



Department of Administrative Services
Division of Employee Benefits

September 13, 2010

Dear Milwaukee County Employee,

Every year during open enrollment, you have the opportunity to build a benefit package that meets your changing needs. This year's open enrollment period will be held from **November 1, 2010 through November 12, 2010**.

Not everyone needs to enroll this year. You only need to enroll if you want to change your benefits, update your dependent information, **and/or participate in a flexible spending account (FSA)** in 2011. If you do not change your benefit elections in the Ceridian Benefits System, your 2011 benefits elections will reflect the information you provided and choices you made for your 2010 plan year elections **except for your flexible spending account**. You must enroll and choose a contribution amount each year to participate in a flexible spending account.

In 2011, the Centers for Medicare & Medicaid Services (CMS), a federal government agency, requires eligibility data sent to UnitedHealthcare to include social security numbers of all individuals covered under any Milwaukee County medical plan. **Dependents over one year of age without a social security number in the Ceridian Benefits System at the close of the open enrollment period will be dropped from medical coverage effective 12/31/2010.** Please take the time to verify that social security numbers have been provided for all of your covered dependents.

Watch for your enrollment kit to be mailed to your home in mid-October with instructions for using the Ceridian Benefits enrollment system and information to help you make the choices for your benefits.

Open enrollment informational sessions and flu shots will be held in November throughout Milwaukee County. Additional information regarding locations and times will follow at a later date.

Open enrollment only comes once a year. It's important to carefully consider whether your needs have changed. Remember, the choices you make this November will remain in effect for all of 2011.

Sincerely,

A handwritten signature in cursive script, appearing to read "David A. Arena".

David A. Arena
Director of Employee Benefits

Courthouse Room 210 901 North 9th Street, Milwaukee, WI 53233
Phone: (414) 278-4198 Fax: (414) 223-1379
www.county.milwaukee.gov/HumanResources