

How to Get a Judgment Satisfied

1. Once you have paid the creditor, have the creditor provide you with a **notarized** Satisfaction of Judgment. The form for Satisfaction is available at the Courthouse or may be downloaded from the state court website at www.wicourts.gov (form GF-129). Make at least one copy of the Satisfaction for your records.
2. The original notarized Satisfaction of Judgment can be mailed to the Clerk of Courts with the \$5 satisfaction fee (check or money order made payable to "Clerk of Circuit Court) at

Milwaukee County Clerk of Circuit Court
901 N. 9th St. Room 104
Milwaukee, WI 53233
3. The original notarized Satisfaction of Judgment can also be submitted in person at the courthouse. If you are coming in person, first go down to the Record Center in Room G-9 (open 8am to 4pm) and obtain the file. Take the file up to the cashiers in Room 104 with your Satisfaction of Judgment and \$5.
4. A Satisfaction does not remove the case from online (CCAP) records. By state law, all court records are retained and remain online for a certain period of time, which varies by case type. However, the online record will show that the judgment was satisfied and the date the satisfaction was entered.