

# Fast Forward Your Life.

The Goodwill Workforce Connection Centers are here to help you fast forward your life. The centers are open to the public and offer free services and a staff that can help you build a resume and find a job.

Walk-ins are welcome! No appointment is necessary and the services are free of charge.

For more information, including hours, please stop in or call one of the centers:

Richards Street Location  
3903 N. Richards Street  
Phone: (414) 962-4148  
Fax: (414) 831-3070

Waukesha Location  
1400 Nike Drive  
Phone: (262) 970-6016  
Fax: (262) 832-0269

## Resources Available

- Computer usage
- Internet access
- Resume/cover letter preparation
- Typing tutorial
- E-mail access
- Printer access
- Fax machine
- Telephone access
- Job posting
- Area job outlook
- Career exploration tools
- Employer recruitment
- Workshops (Resumé, Interviewing, Job Search)
- Community resource materials
- Assessment tools
- On-the-job skills
- Job Club (6 week job search program)
- Basic Computer Skills classes (6 week program)
- Developing your business plan
- Tax preparation referrals
- Adult literacy referrals
- VA services referrals

 **Workforce**  
Connection Center