
Position Equivalent (Funded)*	1.0	0.75	0.75	0.00
% of Gross Wages Funded	100.0	100.0	100.0	0.0
Overtime (Dollars)**	$ 0	$ 0	$ 0	$ 0
Overtime (Equivalent to Position)	0.0	0.0	0.0	0.0

* For 2006 Actuals, the Position Equivalent is the budgeted amount.
** Delineated for information. (Also included in personal services.)

PERSONNEL CHANGES				
Job Title/Classification	Action	Number of Positions/ Total FTE	Division	Cost of Positions (Excluding Social Security & Fringe)
None				$
			TOTAL	$

MISSION

The Milwaukee County University Extension Service's (UW-Extension) mission is to connect people to university knowledge they can use. The UW-Extension makes a special effort to reach those who are traditionally underserved including minorities, low-income families, and people with disabilities. The goal is to provide high-quality, low-cost educational opportunities that emphasize practical skills to be applied immediately.

DEPARTMENT DESCRIPTION

UW-Extension consists of Administration, Family Living, Horticulture/Urban Agriculture, Youth Development and Community Natural Resources, and Economic Development sections. The department delivered 22 different programs and reached about 73,000 county residents in 2006.

Administrative operations include program support and evaluation, professional development, personnel management, accounting and financial planning and technology support. These resources are provided for Milwaukee County and the State of Wisconsin through contracts with the University of Wisconsin-Extension. The Director of the Milwaukee County Extension department serves as the representative of the University of Wisconsin-Extension and works with Extension faculty to ensure strong and effective educational programs.

Family Living provides training in the areas of parenting, food science and nutrition, poverty, financial management, foreclosure prevention and predatory lending. This program also provides professional development for home visitors.

Horticulture/Urban Agriculture offers instruction on home and community food production and the safe use of pesticides, assistance for community gardens, rental gardens, volunteer service and education through the Master Gardener Program, and advice on plant care for homeowners.

Youth Development helps youth build leadership and life skills through experiential learning, promotes the natural sciences to youth between the ages of 6 and 19, broadens awareness of career and education opportunities, helps youth and youth workers develop conflict management and communication skills, networks with other youth serving agencies and school teachers.

Community Natural Resources and Economic Development stresses economic revitalization, water quality improvement, waste management, small business development, local government

education, strategic planning, non-profit and neighborhood organizational development and technology education.

BUDGET HIGHLIGHTS

- As in 2007, .25 FTE of Clerical Assistant 2 (NR) is unfunded.

- Departments have the authority to fill unfunded positions provided they do not incur a salary deficit.

- The abatement of Countywide crosscharges is discontinued in 2008. The tax levy previously in the servicing department is redistributed to the recipient departments in an amount corresponding to the crosscharges. This results in a tax levy redistribution equal to the change in abatements. Due primarily to this change in methodology, there is no increase or decrease in direct tax levy for this department. The actual change in tax levy for this department from 2007 is a decrease of $11,947.

- All departments are required to operate within their expenditure appropriations and their overall budgets. Pursuant to Section 59.60(12), Wisconsin Statutes, "No payment may be authorized or made and no obligation incurred against the county unless the county has sufficient appropriations for payment. No payment may be made or obligation incurred against an appropriation unless the director first certifies that a sufficient unencumbered balance is or will be available in the appropriation to make the payment or to meet the obligation when it becomes due and payable. An obligation incurred and an authorization of payment in violation of this subsection is void. A county officer who knowingly violates this subsection is jointly and severely liable to the county for the full amount paid. A county employee who knowingly violates this subsection may be removed for cause."

COUNTY REVENUES

Revenue Sources	2006 Actual	2007 Budget	2008 Budget	2007/2008 Change
Garden Rental & Urban Horticulture	$ 0	$ 21,000	$ 23,000	$ 2,000
Consumer Horticulture	7,275	8,000	8,000	0
Family Living	7,978	9,000	8,000	(1,000)
Home Ownership/Financial Management	2,025	9,000	8,000	(1,000)
Milwaukee Family Project	2,400	12,000	11,000	(1,000)
Nutrition Education Program	30,000	30,000	30,000	0
Youth Development Programs	15,270	7,500	6,500	(1,000)
4-H Program	0	6,500	6,500	0
Community Resource Development	0	6,500	6,500	0
Watershed Education	9,028	10,000	10,000	0
Bulletin Sales	0	553	600	47
Administrative and Room Rental	0	2,300	2,980	680
Total Revenues	$ 73,976	$ 122,353	$ 121,080	$ (1,273)

WORK VOLUME STATISTICS			
	2006 Actual	2007 Budget	2008 Budget
Classes, Conferences, Workshops, Events	110,128	86,555	118,400
4-H and Youth Participation	30,761	31,200	30,200
Yard and Garden Information Calls	1,525	1,500	1,500
Gardens Rented	850	1,200	900
Low-Income Residents Reached with Nutrition Education	10,239	14,000	12,000
Businesses Receiving Assistance	9	31	11
Non-Profit Assistance	132	121	188
Shows, Fairs and Festivals	51,400	49,060	52,270
Community Projects	330	400	460

FEE SCHEDULE	
Service	Cost
Garden Rental	$22 to $46 depending on plot size
Plant and Insect Identification	$4 for Milwaukee Co. Residents $10 for Non-Milwaukee Co. Residents
Workshops/Classes	Depends on Workshop/Class Costs
Audio-Visual Equipment Rental	$10 to $35/day depending on equipment type
Education Bulletins	Retail price set in Madison plus handling and postage fee
Classroom Rental	$20-$100/day depending on room size

GENERAL COUNTY DEBT SERVICE

DEPT: GENERAL COUNTY DEBT SERVICE **UNIT NO.** 9960
FUND: Debt Service - 0016

OPERATING AUTHORITY & PURPOSE

Pursuant to the provisions of Section 67.05(10) of the Wisconsin Statutes, the County Board shall levy, by a recorded resolution, a direct annual irrepealable tax sufficient to pay the interest on general obligation bond and loan obligations as they fall due, and to pay the bond principal at maturity.

BUDGET SUMMARY

	2006 Actual*	2007 Budget	2008 Budget
Expenditures			
Debt Service Principal (8021)	$ 28,437,127	$ 38,619,220	$ 47,032,113
Debt Service Interest (8022)	19,158,903	19,884,393	19,546,854
Penalties and Interest A/P (8031)	100,000	0	0
Total Principal and Interest	$ 47,696,030	$ 58,503,613	$ 66,578,967
Interest Allocation (9880)	(4,135,298)	(4,217,258)	(4,247,540)
Total Expenditures	$ 43,560,732	$ 54,286,355	$ 62,331,427
Contributions			
Reserve for County Bonds (4703)	$ 0	$ 3,411,558	$ 3,009,454
Total Contributions	$ 0	$ 3,411,558	$ 3,009,454
Revenues			
Jail Assessment Surcharge (1315)	$ 1,360,473	$ 1,425,000	$ 1,360,000
Golf Course Enhancement Fee - Debt Service (4207)	0	0	300,000
Sale of Capital Asset (4905)	2,596,000	3,796,000	2,919,000
Revenue from Project Rents (4999)	1,296,715	1,293,557	1,311,060
Total Revenues	$ 5,253,188	$ 6,514,557	$ 5,890,060
Direct Property Tax Levy**	$ 38,207,544	$ 44,360,240	$ 53,431,913

* 2006 actual excludes balance sheet entries to record principal retired for proprietary fund departments. This adjustment is intended to allow 2006 information to be reported on a basis comparable to the subsequent year budget summaries.

** County sales and use tax revenues are dedicated primarily to the payment of general obligation debt service costs. For budgetary purposes, the County's pledge to levy ad valorem taxes for the payment of debt service payments treats sales tax revenues and property tax revenues as fungible (interchangeable).

Summary of Bonds and Notes Outstanding

Type of Issue	True Interest Rate	Date of Bond Issue	Final Maturity Date	Bonds or Notes Outstanding 12/31/07	2008 Budget Requirements Principal	2008 Budget Requirements Interest
R	5.04	10/15/93	10/01/11	$ 17,095,784	$ -	$ -
R	4.23	03/01/99	10/01/12	15,515,000	3,175,000	655,163
C	4.48	05/01/99	10/01/14	3,575,000	-	178,750
A	4.60	05/01/99	10/01/14	3,185,000	455,000	147,648
R	4.67	05/27/99	10/01/13	1,060,000	155,000	49,835
C	5.46	03/01/00	09/01/15	6,600,000	3,300,000	354,750
C	4.40	04/01/01	10/01/16	22,500,000	2,500,000	1,125,000
TB	6.06	06/01/01	12/01/11	1,000,000	250,000	61,625
R	3.87	10/01/01	12/01/11	27,750,000	9,675,000	1,110,000
AR	4.47	10/01/01	12/01/11	580,000	145,000	25,230
R	4.08	06/01/02	09/01/11	23,575,000	7,875,000	1,178,750
C	4.20	02/01/02	08/01/17	25,250,000	2,525,000	1,281,438
C	3.95	02/01/03	08/01/18	19,050,000	1,725,000	957,000
R	3.48	07/01/03	08/01/17	100,025,000	-	3,363,805
R	2.22	10/01/03	12/01/08	6,405,000	6,405,000	160,125
C	3.72	02/01/04	08/01/19	22,645,000	1,690,000	826,656
C	4.24	06/01/06	12/01/20	22,400,000	1,350,000	970,200
R	3.89	02/01/06	10/01/15	62,600,000	100,000	3,136,663
C	4.14	04/01/07	10/01/21	30,130,000	1,150,000	1,495,000
C	4.12	06/01/08	12/01/22	32,625,000	525,000	1,978,763
Projected Outstanding Balance as of December 31, 2007 and Associated Debt Service				$ 443,565,784	$ 43,000,000	$ 19,056,401
STFLP-Pensio	6.00	03/15/04	03/15/09	$ 8,024,727	$ 3,894,857	$ 482,803
STFLP-Equip	2.75	03/15/05	03/15/09	278,286	137,256	7,653
				$ 8,303,013	$ 4,032,113	$ 490,456
				$ 451,868,797	$ 47,032,113	$ 19,546,855

2008 Total Budgeted Debt Service for General Obligation Bonds	$ 62,056,399
2008 Total Budgeted Debt Service for State Trust Fund Loan	4,522,568
	$ 66,578,967

Type of Issue Explanation

A -Airport Bonds
B -Building Bonds
C -Corporate Purpose Bonds
D -Detention Facility Bonds
N -General Obligation Note
R -Refunding Bonds
AR-Airport Refunding Bonds
TB-Taxable Bonds
STFLP- State Trust Fund Loan Program

DEBT SERVICE CONTRIBUTIONS

Reserve for County Bonds (4703)

A contribution of $3,009,454 from the Reserve for County Bonds is anticipated for 2008.

The reserve proceeds consist of accrued interest and unallocated proceeds of $109,454 from the sale of the 2007 General Obligation Corporate Purpose Bonds that will be applied towards the 2008 interest payment for the bonds in accordance with State Statute. In addition, $900,000 in surplus 2006 bond proceeds from the capital project WC048 –

Courthouse Annex Demolition and Surface Lot Reconstruction is budgeted to be applied towards the 2008 interest payment on the bonds. Also, $2,000,000 was deposited in the debt service reserve from the 2006 surplus. These funds will be applied towards the 2008 debt service payment.

As of September 2007, the debt service reserve balance is $2,094,316.

Jail Assessment Surcharge (1315)

Jail Assessment Surcharge Revenue of $1,360,000 is projected to be used to pay 2008 debt service costs for the construction of the Criminal Justice Facility (CJF) as allowed by Wisconsin Statutes Section 302.46(2).

Golf Course Enhancement Fee – Debt Service (4702)

Beginning in 2008, a new Golf Course Enhancement Fee is created (50 cent for every nine holes of golf played) with the revenue generated dedicated to offset debt service expenditures for capital improvements related to golf courses. The estimated revenue amount from the Golf Course Enhancement Fee is $300,000.

Sale of Capital Asset (4905)

Doyne Hospital Sale Revenues

Based on the sale agreement between Milwaukee County and Froedtert Memorial Lutheran Hospital (Froedtert), the County will receive annual payments over 20 years beginning in 1997 and ending in 2016 based on the net operating cash flow generated by Froedtert. Based on 5.25 percent of net operating cash flow, the estimated revenue for 2008 is $2,919,000.

Year	Budget	Actual	Surplus / Deficit
2005	$ 3,434,000	$ 4,018,000	$ 584,000
2006	$ 4,018,000	$ 2,596,000	$ (1,422,000)
2007	$ 3,796,000	$ 2,919,000	$ (877,000)

Revenue from Project Rents (4999)

Milwaukee Kickers Soccer Club

The County issued a total of $3,750,000 in 1994 and 1995 General Obligation Bonds for the Milwaukee Kickers Soccer Club (MKSC) for the purpose of purchasing land and developing an indoor/outdoor sports complex to be located at the Uihlein Soccer Park at 7101 West Good Hope Road in Milwaukee. The MKSC agreed to repay the County for debt service on these bonds.

On July 23, 1998, the County Board of Supervisors approved Resolution File No. 98-427, which authorized an amendment of the lease agreement between the MKSC and Milwaukee County to restructure the lease payment schedule. The new payment plan reflects the donation to MKSC of the Uihlein Soccer Park land and associated costs by establishing a level payment schedule of $430,000 annually and extending the schedule from 2010 to 2011, beginning in 1998.

In addition, the payment dates were changed from June and December to August and February, beginning in 1999. On October 18, 2001, Milwaukee County issued $49,925,000 in Corporate Purpose Refunding Bonds to refund a portion of the 1994, 1995 and 1996 bonds. The bonds sold at a premium, which was budgeted under the Debt Service Revenues section for the 2002 Budget. A portion of the refund savings and premium have been applied to the outstanding Milwaukee Kickers debt, which has reduced the lease payment from $430,000 to $424,000 for 2003 and future years.

The payment amount for 2008 is $424,000.

Marcus Center Renovation

The County issued a total of $5,802,000 in General Obligation Bonds during 1994 and 1995 for the purpose of renovating the interior of the Marcus Center for the Performing Arts. The Marcus Center is undertaking a private fund-raising effort to repay the County for bonds issued for the $12.7 million project. Based on information provided by the Marcus Center, current pledges are sufficient to repay bonds issued by Milwaukee County for this project. The budget amount for 2008 is $453,460.

Intergovernmental Cooperation Council

The County issued $2,500,000 General Obligation Building Bonds, Series 1997A on July 17, 1997 on behalf of the Intergovernmental Cooperation Council (ICC) for the development of an animal control shelter. The County and ICC have developed a final agreement as required for the release of the bond

proceeds to the ICC. The ICC will repay the County for actual debt service costs on this issue.

In 2005, Milwaukee County refunded the debt, which resulted in savings of $55,643 over the life of the issue. The debt service payments reflect the savings per maturity.

Reimbursement for debt service costs for 2008 totals $220,720.

Private Geographic Members (PGMs)

In 2003, Milwaukee County issued general obligation bonds to finance Project WG008 – Milwaukee County Grounds Roadway Rehabilitation. Milwaukee County Ordinance 98.01 states that the Private Geographic Members (PGM's) shall share in the cost of improvements at the County Grounds on an equitable basis. The PGM's consist of Milwaukee County (DHHS – Behavioral Health Division), Froedtert Hospital, Children's Hospital, Medical College of Wisconsin, Curative Rehabilitation and Blood Center of Southeastern Wisconsin.

The cost allocations for improvements are based on a cost sharing formula that is determined by the square footage of building area that the geographic members bear to the total gross square feet of the building area of all geographic members combined. The square footage is evaluated annually and is expressed as a percentage. Presently, the allocation for the County is 17.8 percent and the combined percentage for the remaining PGM's is 82.2 percent. Therefore, 82.2 percent of the debt service costs for the roadway improvements will be paid by the remaining PGMs. The budgeted amount for 2008 is $212,880.

State Trust Fund Loan Program

In 2004, Milwaukee County borrowed $539,524 from the State Trust Fund Loan Program to finance various equipment items. The County borrowed an additional $18,627,012 to finance a portion of its pension contribution variance. The amortization period is four years for the equipment loan and five years for the pension loan. The 2008 principal and interest amounts for the equipment loan are $137,256 and $7,653, respectively. The 2008 principal and interest amounts for the pension loan are $3,894,857 and $482,803, respectively. These amounts are included in the account 8021 and 8022 for the payment of principal and interest. The total loan payment for 2008 is $4,522,568.

The County has received a $1,000,000 loan from the State Trust Fund Loan Program to finance housing for persons with mental illness. The estimated annual payment is $147,000 and the first payment will be due on March 15, 2009. The 2008 Capital Improvements Budget includes an additional $1,000,000 loan from the State Trust Fund Loan Program to finance special needs housing to serve clients of the Behavioral Health Division. If approved, the first payment of this loan would not be due until 2009 or 2010.

1993 Levy Rate Cap: Effective August 12, 1993, Section 59.605, Wisconsin Statutes imposed a property tax rate limit for Wisconsin counties. Separate limits were imposed for operating levy rates and debt service levy rates. The operating levy rate is $4.08 per $1,000 equalized value and the debt levy rate limit is $1.42 per $1,000 equalized value. The baseline for the rate limit is the 1992 actual tax rate adopted for 1993 budget purposes. The County cannot exceed the operating levy rate and debt levy rate limits unless one or more conditions apply, as described below. The statute establishes specific penalties for failure to meet the tax rate limit requirements. Among the penalties for exceeding the tax rate limits are reductions in State shared revenues and transportation aids.

Under the terms of the 1993 levy rate cap, general obligation debt can be issued only if one of the following conditions is met: (1) a referendum is held that approves the debt issuance; (2) the County Board of Supervisors adopts a resolution that sets forth its reasonable expectation that the issuance of the debt will not cause the County to increase the debt levy rate; (3) the issuance of the debt was authorized by an initial resolution adopted prior to the effective date of 1993 Wisconsin Act 16 (August 12, 1993); (4) the debt is issued for certain specified purposes, including financing regional projects under Section 67.5(7)(f); (5) the debt is issued to fund or refund outstanding municipal obligations; or (6) the County Board of Supervisors adopts an initial resolution authorizing the issuance of the debt by a vote of at least three-fourths of the members-elect of the County Board.

2005 Levy Cap: Effective and modified October 26, 2007, Section 66.0602, 2005 Wisconsin Act 25 Local Levy Limits were enacted so that no city, village, town or county may increase its levy in any year by a percentage that exceeds the political subdivision's valuation factor or 3.86 percent plus the terminated TID percentage of the adjusted prior year levy. The "valuation factor" means a percentage equal to the percentage change in the political subdivision's January 1 equalized value due to new construction.

The 2005 levy cap combines operating and debt service levy amounts. The conditions under which the levy limit may be adjusted include:

(a) if a political subdivision transfers to another governmental unit responsibility for providing any service that the political subdivision provided in the preceding year, the levy increase limit otherwise applicable under this section to the political subdivision in the current year is decreased to reflect the cost that the political subdivision would have incurred to provide that service as determined by the department of revenue;

(b) if a political subdivision increases the services that it provides by adding responsibility for providing a service transferred to it from another governmental unit that provided the service in the preceding year, the levy increase limit otherwise applicable under this section to the political subdivision in the current year is increased to reflect the costs of that service, as determined by the department of revenue;

(c) if a city or village annexes territory from a town, the city's or village's levy increase limit otherwise applicable under this section is increased in the current year by an amount equal to the town levy on the annexed territory in the preceding year and the levy increase limit otherwise applicable under this section in the current year for the town from which the territory is annexed is decreased by that same amount, as determined by the department of revenue;

(d) (1) if the amount of debt service for a political subdivision is the preceding year is less than the amount of debt service needed in the current year, as a result of the political subdivision adopting a resolution before July 1, 2005, authorizing the issuance of debt, the levy increase limit otherwise applicable to the political subdivision in the current year is increased by the difference between these two amounts, as determined by the department of revenue and (2) if the limit does not apply to amounts levied by a political subdivision for the payment of any general obligation debt service, including debt service on debt issued or reissued to fund or refund outstanding obligations of the political subdivision, interest on outstanding debt of the political subdivision, or the payment of related issuance costs or redemption premiums, authorized on or after July 1, 2005, and secured by the full faith and credit of the political subdivision;

(e) the limit does not apply to the amount that a county levies in that year for a county children with disabilities education board; and, (f) the limit does not apply to the amount that a 1st class city levies for school purposes. The County is required to comply with both the 1993 levy rate cap and the 2005 levy cap.

INTEREST ALLOCATION (9880)

Org. No.	Capitalized and Operating Interest Expense for Proprietary Fund Departments	2008 Amount
1162	DAS-Information Management Services Division	$ 537,090
5041	DPW-Airport Divison	275,820
5300	DPW-Fleet Maintenance Division	333,660
5605	Milwaukee County Transit/Paratransit Services	993,470
5725	DPW-Facilities Management Division	817,300
1200-1850	Capitalized Interest	1,290,200
	Total	$ 4,247,540

APPENDIX

County Executive Scott Walker
2008 Budget Address
September 27, 2007

Chairman Holloway, members of the County Board, Sheriff Clarke, Treasurer Diliberti, Clerk Ryan, fellow citizens of Milwaukee County: thank you for the opportunity to address you here today. At this time, I want to acknowledge the ten employees of Milwaukee County who are currently on military leave due to activation with our Armed Forces. They, and their families and loved ones, are in our thoughts and prayers.

The son of Domingo Leguizamon, Eric, is here with us today and I want to, once again, extend my thanks to you and to all of the other families and loved ones for your courage and dedication. We salute you.

Today I want to shift my focus from the mechanics of county government and look instead at the potential of this great county. I believe that we can make Milwaukee County even greater by working to improve three things: safety, affordability and pride.

My quest these past five years does not end in wanting to hold the line on taxes. Instead, it begins with holding the line on taxes and then reallocating the budget to spend less on our government, and more on improving our community.

Safety. Affordability. And Pride.

If we don't feel safe in our community, we have lost our freedom. The freedom to sit out on our porches or let our children play in our front yards. The freedom to send our kids to school without the fear of them getting shot. The freedom to enjoy all Milwaukee County has to offer during the day and after dark…along the lake or in the city...in a park or at home. We need to be vigilant in creating a Milwaukee County that is free of fear. A Milwaukee County where we all feel safe.

Without a sense of security, nothing else matters. That is why – in this budget – I make public safety a priority. Even with our fiscal challenges, we give the Sheriff the resources needed to protect our parks and buses and to address violent crime in the City of Milwaukee and beyond. We invest to continue the successful reclaiming of the lakefront.

We put more into programs that keep our young people out of a cycle of crime. We do more to supervise offenders and not just watch them sleep at night. And we preserve one of the best paramedic programs in the country and provide it with advanced equipment to save more lives.

I want to publicly thank Sheriff David Clarke for his leadership on this initiative and say that we are ready to stand with you and your deputies to make this county even safer.

Safety. Affordability. And Pride.

Do you realize that if taxes continued to go up at the same rate as they did before I got here we would be paying $43.9 million more in taxes this year? As I've said before, we cannot ask the taxpayers to pay for the pension excesses of the past.

On Tuesday, former state Commerce Secretary Cory Nettles noted that many of the companies coming into Wisconsin identified taxes as being too high. If we want to create an environment for more jobs in our state and in our county, we have to make it affordable for them to be here.

The same goes for local taxpayers. The sad reality is that many people who made their living <u>and</u> raised their families in Milwaukee are being forced to move, because they can't afford to pay the taxes anymore. We owe it to the generation that built Milwaukee County and all that follow to do everything in our power to make this a place they can raise their children, watch their grandchildren grow and live out their days without ever having to think of leaving.

This budget was created so that the retired couple living on Social Security… the new homeowners with a baby … the entrepreneur just branching out to start a new business… could make a go of it here. This is why we do not raise the tax levy. And it's also why I don't support adding to our overall tax burden with a new sales tax.

Safety. Affordability. And Pride.

We have a lot to be proud of, but I have so much more hope for what we can accomplish in the future.

I hold out hope for an integrated transportation system. We invest in our bridges, roads and parkways. We maintain our bus routes and our ParaTransit service and we continue to provide discounts for frequent riders and subsidies for seniors, students and people with disabilities.

On another transportation issue, we continue to grow our airport as it is our front door into the region. In 2006 over 7.3 million passengers came through Mitchell International Airport. That record will be broken in 2007. That gives me hope that Milwaukee's economic engine is revving.

If you listen closely, you can hear the sound of that engine throughout the county. Last year, we had more than $1.1 billion worth of new construction in our county and with all of the cranes popping up, we are on pace to hit that mark again this year. We also hope to break ground for the UWM School of Engineering on the county grounds. We will consolidate our resources to help provide better housing options for those with mental illness. And we will transform our assets into new projects that produce jobs.

But creating pride is more than just creating jobs. Hope for the future also comes in the form of a safety net for those in need. We continue to provide a managed care system of health care for low-income individuals. We'll grow our program to provide long-term care for older adults and look to expand FamilyCare to people with disabilities under the age of 60 so we can ultimately eliminate the waiting lists for services. And we improve care for people with mental illness.

Community pride comes from the things that make us unique. We'll improve our zoo through a powerful partnership with the Zoological Society of Milwaukee and the benefits of some $30 million of capital investments. We add at least 15,000 more hours of work and new equipment for the care of our parks and we move forward with an aggressive new aquatics plan, new playground equipment and new additions to the Domes and the lakefront. And despite our budget challenges, we'll continue support for our cultural institutions.

And I hold out hope that we can rebuild pride by instituting a long-term plan of reform and good management. We add more financial oversight, propose a solid Pension Obligation Bond program, begin a master space plan and embark on a long-term strategic planning process.

We pursue energy efficiency and promote environmental sustainability. And I firmly support a stronger ethics code to reaffirm the public's trust in county government.

I want to thank Supervisor Joe Rice and the other committee members for their work on a new ethics code.

Safety. Affordability. And Pride. And realistically, one more word…challenges.

The biggest challenge we face is wrestling with the burden of our legacy costs. In 2007, we were able to cap the lump sum backdrop benefit for the final group of employees. Working with the members of the County Board, we will continue to push our lawsuit against the county's and pension systems' former actuary to recover damages arising out of the 2000 pension changes.

Voluntary agreements this past year with the majority of our unions helped dramatically drop the projected increase in health care costs. Now, we look to fully implement a wellness and disease management program to further drive down those costs.

Overtime is a major issue – particularly at the House of Correction and the Mental Health Complex. In this budget, we add a new initiative to improve the recruitment of key employees and the management of overtime. Our challenge is not from the lack of funded positions, but in the difficulty in filling those positions.

Debt service costs from the past continue to drain the budget. In turn, I present a capital budget that meets our previous target of a $30 million cap on all bonded projects. This will help us manage the costs of paying off debt in the future.

Finally, we have the challenge of state government. Certainly, the uncertainty about a state budget is a problem for us and all other local governments. With this in mind, we tried to be realistic in our projections for what may or may not be in the state budget.

Still, the reality is that the state is sticking it to Milwaukee County.

Take the costs of holding a juvenile sentenced into the state system as an example. In every version of the budget (from the Governor's to the Joint Finance Committee; from the Senate to the Assembly to the Conference Committee), all of them jack up the rates some 22%.

Holding a young person in the state system will now cost $97,820 per year. This is enough to send more than 19 kids to UWM for a year. This is wrong.

Years ago, a former Governor called local government officials big spenders, but it seems that the opposite is true today. Seven years ago, the average daily population at state juvenile institutions was 1,439. Earlier this year, the count was down to 795. Amazingly, the state has taken little or no action to reduce the overhead costs of running these institutions. So who are the true big spenders? We need the state to cut costs and then lower the rates. Anything less is just a state tax increase on local taxpayers.

Here is another example. State government requires the county to hire staff to determine eligibility for food stamps, childcare and Medicaid. There is no choice as this is a state mandate.

Yet over the past four years, the Governor and the members of the State Legislature have backed away from covering the costs of these programs to the tune of $2.4 million. Now, to meet yet another state mandate, we have to take property tax levy from other programs and pour it into this area. It is time for the state to cover the costs of these mandates or eliminate them, period.

As you can see, we have our hands full with the state. Still, whether it is the state budget or the costs of the pension enhancements and health care costs, we have faced similar challenges before and I am certain that we will prevail once again.

Despite the fiscal storm we inherited, the county is headed in the right direction. Working together, we can make Milwaukee County a **safe** place to live, an **affordable** place to raise a family, open a business and retire, and a place we're **proud** to call home, because our quality of life is superior to anywhere else in the country.

Finally, I hope you will join me in working to keep our taxes low and our expectations high. This is a great place, and I'm honored to be able to serve.

Thank you.

GLOSSARY

Abatement	Represents a reduction to overall expenditure amounts in a department. Similar to a revenue, it is an account classification used to record the delivery of services from one County department to another County department.
Activity	A subdivision or cost center of a program against which work is reported.
Advantage	An automated accounting and financial management system.
Agency	A code used to define an operating entity within a government that is charged with the responsibility of providing certain services.
Appropriation	An authorization granted by the Board of Supervisors and approved by the County Executive to make expenditures and to incur obligations for specific purposes. (Note: Appropriations are specified as to amount and the time in which they may be expended.)
Appropriation Unit	An accumulation of detail expense budget lines used to control budget expenditures.
Bond	A written promise to pay a specified sum of money, called the face value or principal amount, at a specified date or dates in the future, called the maturity date(s), together with periodic interest at a specified rate.
BRASS	Budgeting, Reporting and Analysis Support System.
Budget	A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them. Used without any modifier, the term indicates a financial plan for a single year.
Budget Control	The control or management of a governmental unit of enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available appropriations and available revenues.
Budget Message	A general discussion of the proposed budget which outlines important features and indicates any major change in policy as presented in writing by the budget-making authority to the legislative body.
Budgetary Unit	The basic accounting entity within the operating appropriations. The level at which budget appropriations are made by the County Board and to which, in most instances, appropriations are controlled.
Capital Improvement	A non-recurring expenditure used for the preparation of overall program plans (master plans) or for acquiring a permanent fixed asset such as land (title or easement); improvement of land; construction of roadways, bridges, structures or buildings and/or additions thereto; installation of initial equipment necessary for the operation of the improvement; replacement of existing fixed assets; and substantial reconstruction and/or alteration of existing permanent fixed assets which upgrade the improvement beyond its original conditions.
Capital Outlay	Expenditures which result in the acquisition of or addition to fixed assets.
Crosscharge	An internal charge from one County unit to another County unit for services rendered. It is the offset to an “abatement.”

Debt Service Fund	A fund established for administering the annual payments of interest and principal on long-term debts other than special assessment and revenue bonds.
Department	A level one organizational unit within the County. Responsible for developing work plans, overseeing and directing operations of component units (e.g., Department of Parks).
Direct Charges	Those expenses which can be charged directly as a part of the cost of a product or service, or of a department or operating unit as distinguished from overhead and other indirect expenses.
Division	A level two organizational unit normally reporting to the department level (e.g., Marketing Division, Department of Parks).
Enterprise Fund	A fund established to account for the financing of a primarily self-supporting enterprise that renders goods or services to the public at large on a consumer charge basis (e.g., Airport).
Expenditure	The cost of goods delivered or services rendered, whether paid or unpaid.
Fiscal Year	Any twelve-month period of time to which the annual budget applies and at the end of which a governmental unit determines its financial position and the results of its operations. The fiscal year for Milwaukee County extends from January 1 to December 31, as prescribed by State law.
Fringe Benefits or Employee Group Benefits	Benefits provided to Milwaukee County employees, including group health and life insurance, retirement and Social Security.
Function	An authorized group of activities having a related purpose.
Funded Full Time-Equivalent Position	The total budgeted positions including full-time, part-time, temporary and overtime positions, after a lump-sum reduction to establish a net salary budget, converted to the decimal equivalent of a full-time position based on 2,088 hours per year.
General Fund	A fund established to account for all financial transactions not properly accounted for in another fund.
Grant	A contribution from another governmental unit or outside agency. The contribution is usually made to aid in the support of a specified function, but it sometimes is also for general programs or specific projects.
Group	A level four organizational unit in the reporting hierarchy which is a subdivision of section organization units (e.g., McKinley Marina, North Region Section, Operations Division, Department of Parks).
Indirect Charges	Those expenses which by their nature cannot be readily allocated to a specific activity or project on a direct basis. These expenses are prorated to the activity code or project levels.

Internal Service Fund	A fund established for the financing of special activities and services performed by a designated organization unit within a governmental jurisdiction for other organization units within the same governmental jurisdiction (e.g., Facilities Management Division, Department of Parks and Public Infrastructure).
Net Salary Reduction	A reduction to personnel costs based on departmental experience of retaining unoccupied positions and frequency of persons hired to replace those leaving. Net salary reduction is also used to curtail personal service spending, while maintaining vacant funded positions.
Objective	A description of a task or function to be accomplished in specific and measurable terms within a defined period of time.
Other Direct Revenue	A source of income to the County through a user fee, sale of goods, interest earnings and other similar activities. This income is a result of such things as the sale of licenses and permits, fines, forfeitures and penalties and other service fee charges.
Program	Any (or a number of) activities combined in a specific plan to accomplish a service objective within the guidelines of the resource management framework.
Reporting Category	Used to track financial information related to grants.
Revenue	Income received by County Government in support of the government's program of services to the community. It includes such items as property taxes, fees, user charges, grants, fines and State or Federal funds.
SBFS	Salary, Benefit and Forecasting System used to determine total costs of salaries, wages and fringe benefits paid to or for employees of Milwaukee County.
Section	A level three organizational unit which is a subdivision of division organizational units.
Service	A grouping of programs in the resources management hierarchy. Services are delineated as part of predetermined functions aimed at general community goals.
Tax Levy	The total public contribution of general property taxes to be collected by the government to meet public needs.

Schedule VII

COMPARISON OF FUNDED
FULL-TIME POSITION EQUIVALENTS

Org.	Description	2004	2005	2006	2007	2008	2007/2008 CHANGE
LEGISLATIVE AND EXECUTIVE							
1000	County Board	57.5	57.5	57.7	58.9	59.2	0.2
1001	County Board-Audit Department	20.1	20.0	20.3	20.1	18.9	(1.3)
1040	County Board-Office of Community Development Partners*	5.0	5.0	5.8	5.0	6.0	1.0
1011	County Executive-General Office	11.9	10.4	9.6	8.1	10.2	2.1
1021	County Executive-Veterans Service	6.6	6.5	7.0	6.0	5.7	(0.3)
TOTAL LEGISLATIVE AND EXECUTIVE		**101.1**	**99.4**	**100.4**	**98.1**	**99.9**	**1.8**
ADMINISTRATION							
1110	Civil Service Commission	5.0	5.0	5.0	5.0	5.0	0.0
1120	Personnel Review Board	7.0	7.0	7.0	7.2	7.5	0.4
1130	Corporation Counsel	16.9	18.5	20.3	21.7	21.8	0.1
1019	Dept. of Admin. Services - Office for Persons with Disabilities	5.3	5.2	5.2	4.1	4.1	(0.0)
1135	Dept. of Admin. Services - Labor Relations**	0.0	0.0	0.0	3.0	4.0	1.0
1140	Dept. of Admin. Services - Human Resources	52.8	53.3	55.5	36.9	31.0	(6.0)
1188	Dept. of Admin. Services - Employee Benefits***	0.0	0.0	0.0	15.3	18.8	3.5

* The 2005 Budget transferred the Office of Community Development Partners to the County Board.

** From 2003 to 2006, Labor Relations was part of DAS-Human Resources. The 2007 Budget established Labor Relations as its own organizational unit within the Department of Administrative Services.

*** The 2007 Budget transferred the Employee Benefits section from DAS-Human Resources, establishing it as its own organizational unit witin the Department of Administrative Services. Additional transfers were made from Human Resources to Employee Benefits in 2008.

Schedule VII

COMPARISON OF FUNDED
FULL-TIME POSITION EQUIVALENTS

Org.	Description	2004	2005	2006	2007	2008	2007/2008 CHANGE
1150	Dept. of Admin. Services - Risk Management	5.5	5.5	5.8	5.0	5.3	0.3
1151	Dept. of Admin. Services - Fiscal Affairs	49.1	45.9	44.6	44.2	47.0	2.8
1152	Dept. of Admin. Services - Procurement	9.7	10.1	10.7	9.0	7.8	(1.2)
1160	Dept. of Admin. Services - Information Management Services	96.3	99.3	98.0	93.2	86.9	(6.3)
1192	Dept. of Admin. Services - Economic & Community Development*	38.4	36.0	35.5	29.0	6.2	(22.8)
TOTAL STAFF		**286.0**	**285.8**	**287.6**	**273.7**	**245.5**	**(28.2)**
COURTS AND JUDICIARY							
2000	Combined Court Related Operations	311.6	302.9	280.7	275.2	277.5	2.4
2430	Department of Child Support	205.3	191.0	193.1	190.8	138.6	(52.1)
TOTAL COURTS AND JUDICIARY		**516.9**	**493.9**	**473.8**	**465.9**	**416.2**	**(49.8)**
GENERAL GOVERNMENTAL SERVICES							
3010	Election Commission**	4.6	3.8	8.1	7.1	7.7	0.6
3090	County Treasurer	9.0	9.0	8.9	9.0	8.0	(1.0)
3270	County Clerk	7.0	7.0	7.6	7.6	7.6	(0.0)
3400	Register of Deeds	51.0	48.0	49.5	49.1	47.6	(1.5)
TOTAL GENERAL GOVERNMENTAL SERVICES		**71.6**	**67.7**	**74.2**	**72.8**	**70.9**	**(1.9)**

* The 2004 Budget combined Economic Development and Housing into one department. The 2008 Budget transfers the Home/Home Repair and the Voucher Program to the newly created Housing Division in the Department of Health and Human Services.

** The 2003-2004 numbers do not include commissioners.

Schedule VII

COMPARISON OF FUNDED
FULL-TIME POSITION EQUIVALENTS

Org.	Description	2004	2005	2006	2007	2008	2007/2008 CHANGE
PUBLIC SAFETY							
4000	Office of the Sheriff	1,042.5	1,009.8	986.1	951.0	935.2	(15.8)
4300	House of Correction	517.5	557.4	545.6	527.4	512.3	(15.1)
4500	District Attorney	161.1	161.6	159.1	161.5	162.9	1.4
4900	Medical Examiner	30.9	29.8	27.2	25.0	25.3	0.4
TOTAL PUBLIC SAFETY		**1,752.0**	**1,758.5**	**1718.0**	**1664.9**	**1635.8**	**(29.1)**
DEPARTMENT OF TRANSPORTATION AND PUBLIC WORKS*							
5040	Airport	212.7	213.9	217.4	216.4	229.0	12.5
5070	Transportation Services	23.1	18.9	20.4	17.8	17.7	(0.0)
5080	Architectural, Engineering and Environmental Services	70.4	51.0	48.9	40.9	40.2	(0.7)
5100	Highway Maintenance	132.0	129.9	117.9	114.2	112.1	(2.1)
5300	Fleet Management	70.6	71.0	63.6	57.5	53.1	(4.3)
5700	Facilities Management**	230.1	164.5	172.0	148.9	159.2	10.3
5800	Director's Office ***	7.1	54.5	46.9	3.9	3.3	(0.6)
TOTAL TRANSPORTATION AND PUBLIC WORKS		**1,363.8**	**1,238.5**	**687.1**	**599.5**	**614.5**	**15.0**

* In 2004, the Parks and Public Works departments merged into the Department of Parks and Public Infrastructure and Org. 5800 was renamed from Administration to Director's Office. The 2006 Budget split DPPI, re-establishing Parks as a separate department and placing the remaining organizations under the Department of Transportation and Public Works.

** As part of the de-merger, several Parks specific positions were transferred from Facilities Management to Parks.

*** The 2007 Budget transfers Security operations from the Director's Office to Facilities Management.

Schedule VII

COMPARISON OF FUNDED
FULL-TIME POSITION EQUIVALENTS

Org.	Description	2004	2005	2006	2007	2008	2007/2008 CHANGE
HEALTH AND HUMAN SERVICES							
6300	DHHS-Behavioral Health Division	916.4	903.2	876.4	886.8	890.9	4.1
7200	DHHS-County Health Programs	56.4	51.9	51.1	49.8	49.2	(0.6)
7900	Department on Aging	183.7	158.5	160.6	147.8	89.4	(58.4)
7990	Department on Aging - Care Management Organization *	0.0	0.0	0.0	0.0	60.4	60.4
8000	Department of Health and Human Services**	749.3	797.8	795.1	745.4	745.6	0.2
TOTAL HEALTH AND HUMAN SERVICES		**1,905.7**	**1,911.3**	**1883.2**	**1829.7**	**1835.4**	**5.7**

Schedule VII

COMPARISON OF FUNDED
FULL-TIME POSITION EQUIVALENTS

Org.	Description	2004	2005	2006	2007	2008	2007/2008 CHANGE
PARKS, RECREATION AND CULTURE							
9000	Parks Division	617.8	534.8	548.0	485.5	542.2	56.7
9500	Zoological Department	257.1	250.4	253.1	250.3	246.3	(4.0)
9910	University Extension	1.0	1.0	1.0	0.8	0.8	0.0
TOTAL RECREATION AND CULTURE		**258.1**	**251.4**	**802.0**	**736.6**	**789.3**	**52.7**

* The 2008 Budget includes a separate narrative for the Care Management Organization, although it remains under the authority of the Department on Aging.

** The 2008 Budget transfers the Home/Home Repair and the Voucher Program from DAS - Economic and Community Development to the newly created Housing Division in the Department of Health and Human Services.

TOTAL - ALL OPERATING DEPARTMENTS	**6,255.2**	**6,106.6**	**6026.2**	**5741.2**	**5707.4**	**(33.9)**

CAPITAL IMPROVEMENTS

Capital Improvements

The 2008 Capital Improvements Budget includes 90 separate projects for a total expenditure appropriation of $57,212,387. Anticipated reimbursement revenue (Federal, State and local grants) totals $17,377,719 resulting in net County financing of $39,834,668.

Appropriations for 76 corporate purpose projects total $45,909,987 with offsetting reimbursement revenues of $10,409,954. The resulting net county financing of $35,500,033 is to be financed by $29,844,933 in general obligation corporate purpose bonds, $1,000,000 in State Trust Fund Loan, $417,000 in sales tax revenues, $778,100 in investment earnings from the bond proceeds, $1,285,000 in Passenger Facility Charges (PFC) revenue, $1,275,000 in miscellaneous revenue and $900,000 in private donations.

Budgeted expenditure appropriations for 2008 Airport capital improvements total $11,302,400. Airport reimbursement revenue of $6,967,765 results in net County financing of $4,334,635. Net County financing for Airport projects includes $1,960,750 in General Airport Revenue Bonds and $907,940 in Passenger Facility Charges (PFC) revenue bonds and/or pay-as-you-go PFC financing, and $1,465,945 in revenue from the Airport capital improvements reserve.

From 1982 through 2000, all Airport improvement costs not reimbursed by State or Federal agencies have been debt financed using general obligation bonds or financed through pay-as-you-go PFC revenues. Airlines housed in General Mitchell International Airport (GMIA) have agreed to pay all accrued principal and interest payments on debt issued on behalf of the Airport. Debt issued for the Airport from 1982 to 1984 is being repaid by the Airlines in accordance with a 25-year repayment schedule outlined in the Airline lease agreement. Bonds issued after 1984 are repaid by the Airlines over the actual term of the issue. Airport bonds issued after 1985 are classified as private activity bonds. These bonds remain tax-exempt, but income earned from these bonds may be subject to the Alternative Minimum Tax for some taxpayers. The County began issuing General Airport Revenue Bonds in 2000 to finance the GMIA parking facility. Beginning in 2004, the County has been issuing PFC-backed revenue bonds supported by GARBs. All debt service payments for the revenue bonds will be the responsibility of the Airlines using GMIA. A portion of the PFC-backed bond issues were GARBs.