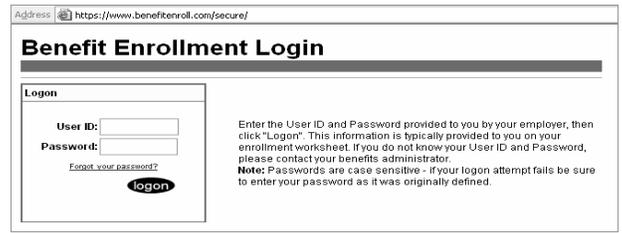


Milwaukee County - Viewing your FSA Reimbursement Information

Access your benefit information at
www.county.milwaukee.gov

Click the link: Milwaukee County Employees
 Select the link for Benefit Enrollment



Using the internet to enroll is easy and safe! Our secured website is set up to take you automatically through each of the following steps:

- STEP 1** Log On to Main Menu
 The website will prompt you to enter your User ID and your Password.
- Your User ID is 1083 plus your clock number, for example 1083199199. Your Password is the last four digits of your Social Security Number. This will be your password unless you change it using the "Change Password" option on the home page.
 - If your password does not work, call the County Help Desk at (414) 278-7819.

- STEP 2** From the Home Page
- hover over Reimbursement Information
 - hover over Account History, then click it



- STEP 3** Your Account Information is shown on the screen.

To print a Year-To-Date detail of receipts and reimbursements, click the link "Explanation of Benefits"

Remember, your total *Health Care* FSA balance is available to you at the beginning of the plan year. Receipts are due for reimbursement by March 31 of the following year for current year's claims.

Your *Dependent Care* FSA balance is available to you only as much as has been deducted from your payroll. Receipts are due for reimbursement by March 31 of the following year for current year's claims.



- STEP 4** Log out of the system from any screen by clicking the Logout button on the top right corner.

If you have Questions regarding your Flexible Spending Account, call Ceridian FSA Customer Service - 1-866-845-6271 between 8:00 a.m. - 8:00 p.m. Central Standard Time