



Police Department

Edward A. Flynn
Chief of Police

September 7, 2011

The Board of the
Fire and Police Commission
200 E. Wells Street, Room 706
Milwaukee, WI 53202

Dear Commissioners:

I hereby promote, subject to your approval, the following Police Dispatcher (Pay Range 478):

CATHERINE M. PORTZ

to the position of TELECOMMUNICATIONS SPECIALIST (Salary Grade 5) to fill an existing vacancy in the Department, effective SUNDAY, SEPTEMBER 18, 2011.

Ms. Portz was appointed to the Department on June 3, 1996, to the position of Police Telecommunicator (Seasonal). She was appointed to a Police Telecommunicator (Regular) on August 25, 1996. On January 9, 2000, she was promoted to the position of Police Dispatcher.

Ms. Portz participated in a selection process that involved an oral interview and practical test with qualified candidates. Ms. Portz is being recommended based on the results of this process. She will serve a one (1) year probationary period if promoted to the Salary Grade 5 level. Ms. Portz's commanding officer recommends her for this position.

Respectfully submitted,



EDWARD A. FLYNN
CHIEF OF POLICE

EAF:rn
F&P: 05/18/2011 (Price)

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Approved by the BOARD OF FIRE & POLICE COMMISSIONERS:

Chairman

Date _____

Executive Director