



Congratulations Award Winners!

In this edition of the Ceridian Communicator, we highlight departments that displayed outstanding participation in Ceridian Time and Attendance, as well as those with significant improvement. Also, I am pleased to introduce Dennis John, Milwaukee County's new Chief Information Officer. Dennis will share his thoughts on the Ceridian Human Resource Information System (HRIS) and how a similar system in the City of Racine has proved beneficial. Finally, Open Enrollment is scheduled to take place November 1-16, 2007. All active employees must re-enroll their benefit options on-line through the Ceridian Benefits System (CBS) during this period. Watch for more information in the October edition of this newsletter and in your mail.

Thanks for your continued efforts to make Ceridian HRIS a success!

*- Rob Henken, Director
Department of Administrative Services*

News In-Brief

- Time and Attendance is currently in parallel testing #2. The testing phases flush out inconsistencies in the data to address issues before go-live. During the Parallel Test, which concludes September 21, please follow the Genesys schedule for Ceridian time entry. Employees should enter time in Ceridian and Genesys on Sunday and Managers should approve time in Ceridian and Genesys before noon on Wednesday. If you have any questions contact your Payroll Clerk, HR Coordinator or the Ceridian Support Desk.
- Mark your calendars: **Open Enrollment** will be held online **November 1-16, 2007**. *This year, all active employees will be required to re-enroll online for benefits.*
- Employees will use CBS to enroll online through a secure website on the Internet.
- Instructions on how to use CBS will be detailed in materials mailed to your home and also presented at various County sites in October. There will be a centralized enrollment location at the Coggs Center for those without access to a computer. Payroll Administrators are trained to assist you.

A Message from the New CIO

Dennis John, Chief Information Officer, DAS-IMSD

Several weeks ago, as I met with various County officials for appointment as CIO, no single topic came up as frequently as the Ceridian HRIS project and the importance of its successful implementation in 2007. Coming from the City of Racine, I have been struck by similarities between Milwaukee County's conversion to an online HRIS and Racine's recent experience in implementing an electronic time and attendance system. Change can be difficult—Racine faced many challenges, but adjusted successfully. Today, Racine benefits greatly from the new application.

The implementation of Ceridian HRIS has benefited from your input and participation. Now that we are in the final stages of testing, your participation is more important than ever. Time, attendance and payroll processes evolve over long periods of time and are often quite complicated. Therefore, 100% participation in parallel testing by everyone is vital to help identify any hidden issues prior to the system going live. Let's keep up the good work!

Awards – Time and Attendance

Countywide, the participation in CTA has increased from 63% to nearly 80%. This is great progress! We need to keep momentum going and increase participation to 100%. In selecting the winners, we have two categories.

The first award is for ***consistently outstanding participation*** and is based on department size (large, medium and small). Comparing data from pay period 19 to previous data, the winners are:

- **Zoo** (large)
- **Courts** (medium)
- **District Attorney** (small)

The second award is for ***most improved participation***. Comparing data from pay period 19 to previous data, the winners are:

- **Behavioral Health**
- **Parks**

We will continue to actively monitor data and recognize outstanding efforts.