



## PICNIC POLICY AND PROCEDURES

Permit is subject to all local municipal and county ordinances in addition to all rules and regulations governing parks and parkways, and can be terminated immediately at the discretion of local law enforcement authorities and/or the Milwaukee County Parks Department, if the terms of this permit are misrepresented, violated or when public safety is threatened. Cancellation of the permit "For Cause" will result in forfeiture of all fees. **The person responsible for the rental must be 21 years of age or older.**

**Picnic reservations are accepted for May 1<sup>st</sup> through October 31<sup>st</sup>. No reservations are accepted for July 4<sup>th</sup>**

**Advertising:** picnic rentals are available for family gatherings, company functions, and **private parties**. Rentals for which the general public would be invited will require a special event permit. Any social media public posting and advertising for a picnic rental is considered a Special Event. For more information, please contact the Special Events office at 414-257-4503.

**Alcoholic beverages:** are permitted in picnic areas when a valid picnic permit is procured. No alcohol sales are allowed in picnic areas without a Special Event permit. For more information, please contact the Special Events office at 414-257-4503.

**Amplified Sound:** amplification is not allowed in most picnic areas. The following areas allow amplification with some restrictions: Brown Deer area #8, Dretzka area #1, Froemming area #1, Greenfield area #5, and Wilson Recreation area #6. Amplified sound is only permitted from **12 pm – 8 pm** and it is restricted to **one (1) band/DJ per private rental**. Public events must obtain a Special Event permit. For more information, please contact the Special Events office at 414-257-4503. Any social media public posting and/or advertising for a picnic rental with amplified sound is considered a Special Event and such permit is required.

**Arrival Time:** picnic areas should be occupied by **10:00 AM** by at least one member of the picnic group. If you are arriving before or after 10:00 a.m., please indicate hours at the time of making your reservation. **NOTE:** please be aware of the fact that your picnic area may not be ready before 10:00 AM due to park cleanup operations during early morning hours.

**Clean Up:** rental groups are responsible for restoring the picnic site to its original condition at the end of their event; including the removal all decorations, masking tape, and clearing picnic tables of all perishables. Damage to park property or excessive clean-up cost will be invoiced to the permit holder.

**Grills:** no grills are supplied by Milwaukee County Parks. Grilling must be confined to enclosed metal containers. Hot coals must be cooled or doused with water after use and must be disposed of in designated coal containers. Disposing of coals in the park is strictly prohibited. If a designated container cannot be located, coals must be packed out of the park. Deep fryers are strictly **PROHIBITED**. Pig roasts must be done above ground. You may not dig a hole in the ground.

**Indemnity:** renter(s) agree(s) to indemnify, defend, and hold harmless, the County, its officers and employees, from and against all loss or expense including costs and reasonable attorney's fees and/or liability for damages for personal injury and property damage to the extent caused by any negligent or willful act or omission of Renter(s).

**Inflatable Structures:** a Certificate of Insurance (COI) in the amount of \$1,000,000 worth of general liability coverage that names Milwaukee County as an additional insured is required and must be on file the Public Services office one week prior to your picnic rental. Only one (1) inflatable structure is allowed per picnic site. Must bring a generator to operate inflatable structure. **STAKING IS NOT ALLOWED**. Must use sandbags or weights to secure inflatable structure.

**Tables:** picnic tables are supplied in all areas. The number of tables supplied in each area is based on the capacity stated in the permit, allowing for eight (8) people per table. Tables are not to be moved from one area to another.

**Parking:** parking lots are available for use by all park patrons. **Vehicles cannot be parked in the picnic area unless previous arrangements are made with the park manager.**

**Petting Zoo/Pony Rides:** A Certificate of Insurance (COI) in the amount of \$1,000,000 worth of general liability coverage that names Milwaukee County as an additional insured is required. COI must be on file the Public Services office one week prior to your picnic rental.

**Restrooms:** Facilities are available for use by all park patrons.

**Sales/Donations:** If you have sales, donations, raffles or silent auctions of any kind, you must obtain a permit from the Special Events office. Please contact the Special Events office at 414-257-4503.

**Tents:** **STAKING IS NOT ALLOWED**. Tents are permitted only in DESIGNATED AREAS when the picnic group has obtained a valid picnic permit. Check the specific park map or contact the park office for locations of designated areas. Tents can only be set up on the day of the picnic and must be removed on the same day. Charges will be assessed for damages incurred during the setup or removal of tents. **Tents must be secured with sandbags, weights, or water barrels.**

**For rental emergencies on the day of your rental, please call (414) 454-4357. Parks staff will respond as soon as possible.**